

**OIL INDIA LIMITED
KG BASIN PROJECT
KAKINADA**

BID CORRIGENDUM-1

Bid Number: GEM/2025/B/6525414

Hiring of SERVICES FOR “PROVIDING TENDERING SUPPORT” including but not limited to Preparation of Technical bid packages, Selection criteria for Execution Services, Technical Scrutiny of offers and providing support during tendering and award of Drilling & Associated Services for onshore and offshore wells on PAN India basis for a period of two (02) years with a provision for extension by another one (01) year or part thereof at the same rates, terms and conditions"

1.0 The following terms and conditions shall be addition to all existing “Buyer added Bid Specific Terms and conditions” given in the bid document or any previous corrigendum. Prospective bidders are advised to bid as per following Terms and Conditions:

- (i) AMENDED TERMS OF REFERENCE / TECHNICAL SPECIFICATIONS / SCOPE OF WORK is enclosed as Annexure- I to BID CORRIGENDUM-1
- (ii) AMENDED ADDITIONAL TERMS AND CONDITIONS OF CONTRACT (ATC) is enclosed as Annexure-II to BID CORRIGENDUM-1.
- (iii) AMENDED SCHEDULE OF RATES is enclosed as Annexure-III to BID CORRIGENDUM-1.
- (iv) Extension of Bid Closing Date (BCD) & Technical Bid Opening Date of Bid Number: **GEM/2025/B/6525414** as under:

Bid Closing Date & Time : 02.09.2025, 15:00 hrs. IST.

Technical Bid Opening Date & Time : 02.09.2025, 15:30 hrs. IST.

2.0 All other terms and conditions of the tender remain unaltered.

**Oil India Limited
KG Basin Project**

**AMENDED TERMS OF REFERENCE / TECHNICAL SPECIFICATIONS /
SCOPE OF WORK**

This section establishes the scope and schedule for the work to be performed by the Contractor and describes the specifications, instructions, standards and other documents including the specifications/ description for any materials, tools, equipment, services etc., which the Contractor shall satisfy or adhere to in the performance of the work.

1. PROJECT OBJECTIVE:

OIL INDIA LIMITED (OIL) intends to hire “SERVICES FOR PROVIDING TENDERING SUPPORT” including but not limited to Preparation of Technical bid packages, Selection criteria for Execution Services, Technical Scrutiny of offers and providing support during tendering and award of Drilling & Associated Services for onshore and offshore wells on PAN India basis for a period of two (02) years with a provision for extension of another one (01) year or part thereof at the same rates, terms and conditions

2. EXPLORATION AREAS:

BRIEF DESCRIPTION OF EXISTING BASINS, BLOCKS AND FIELDS

Following are the brief descriptions of few existing basin, blocks and fields as reference only, however services will be deployed in any blocks within India.

2.1 MAHANADI ONSHORE AND OFFSHORE BASIN (INCLUDING ULTRA DEEP WATERS):

Mahanadi Basin is a poly-history basin situated along the East Coast of India between KG Basin to the southwest and Bengal Basin to the northeast. The basin is considered to have come into existence during the Late Jurassic – Early Cretaceous rifting and breakup of India from Antarctica. The oldest sediments in the basin include the Permo-Triassic sediments (Lower Gondwana) which were deposited in continental grabens of the Gondwanaland. The Gondwana Basin was partly superimposed with next phase of basin development and sedimentation at the end of Jurassic. The surface geological mapping by earlier workers in the area revealed that the basement comprises of granites, granite gneisses, amphibolite's, schists etc. Surface exposures of Gondwana sediments are present in patches in the on-land part of the basin. Patches of Athgarh Sandstone of Early Cretaceous age directly overlie the basement. It is composed of white to grey, hard, cross-bedded, poorly sorted, medium to coarse grained, ferruginous, feldspathic sandstone with intercalations of lenticular, greyish white to pinkish clays and carbonaceous shales. Most of the basinal area is covered by Quaternary alluvium and the basin extends into the Bay of Bengal. Present thrust for hydrocarbon exploration by Oil India Limited in Mahanadi Basin is on the Early Cretaceous sediments.

2.2 KERALA KONKAN BLOCK IN OFFSHORE AREA:

The wells will be drilled in East Kerala Konkan Basin, KK-OSHP-2018/1 of India referred to as the Contract Area in accordance with the drilling program. The offshore part of the block KK-OSHP-2018/1 measuring an area of 3519.69 sq.km was awarded by the Ministry of Petroleum & Natural Gas (MOP&NG), Govt. of India (GOI) on 16.07.2019, under its “Open Acreage Licensing Policy” (OALP), to Oil India Limited (OIL), A Govt. of India Enterprise (with 100% stake as the Operator) for the Block for Drilling 2 (two) exploratory wells as per

Minimum Work Programme (MWP). Govt of India (GOI) has granted PEL for the block on 30.08.2019 and valid upto 05.08.2023.

2.3 ANDAMAN & NICOBAR BASINS (EAST & WEST) IN OFFSHORE AREA (INCLUDING ULTRA DEEP WATERS):

The wells will be drilled in East Offshore Block AN-OSHP-2018/1 and West Offshore Block AN-OSHP-2018/2 of Andaman & Nicobar Basin of India referred to as the Contract Area in accordance with the drilling program. The offshore part of the block AN-OSHP-2018/1 measuring an area of 3669.25 Sq. km & block AN-OSHP-2018/2 measuring an area of 5947.45 Sq. km (total acreages of 9616.7 sq. km) have been awarded by the Ministry of Petroleum & Natural Gas (MOP&NG), Govt. of India (GOI) on 16.07.2019, under its “Open Acreage Licensing Policy” (OALP), to Oil India Limited (OIL), A Govt. of India Enterprise (with 100% stake as the Operator) for the Block. PEL for Offshore part was granted by Govt of India (GOI) on 30.08.2019. Both the blocks have some on land part for which PEL was granted by UT of A&N administration on 02.09.2020

3. OBJECTIVE OF THE SERVICES FOR OFFSHORE/ ONSHORE WELLS

OIL intends to hire Expert Services from Experienced & Reputed Domain Experts for assisting in tendering activities including but not limited to “Preparation of Technical bid packages, Selection criteria for various Services to be hired and provide support during tendering and award of Drilling & Associated Services”; preparation of all documents as per statutory requirements etc with the following minimum objectives:

1. The job must include preparation of technical bid package, BEC(Bid Evaluation Criteria), SCC(Special Condition of Contract), SOR(Schedule Of Rate), Price Bid Proforma to all necessary support till award and signing of Contract of the following services but not limited to:
 - a) Hiring of Services for Geophysical Studies, Geotechnical Investigation, Shallow Gas Hazard Studies, shallow water flows, presence of natural gas hydrates, Metocean Studies etc.
 - b) Hiring of Drilling Unit - Drillship / Anchor Moored Semi-Submersible / Independent Leg Jack Up / On shore Rig
 - c) Hiring of Bundle Services, including but not limited to:
 - Cementing Services (inclusive of casing accessories and consumables)
 - Casing & Tubing Running services
 - Directional Drilling – SDMM/RSS/MWD /LWD & Gyro services
 - Mud Engineering Services (inclusive of consumables)
 - Supply of Drill bits
 - Liner Hanger Equipment & Liner Running Services
 - Mud logging services
 - Coring, Core Handling & Core Stabilization Services
 - Supply of Wellhead with rental tools and running services
 - Fishing and Milling Tools rental services
 - Wire line logging services & TCP Services
 - Supply of X-mas tree, chokes & Services
 - d) Hiring of Shore Base Management Services
 - e) Hiring of Marine Vessels - AHTS / OSVS
 - f) Hiring of Air Logistic Services - Normal Helicopters and Medivac Helicopters
 - g) Hiring of Services for Weather Forecasting
 - h) Hiring of Services for Current Monitoring
 - i) Hiring of Services for Acoustic Doppler Current Profile system (ADCP) for Current measurement from MSL to Seabed.
 - j) Hiring of Third-Party Inspection Services and ROB Services
 - k) Hiring of Services for Oil Spill Response (Tier-1)
 - l) Hiring of Medical Evacuation Services
 - m) Hiring of Services for Conductor Analysis
 - n) Hiring of Services for Conductor Tensioning

- o) Hiring of Well Testing Package, Well Completions package, procurement of Surface and subsea well heads, procurement of tubular etc.

The Contractor must have adequate relevant experience and reputation to provide the expert services for, Tendering, Selection & Award of Drilling Services, for Offshore as well as Onshore Wells to ensure capability of rendering quality services under the scope.

4. BROAD SCOPE OF WORK FOR ONSHORE & OFFSHORE WELLS:

Tendering and Procurement support for material & services will include but not limited to preparation of scope of work / technical specifications, bid rejection & bid evaluation criteria, special T&C, Schedule of Rates & Penalties, price bid format, cost estimate (as per OIL's cost estimation policy), technical evaluation of bids, mobilization strategy (for material and services under bundled/individual service contracts as best suited), etc. in consultation with OIL team. The nature & quantification of the material & services to be hired under bundled / individual services, Contract shall be finalized in consultation with OIL team. The following services but not limited to are to be provided as below:

- To identify & provide Procurement Strategy including selection of experienced & suitable vendors for procurement of materials and services & evaluation thereof in line with OIL's policy.
- Selection Criteria for Drilling & Associated Services, Well Completion & Testing / suspension of Offshore Wells
- To prepare cost estimates, technical specifications, scope of work (SOW), mobilization strategy, Special terms and conditions of the Contract (SCC), Schedule of Rates (SoR), Schedule of Penalties (SoP), price bid format and Technical Bid Evaluation Criteria.
- Associated Contract Services, Specification & Selection Criteria and Procedure & evaluation of tenders.
- Tendering Support
- To participate in Pre-bid conference related to hiring of various services including review of specifications (if any) in order to freeze the SoW, BRC/BEC, SCC, SoR, SoP, etc. and suggest the OIL team accordingly.
- To prepare suitable replies for OIL to the queries raised by bidders (against the tenders floated), during the pre-bid conference.
- To carry out techno-commercial evaluation of bids received against tenders including communications for clarifications as required in consultation with OIL.
- Associated Services Manpower requirement and selection criteria viz. qualification, experience etc. including Supervisory Services to be provided.
- To assist OIL in preparation of draft Contract Agreement for each tender.
- Maintain a data base of soft copy of all tender documents, addendums / corrigendum, various correspondence, etc.
- Preparation of all documents as per statutory requirements.
- Any other activity or activities required for completion of the work under this phase.

Note:

1. OIL shall have complete discretion to take the final decision for any mode of external communications.
2. The above scope of services is indicative purpose only. Contractor shall offer all the services that are essential, but not spelt out and without compromising on Health, Safety, Environment & Security (HSES) aspects.
3. The Company expects adherence of Contractor to the tentative time schedule as given in **Appendix-II** and to the Responsibility Matrix as given in **Appendix -III**.
4. Upon review of the data and documents made available, the Contractor's Team should submit optimized, corrected / edited and reproduced information / data / documents etc. (as applicable) pertaining to all the required and relevant information / data / documents etc.
5. Upon review, if any of the work / document is found to be not up to the mark / standard,

the same is/are to be rectified and remade. If any document is found to be missing or not prepared, that shall be prepared and submitted by the Contractor's personnel.

6. The Contractor Shall make detailed presentation to OIL at Project office located in Kakinada, AP on the methodology adopted & its outcome of the job for OIL's approval.
7. The Company will review & approve the drafted tender documents prepared by the service provider with recommendations, if any, **within 10 days** from the date of submission by the service provider. This time period includes incorporation of OIL's recommendations on the final (draft)– if any on mutually agreed changes, in the submission of the Final report with all documents since OIL's team will be closely associated with Contractor's work.
8. The personnel's from contractor might have to travel outside Kakinada upon instruction of the Company.

A.1 Both soft and hard copies of the desired information / reports / documents under the scope are to be submitted:

1. OIL's Project team shall interact continuously with the Consultant / Contractor as the same involves data collection, many iterations, close involvement and progress review. The Contractor shall arrange accommodation, transportation and office space at Kakinada furnished with basic office infrastructure for office set-up with Laptop / Desktop computers, Printers, Papers, Ink Cartridges, etc., for their personnel deployed at Kakinada at their own cost.
2. Relevant personnel of the Contractor / Consultant may have to travel to Kakinada for discussions, meetings, as per the requirement of the work.

A.2 Personnel:

The Consulting Firm shall provide qualified team as per **Appendix-I** for the services mentioned in clause 3.0 & 4.0:

- One Project/Base Manager
- Two Associate Managers.

All members of the Team should be able to communicate in English.

Facilities / Equipment / Accessories / Hardware / Software & Other Conditions

- i) Appropriate hardware & software packages & any other requirement shall be provided by the Bidder / Contractor for carrying out the above-mentioned activities in an efficient manner.
- ii) Accommodation and transport facility required for the designated person & services under the scope will be arranged and provided by the bidder / Contractor at its own cost. Accommodation should be in and around Kakinada for easy and quick access.
- iii) Responsibility and cost towards Mobilization / demobilization and replacement / change of the personnel to be borne by the bidder/Contractor.

B. Tentative Timeline:

The Contractor shall execute the major deliverables as per the table below but not limited to:

<u>Phase</u>	<u>Deliverables</u>	<u>Schedule</u>	
		<u>Timeline</u>	
	<u>Mobilization</u>	<u>30 days</u>	
<u>1</u>	To prepare cost estimates, technical specifications, scope of work (SOW), mobilization strategy, Special terms and conditions of the Contract (SCC),	<u>90days</u>	

	Schedule of Rates (SoR), Schedule of Penalties (SoP), price bid format and Technical Bid Evaluation Criteria.		
<u>2</u>	To carry out evaluation of tenders including queries & replies to vendors	<u>60 days</u>	
<u>3</u>	<u>To assist OIL in preparation of draft Contract Agreement for each tender</u>	<u>60 days</u>	

Notes:

- In order to meet the above timeline, the Contractor shall identify, plan & execute the activities that can be carried out in parallel with critical activities as per CPM & PERT.
- The time schedule referred to above is inclusive of national holidays, experimental workdays, and days of production loss due to equipment failure or any other reasons under Contractor's control.
- The above Tentative Timeline is indicative of tentative timeline for preparation of per tender(services) irrespective of preparation of multiple tender in parallel manner at a time. The engagement of the personnel will be as per the entire contractual period or otherwise mentioned.

C. Work Association of OIL's Technical Team:

OIL's technical team shall be associated & involved during the execution of the services so that best outcome of the project can be realized, and the CONTRACTOR shall provide free of cost on the job training / at Contractor's workplace on the scope of services offered under this Contract to OIL personnel including accessing of software / hardware that will be used during the Contract period. OIL will bear the cost of travel, boarding and lodging for the training of OIL engineers to Contractor's workplace / premises.

Notes:

1. It is reiterated that the Contractor will be responsible for all the activities pertaining to execution of the job through their Technical Expertise, Consultations & Supports, Documentations, Technical Experts / Competent Personnel and perform as per the Scope of Work as stipulated above vide Section-II of this Contract.
2. All the above personnel / technical experts to be deployed for this Contract shall be the employee of the bidder at the time of deployment. The bidder shall submit **signed consent letter** from the personnel clearly indicating his willingness to work for the bidder in case the Contract is awarded to the bidder. Bidder to also submit previous experience documents as documentary evidence at the time of deployment.
3. The Contractor shall deploy the same personnel, whose CV was submitted at the time of deployment, from start to end of the Contract duration. However, under unavoidable circumstances, the bidder has no other option, but to change the particular domain person(s) with a new incumbent, then the new incumbent must have the same or higher qualification criteria and shall be deployed only after obtaining OIL's approval.

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AMENDED ADDITIONAL TERMS AND CONDITIONS OF CONTRACT (ATC)

1.0 Payment terms:

Payment terms clause shall be read in conjunction with the relevant clause stipulated in General Conditions of Contract (GCC).

- i) OIL will pay for the services as per Scope of work and Schedule of Rate (SOR). Day rates (DR) are based on 24 (twenty-four) hrs. working day, calculated from 0000 hrs. to 2400 hrs. Or as per Contractor’s schedule. No interest shall be payable on disputed claims / delayed payments.”
- ii) Contractor shall be paid Day Rate (DR) for the personnel at Kakinada, AP—as per Mobilization clause and as per SOR. The DR for a particular category shall start from the time of initial reporting date at respective place as indicated after the mobilization notice. Contractor may replace the personnel at the respective place of posting from time to time (as per on/off schedule and other requirements with due approval of OIL), however, only one DR per day shall be admissible for each mobilized category. The DR for that category shall end on the day when the particular person leaves the place of posting as per notified de-mob date.
- iii) Day Rate for Personnel shall not be payable for unauthorized withdrawal or non- availability of any/all contractor’s personnel without Company’s permission

2.0 The services are primarily being hired for the Offshore and Onshore Drilling activities. OIL at its discretion reserves the right to use the services under the Contract at any place across India or in any Indian waters.

3.0 Requisites of Personnel

The following personnel are required to be deployed by the Contractor at their Base office in Kakinada. The team shall comprise of at least one competent Base manager and two Associate Managers who shall meet the stipulated experience and qualification criteria as mentioned below:

Competent personnel to deliver quality services stipulated in the respective scope of work.

SL NO.	Name of position	Educational Qualification	Experience & certification	Stationed at	Working hours	Off/On pattern
1	Base Manager	Graduate Engineer or higher/Diploma Engineer from AICTE/ UGC recognized institute/ Govt. recognized University.	Shall have minimum experience of 15 years for Graduate Engineer and 20 years for Diploma Engineer in Oil & Gas Exploration and Development in onshore/offshore drilling out of which at least 10 years should be in offshore drilling activities and at least 5 years in tendering and procurement of drilling activities.	Contractors base office at Kakinada, AP	At base office of the Contractor, 8 Hrs. per day & one day weekly off or as per as applicable legislations/law/act/rules in India (But 24 hrs x 7 days on call basis)	As per note
2	Associate Manager 1	Graduate Engineer or higher/Diploma Engineer from AICTE/ UGC recognized institute/ Govt. recognized	Shall have minimum experience of 10 years for Graduate Engineer and 15 years for Diploma Engineer in Oil & Gas Exploration and Development in onshore/offshore	Contractors base office at Kakinada, AP.	At base office of the Contractor, 8 Hrs. per day & one day weekly off or as per as applicable legislations/law/act/rules in India (But 24 hrs x 7 days on call basis)	As per note

		University.	drilling out of which at least 5 years should be in offshore drilling activities and at least 3 years in tendering and procurement of drilling activities.			
3	Associate Manager 2	Bachelor's degree or higher/Diploma Engineer from AICTE/ UGC recognized institute/ Govt. recognized University.	Shall have minimum experience of 10 years for Bachelor's Degree & 15 years for Diploma Engineer in procurement and contracts discipline in E&P industry. Must be familiar with tendering and procurement process for drilling related services including preparation of tender and contracts.	Contractors base office at Kakinada, AP.	At base office of the Contractor, 8 Hrs. per day & one day weekly off or as per as applicable legislations/law/act/rules in India (But 24 hrs x 7 days on call basis)	As per note

Notes:

- i) Base Manager and Project Associates should be fluent in English.
- ii) The Base Manager shall be responsible for interacting with OIL for the overall contract management and for providing services as mentioned under SOW.
- iii) The service provider will follow and comply with all the statutory compliances under all the applicable legislations/law/act/rules including but not limited to Shop & Establishment Act, Contract Labour (R&A) Act, EPF & MP Act, Payment of Gratuity Act, Minimum Wages Act, Payment of Wages Act, Equal Remuneration Act, Maternity Benefit Act, ESI Act, Workmen Compensation Act, The Payment of Bonus Act, Labour Welfare Fund Act, Professional Tax Act, and also taking adequate welfare measures i.e. life & medical Insurance coverage, provisions of leaves, grievance redressal mechanism, health & safety provisions and all compliances towards their engaged/employed persons deputed to our business/premises.
- iv) During continuance of the Agreement, the Service Provider shall abide at all times by all applicable laws including labour enactments and rules made thereunder, regulations, notifications and bye laws of state or central government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notification that may be issued under any labour law in future either by the state or the central government or the local authority with respect to the selected candidate appointed by the Service Provider in terms of this Agreement.

4.0 Mobilization of Personnel

- 4.1 The Contractor's personnel meeting stipulated experience and qualification criteria shall report at OIL's office Kakinada, AP and start working as per Scope of Work (SOW) **within 30 days** from the date of issue of LOA / Mobilization Notice by OIL and shall complete the work as per the timeline.
- 4.2 The details of all personnel to be deployed i.e. CVs in prescribed Format, proof of qualification & experience, etc., shall be submitted within Ten (10) Calendar days from the date of issue of LOA for obtaining prior approval from OIL for its deployment. OIL will provide the approval within 3 calendar days from date of receipt of complete CV. **No person can be deployed without prior approval from OIL at any point of time.**

5.0 De-mobilization of Personnel

OIL reserves the discretionary right to de-mobilize the deployed personnel in full or part at any time as per operational requirement.

Note:

NO MOBILISATION / REMOBILISATION OR DEMOBILISATION CHARGE IS APPLICABLE FOR ANY OF THE SERVICES AGAINST PERSONNEL OR ANY OTHER REASON THAT MAY BE REQUIRED BY THE CONTRACTOR OR THEIR PERSONNEL

6.0 Availability / Non-availability and Performance of personnel

(i) In case, any of the personnel is not available due to any reason, Bidder/Contractor shall mobilize the competent replacement meeting the stipulated experience and qualification criteria for respective position within seven days. During such period of non-availability, no Day Rate will be paid for the non-available person from the time of non-availability and in addition, Day rate for the respective category as per SOR shall be deductible till suitable replacement is in place. Contractor shall invoice OIL accordingly.

(ii) Company reserves the right to ask for replacement of any deployed person at any time if his competency / performance / activities / behavior / discipline etc. is/are not felt/found to be satisfactory. If replacement is asked by OIL, the bidder/Contractor shall be liable to replace such person without seeking any justification thereof within 10 (ten) days from receiving such advice. If competent replacement is not done within the indicated time, no Day rate will be paid after 10 days of such advice and in addition, Day rate for the respective category as per SOR shall be deductible till competent replacement is in place. Contractor shall invoice OIL accordingly.

7.0 Permits, clearances and Licenses

Bidder / Contractor shall secure permits, clearances and licenses required for the services under the scope of work for operations in India & Indian offshore, if required and Contractor shall pay any expenses in this regard. Contractor shall take required License(s) from the appropriate regulatory agency of Govt. of India at Contractor's cost.

8.0 Statutory and Legal Formalities

Bidder / Contractor have to fulfil all statutory and legal formalities required to be completed for providing Services under the Contract at his own cost. In case Contractor fails to provide service as per the Contract due to any failure to meet such statutory and legal formalities, resulting into cancellation of Contract, Company will have option to invoke performance guarantee submitted by Contractor.

9.0 Deficiencies

Contractor's all items shall be maintained by them in sound and efficient operating conditions at all times. Should the performance of Contractor's services become unsatisfactory or performance of work hereunder be reduced because of defective Contractor's furnished items / equipment or by reason of Contractor's incompetence or negligence, OIL shall give Contractor written notice specifying the cause of its dissatisfaction to correct the specified deficiency within 15 days failing which OIL shall have the right to terminate the Contract by giving thirty (30) days advance written notice to the Contractor, unless the specified deficiency is corrected within such thirty (30) days period. In case deficiency occurs during pendency of the contract, OIL shall invoke the Performance Security.

10.0 Personnel

Contractor / Bidder will at all times at its sole expenses and under its exclusive responsibility arrange their personnel to properly perform the work. The Contractor shall provide statutory "OFF" to their personnel deployed during execution phase as per applicable statutes/regulations/laws/acts in India and arrange for changing their personnel from time to time(if required due to applicable statutes/regulations/laws/acts) at their cost. All such expenditure including enroute expenses of Contractor's personnel shall be borne by the Contractor. No extra payment whatsoever will be due from Company on this account.

It is reiterated that the Contractor will be responsible for all the activities pertaining to execution of the Contract through their Technical Expertise, Consultations & Supports, Documentations, Technical Experts / Competent Personnel and perform as per the Scope of Work as stipulated above vide Section-II of this Contract.

11.0 OIL's Instructions

OIL may from time to time through its authorized representative or representatives, issue written or verbal instructions to CONTRACTOR concerning services/operations, which Contractor/Contractor's personnel is/ are liable to comply.

12.0 Effective Date of Contract

The Contract shall become effective as on the date Company notifies Contractor in writing that it has been awarded the Contract. The date of issue of Company's Letter of Award (LOA) shall be treated as the Effective Date of the Contract.

13.0 Mobilization Time

Contractor must mobilize their personnel to Kakinada, Andhra Pradesh within 30 days from the issuance of LOA / Mobilization Notice. The date when Contractor's personnel arrive at OIL's Office at Kakinada for data gathering shall be treated as the end date of mobilization.

14.0 Duration of the Contract

The contract will remain in force for an initial period of 02 (two) years from the date of completion of mobilization with a provision for extension of another 01 (one) year or part thereof at OIL's discretion at the same rates, terms & conditions of the contract.

15.0 Liquidated Damages for default in timely mobilizations

15.1 For Timely Mobilization: In the event of the Contractor's default in timely mobilization of their personnel to Kakinada for commencement of services within the stipulated period as per Scope of Work, the Contractor shall be liable to pay liquidated damages at the rate of 1/2% of the total estimated Contract value per week, or part thereof, of delay subject to maximum of 7.1/2%. Liquidated Damages will be reckoned from the date after expiry of the scheduled mobilization period till the date of commencement of the Contract.

15.2 Company also reserves the right to cancel the Contract without any compensation whatsoever in case of Contractor's failure to mobilize, commence & complete the scope of work within the stipulated period.

16.0 The Contractor shall arrange accommodation, transportation and office space at Kakinada furnished with basic office infrastructure for office set-up with Laptop / Desktop computers, Printers, Papers, Ink Cartridges, etc., for their personnel deployed at Kakinada at their own cost.

17.0 As per guidelines in vogue, "A firm hired to provide the consulting services for the preparation or the implementation of a project, and any affiliates that directly or indirectly controls, is controlled by, or is under common control with that firm, shall be disqualified from subsequently providing goods, works, or services (other than consulting services covered hereof) resulting from or directly related to the consulting services for such preparation or implementation."

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AMENDED SCHEDULE OF RATES

Description of charges / Rates:

DAY RATE FOR PERSONNEL:

- i) Day Rate for Personnel shall be payable from the day/time, the Contractor completes mobilization at the designated site(s) based on Company's notice.
- ii) The day rate will be prorated to the nearest half an hour basis for part of a day, if any.
- iii) The Day Rate for Personnel will be directly linked to the availability of personnel at designated place and duly certified by the Company Representative. 'Day Rate' payment will be calculated from the day & time Contractor's personnel reports at the Company's designated place till their demobilization as notified and certified by the Company.
- iv) The Day Rate for Personnel shall not be payable for any unauthorized withdrawal or non-availability of Contractor's personnel from their designated place without Company's permission.
- v) The Day Rate for Personnel shall be inclusive of mobilization, demobilization, transportation of personnel and equipment, software's, hardware's, spares etc.
- vi) This rate shall be inclusive of Boarding & lodging, enroute expenses and any other expenses of personnel.
- vii) This rate shall be inclusive of preparation & submission of necessary reports, data etc.

Notes (on Personnel Charges):

1. Besides above, the Contractor may engage additional personnel for maintenance or assistance in the performance of the assigned work. However, Company will neither be responsible nor pay any charge or day rate for such additional personnel, if deployed.
2. Boarding and lodging for Contractor's personnel to be arranged/provided by the Contractor. No extra payment will have made from Company on this account. Moreover, it will be the sole responsibility of Contractor to provide specialized medical facility if the need so arises.
3. Any travel outside Kakinada base upon Company instruction as per requirement of scope, boarding & lodging, air/rail/road travel, transport enroute expenses of personnel will be borne by the company. Mode of travel will be decided by OIL based on destination & gravity of urgency (preferably air travel subject to availability). In case of air / ship, it will be economic class; in case of train for applicable places, 1st class AC (if 1st class AC is not available it will be AC-II-tier) and in case of road, it will be by any AC car / bus. In case hotel accommodation is required, it will be restricted to five-star single room only but subject to availability. OIL will neither provide nor bear any expenses towards Food, beverages etc., on-route expenses and any other expenses / requirement. Travel expenses incurred by the contractor other than the travel requirement outside Kakinada base upon the company instruction will not be borne by OIL.

FORCE MAJEURE DAY RATE:

1. Upon occurrence of force majeure situation pursuant to Clause No. 31 in "Section-I of GCC", only the Force Majeure Day Rate shall be payable by Company, which should be restricted to maximum fifty percent (50%) of the Day Rate. No other payment whatsoever will be due to the Contractor from Company under force majeure situation as above.
2. The Force Majeure Day Rate shall be payable during the first fifteen (15) days period only of each occurrence of force majeure situation. No payment shall accrue to the Contractor beyond the first fifteen (15) days period unless mutually agreed upon.

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Appendix – I

EXPERIENCE & QUALIFICATION CRITERIA FOR PERSONNEL TO BE DEPLOYED

BASE MANAGER:

1. Shall be a Graduate Engineer or higher/Diploma Engineer from AICTE/ UGC recognized institute/ Govt. recognized University.
2. Shall have minimum experience of 15 years for Graduate Engineer and 20 years for Diploma Engineer in Oil & Gas Exploration and Development in onshore/offshore drilling out of which at least 10 years should be in offshore drilling activities and at least 5 years in tendering and procurement of drilling activities .
3. Shall be fluent in speaking, reading and writing English.

Associate Manager1:

1. Shall be a Graduate Engineer or higher/Diploma Engineer from AICTE/ UGC recognized institute/ Govt. recognized University.
2. Shall have minimum experience of 10 years for Graduate Engineer and 15 years for Diploma Engineer in Oil & Gas Exploration and Development in onshore/offshore drilling out of which at least 5 years should be in offshore drilling activities and at least 3 years in tendering and procurement of drilling activities.
3. Shall be fluent in speaking, reading and writing English.

Associate Manager2

1. Shall have a Bachelor's degree or higher/Diploma Engineer from AICTE/ UGC recognized institute/ Govt. recognized University.
2. Shall have minimum experience of 10 years for bachelor's degree & 15 years for Diploma Engineer in procurement and contracts discipline in E&P industry. Must be familiar with tendering and procurement process for drilling related services including preparation of tender and contracts.
3. Shall be fluent in speaking, reading and writing English.

TENTATIVE SCHEDULE FOR MAJOR DELIVERABLES.:

<u>Phase</u>	<u>Deliverables</u>	<u>Schedule</u>	
		<u>Timeline</u>	
	<u>mobilization</u>	<u>30 days</u>	
<u>1</u>	To prepare cost estimates, technical specifications, scope of work (SOW), mobilization strategy, Special terms and conditions of the Contract (SCC), Schedule of Rates (SoR), Schedule of Penalties (SoP), price bid format and Technical Bid Evaluation Criteria.	<u>90days</u>	
<u>2</u>	To carry out evaluation of tenders including queries & replies to vendors	<u>60 days</u>	
<u>3</u>	To assist OIL in preparation of draft Contract Agreement for each tender	<u>60 days</u>	

RESPONSIBILITY MATRIX

The table below details the personnel, equipment, services and consumables to be provided by either Company or Contractor and the Party liable for the cost of same under the Contract. Items denoted as being "Supplied by Contractor" and "At Expense of Contractor" shall be deemed to be included and fully compensated by the day rates specified in Schedule of Rates.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>SUPPLIED BY</u>		<u>AT EXPENSE OF</u>	
		<u>Company</u>	<u>Contractor</u>	<u>Company</u>	<u>Contractor</u>
<u>PERSONNEL</u>					
1.1	Personnel as per Clause 3.0 of "Special Conditions of Contract" & Appendix-I				
1.2	Personnel not included in Clause Clause 3.0 of "Special Conditions of Contract" & Appendix-I but necessary for Company's normal operations				
1.3	Office space at Kakinada furnished with basic office infrastructure for office set-up with Laptop / Desktop computers, Printers, Papers, Ink Cartridges, etc., for Contractor's personnel deployed at Kakinada				
1.4	Travelling and all enroute expenses of CONTRACTOR personnel from their point of mobilization to Kakinada Base office				
1.5	Boarding & Lodging for personnel at Contractor's base office locations				
1.6	Daily conveyance for Contractor's personnel				

PROFORMA-B
PRICE BIDDING FORMAT

DESCRIPTION OF SERVICE: Hiring of SERVICES FOR PROVIDING TENDERING SUPPORT” including but not limited to Preparation of Technical bid packages, Selection criteria for Execution Services, Technical Scrutiny of offers and providing support during tendering and award of Drilling & Associated Services for onshore and offshore wells on PAN India basis for a period of two (02) years with a provision for extension by another one (01) year or part thereof at the same rates, terms and conditions.

<u>NAME OF BIDDER</u>					
<u>Bidder's GSTIN No.</u>					
<u>SAC Code</u>					
<u>Item No.</u>	<u>Description of Services</u>	<u>UOM</u>	<u>Estimated Quantity</u>	<u>Rate (INR) to be quoted Excluding GST</u>	<u>Amount (INR) Excluding GST</u>
			<u>A</u>	<u>B</u>	<u>C = A * B</u>
<u>10</u>	<u>Day Rate of Base Manager</u>	<u>Day</u>	<u>730</u>		
<u>20</u>	<u>Day Rate of Associate Manager 1</u>	<u>Day</u>	<u>730</u>		
<u>30</u>	<u>Day Rate of Associate Manager 2</u>	<u>Day</u>	<u>730</u>		
<u>Total cost excluding GST</u>					
<u>GST %</u>					
<u>Total cost including GST</u>					