

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Duliajan, Pin – 786602
Dist.-Dibrugarh, Assam

CORRIGENDUM No.2

GeM Tender No. GEM/2026/B/7657484

This **Corrigendum No. 2** dated 14.07.2026 to GeM Tender No. GEM/2026/B/7657484 for **“Hiring of Comprehensive Facility Management, Operation & Maintenance and Comprehensive Annual Maintenance Contract Services for G+6 Residential Complex at OIL-FHQ, Duliajan for a period of Three (03) Years.”** is issued to amend the following:

1.0 Bid Closing / Opening dates extended as per following:

- (i) Bid Closing Date & Time: Extended up to **28.07.2026 [1400 Hrs (IST)]**
- (ii) Bid Opening Date & Time: Extended up to **28.07.2026 [1430 Hrs (IST)]**

2.0 Minutes of the Pre-bid meeting is enclosed as **Annexure-A**.

3.0 All other terms and conditions of the Bid Document (including any amendment thereof) remain unchanged. Details can be viewed at www.oil-india.com.

Sd/-

MANAGER – CONTRACTS (S)

ऑयल इंडिया लिमिटेड
OIL INDIA LIMITED

Minutes of Pre-Bid Conference held on 25.06.2026 against GeM Tender No: GEM/2026/B/7657484 at Business Conference Room, OIL-FHQ, Duliajan.

Members Present:

OIL Officials

- 1.0 Shri Shyamal Prasad Das, CGM-HR Establishment
- 2.0 Shri Indranil Neog-GM-Contracts (S)
- 3.0 Shri Hiranmay Bhattacharjya, GM- Medical Services
- 4.0 Shri Nabajit Das- DGM-Field Engineering
- 5.0 Shri Pranjal Neog, CM-HR Establishment
- 6.0 Shri Manabendra Barua, CE-Electrical
- 7.0 Smt. Barnikha Borah, Dy. CE -Field Engineering
- 8.0 Shri Mithlesh Kumar, Dy. CE – Fire Service (HSE)
- 9.0 Shri Bikramjit Borgohain, Manager-Contracts (S)
- 10.0 Shri Abhishek Rajkhowa, Sr. PHO-Medical Services

Bidders Present (Physical):

- 1.0 Shri Abdul Saleem, SMC Integrated Facility Management
- 2.0 Shri Ajoy Sarlial, SMC Integrated Facility Management
- 3.0 Shri Raj Nandi, SMC Integrated Facility Management
- 4.0 Shri Shailendra Tiwary, SMC Integrated Facility Management
- 5.0 Shri Mahesh Dutta, Proprietor, M/s. M. Dutta & Company
- 6.0 Shri Subham Singha, M/s. M. Dutta & Company

Bidders Present (Through VC):

- 1.0 M/s. Apollo Facility Management Services Pvt Ltd.
- 2.0 M/s. BVG India Limited
- 3.0 M/s. Marwar Enterprise
- 4.0 M/s. Sanjay Associates
- 5.0 M/s. Simran Enrobe & Traders

Preamble:

A GeM Tender was floated for *Hiring of Comprehensive Facility Management, Operation & Maintenance and Comprehensive Annual Maintenance Contract Services for G+6 Residential Complex at OIL-FHQ, Duliajan for a period of Three (03) Years* vide tender no: GEM/2026/B/7657484 dated 12.06.2026.

As a part of the tendering process, a Pre-Bid Conference was scheduled on 25.06.2026 at OIL, FHQ, Duliajan to address any queries from the prospective bidders. In the forwarding letter of the subject tender, information regarding submission of queries beforehand was mentioned. Subsequently, a GeM notification (copy attached) was also issued regarding exact date, time and venue of the Pre-Bid meeting. Accordingly, a few queries were received via email which were addressed during the Pre-Bid Conference. Moreover, a few queries were also raised during the Conference itself and the same were also addressed. Details of deliberations are as below:

1.0 M/s. Marwar Enterprise

Sl. No	Query	Answer
(A)	4.2 (xiii) of BROAD SCOPE OF WORK; <i>“If necessary, temporary electrical supply provision for any event as advised by OIL including supply of portable AC/Desert coolers for such events as required to be arranged by the Contractor.”</i> Cost of portable AC/Desert coolers is reimbursement by OIL or not, if not then kindly clear tentative no of events ?	Shall deliver and issue amendment if needed.
(B)	Contractor will get space in the township premises for office or not?	An office cum storage area is present at site which may be used for day to operation & maintenance jobs, but not to set up an office for the contractor.

2.0 M/s. Apollo Facility Management Services Pvt Ltd.

Sl. No	Query	Answer
(A)	Repairs & Maintenance Reimbursement Process In the event of breakdowns or repairs pertaining to technical assets, we understand that, for ensuring uninterrupted services, the service provider may have to incur expenditure immediately to restore the equipment to working condition. We request your clarification on the reimbursement mechanism for such expenses. Kindly confirm whether these costs shall be reimbursed on a monthly basis along with invoice payments & what is the procedures for same?	Already mentioned in the tender documents under emergency repair/maintenance head against electro-mechanical and civil maintenance work. Monthly bills for repair/maintenance may be raised along with O&M bills.

(B)	Penalty Applicability We understand from the tender documents that penalties, wherever applicable, are proposed to be levied on the overall contract value. In such a scenario, the impact on the service provider would be significant, considering that a major portion of the contract value comprises statutory wages, technical tools and tackles, housekeeping machinery costs, repairs and maintenance expenses, and other operating costs. We therefore request your kind consideration and clarification on whether such penalties may instead be restricted to the vendor's management fees/service charges, thereby avoiding an unintended impact on the aforesaid cost components.	The penalty imposed will be on case to case basis and fixed penalty charges are already indicated in the Penalty Clause (Clause 8.4, Page 79 & 80 of STC Document)
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3.0 M/s. Simran Enrobe & Traders

Sl. No	Query	Answer
(A)	License of Security personnel to be deployed ?	Not required as we are not hiring security services under this tender.
(B)	Whether Contractor has to supply the DG Sets?	No, the DG sets are the existing assets of OIL. The Contractor must render the O&M service as specified in the tender.

4.0 M/s. SMC Integrated Facility Management Solutions Limited: Physically present and also attended through VC.

Sl. No	Query	Answer
(A)	Queried about mandatory TPI verification process.	Clarified in the meeting
(B)	Enquired about applicability of gratuity clause as per new labour code	Clarified in the meeting. All statutory requirements are to be fulfilled as per new labour code rules.
(C)	In the event of breakdowns or repairs pertaining to technical assets, for ensuring uninterrupted services, the service provider may have to incur expenditure immediately to restore the equipment to working condition. We request your clarification on the reimbursement mechanism for such	Already mentioned in the tender documents under emergency repair/maintenance head against electro-mechanical and civil maintenance work. Monthly bills for repair/maintenance may be raised along with O&M bills.

	expenses. Kindly confirm whether these costs shall be reimbursed on a monthly basis along with invoice payments & what is the procedures for same?	
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5.0 M/s. Weaverbird Consultants Pvt. Ltd. Attended through VC.

Sl. No	Query	Answer
(A)	Enquired about Electrical licence: Whether electrical licence issued by Govt. of Assam is applicable or not.	Clarified in the meeting
(B)	Enquired about applicability of minimum wages, whether Central or State rates will be applicable?	Clarified in the meeting, Central rates will be applicable.
(C)	Whether OEM tie up for CAMC to be done in mobilization period?	Clarified in the meeting. Required to be done in mobilization period
(D)	Whether LD is applicable in mobilization period?	Clarified in the meeting. LD is applicable in mobilization delay.
(E)	Queried about mandatory TPI verification process.	Clarified in the meeting
(F)	Enquired about mobilization activities deliverables.	Clarified in the meeting. Already mentioned in mobilization activity deliverables clause.

6.0 General Queries:

Sl. No	Query	Answer
(A)	Verification and Certification of documents by Independent Third-Party Inspection Agencies (TPIA) (PQC/BEC Clause No. 10.0)	Clarified in the meeting.
(B)	Activities to be completed during the Mobilization period	Clarified in the meeting. (Ref: SCC {Section-II of STC} Clause No. XVII)
(C)	Annexure-Y (difference between commercial & financial documents)	Clarified in the meeting.
(D)	Is there exemption of EMD/Bid Security to MSE bidders?	Yes. The same has also been clarified in the meeting.
