

OIL's Commitment to sustainable development

# प्रवृत्ति



ऑयल इंडिया लिमिटेड

(भागन सक्कार का उद्यम)

**Oil India Limited**

(A Government of India Enterprise)

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Department



## OIL'S CSR VISION STATEMENT

"Oil India is a responsible corporate citizen deeply committed to socio-economic development in its areas of operations"

## ISSUE FEATURES

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Photospeak

We recognize that our activities & services have impacts on the wider circle in which we operate. By addressing these impacts we can also improve the quality & performance of our core organizational processes & responsibilities. In embracing Corporate Social Responsibility (CSR) we broaden our vision by actively looking for opportunities to improve our environment & contribute to the well-being of the communities in which we operate.



## OIL SHIKSHYA RATNA PURASKAR & OIL AWARD CONFERRED

Oil India Ltd. under its educational CSR initiatives has been awarding “OIL Shikshya Ratna Puraskar” honoring the exemplary service of teachers of government schools and colleges under Government of Assam since 2013. At the same time, under “OIL Awards” instituted in the year 2006, OIL has been honoring all State rank- holders in HSLC & HSSLC from OIL operational areas of Assam encouraging the meritorious students.



OIL awarded both OIL Shikshya Ratna Puraskar, 2015 and OIL Awards 2014 at a glittering ceremony held on 21<sup>st</sup> March 2016 at Duliajan Club followed by a Teachers' Workshop. The Shikshya Ratna Puraskar consisted of cash incentive of Rupees One Lakh and a citation to each awardee presented on the occasion. OIL Awards consisted of cash incentive of Rs 15,000.00 (HSLC) and Rs 20,000.00 (HSSLC) to each awardee along with a certificate of proficiency.

The ceremony was graced by Shri Biswajit Roy, Director (HR&BD), OIL, Shri J K Borgohain, Resident Chief Executive, OIL and senior officials of Oil India Limited. The ceremony was also graced by eminent educationalist Dr. Mridul Hazarika, Vice Chancellor of Guwahati University as Guest of Honour along with reputed trainers from the field of education. The event was attended by more than 300 participants.



Shri Biswajit Roy, Director (HR&BD), OIL congratulated the five recipients of the award and extolled their commendable contribution towards imparting quality education to the children. He stated the objective behind initiating the Award i.e. to inspire the teaching fraternity and acknowledge their exemplary contribution in nation building. He also congratulated the students who were conferred OIL Award for their exemplary performance in HSLC and HSSLC examination 2014.



Extending his greetings to the winners Dr. Mridul Hazarika, Vice Chancellor of Guwahati University stated that “The OIL Shikshya Ratna Puraskar is a great tribute to the teachers’ fraternity”. In his speech, Dr. Mridul Hazarika cited the role of teachers in nation building, their passion to nurture knowledge and to generate the spirit of inquisitiveness among the students. He congratulated the teachers on their deserving recognition and complimented OIL for taking

up the initiative of recognizing contribution of teachers' fraternity and their role in nation building.



Shri J K Borgohain, RCE, OIL while congratulating the six recipients of the award also cited the various projects undertaken under OIL's CSR that caters to the socio-economic development of people in OIL's operational areas. He assured that Oil India through CSR initiatives like Shikshya Ratna Puraskar would continue inspiring the teaching fraternity from this region to aspire for greater accomplishments as they play a dynamic role in empowering the youth.

The six teachers whom the OIL Shikshya Ratna Award 2015 was conferred were:

1. Mr. Prabin Chandra Barman, Guwahati Refinery High School, Guwahati
2. Ms Jharna Saikia, Public High School, Dibrugarh
3. Mr. Diganta Bhajani, Mechaki ME School, Tinsukia
4. Ms Archana Borah, Bejbari L.P. School, Lakhimpur
5. Mr. Khagendra Nath Chetia Phukan, Mankata

M.E School, Dibrugarh

6. Mr. Sarat Ch.Chiring Phukan, Dangari H.S.School, Tinsukia

It may be noted that the names as recipients of OIL Shikshya Ratna Puraskar 2015 were announced through press advertisement on Teachers' Day, 5<sup>th</sup> September, 2015. Earlier the teachers had submitted their self-nomination for the award against a press advertisement released by OIL. IL&FS Education was entrusted with the task of scrutinizing the entries and conducting the selection process through a Jury comprising of distinguished members from education fraternity and representatives from Dibrugarh and Guwahati universities.

The award ceremony was followed by a Teachers' Workshop conducted by resource persons of IL&FS Education. Around 200 teachers from OIL's operational participated in the workshop.



## OIL INDIA LIMITED TAKES INITIATIVE TO MAKE INNAO VILLAGE SMOKELESS

### *Distributes LPG connections to households*

As per the directive of Ministry of Petroleum & Natural Gas, Govt. of India, for conversion of 5 (five) nos. of villages by Oil India Limited into Smokeless Villages for celebration of "Oil & Gas Conservation Fortnight -2016", Oil India Limited distributed free LPG connections through rural distributorship of IOCL at Innao village under Diyun Circle, Changlang District, Arunachal Pradesh. The programme was held on 29.03.2016 at the Buddha Mandir premises of the Innao village at 11:00 AM. The other 4 (four) villages which will be converted to Smokeless Villages from the offices of Pipe Line Head Quarters and Rajasthan Project, OIL are Tetulguri village and Amdanga village near Kaziranga National Park, Nagaon District, Assam; Beldanga village near Jaldapara Wildlife Sanctuary, Madarihat, Alipurduar, West Bengal and Tanot village in Thar Desert, Jaisalmer, Rajasthan.



The programme for distribution of initial connections of LPG cylinder, LPG stove and accessories, which was attended by around 250 people, started at 11:00 AM on 29.03.2016. The program began with an opening song in Sighoo language, sung by the local girl artists from Innao village which was followed by felicitation of the visiting officials of Government of Arunachal Pradesh lead by EAC, Diyun Circle, Arunachal Pradesh and officials from IOCL & Oil India Limited. A brief description about the Smokeless Village Project was given by Sri M.P. Chaliha, Sr. Manager PR-OIL.

Sri P. Deka, General Manager (Public Affairs), OIL, addressed the gathering and expressed happiness that, Innao has been selected as the first village to be covered under this project. Shri Deka, highlighted

some of the pertinent aspects of this project and OIL's proposed pro-active CSR initiatives in villages around the Khumsai EPS in Arunachal Pradesh in view of new drilling programme of OIL. He also requested for co-operation from the public for smooth functioning of different operations of Oil India Limited.

Addressing the gathering Sri D. Gadi, EAC Diyun Circle, thanked OIL for taking up this project in Arunachal Pradesh and appreciated the concern of Government of India in reducing the use of biomass



for making Smokeless India. In his address, he not only congratulated the beneficiaries on receiving free LPG gas connections, but advised them to give up the habit of using biomass like fire woods for cooking purposes henceforth. He also appealed to the community to be rational and to maintain a healthy relationship with OIL and assured to extend all possible help to OIL from District Administration as and when required.



Sri D K Das, DGM (CSR) addressed the gathering on a very appropriate subject of awareness on use of LPG highlighting the ill effects of smoke on health of people, especially the women who normally has the responsibility of cooking the food for the family in our society. He also spoke on importance of green coverage and trees in the life of mankind to sustain in the globe. Sri Das also apprised the public about the economic benefit of using LPG over fire wood. A



special hand out was published on this occasion and distributed to the public present.

Sri Khagen Changmai, Area Manager IOCL, conducted the demonstration of use and safety aspects of LPG gas. In this occasion "LPG Safety

User Tips" leaflets were also distributed amongst the public.

To mark the occasion of converting the Innao village to a smokeless village, 15 (fifteen) nos. of LPG connections were symbolically handed over to the respective consumers out of the total released connection of 131 (one hundred and thirty one) under the project. The remaining connections were handed over by the local distributor of IOCL directly within 31st March, 2016.

The gathering was also addressed by Smt. P Singphoo, Zila Parishad Member; Shri Krishna Borah, President, Oil & Gas Employees' Union and Sri Lajala Singphoo, Circle Gaon-Burah of Innao village. Sri Agadh Medhi, DGM – EPA, OIL offered the vote of thanks to conclude the LPG distribution ceremony.



## Girls Hostel in Mrinaljyoti Rehabilitation Centre, Duliajan inaugurated

Shri J K Borgohain, Resident Chief Executive of Oil India Limited inaugurated a Girls Hostel in Mrinaljyoti Rehabilitation Centre, Duliajan on 20th Jan, 2016. Totally funded by OIL (Rs 18.00 Lakhs) under the Company's CSR scheme, this hostel fulfills a much needed requirement of Mrinaljyoti Rehabilitation Centre, which is one of the most prominent educational institutions for the physically challenged children in upper Assam. Smti Kamala Borgohain, wife of RCE also graced the occasion and inaugurated a Skill Development Training Program for persons with disability being conducted by Mrinaljyoti Rehabilitation Centre in partnership with Composite Regional Centre, Guwahati.



It may be noted that OIL has been supporting Mrinaljyoti Rehabilitation Centre in different ways. Every year as a special gesture under the Oil Merit Scholarship Scheme, OIL provides scholarship in the form of monetary support to students of Mrinaljyoti Rehabilitation Centre and Moran Blind School. The two schools visibly located in the OIL's operational areas of Upper Assam in Duliajan and Moran respectively which caters to students not only from Upper Assam but also from far flung areas of North East.

The monetary support in the form of scholarship goes a long way in helping and encouraging the students needing special care and concern most of who belong to BPL families. Apart from monetary support as a special initiative, Head of Fields' OIL, Duliajan also handed over a Maruti Eco Van to Mrinaljyoti Rehabilitation Centre, Duliajan which has been helping the students to travel from their homes to the Centre, free of cost. In 2014-15, OIL provided a Diesel Engine driven Gen Set (of capacity 15KVA, single phase (230V), cost for foundation and shed and cost for connection of the DG set with the existing electrical system amounting to a total of Rs.4,60,900.00. Since 2013-14, OIL has been extending an annual financial assistance of Rs 13 lakhs for enabling the Institute to meet some of their recurring expenses for extending their services to the students. OIL also extends financial assistance amounting to Rs.18.45 lakh to Moran Blind School-J.A.A.B. (Moran) for meeting some of their recurring expenses.

OIL believes that such gestures can be great moral boosters to these special children and for the society at large.



**Team Public Relations achieves CSR MoU targets of OIL for FY 2015-16.**  
**A sneak peek of the key milestones**

**a) Project Swabalamban for skill training of 1500 local youth in OIL operational areas:**

In FY 2015-16, 2473 nos. of candidates have been trained against target of 1500 nos. (exclusive of the candidates trained in Rajasthan centre) and 1989 nos. of candidates (exclusive of candidates placed from Rajasthan centre) have been placed across India in various private sector organizations. Following were the trades of 2015-16:

1. General Works Supervisor
2. Housekeeping & Hospitality services
3. Electrician
4. Patient Care Assistant
5. Plumber
6. Steward – Food & Beverages
7. Land Surveyor
8. General Duty Assistant
9. Site Accountant
10. Assistant Beautician
11. General Works Supervisor
12. Sewing Machine Operator
13. Electrician
14. Unarmed Security Guard



**b) Impact assessment Study of Project Rupantar**

M/s Webcon Consulting (India) Ltd, Kolkata an agency for certification and audit of CSR projects of OIL was engaged for carrying out a detailed evaluation & impact assessment of Project Rupantar along with other CSR projects as per the following set broad parameters:

- Authentication of timely implementation
- Actual achievement and proper utilization of earmarked CSR funds
- Assessment of impact generated by the social project amongst the beneficiaries

Webcon, Kolkata has **submitted the final report of Project Rupantar.**

## IN FOCUS

# Life skills program for Girls under Project OIL Dikhya

Under Project OIL Dikhya, in order to promote the holistic development of school children, especially the girl students of the adolescent age group, a life skills programme is being implemented for girl students of classes VI and VII across 60 schools since FY 2014-15. Under Project Dikhya, in the last two financial years approximately 5000 girl students were covered under the programme in the targeted 60 schools of OIL's operational areas of Assam.

Life skills programme consists of a series of social, emotional and ethical skills that complement and optimise intellectual and cognitive skills. Although life skills are extremely important for a happy and successful life, schools typically do not focus much on teaching these skills to the students resulting in behavioural challenges related to psychosocial & interpersonal skills.

As such life skills programme under OIL Dikhya, focuses on learning the psychosocial competencies and interpersonal skills that enable the students to make informed decisions, solve problems, think critically, build effective relationships, identify with others, and cope with managing their lives in a healthy and productive manner. Having received life skills training, students are less likely to resort to anti-social or high-risk behaviour such as drug abuse and alcoholism.

Life skills programme is delivered in an interactive manner where children develop their own knowledge through fun games and sports.

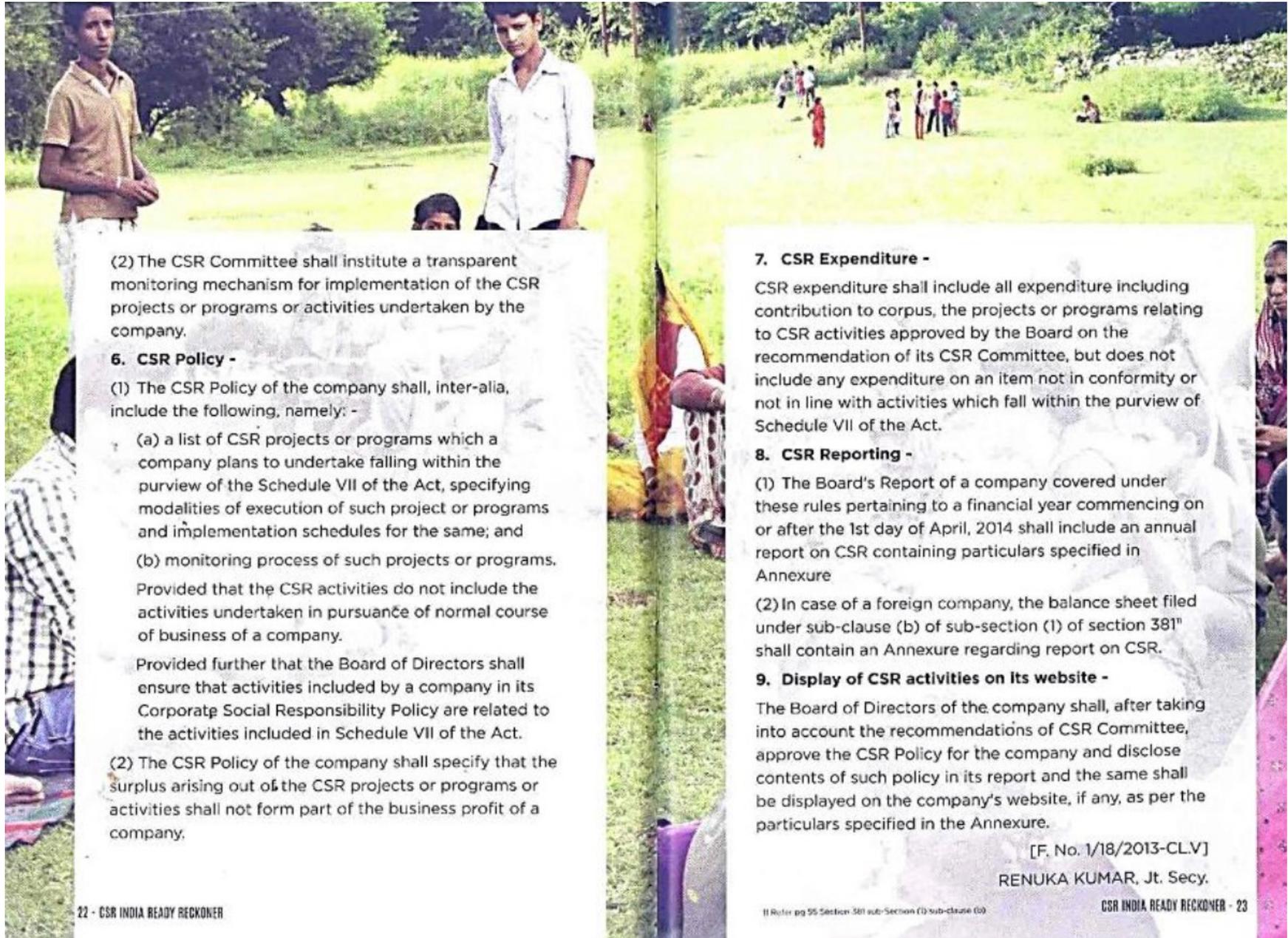
The life skills programme consists of a set of 16 sessions. These enhance students' skills and awareness in the following areas:

- Rapport building
- Emotional awareness
- Interpersonal relationships
- Hygiene
- Environment
- Road safety
- Gender issues
- Good citizenship
- Financial literacy



## Companies' Act 2013

*The excerpt has been taken from the Ready Reckoner on CSR India published by IICA*



(2) The CSR Committee shall institute a transparent monitoring mechanism for implementation of the CSR projects or programs or activities undertaken by the company.

### **6. CSR Policy -**

(1) The CSR Policy of the company shall, inter-alia, include the following, namely: -

- (a) a list of CSR projects or programs which a company plans to undertake falling within the purview of the Schedule VII of the Act, specifying modalities of execution of such project or programs and implementation schedules for the same; and
- (b) monitoring process of such projects or programs.

Provided that the CSR activities do not include the activities undertaken in pursuance of normal course of business of a company.

Provided further that the Board of Directors shall ensure that activities included by a company in its Corporate Social Responsibility Policy are related to the activities included in Schedule VII of the Act.

(2) The CSR Policy of the company shall specify that the surplus arising out of the CSR projects or programs or activities shall not form part of the business profit of a company.

### **7. CSR Expenditure -**

CSR expenditure shall include all expenditure including contribution to corpus, the projects or programs relating to CSR activities approved by the Board on the recommendation of its CSR Committee, but does not include any expenditure on an item not in conformity or not in line with activities which fall within the purview of Schedule VII of the Act.

### **8. CSR Reporting -**

(1) The Board's Report of a company covered under these rules pertaining to a financial year commencing on or after the 1st day of April, 2014 shall include an annual report on CSR containing particulars specified in Annexure

(2) In case of a foreign company, the balance sheet filed under sub-clause (b) of sub-section (1) of section 381<sup>n</sup> shall contain an Annexure regarding report on CSR.

### **9. Display of CSR activities on its website -**

The Board of Directors of the company shall, after taking into account the recommendations of CSR Committee, approve the CSR Policy for the company and disclose contents of such policy in its report and the same shall be displayed on the company's website, if any, as per the particulars specified in the Annexure.

[F. No. 1/18/2013-CLV]

RENUKA KUMAR, Jt. Secy.

## CSR brain Bite

Name the CSR Project of OIL that aims at providing sustainable livelihood to the people of OIL's operational areas by supporting in formation of SHGs & JLGs.

### PhotoSpeak



**Give a caption to this photograph**

Send your answers to  
to  
[jayant\\_bormudoi@oilindia.in](mailto:jayant_bormudoi@oilindia.in) by 20<sup>th</sup>  
May, 2016

Also mention your  
Name, Deptt. and  
Phone number

For any feedback,  
queries or suggestion  
please feel free to  
email us at  
[jayant\\_bormudoi@oilindia.in](mailto:jayant_bormudoi@oilindia.in) /  
[pr@oilindia.in](mailto:pr@oilindia.in)

**Attractive prizes** are in store. Name of the winners will be published in next issue of the e-bulletin.



## Answers to last issue of Brain Bite-

Q- OIL's Sustainability Report "Darpan" focuses on Triple Bottom Line Approach for evaluating Company's performance over a year. Name three elements of Triple Bottom Line

Ans- People, Planet & Profit

Last Issue PhotoSpeak



### **Brain Bite Winners**

- 1<sup>st</sup>. Vishwa Bhushan Singh, Transport Dept
- 2<sup>nd</sup>. Dipankar Dutta, Chemical Dept
- 3<sup>rd</sup>. Kashmiri Gogoi, G&R Dept

### **PhotoSpeak Winner**

Pranab Jyoti Das, Admin Dept,

Caption- '*Raho Swast (healthy) toh Zindegi Mast'*

*Congratulation to the winners  
& thank you for your active  
participation...*

Winners are requested to contact PR Department for their prizes.