NIT FOR TENDER NO. CGI2590L26
OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal "https://etender.srm.oilindia.in/irj/portal" for the following Services:

Tender No	Tender Fee(Rs.)	Bid Closing Date & Time	Service Description
CGI2590L27	**NIL**	**29.09.2026 At 11.00 A.M.**	**Hiring the services of Grass Cutting at PS-9, Dumar for a period of (one) year and extendable by another 1 (one) year.**

The details of IFB and procedures for applying & participation can be viewed using "Guest Login" provided in the e-procurement portal and also in OIL's web site www.oil-india.com**.** The link to OIL's E-Procurement portal has also been provided through OIL's website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

FOLLOWNG ARE THE BIDDERS ARE ELIGIBLE FOR PARTICIPATING THE ABOVE LIMITED TENDER

SL. NO.	NAME OF BIDDERS
1	M/S. A.K. SINGH & SONS ENTERPRISES (V- 416403)
2	M/s Suryadeo Mandal (V.C- 403360)
3	M/s Shiv Shankar Enterprise. (V.C- 411456)

PART – II

BID EVALUATION CRITERIA & BID REJECTION CRITERIA FOR THE TENDER

A) Bid Evaluation Criteria (BEC):

1.0 All the documents related to BEC must be submitted along with the Techno-Commercial Bid. Otherwise, the bid will be considered as non-responsive and rejected.

2.0 The Bidder must be OIL's civil registered vendor of 'A', 'B' & 'C' Class and registered under Pump Station -9 (Dumar, Bihar) only.

3.0 Interested bidders shall have to submit the following documents to qualify for opening of the Price Bid:

3.1 TECHNICAL CRITERIA

(a) The bidder must have successfully executed/completed at least one similar Works of value of minimum **Rs. 16,18,375.34** over last 7(seven) years reckoned from the Original Bid Closing Date in Central/State Government / PSUs/Nationalized Banks / Public Limited Company as under:

"Similar work" mentioned in Clause No. 3.1 (a) above means the following:

Providing the services of Grass cutting/ sanitation.

(b) For proof of requisite experience of SIMILAR work, Job Completion Certificate issued by Central/State Government/ PSUs/ Nationalized Banks/ Public Limited Company clearly mentioning the following must be submitted along with the bid.
  (a) Gross value of job done,
  (b) Nature of works,
  (c) Contracts period
  (d) Completion date.

a. The Contract(s)/Purchase Order(s) date need not be within the period specified in the tender, preceding the original bid closing date of the tender, however, the execution of work should be within the specified period preceding original bid closing date of the tender.

b. SIMILAR work executed by a bidder for its own organization / subsidiary will not be considered as experience for the purpose of meeting BEC.

c. **If the prospective bidder is executing SIMILAR work which is still running, and the contract** value/ quantity executed within the specified period prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder submits satisfactory work execution certificate issued by end user.

3.2 FINANCIAL CRITERIA

a) Annual financial turnover as per Audited Annual Reports in any of preceding three (3) financial years, preceding scheduled bid closing date should be at least **INR 9,71,025.20**

b) Net worth of firm/bidder must be positive for preceding financial/ accounting year.

c) For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the bid: -

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth. ***In addition to membership number & Firm Registration Number, UDIN is also to be specified in the certificate of Turnover & Net worth issued by the CA.***

OR

ii) Audited Balance Sheet along with Profit & Loss account.

Note:
i) Mention of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued w.e.f. February 1, 2019 by Chartered Accountant in Practice.

ii)Annexure-AA (furnished below) is to be mandatorily submitted.

d) Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months/within the due date for furnishing of audit report as per Section 139(1) of IT Act, 1961 (read along with latest circulars/notifications issued by CBDT from time to time) reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an undertaking in support of the same along with their technical bid as per **PROFORMA-XIII.**

4.0 OIL registered ***"A", "B" and "C" class bidders of Pipeline Department*** are exempted from submitting document fulfilling their experience & turnover criteria as well as depositing bid security amount as specified in the clause no 3.1 & 3.2 of BID EVALUATION CRITERIA provided they have submitted his/her/their "One-time Security deposit" in the line with Manual for Procurement of Works clause no 7.6.1

5.0 The bids conforming to the specifications, terms and conditions stipulated in the tender documents and considered to be responsive after subjecting to Bid Evaluation Criteria will be considered for further evaluation given below:

i) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made.

ii) In case of identical lowest offered rate by more than 1 (one) bidder, the selection of bidder will be made by draw of lots amongst the parties offering the same lowest price. The tender shall be awarded to winning techno-commercially acceptable L1 bidder only.

iii) Company's internal estimate (IE) is prepared inclusive of all cost of materials, labours, tools & equipment, PPE, machinery and all taxes except PF & GST.

iv) Bidders must filled up the Technical compliance evaluation sheet for BEC / BRC and the format is attached under "Notes and Attachments" tab in the main bidding engine of OIL's e-Tender portal

6.0 Other Information /Documents: All Bidders including OIL registered bidder with one time security deposit must have to furnish the following information with relevant documents wherever necessary:

a) Tax Exemption Certificate, if any, if /applicable.
b) PAN no. (photocopy of the PAN card required).
c) Goods & Service Tax registration No.
d) Bank account No. with name of Bank, Type of account, Bank address.
e) P.F. Account No. / Code or affidavit for applying P.F as per Annexure-I
F) ESI Registration Number.

Note: Documents pertaining to Sl. no. (b), (c) & (d) above are not applicable for OIL Registered Civil Contractors of Pipeline Sphere.

B) BID REJECTION CRITERIA (BRC):

1. The tender is invited under SINGLE STAGE - COMPOSITE BID SYSTEM. The bidders shall submit both the "TECHNICAL" and "PRICED" bids through electronic form in the OIL's E-Procurement portal within the Bid Closing Date and Time stipulated in the E-Tender. The Technical Bid should be submitted as per Scope of Work & Technical Specifications along with all technical documents related to the tender and uploaded under "Technical Attachment" Tab only. Bidders must note that no price details should be uploaded in "Technical Attachment" Tab Page. Details of prices as per Price Bid format/Priced bid to be uploaded under "Notes and Attachment" Tab. Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria. In Bid opening, both Technical & Priced Bids will be opened.

2. Bid security shall be furnished as a part of the Techno Commercial Un-Priced Bid. The amount of bid security should be as specified in the NIT. Any bid not accompanied by proper bid security will be summarily rejected.

3. Bids must be valid for minimum **90 (Ninety) days** from the actual date of Bid closing. If bidder does not submit / declare bid validity period, it will be presumed that the bid validity **is 90 (Ninety) days.**

   Note: In case of extension of Bid Opening Date, bid validity should be extended suitably by the bidder, as and when advised by OIL

4. Bid Documents / User Id & Password for OIL's E-Tender portal are not transferable. Bid submitted by parties who have not submitted the requisite tender fees will be rejected.

5. Bidders must quote their total price under the “Total Bid Value” (under RFx Information > Basic Data > Total Bid Value) tab within the permissible limit -10% to above 10% of Company’s Internal Estimate); otherwise, the bid will be rejected straightway. If any bidder has quoted the total price above or below Company’s Internal Estimate within the permissible range, the percentage quoted above/below the internal estimate will be calculated and will be loaded accordingly in the rates of each and every item as specified in the Price Bid. All other techno-commercial documents other than price details to be submitted with Un-priced Techno-Commercial Bid as per tender requirement in the c-Folder link (collaboration link) under “Technical RFx Response” Tab Page only.

6. The bidder shall submit an undertaking/declaration as per Appendix-2 confirming that they have read and understood OIL's Banning Policy and that, neither they nor any of their allied concerns or partners or associates or directors, or proprietors involved in any capacity, are currently on OIL's Holiday/Banning List. Further, the bidder shall confirm that neither they nor any of their forementioned entities have, during the last three years, been involved in any transgression with any company conforming to the Transparency International (TI) approach or with any Public Sector Enterprise of India that could justify exclusion from the tender process. The bidder shall also disclose details of all such allied entities, if any, as required under the Banning Policy."

7. Any bid received in the form of Physical document/ Telex/Cable/Fax/E-mail will not be accepted.

8. Bidders must quote clearly and strictly in accordance with the price schedule outlined in Price Bidding Format attached under "Notes and Attachments" tab in the main bidding engine of OIL's e-Tender portal; otherwise the bid will be rejected. All other techno-commercial documents other than price details to be submitted with Un-priced Techno-Commercial Bid as per tender requirement in the c-Folder link (collaboration link) under "Technical RFx Response" Tab Page only.

9. There should not be any indication of price in the Un-priced Techno-Commercial Bid. If there is any indication of price in the Un-priced Techno-Commercial Bid, Such Bid will be rejected straightway.

10. Bidder must accept and comply with the following provisions as given in the tender document. Deviations to such provisions shall make the bid liable for rejection.
    a. Firm price
    b. EMD / Bid Bond
    c. Scope of work
    d. Specifications
    e. Price schedule
    f. Delivery / completion schedule
    g. Period of validity of bid
    h. Liquidated Damages
    i. Performance bank guarantee / Security deposit
    j. Guarantee of material / work
    k. Arbitration / Resolution of Dispute
    l. Force Majeure
    m. Applicable Laws
    n. Integrity Pact, if applicable

8) **COMPLIANCE OF THE COMPETITION ACT, 2002:** The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation of the provisions of the Act shall attract penal action under the Act.

ANNEXURE-AA

CERTIFICATE OF ANNUAL TURNOVER &NETWORTH

(To be issued by practicing Chartered/Cost Accountant Firm on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s____________________(Name of the bidder) for the last three(3) completed accounting years up to________________(as the case may be) are correct.

YEAR	TURNOVER(Rs.)	NETWORTH(Rs.)

Place:

Date:

Seal:

Membership Code and Registration No.

UDIN:

Signature :

****End of BRC -BEC****