

**LIST OF VENDORS TO WHOM TENDER ENQUIRY FOR TENDER NO. SDI6930L25/L6 HAS BEEN SENT**

V209337 ABHISHEK MOTORS PVT. LTD.
V212122 SUBHANGSHU MOTORS
V218527 DHANSRI AUTO-VENTURES PVT. LTD.
V218533 KARINI VENTURES PVT. LTD.
V218532 KARINI VENTURES PVT. LTD.
V203391 MAHINDRA & MAHINDRA LTD
V209338 GHOSH BROTHERS AUTOMOBILES
V213948 TATA MOTORS LIMITED
V209077 Borah Motors Pvt. Ltd



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Duliajan – 786602  
Assam (India)

TELEPHONE NO. (91-374) 2808792

FAX NO: (91-374) 2800533

Email: aayush\_somani@oilindia.in; erp\_mm@oilindia.in

**FORWARDING LETTER**

<b>Tender No.</b>	<b>: SDI6930L25/L6 DTD. 06.07.2024</b>
<b>Tender Fee</b>	<b>: NIL</b>
<b>Bid Security</b>	<b>: <b>Not Applicable. However, submission of bid securing declaration as per Proforma-4 is mandatory.</b></b>
<b>Bidding Type</b>	<b>: SINGLE STAGE TWO BID SYSTEM</b>
<b>Bid Closing on</b>	<b>: 04.09.2024 (at 11:00 Hrs. IST)</b>
<b>Bid Opening on</b>	<b>: 04.09.2024 (at 14:00 Hrs. IST)</b>
<b>Tender Type</b>	<b>: Limited Composite e-Tender</b>
<b>Performance Security</b>	<b>: <b>Applicable @ 5% of order value in case of order valuing INR 10.00 Lakhs &amp; above.</b></b>
<b>Integrity Pact</b>	<b>: Not Applicable</b>
<b>PPP-MII Policy</b>	<b>: Not Applicable</b>
<b>Document Verification Clause</b>	<b>: Not Applicable</b>

The complete bid documents and details for purchasing bid documents, participation in E-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website [www.oil-india.com](http://www.oil-india.com).

**NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.**

OIL invites Bids for **SUPPLY OF ELECTRIC VEHICLE** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX.

**This Tender has been floated for participation of Indigenous bidders only. Hence, only Indigenous bidders are eligible to participate against this tender.**

**The tender will be governed by:**

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos. = **0374-2807178/ 2807171/ 2807192/2804903**. Email id = [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in); [esupport@oilindia.in](mailto:esupport@oilindia.in)

- b) OIL's office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

**OIL Bank Details :**

	Bank Details of Beneficiary	
a	Bank Name	STATE BANK OF INDIA
b	Branch Name	Duliajan
c	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K.L.K.Banik, AGM
k	Fax No.	0374-2802729
l	Email Id	<a href="mailto:sbi.02053@sbi.co.in">sbi.02053@sbi.co.in</a>

- c) "General Terms & Conditions" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- d) Technical specifications and Quantity as per **Annexure – I**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- f) All corrigenda, addenda, amendments, time extension, clarifications etc. To the tender will be hoisted on OIL's website (www.oil-india.com) and in the e-portal (<https://etenders.srm.oilindia.in/irj/portal>) only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.
- g) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting

through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- h) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RfX -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”

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**Special Notes:**

**1.0 (I) Please note the following important points as under:**

- a) For participation, applicants already having User ID & Password for OIL’s E-Procurement Portal need to register against the IFB. New vendors/existing vendors not having User ID & Password for OIL’s E-Procurement Portal shall obtain User ID & password through online vendor registration system in E-Portal.
- b) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>
- c) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- d) Parties, who do not have a User ID, can click on Guest login button in the e-Tender portal to view and download the tender. The detailed guidelines are given in User Manual available in OIL’s E-Procurement site. For any clarification in this regard, bidders may contact E-Tender Support Cell at Duliajan at [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in), Ph.: 0374-2807171/7192.
- e) Details of process for submission of Bid Security (EMD) [if applicable in the tender] through the online payment gateway are available in Vendor User Manual under EProcurement Portal. (Note: Important Points for on-line Payment can be viewed at Oil India’s website at [url:http://oil-india.com/pdf/ETenderNotification.pdf](http://oil-india.com/pdf/ETenderNotification.pdf)).
- f) The link for OIL’s E-Procurement Portal is available on OIL’s web site ([www.oilindia.com](http://www.oilindia.com)).
- g) **Categorization and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DLE-16062021-227649 dated 16<sup>th</sup> June, 2021 issued by Ministry of MICRO, SMALL AND MEDIUM ENTERPRISE.**

**The bidder claiming as MSE status (MSE-General, MSE-SC/ST, MSE -Woman) against this tender has to submit the following documents for availing the benefits applicable to MSEs:**

**Udyam Registration Number with Udyam Registration Certificate.**

**Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.**

- a) **MSE Units (Manufacturers/Service Providers only and not their dealers/distributors) registered with District Industry Centres or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME shall submit copy of valid Registration Certificate for the items they intend to quote along with the bid. The Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies. In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/Woman Entrepreneurs should also be enclosed.**

**The turnover related figures of the bidders claiming as MSE bidders as mentioned above shall be considered based on Bidders self-declarations to be submitted with their bid as per new gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020. However, in case of any intentional misrepresentations or attempts to suppress facts in the self-declaration, the bidder shall be liable to penalty as specified under section 27 of the Act.**

- b) **For availing benefits under Public Procurement Policy (Purchase preference), the interested MSE Bidders must ensure that they are the manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s).**

~~(II) In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:~~

~~1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.~~

~~2. Certificate of incorporation.~~

~~3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation along with a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.~~

~~The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.~~

~~In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE.~~

~~NOTE: In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they must apply to concerned tender handling officer, Materials Department, Oil India Limited, P.O. Duliajan, Assam - 786602 for waiver of EMD upto one week prior to the Bid closing date (or as amended in e-portal).~~

- 2.0 The tender is invited under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidders are required to submit both the “**TECHNO-COMMERCIAL UNPRICED BID**” and “**PRICED BID**” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.
- 2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFx Information > Technical Attachment only. The “**TECHNO-COMMERCIAL UNPRICED BID**” shall contain all techno-commercial details except the prices.
- 2.2 The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **For price upload area, please refer “NEW INSTRUCTIONS”.**
- 3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender No. and Due Date to the **GM-Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.
- a) Detailed Catalogue (if any)
  - b) Original Bid Security if in the form of Bank Guarantee (please refer to EMD clause for more details if EMD is applicable).
  - c) Any other document required to be submitted in original as per tender requirement
- All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.
- 4.0 **Benefits to Micro & Small Enterprises (MSEs) as per OIL’s Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details.**
- 5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders’ risk and may result in rejection of its offer without seeking any clarifications.
- 6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above-mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE COMPOSITE BID SYSTEM** shall be followed for this tender.

~~9.0 The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.~~

The name of the OIL's Independent External Monitors at present are as under:

**1. Dr. Tejendra Mohan Bhasin**

Former Vigilance Commissioner, CVC

E-mail: [tmbhasin@gmail.com](mailto:tmbhasin@gmail.com)

**2. Shri Ajit Mohan Sharan, IAS (Retd.)**

Former Secretary, Ministry of Ayush

Govt. of India

Mobile No.: 9810701876

Email ID: [ams057@gmail.com](mailto:ams057@gmail.com)

**3. Shri Ram Phal Pawar, IPS (Retd.),**

Former Director, NCRB, MHA

Mobile No.: 8017017878

E-mail ID's: [rpawar61@hotmail.com](mailto:rpawar61@hotmail.com), [ramphal.pawar@ips.gov.in](mailto:ramphal.pawar@ips.gov.in)

~~10.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed Annexure CCC. However, if any of the Clauses of the Bid Rejection Criteria/ Bid Evaluation Criteria (as per Annexure CCC) contradict the Clauses of the tender and/ or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.~~

11.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under the tender and such clarifications fulfilling the tender clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

12.0 Please do refer the User Manual provided on the portal on the procedure "How to create Response" for submitting offer.

~~13.0 Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class I local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. Minimum % of local content required to qualify as class I Local supplier is 50% and Minimum % of local content required to qualify as class II Local supplier is 20%.~~

If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at

which the local value addition is made along with their bid, failing which no purchase preference shall be granted.

In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make in India) order 2017 dated 04.06.2020.

Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid.

Non-Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. Please refer to the Office Memorandum No. F.1/4/2021-PPD dated 18.05.2023 for compliance of concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

14.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

15.0 While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.

~~16.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:~~

~~(i) The suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.~~

~~(ii) Consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.~~

~~(iii) The name of OIL's current authorized transporters is M/s Western Carriers (India) Ltd. Bidder's are requested to note the above delivery/collection instructions while submitting their offers.~~

**17.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.**

**18.0 Bidders should fill-up and submit along with their bid an UNDERTAKING towards authenticity of information/documents furnished by them, as per enclosed ANNEXURE-K.**

**19.0 ONLINE VIEWING OF PRICE BY BIDDERS:** For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under

NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of thee-tender.

**DISCLAIMER:** Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be. liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se-ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

**20.0 Note regarding submission of PBG in the form of Bank Guarantee (BG):** PBG @5% shall be APPLICABLE only for individual orders (orders valuing INR 10.00 Lakh & above) in the event of award of Rate Contract.

In case a bidder / supplier wishes to transfer PBG amount online directly, then OIL's bank details (where online transfer of PBG amount is to be done) are as below-

**OIL's Bank account Details:-**

- (i) **Name:** Oil India Limited
- (ii) **Bank:** State Bank of India
- (iii) **Branch:** Duliajan
- (iv) **Account Number:** 10494832599
- (v) **Account Type:** Current
- (vi) **IFSC Code:** SBIN0002053

Upon transferring PBG amount online to OIL, vendor shall provide the transaction details to the dealing officer (email ID: aayush\_somani@oilindia.in) so that receipt of the same can verified in OIL's bank account.

In case PBG is desired to be submitted in original hard copy in the form of 'Bank Guarantee', then the same needs to be submitted as per the format approved by OIL and shall indicate the GeM Order No. and item description.

Bidder / Supplier is to note that the Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:

- (i) MT 760/MT 760 COV for issuance of bank guarantee.
- (ii) MT 760/MT 767 COV for amendment of bank guarantee.

[Purchase Order Number (in case of PBG) should reflect in the SFMS text under MT 760/MT 760 COV]

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFSC Code- ICIC0000213, Branch Address.: ICICI Bank

Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam - 786602. The Bank details are as under:

**Bank Details of Beneficiary:-**

**A) Bank Name:** ICICI BANK LTD.

**B) Branch Name:** DULIAJAN

**C) Branch Address:** KUNJA BHAVAN, DAILYBAZAAR, DULIAJAN, DIBRUGARH, ASSAM – 786602

**D) IFSC Code:** ICIC0000213

**E) Unique Identifier Code (Field 7037):** OIL503988890

**F) Company Name:** Oil India Limited

**G) Swift Code:** ICICINBBXXX

The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.

**Additional Note: Submission of Performance Security in the form of Electronic Bank Guarantee (e-BG):**

Oil India Ltd. has now adopted Electronic Bank Guarantee (e-BG) for Bid Security and Performance Security in addition to the existing provisions. Electronic Bank Guarantee (e-BG) is a digitally signed BG issued by banks which is transmitted directly from banks to beneficiaries in electronic form through a platform provided by National E-Governance Services Limited (NeSL).

Submission of Bid Security/Performance Security, as applicable, in the form of Electronic bank Guarantee (e-BG) is also acceptable:

Sl. No.	Bank name	Sl. No.	Bank name
1	AU Small Finance Bank	12	IDFC First Bank
2	Axis Bank	13	Indian Bank
3	Bank of Baroda	14	Indian Overseas Bank
4	Bank of India	15	IndusInd Bank
5	Canara Bank	16	Karur Vysya Bank
6	City Union Bank	17	Kotak Mahindra Bank
7	Federal Bank	18	Punjab National Bank
8	HDFC Bank	19	RBL Bank
9	HSBC Bank	20	State Bank of India
10	ICICI Bank	21	South Indian Bank
11	IDBI Bank	22	Yes Bank

Beneficiary details for issue of e-BG are:

Sl. No.	Particulars	Details
1	Name	Oil India Limited
2	PAN	AAACO2352C
3	Date of Incorporation	18-02-1959

4	Email ID	Will be intimated at the time of order placement.
5	Mobile No.	Will be intimated at the time of order placement.
6	Local Address	Duliaian, Dibrugarh, Assam-786602
7	Registered Address	Duliaian, Dibrugarh, Assam-786602

## **21.0 PBG UNDERTAKING FORM:**

In the event of award of purchase order against this tender, the successful bidder **must comply with the stipulations** of the enclosed “**PBG UNDERTAKING FORM - ANNEXURE-M**” and **submit it duly filled-in along-with their PBG (Performance Bank Guarantee).**

## **22.0 RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY WHICH SHARES A LAND BORDER WITH INDIA:**

It is for information of all Bidders that Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum No. F.7/10/2021-PPD (1) dated 23rd February, 2023 (order- Public Procurement no.4) has proclaimed Requirement of registration under Rule 144(xi) of the General Financial Rules (GFRs), 2017. Any bidder from a country which shares a land border with India will be eligible to bid in any procurement only if the bidder is registered with the Competent Authority. Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent authority to be eligible to bid in this tender. Therefore, all bidders are requested to be guided by the Clauses stipulated in the enclosed Annexure-N of this tender. In this respect, the format of Undertaking to be submitted by the bidders is given vide EXHIBIT-I, EXHIBIT-II & EXHIBIT-III of this tender.

## **23.0 TAX COLLECTIBLE AT SOURCE (TCS):** Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/equipment. If TCS is collected by the SUPPLIER., a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.

Payment towards applicable TCS u/s 206C (1H) of Income Tax Act.1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice slating that:

- a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. And
- b. Total supply of goods to OIL in FY ... exceeds Rs. 50 Lakh and
- c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and
- d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time.

However, Performance Security Deposit (if applicable) will be released only after the TCS certificate for the amount of tax collected, is provided to OIL. Supplier will extend the

performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS. if all other conditions of Purchase order are fulfilled.

The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (1H) of Income tax Act, 1961.

**24.0 Price Breakup:**

Bidders should submit the price breakup of all the items as per “Annexure BB” which has been uploaded under “Notes & Attachments” > “Attachments” as shown below. The price breakup “Annexure BB” should be filled up, signed and uploaded under “Notes & Attachments” > “Attachments” only. **The filled up price breakup of all the items should NOT be uploaded in Technical Attachment.**

**25.0** ~~No Bid Security / Earnest Money Deposit (EMD) is required to be submitted against this tender. Instead of EMD/Bid Security, all the bidders shall be required to sign a “Bid securing declaration” accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the NIT/Purchase order, they shall be suspended for the period of two (2) years. This suspension of two years shall be automatic without conducting any enquiry. Bidders shall submit “Bid Securing Declaration” as per enclosed PROFORMA-4 along with their Technical bids.~~

**26.0 APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:** Banning Policy dated 17.03.2023 (in line with the provisions of Office Memorandum No. F.1/20/2018-PPD dated 02.11.2021 issued by Department of Expenditure, Ministry of Finance) as uploaded in OIL's website will be applicable against the tender (and order in case of award) to deal with any agency (bidder / contractor / supplier / vendor / service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes.

Applicability of the policy shall include but not limited to the following in addition to other actions like invoking bid security / performance security / cancellation of order etc. as deemed fit and as mentioned elsewhere in the tender:

- a) Backing out by bidder within bid validity
- b) Backing out by successful bidder after issue of LOA / Order / Contract
- c) Non / Poor performance and order / contract execution default

The bidders who are on Holiday/ Banning / Suspension list of OIL on due date of submission of bid / during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening / evaluation / award. If the bidding documents were issued inadvertently / downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening / evaluation / Award of Work.

**27.0** Bids are to be submitted online through OIL's E-Procurement Portal with digital signature. To participate in OIL's E-procurement tender, bidders should have a legally valid digital certificate of Class 3 with Organization's Name and Encryption certificate as per Indian IT Act from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India (<http://www.cca.gov.in>). **Digital Signature Certificates having “Organization Name” field as “Personal” are not acceptable. However, aforesaid Digital Signature Certificates having Bidder's Name in the “Organization Name” field are acceptable. Only in case of sole proprietorship firms, Digital Signature Certificates issued in the**

**name of the proprietor is also acceptable provided the bid is submitted in the capacity of a proprietorship firm.**

Digital Signature Certificate comes in a pair of Signing/verification and Encryption/decryption certificate. Bidder should have both the Signing/verification and Encryption/Decryption certificate for Signing and encryption, decryption purpose respectively. The driver needs to be installed once, without which the DSC will not be recognized. While participating on e-Tendering the DSC token should be connected to your system.

- 28.0** Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 29.0 Registration of suppliers on Government e-Market place (GeM) under rule 150 of General Financial Rule (GFR 2017):**
- a) In line with O.M. 6/9/2020-PPD dated 24.08.2020 issued by Department of Expenditure, Ministry of Finance, Government of India, it shall be mandatory for sellers providing Goods and Services to Oil India Limited to be registered on GeM and obtain a unique seller ID, at the time of placement of order/acceptance of contract. This ID shall invariably be incorporated in every supply order/contract/agreement/ purchase order while awarding any contract / order for procurement by Oil India Limited governed by the GFRs 2017. In this regard, the bidder/seller providing goods and services to Oil India Limited has to mandatorily register on Government E-Marketplace (GeM) [Website: [www.gem.gov.in](http://www.gem.gov.in)] and obtain a unique GeM seller ID.
- b) Kindly indicate the GeM seller ID in their offer/bid/proposal to facilitate to comply with the aforementioned Office Memorandum.
- 30.0** Oil India Limited (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following documents available on the login Page of the OIL's E-tender Portal before uploading their bid.
- a) Guidelines to Bidders for participating in OIL.  
b) New Vendor Manual
- 31.0** Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/ specifications of all major components, systems with Make & Model; etc. Generalised response like - 'As per NIT Specifications/ Technical Leaflet', 'Noted', 'and Accepted' or in any similar fashion is not acceptable.
- 32.0 Queries Submission Timeline clause-** All prospective bidders are hereby instructed to submit any queries or requests for clarification related to this tender within a period of five (5) calendar days from the date of publishing of this tender document. Any queries received after the stipulated deadline will not be entertained or responded to by OIL.

Queries must be submitted in writing via email to [aayush\\_somani@oilindia.in](mailto:aayush_somani@oilindia.in). Please ensure that the subject line of your email clearly states 'Tender Query - [Tender No. & Name]'.

**33.0 Avoidance of Extension for Bid Submission clause-** Bidders are earnestly advised to ensure that their bid submissions are prepared and submitted in accordance with the deadlines specified in this tender document. OIL has taken all necessary steps to establish reasonable timelines for the submission of bids to allow ample time for thorough preparation.

As a matter of policy, OIL will only consider granting an extension of the bid submission due date as a onetime exception in situations deemed unavoidable. Such extensions will be granted solely at the discretion of OIL and only in response to a written request from the bidder (mail to aayush\_somani@oilindia.in), submitted in accordance with the procedures outlined in this tender document.

It is hereby emphasized that OIL will not entertain or consider any requests for an extension of the bid submission due date, except in cases where OIL deems such extension unavoidable and the bidder submits a formal written request, detailing the compelling circumstances necessitating the extension. Bidders are therefore strongly advised to refrain from seeking an extension of the bid submission due date unless absolutely necessary due to unforeseen and unavoidable circumstances.

By participating in this tender process, all bidders acknowledge and accept the terms and conditions outlined in this Avoidance of Bid Submission Due Date Extensions clause.

**34.0** Bidders are required to give an undertaking as per enclosed Annexure-MMM in their bid that they are not under liquidation, court receivership or similar proceedings and are not bankrupt. Also, please refer to Annexure-II for Dispute Settlement Clause.

**35.0 DELIVERY TIMING:** Suppliers will be given necessary permission to enter into the Industrial Area or Company's other operating areas to deliver the material as per timings given below)

a) Monday to Friday: Slot-1: 08.00 AM to 10.00 AM  
Slot-2: 12.30 PM to 02.00 PM

b) Saturday: 08.00 AM to 10.00 AM

**Note: No delivery shall be made on Sunday / National Holidays.**

**36.0** Owing to operational requirements, OIL may request the supplier to prepone delivery of items. The request for such preponement of delivery shall be made in writing by OIL and the supplier shall be obligated for arranging delivery of the materials within the minimum possible period. However, no additional charges shall be payable for such preponement of delivery.

**37.0 UNLOADING:** For supply of Goods contract, no additional charges such as local levies / transportation / loading / unloading charges etc., shall be payable over and above the contract price.

However, the terms & conditions for the following items are to be noted by the suppliers:

**(a) Tubulars, including line pipes:** OIL SHALL PROVIDE CRANE FOR UNLOADING OF TUBULARS & LINE PIPES ONLY. Supplier shall depute adequate crew, who has experience of unloading of tubulars, at Consignee Location with necessary safety gears i.e. helmet, safety boots, hand gloves etc. at unloading point. THE ONLY RESPONSIBILITY OF THE CREW TO BE DEPUTED BY THE SUPPLIER SHALL

BE TO FASTEN/FIX CRANE'S HOOK SLING TO BUNDLES ON THE LOADED VEHICLE. Once the hook sling is securely fastened complying to the safety instructions, OIL's Crane shall lift and unload tubulars from the vehicle. Following points are to be noted and complied in this connection:

(i) Supplier to ensure that height of the loaded tubular is below the cabin height of the vehicle for safe off-loading.

(ii) Supplier to ensure that tubular bundles are securely fastened by very strong material to withstand the rigors of road transportation and capable of lifting by Crane. In the case tubular bundles are found loosened and/or tubulars found completely resting on the side support/bales of vehicle in way that it may free fall upon unshackling, OIL will not unload such vehicle due to safety reasons.

The safety of the crew deputed by the supplier shall entirely be the responsibility of supplier and therefore they shall take all necessary measures/precautions to ensure that no injuries occur to personnel or property. Supplier must ensure that the crew involved for unloading are properly trained on the procedures and aware of the potential hazards while handling tubulars.

**(b) Transportation through Railways only of Barytes, Bentonite & API Class-G (Oil well) Cement:** Unloading & stacking at OIL's godowns shall be carried out by OIL's designated service provider without any charge to the supplier and under the supervision of supplier's personnel. However, in case the order for such items is to be delivered at a location other than OIL's godowns or the transportation is through mode other than railways, unloading & stacking shall be done by the supplier themselves.

### **38.0 Financing of trade receivables of Micro and Small Enterprises (MSEs) through Trade Receivables Discounting System (TReDS) platform:**

Based on the initiatives of Government of India to help MSE vendors get immediate access to liquid fund based on Buyers credit rating by discounting, OIL has registered itself on TReDS platform with M/s RXIL and M/s A TREDS Ltd. (Invoice Mart). MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting / electronic factoring services on TReDS platform and following the procedures defined therein, provided OIL is also participating in such TReDS Platform as a Buyer.

(i) MSE Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSE Vendor.

(ii) MSE Vendor hereby agrees to indemnify, hold harmless and keep OIL and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Seller's submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis.

OIL shall not be liable for any special, indirect, punitive, incidental, or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort,

equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.

(i) Buyer means OIL who has placed Purchase Order/ Contract on a MSE Vendor (Seller).

(ii) Seller means a MSE vendor, who has been awarded Purchase Order/ Contract by OIL (Buyer).

**Note: For attention of vendors (to whom this Limited Flagged Tender Enquiry has not been addressed):** Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials (Relevant documents including company profile, financial status, product range, client list must be submitted along with the application) and should fulfill the below mentioned criteria –

(i) Experience of successfully executing at least 1 (one) similar order for minimum one (01) no. of qty. in preceding 5 (five) years to be reckoned from the original stipulated bid closing date of the tender [Copies of Purchase Order(s) along with completion certificate towards successful execution of the order to be submitted].

"Similar Order" for this purpose means "Electric Vehicle".

(ii) Annual financial turnover of at least 50% of the tendered value in any of preceding 3 (three) financial years.

(iii) The Net worth should be Positive for preceding financial / accounting year.

a. Annual Financial Turnover of the bidder from operations shall mean Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (i.e., bidding entity, as the case may be) during a financial year as per the Companies Act, 2013 Section 2 (91).

b. Net worth shall mean the aggregate value of the paid-up share capital and all reserves created out of the profits and securities premium account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation.

c. For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

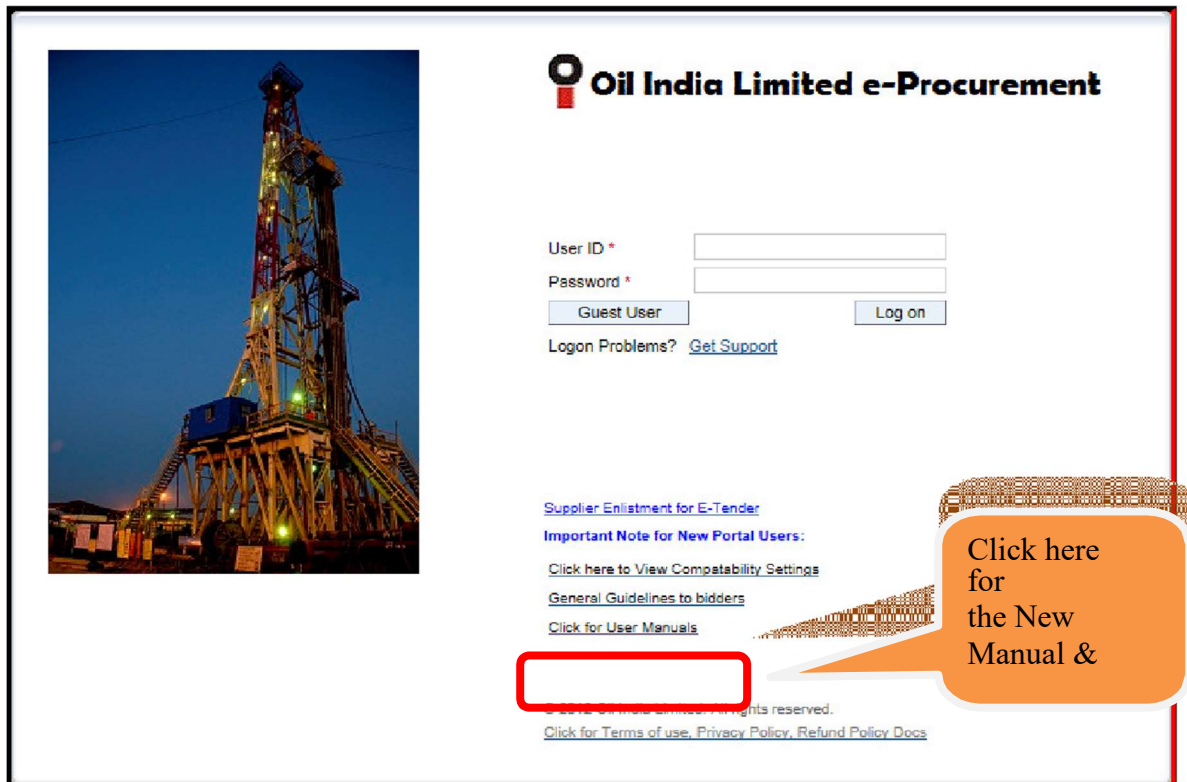
i) A certificate issued by a practicing Chartered /Cost Accountant (with Membership Number, UDIN and Firm Registration Number), certifying the Annual turnover & Net worth OR

ii) Audited Balance Sheet along with Profit & Loss account."

Documentary evidence as stipulated above, should reach the office from where the tender is floated (email:- aayush\_somani@oilindia.in) within 10 days of publication of the tender on OIL's website. Based on merit, OIL will allow the vendors to participate in the current tender or future tender for the item(s) at its sole discretion.

**Disclaimer:** Authorization to participate in the tender does not guarantee placement of order. Requests received from interested vendors after 10 days of publication of tender shall be considered for future tenders only, subject to meeting the above evaluation criteria.

Please do refer “**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**” for the above two points and also please refer “ **New Vendor Manual (effective 01.03.2019)** ” available in the login Page of the OIL’s E-tender Portal.



**Oil India Limited e-Procurement**

User ID \*

Password \*

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

**Important Note for New Portal Users:**

[Click here to View Compatability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

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Click here for the New Manual &

**NOTE: Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non-compliance to all the terms and conditions of the NIT.**

**Yours Faithfully**

**Sd-  
(AAYUSH SOMANI)  
MANAGER MATERIALS (IP)  
FOR CGM-MATERIALS (HoD)  
FOR RESIDENT CHIEF EXECUTIVE**

**OIL INDIA LIMITED**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan-786602, Assam**  
**E-mail: material@oilindia.in**  
**Fax No.91-374-2800533**

**ANNEXURE-I**

**Tender No.: SDI6930L25/L6**  
**Tender Date: 06.07.2024**

<b>Item No. / Mat. Code</b>	<b>Material Description</b>	<b>Quantity</b>	<b>UoM</b>
<b>10</b> 0C000068	Supply of Brand New MG Comet Pace Electric Vehicle Car or Tata Tiago XE Electric Vehicle Car or any other electric vehicle (EV) Car with all standard tools, fittings, accessories etc. as per attached Annexure-1A.	1	NO

**STANDARD NOTES:**

**1.0** Validity of the bid must be **minimum 90 days** from the Bid Closing Date. Offer with inadequate validity will be rejected.

**2.0** The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

**3.0** Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

**4.0** Price should be maintained in the "**online price schedule**" only.

**5.0** To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.

**6.0** The bids will be evaluated strictly as per NIT specifications, terms & conditions.

**7.0** Please refer to the Tender Forwarding Letter for Important Points like Applicability of Bid Security / Earnest Money Deposit (its value and validity), Performance Security (PBG), Integrity Pact (if applicable), Land Border Sharing Clause, Trade Receivables Discounting System (TReDS), Tax Collectible at Source, Banning Policy of OIL, Digital Signature Clause etc.

**8.0** Request for placement of purchase order to an entity, other than the bidder, shall not be considered.

**9.0** Please refer to Annexure-II for Clauses pertaining to Settlement of Disputes.

**SPECIAL NOTES:**

**1.0** For the detailed information about the buyer's requirement & specifications of the vehicle and also the buyer's required fittings, accessories & tools, please refer to the enclosed Annexure-1A i.e. Technical Evaluation Matrix associated with this tender document.

**2.0** Please refer to Annexure-1A i.e. Technical Evaluation Matrix associated with this tender document for all the following relevant clauses:

- (a) Requirement & specifications
- (b) Bidder's eligibility criteria
- (c) Inspection
- (d) Guarantee / warranty
- (e) VAHAN portal database, Permanent Registration & High Security Registration Plate (HSRP) Kit
- (f) Delivery
- (g) Price schedule
- (g) Documents / literature to be provided along with the supply of the item
- (h) Payment terms
- (i) Technical documents / information to be submitted along with the technical bid.

**3.0** Please refer to the Annexure -BBB incorporated in "**Fixed Formats**" zip folder for the TAXES AND DUTIES CLAUSE - FOR VENDOR/SUPPLIER/CONTRACTOR (For Supplies/ Services during GST Regime i.e., New Tender) INDIRECT TAXES/ GST.

**4.0** Priced Bid Format (Annexure-BB) is shown as under:

**Annexure-BB**

**Price Bid Format and Evaluation Criteria for Indigenous Tenders:**

- 1. Basic Material Value.**
2. Pre-Despatch Inspection Charges, if any.
3. Packing & Forwarding Charges, if any.
- 4. Total Ex-Works Value (1+2+3).**
5. Applicable GST on Total Ex-Works Value.
6. Applicable Compensatory Cess, If any.
- 7. Total F.O.R. Despatching Station Value (4+5+6).**
8. Applicable TCS
9. Other Charges like Documentation Charges, Inland Freight Charges, Transit Insurance Charges etc.
10. Training Charges, If any.
11. GST on Training Charges.

12. Installation & Commissioning (I&C) Charges, if any.
13. GST on I&C charges.
14. AMC Charges, if any.
15. GST on AMC Charges.
16. Any other charges, if any with GST.
17. Total Value (7+8+9+10+11+12+13+14+15+16)
18. Buy-Back Price, if any, with GST.
- 19. Total F.O.R. Duliajan Value (17-18).**

**Note:** Bidders should not confuse the Transit Insurance Charges with the Motor Vehicle Insurance Charges in this instant tender. Motor Vehicle Insurance will be in OIL's scope.

**Comparison of Offers:**

Comparison will be done on Total Value vide Sl. No. 19.

**Bidder's Eligibility Criteria and Technical Evaluation Matrix**  
**(To be filled up by the bidder and to be submitted along with the technical bid)**  
**Tender No.: SDI6930L25/L6**

**Supply of new MG Comet Pace electric vehicle Car or Tata Tiago XE electric vehicle Car or any other electric vehicle (EV) Car with all standard tools, fittings, accessories etc. & as per the tender. Quantity: 01 (one) Number.**

**Note to Bidder:**

Bidder shall have to fill up this Technical Evaluation Matrix (Annexure-1A) and submit the same along with their technical bid. Bidder shall also mention applicable data / specifications / relevant information / relevant location of their bid such as Document Name, Page No. etc. of bid for documentary evidence, etc. (as applicable).

**Item-10:**

**Item Description: New MG Comet Pace electric vehicle car or Tata Tiago XE electric vehicle car or any other electric vehicle (EV) car.**

<b>CLAUSE NO.</b>	<b>DESCRIPTION</b>	<b>BIDDER'S RESPONSE</b>  (To be filled by the Bidder as applicable)  (Complied / Not Complied / Offered Parameter etc.)
<b>1.</b>	<b>BIDDER DETAILS &amp; BIDDER'S ELIGIBILITY CRITERIA:</b>	
<b>a.</b>	<b>Name of the Bidder:</b>	
<b>b.</b>	<b>Address of the Bidder:</b>	
<b>c.</b>	<p><b>Nature of the Bidder:</b> The nature of the bidder shall be as under to be eligible against this tender:</p> <p><b>(i)</b> Vehicle Manufacturer (OEM) of the offered vehicle.</p> <p align="center"><b>OR</b></p> <p><b>(ii)</b> Authorized Dealer / Distributor / Supply House of the OEM (i.e. vehicle manufacturer) of the offered vehicle.</p> <p>The bidder shall mention the nature of bidder in the technical bid.</p>	
<b>d.</b>	<p>In case the bidder is dealer / distributor / supply house authorized by the OEM (i.e. vehicle manufacturer) of the offered vehicle, the bidder must submit a valid certificate provided by the OEM (i.e. vehicle manufacturer) of the offered vehicle certifying bidder's dealership / distributorship / supply house along with the technical bid.</p>	

**Bidder's Eligibility Criteria and Technical Evaluation Matrix**  
**(To be filled up by the bidder and to be submitted along with the technical bid)**  
**Tender No.: SDI6930L25/L6**

<b>CLAUSE NO.</b>	<b>DESCRIPTION</b>	<b>BIDDER'S RESPONSE</b>  (To be filled by the Bidder as applicable)  (Complied / Not Complied / Offered Parameter etc.)
<b>2.</b>	<b>Requirement &amp; Specifications:</b> The offered make & model vehicle shall meet the following requirements and specifications.	
<b>a.</b>	<b>(i) Make &amp; Model:</b> Supply of new <b>MG Comet Pace electric vehicle Car or Tata Tiago XE electric vehicle Car or any other electric vehicle (EV) Car</b> with all standard tools, fittings, accessories etc. meeting the tender specifications.  The bidder is to note that, Electric Rickshaw/Golf Car/Auto Rickshaw/Electric Bus/Electric Truck & any other similar vehicle(s) shall not be acceptable against this tender.	
	<b>(ii)</b> The bidder shall clearly mention the Make & Model of their offered vehicle in the technical bid.	
	<b>(iii)</b> The bidder shall submit the technical leaflet / literature / brochure of the offered make & model electric vehicle (EV) Car along with detailed specifications along with the technical bid.  In case, the technical leaflet / literature / brochure contains specifications of multiple vehicle models, the bidder shall mark / highlight the specification of their offered model.	
	<b>(iv)</b> The offered vehicle should be new and unused.	
<b>b.</b>	<b>Quantity:</b> 01 (one) Number.	
<b>c.</b>	<b>Type:</b> Battery operated motor (electric type) driven electric vehicle (EV) Car. Car/vehicle having Internal Combustion (IC) Engine shall not be acceptable.	
<b>d.</b>	<b>Wheelbase:</b> Not less than 2000 mm.	
<b>e.</b>	<b>Colour:</b> As per vehicle manufacturer's standard.	
<b>f.</b>	<b>Number of wheels:</b> Total 04 (four) Nos. of wheels shall be fitted at front and rear of the vehicle.	
<b>g.</b>	<b>Seating Capacity:</b> Minimum 04 (four) Nos. including the Driver.	
<b>h.</b>	<b>Theoretical driving range in single charge:</b> Not less than 200 Km.	
<b>i.</b>	<b>Estimated Charge Time (0% to 100%) in normal mode (except fast charger):</b> Not more than 08 hours (Approx.).	
<b>j.</b>	<b>Battery Pack &amp; Electric Motor Warranty:</b> Minimum 07 years or minimum 1.0 lakh kilometres, whichever is earlier from the date of Invoice of the vehicle.	

**Bidder's Eligibility Criteria and Technical Evaluation Matrix**  
**(To be filled up by the bidder and to be submitted along with the technical bid)**  
**Tender No.: SDI6930L25/L6**

<b>CLAUSE NO.</b>	<b>DESCRIPTION</b>	<b>BIDDER'S RESPONSE</b>  (To be filled by the Bidder as applicable)  (Complied / Not Complied / Offered Parameter etc.)
<b>k.</b>	<b>Steering:</b> Shall have electric power assisted steering system.	
<b>l.</b>	<b>Air Conditioning:</b> Shall have Air Conditioning (AC) System.	
<b>m.</b>	<b>Passenger compartment or passenger cabin including Driver:</b> Closed compartment with forward facing seating arrangement.	
<b>n.</b>	<b>Airbag:</b> Shall have Airbags for Driver and Co-driver.	
<b>o.</b>	<b>Battery, Electric Motor, Transmission &amp; Drivelines, Charging System, Tyres, Seats, Brakes, Suspension, Lamps / Lights, Exterior, Interior, Mirrors, Doors, Windows, Seat Belts, Safety Features &amp; Others:</b> As per vehicle manufacturer's standard.	
<b>p.</b>	<p><b>Note to Bidder(s):</b></p> <p><b>(i)</b> Electric Rickshaw/Golf Car/Golf Cart/Auto Rickshaw/Electric Bus/Electric Truck &amp; any other similar vehicle(s) shall not be acceptable against this tender.</p> <p><b>(ii)</b> No preference shall be provided during evaluation for vehicle(s) with higher specifications than the specifications mentioned in above.</p> <p><b>(iii)</b> In case of any contradiction of specifications mentioned elsewhere in the tender with the vehicle manufacturer's specifications of the vehicle make &amp; model (i.e. MG Comet Pace electric vehicle Car or Tata Tiago XE electric vehicle Car) mentioned in the tender due to facelift/upgradation etc., the specifications of the vehicle manufacturer shall prevail at sole discretion of Oil India Limited (OIL).</p>	
<b>q.</b>	<b>Normal Charging System (not the fast-charging system):</b> Electrical power source will be made available by Oil India Limited (OIL) at one point only as per the requirement. Supplier (successful bidder) will have to supply and install the normal charging system (not the fast-charging system) at the premises of Oil India Limited (OIL). Cost of supply and installation of the normal charging system (not the fast-charging system) shall be included in the bid price and shall be borne supplier (successful bidder).	

**Bidder's Eligibility Criteria and Technical Evaluation Matrix**  
**(To be filled up by the bidder and to be submitted along with the technical bid)**  
**Tender No.: SDI6930L25/L6**

<b>CLAUSE NO.</b>	<b>DESCRIPTION</b>	<b>BIDDER'S RESPONSE</b>  <b>(To be filled by the Bidder as applicable)</b>  <b>(Complied / Not Complied / Offered Parameter etc.)</b>
<b>r.</b>	<p><b>Vehicle Certification:</b> The offered make and model vehicle by the bidder(s) must have certification from Automotive Research Association of India (ARAI) / Central Institute of Road Transport (CIRT) or similar authority having such jurisdiction in India as per Motor Vehicle Act 1988 and Central Motor Vehicles Rules, 1989 of India as on the bid closing date of this tender.</p> <p>Bidder shall confirm the availability of this vehicle certification of their offered make &amp; model vehicle as above in the technical bid.</p>	
<b>s.</b>	<p>In case the bidder offers vehicle make &amp; model other than the vehicle make &amp; model (i.e. MG Comet Pace electric vehicle Car or Tata Tiago XE electric vehicle Car) mentioned in the tender, the bidder shall have to submit the vehicle certification of the offered make &amp; model vehicle in the manner as mentioned in above along with their technical bid.</p>	
<b>3.</b>	<p><b>Fittings, Accessories &amp; Tools:</b> Amongst other standard fittings, accessories &amp; tools as per vehicle manufacturer's standard for the offered Make &amp; Model vehicle, the following spare, fittings, accessories &amp; tools shall be specifically supplied along with the vehicle:</p>	
<b>a.</b>	<b>Charging Cable with Sockets</b> - Minimum 01 Set.	
<b>b.</b>	<b>Wheel Wrench with Handle</b> – 01 Set.	
<b>c.</b>	<b>Jack with Lever</b> – 01 Set.	
<b>d.</b>	<b>Mud Flaps for all the front &amp; rear Wheels.</b>	
<b>e.</b>	<b>Floor Mats</b> – 01 Set.	
<b>f.</b>	<b>Good quality Seat Cover</b> – 01 Set.	
<b>g.</b>	<b>Rain Guard</b> - 01 Set.	
<b>h.</b>	<b>Door Bit (if applicable)</b> - 01 Set.	
<b>i.</b>	<b>Any other standard accessories as supplied by the vehicle manufacturer along with the vehicle.</b>	

**Bidder's Eligibility Criteria and Technical Evaluation Matrix**  
**(To be filled up by the bidder and to be submitted along with the technical bid)**  
**Tender No.: SDI6930L25/L6**

<b>CLAUSE NO.</b>	<b>DESCRIPTION</b>	<b>BIDDER'S RESPONSE</b>  <b>(To be filled by the Bidder as applicable)</b>  <b>(Complied / Not Complied / Offered Parameter etc.)</b>
j.	In case any of spares, fittings, accessories, tools etc. as mentioned in the tender does not come along with the vehicle as standard spares, fittings, accessories, tools from the vehicle manufacturer, the supplier shall procure the same and fit/supply the same prior to delivery of the vehicle. <b>Cost in this regard shall be loaded in the bid price and shall be borne by the bidder/ supplier (successful bidder).</b>	
4.	<b>Inspection:</b> Oil India Limited shall inspect the vehicle prior to delivery preferably at dealer's point. The inspection shall be carried out entirely at the supplier's risk. The inspection process will include physical verification etc. of all items, fittings, accessories, tools, documents as per the purchase order. The prospective supplier will facilitate the inspection and Driver, all consumables etc. required during inspection shall have to be arranged & provided by the supplier at their cost. To & fro fares and boarding/ lodging expenses etc. of OIL's inspection Engineer/representative will be borne by OIL. However, supplier's expenses, if any, in this regard, shall be borne by the supplier.	
5.	<b>Guarantee / Warranty:</b> Notwithstanding any Guarantee/ Warranty clause(s) mentioned elsewhere in this tender document, the vehicle (except Battery Pack & Electric Motor) shall be under guarantee/ warranty by the supplier as per policy of the vehicle manufacturer.  Battery Pack & Electric Motor shall have warranty of minimum 07 years or minimum 1.0 lakh kilometres, whichever is earlier from the date of Invoice of the vehicle. Any price on account of the gguarantee/ warranty as mentioned in the tender shall be loaded in the bid price and the same shall be borne by the supplier.	
6.	<b>VAHAN portal database, Permanent Registration &amp; High Security Registration Plate (HSRP) Kit:</b> The bidder/supplier (successful bidder) shall ensure that, the vehicle manufacturer shall enter the vehicle details in the portal "VAHAN" of Ministry	

**Bidder's Eligibility Criteria and Technical Evaluation Matrix**  
**(To be filled up by the bidder and to be submitted along with the technical bid)**  
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	<p>of Road Transport &amp; Highways (MoRTH), Government of India in accordance to Motor Vehicle Act, 1988 &amp; Central Motors Vehicles Rules, 1989 of India prior to delivery of the vehicle. On receipt of the vehicle as per the purchase order and documents required for permanent registration, Oil India Limited shall apply for permanent registration of the vehicles at the office of the local government District Transport Office (DTO)/at dealer as applicable.</p> <p>On receipt of the government registration numbers, Oil India Limited (OIL) shall inform the government registration numbers to the bidder/ supplier. The supplier shall supply the High Security Registration Plate (HSRP) Kit for each vehicle. <b>Cost of High Security Registration Plate (HSRP) Kit shall be borne by the bidder/ supplier.</b></p> <p><b>Cost of permanent registration shall be borne by Oil India Limited (OIL) and shall not be loaded in the bid price.</b></p>	
<b>7.</b>	<b>Delivery:</b>	
<b>a.</b>	<p>The vehicle along with all documents etc. are to be delivered in Oil India Limited's premises at Duliajan, Assam-786602 (India) without any defect by the supplier at their risk and cost within 03 (three) months from the date of issue of firm purchase order.</p> <p>OIL reserves the right to inspect, test and if necessary, reject any part/parts after arrival of the vehicles at Duliajan, Assam-786602 (India), if the said rejection is attributed to be the responsibility of the supplier. It shall, in no way be limited or waived by the reason that the units have been inspected, tested and passed by OIL prior to dispatch.</p>	
<b>b.</b>	Temporary Registration Certificate shall be arranged & supplied by the supplier (i.e successful bidder), if applicable, as per Central Motor Vehicles Rules, 1989 and Motor Vehicle Act, 1988 of India	

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	<p>required for delivery [in Oil India Limited's premises at Duliajan, Assam-786602 (India) from supplier's destination] &amp; subsequent permanent registration of the vehicle.</p> <p><b><i>Temporary Registration (if applicable) shall be done in the name of Oil India Limited, Duliajan, Assam-786602 (India) by the supplier at their cost. The place, code of the permanent registration shall be intimated nearer the time.</i></b></p>	
c.	<p>The supplier (i.e. successful bidder) shall ensure that the vehicle shall be mobilized for delivery with all valid documents like Temporary Registration (if applicable), Insurance as applicable, Driver's License (as applicable) etc. Oil India Limited (OIL) shall no way be held responsible for any loss, damage of the vehicle during transit under any circumstances.</p> <p><b><i>If required, Oil India Limited (OIL) can arrange third party Motor Vehicle Insurance at the cost of Oil India Limited (OIL) on receipt of advance intimation &amp; necessary document from the supplier.</i></b></p>	
8.	<p><b>Price schedule:</b> The prices offered by the bidder shall be all-inclusive firm price including the following costs:</p> <p><b>(i)</b> Cost of complete new vehicle with cost of all standard fittings, accessories, tools etc..</p> <p><b>(ii)</b> All applicable taxes, GST, TCS, Cess and duties etc. as applicable.</p> <p><b>(iii)</b> Cost of all additional items, fittings, accessories, tools (Ref. Clause No. 3.).</p> <p><b>(iv)</b> Cost of documentations/ literatures to be supplied along with the vehicle (Ref. Clause No. 9).</p> <p><b>(v)</b> Cost of High Security Registration Plate (HSRP) Kit (Ref. Clause No. 6).</p> <p><b>(vi) Delivery location:</b> Oil India Limited, Duliajan, Assam-786602 (India).</p> <p><b>(vii)</b> Any other cost / charges like logistics / handling / guarantee / warranty etc. as envisaged by the bidder / supplier for successful execution &amp; completion of the purchase order terms in the event of purchase order.</p>	
	<p><b><i>The Priced Bid Format is enclosed vide Annexure-BB.</i></b></p>	

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	<b>of the Tender Document.</b>	
<b>9.</b>	<b>Documents/ literatures to be submitted along with the supply:</b> The following documents/ literatures shall be submitted for the vehicle along with the supply by the supplier and cost in this regard, if any, shall be borne by the supplier:	
<b>a.</b>	Invoice(s) in original.  Vehicle Chassis Number & Motor Number shall be mentioned in invoice(s).	
<b>b.</b>	Sale Certificate, Initial Road Worthiness Certificate in Form 21, 22, Temporary Registration Certificate (if applicable) as per Motor Vehicle Act, 1988 and Central Motor Vehicle Rules, 1989 of India in original in the name of Oil India Limited, Duliajan, Assam-786602 for permanent registration of the vehicle in the name of Oil India Limited, Duliajan, Assam-786602 (India) with local government District Transport Office in the state of Assam (India).  The place, code of the permanent registration shall be intimated in the nearer time in the event of the order.	
<b>c.</b>	Battery Pack & Motor Warranty Certificates.	
<b>d.</b>	Any other documents as per Motor Vehicle Act, 1988 and Central Motor Vehicle Rules, 1989 of India required for registration of the vehicle with government District Transport Office in the state of Assam (India) during the period of delivery of the vehicle.	
<b>e.</b>	Duly filled, signed & sealed Operator's Service Book, if supplied by the vehicle manufacturer.	
<b>f.</b>	Cost in this regard shall be loaded in the bid price and shall be borne by the bidder / supplier.	
<b>10.</b>	<b>Payment terms:</b> As mentioned elsewhere in the tender.	

