

**NIT FOR TENDER NO. CGI6319P25**

**OIL INDIA LIMITED**  
**(A Government of India Enterprise)**  
**Pipeline Headquarters**  
**P. O. –Udayan Vihar, Guwahati-781171, Assam, India**  
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OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Bid Closing Date & Time	Service Description
<b>CGI 6319P24 (SINGLE STAGE TWO-BID)</b>	<b>02.07.2024 At 11.00 A.M.</b>	Construction of 02 Nos. of G+6 Storied Residential Buildings including Electrification works, lifts, Sanitary works, Site Development etc. all complete inside Pipeline Headquarters Township, Oil India Limited (OIL), Guwahati, Assam

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site [www.oil-india.com](http://www.oil-india.com). The link to OIL’s E-Procurement portal has also been provided through OIL’s website.

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated

**BID EVALUATION CRITERIA (BEC) /BID REJECTION CRITERIA(BRC)**

**(A) BID EVALUATION CRITERIA (BEC):**

1. All the documents related to BEC must be submitted along with the Techno-Commercial Bid. Otherwise, the bid will be considered as non- responsive and rejected.
2. Interested bidders shall have to submit the following documents to qualify for opening of the Price Bid:

**1.0 ELIGIBILITY:**

- i) The applicant should be a private or government-owned legal entity.
- ii) Bidder should have valid registration with Employees Provident Fund organization under ‘EPF and Miscellaneous Provisions Act, 1952’.
- iii) A firm determined non-performing by OIL shall not be eligible to

bid during the period so determined.

## **1.1 TECHNICAL CRITERIA.**

### **EXPERIENCE:**

The bidder must have successfully executed/completed similar Works over the last 7 (seven) years reckoned from the Original Bid Closing Date in Central/State Government/ PSUs/ Nationalised Banks/ Public Limited Company listed in the stock exchange duly supported with TDS certificate in evidence of the value of work as under –

- 1. One similar completed works each costing not less than the amount equal to Rs. 35,08,06,979.00; or**
- 2. Two similar completed works each costing not less than the amount equal to Rs. 21,92,54,362.00; or**
- 3. Three similar completed works each costing not less than the amount equal to Rs. 17,54,03,490.00.**

Submission of documentary evidence of Public Limited Company listed in stock exchange is the responsibility of bidder. The project for which the above experience is claimed, should have been satisfactorily completed prior to the original date of bid closing. The bidder shall furnish necessary documentary evidences in the form of completion certificate issued by the client (Project Proponenet / Owner) to whom such service has been rendered. Such Certificate shall be supported by a copy of contract document/ Work Order issued by the client (Project Proponenet / Owner) against the said contract. The certificates shall contain at least the following information:

- a) Tender/ Contract/Work Order Number with date
- b) Description of the job
- c) Date of Starting & Date of completion of the work.
- d) Executed Value of contract

(Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.)

Note:

i.

Similar Works' means Civil work comprising— 4 storied (G+3) RCC framed multi- storied Institutional/ Residential/ Industrial building including Electrification, Sanitary & Water Supply works and ancillary services such as Drainage, external area development etc. from Central / State Govt. Departments / PSUs /Govt. Autonomous bodies or Public Limited Companies listed in the stock exchange duly supported with TDS certificate in evidence of the value of work. Submission of documentary

evidence of Public Limited Company listed in stock exchange is the responsibility of bidder.

- ii. Experience of repairing/maintenance nature for Sl. No. (i) above will not be considered for evaluation.
- iii. SIMILAR work executed by a bidder for its own organization / subsidiary will not be considered as experience for the purpose of meeting BEC.
- v. The bidder must possess a valid electrical contractor's license issued by Electrical Licensing Board, Govt. of Assam. In support of the above, the bidder shall submit a copy of Electrical Contractor's License.

Or

The bidder must possess a valid Electrical Contractor's License issued by any State Government Electrical Licensing Board of India other than that of Assam. In support of the above bidder shall submit following documents:

(a) Copy of their valid Electrical Contractor's License.

(b) An undertaking (Annexure-EE) stating that on award of contract to them they will submit either a valid Electrical Contractor's License issued by Electrical Licensing Board, Government of Assam in their name or get their Electrical Contractor's License recognized/endorsed by Electrical Licensing Board, Government of Assam for executing the job at Assam.

or

Engage an Electrical contractor with an experience of electrification works in Office/Residential Building of at least seven (07) years reckoned from original bid closing date and holding valid Electrical Contractor's License issued by Electrical Licensing Board, Govt. of Assam for executing the jobs within 60 days from the award of the contract. Also in case of engaging an Electrical contractor will submit MoU entered into with that firm towards providing the requisite service as per the terms of the contract.

vi. Joint Venture / Consortium: Joint Ventures / consortium are not permitted.

## **1.2 EQUIPMENT DEPLOYMENT CRITERIA:**

- a) Bidder shall comply for deploying the minimum numbers of equipment as per **Annexure-I** of Bid Document.
- b) Bidder shall own the critical equipments as per quantity mentioned in *Annexure-I enclosed* with bid. Otherwise, the

equipment may be hired/ leased by the bidder. In case of owned equipment, the bidder shall submit authentic document to establish that they own the equipment specified above. The bidder has to submit the proof of ownership and working condition of equipment with the bid. Bidders are required to submit documentary evidence of ownership of the equipment as indicated below:

- (i) The bidder shall submit either of the following documents to establish that they own the equipment. Registration certificate issued by regulating authority or Insurance coverage or Certificate from Chartered Accountant, certifying that the bidder owns the equipment and the same are available for the Project.

Or

For equipment to be purchased: - Purchase order duly accepted by equipment supplier and with equipment delivery to project site, meeting the equipment deployment schedule.

- (ii) Certificate from Chartered Engineer certifying that the bidder own equipments are under good health and working condition.
- (iii) For hired/leased equipment Bidder shall submit an Undertaking on non-judicial stamp paper duly notarized stating that the bidder will deploy all the required equipment/ machineries as per Annexure-I after allotment of work.

## **2.0 FINANCIAL CRITERIA**

- a) Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least **₹8,77,01,745.00**.
- b) Net worth of firm/bidder must be more than **₹2,63,10,523.00** and positive for preceding financial/ accounting year.
- c) Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial /accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the preceding financial year (as the case may be) has actually not been audited so far.

## **Notes:**

- d) **Annual Financial Turnover** of the bidder from operations shall mean Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on account made from the sale, supply or

distribution of goods or on account of work/ service rendered, or both, by the company (i.e; bidding entity, as the case may be) during a financial year as per the Companies Act, 2013 section 2 (91).

- e) **Net worth** shall mean the aggregate value of the paid-up share capital and all resources created out of the profits and securities premium account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluataion of assets, write back of depreciation and amalgamation.
- f) For proof of Annual Turnover & Net worth the following documents must be submitted along with the bid: -
  - i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number, UDIN and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **PROFORMA-AA**.
  - ii) Audited Balance Sheet along with Profit & Loss account.
  - iii) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- g) **WORKING CAPITAL**
  - (i) The bidder should have minimum working capital equal or more than **₹2,63,10,523.00**, as per immediately preceding audited financial year result.
  - (i) In case working capital is short, the bidder can supplement the same through line of credit from a scheduled commercial bank having net worth more than 100 crores as per enclosed **PROFORMA-BB**.
  - (ii) In the event of award, the contractor shall open a project specific account in a nationalized bank located in Guwahati where the project will be executed. The contractor shall deposit an amount equal to 10% of the annualized contract value within 15 days from the date of issue of Letter of Award (LOA).
  - (iii) All payment against the contract shall be remitted to the project specific account. Any withdrawal from this account shall be only after the first payment against the contract is made by Oil India Limited (OIL).
  - (iv) At any point of time the minimum balance after first remittance by OIL against invoice from the contractor shall remain 5% of the annualized contract value.
  - (vi) In addition to above the bidder should submit a financial resource / cash flow plan for execution of the contract.

**Note: Working Capital** shall mean “Current Assets minus Current Liabilities” as per latest year’s audited annual Financial Statements

- (h) **AVAILABLE BID CAPACITY:** The bidding capacity of the contractor should be equal to or more than ₹17,54,03,490.00. The Bidding Capacity shall be worked out by the following formula:

Bidding Capacity=[Ax1.5]-B

Where,

A= Maximum annual turnover in any one of the preceding three (3) financial years.

B= Commitments in the next twelve (12) months from the date of expiry of the bid validity as per **Annexure-II**

**ANNEXURE - II DECLARATION BY BIDDER REGARDING CONCURRENT COMMITMENT:**

I/ We ..... aged ..... years on of ..... do hereby solemnly affirm and declare as follows for and on behalf of the Firm:					
LIST OF EXISTING COMMITMENT AND ONGOING WORK					
Sl. No.	Name Of Works	Client Name & Address	Work Order Value (INR)	Work Executed till date of Submission of bid (INR)	Amount of balance work which may fall for execution during the period of 12 months from the date of expiry of the bid validity (INR)
					(4-5)
1	2	3	4	5	6
	<b>Balance commitments in 12 Months from the date of expiry of the Bid Validity</b>				<b>INR</b>
	It is certified that the above particulars furnished are true and correct. If any information given is found to be misleading at a later date, OIL will have the authority to take necessary action as per provision of the Contract and as per laid down procedure of the Company (OIL).				
SIGNAND STAMP OF BIDDER (AUTHORISED SIGNATORY HAVING POWER OF ATTORNEY)					
<b>Note: Accuracy level of balance commitments as per total of column 6 above should be within +/- 10%.</b>					

- (i) **GST Registration:** The Bidder should have GST Registration. GST Registration Certificate shall be submitted with the tender document.
- (j) **EPF Registration:** The agency should have EPF registration. In case EPF registration is not there, the agency should obtain EPF registration on allotment of work. In case of failure, OIL India Ltd./OIL INDIA will deduct EPF & deposit as per EPF norms.
- (k) **Disqualification:** Even if an applicant meets the eligibility criteria and BEC/BRC, he shall be subject to disqualification if he or any of the constituent partners is found to have:

- (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements, and/ or
- (ii) On account of currency of debarment by Oil India Limited.

### **3.0 COMMERCIAL EVALUATION CRITERIA.**

1.0 The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification:

- i. Validity of bid shorter than validity indicated in the tender.
- ii. Bid Security declaration not received as per format  
**(As per PROFORMA-CC)**
- iii. In case the party refuses to sign Integrity Pact.

2.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- a. Firm price
- b. EMD / Bid Bond Bid Security Declaration
- c. Scope of work
- d. Specifications
- e. Price schedule
- f. Delivery / completion schedule
- g. Period of validity of bid
- h. Liquidated Damages
- i. Performance bank guarantee / Security deposit
- j. Guarantee of material / work
- k. Arbitration / Resolution of Dispute
- l. Force Majeure
- m. Applicable Laws
- n. Integrity Pact, if applicable

3.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made.

3.1 In case of identical lowest offered rate by more than 1 (one) bidder, the selection of priority1 and priority 2 bidder will be made by draw of lots amongst the parties offering the same lowest price. The tender shall be awarded to priority 1 bidder only, but if priority1 bidder fails to accept the LOI/found non-eligible/ fails to execute the job, then Company reserves the right to award the same to priority 2 bidder after taking management approval for the same.

### **4.0 PRICE SCHEDULE:**

Bidder shall submit the Price Break up as per Price Bid Format. Bidders should fill up the proforma, sign and upload under “Notes &

Attachments” >“Attachments” only. Evaluation of offers shall be done on as per price bid format.

- 4.1 Comparison of offers shall be done on as per price bid format. Contract shall be awarded to the L1 bidder evaluated as per the price bid format.**
- 4.2** If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 4.3** Price bids of only those bidders will be opened whose offers are found to be techno-commercially acceptable.
- 5.0 No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL’s website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.**
- 6.0 Bid Documents / User Id & Password for OIL's E-Tender portal are not transferable.
- 7.0 Any bid received in the form of Physical document/ Telex/Cable/Fax/E-mail will not be accepted.
- 8.0 There should not be any indication of price in the Un-priced Techno-Commercial Bid. If there is any indication of price in the Un-priced Techno-Commercial Bid, Such Bid will be rejected straightway.
- 9.0 Bidder must accept and comply with the following provisions as given in the tender document. Deviations to such provisions shall make the bid liable for rejection.
  - a. Firmprice
  - b. Bid Security Declaration (As per **PROFORMA-CC**)
  - c. Scope of work
  - d. Specifications
  - e. Price schedule
  - f. Delivery / completion schedule
  - g. Period of validity of bid
  - h. Liquidated Damages
  - i. Performance bank guarantee / Security deposit
  - j. Guarantee of material / work
  - k. Arbitration / Resolution of Dispute

- l. ForceMajeure
- m. Applicable Laws
- n. IntegrityPact

10. VERIFICATION BY INDEPENDENT INSPECTION AGENCIES:

1.0 Oil India Limited (OIL) has engaged the following 09 (Nine) Independent Inspection to verify and certify of various documents required against BEC/BRC of the tender:

- i. M/s. RINA India Pvt. Ltd.
- ii. M/s Dr. Amin Controller Pvt. Ltd.
- iii. M/s. Germanischer Llyod Industrial Services GmbH (DNV GL- Oil & Gas)
- iv. M/s. TUV SUD South Asia Pvt. Ltd.
- v. M/s. IRCLASS Systems and Solutions Private Limited
- vi. M/s. Gulf Llyods Industrial Services (India) Pvt. Ltd.
- vii. M/s. TUV India Private Limited
- viii. M/s. TUV Rheinland (India) Pvt. Ltd.
- ix. M/s. Bureau Veritas (India) Private Limited

NOTE: The aforementioned list of Agencies may vary in subsequent times and in that case, the updated list will be incorporated during the publishing of tender.

2.0 The Bidders have to get verified and certified the various documents required against BEC/BRC of the tender by anyone of the above Independent Inspection Agencies and submit the duly certified Inspection Certificate by the Inspection Agencies along with the Technical Bid of the Tender. All Charges of the Third-party Independent Inspection Agencies towards verification of bidder's documents and certification thereof shall be borne by the respective bidders and Payments on account of above inspection, verification and certification shall be made directly by the Bidder to the Inspection Agency(s). OIL will not be responsible for any payment dispute between Bidders and Third Party Inspection Agencies.

3.0 As mentioned above, Bidder(s) have to submit the verified documents along with the Technical Bids. Bid submitted with un-verified supporting documents shall not be normally considered. However, in case a bidder submits its bid alongwith all relevant supporting documents as per BEC/BRC without getting all/some of them verified by the designated Independent Inspection agency, such bid can be provisionally considered provided it is accompanied by an Undertaking by the Bidder on their official letterhead to submit the duly verified copies/verification certificate within seven (7) days of actual bid opening. Company will neither send any reminder nor seek any clarification in

this regard from such bidders, and the bid will be rejected outright if the bidder fails to submit the verified copies/verification certificate within seven (7) days of actual bid opening at its own risk and

responsibility. If a bidder does not submit the undertaking towards submission of third party certification within 7 days from date of Bid Closing date, but certified document reaches us within the cut-off date of above seven (7) days, then such bids shall be- considered.

4. The methodology of inspection/ verification of documents followed by the agencies is broadly as under but not limited to:

(a) The prospective bidder will contact any of the empanelled inspection agencies against such tender. When prospective bidders approach any of the OIL's empanelled Inspection Agency, the agency will ask for the tender document and should go through the Tender Document, especially the requirements of BEC/BRC and list the documents to be verified. The inspection Agency shall depute their qualified/competent inspector to the Bidder's premises to check the original documents and certify the copies which the bidder shall submit along with their bids. OIL will reserve the right to ask the inspection agencies to verify the documents with source, if required **at no extra cost to OIL**. A copy of the Inspection Certificate shall be directly sent to the Concerned Tendering officer of OIL INDIA LIMITED, mentioned in the respective tender.

(b) Verification of documents are normally categorised as under:

➤ **General Requirement:**

- Check Bidder's PAN Card
- Check Bidder's GST Certificate
- Check ITR of company — last three years (minimum)
- Check Bidder's Certificate of Incorporation - Domestic Bidder.

➤ **Additional Documents : ( If applicable against the tender)**

- Joint Ventures Agreements — To Double-check with JV Partners
- Consortium Agreements — To Double-check with Consortium Partners
- Holding/ Parent/Subsidiary Company — To check the notarized Share Holding pattern.

➤ **Technical Criteria**

- Experience Proof —To check Original Work Order as per BEC /criteria
- To check Company Name
- To check Similar Work Definition against Work Order, Scope of work (JV or Consortium too)
- To check the Execution period
- To Check the Completion Certificates — Letter of Appreciations of proper Execution
- Reference contact verification and true copy verification

- Match Original Work Order/Contract Copy with Soft Copies or notarized scan copies.

➤ **Financial Criteria**

- Check Audited Balance Sheet — Turnover as per BEC along with the bidder's compliance with respect to the following clause:

Considering the time required for preparation of Financial Statements, if the last date of the preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year \_\_\_\_\_ (as the case may be) has actually not been audited as on the Original bid closing date as per format'.

- Check Net-Worth — as per BEC
- Check Notarization validity
- Check original audited Balance Sheet with scan copies.
- To check the Line of Credit, if incorporated in the tender.

**COMPLIANCE OF THE COMPETITION ACT, 2002:** The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation of the provisions of the Act shall attract penal action under the Act.

\*\*\*\*End of BEC-BRC\*\*\*\*