

**GeM Tender No. GEM/2024/B/5148346**

This **Corrigendum No. 5** dated 13.09.2024 to GeM Tender No. GEM/2024/B/5148346 for **“Hiring of Consultancy Services for CCTV Security Surveillance System for a period of 18 (Eighteen) months.”** is issued to amend the following:

1.0 The revised PQC/BEC-BRC and revised SCC (Special Conditions of Contract) /SOW (Scope Of Work)/Section-II of STC of the tender are enclosed as **ANNEXURE-I** and **ANNEXURE-II** respectively. Comparison table of the amended Clauses w.r.t their corresponding existing Clauses in PQC/BEC-BRC and SCC/SOW/Section-II of STC of the tender are enclosed herewith as **ANNEXURE-A** & **ANNEXURE-B** respectively.

2.0 **Appendix-1** and **Appendix-2** pertaining to declaration about bidder’s financial standing & declaration that bidder is not under holiday list/delisted/blacklisted/debarred in OIL respectively are enclosed herewith.

3.0 Bid Closing / Opening dates extended as per following:

(i) Bid Closing Date & Time : Extended up to **27.09.2024 [1400 Hrs (IST)]**

(ii) Bid Opening Date & Time : Extended up to **27.09.2024 [1430 Hrs (IST)]**

4.0 All other terms and conditions of the Bid Document (including any amendment thereof) remain unchanged. Details can be viewed at [www.oil-india.com](http://www.oil-india.com).

**MANAGER – CONTRACTS (S)**

**PRE-QUALIFICATION CRITERIA (PQC)/BID EVALUATION CRITERIA (BEC)-BID REJECTION CRITERIA (BRC)**

**1.0 BID EVALUATION CRITERIA (BEC):**

The bid shall conform generally to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the services offered do not conform to required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements shall have to be particularly met by the bidders without which the same shall be considered as non-responsive and rejected. All the documents related to BEC must be submitted along with the techno-commercial Bid.

**2.0 ELIGIBILITY CRITERIA:**

**The bidder must be incorporated in India and must maintain more than 20% local content (LC) for the offered services to be eligible to bid against this tender.**

Regarding calculation of local content and submission of documents during bidding & execution of contracts, provision of Purchase preference under Public Procurement (Preference to Make in India) Order, 2017 of Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India and as amended time to time with modifications as notified vide MoP&NG Order No. FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26<sup>th</sup> April 2022 (including subsequent amendments thereof, if any) shall be applicable.

If such local content is not maintained during execution of contract, OIL reserves the right to invoke the Performance Securities submitted by the bidding and supporting companies, in addition to resorting to other options as may be deemed appropriate.

Whether or not the bidders want to avail PPP-MII benefit against this tender, it is mandatory for them to meet the following at the bidding stage:

(a) Without specifying the unit rates and bid amount in the technical bid, the bidder must specify the **percentage (%) of local content** in their bid as per format prescribed in **PROFORMA-XVII (duly signed & sealed by the Power of Attorney holder)**, without which the bid may be rejected being non-compliant. Such undertaking shall become a part of the contract, if awarded.

(b) Along with the technical bid, bidder must submit a copy of their Certificate of Incorporation/Registration or any other valid document(s) which substantially establishes its constitution in India.

**3.0 TECHNICAL CRITERIA:**

**3.1** Bidder should have experience of successfully completing at least one Contract in '**SIMILAR WORK**' during last 07 years reckoned from the original bid closing date (OBCD) in Central Government / State Government Organization / PSUs / Nationalised Banks/ Public Limited Company of India in either of the following:

(i) At least One (01) Contract of value equal to or more than **₹ 34,00,700.00 (Rupees Thirty-Four Lakh Seven Hundred.)**

OR

(ii) At least one contract having the scope of minimum **200 outdoor CCTV Cameras with Integrated CCTV Surveillance Control Room.**

**3.2** The bidder must sign and submit a Non-Disclosure Agreement (format attached as (**PROFORMA-XIX**) with OIL along with the technical bid.

**3.3** The bidder shall give an undertaking in their letterhead duly certified by the bidding entity that I/We/our agent/our associates will directly or indirectly not participate in the tender drafted by us on behalf for Oil India Limited (OIL). Format of undertaking is enclosed vide **PROFORMA-XVIII**.

**Notes to BE Clause No. 3.1 above:**

**A.** **‘SIMILAR WORK’** mentioned above means *“Providing of consultancy/ designing services for Integrated CCTV Security Surveillance system with server architecture & monitoring solutions with integration of Night vision & Artificial Intelligence / video analytics.”*

**B.** Proof of requisite Experience, viz. award and subsequent successful execution/completion of **‘SIMILAR WORK’** (refer Clause no. 3.1 above), must be substantiated by submission of the following documents along with the bid:

- (a) Contract document/ Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing detailed scope of work in line with Clause 3.1 above,

**AND**

- (b) Job Completion Certificate showing:

- (i) Gross value of job/quantity done  
(ii) Nature of job done and Work Order No. / Contract No.  
(iii) Contract period and date of completion

**OR**

SES (Service Entry Sheet) / Certificate of Payment (COP) issued by the company indicating the following:

- (i) Work Order No. / Contract No.  
(ii) Gross value of jobs/quantities done  
(iii) Period of Service  
(iv) Nature of Service

**C.** Only Letter of Intent (LOI)/Letter of Award (LOA), or Work Order(s) are not acceptable as evidence.

**D.** In case requisite experience is against **OIL's Contract**, bidder shall only be required to categorically specify OIL's Contract Number and date.

**E.** Mere award of contract(s) will not be counted towards experience. Successful completion of the awarded contract(s) to the extent of volume & value, as stipulated under Clause No. 3.1 will only be treated as acceptable experience.

**F.** Following work experience will also be taken into consideration:

- (a) If the prospective bidder is executing **‘SIMILAR WORK’** which is still running and the contract value/quantity executed prior to original bid closing date is equal to or more than the minimum prescribed value in the BEC.
- (b) In case the start date of the requisite experience is beyond the prescribed 07 (seven) years reckoned from the original bid closing date, but completion is

within the prescribed 07 (seven) years reckoned from the original bid closing date.

- (c) If the prospective bidder has executed a contract in which '**SIMILAR WORK**' is a component of the contract.
- In case the document submitted as per **Para B** above, are not sufficient to establish the value/quantity/period of the '**SIMILAR WORK**' against **Para F (a), (b) & (c)** above the bidder shall also have to submit the breakup of the works executed under such contract(s) clearly indicating the value / quantity / period of '**SIMILAR WORK**' which should be certified by the end user or a certificate issued by a practicing Chartered / Cost Accountant Firm (with Membership Number & Firm Registration Number).
- G.** Experience of executing '**SIMILAR WORK**' through 'sub-contracting' shall not be considered for evaluation.
- H.** '**SIMILAR WORK**' executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.
- I.** Bids submitted for part of the '**SIMILAR WORK**' will be rejected.
- J.** Bid will be rejected if not accompanied with adequate documentary proof in support of Work experience as mentioned in Para 3.1.
- K.** Any Bidder, if participated in the tender as Joint Venture, Consortium and through any other arrangement like MOU with another party, such offers shall not be considered for evaluation.
- L.** Only one bid against a party offering individually as well as under Proprietorship/Partnership firms shall be accepted. In case any bidder is found to submit more than one bid including separate bids under proprietorship as well as under any Partnership firm then all the bids submitted by the bidder in his own name or in the name of firm where he/she is a partner/sole proprietor will be rejected.

#### **4.0 FINANCIAL CRITERIA:**

**4.1** Annual Financial Turnover of the bidder in any of preceding 03 (three) financial / accounting years, reckoned from the original bid closing date should be at least **₹ 20,40,400.00 (Rupees Twenty Lakh Forty Thousand Four Hundred) only.**

**4.2** **Net worth** of bidder must be positive for preceding financial / accounting year.

#### **Note:**

- Annual Financial Turnover of the bidder from operations shall mean: "Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year" as per the Companies Act, 2013 Section 2 (91).
- Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium – Aggregate value of accumulated losses (excluding

revaluation reserves) – deferred expenditure – Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation"

- The Net worth to be considered against the clause above, should be read in conjunction with the definition of Net worth as mentioned in Section 2 (57) of The Companies Act, 2013.

**Notes to BEC Clause 4.0 above:**

**A.** For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:

**(i)** A certificate\* issued by a practicing Chartered / Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **PROFORMA-VII**.

**OR**

**(ii)** Audited Balance Sheet along with Profit & Loss account.

\*Note:

- Mention of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued w.e.f. February 1, 2019 by Chartered Accountant in Practice.
- In case the bidder is a Central Govt. organization / PSU /State Govt. organization / Semi-State Govt. Organization or any other Central / State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidences for the same.

**B.** Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months / within the due date for furnishing of audit report as per Section 139(1) of IT Act, 1961 (read along with latest circulars/notifications issued by CBDT from time to time) reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an undertaking in support of the same along with their technical bid as per **PROFORMA-VI**.

**C.** In case the bidder is a Central Govt. organization / PSU /State Govt. organization / Semi-State Govt. Organization or any other Central / State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

**D.** In case the bidder is a Government Department, they are exempted from submission of documents mentioned under **Para-A. & Para-B.** above.

**E.** Bid will be rejected if not accompanied with adequate documentary proof in support of Annual turnover and Net worth as mentioned in Para 4.1 & 4.2.

**5.0 COMMERCIAL EVALUATION CRITERIA**

**5.1** The bids are to be submitted in single stage under Two Bid System i.e., Un-priced Techno-Commercial Bid and Price Bid together. The Un-priced techno-commercial bid (or technical bid) must comprise of all the technical documents substantiating the previous experience, financial & technical credentials of the bidder and any other document as asked for in the bid document. **There should not be any indication of price in the technical bid; otherwise, the bid shall be rejected straightaway.**

**5.2** Bidders must fill the '**PRICE BIDDING FORMAT/FINANCIAL DOCUMENT**' and compute all-inclusive (including GST) bid value. This all-inclusive (including GST) bid value is to be entered against the '**OFFER PRICE**' field in the GeM portal. The duly filled '**PRICE BID/FINANCIAL DOCUMENT**' in electronic form must be submitted by the bidders through GeM Portal only along with the Financial Bid. [Any Financial Bid without the duly filled Price Bid shall be liable for rejection.]

**Note: The breakup of the quoted/offered price i.e. the duly filled Price Bid Format MUST NOT be uploaded with the technical bid; otherwise, the bid shall be rejected straightway.**

**5.3** The quantities shown against each item in the BOQ shall be considered for the purpose of Bid Evaluation. It is, however, to be clearly understood that the assumptions made in respect of the quantities for various operations are only for the purpose of evaluation of the bid and the Contractor will be paid on the basis of the actual Quantity consumed, as the case may be.

**5.4** The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above will be treated as non-responsive and rejected.

**5.5 EMD/Bid Security:** Bid Security in Original shall be furnished as a part of the Technical Bid and shall reach the office of **CGM- CONTRACTS, OIL at Duliajan** on or before **14.15 Hrs (IST)** on the Bid Closing Date (BCD). A scanned copy of the bid security shall however be uploaded in GeM portal along with the Technical Bid. The amount of Bid Security shall be **₹ 2,04,100.00 (Rupees Two Lakh Four Thousand One Hundred)**. Bid without proper & valid Bid Security will be rejected. For detailed may please refer to **Clause No. 12.0 of INSTRUCTIONS TO BIDDERS (ITB)**. **Exemption from submission of bid security shall be as per the provision of GeM GTC.**

**5.6** Any bid received in the form of Physical document/Telex/Cable/Fax/E-mail will not be accepted.

**5.7** Bids shall be typed or written in indelible ink.

**5.8** Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections shall be

initiated by the authorized signatory. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.

**5.9** Any bid containing false statement will be rejected and action will be taken by Company as per Bid Document.

**5.10** Bidder must accept and comply with the following provisions as given in the Tender Document in toto, failing which offer will be rejected:

- (i) Firm price
- (ii) Bid Securing/EMD
- (iii) Period of validity of Bid
- (iv) Price Schedule
- (v) Performance Bank Guarantee/Security deposit
- (vi) Delivery/Completion Schedule
- (vii) Scope of work
- (viii) Guarantee of material/work
- (ix) Liquidated Damages clause
- (x) Tax liabilities
- (xi) Arbitration/Resolution of Dispute Clause
- (xii) Force Majeure
- (xiii) Applicable Laws
- (xiv) Specifications
- (xv) Integrity Pact

**5.11** There should not be any indication of price in the Un-priced Techno-Commercial Bid. A bid will be straightway rejected if this is given in the Un-priced Techno-Commercial Bid.

**5.12** Bid received with validity of offer less than **120 (One Hundred and Twenty) days** from Bid Opening Date will be rejected.

**5.13** The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide "**Integrity Pact**" of the tender document. The proforma has to be returned by the bidder (along with the Un-priced Techno-Commercial Bid) duly signed by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact have been signed by the bidder's authorized signatory who sign the Bid.

**5.14** Bidders shall submit declaration as per **Appendix-1** that they are neither bankrupt nor undergoing any insolvency resolution process or liquidation or bankruptcy proceeding under any law OR no insolvency resolution process or liquidation or bankruptcy proceeding is initiated under any law against them.

**5.15** Bidders shall submit declaration as per **Appendix-2** confirming that neither the bidder nor any of their allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently put on holiday list/banning list by OIL debaring them from carrying on business dealings with OIL.

**6.0 QCBS EVALUATION CRITERIA (QCBS):**

Bids which are techno-commercially and financially qualified shall be evaluated both in terms of quality as well as quoted price i.e., Quality & Cost Based Selection (QCBS) methodology. **The weightage for quality is 70 and the weightage for the quoted price is 30 i.e., Quality: Quoted price is 70:30.** Competency of the bidder shall be evaluated through the QCBS matrix as indicated below:

To be considered as technically qualified a bidder must score a minimum Marks of 75 in Quality Criteria given in table below. Bidder who does not score the minimum marks of 75 in the table below shall be rejected.

<b>QUALITY &amp; COST BASED SELECTION (QCBS)-SCORING AND ELIGIBILITY CRITERIA:</b>			
<b>6.1 TECHNICAL CRITERIA:</b>		<b>Documentary proof to be furnished by the bidder in the technical bid</b>	
<b>I)</b>	Bidder should be in the business of providing services for designing of CCTV surveillance system during last 07 years in Central Government / State Government Organization / PSUs / Nationalised Banks/ Public Limited Company of India. <b>[15 Marks (Max)]</b>		The bidder must furnish Contract document/ Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing details for proof of requisite experience.
	<i>Criteria</i>	<i>Marks</i>	
	More than 03 (Three) awarded contracts	15	
	02 (Two) to 03 (Three) awarded contracts	14	
	Only 01 (One) awarded contract	13	

<p><b>II)</b></p>	<p>Bidder should have experience of successfully completing at least one Contract in ‘<i>Providing of consultancy/designing services for Integrated CCTV Security Surveillance system with server architecture &amp; monitoring solutions with integration of Night vision &amp; Artificial Intelligence /video analytics.</i>’ during last 07 years reckoned from the original bid closing date (OBCD) in Central Government / State Government Organization / PSUs / Nationalised Banks/ Public Limited Company of India in either of the following: <b>[40 Marks (Max)] :</b></p> <p>(i) At least One (01) Contract of value equal to or more than <b>₹ 34,00,700.00 (Rupees Thirty-Four Lakh Seven Hundred.)</b></p> <p align="center">OR</p> <p>(ii) At least one contract having the scope of minimum <b>200 outdoor CCTV Cameras with Integrated CCTV Surveillance Control Room.</b></p>		<p><b>A.</b> For proof of requisite Experience, viz. award and subsequent successful execution/completion of ‘<b>SIMILAR WORK</b>’ (refer Clause no. 3.1 above), must be substantiated by submission of the following documents along with the bid:</p> <p>(a) Contract document/ Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing detailed scope of work in line with Clause 3.1 above,</p> <p align="center"><b>AND</b></p> <p>(b) Job Completion Certificate showing:</p> <p>(i) Gross value of job/quantity done</p> <p>(ii) Nature of job done and Work Order No. / Contract No.</p> <p>(iii) Contract period and date of completion</p> <p align="center"><b>OR</b></p> <p>SES (Service Entry Sheet) / Certificate of Payment (COP) issued by the company indicating the following:</p> <p>(i) Work Order No. / Contract No.</p> <p>(ii) Gross value of jobs/quantities done</p> <p>(iii) Period of Service</p> <p>(iv) Nature of Service</p> <p><b>B.</b> Following work experience will also be taken into consideration:</p> <p><b>(a)</b> If the prospective bidder is executing</p>
	<p><b>A) Number of successfully completed contracts</b></p>		
	<p><i>Criteria</i></p>	<p><i>Marks</i></p>	
	<p>More than 03 (three) successfully completed contracts</p>	<p>30</p>	
<p>02 (Two) to 03 (Three) successfully completed contracts</p>	<p>25</p>		

**ANNEXURE-I**

	<p>Only 01 (One) successfully completed contract</p>	<p align="center">20</p>	<p><b>‘SIMILAR WORK’</b> which is still running and the contract value/quantity executed prior to original bid closing date is equal to or more than the minimum prescribed value in the BEC.</p> <p><b>(b)</b>In case the start date of the requisite experience is beyond the prescribed 07 (seven) years reckoned from the original bid closing date, but completion is within the prescribed 07 (seven) years reckoned from the original bid closing date.</p> <p><b>(c)</b>If the prospective bidder has executed a contract in which <b>‘SIMILAR WORK’</b> is a component of the contract.</p>
<p><b>B) Recency of the job successfully executed in any one of the Contracts:</b></p>			<ul style="list-style-type: none"> <li>In case the document submitted as per <b>Para A.</b> above, are not sufficient to establish the value/quantity/period of the <b>‘SIMILAR WORK’</b> against <b>Para B. (a), (b) &amp; (c)</b> above the bidder shall also have to submit the breakup of the works executed under such contract(s) clearly indicating the value / quantity / period of <b>‘SIMILAR WORK’</b> which should be certified by the end user or a certificate issued by a practicing Chartered / Cost Accountant Firm (with Membership Number &amp; Firm Registration Number).</li> </ul>
	<p align="center"><i>Criteria</i></p>	<p align="center"><i>Marks</i></p>	
	<p><b><i>Within one year from the Original Bid Closing Date (OBCD):</i></b> This period covers the first 12 months reckoned from the OBCD.</p>	<p align="center">10</p>	
	<p><b><i>Between one and two years reckoned from the OBCD, (excluding the first year):</i></b> This period covers the timeframe from the start of the 13th month to the end of the 24th month reckoned from the OBCD, not including the first 12 months previous to the OBCD.</p>	<p align="center">09</p>	

	<b>Beyond 02 (two) years but within 07 (seven) years reckoned from the OBCD. (excluding the first and second years):</b> This period covers the timeframe beyond 24 months but within 07 years from the OBCD, not including the first 24 months previous to the OBCD.	08	
<b>III)</b>	<b>Level of certification of the bidder. [05 Marks Max]</b>		The bidder must furnish relevant copies of the respective certificates to establish the experience.
	<i>Criteria</i>	Marks	
	Certification of CMMI Level 3 or above	05	
<b>IV)</b>	<b>COMPOSITION OF TEAM:</b>		<b>[30 Marks (max)]</b>
<b>a. Experience of Project Manager:</b>			<b>[15 Marks (max)]</b>
<b>a.1</b>	<b>NUMBER OF PROJECTS</b>		
	<i>Criteria</i>	<i>Marks</i>	
i.	Experience of being the project manager / lead / Project Head in more than 03 (Three) projects of 'Integrated Security Control room with CCTV & Video analytics' as on the OBCD of the tender.	08	
ii.	Experience of being the project manager / lead / Project Head in more than 02 (Two)- 03 (Three) projects of 'Integrated Security Control room with CCTV & Video analytics' as on the OBCD of the tender.	07	

iii.	Experience of being the project manager / lead / Project Head in at least 01 (One) projects of 'Integrated Security Control room with CCTV & Video analytics' as on the OBCD.	06
<b>a.2</b>	<b>NUMBER OF EXPERIENCES</b>	
	<i>Criteria</i>	<i>Marks</i>
i.	Experience of more than 07 (Seven) years to be reckoned from the OBCD in project-management as project manager / lead / Project Head.	07
ii.	Experience of more than 06 (Six) years but less than 07 (Seven) years to be reckoned from the original bid closing date in project- management as project manager / lead / Project Head.	06
iii.	Experience of 05 (five) to 06 years to be reckoned from the OBCD in project- management as project manager / lead / Project Head.	05
<b>b.</b>	<b>Experience of Technical Expert (Engineer Graduate): [15 Marks (Max)]</b>	
i.	Experience of the Technical Expert in the following: (a) Minimum 05 (Five) years in designing & commissioning of Integrated CCTV system (b) Experience in Video Analytics/Artificial Intelligence with Behavioural analytics (c) Experience in Cyber Security (d) Security Experience in ANPR	15
ii.	Experience of the Technical Expert in the following: (a) Minimum 05 (Five) years in designing & commissioning of Integrated CCTV system (b) Experience in Video Analytics/Artificial Intelligence with Behavioural analytics (c) Experience in Cyber Security	14
iii.	Experience of the Technical Expert in the following:	13

	(a) Minimum 05 (Five) years in designing & commissioning of Integrated CCTV system (b) Experience in Video Analytics/Artificial Intelligence with Behavioural analytics	
iv.	Experience of the Technical Expert in the following: (a) Minimum 05 (Five) years in designing & commissioning of Integrated CCTV system	12

**Note to Clause No. IV 'COMPOSITION OF TEAM' of 6.1 above:**

- The bidder must furnish an Undertaking along with the technical bid stating that "In case of award of Contract, I/We shall deploy personnels as per the furnished list, CVs and other supporting documents."
- The CVs should be certified by the CEO/Country Head/Chief Operating Officer/HR Head or a partner with Power of Attorney. Service Provider/Bidder should submit CVs for at least the specified nos. of qualified **personnels** as mentioned above [Clause 6.1 a. and 6.1 b.]. Failing to provide the same, the bid shall be considered as non-responsive and shall be liable for rejection. However, bidder can propose/offer more than requisite number of personnels as indicated above for selection/consideration by the company under this tender.
- Documents in support of experience / expertise of Technical Team members must be certified by the current organization / institution for the activities carried out in other organization. Additionally, a self-declaration by the respective proposed resource, detailing their overall experience and expertise prior to joining the current organization, must be submitted along with the technical bid. "CVs of all proposed personnel, as per the format i.e. **ANNEXURE-B** given with the tender are to be certified by Proprietor/ Partner/ Head of bidding organisation and submitted along with the technical bid.

**6.2 Presentation on Approach and Methodology:****[10 Marks (Max)]**

Marks shall be allotted to the bidders against the following criteria to be evaluated from the Presentation:

<b>Sl. Nos.</b>	<b>Criteria</b>	<b>Max Score</b>
<b>I)</b>	Understanding of OIL's requirement (Scope of work, deliverable and business context) after preliminary assessment.	02

<b>II)</b>	Detailed approach on addressing OIL's requirement, including work plan & Quality of ideas/ innovation for solution to meet quality, robustness, cyber-security and timelines of deliverables with internal Project management team to schedule and manage the project.	04
<b>III)</b>	Subject Knowledge of Technical expert	02
<b>IV)</b>	Subject Knowledge of the Project Manager	02

**Note to Clause No. 6.2**

i) Bidders scoring more than or equal to **65 Marks** in the QCBS Criteria under 6.1 [i.e. excluding 6.2 {*Presentation on Approach and Methodology*}] shall only be invited for delivering the presentation to OIL officials.

ii) In person (Physical) Presentation shall be held at OIL, Duliajan, Assam-786602. All bidders qualified for delivering the presentation [Ref. para i) above] shall be intimated at least 07 (Seven) days prior to the day of delivering the presentation.

Both the Project Manager and the Technical Expert proposed to be deployed for the subject project must be present during the time of presentation. In case of absence of either Project Manager/Technical Expert or both, no marks or 0 (Zero) marks shall be allotted to such bidder against Para 6.2 above.

**Note to 6.0 QCBS EVALUATION CRITERIA (QCBS)**

- i) Experience considered for one QCBS criteria shall not be considered again for another QCBS Criteria in the table above.
- ii) Against a particular quality criterion if a qualified bidder does not have the requisite minimum qualification indicated in the table above, zero (0) marks shall be assigned for that particular criterion.
- ii) It shall be the bidder's responsibility to ensure submission of unambiguous/clear and sufficient documentary evidence in support of the evaluation criteria/QCBS.
- iii) OIL reserves the right to verify any or all data/document/information provided by the bidder. False statement by bidder shall make it liable for appropriate action.
- iv) It may be noted that OIL shall not seek any clarification against the documents submitted by the bidder to substantiate the QCBS score (quality parameters tabulated above), after the technical bid opening. Therefore, bidders must ensure that such documents (in toto) are submitted as part of the original submission. **Also, the bidders must indicate – (i) Details of the document (Document Ref. No., relevant Pg. No. etc.) submitted & (ii) Marks Claimed by the bidder against each Quality parameter, in the format prescribed in ‘QCBS CHECKLIST’ and submit the same along with the technical bid.**
- v) A bid shall have to meet the **Minimum Qualifying Marks of 75 in ‘Quality’ Criteria**. The Bids meeting the minimum qualifying marks shall be called ‘Qualified Bids’ and shall be eligible for price evaluation of the bid.
- vi) Since bidder’s qualification marks are linked with the qualification & experience of Team, bidders should ensure that the same persons, whose CVs’ are part of the offer are deployed during the execution of the Contract. An undertaking (as already mentioned in the table above) stating that “*In case of award of Contract, I/ We shall deploy personnels as per the furnished list, CVs and other supporting documents*” is to be provided by the bidder. Bidders are free to propose multiple persons against the category of Manpower of the Team meeting the experience & qualification criteria. However, for marking against QCBS, person with least qualifications (relevant experience in terms of years) shall be considered.

**7.0 PRICE BID EVALUATION:**

**7.1** Bids that comply all the conditions mentioned in Para 3.0, 4.0 and 5.0 above shall be considered as responsive bids and shall be considered for price evaluation.

**7.2** Quoted unit rates against each Line Item of the price bidding format shall be considered only up to 2 decimal places without rounding off for evaluation. In case the unit rate against a line item is found blank, the cost of that particular service shall be considered as inclusive in the total offered price.

**7.3** The bidders are advised not to offer any discount/rebate separately and to offer their prices in the Price Bid Format after considering discount/rebate, if any.

**7.4** OIL shall prefer to deal with registered bidder under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet.

However, in case any unregistered bidder is submitting their bid, their prices will be loaded with applicable GST while evaluation of bid.

**7.5** When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/Contracts will be binding on the bidder.

**7.6** Input Tax Credit on GST (Goods & Service Tax) for this service is NOT available to OIL & the bids will be evaluated based on total price including GST.

**7.7** Price Bid uploaded without giving any details of the taxes (Including rates and amounts) shall be considered as inclusive of all taxes including GST.

**7.8** In case the GST rating of Contractor on the GST portal/Govt. official website is negative/blacklisted, then the bids may be rejected by OIL. Further, in case rating of bidder is negative/black listed after award of work for supply of goods/services, then OIL shall not be obligated or liable to pay or reimburse GST to such Contractor and shall also be entitled to deduct/recover such GST along with all penalties/interest, if any, incurred by OIL.

**8.0 INTER SE-RANKING OF THE QUALIFIED BIDS:**

To ascertain the inter se-ranking of the bids the Quality & Cost Based Selection (QCBS) methodology as mentioned below shall be adopted:

**8.1** An **Evaluated Bid Score (H)** will be calculated for each bid, which meets the **minimum Qualifying marks of 75 in Quality Evaluation Criteria and complies to all terms of and condition of the tender**, using the following formula in order to have a comprehensive assessment of the Bid price and the Quality of each bid:

$$H = (C_{low}/C) * 100 * X + (T/T_{high}) * 100 * Y$$

Where,

C = Offer Price of the bidder

C<sub>low</sub> = The lowest of the Offer Price among responsive bids

T	= The total marks obtained by the bidder against <i>Quality</i> criteria
T <sub>high</sub>	= The total marks achieved by the best bid among all responsive bids against <i>Quality</i> criteria
X	= 0.30 (The weightage for <i>Quoted price</i> is 30)
Y	= 0.70 (The weightage for <i>Quality</i> is 70)

**Note:** The **Evaluated Bid Score (H)** shall be considered up to two decimal places without rounding off

**8.2** The bid with the **highest Evaluated Bid Score (H1)** shall be **recommended for award of contract.**

**8.3** In the event of two or more bids having the same highest Evaluated Bid Score (B), the bid scoring the highest marks against *Quality* criteria shall be given preference and shall be ranked higher. Even then, if there is tie, the selection shall be made in accordance with GeM GTC.

## **9.0 GENERAL:**

**9.1** In case bidder takes exception to any clause of bidding document not covered under BEC-BRC/PQC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by company. The loading so done by the company will be final and binding on the bidders. No deviation will however be accepted in the clauses covered under BEC-BRC.

**9.2** Bidders should provide self-attested copies of GST Registration Certificate, PAN Card, ESIC registration (if applicable), P.F. Registration Number OR Declaration (Declaration by applicant that provisions of Provident Fund Act are not applicable to them. In case P.F. is required to be deposited later on, the same will be deposited by the bidder (Applicant). In case successful bidder doesn't have P.F. Code at the time of bidding and PF Act is applicable on him / her, the same has to be provided by him / her before signing of contract agreement and issue of Work Order by OIL.

**9.3** To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC-BRC also and such clarifications fulfilling the BEC-BRC clauses in toto must be received or before the deadline given by the company, failing which the offer will be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.

**9.4** If any of the clauses in the BEC-BRC/PQC contradict with other clauses of bidding document elsewhere, the clauses in the BEC-BRC/PQC shall prevail.

**9.5** Bidder(s) must note that requisite information(s) / financial values etc. as required in the BEC-BRC & Tender must be clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.

**9.6** OIL will not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and will not entertain any correspondence in this regard.

**9.7** The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

**9.8** Any bidder who are on Holiday/ Banning/ Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered and will be straightaway rejected.

**10.0 PURCHASE PREFERENCE CLAUSE: Purchase Preference Clause for MSE bidders as well Purchase Preference Policy – Linked with Local Content (PP-LC) shall not be applicable against this tender.**

**11.0** Bidders have to submit a declaration as per the format prescribed in **PROFORMA-IX** regarding compliance of Safety Measures along with the technical bid.

**12.0 CHECKLIST FOR BEC-BRC:** Enclosed as **TECHNICAL EVALUATION SHEET (PROFORMA-XI)** and **COMMERCIAL CHECK-LIST (PROFORMA-XII)**. To be submitted along with the technical bid. In case of non-submission of the checklist, the offer shall be liable for rejection.

**13.0 COMPLIANCE OF THE COMPETITION ACT, 2002:** The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation the provisions of the Act shall attract penal action under the Act.

**\*\*\*\*\*End of PQC/BEC-BRC\*\*\*\*\***

**APPENDIX-1**

**DECLARATION ABOUT BIDDER'S FINANCIAL STANDING**

**To,  
CGM-CONTRACTS  
OIL INDIA LIMITED  
DULIAJAN - 786602**

**Sub: Undertaking/Declaration regarding financial standing**

**Ref: Tender No. \_\_\_\_\_**

We, \_\_\_\_\_ (name of bidder), hereby confirm that:

(1) We are neither bankrupt nor undergoing any insolvency resolution process or liquidation or bankruptcy proceeding under any law.

(OR)

(2) No insolvency resolution process or liquidation or bankruptcy proceeding is initiated under any law against us.

Place: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_  
authorised

(Name & Signature of the  
  
signatory of the bidder)

**DECLARATION THAT BIDDER IS NOT UNDER HOLIDAY  
LIST/DELISTED/BLACKLISTED/DEBARRED IN OIL**

**To,  
CGM-CONTRACTS  
OIL INDIA LIMITED  
DULIAJAN - 786602**

**Sub: Undertaking/Declaration regarding Holiday List, debarment etc.**

**Ref: Tender No. \_\_\_\_\_**

We, \_\_\_\_\_ (Name of the bidder) hereby declare that neither our company nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently put on holiday list/banning list by OIL debarring us/them from carrying on business dealings with OIL.

Place: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

(Name & Signature of the  
authorised signatory of the bidder)

**NON-DISCLOSURE AGREEMENT**

**BETWEEN**

**Oil India Ltd (OIL)**, a company incorporated under the Companies Act, 1956 and having its registered office at Duliajan, Assam – 786602, hereinafter referred to as “**OIL**” (which expression shall unless it be repugnant to the context or meaning thereof, mean and include its successors in office and assignees) of the **ONE PART** and

**AND**

a company incorporated under the Companies Act, 1956 having its registered office at (hereinafter referred to as “\_\_\_\_\_” which expression unless repugnant to the context or meaning thereof be deemed to include its successors and assigns) of the **SECOND PART**;

**OIL** and \_\_\_\_\_ are hereinafter collectively referred to as the “Parties”.

**WHEREAS**, the Parties intend to engage in discussions and negotiations concerning the establishment of a business relationship between themselves. In the course of such discussions and negotiations, it is anticipated that each Party may disclose or deliver to the other certain or some of its trade secrets or confidential or proprietary information, for the purpose of enabling the other party to evaluate the feasibility of such business relationship (hereinafter referred to as “**the Project**”).

The Parties wish to ensure that all such confidential information disclosed by either party will be held by the party who has received it in confidence and used solely in connection with their cooperation.

**NOW, THEREFORE, in consideration of the foregoing premises, and the mutual covenants contained herein, the Parties hereby agree as follows:**

**ARTICLE 1. DEFINITION**

For the purpose of this Agreement,

**ARTICLE-1: CONFIDENTIAL INFORMATION**

“Confidential Information” shall mean and include any information of any nature (commercial, technical, marketing, financial, etc.) in any form including but not limited to copy, abstract, sample, note or module, disclosed by either party (the “Disclosing Party”) to the other party (the “Receiving Party”) within the scope of the Project, whether such information are disclosed through written documents, electronic transmissions, orally or visually, and without it being necessary for the Disclosing Party to specify the confidential nature of such information.

**ARTICLE 2. CONFIDENTIALITY**

**2.1** The Receiving Party hereby agrees to consider and treat as strictly confidential, during the term of this Agreement, the Confidential Information of the Disclosing Party. This paragraph shall survive after any expiration or termination of this Agreement and shall bind Receiving Party, its employees, agents, representatives, successors, heirs and assigns.

The Receiving Party agrees in particular:

- i) not to publish in any manner or otherwise disclose to any third party any Confidential Information or part of it, and to treat all Confidential Information at least with the same degree of care as it applies to its own files of a confidential nature;
- ii) not to use Confidential Information, even partially, for the benefit of any third party or for its own account (except for the sole purpose of the business arrangement described in the recitals above);
- iii) not to decompile, disassemble, decode, reproduce, redesign, reverse engineer or manufacture any information, code, process, products or equipment of the Disclosing Party or any part thereof; and
- iv) to disclose Confidential Information only to those of its employees and Affiliates who have a reasonable need to know in connection with the business arrangement described in the recitals above, to inform such employees of the confidential nature of the Confidential Information, and to cause them to comply with any and all terms of this Agreement.
- v) to disclose confidential information to consultants engaged by receiving Party

provided such consultant also executes a Non-Disclosure Agreement with the receiving party that contains terms and conditions that are no less restrictive than these and with the prior consent of the disclosing party.

**2.2** Neither **OIL** nor \_\_\_\_ shall disclose to the public or to any third parties (i) the fact that the cooperation described in the recitals above is taking place between them, or (ii) the fact that Confidential Information have been made available to it or that it

has inspected any portion of the Confidential Information, without the prior written consent of the other party, unless required to do so by applicable law or regulation.

In the latter case, prior to disclosure of any information concerning the existence of the cooperation, the party obliged to make a disclosure shall inform the other party of the reason and proposed content of such disclosure and shall written consent thereon.

**ARTICLE 3. EXCEPTIONS**

The obligations set forth in **Article 2** of this Agreement shall not apply to Confidential Information which:

- i) is in the public domain at the time of its disclosure by the Disclosing Party or thereafter falls into it without any breach of this Agreement (and, in that case, only from the date on which it fell into the public domain) ;
- ii) was known by the Receiving Party prior to its disclosure by the Disclosing Party, provided that the Receiving Party gives proper evidence of such prior knowledge; or
- iii) has been rightfully obtained by the Receiving Party from a third party without any breach of a confidentiality obligation towards the Disclosing Party; or
- iv) has been independently discovered or developed by the Receiving Party without using Confidential Information, so long as such independent discovery or development can be documented and verified.
- v) is required to be disclosed as per any law in force in India or under order of any competent court.

Confidential Information shall not be deemed to be or fall within exceptions i) to v) merely because it is embraced by more general information in the public domain or by more general information thereafter acquired or developed by the Receiving Party. In addition, any combination of features/items/information/data

shall not be deemed to be within the foregoing exceptions merely because individual features/items/information/data are in the public domain or in the possession of the Receiving Party.

**ARTICLE 4. RETURN OF DOCUMENTS**

Upon the expiration of this Agreement, or at the Disclosing Party's request, the Receiving Party shall promptly return to the Disclosing Party all documents including but not limited to copies, abstract, extracts, samples, notes or modules embodying Confidential Information of the Disclosing Party, or, at the option and direction of the Disclosing Party, destroy all copies of the Disclosing Party's Confidential Information and certify in writing that such copies have been duly destroyed. Until that date, the Receiving Party shall keep such documents in a place permitting both their secrecy and their rapid recovery.

**ARTICLE 5. NO OTHER RIGHTS OR OBLIGATIONS**

**5.1** Notwithstanding the disclosure of any Confidential Information by the Disclosing Party to the Receiving Party, the Disclosing Party shall retain title and all intellectual property and proprietary rights in the Confidential Information. No license under any trademark, patent or copyright, or application for same which are now or thereafter may be obtained by such Party is either granted or implied by the conveying of Confidential Information. The Receiving Party shall not conceal, alter, obliterate, mutilate, deface or otherwise interfere with any trademark, trademark notice, copyright notice, confidentiality notice or any notice of any

**5.2** Nothing in this Agreement shall be construed as granting or conferring to either party any rights by license or otherwise in the Confidential Information, except as expressly provided herein.

**5.3** Nothing in this Agreement shall be construed as (i) obligating either party to disclose any information which it does not wish to disclose, or (ii) obligating either party to accept any offer or enter into any agreement between the Parties.

**5.4** Other proprietary right of the Disclosing Party on any copy of the Confidential Information, and shall reproduce any such mark or notice on all copies of such Confidential Information. Likewise, the Receiving Party shall not add or emboss its own or any other any mark, symbol or logo on such Confidential Information.

**ARTICLE 6. NO WAIVER OF RIGHT ON DELAY**

**6.1** No delay or omission by either party in exercising any rights under this Agreement will operate as a waiver of that or any other right. A waiver or consent given by either party on any one occasion is effective only in that instance and will not be construed as a bar to or waiver of any right on any other occasion.

**ARTICLE 7. APPLICABLE LAW – JURISDICTION**

**7.1** All disputes arising in connection with this Agreement, if not settled amicably by the Parties, shall be finally settled under the provisions of the Indian Arbitration and Conciliation Act, 1996 by three arbitrators appointed in accordance with the said Act.

**7.2** The arbitration shall be conducted in English. The arbitral tribunal shall have its seat in **Guwahati** or any other place as may be mutually agreed by both the parties. The arbitration award shall be final and binding on the Parties, and the Parties agree to be bound thereby and to act accordingly. The costs of arbitration shall be borne by the party as provided in the Act.

**7.3** The Courts of **Dibrugarh** shall only have the jurisdiction for the purpose of this Agreement

**ARTICLE 8. DURATION**

This Agreement shall come into force on the date written hereunder, and shall remain in force for a period of **four (4)** years starting from such date. The obligations set forth in Article 2 hereof shall survive the expiration of this Agreement for the period specified in such Article.

**ARTICLE 9. COMPLETE AGREEMENT**

**PROFORMA-XIX**

The Parties agree that this Agreement (i) is the complete and exclusive statement between the Parties with respect to the protection of the confidentiality of Confidential Information, (ii) supersedes all related discussions and other communications between the Parties, and (iii) may only be modified in writing by authorized representatives of the Parties.

**ARTICLE 10. PUBLICATIONS**

Neither Party shall make news releases, public announcements, give interviews, issue or publish advertisements or publicize in any other manner whatsoever in connection with this Agreement, the contents/provisions thereof, other information relating to this Agreement, the Purpose, the Confidential Information or other matter of this Agreement, without the prior written approval of the other Party.

**ARTICLE 11. REMEDIES**

The Receiving Party acknowledges that if the Receiving Party fails to comply with any of its obligations hereunder, the Disclosing Party may suffer immediate, irreparable harm for which monetary damages may not be adequate. The Receiving Party agrees that, in addition to all other remedies provided at law or in equity, the Disclosing Party shall be entitled to injunctive relief hereunder.

**IN WITNESS WHEREOF** the Parties have caused this Agreement to be executed by their duly authorized representatives on the date written hereunder.

Made on \_\_\_\_\_, at \_\_\_\_\_(Place)

**On behalf of OIL**

**On behalf of \_\_\_\_\_**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

**SPECIAL CONDITIONS OF CONTRACT (SCC)**

**The Clauses of SCC shall supplement and / or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.**

**DESCRIPTION OF WORK/SERVICES:** Hiring of Consultancy Services for CCTV Security Surveillance System for a period of 18 (Eighteen) months.

**1.0 PREAMBLE:**

OIL INDIA LIMITED (OIL), a Government of India “MAHARATNA” Category Enterprise under the Ministry of Petroleum and Natural Gas, is a premier up-stream Oil Company engaged in the business of Exploration, Production & Transportation of Crude Oil & Natural Gas as well as production of LPG. Its Field Head Quarter (FHQ) is at Duliajan Dibrugarh, Assam, India and Corporate office is in Noida, UP, India. OIL has its operating fields in upper Assam. Over last decade OIL has ventured in different parts of globe and currently spanned over nine overseas countries.

**2.0 BACKGROUND:**

OIL INDIA LIMITED at FHQ, Duliajan, Assam is having its offices, installations and housing colonies spreading in a wide 07 sq. km area in Duliajan, Assam. The existing system has 150 CCTV cameras & are around 07 years old with mainly PTZ, Fixed & Dome CCTV of Make-Honeywell with Window based NVR. The security department has a CCTV OFC (Optical Fibre Cable) network covering locations (viz. OIL township, Industrial Area, various Offices, etc.). The drilling locations are located in around 100 km of Duliajan and relocates in every 3 to 6 months. OIL is having a CCTV control room to monitor movement & activities and is manned 24x7.

2.1 OIL INDIA LIMITED at FHQ, Duliajan, Assam, now, intends to strengthen and upgrade its existing system by installing around 400 CCTVs with Night vision, Artificial Intelligence & Vehicle Number plate recognition, to enhance security surveillance for OIL employees and properties. CCTVs will be installed along with illumination lights in OIL Industrial area, Township, Drilling Rigs, offices and in & around Duliajan township. State of art Integrated CCTV control room will be established for round the clock monitoring, mitigation & co-ordination through physical security wings. Based on the residual life, the existing CCTVs, server and accessories will be either replaced or re-used in the upcoming project.

2.2 To implement the above, OIL intends to appoint a consultant through a contract who will check the existing system and carry out the technical design of the new system.

2.3 A separate contract shall be awarded through a competitive bidding process to execute the plan. This follow up contract shall have warranty provision and subsequent AMC period to take care of the maintenance and additional installation of cameras as and when felt necessary. The consultant shall also help in finalising the scope of the follow up tender.

2.4 Accordingly, OIL intends to hire consultancy services for study of existing resources, design new scope & monitoring of the contract execution for a period of 18 months.

**3.0 SCOPE OF WORK:****3.1 TIMEFRAME OF THE PROJECT:**

<b>Sl. Nos.</b>	<b>Description</b>	<b>Time-Period</b>	<b>Liquidated Damages (LD)</b>
1.	Phase-I (On site): Study of Old Resources and Scope Designing. Consultant shall submit report incorporating changes, additions etc suggested by OIL and obtain approval of OIL on their report to consider completion of Phase-I.	03 (Three) months from the commencement of the Contract.	In the event of the Contractor's default in any of the Phases (i.e. Phase-I, II a., III or IV) in timely completion within the stipulated period as per the terms and conditions of the tender, the Contractor shall be liable to pay liquidated damages @ 0.25% of contract value, per week or part thereof of delay subject to maximum ceiling of 3.75% of contract value.  For non-compliance of the Contractor, against Phase II b., penalty @ 0.1% of contract value shall be applicable on the occasion of each default made by the Contractor.  Note: i) Total cumulative LD amount shall not exceed 7.5% of the contract value.  ii) In case of cumulative delay beyond 15 (Fifteen) weeks, OIL reserves the right to initiate necessary action as per the termination Clause of the GCC of the Contract.
2.	Phase-II {Hybrid{ Onsite/Offsite}; If OIL desires, Consultant shall be present in person): Tender preparation	04 (Four) months from the date of completion of Phase-I.	
3.	Phase-III (On site): Contract Execution Monitoring Report	10 (Ten) months from the date of issuance of LOA to the successful bidder of the executing contract.	
4.	Phase-IV(On site): Commissioning Report	01 (One) month from the date of completion of Phase-III.	

**3.2 BROAD SCOPE OF WORK:**

**(A) PHASE I – STUDY OF EXISTING RESOURCES AND DESIGNING OF A COMPLETE CCTV SURVEILLANCE SYSTEM AS PER OIL’S REQUIREMENTS:**

- Understand & study the existing CCTV system & its gap analysis

Shall submit complete report on re-usable resources of CCTV, server & other accessories of the existing system with recommendation for acceptance of OIL.

- Based on the OIL’s requirement the consultant shall survey the field area, offices, installations, and design a complete solution with strategic locations for installation of CCTV cameras, robust & scalable server architecture, state of the art ISCCC (Integrated Security Command & Control Centre) with artificial intelligence (video analytics), Automatic Number plate recognition (ANPR) etc as per requirement.

The consultant shall prepare full technical description and cost estimate of all items required to be provided by the contractor to OIL for final approval in the follow up contract.

- While designing the system, the consultant shall emphasise on system robustness, scalability, portability, cyber security, latest technologies, reliability, cost effectiveness etc as per OIL’s requirements. All compliances including MeitY empanelment of the CSP (Cloud Service Provider) and other applicable rules & regulations to be incorporated.

Consultant shall submit its draft report with complete design of the system for scrutiny of OIL. After scrutiny OIL may suggests changes/additions which the consultant shall incorporate and submit its final report. The consultant shall obtain OIL’s acceptance on the final report to consider completion of Phase-I. With in maximum 10 days from submission of the draft report, OIL shall complete scrutiny of the draft report and suggest changes/additions, if any, and take maximum 7 days to give acceptance to the final report from the date of its submission.

**(B) PHASE- II – TENDER PREPARATION:**

**a.** Preparation of the draft tender document including scope of work for the Tender documents. The draft tender document prepared by the Contractor shall be scrutinized by respective departments of OIL. The consultant shall provide all clarification with respect to the draft tender on expeditious basis. After acceptance of the draft tender by OIL the same shall be floated from OIL’s end. OIL shall take maximum 20 days’ time to scrutinize and finalize the tender. Phase-II shall be considered as complete on obtaining approval from OIL on the tender document.

**b.** The followings shall also be under the scope of the consultant:

- To participate in Pre-bid meeting with vendors (if pre-bid meeting is a part of the tender drafted by the consultant), give replies to vendor’s queries and prepare minutes of the meeting within 05 days from the date of the MoM
- To assist OIL’s team in preparation of Scrutiny report of the bids as per scope and technical specifications.
- Shall assist OIL to make suitable reply to any representation received from the rejected bidders or any other source.
- Assist OIL to finalize the tender after opening of price bids.

**ANNEXURE-II****(C) PHASE- III – MOBILIZATION, CONTRACT EXECUTION & COMMISSIONING MONITORING:**

- Physical monitoring of architecture, materials quality, workmanship, compliance of contract conditions and submit report every fortnight for acceptance of OIL.
- Regular meetings with contract executing contractor along with OIL and follow-ups of contract execution and timeline.
- Regular monitoring of work progress and inspection of quality of material supplied as per scope of work of the contract and submit report to OIL for acceptance.

**(D) PHASE- IV – COMMISSIONING REPROT:**

•After successful completion of installation and commissioning of the system by the executing contractor, the consultant shall submit a complete report to show compliance of all technical specifications, tender terms and conditions. The consultant shall ensure that the executing contractor completes the whole job as per the scope of the contract within the time period mentioned in the tender and the designed result is obtained.

Note for above phases:

- The contractor must attend fortnightly physical meeting with OIL where the contractor present progress of work with details like data collected, visits, work done, work to be done etc.
- Fortnightly meeting through VC is permitted only in exceptional and acceptable cases.
- Phase wise report should provide complete overview, details along-with map and road map for acceptance of OIL.
- The proposed Consultant team shall be available for meeting as per OIL's requirements.
- If the timeline is not being followed, LDs will be applicable as per SCC clauses.

PHASE-IV shall be considered as complete when the desired result, for which the design was made by the consultant, is obtained.

**(D) MANPOWER REQUIREMENT**

Following personnel shall be placed for smooth consultancy services.

<b>Sl. Nos.</b>	<b>Personnel Type</b>	<b>Number</b>	<b>Role</b>	<b>Qualifications &amp; Experience</b>
1.	Project Manager	01	He/she will be responsible for co-ordination with OIL executive and present all report and meetings as per SOW.	Graduate with 05 years of work experience in relevant CCTV consultancy work with understanding of MeitY and other agencies. Experienced of executing at least three projects of 'Integrated Security Control room with CCTV & Video analytics'. Should be versed with GoI Procurement rules

**ANNEXURE-II**

2.	Technical Expert	01	He/she will be responsible for clarifying & presenting all technical matters as per SOW.	Engineer graduate with 05 years of experience in the field of CCTV designing & commissioning of Integrated CCTV system. The deployed personal must be well versed with video analytics, ANPR, Cloud, On prem server architecture, cyber security, network configuration, OFC layout etc relevant to SOW of the tender.
3.	Technician	Sufficient Number (as per consultant)	They shall be responsible for verifying / checking on ground equipment/works.	Competent as per consultant.

**Note:** Project Manager & Technical Expert shall be responsible for organizing timely fortnight Physical / VC meetings and their attendance in the meetings are mandatory

**4.0 MOBILIZATION PERIOD: 15 (Fifteen) days** from the date of issue of Letter of Award (LOA).

Mobilization would be considered as completed only after the completion of the following mobilization activities.

5.1. Mobilization Activities involve:

(a) Kick-Off Meeting (Physical) to be conducted by the Contractor at Duliajan, Assam.

(b) Manpower, equipment (as applicable) to be made ready for deployment along with their identity document like ID, authorisation letter issued by the organisation, CV etc.

(c) Obtaining labour clearance (as applicable) from concerned authority.

**5.0 DURATION OF CONTRACT: 18 (eighteen) months** from the date of commencement of Contract i.e. after completion of mobilization from the date of issuance of Letter of Award (LOA).

**6.0 AREA OF OPERATION:** OIL FHQ, Duliajan, Assam under Security Department.

Note: ICCC and major works will be at OIL, FHQ Duliajan, however, there are 12 Nos. of drilling locations away from Duliajan.

**7.0 PERFORMANCE SECURITY:** 05% of Contract value. The performance security shall be valid for **03 (Three months)** beyond the contract period.

**8.0 FORCE MAJEURE:** In the event of Force Majeure, no 'force majeure' rate shall apply.

**9.0 SUB-CONTRACTING:** Sub-contracting of Petty Support Services against this contract is not applicable.

**10.0 PAYMENT TERMS:**

**(A)** Payment to the Contractor will be made as per the following Schedule:

<b>Sl. Nos.</b>	<b>Milestone</b>	<b>% of Total Contract Value</b>
1	After completion of Phase-I: 'Study of existing Resources and Designing OF A COMPLETE CCTV NETWORK PACKAGE', The payment shall be released on acceptance of the final report by OIL.	20%
2	After completion of Phase-II: Bid Evaluation & Report; On submission of complete evaluation report acceptable to OIL as per SOW and other applicable conditions.	20%
3	Phase-III: Contract Execution Monitoring Report: (i) Completion of Mobilization by the bidder to whom the Contract would be awarded: (ii) Completion of installation of 50% of the total CCTVs in the respective locations as per OIL's requirement: (iii) Complete installation of Integrated Security Control Room: (iv) Commencement of the CCTV Service as per the terms and conditions of the Contract:	35% (total) (i) 05% (ii) 10% (iii) 10% (iv) 10%
4	Phase-IV: Commissioning Report: This amount shall be released only when the desired result, for which the design was made by the consultant, is obtained.	25%

**(B)** Final payment will be made only after satisfactory completion of the work. Such final payment shall be based on the work actually done allowing for deviations and any deductions and the measurement shall be checked and certified correct by the Company's authorised representative before any such final payment is made.

**Note:**

i) All Invoices shall be addressed as below and uploaded through Vendor Invoice Management portal only via <https://vim.oilindia.in/velocious-portal-app/>.

[CGM-Security \(HOD\)](#)  
[Oil India Limited](#)  
[P.O. Duliajan-786602](#)  
[Dist. Dibrugarh, Assam](#)

**(C)** The total estimated Contract Price as indicated in Schedule of work, quantities & rates - Part II of this Contract is inclusive of all statutory liabilities viz. Corporate

## **ANNEXURE-II**

Income Tax, Personal Tax, etc. and GST. The Company shall pay the Contractor only for actual work done at the all-inclusive rates set down in Part-II of this Contract.

### **(D) Payment to Work-persons:**

Payment to the contractor's personnel will be the responsibility of the contractor. Any dispute regarding payment shall be resolved by the contractor with its workers. OIL will not be a party to any dispute in this matter.

### **11.0 Financing of trade receivables of Micro and Small Enterprises (MSEs) through Trade Receivables Discounting System (TReDS) platform:**

**11.1** Based on the initiatives of Government of India to help MSE vendors get immediate access to liquid fund based on Buyers credit rating by discounting, OIL has registered itself on TReDS platform with M/s RXIL and M/s A TREDS Ltd. (Invoice Mart). MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting / electronic factoring services on TReDS platform and following the procedures defined therein, provided OIL is also participating in such TReDS Platform as a Buyer.

**11.2** MSE Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSE Vendor.

**11.3** MSE Vendor hereby agrees to indemnify, hold harmless and keep OIL and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis.

**11.4** OIL shall not be liable for any special, indirect, punitive, incidental, or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.

### **Note:**

(i) Buyer means OIL who has placed Purchase Order / Contract on a MSE Vendor (Seller).

(ii) Seller means a MSE vendor, who has been awarded Purchase Order / Contract by OIL (Buyer).

**12.0 INSURANCE:** GCC Clauses under Para No.14.16 sl.nos. i), ii) and vi) will be applicable.

**13.0 HEALTH, SAFETY & ENVIRONMENT (HSE) POINTS:** The Contractor shall adhere to following points while performing the works under this contract.

**13.1** The Contractor shall be solely responsible to comply all the statutory norms as applicable while executing the job. It will be solely the Contractor's responsibility to fulfil all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely: the person employed by him, the equipment, the

environment, etc.) under the jurisdiction of the district of that state where it is operating.

**13.2** Contractor's arrangements for health and safety management shall be consistent with those for the company (OIL).

**13.3** A Contractor employee must, while at work, take reasonable care for the health and safety of people who are at the employee's place of work and who may be affected by the employee's Actor omissions at work.

**13.4** The Contractor shall ensure complete safety of the personnel engaged by him, and of all the equipment, they will handle and must take full responsibility for their safety.

**13.5** Every person deployed by the Contractor must use appropriate PPEs (Personal Protective Equipment) to be provided by the Contractor. The Contractor shall provide Personnel Protective Equipment as per the hazard identified and risk assessed for the job and conforming to statutory requirement and company's PPE schedule. Safety appliances like protective footwear, Safety Helmet and Full Body harness, shall conform to relevant IS codes. Necessary supportive document shall have to be submitted as a proof. If the Contractor fails to provide the safety items as mentioned above to the working personnel, the Contractor may request to the Company (OIL) for providing the same. In case of exigency OIL will provide the safety items if available. However, in turn, OIL will recover the actual cost of the items by deducting from Contractor's Bill. However, it will be the Contractor's sole responsibility to ensure that the persons engaged by him in the mines use the proper PPE while at work. Contractor employees should be trained in the proper use and maintenance of PPE. In absence of appropriate PPEs, the representative of OIL has the right to stop the work which will be binding for the Contractor. Moreover, the accountability towards any delay in work/ penalty due non-adherence to PPE shall be binding to the Contractor. All the safety gears mentioned above are to be provided to the working personnel prior to commencement of the work.

**13.6** The Contractor should frame a mutually agreed bridging document between OIL & the Contractor for all issues not envisaged under the terms and conditions of the contract with the roles and responsibilities clearly defined.

**13.7** The Contractor has to keep a register of the persons employed by him/her. The Contractor's supervisor shall take and maintain attendance of his men every day for the work, punctually.

**13.8** Soft copy of the Standard Operating Procedures (SOPs) related to scope of work shall be handed over to the representative of OIL by Contractor including an assessment of risk, wherever possible and safe methods to deal with it/them. Printout of copy (spiral binding) of the SOP mentioned above is to be kept with all working teams at all times. The SOP clearly stating the risk arising to men, machineries & material from the mining operation / other operations to be done by the Contractor and how it is to be managed. However; in case of any doubts, the Contractor shall reconfirm the same from the Engineer In Charge (OIL).

**13.9** Contractor has to ensure that all work is carried out in accordance with the Statute and the SOP for the job. For the purpose, he may deploy adequate qualified and competent personnel for carrying out the job in a safe manner. The work which is not covered under SOP, the Contractor shall develop it and submit to the representatives of OIL.

**13.10** In case of deviation of SOP or non-availability of SOP, Job Safety Analysis (JSA) shall be carried out before commencement of the work.

**13.11** Necessary work permits like Electrical Isolation / Energisation Permit etc. as applicable are to be obtained by the competent person of the Contractor from the site representative of OIL before start of the job(s). Work Permit System should be inline as per guidelines issued by HSE Department.

**13.12** The Contractor's personnel should be aware about the existing as well as probable hazards and ensure their training to tackle such untoward events by the Contractor. If the Company (OIL) arranges any safety awareness program / training for the working personnel at site (company employee, Contractor worker, etc.) the Contractor will not have any objection to any such training.

**13.13** After receipt of the work order the Contractor shall have to submit authorized list of Contract Personnel, who will be engaged for the jobs including name of the Contractor's competent persons and every contact details. No person shall be engaged in any job in a mine unless his competency has been assessed and approved by the OIL Engineer In Charge.

**13.14** The Contractor shall not engage minor laborer below eighteen (18) years of age under any circumstances.

**13.15** The Contractor should prevent the frequent change of his deployed employees as far as practicable. The Contractor shall not employ or terminate his worker without the knowledge of the OIL engineer in charge. However, if OIL Engineer In Charge found any person not appropriate with respect to the job, the Contractor has to remove the person and replace a suitable person within the timeline as per the terms of the Contract.

**13.16** OIL will communicate all information to the Contractor or his authorized representative only.

**13.17** The Contractor shall have to report all incidents including near miss to the representative of OIL who shall be supervising the Contractor's work.

**13.18** Any compensation arising out of the job carried out by the Contractor whether related to pollution, Safety or Health will be paid by the Contractor only.

**13.19** Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the Contractor and their medical treatment/ facilities in case of accidents should be provided by the same Contractor. The Contractor's personnel should be aware about the existing as well as probable hazards and ensure their training to tackle such untoward events by the Contractor.

**13.20** Contractor shall keep a reasonable degree of order by disposing of accumulated rubbish and excess material. The Contractor Personnel have to take every possible care to keep the environment clean and free from pollution.

**13.21** The Contractor have to ensure the quality and reliability of all the tools, equipment and instruments they use. Defective tools shall be immediately removed.

**13.22** Contractor's Supervisor/ Contractor's personnel needs to be aware about the site specific emergency response plan (which includes display of emergency contact nos., establish telephone communication, layout of working area, use of fire extinguisher, emergency exit, assembly point).

**13.23** Necessary sign-board / warning signals like 'caution' or 'Do not close' etc. should be used while working. The said signals / sign-boards shall have to be

## **ANNEXURE-II**

arranged by the Contractor and shall be in line with the circular of signboards issued by HSE Department, Oil India Limited.

**13.24** The availability of First-Aid Fire Fighting equipment should be ensured by the Contractor at all working hours.

**13.25** Smoking is prohibited in all Company restricted areas except in authorized smoking areas/ shelters. Carrying of matches and lighters into the Hazardous Area is prohibited. Cellular phones shall not be used in operating areas / hazardous areas unless they have been classified as 'intrinsically safe' for use in that atmosphere. Consumption of alcohol and possession of non- prescribed drug in Company work site is strictly prohibited.

**13.26** The Contractor personnel should understand the implication of the known hazards related to the work undertaken by them and the necessity of having an emergency plan to counter them, if anything goes wrong.

**13.27** In case Contractor is found non-compliant of HSE laws as required and all the above mentioned general HSE points, company will have the right for directing the Contractor to take action to comply with the requirements, and for further non-compliance, the Contractor will be penalized as per the terms of the Contract.

**13.28** When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE Measures Company will have the right to direct the Contractor to cease work until the non-compliance is corrected.

**13.29** Any requirement arise by the Statutory Authorities during the period of contract shall be applicable and binding for the Contractor.

**13.30** Records of daily attendance, Leave etc. are to be maintained in the Forms as specified in the notification by DGMS.

**13.31** The contractor shall have to report all incidents including near miss & accident to Installation Manager / departmental representative of the concerned department of OIL.

**13.32** The contractor shall comply all the provisions/regulations as per CEA (Measures Relating to Safety and Electric Supply) Regulations,2010 as amended from time to time.

**13.33** The health check-up of Contractor's personnel is to be done by the Contractor in OIL empanelled Hospital and the reports and statutory forms as applicable to be vetted from the OIL authorized Medical Officer. The frequency of periodic medical examinations should be every five years for the employees up to 45 years of age and every three years for employees of 45 years of age and above. Initial Medical Examination should be in line with the standard followed by OIL.

**13.34** All persons deployed by the Contractor for working in a mine must undergo Mines Vocational Training, initial medical examination and Periodic Medical Examination (if required). They should be issued cards stating the name of the Contractor and the work and its validity period, indicating status of MVT, IME & PME.

**13.35** The Contactor personnel shall arrange daily meeting and monthly pit level meeting and maintain records accordingly. Safety Briefing, Evacuation plan in case of emergency and how to inform (in case of emergency) to be discussed during the Tool Box meeting.

**13.36** For any HSE matters not specified in the contract document, the contractor will abide the relevant and prevailing Acts/rules/regulations/ pertaining to Health, Safety and Environment.

**14.0 GOODS AND SERVICES TAX:**

**14.1** In view of **GST** Implementation from 1st July 2017, all taxes and duties including Excise Duty, CST/VAT, Service tax, Entry Tax and other indirect taxes and duties have been submerged in **GST**. Accordingly reference of Excise Duty, Service Tax, VAT, Sales Tax, Entry Tax or any other form of indirect tax except of **GST** mentioned in the bidding document shall be ignored.

Bidders are required to submit copy of the GST Registration Certificate while submitting the bids wherever **GST** (CGST & SGST/UTGST or IGST) is applicable.

**14.2** “GST” shall mean Goods and Services Tax charged on the supply of material(s) and services. The term “GST” shall be construed to include the Integrated Goods and Services Tax (hereinafter referred to as “IGST”) or Central Goods and Services Tax (hereinafter referred to as “CGST”) or State Goods and Services Tax (hereinafter referred to as “SGST”) or Union Territory Goods and Services Tax (hereinafter referred to as “UTGST”) depending upon the import / interstate or intrastate supplies, as the case may be. It shall also mean GST compensation Cess, if applicable.

**14.3** Quoted price/rate(s) should be inclusive of all taxes and duties, except GST (i.e. IGST or CGST and SGST/UTGST applicable in case of interstate supply or intra state supply respectively and cess on GST if applicable) on the final service. However, GST rate (including cess) to be provided in the respective places in the Price Bid. Please note that the responsibility of payment of GST (CGST & SGST or IGST or UTGST) lies with the Supplier of Goods/Services (Service Provider) only. Supplier of Goods/Services (Service Provider) providing taxable service shall issue an Invoice/Bill, as the case may be as per rules/regulation of GST. Further, returns and details required to be filled under GST laws & rules should be timely filed by Supplier of Goods/Services (Service Provider) with requisite details.

**14.4** Bidder should also mention the Harmonised System of Nomenclature (HSN) and Service Accounting Codes (SAC) at the designated place in SOR.

**14.5** Where the OIL is entitled to avail the input tax credit of GST: OIL will reimburse the GST to the Supplier of Goods / Services (Service Provider) at actual against submission of Invoices as per format specified in rules/ regulation of GST to enable OIL to claim input tax credit of GST paid. In case of any variation in the executed quantities, the amount on which the GST is applicable shall be modified in same proportion. Returns and details required to be filled under GST laws & rules should be timely filed by supplier with requisite details.

**14.6** The input tax credit of GST quoted shall be considered for evaluation of bids, as per evaluation criteria of tender document.

**14.7** Where the OIL is not entitled to avail/take the full input tax credit of GST: OIL will reimburse GST to the Supplier of Goods / Services (Service Provider) at actual against submission of Invoices as per format specified in rules/ regulation of GST subject to the ceiling amount of GST as quoted by the bidder. In case of any variation

## **ANNEXURE-II**

in the executed quantities, (If directed and/or certified by the In-Charge) the ceiling amount on which GST is applicable will be modified on pro-rata basis.

**14.8** The bids will be evaluated based on total price including GST.

**14.9** Payments to Service Provider for claiming GST amount will be made provided the above formalities are fulfilled. Further, OIL may seek copies of challan and certificate from Chartered Accountant for deposit of GST collected from OIL.

**14.10** Contractor/Contractor shall be required to issue tax invoice in accordance with GST Act and/or Rules so that input credit can be availed by OIL. In the event that the contractor / Contractor fails to provide the invoice in the form and manner prescribed under the GST Act read with GST Invoicing Rules there under, OIL shall not be liable to make any payment on account of GST against such invoice.

**14.11** GST shall be paid against receipt of tax invoice and proof of payment of GST to government. In case of non-receipt of tax invoice or non-payment of GST by the contractor/Contractor, OIL shall withhold the payment of GST.

**14.12** GST payable under reverse charge mechanism for specified services or goods under GST act or rules, if any, shall not be paid to the contractor/Contractor but will be directly deposited to the government by OIL.

**14.13** Where OIL has the obligation to discharge GST liability under reverse charge mechanism and OIL has paid or is /liable to pay GST to the Government on which interest or penalties becomes payable as per GST laws for any reason which is not attributable to OIL or ITC with respect to such payments is not available to OIL for any reason which is not attributable to OIL, then OIL shall be entitled to deduct/setoff/recover such amounts against any amounts paid or payable by OIL to Contractor/Supplier.

**14.14** Notwithstanding anything contained anywhere in the Agreement, in the event that the input tax credit of the GST charged by the Contractor / Contractor is denied by the tax authorities to OIL for reasons attributable to Contractor / Contractor, OIL shall be entitled to recover such amount from the Contractor / Contractor by way of adjustment from the next invoice. In addition to the amount of GST, OIL shall also be entitled to recover interest at the rate prescribed under GST Act and penalty, in case any penalty is imposed by the tax authorities on OIL.

**14.15** TDS under GST, if applicable, shall be deducted from contractors/Contractor's bill at applicable rate and a certificate as per rules for tax so deducted shall be provided to the contractor/Contractor.

**14.16** The Contractor will be under obligation for charging correct rate of tax as prescribed under the respective tax laws. Further the Contractor shall avail and pass on benefits of all exemptions/concessions available under tax laws. Any error of interpretation of applicability of taxes/ duties by the contractor shall be to contractor's account.

**14.17** It is the responsibility of the bidder to quote the correct GST rate. The classification of goods/services as per GST (Goods & Service Tax) Act should be

## **ANNEXURE-II**

correctly done by the contractor to ensure that input tax credit on GST (Goods & Service Tax) is not lost to the OIL on account of any error on the part of the contractor.

**14.18** In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference and in case the rate of duty/taxes finally assessed is on the lower side.

**14.19** Notwithstanding anything mentioned elsewhere in the Bidding Document the aggregate liability of OIL towards Payment of Taxes & Duties shall be limited to the volume of GST declared by the bidder in its bid & nothing shall be payable extra except for the statutory variation in taxes & duties.

**14.20** Further, it is the responsibility of the bidders to make all possible efforts to make their accounting/IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.

**14.21** GST liability, if any on account of supply of free samples against any tender shall be to bidder's account.

**14.22** In case of statutory variation in GST, other than due to change in turnover, payable on the contract value during contract period, the Supplier of Goods/ Services (Service Provider) shall submit a copy of the 'Government Notification' to evidence the rate as applicable on the Bid due date and on the date of revision.

**14.23** Beyond the contract period, in case OIL is not entitled for input tax credit of GST, then any increase in the rate of GST beyond the contractual delivery period shall be to Service provider's account whereas any decrease in the rate GST shall be passed on to the OIL.

**14.24** Beyond the contract period, in case OIL is entitled for input tax credit of GST, then statutory variation in applicable GST on supply and on incidental services, shall be to OIL's account.

**14.25** Claim for payment of GST/ Statutory variation, should be raised within two [02] months from the date of issue of 'Government Notification' for payment of differential (in %) GST, otherwise claim in respect of above shall not be entertained for payment of arrears.

**14.26** The base date for the purpose of applying statutory variation shall be the Bid Opening Date.

**14.27** The contractor will be liable to ensure to have registered with the respective tax authorities, wherever applicable and to submit self-attested copy of such registration certificate(s) and the Contractor will be responsible for procurement of material in its own registration (GSTIN) and also to issue its own Road Permit/ E-way Bill, if applicable etc.

**14.28** In case the bidder is covered under Composition Scheme under GST laws, then bidder should quote the price inclusive of the GST (CGST & SGST/UTGST or IGST).

## **ANNEXURE-II**

Further, such bidder should mention "Cover under composition system" in column for GST (CGST & SGST/UTGST or IGST) of price schedule.

**14.29** OIL will prefer to deal with registered supplier of goods/services under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet. However, in case any unregistered bidder is submitting their bid, their prices will be loaded with applicable GST while evaluation of bid. Where OIL is entitled for input credit of GST, the same will be considered for evaluation of bid as per evaluation methodology of tender document.

**14.30** Procurement of Specific Goods: Earlier, there is no tax incidence in case of import of specified goods (i.e. the goods covered under List-34 of Customs Notification no. 12/2012-Cus dated. 17.03.2012 as amended). Customs duty is not payable as per the policy. However, under GST regime, IGST Plus GST compensation cess (if applicable) would be leviable on such imports. Bidders should quote GST as inclusive considering IGST component for the imported Materials portion while quoting their prices on destination basis. However, GST rate to be specified in the price bid format.

### **14.31 DOCUMENTATION REQUIREMENT FOR GST:**

The Contractor will be under the obligation for invoicing correct tax rate of tax/duties as prescribed under the GST law to OIL, and pass on the benefits, if any, after availing input tax credit.

Any invoice issued shall contain the following particulars:

- a) Name, address and GSTIN of the supplier;
- b) Serial number of the invoice;
- c) Date of issue;
- d) Name, address and GSTIN or UIN, if registered of the recipient;

<b>OIL'S GSTIN DETAILS</b>	
<b>GSTIN</b>	18AAACO2352C1ZW
<b>Legal Name</b>	OIL INDIA LTD
<b>Trade Name, if any</b>	OIL INDIA LIMITED

- e) Name and address of the recipient and the address of the delivery, along with the State and its code,
- f) HSN code of goods or Accounting Code of services[SAC];
- g) Description of goods or services;
- h) Quantity in case of goods and unit or Unique Quantity Code thereof;
- i) Total value of supply of goods or services or both;
- j) Taxable value of supply of goods or services or both taking into discount or abatement if any;
- k) Rate of tax (IGST,CGST, SGST/ UTGST, cess);
- l) Amount of tax charged in respect of taxable goods or services (IGST,CGST, SGST/UTGST, cess);
- m) Place of supply along with the name of State, in case of supply in the course of interstate trade or commerce;
- n) Address of the delivery where the same is different from the place of supply and

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o) Signature or digital signature of the supplier or his authorised representative. GST invoice shall be prepared in triplicate, in case of supply of goods, in the following manner:

- p) The original copy being marked as ORIGINAL FOR RECIPIENT;
- q) The duplicate copy being marked as DUPLICATE FOR TRANSPORTER and
- r) The triplicate copy being marked as TRIPLICATE FOR SUPPLIER.

In case of any advance given against any supplies contract, the supplier of the goods shall issue Receipt Voucher containing the details of details of advance taken along with particulars as mentioned in clause no. (a), (b), (c), (d), (g), (k), (l), (m) & (o) above.

**14.32 ANTI-PROFITEERING CLAUSE:**

As per Clause 171 of GST Act it is mandatory to pass on the benefit due to reduction in rate of tax or from input tax credit to the consumer by way of commensurate reduction in prices. The Supplier of Goods / Services may note the above and quote their prices accordingly.

**14.33** In case the GST rating of Contractor on the GST portal / Govt. official website is negative / black listed, then the bids may be rejected by OIL. Further, in case rating of bidder is negative / black listed after award of work for supply of goods / services, then OIL shall not be obligated or liable to pay or reimburse GST to such Contractor and shall also be entitled to deduct / recover such GST along with all penalties / interest, if any, incurred by OIL.

**15.0 NOTICES:** Any notice given by one party to other, pursuant to this Contract shall be sent in writing or by telex or Fax and confirmed in writing to the applicable address specified below:

**Company**

**a) For contractual matters**

CGM-Contracts (HoD)  
OIL INDIA LIMITED  
PO DULIAJAN - 786602  
ASSAM, INDIA  
Phone No. 91-374-2808650  
Email: [contracts@oilindia.in](mailto:contracts@oilindia.in)

**b) For technical matters**

CGM-Security (HOD)  
Oil India Limited,  
P.O. Duliajan-786602  
Dist. Dibrugarh, Assam.  
Email: [porag\\_gogoi@oilindia.in](mailto:porag_gogoi@oilindia.in)

**Contractor**

\_\_\_\_\_  
\_\_\_\_\_

Phone No.:

A notice shall be effective when delivered or on the notice's effective date, whichever is later.

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**Changes in the PQC/BEC-BRC of the tender along with its comparison with the existing clauses**

<b>Sl No</b>	<b>Clause Reference</b>	<b>Existing Clause</b>	<b>Revised Clause</b>
1.	3.2 of PQC	The bidder must have minimum CMMI Level 3 certification. Relevant copies of the respective certificate must be furnished by the bidder along with the technical bid so as to establish the aforesaid experience.	Deleted
2.	New Clause (Added)	-	The bidder must sign and submit a Non-Disclosure Agreement (format attached as <b>PROFORMA-XIX</b> ) with OIL along with the technical bid.

3.	PQC/BEC-BRC Clause No.6.0 OF QCBS	<b><u>QUALITY &amp; COST BASED SELECTION (QCBS)-SCORING AND ELIGIBILITY CRITERIA:</u></b>		<b><u>QUALITY &amp; COST BASED SELECTION (QCBS)-SCORING AND ELIGIBILITY CRITERIA:</u></b>		
		<b>6.1 TECHNICAL CRITERIA:</b>		<b>6.1 TECHNICAL CRITERIA:</b>		
		Bidder should be in the business of providing services for designing of CCTV surveillance system during last 07 years in Central Government / State Government Organization / PSUs / Nationalised Banks/ Public Limited Company of India. <b>[10 Marks (Max)]</b>		Bidder should be in the business of providing services for designing of CCTV surveillance system during last 07 years in Central Government / State Government Organization / PSUs / Nationalised Banks/ Public Limited Company of India. <b>[15 Marks (Max)]</b>		The bidder must furnish Contract document / Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing details for proof of requisite experience.
		<b>1)</b>	<i>Criteria</i>	<i>Marks</i>	The bidder must furnish Contract document / Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing details for proof of requisite experience.	
			More than 03 (Three) awarded contracts	10		
02 (Two) to 03 (Three) awarded contracts	09					
Only 01 (One) awarded contract	08					
<b>1)</b>	<i>Criteria</i>	<i>Marks</i>	The bidder must furnish Contract document/ Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing details for proof of requisite experience.			
	More than 03 (Three) awarded contracts	15				
	02 (Two) to 03 (Three) awarded contracts	14				
	Only 01 (One) awarded contract	13				

**ANNEXURE – A**

		<p><b>II)</b> Bidder should have experience of successfully completing at least one Contract in ‘Providing of consultancy/designing services for Integrated CCTV Security Surveillance system with server architecture &amp; monitoring solutions with integration of Night vision &amp; Artificial Intelligence /video analytics.’ during last 07 years reckoned from the original bid closing date (OBCD) in Central Government / State Government Organization / PSUs / Nationalised Banks/ Public Limited Company of India in either of the following: <b>[40 Marks (Max)] :</b></p> <p>At least One (01) Contract of value equal to or more than ₹ <b>34,00,700.00 (Rupees Thirty-Four Lakh Seven Hundred.)</b></p> <p align="center">OR</p> <p>At least one contract having the scope of minimum <b>200 outdoor CCTV Cameras with Integrated CCTV Surveliance Control Room.</b></p>		<p>For proof of requisite Experience, the bidder must furnish the following documents along with the bid:</p> <p>(a) Contract document / Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing detailed scope of work in line with Clause 3.1 above,</p> <p align="center"><b>AND</b></p> <p>(b) Job Completion</p>		<p><b>II)</b> Bidder should have experience of successfully completing at least one Contract in ‘Providing of consultancy/designing services for Integrated CCTV Security Surveillance system with server architecture &amp; monitoring solutions with integration of Night vision &amp; Artificial Intelligence /video analytics.’ during last 07 years reckoned from the original bid closing date (OBCD) in Central Government / State Government Organization / PSUs / Nationalised Banks/ Public Limited Company of India in either of the following: <b>[40 Marks (Max)] :</b></p> <p>(iii) At least One (01) Contract of value equal to or more than ₹ <b>34,00,700.00 (Rupees Thirty-Four Lakh Seven Hundred.)</b></p> <p align="center">OR</p> <p>(iv) At least one contract having the scope of minimum <b>200 outdoor CCTV Cameras with Integrated CCTV Surveillance Control Room.</b></p>	<p><b>A.</b> For proof of requisite Experience, viz. award and subsequent successful execution/comp lection of ‘<b>SIMILAR WORK</b>’ (refer Clause no. 3.1 above), must be substantiated by submission of the following documents along with the bid:</p> <p>(a) Contract document/ Letter of Intent (LOI)/Letter of Award (LOA)/ Work Order showing detailed scope of work in line with Clause 3.1 above,</p> <p align="center"><b>AND</b></p> <p>(b) Job Completion Certificate showing:</p> <p>(i) Gross value of job/qua</p>
		<p><b>Number of successfully completed contracts (*)</b></p>	<p><b>Recency of the job successfully executed in any one of the Contracts:</b></p>			<p><b>A) Number of successfully completed contracts</b></p>	



**ANNEXURE – A**

				<p>the following:                  (i) Work Order No. / Contract No.                  (ii) Gross value of jobs/quantities done (As applicable)                  (iii) Period of Service                  (iv) Nature of Service</p> <p><b>B.</b> Following work experience will also be taken into consideration:</p> <p><b>(a)</b> In case the start date of the requisite experience is beyond the</p>	<table border="1"> <tr> <td></td> <td>20</td> <td rowspan="4">                 (iv) Nature of Service   <b>B.</b> Following work experience will also be taken into consideration:   <b>(a)</b> If the prospective bidder is executing '<b>SIMILAR WORK</b>' which is still running and the contract value/quantity executed prior to original bid closing date is equal to or more than the minimum prescribed value in the BEC.   <b>(b)</b> In case the start date of the requisite experience is beyond the             </td> </tr> <tr> <td colspan="2"><b>B) Recency of the job successfully executed in any one of the Contracts:</b></td> </tr> <tr> <td><i>Criteria</i></td> <td><i>Marks</i></td> </tr> <tr> <td> <b>Within one year from the Original Bid Closing Date (OBCD):</b>                      This period covers the first 12 months reckoned from the OBCD.                 </td> <td>10</td> </tr> <tr> <td> <b>Between one and two years reckoned from the OBCD, (excluding the first year):</b> This period covers the timeframe from the start of the 13th month to the end of the 24th month                 </td> <td>09</td> </tr> </table>		20	(iv) Nature of Service  <b>B.</b> Following work experience will also be taken into consideration:  <b>(a)</b> If the prospective bidder is executing ' <b>SIMILAR WORK</b> ' which is still running and the contract value/quantity executed prior to original bid closing date is equal to or more than the minimum prescribed value in the BEC.  <b>(b)</b> In case the start date of the requisite experience is beyond the	<b>B) Recency of the job successfully executed in any one of the Contracts:</b>		<i>Criteria</i>	<i>Marks</i>	<b>Within one year from the Original Bid Closing Date (OBCD):</b> This period covers the first 12 months reckoned from the OBCD.	10	<b>Between one and two years reckoned from the OBCD, (excluding the first year):</b> This period covers the timeframe from the start of the 13th month to the end of the 24th month	09
	20	(iv) Nature of Service  <b>B.</b> Following work experience will also be taken into consideration:  <b>(a)</b> If the prospective bidder is executing ' <b>SIMILAR WORK</b> ' which is still running and the contract value/quantity executed prior to original bid closing date is equal to or more than the minimum prescribed value in the BEC.  <b>(b)</b> In case the start date of the requisite experience is beyond the														
<b>B) Recency of the job successfully executed in any one of the Contracts:</b>																
<i>Criteria</i>	<i>Marks</i>															
<b>Within one year from the Original Bid Closing Date (OBCD):</b> This period covers the first 12 months reckoned from the OBCD.	10															
<b>Between one and two years reckoned from the OBCD, (excluding the first year):</b> This period covers the timeframe from the start of the 13th month to the end of the 24th month	09															

**ANNEXURE – A**

				<p>prescribed 07 (seven) years reckoned from the original bid closing date, but completion is within the prescribed 07 (seven) years reckoned from the original bid closing date.</p> <p><b>(b)</b> If the prospective bidder has executed a contract in which <b>'SIMILAR WORK'</b> is a component of the contract.</p> <ul style="list-style-type: none"> <li>In case the document submitted as per</li> </ul>		<p>reckoned from the OBCD, not including the first 12 months previous to the OBCD.</p> <p><b>Beyond 02 (two) years but within 07 (seven) years reckoned from the OBCD. (excluding the first and second years):</b> This period covers the timeframe beyond 24 months but within 07 years from the OBCD, not including the first 24 months previous to the OBCD.</p>	08	<p>prescribed 07 (seven) years reckoned from the original bid closing date, but completion is within the prescribed 07 (seven) years reckoned from the original bid closing date.</p> <p><b>(c)</b> If the prospective bidder has executed a contract in which <b>'SIMILAR WORK'</b> is a component of the contract.</p> <ul style="list-style-type: none"> <li>In case the document submitted as per <b>Para A.</b> above, are not sufficient to establish the value/quantity/period of the <b>'SIMILAR WORK'</b> against</li> </ul>
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					a practicing Chartered / Cost Accountant Firm (with Membership Number & Firm Registration Number).			
					<i>Criteria</i>	<i>Marks</i>	<i>Criteria</i>	<i>Marks</i>
					More than 03 (three) successfully completed contracts	30	<b>Within one year from the Original Bid Closing Date (OBCD):</b> This period covers the first 12 months reckoned from the OBCD.	10
							<b>Between one and two years reckoned from the</b>	08

  

<b>IV)</b>	<b>COMPOSITION OF TEAM: [30 Marks (max)]</b>	
<b>c. Experience of Project Manager: [15 Marks (max)]</b>		
<b>a.1</b>	<b>NUMBER OF PROJECTS</b>	
	<i>Criteria</i>	<i>Marks</i>
i.	Experience of being the project manager / lead / Project Head in more than 03 (Three) projects of 'Integrated Security Control room with CCTV & Video analytics' as on the OBCD of the tender.	08
ii.	Experience of being the project manager / lead / Project Head in more than 02 (Two)-03 (Three) projects of 'Integrated Security Control room with CCTV & Video analytics' as on the OBCD of the tender.	07

				<p><b>OBCD, excluding the first year:</b> This period covers the timeframe from the start of the 13th month to the end of the 24th month reckoned from the OBCD, not including the first 12 months previous to the OBCD.</p>			<p>iii. Experience of being the project manager / lead / Project Head in at least 01 (One) projects of 'Integrated Security Control room with CCTV &amp; Video analytics' as on the OBCD.</p>	06
				<p><b>Beyond 02 (two) years but within 07 (seven) years reckoned from the OBCD, excluding the first and second years:</b> This period covers the timeframe beyond 24 months but within 07 years from the OBCD,</p>	06		<p><b>a.2</b></p>	<p><b>NUMBER OF EXPERIENCES</b></p>
							<p><i>Criteria</i></p>	<p><i>Marks</i></p>
						<p>i. Experience of more than 07 (Seven) years to be reckoned from the OBCD in project-management as project manager / lead / Project Head.</p>	07	
						<p>ii. Experience of more than 06 (Six) years but less than 07 (Seven) years to be reckoned from the original bid closing date in project-management as project manager / lead / Project Head.</p>	06	
						<p>iii. Experience of 05 (five) to 06 years to be reckoned from the OBCD in project-management as project manager / lead / Project Head.</p>	05	
						<p><b>d. Experience of Technical Expert (Engineer Graduate): [15 Marks (Max)]</b></p>		



				including the first 12 months previous to the OBCD.		<p><b><u>Note to Clause No. IV ‘COMPOSITION OF TEAM’ of 6.1 above:</u></b></p> <ul style="list-style-type: none"> <li>The bidder must furnish an Undertaking along with the technical bid stating that “<i>In case of award of Contract, I/We shall deploy personnels as per the furnished list, CVs and other supporting documents.</i>”</li> <li>The CVs should be certified by the CEO/Country Head/Chief Operating Officer/HR Head or a partner with Power of Attorney. Service Provider/Bidder should submit CVs for at least the specified nos. of qualified <b>personnels</b> as mentioned above [Clause 6.1 a. and 6.1 b.]. Failing to provide the same, the bid shall be considered as non-responsive and shall be liable for rejection. However, bidder can propose/offer more than requisite number of personnels as indicated above for selection/consideration by the company under this tender.</li> <li>Documents in support of experience / expertise of Technical Team members must be certified by the current organization / institution for the activities carried out in other organization. Additionally, a self-declaration by the respective proposed resource, detailing their overall experience and expertise prior to joining the current organization, must be submitted along with the technical bid. "CVs of all proposed personnel, as per the format i.e. <b>ANNEXURE-B</b> given with the tender are to be certified by Proprietor/ Partner/ Head of bidding organisation and submitted along with the technical bid.</li> </ul>
				<p><b>Beyond 02 (two) years but within 07 (seven) years reckoned from the OBCD, excluding the first and second years:</b> This period covers the timeframe beyond 24 months but within 07 years from the OBCD, not including the first 24 months previous to the OBCD.</p>	06	
	Only 01 (One) successfully completed contract	20	<p><b>Within one year from the Original Bid Closing Date (OBCD):</b> This period covers the</p>	10		

				first 12 months reckoned from the OBCD.				
				<b>Between one and two years reckoned from the OBCD, excluding the first year.</b> This period covers the timeframe from the start of the 13th month to the end of the 24th month reckoned from the OBCD, not including the first 12 months previous to the OBCD.	08			

				<p><b>Beyond 02 (two) years but within 07 (seven) years reckoned from the OBCD, excluding the first and second years:</b> This period covers the timeframe beyond 24 months but within 07 years from the OBCD, not including the first 24 months previous to the OBCD.</p>	06	
		<b>III)</b>	<b>Level of certification of the bidder. [10 Marks Max]</b>		The bidder must furnish relevant copies of the respective certificates to establish	
			<i>Criteria</i>	<i>Marks</i>		
			CMMI Level 5 certification	10		
			CMMI Level 4 certification	09		

			CMMI Level 3 certification	08	the experience.
		<b>IV)</b>	<b>COMPOSITION OF TEAM:</b> <b>[30 Marks (max)]</b>		
		<b>Experience of Project Manager:</b>			<b>[15 Marks (max)]</b>
	<b>a.1</b>	<b>NUMBER OF PROJECTS</b>			
		<i>Criteria</i>	<i>Marks</i>		
	i.	Experience of being the project manager / lead / Project Head in more than 03 (Three) projects of 'Integrated Security Control room with CCTV & Video analytics' as on the OBCD of the tender.	08		
	ii.	Experience of being the project manager / lead / Project Head in more than 02 (Two)- 03 (Three) projects of 'Integrated Security Control room with CCTV & Video analytics' as on the OBCD of the tender.	07		

		iii.	Experience of being the project manager / lead / Project Head in at least 01 (One) projects of 'Integrated Security Control room with CCTV & Video analytics' as on the OBCD.	06	
		a.2	<b>NUMBER OF EXPERIENCES</b>		
			<i>Criteria</i>	<i>Marks</i>	
		i.	Experience of more than 07 (Seven) years to be reckoned from the OBCD in project- management as project manager / lead / Project Head.	07	
		ii.	Experience of more than 06 (Six) years but less than 07 (Seven) years to be reckoned from the original bid closing date in project- management as project manager / lead / Project Head.	06	
		iii.	Experience of 05 (five) to 06 years to be reckoned from the OBCD in project- management as project manager / lead / Project Head.	05	
			<b>Experience of Technical Expert (Engineer Graduate): [15 Marks (Max)]</b>		
		i.	Experience of the Technical Expert in the following:	1 5	

**ANNEXURE – A**

			(a) Minimum 05 (Five) years in designing & commissioning of Integrated CCTV system (b) Experience in Video Analytics/Artificial Intelligence with Behavioural analytics (c) Experience in Cyber Security (d) Security Experience in ANPR		
		ii.	Experience of the Technical Expert in the following:  Minimum 05 (Five) years in designing & commissioning of Integrated CCTV system Experience in Video Analytics/Artificial Intelligence with Behavioural analytics Experience in Cyber Security	1 4	
		iii.	Experience of the Technical Expert in the following:  Minimum 05 (Five) years in designing & commissioning of Integrated CCTV system Experience in Video Analytics/Artificial Intelligence with Behavioural analytics	1 3	
		iv.	Experience of the Technical Expert in the following:  (a) Minimum 05 (Five) years in designing & commissioning of Integrated CCTV system	1 2	

**Note to Clause No. IV ‘COMPOSITION OF TEAM’ of 6.1 above:**

- The bidder must furnish an Undertaking along with the technical bid stating that “*In case of award of Contract, I/ We shall deploy personnels as per the furnished list, CVs and other supporting documents.*”
- The CVs should be certified by the CEO/Country Head/Chief Operating Officer/HR Head or a partner with Power of Attorney. Service Provider/Bidder should submit CVs for at least the specified nos. of qualified **personnels** as mentioned above [Clause 6.1 a. and 6.1 b.]. Failing to provide the same, the bid shall be considered as non-responsive and shall be liable for rejection. However, bidder can propose/offer more than requisite number of personnels as indicated above for selection/consideration by the company under this tender.
- Documents in support of experience / expertise of Technical Team members must be certified by the organisation / institution where the activities were carried out and must be submitted along with the technical bid.
- CVs of all proposed personnel, as per the format i.e. **ANNEXURE-B** given with the tender are to be certified by Proprietor/ Partner/ Head of bidding organisation and submitted along with the technical bid.

**Changes in SOW, SCC & Section-II of STC**

<b>Sl No.</b>	<b>Clause Reference</b>	<b>Existing Clause</b>	<b>Revised Clause</b>
1.	Description. in the table under Para No. 3.1 of SCC	<p>1. Phase-I: Study of Old Resources and Scope Designing. Consultant shall submit report incorporating changes, additions etc suggested by OIL and obtain approval of OIL on their report to consider completion of Phase-I.</p> <p>2. Phase-II: If OIL desires, Consultant shall be present in person): Tender preparation</p> <p>3. Phase-III: Contract Execution Monitoring Report</p> <p>4.Phase-IV: Commissioning Report</p>	<p>1. Phase-I (On site): Study of Old Resources and Scope Designing. Consultant shall submit report incorporating changes, additions etc suggested by OIL and obtain approval of OIL on their report to consider completion of Phase-I.</p> <p>2. Phase-II {Hybrid Onsite/Offsite}; If OIL desires, Consultant shall be present in person): Tender preparation</p> <p>3. Phase-III (On site): Contract Execution Monitoring Report</p> <p>4. Phase-IV (On site): Commissioning Report</p>
2.	Clause No. 6.0 of SCC	<b>AREA OF OPERATION:</b> OIL FHQ, Duliajan, Assam under Security Department.	<p><b>AREA OF OPERATION:</b> OIL FHQ, Duliajan, Assam under Security Department.</p> <p>Note: ICCC and major works will be at OIL, FHQ Duliajan, however, there are 12 Nos. of drilling locations away from Duliajan.</p>
3.	Clause No. 7.0 of SCC	<b>PERFORMANCE SECURITY:</b> 05% of Contract value. The performance security shall be valid for <b>15 (Fifteen months)</b> beyond the contract period.	<b>PERFORMANCE SECURITY:</b> 05% of Contract value. The performance security shall be valid for <b>03 (Three months)</b> beyond the contract period.
4.	New Clause	-	<p>Insurance Clause: GCC Clauses under Para No.14.16 with Sl. Nos. i), ii) and vi) will be applicable.</p> <p>Due to incorporation of the above-mentioned Insurance Clause under Sl. No. 12.0 in the SCC, the numbering of the subsequent Clauses has been amended accordingly.</p>