

NIT for Tender No. GCO2932P23

Oil India Limited, a Government of India Enterprise intends to float *Single Stage Single Bid Tender* for “**Hiring of services for integration and commissioning of fire alarm devices installed at CEG building and sub-station building with Fire Alarm Panel (M/s Honeywell Notifier make) installed at Control Room Building at Pump Station No. 3, Jorhat**”

Interested bidder may collect the Bid Documents from the office of the **General Manager (Contracts) Guwahati-781171** from **17.03.2023 to 17.04.2023** during office hours from 8.00 Hrs to 15:30 Hrs(IST). The Bid Closing Date (BCD) is **18.04.2023 at 14:00 hrs.** and Bid Opening Date (BOD) is **18.04.2023 at 14:00 Hrs.**

The NIT is also available at OIL web site www.oil-india.com. All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on the Oil Website and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website. Tender Reference is **GCO2932P23.**

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

1.0 BID REJECTION CRITERIA (BRC):

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.1 FINANCIAL CRITERIA: ANNUAL TURN OVER

a) Annual financial turnover as per Audited Annual Reports in any of the preceding 3 financial years to be reckoned from the original bid closing date should be at least **Rs. 2,00,100.00**.

b) For consortium

i) At least one member of the consortium to meet the above criteria of 50% turnover.

ii) The other members of consortium should meet minimum 25% turnover requirement.

b) Period for consideration: In any of preceding 3 financial years

c) Net worth: Positive for the preceding financial / accounting year.

d) Considering the time required for preparation of Financial Statements, if the last date of preceding financial/ accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial/ accounting year excluding the preceding financial/ accounting year will be considered. However, the bidder has to submit an

affidavit/undertaking certifying that the balance sheet/ Financial Statements for the financial year 2021-2022 (or as the case may be) has actually not been audited as on original bid closing date.

e) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number, Firm Registration Number and UDIN), certifying the Annual turnover & Net worth.

OR

ii) Audited Balance Sheet along with Profit & Loss account.

iii) Mentioning of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued w.e.f. February 1, 2019 by Chartered Accountant in Practice

f) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN (Firm Registration Number) is not available. However, bidder will have to provide documentary evidence for the same.

1.2 TECHNICAL CRITERIA:

A) EXPERIENCE: Bidders must have:

Relevant experience of having successfully completed one "similar work" of value **Rs. 3,33,500.00** (exclusive of GST) with PSUs / Central Govt. Org. / State Govt. Organization in last 7(Seven) years to be reckoned from date of bid closing.

"Similar work mentioned above means bidder shall have the experience of carrying out maintenance of Fire Detection cum Alarm System of make M/s Honeywell Notifier."

B. For proof of requisite experience and relevant technical requirements, any one of the following documents/photocopies must be submitted along with the bid:

1. In case of OIL contractors, Copy of Certificate of Completion (COC)/ Work Orders /Certificate of Payments (COP) / Service entry Sheet (SES) of jobs successfully executed during the last seven years ending bid closing date, showing gross value of the job done, Nature of job done and Time period covering the financial year(s) as per NIT. It may be clearly noted that simply mentioning of OIL Contract Number or Work order will not be accepted.

2. In case of a bidder NOT being an OIL Contractor, then a relevant Certificate issued by PSUs, Central Govt., or State Govt. in last seven years from date of original bid closing date showing:

- a) Gross value of job done; and
- b) Nature of job done; and
- c) Time period covering the financial year(s) as per NIT; and
- d) Clearly mentioning job completion date.

C. Bidders must have PF Account in their name issued by Regional Provident Fund Commissioner and ESI registration. Documentary evidence of the same is to be submitted.

OR

In case bidder does not have P.F. & ESIC Registration at the time of bidding then the bidder shall have to

submit an undertaking that they shall get registered with P.F. and ESIC Authority and shall produce the documentary evidence for the same before issue of Work Order by OIL.

NON-SUBMISSION OF THE DOCUMENTS AS SPECIFIED IN BRC ABOVE WILL RESULT IN REJECTION OF BIDS.

NOTE-:

(i) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.

(ii) In case of tenders for Annual rate contracts / Maintenance and Service contracts, if the prospective bidder is executing rate / maintenance /service contract which is still running and the contract value / quantity executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by end user.

1.3 All the supporting documents in compliance to BEC requirements above shall be scanned and uploaded along with the technical bid. Non-submission of the documents will result in rejection of bids.

1.4 Any bid not complying BEC requirements shall be summarily rejected.

1.5 Deviation to the following provision of the tender document liable for rejection of Bid:

i. Firm price

ii. EMD / Bid Bond

iii. Scope of work

iv. Specifications

v. Price Schedule

vi. Delivery / Completion Schedule

vii. Period of Validity of Bid

viii. Liquidated Damages

ix. Performance Bank Guarantee / Security deposit

x. Guarantee of material / work

xi. Arbitration / Resolution of Dispute

xii. Force Majeure

xiii. Applicable Laws

xiv. Integrity Pact, if applicable

xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

1.6 Other Information /Documents: Bidders must furnish the following information with relevant documents wherever necessary:

a) Tax Exemption Certificate, if any, if /applicable.

b) PAN no. (photocopy of the PAN card required).

c) GST registration No.

d) Bank account No. with name of Bank, Type of account, Bank address.

e) P.F. Account No. / Code.

f) ESI registration no.

1.7 The successful bidder /contractor shall undertake to indemnify the company against all claims which may arise under the under noted Acts during signing of the contract:

- a) The Factory Act - 1948
- b) The Minimum Wages Act 1948
- c) The Workman's compensation Act 1923
- d) The payment of wages Act 1963
- e) The payment of Bonus Act 1965
- f) The Contract Labour (Regulation and Abolition) Act 1970 and the rules framed thereunder.
- g) Employees' Pension Scheme 1995.
- h) Interstate Migrant (regulation of Employment and Condition of Service) Act 1979
- i) The Employees Provident Fund and Miscellaneous Provisions Act 1952
- j) ~~AGST Act/VAT~~
- k) GST Act

2.0 BID EVALUATION CRITERIA (BEC):

2.1. The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.

2.2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ.

2.3. Quoted rates must be in conformity with the applicable minimum wage as applicable otherwise bid will be rejected.

2.4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.

2.5. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.

2.6 Original Bid closing date will be considered for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.

3.0 GENERAL:

a) In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

b) In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company shall exercise its discretion to load or reject the offer on account of such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the

Company will be final and binding on the Bidders.

c) To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC/BRC also and such clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily be rejected.

d) Any additional information/terms/ conditions furnished in sealed Price Bid will not be considered by Company for evaluation /award of contract.

e) The successful bidder /contractor shall undertake to indemnify the company against all claims which may arise under the under noted Acts during signing of the contract:

a) The FACTORY Act - 1948

b) The Minimum Wages Act 1948

c) The Workman's compensation Act 1923

d) The payment of wages Act 1963

e) The payment of Bonus Act 1965

f) The Contract Labour (Regulation and Abolition) Act 1970 and the rules framed thereunder.

g) Employees Pension Scheme 1995.

h) Interstate Migrant (regulation of Employment and Condition of Service) Act 1979

i) The Employees Provident Fund and Miscellaneous Provisions Act 1952

j) GST Act

4.0 COMMERCIAL:

Bidder shall submit the offer under "Single Stage Single Bid System"- Technical bid" and the "Price Bid".

Bidder shall furnish Bid Security Declaration as per Proforma C along with Bid. Bid security Declaration shall be furnished as a part of 'Technical Bid'. Any bid not accompanied by a proper bid security declaration will be rejected. Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected.

The Technical Bid should not have any price indication.

Validity of the bid shall be minimum 90 days. Bids with lesser validity will be rejected.

Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.

Bidders must quote clearly and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.

Any bid containing false statement will be rejected.

The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.

Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.

Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

Bids shall be typed or written in indelible ink and shall be signed by the bidder or his authorized

representative.

Any physical documents wherever called for, submitted by bidders shall contain no interlineations, white fluid erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such correction shall be initialed by the person or persons who has/have signed the Bid.

Bidder shall fulfill all the relevant clauses applicable for this e-Tender.

The following Clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Bid.

Performance Security Clause

Clause Force Majeure

Termination Clause

Settlement of disputes Clause

Liquidated Damages Clause.

Acceptance of Jurisdiction and applicable law.

Tax liabilities clause.

Insurance clause.

With holding clause.

Liability clause.

Set off clause

5.0 BID EVALUATION CRITERIA (BEC):

5.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.

5.2 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.

Proforma - F

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

**(To be issued by practicing Chartered/Cost Accountant
Firm on their Letter Head)**

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s _____ (Name of the bidder) for the last three(3) completed accounting years up to _____ (as the case may be) are correct.

YEAR	TURNOVER(₹)	NETWORTH(₹)
2019-2020		
2020-2021		
2021-2022		

Place:

Date:

Seal:

Membership Code and Registration No.

UDIN

Signature

Yours faithfully,

For OIL INDIA LIMITED

General Manager (Contracts)

For: Executive Director (Pipeline Services)
