

NIT FOR TENDER NO. CGI8151L25
OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
E mail: ppadhyapak@oilindia.in

E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Tender Fee(Rs.)	Bid Closing Date & Time	Service Description
<u>CGI8151L25</u>	NIL	29.01.2025 At 11.00 A.M.	a) Grass cutting and removing creepers/wild growth from inside the domestic area [old and new] including road sides [both] sides from NH-37 open area, football ground and security fence at PS3, Jorhat for a period of one year extendable by another one year. b) Grass cutting and removing creepers/Wild growth from inside the Industrial and Tank Farm area from road sides (both), other open areas and security walls at PS 3, Jorhat for a period of one year extendable by another one year.

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

FOLLOWNG ARE THE BIDDERS ARE ELIGIBLE FOR PARTICIPATING THE ABOVE LIMITED TENDER

SL. NO.	Vendor code	NAME OF BIDDERS
1	205548	Pranjit Bharali
2	205615	M/s Sistri Builders
3	205555	Bikash Dutta
4	402760	M/s I No. BGSTSSL
5	205561	M/s P & P Entrp.
6	205613	Mrs. Rupali Bora
7	205554	Durlav Kr. Borah
8	205617	Anil Bora
9	205558	Jiten Gayan
10	205557	Khagen Kalita

11	205614	Soumitra Das
12	205559	Sanjib Bharali
13	405869	Matharu Engg. Works
14	205546	Anjal Br. Bora

BID REJECTION CRITERIA(BRC) / BID EVALUATION CRITERIA (BEC)

1.0. BID REJECTION CRITERIA (BRC):

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.1 TECHNICAL CRITERIA:

- a) **The Bidder must be OIL's civil registered vendor and registered under PS3 Jorhat only as company guideline.**
- b) **OIL's civil registered eligible bidders of A, B & C Class are exempted from submitting document fulfilling their work experience & turnover criteria.**

1.2 FINANCIAL CRITERIA:

- a) **Net worth of firm/bidder must be positive for preceding financial/ accounting year.**

For proof of Net worth any one of the following documents must be submitted along with the bid: -

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth. In addition to membership number & Firm Registration Number, UDIN is also to be specified in the certificate of Turnover & Net worth issued by the CA.

OR

ii) Audited Balance Sheet along with Profit & Loss account.

2.0 COMMERCIAL:

2.1 Bidder shall submit the offer under Single Stage Single bid (Composite) system. The tender is invited under SINGLE STAGE SINGLE BID SYSTEM. The bidders shall submit both the "TECHNICAL" and "PRICED" bids through electronic form in the OIL's E-Procurement portal within the Bid Closing Date and Time stipulated in the E-Tender. The Technical Bid should be submitted as per Scope of Work & Technical Specifications along with all technical documents related to the tender and uploaded under "Technical Attachment" Tab only. Bidders must note that no price details should be uploaded in "Technical Attachment" Tab Page. The Technical Bid should not have any price indication. Details of prices as per Price Bid format/Priced bid to be uploaded under "Notes and Attachment" Tab. Bidders must quote clearly

and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.

Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria. In Bid opening, both Technical & Priced Bids will be opened. In Bid opening, Technical Bid will be opened. Priced Bid opening will be notified in OIL E TENDER portal .

2.2. Bidder shall furnish Bid Security/ DECLARATION FOR BID SECURITY along with Bid. Bid Security/ DECLARATION FOR BID SECURITY shall be furnished as a part of 'Technical Bid'. Any bid not accompanied by a proper Bid Security will be rejected. Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected. A scanned copy of this document should also be uploaded along with the Un-priced bid.

EMD/Bid security is applicable against this tender and may be paid in the form of Demand Draft/Banker Cheque /Bank Guarantee (as per Proforma-D) . DECLARATION FOR BID SECURITY is to be furnished by the bidders along with the technical RFx in case of seeking exemption from submission of Bid security/ EMD (as per Proforma-R).

Any offer not accompanied with the Bid Security shall be treated as invalid and summarily rejected unless the bidder is exempted from submission of Bid Security as per Bid Security Exemption Criteria of this tender and proper proof towards this exemption is submitted by the bidder. Any subsequent deposit of Bid Security after the bid closing date shall not be permitted. Also, adjustment of Bid Security due against the instant tender, against dues from the Company or on any account shall not be permitted.

2.3. The Validity of the bid shall be minimum 90 days. Bids with lesser validity will be rejected.

2.4. Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.

2.5. Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

2.6. Any bid containing false statement will be rejected.

2.7. The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.

2.8. Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.

2.9. The following Clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Technical Bid.

- a. Firm price
- b. EMD / Bid Bond
- c. Scope of work
- d. Specifications
- e. Price schedule
- f. Delivery / completion schedule
- g. Period of validity of bid
- h. Liquidated Damages

- i. Performance bank guarantee / Security deposit
- j. Guarantee of material / work
- k. Arbitration / Resolution of Dispute
- l. Force Majeure
- m. Applicable Laws
- n. Integrity Pact, if applicable

3.0 BID EVALUATION CRITERIA (BEC):

- 3.1. The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.
- 3.2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total cost of various works envisaged under the contract.
- 3.3. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders
- 3.4. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
- 3.5. Original Bid closing date will be considered for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.

4.0 OTHER INFORMATION /DOCUMENTS:

Other Information /Documents:

Bidders must furnish the following information with relevant documents wherever necessary:

Tax Exemption Certificate, if any if /applicable.

PAN no. (photocopy of the PAN card required).

Goods & Service Tax registration no.

Bank account no. with name of Bank, Type of account, Bank address.

P.F. Account No./ Code

ESI Account No./Code, if applicable

h). GST REGISTRATION NO.

Non Furnishing of the above information may be liable for rejection of the offer.

5.0 GENERAL:

In case bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also such clarification fulfilling the BRC clauses must be received on or before ten days from the date of clarification sought by the Company, failing which the bid will be summarily rejected.

In case of any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

Any exceptions/deviations to the tender and applicable statutory duties and levies must be spelt out by bidder in their Techno-Commercial bid only.

The original copy of documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

In case, if L-1 bidder happens to be more than one, contract will be awarded on the basis of draw of lots.

ANNEXURE-AA

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

(To be issued by practicing Chartered/Cost Accountant Firm
on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s _____ (Name of the bidder) for the last three(3) completed accounting years up to _____ (as the case may be) are correct.

YEAR	TURNOVER(Rs.)	NETWORTH(Rs.)

Place:

Date:

Seal:

Membership Code and Registration No.

UDIN:

Signature :

****End of BRC -BEC****