



OIL INDIA LIMITED
(A Government of India Enterprises)
Pipeline Headquarter, Narengi, Assam (India)

Email: papari_borah@oilindia.in
erp_mm@oilindia.in

TENDER NO. SGI0047P26/3L

DATE: 18.08.2025

INVITATION TO e-BID UNDER SINGLE STAGE TWO BID SYSTEM

Dear Sirs,

The complete bid documents and details for purchasing bid documents, participation in tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oilindia.com/>

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

OIL invites Bids for the supply of **FURNITURES** through its e-Procurement site under **Local Competitive Bidding (LCB) - Single Stage Two Bid System**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the Rfx [Tender no.] under Rfx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Attachments under Rfx Information tab as **ANNEXURE IA**.

THE TENDER WILL BE GOVERNED BY:

- a) "General Terms & Conditions" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (Indigenous Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity and Notes for **FURNITURES** as per **Annexure – IA**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist must be filled-up and submitted along with the technical bid.
- d) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on

OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.

- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- f) Bidder are advised to fill up the Technical bid check list (Annexure EEE) and Response sheet (Annexure FFF) given in MS excel format in Technical RFx -> External Area ->Tender Documents. The above filled up document to be uploaded in the Technical Attachment. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”
- g) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in “Annexure CA Certificate”. The same must be submitted along with the bid.

SPECIAL NOTE:

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and due date to Office of Dy. General Manager - Materials (PL), Oil India Limited, Pipeline Headquarters, Narangi, P.O. Udayan Vihar, Dist. Kamrup(Metro), Assam, Pin-781171 on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

- a) Detailed Catalogue.
- b) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 3.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website www.oil-india.com. The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.

- 4.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the bid closing date failing which the offer shall be rejected.
- 6.0 **Two Bid System** shall be followed for this tender and the technical bids will be opened initially & price bid will be opened later for the techno-commercially acceptable bid(s) only. Bidder must not disclose their prices in their technical offer. The technical bid shall contain all techno-commercial details except the prices/costs. Bidder must note that disclosure of price in technical bids shall lead to rejection of the offer.
- 7.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL's Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details.
- 8.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical Attachments under Rfx Information tab only. The "TECHNO- COMMERCIAL UNPRICED BID" shall contain all techno-commercial details except the prices. **Please note that no price details should be uploaded in Technical RFX Response or else offer will be straightway rejected.**
- 9.0 The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. **The prices of the items should be quoted in "Notes and Attachments" tab as per the Price Bid Format uploaded.**
- 10.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed Annexure-CCC. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per Annexure-CCC) contradict the Clauses of the tender and/ or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.
- 11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 12.0 Please refer BEC/BRC under "BEC-BRC" applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.
- 13.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following document before uploading their bid. This document is also uploaded as part of NIT.

- 14.0 Bidders should fill-up and submit alongwith their bid an UNDERTAKING towards authenticity of information/documents furnished by them, as per enclosed ANNEXURE-K.
- 15.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.
- 16.0 **APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:** Banning Policy revised on 17.03.2023 as uploaded in OIL's website and revised guidelines of banning/debarment vide OM no. F.1/20/2018-PPD dated 02.11.2021 issued by Department of Expenditure, Ministry of Finance, Govt of India will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes. The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/evaluation/Award of Work.
- 17.0 **LAND BORDER SHARING:** It is for information of all Bidders that Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum No. F.7/10/2021-PPD (1) dated 23rd February,2023(order- Public Procurement no.4) has proclaimed Requirement of registration under Rule 144(xi) of the General Financial Rules (GFRs), 2017. Any bidder from a country which shares a land border with India will be eligible to bid in any procurement only if the bidder is registered with the Competent Authority. Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent authority to be eligible to bid in this tender. Therefore, all bidders are requested to be guided by the Clauses stipulated in the enclosed Annexure-D of this tender. In this respect, the format of Undertaking to be submitted by the bidders is given vide EXHIBIT-I & EXHIBIT-II of this tender
- 18.0 For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the interse-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of thee-tender.

19.0 DISCLAIMER: Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

Yours faithfully,

OIL INDIA LIMITED

Sd/-

(Papri H. Borah)
Manager Materials-(PL)
FOR DGM-MATERIALS
FOR EXECUTIVE DIRECTOR PLS

TECHNICAL SPECIFICATIONS AND PRICE FORMAT							
SI No.	Delivery Location (Note: Bidders must comply the delivery locations as mentioned below)	Item description	QNTY	UOM	Unit Rate (in INR)	GST Rate (In % and INR)	Annexure-IA Total FOR Destination Value (in INR) (Inclusive of all cost)
10	PS-2 MORAN	12 Chamber locker unit for PS2,Moran Make: Godrej or equivalent. 1. Colour: Prince Grey Powder Coated 2. Drawer: 12 Drawer 3. Height: 1950mm Width: 750mm Depth: 470mm 4. Drawers should have indivisual Locking system and keys need to provide accordingly. 5. Warranty: Minimum 1 Year. 6. Installation and fitting will be in the scope of vendor.	1	NO			
20	PS-2 MORAN	Foam Mattress for for staff guest house PS2. Make: Godrej or equivalent. 1. Mattress Top: Normal 2. Finish Color: White 3. Matt. Dimensions L x W x T (cm): 182.9 x 88.9 x 15.2 4. Layers: Single 5. Primary Material: Latex Foam 6. Mattress Size: Single 7. Delivery Condition: Pre-assembled 8. Upholstery Material: Knitted Fabric 9. Warranty: 5 Years Warranty	5	NO			
30	PS-2 MORAN	Steel Almirah for PS2 Staff Guest house Make: Godrej or equivalent. 1. Colour: Cloud Grey 2. Material: CRCA Steel, Powder Coat 3. Dimensions W x H x D (cm): 91.6 x 198 x 48.6 4. 4 no of adjustable shelves , and with a 3-way bolting device, and a 6-lever lock for maximum security. 5. Warranty: Minimum 1 year. 6. Installation and fitting will be in the scope of vendor.	1	NO			
40	PS-2 MORAN	10 Seater Conference Table with 20 nos of Chairs as per specifications mentioned below: Make: Godrej or equivalent. A. Conference Table: 1. 10 Seater 2. Dimensions: 300cm x 100cm 3. Should be equipped with a soft-closing wooden access flap for easy power and data connectivity. 4. The provision of a concealed wire management system under the worktop must be present to keep desk clutter-free. 5. Colour: Palau Teak/Black. B. Chairs: 1. Quantity: 10 Chairs Revolving Type Mid-back and 10 Non-Revolving Visitor Type. 2. Colour: Black 3. Material: Leatherette 4. Revolving Type Mid-back Chair Dimensions: Width & Depth: 76.1 cm, Height: 98.6-116.1cm, Seat Height: 44.4-54.4 cm. 5. Non-Revolving Type Visitor Chair Dimensions: Width: 60.9 cm, Depth: 64.3cm, Height: 99.5 cm, Seat Height: 44.8 cm. C. Warranty: Minimum 1 Year. D. Installation and fitting will be in the scope of vendor.	1	NO			

50	PS-2 MORAN	Centre Table for PS2 staff guest house Make: Godrej Alice or equivalent Specifications 1. Dimensions W x H x D (cm): 100 x 45 x 65 2. Primary Material: Solid Wood 3. Provided with Tempered Glass Top to hold up to 40 kgs (approx.) of weight. 4. Provided with Single storage in bottom portion 5. Warranty: 1 Year	1	NO			
60	PS-3, JORHAT	MINIMUM SPECIFICATIONS Two door Steel almirah Model: Godrej or Equivalent No of shelves- 6 Primary Material- CRCA Steel Dimension - 90 cm x 195 cm x 50 cm (Approximately) warranty- 1 year Door Type- Hinged	2	NO			
70	PS-3, JORHAT	MINIMUM SPECIFICATIONS Two door Steel almirah Model: Godrej or Equivalent No of shelves- 6 Primary Material- CRCA Steel Dimension - 90 cm x 195 cm x 50 cm (Approximately) warranty- 1 year Door Type- Hinged	2	NO			
80	PS-3, JORHAT	MINIMUM SPECIFICATIONS Description: Plastic Table Make: Supreme Swiss, Nilkamal, Godrej or equivalent Specification : W x H x D: 121.9 cm x 73.7 cm x 76.2 cm (3 ft 11 in x 2 ft 5 in x 2 ft 6 in)	10	NO			
90	PS-3, JORHAT	MINIMUM SPECIFICATIONS Model: 4 Drawer Filing Cabinets Make: Godrej or Equivalent Specification: It should have rigid knock down construction made of CRCA. Panel Thickness: Top side and drawer front 0.7mm. Frames, Drawer- inside cover, side back side 0.6mm. back, bottom and drawer bottom-0.5mm. The drawer front should have easy to grip full length handle recess integrated into metal drawer fronts. The filing cabinet should also have snap on type label holder on drawer front. It should have centralized locking with 10 lever cam lock and have anti tipping arrangement to ensure that when one drawer is opened for use, it doesn't allow other drawers to be opened. The drawers should be mounted on high quality precision ball slides. The uniformly distributed load capacity of drawers should be 40 kg for 75000 cycles. It should have plain triangular plate pop riveted at bottom corner for rigidity. Accessories like drawer partition and cradle for hanging A4 files front to back should be there. Epoxy powder coated finish of thickness 50 microns (+/-10). Dimension: 1320mmx470mmDx620mmD.	2	NO			
100	PS-3, JORHAT	MINIMUM SPECIFICATIONS Product: Plastic Moulded Chair With Arms With Cushion Single Piece Plastic Moulded Brand : Nilkamal or SUPREME or Equivalent Dimensions: Width (cm) 56 min Depth (cm) 58 min Height (cm) 80 min	50	NO			
110	PS-3, JORHAT	MINIMUM SPECIFICATIONS Material: Plastic Product Dimensions: 55.9D x 55.9W x 81.3H Centimeters Special Feature: With Cushion Seat Material Type: Plastic Model : Supreme Ormate Plastic Cushioned Chair or Equivalent Model of Supreme/ Nilkamal / National Plastic.	50	NO			
120	PS-3, JORHAT	MINIMUM SPECIFICATIONS Make: Godrej, Nilkamal, Supreme or Equivalent Specifications: Storage Space: Smooth sliding drawers on one side atleast Min Dimensions: 1500 mm L x 700 mm W x 700 mm H Min warranty period: 01 yrs Frame and Table top material: Particle Board Warranty: 01 years min	4	NO			

130	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Make: Godrej, Nikamal, Supreme or Equivalent Specifications: Storage Space: Smooth sliding drawers on one side atleast Min Dimensions: 1500 mm L x 700 mm W x 700 mm H Min warranty period: 01 yrs Frame and Table top material: Particle Board Warranty: 01 years min</p>	1	NO			
140	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Dimensions W x H x D (cm) - 55 x 80.5 x 61 Seat Height (cm) - 43 Upholstery Material - Fabric Make: Godrej or Equivalent The visitor chairs for office shall have a cantilevered, tubular understructure that is responsive to body movements and provides greater comfort. The backrest should specifically designed for the human body with contoured lumbar support which protects the spine and leaves the shoulder free for easy movement. The armrests shall be made of one piece, well rounded polyurethane, that is indifferent to climatic conditions</p>	20	NO			
150	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Make: Godrej (Oxbo Non Revolving) or Equivalent Non revolving type. Dimensions W x H x D (cm): 76.3 x 89.5-100.5 x 76.3 Seat Height (cm) 43.3-54.3 Colour: Black</p>	6	NO			
160	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Make: Godrej (Oxbo Non Revolving) or Equivalent Non revolving type. Dimensions W x H x D (cm): 76.3 x 89.5-100.5 x 76.3 Seat Height (cm) 43.3-54.3 Colour: Black</p>	3	NO			
170	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Sofa Set (3+1+1) for GM(PL), PS-3 Office (Make: Godrej Parto, Encardo or equivalent) Specification 1. For 3-seater sofa 1.1 Dimensions (in Inches): H 28.7 x W 68.9 x D 34.2; 1.2 Seating Height-18.5 1.3 Primary Material: Solid Wood 1.4 Upholstery Material: Leatherette 2. For 1-seater sofas 2.1 Dimensions (in Inches): H 28.7 x W 36.2 x D 34.2; 2.2 Seating Height-18.5 2.3 Primary Material: Solid Wood 2.4 Upholstery Material: Leatherette 3. Warranty: 1 year</p>	1	NO			
180	PS-3, JORHAT	<p>Minimum Specifications: Make: Godrej or Equivalent 1. Chair Type: Wheeled Revolving and Tilting chair with Armrest Moulded Seat and Backrest type. 2. Frame material; Stainless Steel (SS 304) or equivalent3. Minimum Seat Width (± 5 mm): 580 mm 4. Minimum Seat height from floor surface (± 5 mm): 525 mm 5. Minimum Backrest width and Height(± 5 mm): 450 mm and 460 mm 450 mm 6. Warranty: Minimum 01 year</p>	6	NO			
190	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Centre Table (Brand : Godrej Alice or Equivalent) Technical Specifications 1. Dimensions W x H x D (cm): 100 x 45 x 65 2. Primary Material: Solid Wood 3. Provided with Tempered Glass Top to hold up to 40 kgs (approx.) of weight. 4. Provided with Single storage in bottom portion 5. Warranty: 1 Year</p>	1	NO			

200	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Tea Table for GM(PL), PS3 office. Make: Godrej (Dual Coffee Table) or Equivalent Dimensions- W D H (mm)904 x 444 x 411 Shape- Rectangular Top Material- Glass Finish Color-Imperial Oak</p>	2	NO			
210	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Make: Godrej, Nikamal, Supreme or Equivalent Specifications: Storage Space: Smooth sliding drawers on one side atleast Min Dimensions: 1500 mm L x 700 mm W x 700 mm H Min warranty period: 01 yrs Frame and Table top material: Particle Board Warranty: 01 years min</p>	2	NO			
220	PS-3, JORHAT	<p>COMPUTER TABLE WITH KEYBOARD DRAWER AND TABLE TOP GABLE END MODESTY PANEL. MAKE: Godrej or Equivalent Minimum Specifications: Prelaminated particle board(Wood Product) of grade II type II of IS 12823/Latest Adjustable keyboard arm Table top thickness : 25 MM Height of table : 760 MM Length of table : 1065 MM Thickness of Keyboard Shelf: 15 MM WARRANTY: 1 year or more</p>	1	NO			
230	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Model:4Drawer Filing Cabinets Make: Godrej or Equivalent Specification: It should have rigid knock down construction made of CRCA. Panel Thickness: Top side and drawer front 0.7mm. Frames, Drawer- inside cover,side back side 0.6mm.back,bottom and drawer bottom-0.5mm.The drawer front should have easy to grip full length handle recess integrated into metal drawer fronts. The filing cabinet should also have sanp on type label holder on drawer front. It should have centralized locking with 10 lever cam lock and have anti tipping arrangement to ensure that when one drawer is opened for use, it doesnt allow other drawers to be opened. The drawers should be mounted on high quality precision ball slides. The uniformly distributed load capacity of drawers should be 40 kg for 75000 cycles. It should have plain triangular plate pop riveted at bottom corner for rigidity. Accessories like drawer partition and cradle for hanging A4 files front to back should be there. Epoxy powder coated finish of thickness 50 microns (+/-10). Dimension: 1320mmx470mmDx620mmD.</p>	2	NO			
240	PS-3, JORHAT	<p>Minimum Specifications: Make: Godrej or Equivalent 1. Chair Type: Wheeled Revolving and Tilting chair with Armrest Moulded Seat and Backrest type. 2. Frame material; Stainless Steel (SS 304) or equivalent3. Minimum Seat Width (± 5 mm): 580 mm 4. Minimum Seat height from floor surface (± 5 mm): 525 mm 5. Minimum Backrest width and Height(± 5 mm): 450 mm and 460 mm 450 mm 6. Warranty: Minimum 01 year</p>	6	NO			
250	PS-3, JORHAT	<p>COMPUTER TABLE WITH KEYBOARD DRAWER AND TABLE TOP GABLE END MODESTY PANEL. MAKE: Godrej or Equivalent Minimum Specifications: prelaminated particle board(Wood Product) of grade II type II of IS 12823/Latest Adjustable keyboard arm Table top thickness : 25 MM</p>	1	NO			
260	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Make: Godrej, Nikamal, Supreme or Equivalent Specifications: Storage Space: Smooth sliding drawers on one side atleast Min Dimensions: 1500 mm L x 700 mm W x 700 mm H Min warranty period: 01 yrs Frame and Table top material: Particle Board Warranty: 01 years min</p>	2	NO			

270	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Two door Steel almirah Model: Godrej or Equivalent No of shelves- 6 Primary Material- CRCA Steel Dimension - 90 cm x 195 cm x 50 cm (Approximately) warranty- 1 year Door Type- Hinged</p>	1	NO			
280	PS-3, JORHAT	<p>MINIMUM SPECIFICATIONS Model: 4 Drawer Filing Cabinets Make: Godrej or Equivalent Specification: It should have rigid knock down construction made of CRCA. Panel Thickness: Top side and drawer front 0.7mm. Frames, Drawer- inside cover, side back side 0.6mm. back, bottom and drawer bottom-0.5mm. The drawer front should have easy to grip full length handle recess integrated into metal drawer fronts. The filing cabinet should also have snap on type label holder on drawer front. It should have centralized locking with 10 lever cam lock and have anti tipping arrangement to ensure that when one drawer is opened for use, it doesn't allow other drawers to be opened. The drawers should be mounted on high quality precision ball slides. The uniformly distributed load capacity of drawers should be 40 kg for 75000 cycles. It should have plain triangular plate pop riveted at bottom corner for rigidity. Accessories like drawer partition and cradle for hanging A4 files front to back should be there. Epoxy powder coated finish of thickness 50 microns (+/-10%). Dimension: 1320mmx470mmDx620mmD.</p>	2	NO			
290	PS-4, SEKONI	<p>CENTER COFFEE TABLE MAKE: Godrej Alice or equivalent SPECIFICATION SIZE (APPROXIMATE): 100 CM (WIDTH) x 45 CM (HEIGHT) x 65 CM (DEPTH) Wheels - No Primary Material: Solid Wood Provided with Tempered Glass Top to hold up to 40 kgs (approx.) of weight. Provided with Single storage in bottom portion Warranty - 1 years or more Delivery, installation and fitting of the item is in the scope of the vendor.</p>	1	NO			
300	PS-4, SEKONI	<p>3+1+1 SOFA SET Make: Godrej Parto, Encardo or equivalent 1 No of 3-Seater Sofa and 2 Nos of 1-Seater Sofa as per specifications below - 1. 3-Seater Sofa: a. Colour: Black b. Material: Dust-resistant PVC Leather/Leatherette c. Armrests - Yes d. Soft foam and lumbar support for comfort. e. High backrest - Yes. f. Dimensions (Approx): 190 CM Width x 90 CM Depth- x 95 CM Height, Seat Height- 47 CM g. Primary Material: Solid Wood 2. 1-Seater Sofa: a. Colour: Black b. Material: Dust-resistant PVC Leather/Leatherette c. Armrests - Yes d. Soft foam and lumbar support for comfort. e. High backrest - Yes. f. Dimensions (Approx): 85 CM Width x 90 CM Depth- x 95 CM Height, Seat Height- 47 CM g. Primary Material: Solid Wood Warranty: Minimum 1 year. Delivery, installation and fitting of the item is in the scope of the vendor.</p>	1	NO			
310	PS-4, SEKONI	<p>MINIMUM SPECIFICATIONS Dimensions W x H x D (cm) - 58.5 x 80.5 x 55 Finish Color - Black Make and Model - Nilkamal Novella 10 Plastic Arm Chair or equivalent model of Godrej or Supreme 125kg load bearing and steel legs for secure sitting. The armrests shall be made of one piece, that is indifferent to climatic conditions</p>	20	NO			

320	PS-4, SEKONI	<p>Office chair for Grade L1 :- 1. HIGH BACK SIZE: l=76 cm, b=76 cm, h=96 to 113 cm SEAT HEIGHT: 42.5-52.5 cm 2. Frame material; Stainless Steel (SS 304) or equivalent 3. Adjustable seat height and adjustable armrest 4. Upholstery Material - Fabric 5. Revolving - Yes(No of wheels - 5) 6. Model - Godrej Interio Aircon Fabric Office Executive Chair/ Godrej Thrill Full Back or equivalent 7. With Backrest and headrest 8. Color - Black/Grey/Blue 9. Warranty: Minimum 01 year Delivery, installation and fitting of the item is in the scope of the vendor.</p>	3	NO			
330	PS-4, SEKONI	<p>Specification: 1. Book case body and door should be made of good quality and powder coated CRCA sheet of minimum 0.8mm thickness. 2.Back & Shelves should be made of 0.6 mm thick (min) powder coated CRCA Sheet. 2.Surface Finish : All Powder coated components are to be provided with anti-rust treatment. The dry film thickness (DFT) after powder coating would be on an average 35 microns. 3. Four shelves provided making 5 equal compartments for storage. 4. High quality locking mechanism and Traditional Solid Handle should be there. 5. Size:Dimension should be as follows- H=1.8-2m W=0.8-1 m D=46-54m MAKE: Godrej or equivalent. WARRANTY: 1 year or more Delivery, installation and fitting of the item is in the scope of the vendor.</p>	2	NO			
340	NT	<p>Description: SOFA SET,3+1+1 SEATER Make: GODREJ INTERIO (or) any reputed make ----- TECHNICAL SPECIFICATIONS: ----- (1) Frame Structure Material and size (±1 mm): teak wood of minimum 25 mm thickness Seat Cushion Material: foam Density of Cushion of Seat Material ±3 (Kg/Cubic M): 40 Type of Sofa and Backrest: Seat and Backrest are permanently fixed with the frame Structure Number of Single Seater Units (Nos): 2 Number of Three Seater Units (Nos): 1 Backrest Cushion Material: foam Density of Cushion of Backrest Material ±3 (Kg/Cubic M): 40 Length of Single Seater Units in mm (±5 mm): 750 Length of Three Seater Units in mm (±10 mm) 1850 Depth of Sofa Units in mm (±10 mm): 850 Sofa Height (Without Back Cushion) ±5 (mm): 450 millimeter Sofa Height (With Back Cushion) ±5 mm: 850 millimeter Seat Height (With Seat Cushion) ±5 (mm): 450 millimeter Sofa Leg Height ±2(mm): 150 millimeter Sofa Leg Width / Diameter ±2 (mm): 25 millimeter Seat Cushion Width ±5 (mm): 585 Seat Cushion Thickness ±5 (mm): 100 Backrest Cushion Thickness ±3 (mm): 100 Thickness of Foam in back ±2 (mm): 76 millimeter Thickness of Foam in front ±2 (mm): 76 millimeter Thickness of Foam in sides ±2 (mm): 76 millimeter (2) Minimum warranty of 1(One) year shall be provided on the supplied product.Installation and commissioning shall be done by supplier, through the brand authorized technician only. (3) No additional expenses either for (labour, consumables, etc.) shall be paid against the same. (4) Authorized service center of the brand supplied must be present in near vicinity of Numaligarh Terminal viz. Golaghat/Jorhat/Bokakhat, etc.</p>	1	NO			

350	NT	<p>Description: VERTICAL FILING CABINET,4 DRAWER Make: GODREJ INTERIO(or) any reputed make</p> <p>----- TECHNICAL SPECIFICATIONS: -----</p> <p>(1) (a)Dimensions W x H x D (cm): 47 x 132 x 62 (b)Door Material: CRCA Steel (b)Primary Material: CRCA Steel (d)Finish Color: Bond White (2) Minimum warranty of 1(One) year shall be provided on the supplied product.Installation and commissioning shall be done by supplier, through the brand authorized technician only. (3) No additional expenses either for (labour, consummables, etc.) shall be paid against the same. (4) Authorized service center of the brand supplied must be present in near vicinity of Numaligarh Terminal viz. Golaghat/Jorhat/Bokakhat, etc.</p>	3	NO			
360	PS-6, BONGAIGAON	<p>MAKE: Godrej Alice or equivalent SPECIFICATION SIZE (APPROXIMATE): 100 CM (WIDTH) x 45 CM (HEIGHT) x 65 CM (DEPTH) Wheels - No Primary Material: Solid Wood Provided with Tempered Glass Top to hold up to 40 kgs (approx.) of weight. Provided with Single storage in bottom portion Warranty - 1 years or more Delivery, installation and fitting of the item is in the scope of the vendor.</p>	1	NO			
370	PS-6, BONGAIGAON	<p>3+1+1 SOFA SET Make: Godrej Parto, Encardo or equivalent 1 No of 3-Seater Sofa and 2 Nos of 1-Seater Sofa as per specifications below - 1. 3-Seater Sofa: a. Colour: Black b. Material: Dust-resistant PVC Leather/Leatherette c. Armrests - Yes d. Soft foam and lumbar support for comfort. e. High backrest - Yes. f. Dimensions (Approx): 190 CM Width x 90 CM Depth- x 95 CM Height, Seat Height- 47 CM g. Primary Material: Solid Wood 2. 1-Seater Sofa: a. Colour: Black b. Material: Dust-resistant PVC Leather/Leatherette c. Armrests - Yes d. Soft foam and lumbar support for comfort. e. High backrest - Yes. f. Dimensions (Approx): 85 CM Width x 90 CM Depth- x 95 CM Height, Seat Height- 47 CM g. Primary Material: Solid Wood Warranty: Minimum 1 year. Delivery, installation and fitting of the item is in the scope of the vendor.</p>	1	NO			
380	PS-6, BONGAIGAON	<p>MINIMUM SPECIFICATIONS Dimensions W x H x D (cm) - 58.5 x 80.5 x 55 Finish Color - Black Make and Model - Nilkamal Novella 10 Plastic Arm Chair or equivalent model of Godrej or Supreme 125kg load bearing and steel legs for secure sitting. The armrests shall be made of one piece, that is indifferent to climatic conditions Warranty - 1 year minimum</p>	1	NO			

390	PS-6, BONGAIGAON	<p>Office chair for Grade L1 :-</p> <p>1. HIGH BACK SIZE: l=76 cm, b=76 cm, h=96 to 113 cm SEAT HEIGHT: 42.5-52.5 cm</p> <p>2. Frame material; Stainless Steel (SS 304) or equivalent</p> <p>3. Adjustable seat height and adjustable armrest</p> <p>4. Upholstery Material - Fabric</p> <p>5. Revolving - Yes(No of wheels - 5)</p> <p>6. Model - Godrej Interio Aircon Fabric Office Executive Chair/ Godrej Thrill Full Back or equivalent</p> <p>7. With Backrest and headrest</p> <p>8. Color - Black/Grey/Blue</p> <p>9. Warranty: Minimum 01 year</p> <p>Delivery, installation and fitting of the item is in the scope of the vendor.</p>	12	NO			
400	PS-6, BONGAIGAON	<p>Specification:</p> <p>1. Book case body and door should be made of good quality and powder coated CRCA sheet of minimum 0.8mm thickness.</p> <p>2.Back & Shelves should be made of 0.6 mm thick (min) powder coated CRCA Sheet.</p> <p>2.Surface Finish : All Powder coated components are to be provided with anti-rust treatment. The dry film thickness (DFT) after powder coating would be on an average 35 microns.</p> <p>3. Four shelves provided making 5 equal compartments for storage.</p> <p>4. High quality locking mechanism and Traditional Solid Handle should be there.</p> <p>5. Size:Dimension should be as follows- H=1.8-2m W=0.8-1 m D=.46-.54m</p> <p>MAKE: Godrej or equivalent.</p> <p>WARRANTY: 1 year or more</p> <p>Delivery, installation and fitting of the item is in the scope of the vendor.</p>	4	NO			
410	PS-7, MADARIHAT	<p>File cabinet</p> <p>Make: Godrej or Equivalent.</p>	1	NO			

420	PS-7, MADARIHAT	<p>Model Parto 3 seater 1 no. & 1 seater 2 nos. make Godrej or equivalent. Model Alice Coffee Table of make Godrej or equivalent NOMENCLATURE & DIMENSIONS of Sofa Set (all in mm): Total Length : 920; Total Width : 870; Total Height : 760; Seating area width : 500; Seating area length : 515; Seating area height from ground : 395; Arm height : 480; Arm length : 400; Back height from arm : 220; back width : 910; Arm width : 200; Leg height : PVC 40 mm; Length between legs: 750; Width between legs : 615. STITCHING: THREAD : Poly Propilin(type of thread : Nylon, Polyester); PITCH :- 6 (Pitch of thread i.e. stich per inch) PVC Thickness : 0.9mm; Weight : 575 GSM FRAME MATERIAL (TROPICAL WOOD / PINE WOOD/ RUBBER WOOD : Moisture Content (10 – 12 %) : 16-20% Anti – Termite Treatment should be applied. Thickness of Plywood used(mm) : 12mm & 18mm Plywood should be used : IS 303 Commercial Plywood) SEAT FOAM: (DENSITY, TYPE): Thickness (mm) : 69, 22 & 10 mm; Density (Kg/m3): 32d Type of foam : Vergin Always / in some case Moulded - Dencity :- 48d BACK FOAM: (DENSITY, TYPE) : Thickness (mm) : 45 mm; Density (Kg/m3):28 d; ARMREST FOAM: (DENSITY, TYPE): Thickness (mm) : 45 mm; Density (Kg/m3): 26 d BELT/ WEBBING MATERIAL: Width of belt (mm) : 68mm - 48mm; Total length of belt used (mm): 68mm :- 2500mm (2) 48mm :- 2000mm. LEG MATERIAL: Fixing of Leg : (Self Tapping Screw / Insert with metric threading) :- Woodscrew provided on frame in addition to M-8 / T-Nut; Material of leg : (Plastic / Insert Moulding / Wooden/ MS / SS) :- Plastic; Bush for Leg bottom : (PVC bush / Felt Pad) :- Pvc. Bush. BONDING SOLUTION: Type of Glue used : (Synthetic / Rubber base/ Water base/ Solvent Base). Wooden Fascia: MDF with PU coating: Zinc coated STAPLING PINS should be applied. No. Of Pins : 80/12 :- 1100 , 90/35 :- 95 , 100/50 :- 70 WARRANTY : 1 Years warranty for sofa</p>	1	NO			
430	RT	<p>SOFA SET Sofa 3+1+1 seater or 3+2+1 seater Bidder should provide the model no. and details of the item to be quoted with all the specifications. Make: Godrej or equivalent Sofa set with following dimensions (Approx 10% variation allowable) 3 seater 170 X 83.5 X 80.5 cm 2 seater 121 X83.5 X 80.5 cm 1 seater 70X 83.5 X 80.5 cm Seat height : 43.5 cm Finish Colour: Brown or Black or Grey Primary material : Pinewood or Teak Upholstery material : leatherette Style : Modern & contemporary for Office Additional Features: - Solid Wood Frame The sofa frame shall be made from seasoned solid wood that undergoes multi-step treatment for protection against termites and bugs. - High Grade Foam Three layer of super soft foam shall be put together with a layer of recon which offers a sinking feeling with floating comfort to create comfortable seating for long hours - Synthetic Leather Upholstery Easily cleanable leatherette surface and does not let dust accumulate and does not absorb liquid. - Soft Foam With Recon Filler Nylon webbing of 2 mm thickness to prevent the foam from sagging. - Ergonomic Support Back rest of the sofa shall be designed ergonomically to provide an additional lumbar support to keep your back in its perfect position. Angular head cushion shall be provided for adequate headrest and enabling correct body posture for long seating hours. Armrests should be wide encouraging healthy postures and delivering comfort for extended sitting sessions. - Base of Sofa Should have sturdy PVC legs to ensure robust stability and is elevated from the ground, facilitating easy floor cleaning and effective floor management.</p>	2	NO			
440	RT	<p>CENTRE/COFFEE TABLE The centre/coffee table should be suitable for use with sofa set in an office setting. Make: Godrej or Equivalent Dimension : (Approx 10% variation allowable) W x H x D in cm : 120x41x60 cm Contemporary Design Glass Top with bottom magazine shelf Sturdy Legs with proper support to top glass. Ultra-modern combination of wood, metal, plastic and glass.</p>	2	NO			

450	RT	<p>King Size Mattress for RT Executive Guesthouses Make: Godrej or equivalent Dimensions- 78 Inch (Length) x 72 Inch (Width) Thickness- 6 to 8 Inches Foam Material- Premium breathable memory foam layer which molds to the body's silhouette, providing full body support, hence minimizing pressure points and overall body pain. Foam Hardness/Firmness- Medium Level Outer Fabric- Breathable knitted fabric with anti-microbial treatment to keep out dust mites, bugs, fungi, and bacteria. Warranty- Minimum 5 years.</p>	2	NO			
460	RT	<p>Office Table for Doctor's Visit Make: Godrej Model: Pavo Workdesk Dimensions (W x H x D in cm): 120 x 71.4 x 60.5 Style: Contemporary Storage: Having lockable drawer(s) & shelf compartment.</p>	2	NO			
470	RT	<p>Revolving Chairs For Control Room Make: Godrej Interio Model: Prime High Back Knitted Fabric Ergonomic Office Chair Dimensions: Width x Height x Depth (cm): 76.1 x 114-128 x 76.1 Seat Height (cm): 45.5 - 55.5 Primary Material: Glass Filled Nylon Upholstery Material: Knitted Fabric Back: Built in ergonomic lumbar support with multi-step tilt mechanism Headrest: Height adjustable head support Armrest: Height adjustable armrests Wheels Included: Yes (Revolving chair)</p>	4	NO			
480	RT	<p>Revolving Chairs For Conference Room Make: Godrej Interio Model: Ace Full Back Office Chair (Black) Dimensions: Width x Height x Depth (cm): 75 x 95.1-105.1 x 75 Seat Height (cm): 45.1 - 55.1 Primary Material: Glass Filled Nylon Seat upholstery Material: Fabric Back: Built in ergonomic mesh back having adjustable lumbar support with multi-step tilt mechanism Armrest: Height & Depth adjustable armrests Wheels Included: Yes (Revolving chair)</p>	8	NO			
490	RT	<p>Visitor Chairs, Gr. L3 Make: Godrej or Equivalent Type: Non-revolving chair with armrests Dimensions: Width x Height x Depth (cm): 76.1 x 114-128 x 76.1 Seat Height (cm): 45.5 - 55.5 Chair understructure type: Cantilever Primary structure material: Stainless Steel Upholstery Material: Leatherette Back: Built in ergonomic lumbar support Headrest: No Armrest: Height adjustable armrests (PU or leatherette finish) Wheels Included: No (Non-revolving chair) Warranty: atleast 1 year</p>	6	NO			

500	RT	<p>Visitor Chairs, Gr. L1 Make: Godrej or Equivalent Type: Non-revolving chair with armrests Dimensions: Width x Height x Depth (cm): 76.1 x 114-128 x 76.1 Seat Height (cm): 45.5 - 55.5 Chair understructure type: Cantilever Primary structure material: Stainless Steel Upholstery Material: Mesh Fabric Back: Built in ergonomic lumbar support Headrest: No Armrest: Height adjustable armrests (PU or leatherette finish) Wheels Included: No (Non-revolving chair) Warranty: atleast 1 year</p>	8	NO			
510	RT	<p>King Size Bed with bedside tables Make: Godrej or equivalent Wood- Solid Sheesham Wood Bedside Table required Size- 78 Inch (Length) x 72 Inch (Width)</p>	2	NO			
520	PS-8, SONAPUR	<p>10 Seater Conference Table with 20 nos of Chairs as per specifications mentioned below: Make: Godrej or equivalent. A. Conference Table: 1. 10 Seater 2. Dimensions: 300cm x 100cm 3. Should be equipped with a soft&#02;closing wooden access flap for easy power and data connectivity. 4. The provision of a concealed wire management system under the worktop must be present to keep desk clutter-free. 5. Colour: Palau Teak/Black. B. Chairs: 1. Quantity: 10 Chairs Revolving Type Mid-back and 10 Non-Revolving Visitor Type. 2. Colour: Black 3. Material: Leatherette 4. Revolving Type Mid-back Chair Dimensions: Width & Depth: 76.1 cm, Height: 98.6-116.1cm, Seat Height: 44.4-54.4 cm. 5. Non-Revolving Type Visitor Chair Dimensions: Width: 60.9 cm, Depth: 64.3cm, Height: 99.5 cm, Seat Height: 44.8 cm. C. Warranty: Minimum 1 Year. D. Installation and fitting will be in the scope of vendor.</p>	1	NO			
530	PS-8, SONAPUR	<p>Vertical Filing Cabinet for PS8-Operations: Make: Godrej or equivalent. 1. Colour: Prince Grey Powder Coated 2. Drawer: 4 Drawer 3. Width: 47.0cm Depth: 62.0cm Height: 132.0cm 4. With precision telescopic slider mechanism, anti-rebound mechanism & anti-tipping mechanism. 5. Warranty: Minimum 1 Year. 6. Installation and fitting will be in the scope of vendor.</p>	3	NO			

540	PS-8, SONAPUR	Dressing Table: Make: Godrej or equivalent. 1. Colour: Wenge 2. Stool: Included 3. Primary Material: Engineered Wood 4. Dimensions: Width-46 cm, Height-171 cm, Depth- 46.1 cm, Mirror Height-1156 mm, Mirror Width-362 mm. 5. No of Drawers: 2 Nos 6. Warranty: Minimum 1 year. 7. Installation and fitting will be in the scope of vendor.	3	NO			
550	PS-8, SONAPUR	Single Size Bed with Storage: Make: Godrej or equivalent. 1. Primary Material Subtype: Particle Board 2. Finish Color: Walnut 3. Dimensions W x H x D (cm): 113.1 x 93 x 203 4. Style: Contemporary & Modern 5. Primary Material: Engineered Wood 6. Warranty: 1 Year Warranty 7. Storage Included: Yes 8. Storage Mechanism: Pull-Out Storage 9. Headboard Included: Yes 10. Installation and fitting will be in the scope of vendor.	4	NO			
560	PS-8, SONAPUR	Steel Almirah for PS8 Civil Section: Make: Godrej or equivalent. 1. Colour: Cloud Grey 2. Material: CRCA Steel, Powder Coat 3. Dimensions W x H x D (cm): 91.6 x 198 x 48.6 4. 4 no of adjustable shelves , and with a 3-way bolting device, and a 6-lever lock for maximum security. 5. Warranty: Minimum 1 year. 6. Installation and fitting will be in the scope of vendor.	1	NO			
570	PS-8, SONAPUR	Steel Almirah for PS8 Medical Section: Make: Godrej or equivalent. 1. Colour: Cloud Grey 2. Material: CRCA Steel, Powder Coat 3. Dimensions W x H x D (cm): 91.6 x 198 x 48.6 4. 4 no of adjustable shelves , and with a 3-way bolting device, and a 6-lever lock for maximum security. 5. Warranty: Minimum 1 year. 6. Installation and fitting will be in the scope of vendor.	1	NO			
580	PS-8, SONAPUR	Plastic Chairs for Union Office PS8: 1. Primary Material: Plastic 2. Color: Dark Beige 3. Finish: Glossy 4. Dimensions: Width (cm)- 57, Depth (cm)-61.5, Height (cm)-85 5. Armrest: Yes 6. Warranty: Minimum 3 years. 7. Make: Nilkamal/Supreme or equivalent.	60	NO			
590	PS-8, SONAPUR	Computer Table for JE(Civil)PS8: Make: Godrej or equivalent. 1. Dimensions W x H x D (cm): 120 x 75 x 60 2. Finish Color: Siam Teak 3. Frame Material: Particle Board 4. Table Top Material: Particle Board 5. Warranty: Minimum 1 Year. 6. Installation and fitting will be in the scope of vendor.	1	NO			

600	PS-8, SONAPUR	<p>Foam Mattres for Bachelor Accomodation, PS8. Make: Godrej or equivalent. 1. Mattres Top: Normal 2. Finish Color: White 3. Matt. Dimensions L x W x T (cm): 182.9 x 88.9 x 15.2 4. Layers: Single 5. Primary Material: Latex Foam 6. Mattres Size: Single 7. Delivery Condition: Pre-assembled 8. Upholstery Material: Knitted Fabric 9. Warranty: 5 Years Warranty</p>	4	NO			
610	PS-8, SONAPUR	<p>3+1+1 Sofa Set for PS8: Make: Godrej or equivalent. 1 no of 3-seater and 2 nos of 1-seater sofa as per specifications below: 1. 3-seater sofa: a. Colour: Black b. Material: Dust-resistant PVC Leather . c. Wooden armrests-Yes d. Soft foam and lumbar support for comfort. e. High backrest-Yes. f. Width- 204.0cm, Depth-99.0cm, Height- 98.0cm, Seat Height- 47.0cm. 2. 1-seater sofa: a. Colour: Black b. Material: Dust-resistant PVC Leather . c. Wooden armrests-Yes d. Soft foam and lumbar support for comfort. e. High backrest-Yes. f. Width- 100.0cm, Depth-99.5cm, Height- 98.0cm, Seat Height- 47.0cm. Warranty: Minimum 1 year. Installation and fitting will be in the scope of vendor.</p>	1	NO			
620	PS-8, SONAPUR	<p>Main Table along with extended reach unit with pedestal. Dimensions(in cm) : Minimum ~ 165 x 195 x 75 (Width x Depth x Height) Material: Laminate & membrane finish Make: Godrej Interio or equivalent Warranty: Minimum 1 Year. Installation and fitting will be in the scope of vendor.</p>	1	NO			
630	PS-8, SONAPUR	<p>Computer Desk table with CPU compartment and built-in keyboard tray. Straight setup along with drawers with lock. Dimensions(in cm) : Minimum ~ 77 x 61 x 123 (Width x Depth x Height) Material: Engineering wood or equivalent and Melamine finish Make: Godrej Interio or equivalent Warranty: Minimum 1 Year. Installation and fitting will be in the scope of vendor.</p>	1	NO			
640	PS-8, SONAPUR	<p>Chair with height-adjusted soft-edged armrest, adjustable lumbar area, rotatable and tilt limiter. Tilt mechanism according to body weight along with twin wheel castors Dimensions(in cm) : Minimum ~ 76 x 76 x 114-131.5 x 44-54 (Width x Depth x Height x Seat height) Material: Leather/Leatherette Make: Godrej Interio or equivalent Warranty: Minimum 1 Year. Installation and fitting will be in the scope of vendor.</p>	1	NO			

650	PS-8, SONAPUR	Fixed chair with fixed armrest, thick seat and back cushions. Dimensions(in cm) : Minimum ~ 60.9 x 64.7 x 98.2 x 46.2 (Width x Depth x Height x Seat height) Material: Leather/Leatherette Make: Godrej Interio or equivalent Warranty: Minimum 1 Year. Installation and fitting will be in the scope of vendor.	3	NO			
660	PS-8, SONAPUR	Fixed chair with fixed armrest, thick seat and back cushions. Dimensions(in cm) : Minimum ~ 61.4 x 61.4 x 89.5 x 46.5 (Width x Depth x Height x Seat height) Material: Crepe Fabric seating Make: Godrej Interio or equivalent Warranty: Minimum 1 Year. Installation and fitting will be in the scope of vendor.	6	NO			
670	PS-8, SONAPUR	Fixed chair with fixed armrest, thick seat and back cushions. Dimensions(in cm) :Minimum ~ 76 x 76 x 90-108 x 46-53 (Width x Depth x Height x Seat height) Material: Knitted fabric seaing Make: Godrej Interio or equivalent Warranty: Minimum 1 Year. Installation and fitting will be in the scope of vendor.	5	NO			
680	PS-11, TENGAKHAT	MINIMUM SPECIFICATIONS Sofa Set (3+1+1) for PS-11 Office (Make: Godrej Parto, Encardo or equivalent) Specification 1. For 3-seater sofa 1.1 Dimensions (in Inches): H 28.7 x W 68.9 x D 34.2; 1.2 Seating Height-18.5 1.3 Primary Material: Solid Wood 1.4 Upholstery Material: Leatherette 2. For 1-seater sofas 2.1 Dimensions (in Inches): H 28.7 x W 36.2 x D 34.2; 2.2 Seating Height-18.5 2.3 Primary Material: Solid Wood 2.4 Upholstery Material: Leatherette 3. Warranty: 1 year	1	NO			
690	PS-11, TENGAKHAT	COMPUTER TABLE WITH KEYBOARD DRAWER AND TABLE TOP GABLE END MODESTY PANEL. MAKE: Godrej or Equivalent Minimum Specifications: prelaminated particle board(Wood Product) of grade II type II of IS 12823/Latest Adjustable keyboard arm Table top thickness : 25 MM Height of table : 760 MM Length of table : 1065 MM Thickness of Keyboard Shelf: 15 MM WARRANTY: 1 year or more	1	NO			
700	PS-11, TENGAKHAT	Chair with adjustable height,soft-edged armrest, adjustable lumbar area, rotatable and tilt limiter. Tilt mechanism according to body weight along with twin wheel castors Dimensions(in cm) : Minimum ~ 76 x 76 x 114-131.5 x 44-54 (Width x Depth x Height x Seat height) Material: Leather/Leatherette/Fabric Make: Godrej Interio or equivalent Warranty: Minimum 1 Year. Installation and fitting will be in the scope of vendor.	1	NO			

710	PS-11, TENGAKHAT	<p>Visitor Chairs, Gr. L1 Make: Godrej or Equivalent Type: Non-revolving chair with armrests Dimensions: Width x Height x Depth (cm): 76.1 x 114-128 x 76.1 Seat Height (cm): 45.5 - 55.5 Chair understructure type: Cantilever Primary structure material: Stainless Steel Upholstery Material: Mesh Fabric Back: Built in ergonomic lumbar support Headrest: No Armrest: Fixed armrests (PU or leatherette finish) Wheels Included: No (Non-revolving chair) Warranty: atleast 1 year</p>	3	NO			
720	PS-10, BARAUNI PUMP STATION	<p>Specifications 1. Dimensions (Tolerance ± 15 mm):(H-85" X W 100" X D-18") Dimension per cabinet:(H-40" X W-15" X D-18") 2. Number of Cabinets: Minimum 12 nos with lock(attached) and keys(dual) and name plate 3. Thickness of ms sheet 2 mm (min) 4. Colour: Hot powder coated 5: IP: Waterproof and moisture resistance 6: should have ventilation slots in cabinets 7: No of Levels:2 8: Base Type : legs.</p>	1	NO			
730	PHQ, NARENGI	<p>MAKE: Godrej or equivalent. Type of chair -High Back Tilt mechanism -Synchronic tilt mechanism Locking mechanism -5 Position locking Seat depth adjustment-Fixed type Revolving mechanism-Designed with 360 degree-revolving type Pedestal base-Mild steel chrome plated Minimum thickness (in mm) of MS Plate Joining the backrest with seat of the chair-2.1 millimeter Seat material-Moulded PU Density of PU used in seat (kg per cubic meter)>40<=50 Thickness of PU used in seat (mm)>40<=50 Minimum seat height from floor surface (mm)>400<=500 Width of seat (mm)>450<=500 Depth of seat (mm)>450<=500 Seat upholstery material-Leather Backrest type-Flexi back</p>	3	NO			
740	PHQ, NARENGI	<p>CHAIR L4 GRADE 1. Make: Godrej Model: Halo Very High Back Dimension: 770Wx770Dx1370H mm 2. Make: BP ERGO Model: Verta Leatherette High Back Dimension: NA 3. Make: Featherlite Model: CROWN-1 Dimension: NA 4. Make: Durian Model: ALPHA/HB Dimension: (W)650mm X (D)480mm X (H)1300mm</p>	1	NO			

750	PHQ, NARENGI	<p>CHAIR L1 GRDAE</p> <p>1. Make: Godrej Model: Marvel mid Back PCH Dimension: 761Wx761Dx965H mm</p> <p>2. Make: Featherlite MODEL: Amaz MB Dimension: NA</p> <p>4. Make: Durian Model: MARVEL/MB Dimension: (W)595mm X (D)670mm X (H)1125mm</p>	2	NO			
760	PHQ, NARENGI	<p>OFFICE TABLE GRADE L4</p> <p>Material : Wooden Size : (W) : 200mm-240mm x (D) : 2200 mm : 2400mm OR LESS X (H) : 750-760mm Shape : L Shape Storage : With Storage having at least 01 side cabinet Storage Type : Drawer storage Table top material : MDF & TWIN PARTICLE BOARD Suitable FOR : Executive Office</p>	1	NO			
770	PHQ, NARENGI	<p>OFFICE TABLE: GRADE-L3</p> <p>Material: Wooden Size: [(W): 1800mm-2200mm] X [(D): 1800mm-2000mm or less] X [(H): 750-760mm] Shape : L Shape Storage: With Storage having at least 01 side cabinet Storage Type: Drawer Storage Table Top Material : MDF & TWIN PARTICLE BOARD Suitable For : Executive Office</p>	1	NO			
780	PHQ, NARENGI	<p>OFFICE TABLE: GRADE-L1 Table</p> <p>Storage Provided : One side Number of storage unit :Triple storage Length of Table Top ±10% : 1800 millimeter Depth of Table Top±10%: 750 millimeter Height of Table Top±10% : 750 millimeter</p>	2	NO			
790	PHQ, NARENGI	<p>CHAIR: GRADE-L4 CHAIR</p> <p>Equivalent Model: Godrej Thrill executive Cushion Dimensions W x H x D (cm): 76.1 x 113.6-131.1 x 76.1 Upholstery Material: Leather Finish Color: Black Seat Height (cm): 44.1-54.1</p>	1	NO			
800	PHQ, NARENGI	<p>CHAIR: GRADE-L3 Chair</p> <p>Equivalent Model: GODREJ BRAVO, PREMIRE DIMENSION IN MM (+/- 10 %) : W-590 X D-490 X H-980 Upholstery Material: Leather Finish Color: Black</p>	1	NO			
810	PHQ, NARENGI	<p>CHAIR: GRADE-L1 Chair</p> <p>Equivalent Model: Godrej - Marvel Mid Back Dimensions (cm) : 76.1 x 96.1-113.6 x 76.1 (+/- 10%) Seat Height (cm) : 42.7-52.7 (+/- 10%) Upholstery Material: Leatherette or equivalent Finish Color: Black</p>	1	NO			
820	PHQ, NARENGI	<p>VISITORS CHAIR: GRADE-L4 VISITOR CHAIR</p> <p>Material & Subtype: Premium Leatherette Upholstery Material: Premium Leatherette Colour & Colour Family: Black or Blue Dimension: Around (W)580mm X (D)525mm X (H)970mm Seating Capacity: 1 Seater Function: Cantilever Frame Size: Standard Finish: Matte</p>	3	NO			

830	PHQ, NARENGI	VISITORS CHAIR: GRADE-L3 Equivalent MANUFACTURER: GODREJ Equivalent MODEL: BRAVO, PREMIRE DIMENSION IN MM (+/- 10 %): W-590 X D-490 X H-980 or similar dimensions	Visitor Chair	3	NO		
840	PHQ, NARENGI	VISITORS CHAIR: GRADE-L1 1. Medium height & stable (not adjustable& not revolving) 2. Contoured Back rest upholstered in fabric or Rexene 3. Thick foam for backrest and seat 4. Well-rounded polyurethane armrest, that is indifferent to climatic conditions 5. Dimensions W x H x D (cm): 55 x 80.5 x 61 6. Finish Color : Black /Dark Blue 7. Minimum one year warranty	Visitor Chair	6	NO		
850	PHQ, NARENGI	ALMIRAH Almira with any of the following Make & Model or equivalent : Make: Godrej Model: Storewell Plain Specifications: Generally conforming to BIS specification IS: 3312:2021 (with latest amendment) or equivalent Type of Almira steel : Almira Steel shelving cabinet with partial wardrobe Number of door : 2 Number of shelves : 4 Almira height(excluding the height of pedestal) ± 20 mm : 2000 mm Almira width ± 20 mm : 900 mm Almira depth ± 20 mm : 480 mm Min. shelves supporting bracket thickness : Around 1.6 mm or higher Steel Almira lock/locker lock : Six lever lock	Almira	3	NO		
860	PHQ, NARENGI	BOOK CASE Bookcase height(excluding the height of pedestal) ± 5 mm- 1750 mm Bookcase width ± 5 mm- 920 mm Bookcase depth ± 5 mm- 350 mm Color: Silver	4 door powder coated with laminated top.	3	NO		
870	PHQ, NARENGI	FILING CABINET: GRADE L3 & L4 Filing Cabinet Specification: 4-Door Filing Cabinet of size (+/- 10 %): 1742mm-H x 914mm-W x 320mm-D or similar dimensions, made of 0.7mm (+/- 0.1mm) thick CRCA MS epoxy powder coated with knock down construction. Each door should have lever-cam lock with common key. Each door should have 3mm (+/- 1 mm) thick glass for clear inside vision secure in metal frame through rubber gasket.		3	NO		
880	PHQ, NARENGI	FILING CABINET: GRADE L1 with laminated top. Each door should have lever-cam lock with common key. Each door should have 3mm (+/- 1 mm) thick glass for clear inside vision secure in metal frame through rubber gasket. Filing Cabinet height ± 5 mm- 1400 mm Filing Cabinet width ± 5 mm- 500 mm Filing Cabinet ± 5 mm- 620 mm Color: Grey / White	4 Door Vertical Filing Cabinet powder coated	2	NO		

890	PHQ, NARENGI	<p>CONFERENCE TABLE Nos of Chairs as per specification provided below: A. CONFERENCE TABLE MAKE: Godrej or equivalent MODEL: Conclave 10 Seater (Curvilinear Top) FEATURES: 1. 10 Seater 2. Should be equipped with easy plug-and-play data and power points for individual users with in-built concealed wire management for neat looks and uninterrupted conferencing. 3. Additional storage for concealed storage under the worktop to keep desk clutter-free. 4. Colour: Black DIMENSIONS (APPROXIMATE): 320 CM (LENGTH) X 120 CM (DEPTH) X 75 CM (HEIGHT) B. CHAIRS MAKE: Godrej or equivalent MODEL: Vena Neo or Equivalent 1. Quantity: 10 Chairs Revolving Type Mid-back and 10 Non-Revolving Visitor Type. 2. Colour: Black 3. Material: Leatherette DIMENSIONS (APPROXIMATE): 1. Revolving Type Mid-back Chair: 76 CM (LENGTH) X 76 CM (DEPTH) X 98 - 116 CM (HEIGHT), Seat Height: 44-55 CM 2. Non-Revolving Type Visitor Chair: 60 CM (LENGTH) X 64 CM (DEPTH) X 99 CM (HEIGHT), Seat Height: 45 CM C. Warranty: Minimum 1 Year Installation and fitting will be in the scope of vendor. A. CONFERENCE TABLE MAKE: Godrej or equivalent MODEL: Conclave 10 Seater (Curvilinear Top) FEATURES: 1. 10 Seater 2. Should be equipped with easy plug-and-play data and power points for individual users with in-built concealed wire management for neat looks and uninterrupted conferencing. 3. Additional storage for concealed storage under the worktop to keep desk clutter-free. 4. Colour: Black DIMENSIONS (APPROXIMATE): 320 CM (LENGTH) X 120 CM (DEPTH) X 75 CM (HEIGHT) B. CHAIRS MAKE: Godrej or equivalent MODEL: Vena Neo FEATURES: 1. Quantity: 10 Chairs Revolving Type Mid-back and 10 Non-Revolving Visitor Type. 2. Colour: Black 3. Material: Leatherette DIMENSIONS (APPROXIMATE): 1. Revolving Type Mid-back Chair: 76 CM (LENGTH) X 76 CM (DEPTH) X 98 - 116 CM (HEIGHT), Seat Height: 44-55 CM 2. Non-Revolving Type Visitor Chair: 60 CM (LENGTH) X 64 CM (DEPTH) X 99 CM (HEIGHT), Seat Height: 45 CM C. Warranty: Minimum 1 Year Installation and fitting will be in the scope of vendor.</p>	10 Seater Conference Table with 20 Nos of Chairs as per specification provided below. 10 Seater Conference Table with 20	1	NO			
900	PHQ, NARENGI	<p>Line item 190 Chair L1 Type for IT,PHQ IT- 6 Nos 1.Colour:Black 2.Material:Glass filled Polypropelene Product Dimensions: Size 72.5 * 97.5 * 70 cm with 10 % variation Feature:Ergonomic Revolving Chair With Broad T Shape Armrest 3.High-Stretch Knitted Fabric Upholstery 4. Broad Breathable Mesh Backrest 5.Height Adjustable Seat With Pneumatic Gas Lift 6. High-Stretch Knitted Fabric Upholstery 7.Center Tilt Mechanism with Upright Position Locking Ergonomic 8.Revolving Chair With 9. Broad Breathable Mesh Backrest 10. Height Adjustable Seat With Pneumatic Gas Lift</p>		6	NO			
910	PHQ, NARENGI	<p>OFFICE CHAIR FOR JE b=76cm(+/-10%), h =99.5-108.8cm Make: Godrej or Equivalent</p>	HIGH BACK SIZE : [=76cm (+/-10%), SEAT HEIGHT : 44.5-53.8cm	3	NO			
920	PHQ, NARENGI	<p>PLASTIC CHAIR Depth : 650mm Width : 580 mm Height : 870 mm</p>	Supreme or Equivalent	60	NO			

930	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: Unitized T22 Table Dimensions W x H x D (cm): 150 x 75 x 75 Finish Color: Teak Frame Material: Metal Table Top Material: Particle Board Sales Package: 1 Desk & 1 ERU</p>	3	NO		
940	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: Stylo Desk Dimensions W x H x D (cm): 120 x 75 x 60 Finish Color: Wooden Frame Material: Particle Board Table Top Material: Particle Board</p>	2	NO		
950	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: Slide N Store XL Plus 2-Door Steel Wardrobe (Textured Bond White) Net Weight (kg): 150 Sales Package: 1 Steel Wardrobe Finish Color: Bond White Dimensions W x H x D (cm): 180 x 600 x 195 Primary Material Subtype: CRCA Steel Primary Material: Metal With Mirror: No Number of Drawers: 2 Drawers Number of Shelves: 7 Shelves With Overhead Unit: No Door Type: Sliding</p>	4	NO		
960	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: 4 Door Bookcase Dimensions W x H x D (cm): 91.4 x 174.2 x 32 Primary Material: CRCA Steel Finish Color: Bond White</p>	4	NO		
970	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: Lateral Filing Cabinet Dimensions W x H x D (cm): 132.35 x 90 x 45 Door Material: CRCA Steel Handle Material: Plastic Primary Material: CRCA Steel Finish Color: Bond White</p>	2	NO		
980	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: 4 Drawer Filing Cabinet Dimensions W x H x D (cm): 132.0 x 47.0 x 62.0 Door Material: CRCA Steel Finish Color: Bond White</p>	2	NO		
990	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: Premier 7112R Dimensions W x H x D (cm): 55 x 80.5 x 61 Upholstery Material: Fabric Finish Color: Navy Blue Seat Height (cm): 43</p>	3	NO		
1000	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: Greta 2.0 High Back with Head Rest- Fabric Ergonomic Office Chair Dimensions W x H x D (cm): 76 x 113-123 x 76 Finish Color: Black Ink Net Weight (kg): 19.8 Primary Material: Nylon Upholstery Material: Fabric</p>	2	NO		

1010	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: Quartz High Back Chair Dimensions W x H x D (cm): 75.0 x 115-125 x 79.0 Seat Height (cm): 45.0- 55.5 Upholstery Material: Leatherette. Finish Color: Black</p>	1	NO			
1020	PHQ, NARENGI	<p>Make: Godrej or Equivalent Model: Greta 2.0 High Back with Head Rest- Fabric Ergonomic Office Chair Dimensions W x H x D (cm): 76 x 113-123 x 76 Finish Color: Black Ink Net Weight (kg): 19.8 Primary Material: Nylon Upholstery Material: Fabric</p>	3	NO			
1030	PHQ, NARENGI	<p>Make: Godrej or Equivalent Dimensions W x H x D (cm): 55 x 80.5 x 61 Upholstery Material: Fabric Finish Color: Navy Blue Seat Height (cm): 43</p>	4	NO			

BID REJECTION CRITERIA / BID EVALUATION CRITERIA

The bids must conform to specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective national/international standards wherever stipulated. All the documents related to BRC clauses shall be submitted along with the techno-commercial Bid. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/offers will be considered as not-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

BID REJECTION CRITERIA (BRC)

(A) TECHNICAL:

1.0 BIDDER'S ELIGIBILITY:

- 1.1 The bidder shall be an Original Equipment Manufacturer (OEM) of the tendered item(s) or its authorised dealer having valid dealership certificate. Copy of valid dealership certificate from the OEM must be submitted along with the offer or else offer will be rejected straightway.
- 1.2 The bidder must have experience of successfully executing atleast 1(one) "similar order" for value not less than Rs. 51.57 Lakh in preceding 5(five) years from original bid closing date of the tender.

"Similar Order" means experience of Supplying of Furniture Items.

Note: Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Order along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders, such as

- (i) Satisfactory Inspection Report (OR)
- (ii) Satisfactory Supply Completion / Installation Report (OR)
- (iii) Consignee Receipted Delivery Challans (OR)
- (iv) Central Excise Gate Pass / Tax Invoices issued under relevant rules of Central Excise/VAT/GST (OR)
- (v) Any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above.

Note:

- a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.
- b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official signature and stamp.

- 1.3 The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period, if mentioned in the tender, without which the bid will be rejected.

(B) FINANCIAL:

a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial/accounting years from the original bid closing date should be at least Rs. 51.57 Lakh.

b) Net Worth of the firm should be Positive for preceding financial /Accounting year 2024-25.

Note -For (B)- (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial /accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/ Financial Statements for the financial year 2024-25 (As the case may be) has actually not been audited so far'.

Notes: a) For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the bid:

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-J. OR

ii) Audited Balance Sheet along with Profit & Loss account.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same."

FORMAT OF ANNEXURE J
CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

(TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM
ON THEIR LETTER HEAD)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of M/s.....
(Name of the Bidder) for the last three (3) completed accounting years up to.(As the case may be) are correct.

YEAR	TURN OVER In INR (Rs.) Crores	NET WORTH In INR (Rs.) Crores

Place:

Date:

Seal:

Membership No.:

Registration Code:

Signature:

(C) COMMERCIAL:

1.0 Validity of the bid shall be minimum 120 days from the date of Bid closing. Bids with lesser validity shall be rejected.

2.0 **Bid Security:**

The bid must be accompanied by Bid Security of **Rs. 2,06,292.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. However, the Original Bid Security to be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to **DGM(Materials)-Pipeline, Materials Department, Oil India Limited, Pipeline Headquarters, Guwahati- 781171, Assam** on or before the Bid Closing Date and Time mentioned in the Tender. The Bank Guarantee towards Bid Security should be valid for 90 days beyond the bid validity.

Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.

OIL's Bank Account details are as under:

Account Name	IFSC Code of the Bank	Branch	Name of the Bank	Account No. (9 digits or more)	Cash Credit/ Current
Oil India Ltd	UTIB0000140	G S ROAD	AXIS BANK	140010200027654	CURRENT

If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted will be straightway rejected without any further consideration.

3.0 **Performance Security:** The successful bidder shall submit Performance Security as given below:

The successful bidder shall submit Performance Security @ 5% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form:

A Bank Guarantee in the prescribed format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

Note: 1. Submission of Bid Security/Performance Security, as applicable, in the form of Electronic Bank Guarantee(e-BG) is also acceptable.

Sl. No.	Bank name	Sl. No.	Bank Name
1	AU Small Finance Bank	18	Indian Bank
2	Axis Bank	19	Indian Overseas Bank
3	Bank of Baroda	20	IndusInd Bank
4	Bank of India	21	Karnataka Bank
5	Bank of Maharashtra	22	Karur Vysya Bank
6	Canara Bank	23	Kotak Mahindra Bank
7	Central Bank of India	24	Punjab and Sind Bank
8	City Union Bank	25	Punjab National Bank
9	DBS Bank	26	RBL Bank
10	DCB Bank	27	Standard Chartered
11	Dhanlaxmi Bank	28	State Bank of India
12	Federal Bank	29	South Indian Bank
13	HDFC Bank	30	Tamilnad Mercantile Bank Ltd
14	HSBC Bank	31	UCO Bank
15	ICICI Bank	32	Union Bank of India
16	IDBI bank	33	Yes Bank
17	IDFC First Bank		

Beneficiary details for issue of e-BG are:

Sl. No.	Particulars	Details
1	Name	Oil India Limited
2	PAN	AAACO2352C
3	Date of Incorporation	18.02.1959
4	Email ID	bikram_chakraborty@oilindia.in
5	Mobile No.	9954067677
6	Local Address	Oil India Limited, PHQ, Narangi

Note: 2. Submission of Bid Security/Performance Security, as applicable, in the form of Electronic Bank Guarantee(e-BG) is also acceptable.

- 4.0 All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (e-commerce application) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.
- 5.0 Bids are invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.
- 6.0 Bidders must confirm that Goods/materials to be supplied shall be brand new (of recent make) and of the best quality and workmanship and shall be guaranteed for a period of 12 months from the date of supply against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced by the supplier at the supplier’s expenses without any extra cost to OIL.
- 7.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 8.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.
- 9.0 Bids containing incorrect statement shall be rejected.
- 10.0 Evaluation of Bid shall be done on itemwise basis.

- 11.0 **Integrity Pact:** Integrity Pact are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification in case the party refuses to sign Integrity Pact.

The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact Proforma has been duly signed digitally by OIL's competent signatory. The Proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. The name of the OIL's

Independent External Monitors at present are as under:

Shri Ram Phal Pawar, IPS (Retd.),

Former Director, NCRB, MHA

Mobile No.: 8017017878

E-mail id : rpawar61[at]hotmail[dot]com

ramphal[dot]pawar[at]ips[dot]gov[dot]in

Shri Ajit Mohan Sharan, IAS (Retd.),

Former Secretary,

Ministry of Ayush,

Govt. of India

Mob No.: 9810701876

E-mail: ams057[at]gmail[dot]com

Dr. Ved Prakash, ITS (Retd.)

Flat No. 902, Plot No. GH-26,

Rainbow Apartments, Sector-43,

Gurgaon-122009

Mob No.-9810546996

E-mail: ved60prakash@gmail.com

- 12.0 Delivery Period: Supply to be made within three (03) months after receipt of order. Bidder to categorically confirm their acceptance to this clause, failing which their offer will be rejected.

- 13.0 **A bid shall be rejected straightway if it does not conform to any one of the following clauses:**

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Original Bid Security not received within the stipulated bid closing date & time mentioned in the Tender.

(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

(d) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.

(e) In case the Party refuses to sign Integrity Pact.

14.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- a) Liquidated Damages
- b) Guarantee of material
- c) Arbitration / Resolution of Dispute
- d) Force Majeure
- e) Applicable Laws
- f) Performance Security

BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below. The Original Bid Closing Date shall be considered by OIL for evaluation of BRC criteria even in case of any extension of the Original Bid Closing Date.

A) TECHNICAL:

The bids will be evaluated strictly as per NIT specification, Terms & conditions.

B) COMMERCIAL:

1. The evaluation of bids shall be done on itemwise.
2. If there is any discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected accordingly. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
3. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
4. Other terms and conditions of the enquiry shall be as per General Terms and Conditions for National Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of National Tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.
5. Bidder must quote considering the delivery in different locations. To evaluate the inter-se-ranking of the offers, bids shall be evaluated on the basis of total FOR destination value (as given in price bid format) and order shall be placed with the lowest evaluated bidder accordingly.
6. PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) ORDER (PPP-MII Order).

Public Procurement (Preference to Make in India), Order 2017 issued by

PROFORMA EXCEPTION / DEVIATION

EXCEPTION / DEVIATION PERFORMA

OIL expects the bidders to fully accept the terms and conditions of the bidding documents. However, should the bidder experience some exception and deviations to the terms of the bidding documents, the same should be indicated here and put in unpriced bid. In order to be considered responsive, Bidder's offer must specifically include the following statement

:

- (a) We certify that our offer complies with all NIT requirements and specifications without any deviations.

Or

- (b) We certify that our offer complies with all NIT requirements and specifications with the following deviations :

Clause No. of Bidding Document	Full compliance/ not agreed	Exception/ deviations taken by the Bidders	Remark

Signature of the Bidder

Name :

Seal of the company

**Format of undertaking by Bidders towards submission of authentic information/documents
(To be typed on the letter head of the bidder)**

Ref. No _____

Date _____

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No._____ **Dated _____**

To,
The DGM(M)-PL
Materials Deptt,
OIL, PHQ, Guwahati

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

Annexure XII
INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for _____ The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section: 1 -Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

- (i) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
- (ii) The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder

confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.

- (iii) The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officers and in addition can initiate disciplinary actions .

Section: 2 -Commitments of the Bidder/Contractor

(1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- (i) The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which h e/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- (ii) The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- (iii) The Bidder (s) / Contractor (s) will not commit any offence under the relevant Anticorruption Laws of India, further, the Bidder (s) / Contractor (s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

- (iv) The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
 - (v) Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.
 - (vi) The Bidder (s)/ Contractor (s) of foreign origin shall disclose the name and address of the Agents/ representatives in India, if any. Similarly, the Bidder (s)/ Contractor (s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, all the payments made to the Indian agent/ representative have to be in India Rupees only.
 - (vii) Bidders not to pass any information provided by Principal as part of business relationship to others and not to commit any offence under PC/ IPC Act;
- (2)** The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- (3)** The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 -Disqualification from tender process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the

amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 2 years.

2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.

3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.

4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later**. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. Any issue relating to execution of contract, if specifically raised before the IEMs shall be looked into by IEMs.

Section 4 -Compensation for Damages

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.

3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 -Previous transgression

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors

1. The Principal will enter into Pacts on identical terms with all bidders and contractors.
2. The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section: 7 -Criminal charges against violating Bidders/Contractors/Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section: 8 -External Independent Monitor/Monitors

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.

3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality. However, the documents/records/information having National Security implications and those documents which have been classified as Secret/Top Secret are not to be disclosed.

4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.

6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8. The word 'Monitor' would include both singular and plural.

9. In case of any complaints referred under IP Program, the role of IEMs is advisory and would not be legally binding and it is restricted to resolving the issues raised by an intending bidder regarding any aspect of the tender which allegedly restricts competition or bias towards some bidder.

Section:9 -Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

Section:10 -Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor / Bidder is a Joint Venture or a partnership concern or a consortium, this agreement must be signed by all partners or consortium members. In case of sub-contracting, the Principal contractor shall take the responsibility of the adoption of IP by the sub-contractor and all sub-contractors shall also sign the IP.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intensions.

5. Issues like warranty / guarantee, etc. shall be outside the purview of IEMs.

<p>-Sd- Papari Hazarika Borah Manager Materials-PL For the Principal Date : 18.08.2025 Place :GUWAHATI</p>	<p>..... For the Bidder/Contractor Witness 1: Witness 2:</p>
---	--

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
		Compliance by Bidder	
Sl. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Received Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of GST/Central Excise / VAT etc. (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

Response Sheet

Annexure-FFF

Tender No.
Bidders Name

Bidders Response Sheet

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of GST/Central Excise / VAT etc. (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....
IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
GST Registration No. :.....
VAT/CST Registration No. :.....
Service Tax Registration :.....
No. Provident Fund :.....

Registration

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

**Counter Signed by Banker:
Seal of Bank:**

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) GST Registration Certificate
- 3) Service Tax Registration
- 4) VAT/CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.

ANNEXURE - VIII

PERFORMA OF PERFORMANCE SECURITY FORM

Ref. No

Bank Guarantee No
Dated

TO,

OIL INDIA LIMITED
PHQ, GUWAHATI-PIN: 781171
ASSAM, INDIA

Whereas (herein after called 'the Seller') has undertaken, in pursuance of Order No. dated.to supply(description of Goods and Services) hereinafter called 'the Contract'.

AND WHEREAS it has been stipulated by you in the said Contract that the seller shall furnish you a Bank guarantee by a recognized Bank for the sum specified therein as security for compliance with the Seller's performance obligation in accordance with the contract.

AND WHEREAS we have agreed to give the seller a Guarantee:

THEREFORE we hereby affirm that we are Guarantors on responsibility to you, on behalf of the seller, up to a total of(amount of the Guarantee in words and figures) and we undertake to pay you upon first written demand declaring the Seller to be in default under the contract and without cavil or argument and sum or sums within the limits of.(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

The Guarantee is valid until theday of

The details of the issuing bank and controlling bank are as under:

A.Issuing Bank

- 1. Full address of the bank:
- 2. Email address of the bankers:
- 3. Mobile nos. of the contact persons:

B.Controlling Office

- 1. Address of the controlling office of the BG issuing banks:
- 2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Date

Signature & Seal of the gurantors

.....
Witness

NOTE. APPLICABLE FOR BOTH BID SECURITY/EMD AND PBG

The Bank Guarantee issuing bank branch must ensure the following

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

(i) MT 760/MT 760 COV for issuance of bank guarantee.

(ii) MT 767/MT 767 COV for amendment of bank guarantee.

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code - UTIB0000140, Branch Address - Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin - 781005 (India). The Seller shall submit the copy of SFMS message as sent by the issuing bank branch along with the Original Bank Guarantee and/or with amendment to Bank Guarantee.

RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY WHICH SHARES LAND BORDER WITH INDIA:

Subject to **Order No. F.7/10/2021-PPD (1) dated 23.02.2023** issued by Department of Expenditure, Ministry of Finance, Govt. of India, Bidders should take note of the following:

- 1.0 Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority [Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT)]. Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent: authority to be eligible to bid in this tender.
- 2.0 "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- 3.0 "Bidder (or entity) from a country which shares a land border with India" for the purpose of this Order means:
 - a. An entity incorporated, established or registered in such a country; or
 - b. A subsidiary of an entity incorporated, established or registered in such a country; or
 - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d. An entity whose beneficial owner is situated in such a country; or
 - e. An Indian (or other) agent of such an entity; or
 - f. A natural person who is a citizen of such a country; or
 - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- 4.0 The beneficial owner for the purpose of para 3.0 above will be as under:
- 4.1 In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation:

- a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five percent of shares or capital or profits of the company.
- b. "Control" shall include the right to appoint majority of the directors or to control the management: or policy decisions including by virtue of their shareholding or management rights or shareholder's agreements or voting agreements.

4.2 In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

4.3 In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement: to more than fifteen percent of the property or capital or profits of such association or body of individuals;

4.4 Where no natural person is identified under (4.1) or (4.2) or (4.3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

4.5 In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

5.0

An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

6.0

The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

7.0

Validity of Registration: The registration should be valid at the time of submission of bid and at the time of acceptance of bid. If the bidder was validly registered at the time of acceptance/placement of order, registration shall not be a relevant consideration during contract execution.

8.0

Undertaking regarding compliance: The bidders are required to provide undertakings as per **Exhibits - I, II** along with their bid towards compliance of the above guidelines for participation in this tender. If the undertakings given by a bidder whose bid is accepted is found to be false, this would be a ground for debarment/action as per OIL's Banning Policy and further legal action in accordance with law.

**UNDERTAKING TOWARDS COMPLIANCE OF PROVISIONS FOR RESTRICTIONS
ON PROCUREMENT FROM A BIDDER OF A COUNTRY WHICH SHARES LAND
BORDER WITH INDIA**

We, M/s _____, have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; we certify that we are not from such a country/or if from such a country, have been registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and are eligible to be considered. *[wherever applicable, evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory

Name:

Designation:

Phone No.:

Place:

Date:

(Affix Seal of the Organization here, if applicable)

**ADDITIONAL UNDERTAKING BY BIDDER IN CASES OF SPECIFIED
TRANSFER
OF TECHNOLOGY**

We, M/s _____, have read the clause regarding restrictions on procurement from a bidder having Transfer of Technology (ToT) arrangement. We certify that we do not have any ToT arrangement requiring registration with the competent authority.

OR

We, M/s _____, have read the clause regarding restrictions on procurement from a bidder having Transfer of Technology (ToT) arrangement. We certify that we have valid registration to participate in this procurement. *[Evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,

For (type name of the firm here)

Signature of Authorised

Signatory Name:

Designation:

Phon

e No.

Place

:

Date:

(Affix Seal of the Organization here, if applicable)

PERFORMA OF BID SECURITY

Ref. No

Bank Guarantee No

Dated

TO,
OIL INDIA LIMITED
P. O. - DULIAJAN - 786 602
ASSAM, INDIA

Whereas (herein after called 'the Bidder') has submitted their Bid No.dated.....against OIL INDIA LIMITED, DULIAJAN, ASSAM, INDIA (hereinafter called the purchaser)'s tender No.for the supply of (hereinafter called 'the Bid') KNOW ALL MEN by these presents that we..... Of having our registered office at..... (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum of for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the said Bank thisday of.....

THE CONDITIONS of this obligation are :

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder, or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity :
 - a) fails or refuses to accept the order ; or
 - b) fails or refuses to furnish the performance security
3. If the Bidder furnished fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of **any** of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____ (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A.Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B.Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature & Seal of the Bank

NOTE: FOR PERFORMA OF BID SECURITY

“The Bank Guarantee issuing Bank branch must ensure the following:

The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:

- (i) MT 760 / MT 760 COV for issuance of Bank Guarantee**
- (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee**

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL.

Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602.”

- 1.1 Bids must be accompanied with requisite Earnest Money Deposit / Bid Security as mentioned in the bidding document. Bids not accompanied with requisite Earnest Money deposit / Bid Security shall be considered as non-responsive and such Bids shall be summarily rejected.
- 1.2 **EMD must be paid either through online mode (PAYMENT GATEWAY only*) or submitted as Bank Guarantee/LC / Bank Draft/Bankers' cheque.**
- 1.3 EMD shall be in shall be in the OIL's prescribed format as Bank Guarantee (BG) enclosed as **APPENDIX-I to IFB/RFQ** or a Bank Draft/Bankers' cheque in favour of OIL or an irrevocable Letter of Credit (L/C) from any of the following Banks:
 - a) Any schedule Indian Bank or Any Branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank in case of domestic bidder, or
 - b) Any foreign Bank which is not a Scheduled Bank in India, provided the Bank Guarantee issued by such Bank is counter-guaranteed by any Branch situated in India of any Scheduled Bank incorporated in India. Or,

Bid security shall also be acceptable through online payment modes. OIL's Bank Account details are as under:

Account Name : Oil India Ltd

IFSC Code of the Bank : UTIB0000140

Branch Name of the Bank : G S ROAD AXIS BANK

Account No. (9 digits or more) : 140010200027654

Cash Credit/ Current : CURRENT

- 1.4 Bidder shall upload the scanned copy of EMD / BG/ Proof of Invoice Generation through Payment Gateway to OIL on e-Tendering Portal along with the unpriced bid.
- 1.5 **EMD BG should be valid for 90 days from Bid validity.**
- 1.6 **Original EMD (BG/ Bank Draft/Bankers' cheque) shall be submitted on or before final Bid due date and time at address mentioned in Bid Data Sheet (BDS)/RFQ/IFB otherwise offer shall be rejected and no further opportunity shall be given to bidder for submission of EMD.**
- 1.7 **SWIFT payment acknowledgement message/ Cheque/ Cash shall not be acceptable.**
- 1.8 **INVOKING/FORFEITURE OF BID SECURITY/EMD:**

The bid security can be forfeited in the following condition:

 - i) The bidder withdraws the bid within its original/extended validity.
 - ii) The bidder modifies/revise their bid sumoto.
 - iii) **Bidder does not accept the order/contract.**
 - iv) Bidder does not furnish Performance Security Deposit/(CPBG) within the stipulated time as per tender/order/contract.
 - v) If it is established that the bidder has submitted fraudulent documents or has indulged into corrupt and fraudulent practice, the bid security shall be forfeited after due process in addition to other action against the bidder as specified elsewhere in "Guidelines for Banning business Dealings".
- 1.9 OIL shall return EMD to unsuccessful Bidders if it is submitted in the form of BG. OIL shall return the EMD submitted in the form of DD directly to unsuccessful Bidders. In the case of successful Bidder, the EMD shall be returned to them after the order / contract is effective and Contract Performance Bank Guarantees submitted as per tender conditions. No interest shall be payable by OIL on the EMD at the time of returning the same.

1.10 **Exemption of EMD:**

- i. In case of Micro and Small Enterprise, only Udyam registration certificate shall be considered for availing the Benefit of EMD exemption. EMD exemption shall be given to only Manufacturers having Valid MSE registration of Primary Product.

The Udyam registration certificate shall be verified from Gol Udyam registration portal (present web address is <https://udyamregistration.gov.in>). The status of MSE Bidder as on the of Unpriced Bid Opening shall be considered for applying above benefits for entire evaluation. In case an MSE bidder has submitted Udyam Registration but authenticated scanned document is not uploaded along with Bid the same can be accepted provided a valid MSE Certification is available on Government Udyam Registration portal.”

- ii. Central Govt. department and Public Sector Undertaking are exempted from submission of EMD.
- iii. Start-ups as recognized by Department of Industrial Policy and Promotion (DIPP) are exempted from submission of EMD.