

Minutes of the Pre-Bid Meeting

Tender No. CDI0599P26

Description of the service: NDR Data Center Augmentation and Facility Management Services.

Date & Time: 28.11.2025 at 9:00 A.M.

Venue: IT Conference Hall, IT Department, OIL FHQ, Duliajan, Assam - 786602.

The pre-bid meeting was organized to address the queries raised by the bidders for the said tender within the pre-bid query submission deadline. OIL discussed and clarified the queries pointwise. The queries received & clarifications given, if any during the meeting are enclosed as **Annexure -I**. It was mentioned in the meeting that the final reply against each pre-bid query shall be published in the GeM^{Oil's e-tender} portal and the same will be treated as part of the tender conditions and shall be binding to both OIL and Bidders. B

The meeting ended with a vote of thanks to the chair.

Bidders from the following firms joined the pre-bid meeting offline/online through VC:

1. Accel Limited. *(Offline)*
2. Commercial Friends. *(Offline)*
3. Telecommunications Consultants India Limited. *(Online)*
4. Wizertech Informatics Pvt. Ltd. *(Offline)*
5. Trans Virtual Pvt Ltd. *(Online)*
6. CMS IT Services. *(Offline)*

OIL's Representative		Bidder's Representative		
Sr. No.	Signature, Name, Designation & date	Sr. No.	Signature, Name, Designation & date	Firm's Name
1	<i>Rohiny</i> 28.11.2025 RACKTIM BHUYAN, CE-IT	1	<i>AS</i> ANIRBAN CHAKRABORTY AREA MANAGER 28/11/25	ACCEL LIMITED
2	<i>Gan</i> 28/11/25 (KESHAB BORAH) CGM-IT (officially)	2	<i>Soumya</i> Associate Vice President	Wizertech Informatics Pvt Ltd.
3	<i>Chande K Bora</i> GM-IT, 28/11/25	3	<i>Soumya Sadhukhan</i> Assistance Project Executive	Wizertech Informatics Pvt Ltd.
4	<i>S. Banik</i> 28.11.25 SRIJIT BORAH, CE-IT	4	<i>Sunil Kumar Agastya</i> Manager 28/11/25	Commercial Friends Dibrug
5	<i>Sanku</i> 28/11/25 SUDARSHAN SAIKIA, Senior Engineer-IT	5		
6	<i>Sanku</i> 28.11.25 Gouran Kohilla, SAs, PA	6		
7	<i>Sanku</i> 28.11.25 GUNAJIT PATGIRI, CE-Elect	7		
8	<i>Pratik</i> 28/11/25 Ripunjyot Kalita, FE	8		

(9) *Rosal* 28/11/25
KRISHNARCHAN P. BORAH
(Manager-Contracts, OIL)

1. M/s Accel Limited						
Sl No.	Tender Clause No.	Tender PageN	Tender Specification	Change Request / Query	Decision by OII	Remarks
1	1.3.1 of BEC	32	<p>Experience Criteria: The bidder must have experience of successfully completing “SIMILAR Work - I” and “SIMILAR Work - II” over the last 07 (Seven) years reckoned from the original bid closing date in Central or State PSUs / Central or State Government Organization / Nationalised Banks / Public Limited Company in India as under:</p> <p>i) One completed ‘SIMILAR Work - I’ costing not less than the amount equal to ₹ 4,04,82,000.00 OR Two completed ‘SIMILAR Work - I’ each costing not less than the amount equal to ₹ 2,53,01,000.00. OR Three completed ‘SIMILAR Work – I’ each costing not less than the amount equal to Rs. 2,02,41,000.00. AND ii) One completed ‘SIMILAR Work - II’ costing not less than the amount equal to ₹ 60,06,000.00</p>	<p>Please confirm if vendor can participate in facility Management(Work-II) and NDR Data Centre Augmentation(Work-I) separately. As we are qualifying for facility management(Work-II) of Data centre only but as we are not doing Data Centre Augmentation (Work-I) so PO required for Technical evolution criteria for Work-I is not available with us.</p> <p>So, please confirm can we participate only in Data Center FMS (Work-II)</p>	No change	
2	1.3.3 of BEC	32	<p>The bidder should have at least one CDCP /CDCS certified personnel, one electrical engineer (having electrical supervisory license from any government agency) and one certified personnel in project management from PMI/IPMA/IIT on their payroll. (Relevant Certificates along with payroll evidence to be enclosed along with certificate of declaration from HR Head).</p>	<p>Please consider the point bidder should have at least one CDCP/CDCS certified personal and certified personal in project management from PMI/IPMA/IIT on their payroll</p>	No change	

2. M/s Telecommunications Consultants India Limited

Sl. No.	Tender Clause No.	Tender Page No.	Tender Specification	Change Request / Query	Decision by OIL	Remarks
1	34		Any Bidder, if participated in the tender as Joint Venture, Consortium and through any other arrangement like MOU with another party, such offers shall not be considered for evaluation.	we understand that consortium bidding is not permitted. However, considering the scale and specialized nature of the scope of work, we	No change	
2	32		The bidder should have at least one CDCP /CDCS certified personnel, one electrical engineer (having electrical supervisory license from any government agency) and one certified personnel in project management from PMI/IPMA/IIT on their payroll. (Relevant Certificates along with payroll evidence to be enclosed along with certificate of declaration from HR Head).	we request that required certified personnel may be considered from the payroll of any consortium partner or sub-contractor, instead of being solely on the bidder's payroll.	No change	

3. Commercial Friends						
Sl. No.	Tender Clause No.	Tender Page No.	Clause Details as per RFP	Query / Clarification sought	Decision by OIL	Remarks
1	Preparation of Bids- Clause-5.2	11	Bidder's / Agent's Name & Address: Bidders should indicate in their bids their detailed postal address including the Fax / Telephone / Cell Phone Nos. and E-mail address.	Kindly share proforma to share the same.	Already available in the tender	Proforma-XVII (Commercial Checklist) of the tender
2	ITB, Signing and submission of bids, Clause-12.2	18-19	However, the following documents in one set should necessarily be submitted in physical form in sealed envelope super-scribing the Tender no., Brief Description of services and Bid Closing/Opening date & Time	Is there any physical document submission requirement w.r.t printed catalogue or datasheet for the product quoted? If so, how do we submit the same.	No, physical document is required unless it is specifically mentioned in the tender. Everthing needs to be electronically uploaded through the e-tender portal	Only if EMD/ Bid Security is submitted in the form of Insurance Surety Bond / Bank Guarantee / Bank Draft / Cashier's Cheque / Banker's Cheque / Fixed Deposit Receipt / Letter of Credit, the original hard copy of Bid Security should reach the office of CGM-CONTRACTS on or before 12.45 p.m. (IST) on the bid closing /opening date otherwise bid will be rejected. Clause No. 9.2 (e) of the ITB (Page-15 of the tender)
3	Corrigendum-1, Annexure -X to SOW, SI-E, (6)	20	Ambient air design temperature - 38 Deg C	Request to kindly amend it to : 35 Deg C, as per OEM recommendations.	To be reviewed	
4	Corrigendum-1, Annexure -X to SOW, SI No - 1.2, Fixed Dome Camera	28	Effective Resolution - 4 MP	Request to kindly amend it to - 'Effective Resolution - 4 MP or better'	To be reviewed	
5	Corrigendum-1, Annexure -X to SOW, SI No - 1.3, Fixed Dome Camera	28	Minimum Illumination - Color: 0.005 Lux; 0 Lux with IR	Request to kindly amend it to - 'Color - 0.01 Lux or better	To be reviewed	
6	Corrigendum-1, Annexure -X to SOW, SI No - 2.2, PTZ Camera	29	Effective Resolution - 4 MP	Request to kindly amend it to - 'Effective Resolution - 4 MP or better'	To be reviewed	
7	Corrigendum-1, Annexure -X to SOW, SI No - 2.3, PTZ Camera	29	Minimum Illumination - Color: 0.005 Lux; 0 Lux with IR	Request to kindly amend it to - 'Color - 0.03 Lux or better	To be reviewed	

Annexure - I

8	Corrigendum-1, Annexure -X to SOW, SI No - 2.6, PTZ Camera, Audio	29	Built-In Mic	Request to kindly amend it as - 'Audio In and Audio out port should be present'.	To be reviewed	
9	Corrigendum-1, Annexure -X to SOW, SI No - 1.13, Certifications	29	<u>NDAA Compliant</u> , BIS Certified (IS:13252), STQC Certified as per MeitY Essential Requirements Guidelines	NDAA certifications are not mandatory in India. Request to kindly remove 'NDAA compliance' from the certification clause.	To be reviewed	
10	Corrigendum-1, Annexure -X to SOW, SI No - 2.17, Certifications	29	<u>NDAA Compliant</u> , BIS Certified (IS:13252), STQC Certified as per MeitY Essential Requirements Guidelines	NDAA certifications are not mandatory in India. Request to kindly remove 'NDAA compliance' from the certification clause.	To be reviewed	
11	Corrigendum-1, Annexure -X to SOW, SI No - 3.4, NVR, HDD Support	29	8 × SATA HDD slots	Request to kindly amend it to - 'Minimum 04 SATA HDD to be supported'	No change	
12	Corrigendum-1, Annexure -X to SOW, SI No - 3.12 & 3.13, NVR, Cloud Support	30	ANR Support (Automatic Network Replenishment) and Cloud upgrade and IPC (camera) cloud upgrade	Request to remove both clause 3.12 & 3.13 as these are proprietary specifications to a particular OEM.	To be reviewed	
13	Corrigendum-1, Documents to be submitted, Sl. No. 1.2	35	CBRI or ARAI test report or certificate for fire rated partition (FRP)	There is no requirement of fire rated partition (FRP) under NDR augmentation hence CBRI/ARAI test report for fire rated partition (FRP) is not applicable. Request to kindly omit the same.	To be amended	
14	IFB, Clause-3.4.5, Acoustic Enclosure, Point- (a)	100	The generating set comprising of engine coupled with alternator, control panel, <u>AMF should be placed inside an acoustic enclosure</u> . Contractor should submit the wiring diagram of the DG set.	As per the manufacturer standard, it is not possible to install the AMF panel inside the canopy. Therefore, the AMF panel shall be placed outside the acoustic enclosure. Request to amend the clause accordingly.	To be reviewed	
15	IFB, Clause-3.4.6, Skid, Point- (a)	100	Engine and Alternator shall be <u>directly coupled or coupled by means of flexoplate/flexible coupling</u> as per manufacturer standard design and both units shall be mounted on a suitable designed common bed plate together with all auxiliaries to ensure perfect alignment of engine and alternator with minimum vibrations.	Request to amend the clause as - "Engine and Alternator shall be <u>directly coupled or coupled by means of flexoplate/flexible / disc coupling</u> as per manufacturer standard design and both units shall be mounted on a suitable designed common bed plate together with all auxiliaries to ensure perfect alignment of engine and alternator with minimum vibrations."	To be reviewed	

Annexure - I

16	Part-IV, Schedule of work, unit and quantity (SOQ), Serial No-5.2	195	Precision Air-Conditioning (PAC) - 15 Tr - Nos - 2	Precision AC, 44.6 kW, gross cooling capacity translates to 12 Tr of refrigeration units approx. Hence, 15 Tr may kindly be changed to 12 Tr.	To be reviewed	
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4. Wizertech Informatics Pvt. Ltd.

Sl. No.	Tender Clause No.	Tender Page No.	Clause Details as per tender	Query / Clarification sought	Decision by OIL	Remarks
1	Guidelines for participating in OIL's E-Procurement, Clause -8.0 ~ 8.7	5-6	The bidders are required to furnish the composition and status of ownership of the firm in whose name bid documents have been purchased / issued along with one or more of the following documentary evidences <u>(which are applicable to the bidder)</u> in support of the same and scanned copies of the same should be uploaded along with the Un-priced Techno-Commercial Bid documents.	Submission requirement not specified for "Private Limited" in the sub-clause. Which criteria to follow for fulfilling the submission requirements? Kindly specify.	Any documentary proof that establishes a firm as a private limited company.	Refer to clause 8.6 of the Forwarding letter.
2	Preparation of Bids-Clause-5.2	11	Bidder's / Agent's Name & Address: Bidders should indicate in their bids their detailed postal address including the Fax / Telephone / Cell Phone Nos. and E-mail address.	No template/proforma has been provided for same. Should we submit the requirement in our Company's Letterhead, duly signed by the POA? Request to kindly confirm.	Already available in the tender	Proforma-XVII (Commercial Checklist) of the tender
3	ITB, Signing and submission of bids, Clause-12.2	18-19	However, the following documents in one set should necessarily be submitted in physical form in sealed envelope super-scribing the Tender no., Brief Description of services and Bid Closing/Opening date & Time along with the bidder's name and should be submitted to CGMContracts, Oil India Ltd., Duliajan-786602 (Assam) on or before 12.45 Hrs (IST) on the bid closing date indicated in the IFB: a. Printed catalogue and literature if called for in the bid document. b. <u>Any other document required</u> to be submitted in original as per bid document.	Is there any physical document submission requirement w.r.t [a] Printed catalogue and literature for the product quoted? [b] In case EMD is paid other than NEFT/ RTGS, any physical submission requirement is there? [c] Request to kindly define- 'Any other document', as per point (b).	No, physical document is required unless it is specifically mentioned in the tender. Everthing needs to be electronically uploaded through the e-tender portal	Only if EMD/ Bid Security is submitted in the form of Insurance Surety Bond / Bank Guarantee / Bank Draft / Cashier's Cheque / Banker's Cheque / Fixed Deposit Receipt / Letter of Credit, the original hard copy of Bid Security should reach the office of CGM-CONTRACTS on or before 12.45 p.m. (IST) on the bid closing /opening date otherwise bid will be rejected. Clause No. 9.2 (e) of the ITB (Page-15 of the tender)

Annexure - I

4	Corrigendum-1, Annexure - X to SOW, SI-E, (5)	19	Unit return air temperature - 24 ± 1 Degree C	Request to kindly amend it to : 26 ± 1 Degree C, as per OEM recommendations. Rack inlet temperature shall however be maintained at 24 ± 1 Degree C.	To be reviewed	
5	Corrigendum-1, Annexure - X to SOW, SI-E, (6)	20	Ambient air design temperature - 38 Deg C	Request to kindly amend it to : 35 Deg C, as per OEM recommendations.	To be reviewed	
6	Corrigendum-1, Annexure - X to SOW, SI No - 1.13, Certifications	29	NDAA Compliant , BIS Certified (IS:13252), STQC Certified as per MeitY Essential Requirements Guidelines	The National Defense Authorization Act (NDAA) sets strict rules for American Defence related procurements. Such certifications are not mandatory in India. Being highly restrictive and non-relevant, request to kindly remove 'NDAA compliance' from the certification clause.	To be reviewed	
7	Corrigendum-1, Annexure - X to SOW, SI No - 2.6, Audio	29	Built-in Mic	It's difficult to capture audio through an outdoor PTZ camera having built-in mic. This is limited only with few OEM's. For wider participation request to amend the clause as - ' Built-In Mic / Ch In 1/ Ch Out 1	To be reviewed	
8	Corrigendum-1, Annexure - X to SOW, SI No - 2.17, Certifications	29	NDAA Compliant , BIS Certified (IS:13252), STQC Certified as per MeitY Essential Requirements Guidelines	The National Defense Authorization Act (NDAA) sets strict rules for American Defence related procurements. Such certifications are not mandatory in India. Being highly restrictive and non-relevant, request to kindly remove 'NDAA compliance' from the certification clause.	To be reviewed	
9	Corrigendum-1, Annexure - X to SOW, SI No - 3.4, HDD Support	29	8 × SATA HDD slots	This specifically available in shared models. Request to amend it to - "Should support minimum 04 SATA HDD's.	No change	

Annexure - I

10	Corrigendum-1, Annexure - X to SOW, Sl No - 3.10, Intelligent Analysis	29	Supports 64-channel Intelligent Analysis Processing	This feature is not listed with all major OEM NVR's. Request to amend it as follows - " AI by NVR which shall include Face detection, Face recognition, Perimeter protection and SMD Plus"	To be reviewed	
11	Corrigendum-1, Annexure - X to SOW, Point-6	34	Cable Pathways (Preferred Make:Legrand / Molex / Belden)	Molex & Belden do not manufacture Cable Pathways. These are network passive brands. Request to kindly specify accordingly.	No change	
12	Corrigendum-1, Documents to be submitted, Sl. No. 1.2	35	CBRI or ARAI test report or certificate for fire rated partition (FRP)	Since there is no requirement of fire rated partition (FRP) under NDR augmentation hence CBRI/ARAI test report for fire rated partition (FRP) may please be EXCLUDED.	To be amended	
13	BEC-BRC-Commercial Evaluation Criteria- Clause-2.12	38	The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide "Part-VI/Integrity Pact" of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the Un-priced Techno-Commercial Bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid.	[a] Is "Part-VI/Integrity Pact" of the tender document has been duly signed digitally by OIL's competent signatory? [b] Do we need to have the Digital Certificate/ Signature in the same name as that of the Power of Attorney ?	Already Clarified during the pre-bid meeting	The Integrity Pact (IP) shall have to be physically signed by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid, in case there is no Digital Certificate in the name of the POA holder.
14	IFB- Clause 2.0, Broad Scope of Work	89	Contractor have to comply with the 'Specifications & Compliance' (Annexure-X) in totality and supported by OEM datasheets / OEM reference.	Does the portal have provision with adequate space to upload supporting datasheets or reference documents? If so, request to kindly specify.	No change	

Annexure - I

15	Part-IV, Schedule of work, unit and quantity (SOQ), Serial No-5.2	195	Precision Air-Conditioning (PAC) - 15 Tr - Nos - 2	Precision AC, 44.6 kW, gross cooling capacity for Server Room 2, as per PAC Specifications & Compliance corresponds to minimum 12 Tr of refrigeration units. Hence the clause may kindly be amended as - "Precision Air-Conditioning (PAC) - 12 Tr - Nos - 2".	To be reviewed	
16	Commercial Checklist, Proforma-XVII	257	Proforma-XVII [Commercial Checklist] - The NIT document states " This Questionnaire duly filled in should be returned along with each copy of Unpriced Bid. Clauses confirmed hereunder should not be repeated in the Bid. "	Need clarity on the statement.	Already Clarified during the pre-bid meeting	Since, only one Unpriced bid is to be submitted against this tender; therefore, only one copy of the duly filled Proforma-XVII [Commercial Checklist] needs to be submitted by the bidders. Confirmation/Acceptance provided in the Proforma-XVII [Commercial Checklist] against Clauses/terms of the tender shall prevail. No other deviation/comments shall be considered for evaluation.