

**NIT for Tender No. GCO3083P23**

Oil India Limited, a Government of India Enterprise intends to provide “**Providing Services of Monitoring of Environment Parameters at Rangapani Terminal, NSPL for a period of 3(three) years..**”. Interested bidder may collect the Bid Documents from the office of the General Manager (Contracts) Guwahati-781171 from **08.04.2023 to 08.05..2023** during office hours from 0800 Hrs to 1530 Hrs. The Bid Closing Date (BCD) is **09.05.2023 at 13.30 hrs.** and Bid Opening Date (BOD) is **09.05.2023 at 14.00 Hrs.**

**All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on the Oil Website and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website. Tender Reference is GCO3083P23.**

## **BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

1.0 The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the BRC requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Bid.

### **1.1 Financial capability: Bidders must have;**

**Annual financial turnover as per Audited Annual Reports In any of preceding 3 financial years preceding scheduled bid opening date should be at least 30% of the annualised estimated value i.e. Rs. 9884.85/-**

For consortium

- i. At least one member of the consortium to meet the above criteria of 50% turnover.
- ii. The other members of consortium should meet minimum 25% turnover requirement.

Period for consideration :

In any of preceding 3 financial years, **Considering the time required for preparation of financial statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the financial statements of the preceding financial/accounting year are not available with the bidder then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net Worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/financial statements for the financial year \_\_\_\_\_ (as the case may be) has actually not been audited so far.**

Net worth

Positive for preceding financial / accounting year.

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

## **1.2 Experience:**

**Bidders must have: Experience of having successfully completed similar works (similar work means providing services of environment parameter testing in OIL & other similar industries) during last 7 years ending last day of month previous to the one in which applications are invited should be of the following :**

### **i) Experience of at least 1(one) similar work of Rs. 16500.00**

Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization to whom such services have been rendered.

1.3 The bidder shall have a valid recognized laboratory recognized by West Bengal Pollution Control Board for carrying out the tests.

1.4 Deviation to the following provision of the tender document liable for rejection of Bid:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable

xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

# In case of any clauses in the BRC contradicts with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

## 2.0 Other Information /Documents:

Bidders must furnish the following information with relevant documents wherever necessary:

- a) Tax Exemption Certificate, if any if /applicable.
- b) PAN no. (photocopy of the PAN card required).
- c) GST registration no.
- d) Bank account no. with name of Bank, Type of account, Bank address.

## 3.0 BID EVALUATION CRITERIA (BEC) :

3.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.

3.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of commission rates (% , percentage) quoted by the bidders.

3.3 In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders

3.4 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.

## 6.0 GENERAL:

a) In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

b) In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company shall exercise its discretion to load or reject the offer on account of such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders.

c)To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC/BRC also and such

clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily rejected.

d) Any additional information/terms/ conditions furnished in sealed Price Bid will not be considered by Company for evaluation /award of contract.

e) The successful bidder /contractor shall undertake to indemnify the company against all claims which may arise under the under noted Acts during signing of the contract:

a) The FACTORY Act - 1948

b) The Minimum Wages Act 1948

c) The Workman's compensation Act 1923

d) The payment of wages Act 1963

e) The payment of Bonus Act 1965

f) The Contract Labour (Regulation and Abolition) Act 1970 and the rules framed thereunder.

g) Employees' Pension Scheme 1995.

h) Interstate Migrant (regulation of Employment and Condition of Service) Act 1979

i) The Employees Provident Fund and Miscellaneous Provisions Act 1952

j) GST Act