

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Duliajan, Pin – 786602
Dist-Dibrugarh, Assam

CORRIGENDUM NO. 2 DATED 10.03.2025

To

BID NO. GEM/2025/B/5961936 dated 17-02-2025 for Hiring services for new developer/programmer engagement for OIL's/NRL's SAP ERP system.

This Corrigendum is issued to notify the following changes:

- The following clauses against the tender have been addressed for enhanced clarity:

S. No	Document Name	Page No.	Clause	Change/Request/Clarification sought by bidder.	OIL's Response
1	1739782414	28	OIL may at its discretion, extend the period of mobilization and shall recover from the CONTRACTOR, as an ascertained and agreed Liquidated Damages, a sum equivalent to @ 0.5% of contract value including mobilization cost, per week or part thereof of delay subject to maximum of 7.5% of the Contract Price.	In case the Mobilization is delayed for 1/2 consultants, will the LD be calculated on total Contract Price	Please refer to the amended Mobilization and Liquidated Damages (LD) clause under point no. 2.1 and 2.2 respectively in this Corrigendum below.
2	1739782414 - SECTION II SCC	1	ii) Arrange to make 'Photo Gate-Passes', for all the personnel for working inside the OIL premises. The date on which the mobilization is completed in all respects is treated as date of commencement of the contract. If the Contractor fails to mobilize within the stipulated date, the Company reserves the right to cancel the Contract without any prior notice.	The arrangement of Photo Gate Passes is dependent on OIL India Security personnels. Mobilization completion is dependent on the issues of Gate Pass too as per the tender. If the delay is due to internal issues, will the company still reserve the right to cancel the Contract without any prior notice.	During the 15-day mobilization period, the Contractor shall arrange to issue 'Photo Gate-Passes' by providing all necessary documents (photo id, police verification, address proof). However, if there is any delay attributable to OIL/NRL, it will be duly considered.
3	1739782414 - 9.0 Area of Operation	3	The developers stationed at OIL, FHQ, Duliajan, may be deployed in any sphere of OIL operations as per requirements. Similarly,	What is the meaning of "Any Sphere"	The developers stationed at OIL will be deployed at FHQ, Duliajan. Those stationed at NRL will be deployed at

			the developers stationed at NRL, Numaligarh, may be deployed in any sphere of NRL as per their operational needs.		Numaligarh, Golaghat, Assam, as per operational requirements. Please refer the amended clause under point no. 2.3 in this Corrigendum below.
4	1739782414 - 11.0 Terms of Payment	3	Payment shall be made on a quarterly basis per developer based on attendance as per actuals. Final payment will be made only after satisfactory completion of the work.	Request the payment to be made on Monthly Basis instead of Quarterly Basis	Please refer to the amended Terms of Payment clause under point no. 2.4 in this Corrigendum below.
5	1739782414 - 11.0 Terms of Payment	4	Payment shall be made within 30 days from the date of receipt of undisputed bills	The payment as stated is Quarterly, another 30 days of payment will be additional. Request to make the payment to 15 days from the date of receipt. However, we request to consider S. No 4 - Monthly payment instead of Quarterly	30 days is standard. However, the payment terms have been amended as per point no. 2.4 in this Corrigendum below.
6	1739782414 - SECTION III SCOPE OF WORK (SOW)	1	The Developer/Programmer must work on all the development/modification/upgrade related jobs across the entire SAP landscape including any future expansion.	What are the future expansion plan? What is the scope of ABAP?	If OIL decides to adopt any new functionality within the SAP landscape the developers should adapt technically.
7	1739782414 - SECTION III SCOPE OF WORK (SOW)	1	The Developer/Programmer shall also create Technical Specifications for existing processes in the system.	For existing process why the TS is required to be created? There might be too many existing processes and creating TS for all the existing process will be too time taking. Request to change the clause to - Create TS for the new development/modification/new process only. Instead of creating TS for all existing process in Oil India/NRL	Whenever there is any modification to any existing process, TS needs to be created afresh for the entire process.
8	1739782414 - SECTION III SCOPE OF WORK (SOW)	1	(ix) The Developer/Programmer shall also create Technical Specifications for existing processes in the system.	There might be too many processes both for OIL and NRL and developed by multiple organisations involved with OIL and NRL from the date of SAP Implementation. Creating TS for all such developed process by the SI will be time taking and this itself will lead to a different scope of work. Hence, we request OIL/NRL to use existing TS and if any changes/development/modification is required, the TS should be limited to the scope only	Whenever there is any modification to any existing process, TS needs to be created afresh for the entire process.

9	1739782414 - SECTION III SCOPE OF WORK (SOW)	1	(x) The Developer/Programmer to carry out upgrade activities such as but not limited to SPAU/SPDD (Special Purpose Application Unit/Special Purpose Deductions Display) etc. as per OIL's/NRL's requirement in both S4HANA modules any other applications under ERP landscape such as SRM, BI etc.	Any activities related to S4 HANA Migration should be assigned to the Migration SI Partner only to avoid any conflicts. Any mistake in the SPAUU/SPDD activities might impact the new system. Any new upcoming tender for tender should include the clause of "Pre-Migration Activities" too. We request to remove the clause from the tender as the term "Not limited to" is mentioned.	This will be required as in case of any upgrade in future, developers are required to support the SI team/OIL in the related activities.
10	1739782414 - SECTION III SCOPE OF WORK (SOW)	1	(x) The Developer/Programmer to carry out upgrade activities such as but not limited to SPAU/SPDD (Special Purpose Application Unit/Special Purpose Deductions Display) etc. as per OIL's/NRL's requirement in both S4HANA modules any other applications under ERP landscape such as SRM, BI etc.	Further, any other applications under ERP landscape is mentioned - Please mention what are such applications as a 2 years + consultant as required in the tender might not have exposure to many application in SAP. If the applications are mentioned, it will help us to understand the scope and quote a competitive price.	If OIL decides to adopt any new functionality within the SAP landscape the developers should adapt technically.
11	1739782414 - SECTION III SCOPE OF WORK (SOW)	1	xii) The Developer/Programmer shall train the OIL/NRL technical team on new skills sets relevant to the ERP market.	SAP comes with new technologies and upgrades too frequently. E.g Joule is the new application SAP has launched. What is the scope of the new skill sets training? Is it related to SAP ABAP only? The scope as mentioned "New skill sets relevant to the ERP Market" is too wide.	The scope of the new skill sets training will be purely technical and limited to any SAP application that is adopted by OIL.
12	1739782414 - SECTION III SCOPE OF WORK (SOW)	1	(xii) To assist in any BASIS related activity as & when required.	BASIS activities in SAP includes setup of server/backup/Monitoring or major activities of BASIS. We request to kindly specify what type of activity are expected from the BASIS Consultant as this will help us to consider the cost of the BASIS consultant (1 or More than 1) in the BOQ	Dedicated BASIS consultant is not required. The developers/programmers are required to provide developer support /assistance to the BASIS team as and when required.
13	1739782414 - SECTION III SCOPE OF WORK (SOW) 2.0 No. of Developers: (Total eleven (11) nos.)	2	A. Seven (07) nos. at OIL premises FHQ, Duliajan: With the increase in development activities our present requirement one dedicated developer for each of the Seven Major functional modules of ERP in FHQ. However, they may be engaged in any ad hoc activity across the SAP landscape of OIL. The dedicated developers may be deployed in any sphere of OIL as per requirement.	What is the meaning of any ad hoc activity? What are such activities expected?	Ad-Hoc activities are developments related to OIL/NRL's SAP landscape only.

14	1739782414 - SECTION III SCOPE OF WORK (SOW) 2.0 No. of Developers: (Total eleven (11) nos.)	2	2.2 Note: Please note that any change of consultant during the tenure of the contract is generally not permitted. However, replacement of the consultant will only be considered in exceptional cases, such as resignation, dismissal from the company, or death.	Ideally a consultant is not changed during the tenure. However, there might be various factors where a consultant might not be able to continue due to family or any such reasons. We request to reframe this clause and add the following too - "Any change is consultant during the contract period should be replaced by consultants as mentioned in the RFQ" A Consultant might not necessarily resign/dismissed/death as mentioned in the RFQ	Agreed. Replacement of the consultant will only be considered in exceptional cases such as resignation, dismissal from the company, death and any other mutually agreed unavoidable reasons.
15	1739782414 - SECTION III SCOPE OF WORK (SOW) 2.2 No. of Developers on demand for OIL: (Total two (02) Nos.)	2	(ii) OIL reserves the right to request a change of any consultant whose performance does not meet the expected standards. Failure to provide a suitable replacement as per the tender terms may result in the termination of the contract.	The tender requirement is consultant with 2 years of experience. We expect that the performance standard to be set as per the 2 year's experience criteria. 1. Will opportunity to replace the already replaced consultant will be provided? Or, OIL reserves the right to terminate the entire contract with both OIL and NRL?	Two year's experience is the minimum requirement. Opportunity to replace the already replaced consultant will be provided. Yes, OIL reserves the right to terminate the entire contract with both OIL and NRL.
16	1739782414 - SECTION III SCOPE OF WORK (SOW) 4.0 OIL's/NRL's responsibility:	3	(iv) The Vendor/Contractor must mandatorily station Developers/Programmers onsite as per tender terms.	Are on demand consultants also to be stationed onsite. We request atleast to be informed prior to at least 2 days	Yes. OK.
17	1739782414 - SECTION III SCOPE OF WORK (SOW) 2.2 No. of Developers on demand for OIL: (Total two (02) Nos.)	4	Timings: OIL/NRL local working Hrs. shall be followed. However, as per requirement the Developers may be engaged after office hrs. at no extra cost at OIL's/NRL's end	We request to remove the clause. As the engagement after office hours should be done mutually by both the consultant and the concerned member of the client. Incorporating this clause in the tender will impact the cost as there is no limitation till what time or expected no of hours to be engaged after office hours. If written specifically, SI will be bound to provide the engagement after office hours too and for that the consultants are required to be provided remuneration too, which will be included in the cost too	This is operational requirement and will not be removed.
18	1739782414 - SECTION III SCOPE OF WORK (SOW) 8.0 Developer Skill Set:	4	8.0 Developer Skill Set:	There are 15 skillset mentioned for the developer with 2 years of experience. Are all the consultants required to possess all the skillsets or it can be a mixture. As all the consultants might not have experience related to SPAUU/SPDD/Idoc/Workflows/SAP CAP etc	Two years of experience is the minimum requirement. Bidder to include suitably experienced personnel for such activities.

19	1739783472 - 4.0 DEVELOPER (S)/PROGRAMMER(S) FOR JOB EXECUTION	4	Educational Qualification: The Developer(s)/Programmer(s) must hold a degree in Engineering or MCA (Master of Computer Applications).	We request to consider BCA too.	No change.
20	1739783472 - 4.0 DEVELOPER (S)/PROGRAMMER(S) FOR JOB EXECUTION		Experience: The Developer(s)/Programmer(s) must have a minimum of two (02) years of experience in the following areas related to S/4HANA: o ABAP on HANA o Core Data Services (CDS) o Embedded Analytics o FIORI o Business Technology Platform (BTP) o Work Zone o Cloud Application Programming (CAP)	We request OIL to consider at least 4 out of 7 specified as all the ABAP consultants might not have experience in all the mentioned areas.	No change. The experience criteria as per Tender BEC/BRC/PQC clause No. 4.2.2 is essential and hence required.

2.0 The following clauses are modified as replacement of the existing clauses:

2.1 Clause No. 1 of Section-II SCC is hereby modified as follows, replacing the existing clause:

MOBILIZATION

The mobilization should be completed by the Contractor as per the following timeline:

- i)** The Contractor shall mobilize the 07 dedicated Developers at OIL and 02 dedicated Developers at NRL within Fifteen (15) days from the date of issuance of Mobilization Notice by OIL and NRL respectively.

During mobilization, the Contractor shall carry out the following activities:

- a) Contractor must deploy all the developers/programmer resources on-site as quoted in their BID.
- b) In the event of any change in the Developer/Programmer after LOA issuance but before contract execution, the Vendor/Contractor shall submit CVs of the replacement for OIL's review and confirmation. Deployment of all Developer/Programmer resources must then be done on-site as per the scope.
- c) Arrange to make 'Photo Gate-Passes' by providing all necessary documents (photo id, police verification, address proof), for all the personnel for working inside the OIL/NRL premises.
- d) After the resource deployment is completed, a kick-off meeting shall be conducted with OIL/NRL team.

The contractor must ensure that all the above activities are completed within the mobilization timeline of 15 days. Mobilization shall be deemed to be completed upon completion of the above activities. The date on which the mobilization is completed in all respects is treated as date of commencement of the contract.

- ii) The Contractor shall mobilize the 02 Developers on demand at OIL within Fifteen (15) days from the date of written intimation by OIL. During this mobilization period, the Contractor must deploy the developers/programmer resources on-site, complying to the mobilization activities outlined above in i).

If the Contractor fails to mobilize within the stipulated date (i and ii), the Company reserves the right to cancel the Contract without any prior notice.

2.2 Clause No. 6 of Section-II SCC is hereby modified as follows, replacing the existing clause:

LIQUIDATED DAMAGES

For OIL's and NRL's contracts respectively, the liquidated damages (LD) shall be applicable as below:

- i) **OIL Contract (for 07 Dedicated Developers):** In the event of the Contractor's default in timely mobilization of 07 dedicated Developers within 15 days from the date of Mobilization Notice issued by OIL, the Contractor shall be liable to pay liquidated damages at 0.5% of the total cost for the 07 Developers per week, or part thereof, of delay. This is subject to a maximum of 7.5% of the total cost for the 07 Developers. The LD will be calculated from the scheduled mobilization completion date.
- ii) **OIL Contract (for 02 Developers on Demand):** In the event of the Contractor's default in timely mobilization of 02 Developers on demand within 15 days of OIL's written intimation, the Contractor shall be liable to pay liquidated damages at 0.5% of the total cost for the 02 Developers per week, or part thereof, of delay. This is subject to a maximum of 7.5% of the total cost for the 02 Developers. The LD will be calculated from the scheduled mobilization completion date.
- iii) **NRL Contract (for 02 Dedicated Developers):** In the event of the Contractor's default in timely mobilization of 02 dedicated Developers within 15 days of Mobilization Notice by NRL, the Contractor shall be liable to pay liquidated damages at 0.5% of the total cost for the 02 Developers per week, or part thereof, of delay. This is subject to a maximum of 7.5% of the total cost for the 02 Developers. The LD will be calculated from the scheduled mobilization completion date.

2.3 Clause No. 9.0 of Section-II SCC is hereby modified as follows, replacing the existing clause:

AREA OF OPERATION:

- i) OIL Field Headquarters, Duliajan, Assam
- ii) NRL, Numaligarh.

The developers stationed at OIL will be deployed at FHQ, Duliajan. Those stationed at NRL will be deployed at Numaligarh, Golaghat, Assam, as per operational requirements.

2.4 Clause No. 11.0 of Section-II SCC is hereby modified as follows, replacing the existing clause:

TERMS OF PAYMENT

Payment shall be made on a **monthly basis** per developer based on attendance as per actuals. Final payment will be made only after satisfactory completion of the work.

For payment from OIL

The Contractor must submit all Invoices through Vendor Invoice Management portal only via the following link <https://vim.oilindia.in/velocious-portal-app/>

All Invoices are to be addressed to,

CGM-ERP, Oil India Limited, Duliajan, Assam - 786602, clearly mentioning the OIL's Work Order No. and Contract No. The amount shall be paid after deduction of penalty (if any) for the period of billing.

Payment shall be made within 30 days from the date of receipt of undisputed bills.

For payment from NRL

Bill Desk
Numaligarh Refinery Limited
Dist: Golaghat, Assam.
Pin-785699

2.5 PENALTY

If the monthly attendance of a Developer/Programmer falls below 90%, a penalty of 5% of the total monthly contract value* (please refer Note) per Developer/Programmer will be deducted from the monthly payment as the penalty amount.

*Note:

1. For penalty calculation of dedicated developers, the contract value considered will be the total monthly cost of total number of dedicated developers deployed (i.e., 07 nos. for OIL's contract & 02 nos. for NRL's contract).
2. Penalty is not applicable for developers on Demand.

Payment Calculations per developer considering Attendance and Penalty:

1. For line-item no.10:

$$A = [(B/C) * (D)] - E$$

2. For item No. 20:

$$A = [B * (D/30)]$$

[A = Monthly Payment, B = Total no. of days attended by the Developers/Programmers during a Month, C = no. of available OIL's working days in a Month, D = Monthly Rate, E = Penalty Amount].

3.0 Clause No. 2.2 of SECTION-III SOW is to be read as below:

No. of Developers on demand for OIL: (Total two (02) Nos.)

There should be a provision to call a maximum of two Developers on demand to be deployed within fifteen (15) days from the date of written intimation to vendor by OIL having similar qualification as listed in Clause No. 2.0.

4.0 Extension of dates:

- Last Date of Bid Submission is **18.03.2025 (14:00 Hrs IST)**
- Last Date of Bid Opening is **18.03.2025 (14:30 Hrs IST)**

All other terms and conditions of the Bid Document remain unchanged. Details can be viewed at www.oil-india.com.
