

**OIL INDIA LIMITED**  
**(A Government of India Enterprise)**  
**CONTRACTS DEPARTMENT**  
**P.O. DULIAJAN – 786602, ASSAM**

OIL INDIA LIMITED (OIL) invites Bids from experienced Service Providers through its E-Procurement portal "<https://etender.srm.oilindia.in/irj/portal>" for the following services under **Single Stage Two bid** system.

<b>1.0 IFB No.</b>	<b>CDI1845P17</b>
Service Requirement	Comprehensive Maintenance Contract for window air conditioners, refrigerators, water coolers and deep fridges
Cost of Bid Document	<b>₹ 1000.00</b>
Bid Security(EMD)	<b>₹ 1,33,500.00</b>
Period of Sale of Bid Document/Issue of User ID & Password	<b>06.08.2016 TO 30.08.2016(15:30Hrs)</b>
Bid Closing / Opening Date & Time	<b>06.09.2016 (11:00 Hrs / 14:00 Hrs)</b>
<p><b>2.0</b> For participation, Cost of Bid Document (Non-Transferable and Non-refundable) by way of Demand Draft / Banker's Cheque from any Scheduled Bank in favour of OIL INDIA LIMITED and <b>payable at Duliajan</b>, along with the application(s) on applicants letter pad with a request for USER ID &amp; PASSWORD is to be submitted /sent to reach the <b>Office of DGM-Contracts, Contracts Department, Oil India Limited, P.O. Duliajan, Assam-786602</b> within the period of sale (inclusive both the days i.e. start date &amp; end date) of Bid document. <i>Alternatively, applicants already having User ID &amp; Password for OIL's E-procurement portal can register against the IFB and pay the requisite Bid Document cost through the online payment gateway provided in the E-procurement portal.</i></p> <p><b>2.1</b> In case the Bidder(s) send their application for Bid Documents in sealed envelopes, the following must be super scribed on the envelope along with the name &amp; registered postal address of the bidder in typed format or in clear legible handwriting:</p> <p style="text-align: center;"><u>"Application &amp; Tender Fees, IFB No.: CDI1845P17</u> <u>Description of Services: "Comprehensive Maintenance Contract for window air conditioners, refrigerators, water coolers and deep fridges"</u></p> <p><b>2.2</b> Amongst others, the Bidder(s) must also provide the following information in the application for request for Bid documents: (i) Valid e-mail ID (ii) Registered Postal Address with PIN code (iii) Vendor Code with OIL (if available) (iv) Mobile No. /Telephone No/Fax No.</p> <p><b>3.0</b> No physical Bid documents will be provided. On receipt of requisite Bid Document Cost (in case Cost of Bid Document is submitted in the form of Demand Draft / Banker's Cheque), USER_ID and initial PASSWORD will be communicated to the bidder through e-mail at the e-mail address provided along with request for</p>	

Bid documents as mentioned in 2.2 (i) above and will be allowed to participate in the bidding through OIL's E-Procurement portal.

**3.0 EXEMPTION OF TENDER FEE:**

**3.1** If the bidder is a Micro or Small Enterprise under the Micro, Small and Medium Enterprises Development Act, 2006 and is registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises, then they are exempted from payment of tender fees for the items/services for which they are registered. Copy of valid Registration Certificate, must be enclosed along with the application for issuing tender documents and the Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies.

**3.2** Public Sector Units (PSU) are also exempted from payment of tender fee.

**3.3** Application for exemption of Tender Fee as indicated under Para 3.1 & 3.2 above should reach the office of DGM-Contracts, Contracts Department, Oil India Limited, Duliajan-786602(Assam) within the bid selling period.

**4.0** The details of IFB can be viewed using "Guest Login" provided in the E-Procurement portal and also in OIL's web site [www.oil-india.com](http://www.oil-india.com). The link to OIL's E-Procurement portal has also been provided through OIL's web site [www.oil-india.com](http://www.oil-india.com)

**Note:** All corrigenda, amendments, time extension, clarifications etc. if any to the above tender will be hosted on OIL's website and in the e-portal <https://etenders.srm.oilindia.in/irj/portal> only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.

**OIL INDIA LIMITED  
(A GOVT. OF INDIA ENTERPRISE)  
CONTRACTS DEPARTMENT, DULIAJAN**

OIL INDIA LIMITED invites ON-LINE BIDS from eligible Bidders/Firms for the following mentioned works/services under **SINGLE STAGE TWO BID System** through its e-Procurement site:

**DESCRIPTION OF WORK/ SERVICE:**

Comprehensive Maintenance Contract for window air conditioners, refrigerators, water coolers and deep fridges

**IFB NO:** CDI1845P17

**Type of IFB:** Single Stage Two Bid System

**LOCATION:** Industrial and Civic areas of Duliajan, Moran, Digboi and AP fields.

**CONTRACT PERIOD:** 156 weeks (3 years)

**MOBILISATION PERIOD:** 02(Two) week after issue of work order.

**BID CLOSING/ OPENING DATE & TIME:** 06.09.2016(11:00HRS/14:00HRS)

**Bid Submission Mode:** Bid should be submitted online in OIL's E-Procurement portal

**Bid Opening Place:** Office of the DGM-Contracts, Oil India Limited, Duliajan-786602, Assam

**BID VALIDITY:** 150 days from Bid opening Date

**BID SECURITY AMOUNT:** Rs. 1,33,500.00(Rupees One lakh thirty three thousand five hundred) only.

**AMOUNT OF PERFORMANCE SECURITY:** 10% of Annualised Contract Value.

a) Bid Security deposited vide Demand Draft/Banker Cheque /Bank Guarantee No. \_\_\_\_\_ dated \_\_\_\_\_ of \_\_\_\_\_

**Original hard copy of (a) ( In case of Bidders submitting Bid Security in the form of Bank Draft/Banker cheque/Bank Guarantee) should reach the office of DGM-CONTRACTS on or before 12:45 Hrs (IST) on the bid closing date or it can be paid through the online payment Gateway against this Tender, otherwise Bid will be rejected. A scanned copy of Bid security/EMD invoice( In case of Bid security submitted online) should also be uploaded along with the Un-priced Techno-commercial bid documents.**

b) Bidders to confirm that in the event of award of Contract, bidder will submit **Performance Security Deposit @ 10% of Annualised Contract Value and this will not earn any interest.**

2.0 (a) **SEALED ENVELOPES** containing the **Bid Security, Printed catalogue and Literature, if called for in the tender** shall be marked with the above IFB Number and description of work and submitted in the office of :

**DGM-CONTRACTS  
CONTRACTS DEPARTMENT  
OIL INDIA LIMITED  
DULIAJAN – 786602, ASSAM.**

All bidders (except those exempted) shall deposit the requisite **BID SECURITY in the form of Demand Draft/Banker's Cheque/Bank Guarantee (In case of Bank Guarantee, the same should be valid for minimum 150 days from the date of opening of Technical Bid) from a Nationalised Bank / Scheduled Bank in favour of M/s Oil India Limited and payable at DULIAJAN or it can be paid through the online payment Gateway against this Tender.** This Bid Security shall be refunded to all unsuccessful bidders, but is liable to be forfeited in full or part, at Company's discretion, as per Clause No. 6(a), 14, 15 & 16 below. **Bids without BID SECURITY in the manner specified above will be summarily rejected.**

2.0 (b) Exemption from submission of Bid Security:

(i) Central Govt. offices and Central Public Sector undertakings are exempted from submitting Bid Security.

(ii) If the bidder is a Micro or Small Enterprises (MSE) registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME, then they are also exempted from submitting Bid Security. Bidding MSEs shall have to submit a Copy of valid Registration Certificate clearly indicating the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies.

(iii) In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur should also be enclosed.

**3.0 Bid should be submitted online up to 11:00 AM (IST) (OIL's e-procurement Portal Server Time) on the date as mentioned and will be opened on the same day at/after 02:00 PM (IST) at Office of the Head-Contracts in presence of authorized representative of the bidder.**

**4.0 The rates shall be quoted as specified in the "PRICE BID FORMAT" and to be uploaded in attachment under "Notes & Attachments" tab. Bidder should note**

**that no pricing information is furnished in the “C-Folder”(Un-priced Techno-Commercial Bid) otherwise the bid will be rejected.**

The bid and all uploaded documents must be digitally signed using “**Class 3**” **digital certificate [e-commerce application (Certificate with personal verification and Organization name)]** as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

**Digital Signature Certificates having “Organization Name” field as “Personal” are not acceptable. However, aforesaid Digital Signature Certificates having Bidder’s Name in the “Organization Name” field are acceptable.**

The authenticity of above digital signature shall be verified through authorized CA after bid opening. If the digital signature used for signing is not of “Class -3” with Organizations name, the bid will be rejected.

Bidder is responsible for ensuring the validity of digital signature and its proper usage by their employee.

The bid including all uploaded documents shall be digitally signed by duly authorized representative of the bidding company.

5.0 The Company reserves the right to reject any or all the tenders or accept any tender without assigning any reason.

6.0 (a) No Bidder can withdraw his bid within the validity or extended validity of the bid. Withdrawal of any bid within validity period will lead to forfeiture of his/her/their BID SECURITY in full and debarred from participation in future tenders, at the sole discretion of the company.

(b) Once a withdrawal letter is received from any bidder, the offer will be treated as withdrawn and no further claim / correspondence will be entertained in this regard.

7.0 Conditional bids are liable to be rejected at the discretion of the Company.

8.0 The bidders are required to furnish the composition and status of ownership of the firm in whose name bid documents have been purchased/issued along with one or more of the following documentary evidences (which are applicable to the bidder) in support of the same and scanned copies of the same should be uploaded along with the Un-priced bid documents.

8.1 In case of Sole Proprietorship Firm, Copies of Telephone(Landline Bill)/Electricity/ PAN card, latest Income Tax Return form indicating therein the name, business and residential address, E-mail and telephone numbers of the owner and copies of Service Tax and Central Excise Registration Certificate.

8.2 In case of HUF, Copies of Telephone(Landline Bill)/Electricity/PAN card, latest Income Tax Return form, Family Arrangement indicating therein the name, residential address, E-mail and telephone numbers of the owners in general and Karta in particular and copies of Service Tax and Central Excise Registration Certificate.

8.3 In case of Partnership Firm, Copies of Telephone(Landline Bill)/Electricity/ PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mail and telephone numbers of all the partners(including the Managing Partner), registered partnership agreement/deed and copies of Service Tax and Central Excise Registration Certificate.

8.4 In case of Co-Operative Societies, Copies of Telephone(Landline Bill)/Electricity/PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from Registrar of Co-Operative Societies and copies of Service Tax and Central Excise Registration Certificate.

8.5 In case of Societies registered under the Societies Registration Act, Copies of Telephone (Landline Bill)/Electricity/PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from the Registrar of the state and copies Service Tax and Central Excise Registration Certificate.

8.6 In case of Joint Stock Companies registered under the Indian Companies Act, Copies of Telephone (Landline Bill)/Electricity/PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, Certificate of Incorporation from the Registrar of Companies, Memorandum and Articles and copies of Service Tax and Central Excise Registration Certificate.

8.7 In case of Trusts registered under the Indian Trust Act, Copies of Telephone (Landline Bill)/Electricity/ PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mail and telephone numbers of all the Trustee or persons who are at the helm of affairs, registration certificate from the Registrar of the state, Trust Deed and copies Service Tax and Central Excise Registration Certificate.

9.0 The selected bidder will be required to enter into a formal contract, which will be based on their bid and O.I.L's Standard Form of Contract.

10.0 Time will be regarded as the essence of the Contract and the failure on the part of the Contractor to complete the work within the stipulated time shall entitle the Company to recover liquidate damages and / or penalty from the Contractor as per terms of the tender /contract.

11.0 The contractor will be required to allow OIL officials to inspect the work site and documents in respect of the workers payment.

12.0 **The successful bidder shall furnish a Performance Security Deposit in the form of Demand Draft / Banker's Cheque / Bank Guarantee as specified above before signing the formal contract.** The Performance Security Deposit will be refunded to the Contractor after satisfactory completion of the work, but a part or whole of which shall be used by the Company in realization of liquidated damages or claims, if any or for adjustment of compensation or loss due to the Company for any reason. This Performance Security Money shall not earn any interest.

13.0 **BACKING OUT BY BIDDER:** In case any bidder withdraws their bid within the bid validity period, Bid Security shall be forfeited and the party will be debarred for a period of 2(two) years from the date of withdrawal of bid.

14.0 **BACKING OUT BY L-1 BIDDER AFTER ISSUE OF LOA:** In case LOA issued is not accepted by the L1 bidder or Performance Security is not submitted as per terms of the Contract within the stipulated time, **Bid Security shall be forfeited and the bidder shall be debarred for 2 (two) years from the date of default.**

15.0 **FURNISHING FRAUDULENT INFORMATION/DOCUMENT:** Bidder should note that the documents/information submitted by the bidders(s) against the tender are presumed to genuine, authentic and true copy of the originals. In case at any stage of tendering process or during execution of contract or after expiry of contract, if it is found at any time that, a Bidder / Contractor has / had furnished fraudulent documents / information, the company shall immediately reject the bid of such bidder(s) or cancel /terminate the contract, as the case may be and the Bid Security/Performance Security shall be forfeited. Also the bidder / the party/the contractor shall be debarred for a period of three (03) years from the date of issuance of debarment notice, besides legal action.

16.0 **The tender will be governed by:**

**Forwarding Letter.**

**Instruction to Bidders**

**BRC-BEC-Bid Rejection Criteria & Bid Evaluation Criteria.**

**Part - I - General Conditions of Contract. (GCC)**

**Part - II - Schedule of Work, Unit and Quantity (SOQ)**

**Part - III - Special Conditions of Contract (SCC)**

**Part-IV-Schedule of company's Plants, Materials and Equipments-**

**Part-V-Safety Measures (SM)**

**Integrity Pact-Applicable for this IFB**

**Price Bid Format**

**Proforma and Annexures**

17.0 **The Integrity Pact is applicable against this tender:**

**OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide “Part-VI Integrity Pact” of the tender document. This Integrity Pact Proforma has been duly signed digitally by OIL’s competent**



**signatory(Digitally Signed). The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.**

(Note: Following person has been appointed as Independent External Monitor: SHRI RAJIV MATHUR, IPS (Retd.), E-Mail ID: rajivmathur23@gmail.com)

**SPECIAL NOTE:****GUIDELINES FOR PARTICIPATING IN OIL'S E-PROCUREMENT :**

To participate in OIL's E-procurement tender, bidders should have a legally valid digital certificate **of Class 3 with Organizations Name** as per Indian IT Act from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India (<http://www.cca.gov.in>). Bidders must have a valid User Id to access OIL e-Procurement site. Bidders can click on **Guest** login button to view the available open tenders in the E-portal. Bidders shall request OIL through E-mail or fax or letter along with the cost of bid documents as indicated in the NIT for issue of the **USER ID** for accessing and submitting against the E-procurement tender. The User ID shall be issued to the eligible bidders on receipt of the requisite cost of the bid document. In case any bidder is exempted from paying the tender fee, they should request OIL with supporting documents for issue of the User Id on free of charge basis. The detailed guidelines are available in OIL's e-procurement site. For any clarification in this regard, bidders may contact OIL.

**Please note that all tender forms (Bid document, Integrity Pact, Proforma Annexures) and supporting documents are to be submitted through OIL's E-Procurement site only except Original Bid Security and any other document if specified in the IFB which are to be submitted in sealed envelope super scribed with tender no. and due date to : The DGM Contract, Contracts Department, Oil India Limited, Duliajan- 786602,**

Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications. Offers sent without the requisite value of prescribed bid security (if called for in the bid) in original will be ignored straightway.

**19.0 The tender is invited under SINGLE STAGE TWO BID SYSTEM.** The bidder has to submit the "Un-Priced Techno-Commercial" and "Price-Bid" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender portal. **The Technical Bid is to be submitted as per Scope of Work & Technical Specifications along with all technical related documents related to the tender are to be uploaded under Technical RFx Tab.** The Price Bid rates shall to be quoted as specified in the "PRICE BID FORMAT" and to be attached as



attachment under the Notes & attachment tab. **The price quoted in the “PRICE BID FORMAT” will only be considered for evaluation.**

**Please note that no price details should be uploaded under Technical RFX. Details of prices as per Price Bid format / Priced bid can be uploaded as Attachment under Notes & Attachment Tab. Offer not complying with above submission procedure will be rejected.**

A few screen shots to find out the required IFB is shown below.

1. Select RFX and Auction Tab

Event Number: SK11043P11 To: [ ]

Event Status: [ ]

My RFX Responses From: [ ]

Apply Clear

View: [Standard View] Create Response Display Event Display Response Print Preview Refresh Export

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Version
SK11043P11	FORMATION DISPOSAL WATER PUMP-16 NOS	Open - Composite	Published	24.05.2011	60002479	Submitted	2		

Last Refreshed

Please enter the IFB No. here & Click Apply Tab

## **FORWARDING LETTER**

**E-TENDER NO: CDI1845P17**

After following the above mentioned steps, the details of the IFB under RFX information will be displayed as shown in the page below.

The screenshot displays the 'Display RFX' page in a web browser. The page header shows 'RFX - Oil India Ltd - SRM QAS Portal - Windows Internet Explorer'. The main content area is titled 'Display RFX' and includes a navigation bar with buttons: 'Verify Signature of RFX', 'Print Preview', 'Close', 'Register', and 'Export'. Below this, a summary bar provides key information: RFX Number (SDG7155P13), RFX Name (Old RFX Open Composite Bid 1BOT), RFX Status (Published), RFX Start Date, Submission Deadline (12.04.2013 11:00:00 INDIA), and Remaining Time (10 Days 19:25:10). The page is divided into two main sections: 'RFX Information' and 'Partners and Delivery Information'. The 'RFX Information' section contains various fields for parameters such as Time Zone (INDIA), Start Date, Submission Deadline, Opening Date, Currency (INR), Price Bid Opening Date, Pre-Bid Conference Time, Last Time of Tender Fee Payment, Last Date of Tender Fee Payment, Last Time to receive PBC queries, Last Date to receive PBC queries, Contact Details (AJS, AJS 1), Earnest Money Deposit (USD: 12,500.00, INR: 5,000,000.00), Valuation Type (NON ELIGIBLE FOR NIL DUTY/DEEMED EXPORT), Bank Guarantee (APPLICABLE @ 10% OF ODR VAL), Integrity Pact (Not Applicable), EMD Validity Period (12.04.2013), Tender Type (ICB (International Competitive Bidding)), Tender Fee in USD (1,000.00), Tender Fee in INR (55,000.00), and Price Bid Opening Time (00:00:00). The 'Partners and Delivery Information' section includes a table with columns for Function, Number, Name, and Phone Number. The table lists four entries: Requester (Ext req trasfer user SERVICE\_R3), Goods Recipient (Ext req trasfer user SERVICE\_R3), Ship-To Address (Assam- Services, 2800414), and Location (Assam- Services, 2800414). The bottom of the screenshot shows the Windows taskbar with the start button and several open applications: 'Inbox - Siddhartha G...', 'SAP Logon 720', 'SRM Help', 'RFX and Auctions - Oil...', and 'RFX - Oil India Ltd - S...'. The system clock indicates 3:46 PM.

**RFX - Oil India Ltd - SRM QAS Portal - Windows Internet Explorer**

RFX

History Back Forward

**Display RFX :**

Verify Signature of RFX Print Preview Close Register Export

RFX Number: SDG7155P13 RFX Name: Old RFX Open Composite Bid 1BOT RFX Status: Published RFX Start Date: Submission Deadline: 12.04.2013 11:00:00 INDIA Remaining Time: 10 Days 19:25:10

RFX Owner: Mr. AJS Sharma RFX Version Number: 2 RFX Version Type: Active Version

**RFX Information** Items Notes and Attachments

RFX Parameters Questions Note and Attachments Conditions

Time Zone: INDIA

Start Date: 00:00:00

Submission Deadline: 12.04.2013 11:00:00

Opening Date: 12.04.2013 14:00:00

Currency: INR

Price Bid Opening Date:

Pre-Bid Conference Time: 00:00:00

Pre-Bid Conference Date:

Last Time of Tender Fee Payment: 11:00:00

Last Date of Tender Fee Payment: 12.04.2013

Last Time to receive PBC queries: 00:00:00

Last Date to receive PBC queries:

Contact Details: AJS

Contact Details: AJS 1

Earnest Money Deposit - USD: 12,500.00

Earnest Money Deposit - INR: 5,000,000.00

Valuation Type: NON ELIGIBLE FOR NIL DUTY/DEEMED EXPORT

Bank Guarantee: APPLICABLE @ 10% OF ODR VAL

Integrity Pact: Not Applicable

EMD Validity Period: 12.04.2013

Tender Type: ICB (International Competitive Bidding)

Tender Fee in USD: 1,000.00

Tender Fee in INR: 55,000.00

Price Bid Opening Time: 00:00:00

**Partners and Delivery Information**

Details Add Send E-Mail Call Clear Filter Settings

Function	Number	Name	Phone Number
Requester		Ext req trasfer user SERVICE_R3	
Goods Recipient		Ext req trasfer user SERVICE_R3	
Ship-To Address		Assam- Services	2800414
Location		Assam- Services	2800414

start

Inbox - Siddhartha G... SAP Logon 720 SRM Help RFX and Auctions - Oil... RFX - Oil India Ltd - S... 3:46 PM

**NB: All the Bids must be Digitally Signed using “Class 3” digital signature certificate with Organizations Name (e-commerce application) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.**

**DGM-CONTRACTS**

**INSTRUCTIONS TO BIDDERS**

1.0 Bidder shall bear all costs associated with the preparation and submission of bid. Oil India Limited, hereinafter referred to as 'Company', will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

**2.0 BIDDING DOCUMENTS**

2.1 The services required, bidding procedures and contract terms are prescribed in the Bidding Documents. This Bidding Document includes the following:

- a) A forwarding letter highlighting the following points
  - (i) Company's IFB No.
  - (ii) Bid closing date and time
  - (iii) Bid opening date, time and place
  - (iv) Bid submission place
  - (v) Bid opening place
  - (vi) The amount of Bid Security
  - (vii) The amount of Performance Guarantee
  - (viii) Quantum of liquidated damages for default in timely mobilizations
- b) Instructions to Bidders
- c) General Conditions of Contract (**Part-I**)
- d) Schedule of Work, Unit, Quantities, Rates and Prices (**Part- II-SOQ**)
- e) Special Conditions of Contract (**Part-III-SCC**)
- f) Schedule of company's Plants, Materials and Equipments-( **Part-IV**)
- g) Safety Measures (**Part-V-SM**)
- h) Integrity Pact
- i) Price Bid Format
- j) BRC/BEC
- k) (**Proforma & Annexures**).

2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the Bid document. Failure to furnish all information required in the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk & responsibility and may result in the rejection of its bid.

**3.0 TRANSFERABILITY OF BID DOCUMENTS :**

3.1 Bid Documents are non-transferable. Bid can be submitted only in the name of the bidder in whose name the Bid Document has been issued.

3.2 Unsolicited offers will not be considered and will be rejected straightway.

**4.0 AMENDMENT OF BIDDING DOCUMENTS:**

4.1 At any time prior to the deadline for submission of bids, the company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by the issuance of an Addendum.

4.2 The Addendum will be sent in writing through post / courier / Fax/e-mail to all prospective Bidders to whom Company has sent the bid documents and also be uploaded in the OIL's e-portal in the C-folder under the tab "Amendments to Tender Documents". The company may, at its discretion, extend the deadline for bid submission, if the Bidders are expected to require additional time in which to take the Addendum into account in preparation of their bid or for any other reason. Bidders shall also check OIL's E-Tender portal [C-folder under the tab "Amendments to Tender Documents"] for any amendments to the bid documents before submission of their bids.

## **5.0 PREPARATION OF BIDS**

5.1 LANGUAGE OF BIDS: The bid as well as all correspondence and documents relating to the bid exchanged between the Bidder and the Company shall be in English language, except that any printed literature may be in another language provided it is accompanied by an English translated version, which shall govern for the purpose of bid interpretation.

5.2 DOCUMENTS COMPRISING THE BID: The complete bid should be submitted on-line in the e-portal.

## **6.0 BID FORM:**

6.1 The bidder shall complete the Bid Form and the appropriate Price Schedule furnished as attachment in the e-portal.

## **7.0 BID PRICE:**

7.1 Prices must be quoted by the bidders, both in words and in figures. In case of any discrepancy between the words and in figures, the prices indicated in words only will be considered.

7.2 Price quoted by the successful bidder must remain firm during its performance of the Contract and will not be subjected to variation on any account.

**7.3 Since the tender is invited under SINGLE STAGE TWO BID SYSTEM and such no price details should be uploaded/mentioned under Technical RFx Tab. Details of prices as per Price Bid format / Priced bid can be uploaded as Attachment in the attachment header under the notes and attachment tab.**

## INSTRUCTION TO BIDDERS

CDI1845P17

**Offer not complying with above submission procedure will be rejected. Kindly refer the screen shots below.**

Click on this tab to upload Price Bid

Response | History | Back | Forward

**Edit RFX Response:**

Submit | Read Only | Print Preview | Check | Technical RFX Response | Close | Save | Delete | Verify signature | Sign Response

RFX Response Number: 60005122 | RFX Number: 577 | Status: Saved | Submission Deadline: 06.03.2013 00:00:00 INDIA | Opening Date: 06.03.2013 00:00:00 INDIA | Remaining Time: 0 Days 03:19:10  
RFX Owner: WSRM\_SUMIT | Total Value: 0.00 INR | RFX Response Version Number: Active Version | RFX Version Number: 2

RFX Information | Items | Notes and Attachments | Conditions | Summary | Tracking

Basic Data | Questions

Question	Reply	Comment
exclusive Test:		yes
HAVE YOU SUBMITTED THE ORIGINAL BID BOND:		yes
INDICATED IAC IS INCLUDED IN THE FOB PRICE:		yes
FIRM OCEAN FREIGHT: * <input type="radio"/> Yes <input type="radio"/> No		test
HAVE YOU MENTIONED THE ITC CHARGE: * <input type="radio"/> Yes <input checked="" type="radio"/> No		test
HAVE YOU INDICATED THE TOLERANCE OF QUANTITY: * <input type="radio"/> Yes <input checked="" type="radio"/> No		test
HAVE YOU INDICATED HANDLING CHARGE FOR RAIL DESPATCH:		yes
HANDLING CHARGE IN CASE OF INDIAN BIDDER: 2000		test
HAVE YOU SUBMITTED THE SAMPLE:		no
HAVE YOU ATTACHED PRICE SCHEDULE AS PER THE BRC (COMMERCIAL): * <input checked="" type="radio"/> Yes <input type="radio"/> No		
HAVE YOU QUOTED THE PRICES WITH ALL LIABILITIES INCLUDING STATUTORY LIABILITIES: * <input checked="" type="radio"/> Yes <input type="radio"/> No		

Page: 9 of 9 | Words: 1 | English (India) | 100% | 20:51 05-03-2013

Next Screen on clicking Notes & attachment Tab and go to edit mode

Bidders can insert comments here

RFx and Auctions - Oil India Ltd e-Procurement System - Microsoft Internet Explorer

RFx and Auctions | History | Back | Forward

**Display RFx Response:**

Edit | Print Preview | Check | Close | Verify signature of Response | Sign Response

RFx Response Number: 60006427    RFx Number:    Status: Saved    Submission Deadline: 28.03.2013 11:00:00 INDIA  
Opening Date: 07.03.2009 14:00:00 INDIA    Remaining Time: 2 Days 01:41:02    RFx Owner:    Total Value: 0.00 INR  
RFx Response Version Number: Active Version    RFx Version Number: 6

RFx Information | Items | **Notes and Attachments** | Summary | Tracking

**Notes**

Add | Clear | Filter Settings

Assigned To	Category	Text Preview
Document Header	<a href="#">Bid Invitation/Auction Text</a>	
	<a href="#">Bid Invitation/Auction Text</a>	
	<a href="#">Bid Invitation/Auction Text</a>	
	<a href="#">Bid Invitation/Auction Text</a>	
	<a href="#">Bid Invitation/Auction Text</a>	
	<a href="#">Bid Invitation/Auction Text</a>	

**Attachments**

Sign Attachment | Add Attachment | Edit Description | Versioning | Delete | Create Qualification Profile | Filter Settings

Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Changed by	Changed on
Document Header	Standard Attachment	<a href="#">PRICE BID</a>	PRICE BIDDING FORMAT .xls	1		<input type="checkbox"/>	xls	32		03.03.2013

Create | Assign | Delete

Collaboration Room | Created on

1

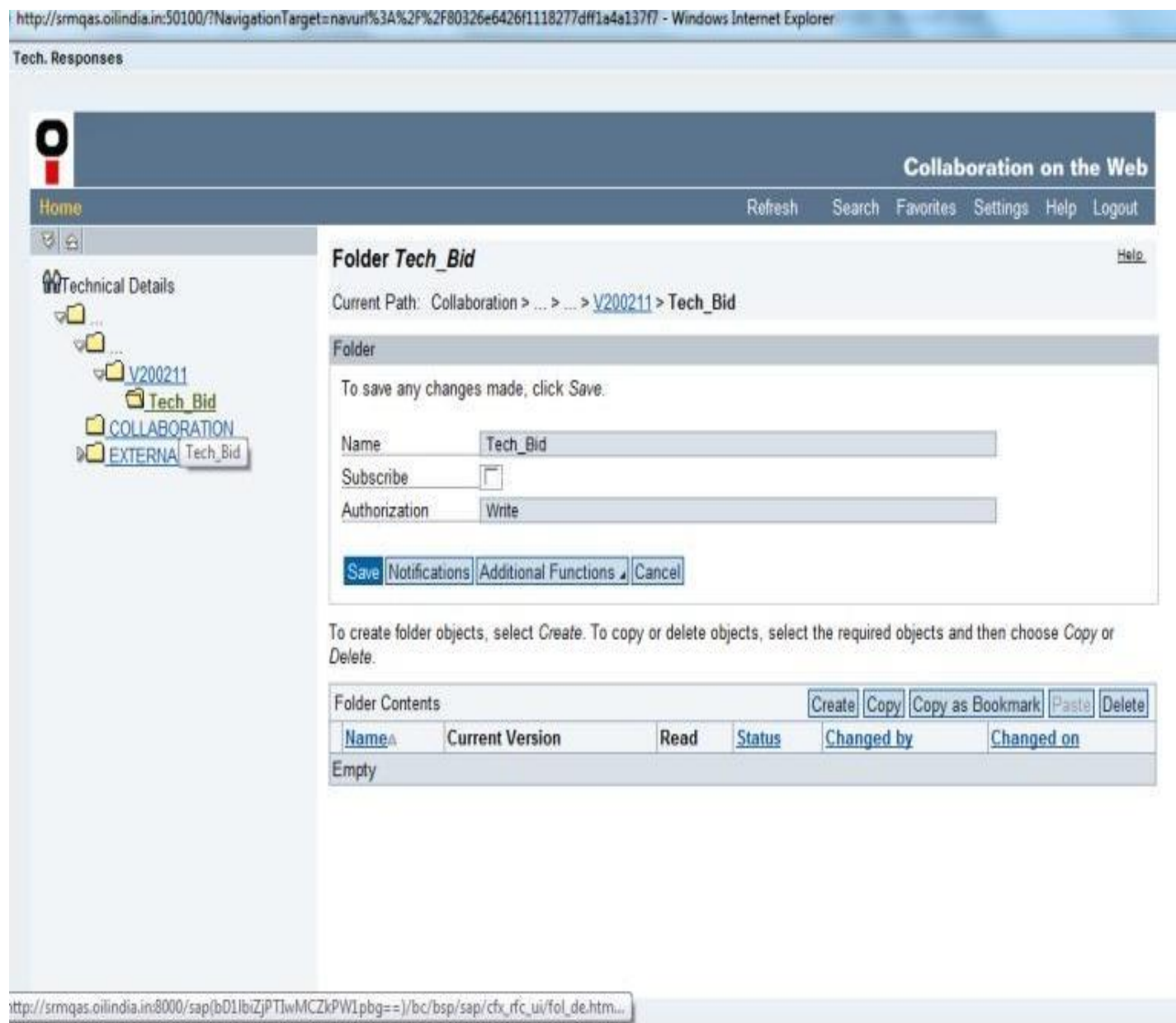
2

Price Bid Format to be attached here after digitally signing the attachment

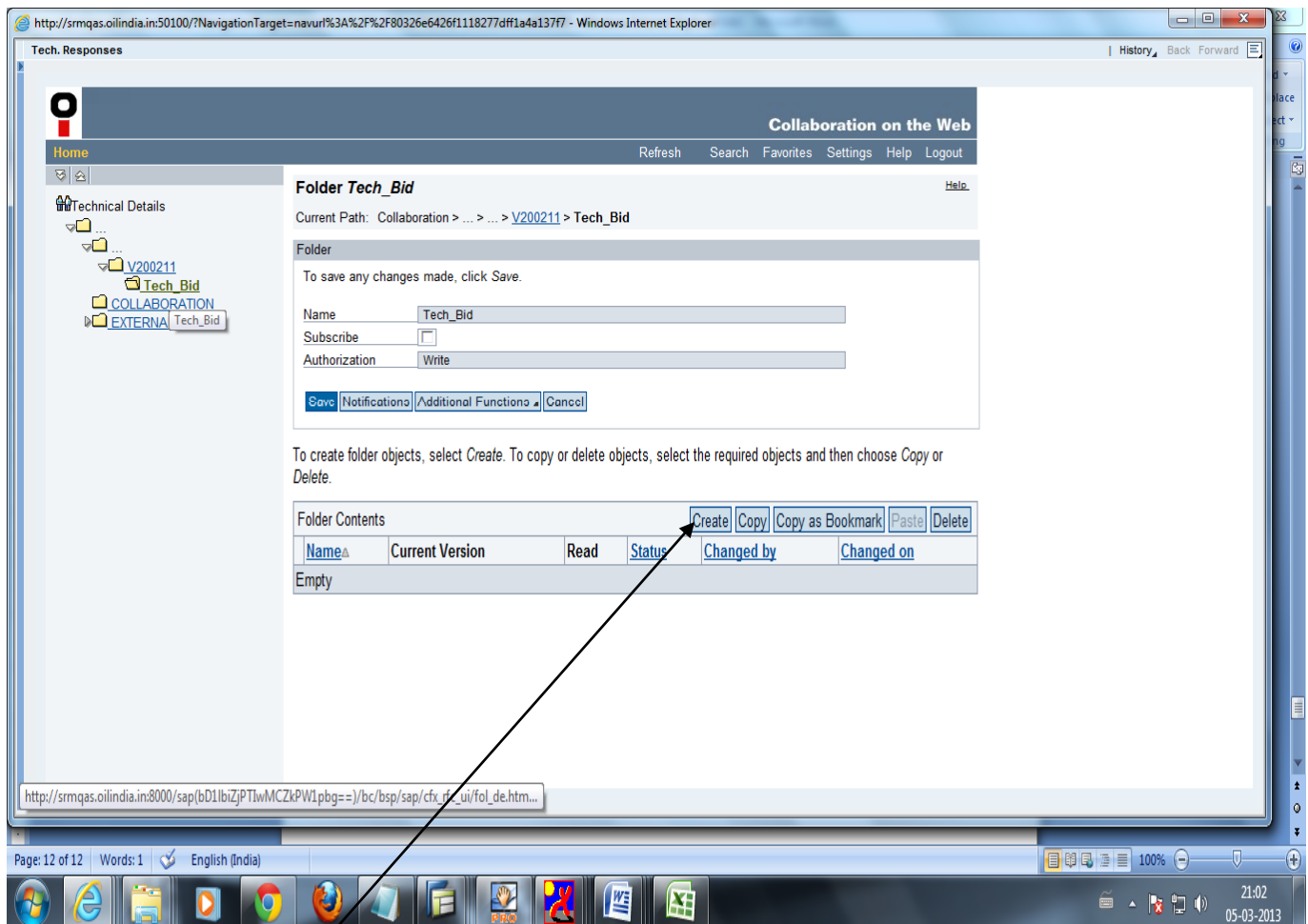
**Create Technical Rfx response ( creating Technical Rfx response is mandatory)**

To create Technical Rfx response click on [Technical Rfx Response](#) , at the top of the Response.(Refer screen shot on Page no:3)

System will redirect you to the C-folder in new window( Screen shot Below)







Click on button **Create** to create and upload new document.

7.4 Bidder shall be deemed to have satisfied himself before submitting his bid as to the correctness and sufficiency of its bid for the services required and of the rates and prices quoted, which rates and prices shall, except insofar as otherwise provided, cover all its obligations under the contract.

## 8.0 DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATIONS:

8.1 These are as per BEC/BRC

## 9.0 PERIOD OF VALIDITY OF BIDS:

9.1 Bids shall remain valid for 150 days from the date of bid opening.

9.2 In exceptional circumstances, the OIL may solicit the Bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing (or by Fax). A Bidder may refuse the request without forfeiting its Bid

Security. A Bidder granting the request will neither be required nor permitted to modify their bid.

**10.0 FORMAT AND SIGNING OF BID:**

10.1 The original and all copies of the bid shall be typed or written in indelible inks and shall be signed(digitally) by the Bidder or a person or persons duly authorized to bind the Bidder to the contract.

**11.0 SUBMISSION OF BIDS.**

11.1 Bids are to be submitted online through OIL's E-procurement portal with digital signature. The bid and all attached documents should be digitally signed by the bidder using "Class 3" digital certificates [e commerce application (Certificate with personal verification and Organisation Name)] as per Indian IT Act 2000 obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India(RCAI), Controller of Certifying Authorities(CCA) of India before bid is uploaded.

The bid including all uploaded documents shall be digitally signed by duly authorized representative of the bidder to bind the Bidder to the contract. The authenticity of above digital signature shall be verified through authorized CA after bid opening and in case the digital signature is not of "Class-3" with organization name, the bid will be rejected.

Bidder is responsible for ensuring the validity of digital signature and it's proper usage by their employees.

11.2 Any person signing the Bid or any other document in respect of this Bid Document or other relevant documents on behalf of the Bidder without disclosing his authority to do so shall be deemed to have the authority to bind the Bidder. If it is discovered at any time that the person so signing has no authority to do so, the Company (OIL) may, without prejudice to any other right or remedy, cancel his Bid or Contract and hold the Bidder liable to the Company (OIL) for all costs and damages arising from the cancellation of the Bid or Contract including any loss which the Company (OIL) may sustain on account thereof.

11.2 Timely submission of the bids is the responsibility of the Bidder should be submitted before the bid closing date and time. Company shall not be responsible for any delay.

11.3 E-mail/ Fax/ Telex/Telegraphic/Telephonic offers will not be accepted.

11.4 Bidder shall submit the Bid, duly completed in terms of the Bid Document.

**12.0 DEADLINE FOR SUBMISSION OF BIDS:**

12.1 Bids should be submitted on-line up to 11.00 AM (IST) (Server Time) on the Bid Closing date mentioned in the Forwarding Letter. Bidders will be permitted by System to make any changes in their bid after the bid has been uploaded by the bidder prior to the date and time as mentioned in the bid. But no changes would be allowed by the system once the due date and for submission of bids has been reached and bids are opened.

12.2 No bid can be submitted after the submission date line is reached. The system time displayed on the e-procurement web page shall decide the submission dead line.

12.3 The documents in physical form must be received by Company at the address specified in the "Forwarding Letter" on or before the Bid Closing Date & Time mentioned in the "Forwarding Letter". Timely delivery of the same at the address mentioned in the Forwarding Letter is the responsibility of the Bidders.

**13.0 LATE BIDS:**

13.1 Bidders are advised in their own interest to ensure that their bids are uploaded in system before the closing date and time of the bid. Any Bid received by the Company after the Bid Closing Date & Time stipulated by the Company shall be rejected.

**14.0 MODIFICATION AND WITHDRAWAL OF BIDS:**

14.1 Bidders will be permitted by System to make any changes in their bid after the bid has been uploaded by the bidder prior to the date and time as mentioned in the bid. But no changes would be allowed by the system once the due date and for submission of bids has been reached and bids are opened.

14.2 No bid can be modified / withdrawn subsequent to the deadline for submission of bids.

14.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval shall result in the Bidder's forfeiture of its Bid Security.

**15.0 EXTENSION OF BID SUBMISSION DATE:**

15.1 Normally no request for extension of Bid Closing Date & Time will be entertained. However, OIL at its discretion, may extend the Bid Closing Date and/or Time due to any reasons. However, the bidder whose bid has been received within the bid closing date and time will not be allowed to revise their Bid/prices. Withdrawal of such Bid also will not be permitted by the system.

**16.0 BID OPENING AND EVALUATION:**

16.1 OIL shall open the Bids, in the presence of Bidder's representatives who choose to attend at the date, time and place mentioned in the Covering Letter. However, an authorization letter (as per Proforma-II) from the bidder must be produced by the Bidder's representative at the time of bid opening. Unless this Letter is presented, the representative will not be allowed to attend the bid opening. The Bidder's representatives who are allowed to attend the bid opening shall sign a register evidencing their attendance. Only one representative against each bid will be allowed to attend. **In technical bid opening date, only Technical RFx will be allowed to open by the system.** Bidders therefore should ensure that techno-Commercial bid is uploaded under the **Technical RFx** Tab Page only **and no price should be mentioned anywhere under the Technical RFx.**

16.2 In case of any unscheduled holiday or Bandh on the Bid Opening Date, the Bids will be opened on the next full working day. Accordingly, Bid Closing Date / time will get extended up to the next working day and time.

16.3 Bid for which an acceptable notice of withdrawal has been received pursuant to clause 14.0 shall not be opened. OIL shall examine bids to determine whether they are complete, whether requisite Bid Securities have been furnished, whether documents have been properly signed and whether the bids are generally in order.

16.4 Bid opening shall be done as detailed in clauses 16.1 and 16.2 above

16.5 OIL shall prepare, for its own records, minutes of bid opening including the information disclosed to those present in accordance with the sub-clause 16.3

16.6 To assist in the examination, evaluation and comparison of bids, normally no clarifications shall be sought from the Bidders. However, for assisting in the evaluation of the bids especially on the issues where the Bidder confirms compliance in the evaluation and contradiction exists on the same issues due to lack of required supporting documents in the Bid(i.e. document is deficient or missing), or due to some statement at other place of the Bid(i.e. reconfirmation of confirmation) or vice versa, clarifications may be sought by OIL at its discretion. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

16.7 Prior to the detailed evaluation, OIL will determine the substantial responsiveness of each bid to the requirement of the Bidding Documents. For purpose of these paragraphs, a substantially responsive bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations or reservation. A material deviation or reservation is one which affects in any way substantial way the scope, quality, or performance of work, or which limits in any substantial way, in-consistent way with the bidding documents, the Company's right or the bidder's obligations under the contract, and the rectification of which deviation

or reservation would affect unfairly the competitive position of other bidders presenting substantial responsive bids. OIL's determination of bid's responsiveness is to be based on the contents of the Bid itself without recourse to extrinsic evidence.

16.8 A Bid determined as not substantially responsive will be rejected by the Company and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

16.9 The Company may waive minor informality or nonconformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver, does not prejudice or affect the relative ranking of any Bidder.

### **17.0 EVALUATION AND COMPARISON OF BIDS:**

17.1 The OIL will evaluate and compare the bids as per Priced Bid Format of the bidding documents.

17.2 DISCOUNTS / REBATES: Unconditional discounts/rebates, if any, given in the bid or along with the bid will be considered for evaluation.

17.3 Post bid or conditional discounts/rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract, and if they have offered any discounts/rebates, the contract shall be awarded after taking into account such discounts/rebates.

### **18.0 CONTACTING THE COMPANY:**

18.1 Except as otherwise provided in Clause 14.0 above, no Bidder shall contact OIL on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded except as required by OIL vide sub-clause 16.6.

18.2 An effort by a Bidder to influence OIL in the bid evaluation, bid comparison or Contract award decisions may result in the rejection of their bid.

### **19.0 AWARD CRITERIA:**

19.1 OIL will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

### **20.0 OIL' S RIGHT TO ACCEPT OR REJECT ANY BID:**

20.1 OIL reserves the right to accept or reject any or all bids and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby

incurring any liability to the affected bidder, or bidders or any obligation to inform the affected bidder of the grounds for OIL's action.

**21.0 NOTIFICATION OF AWARD:**

21.1 Prior to the expiry of the period of bid validity or extended validity, OIL will notify the successful Bidder in writing by registered letter or by cable or telex or fax or e-mail (to be confirmed in writing by registered / couriered letter) that its bid has been accepted.

21.2 The notification of award will constitute the formation of the Contract.

**22.0 SIGNING OF CONTRACT:**

22.1 At the same time as OIL notifies the successful Bidder that its Bid has been accepted, OIL will either call the successful bidder for signing of the agreement or send the Contract Form provided in the Bidding Documents, along with the General & Special Conditions of Contract, Technical Specifications, Schedule of rates incorporating all agreements between the parties.

22.2 Within 2(Two) Weeks from the date of issue of Letter of Award (LOA), the successful Bidder shall sign and date the contract and return it to OIL. Till the contract is signed, the LOA issued to the successful bidder shall remain binding amongst the two parties.

22.3 In the event of failure on the part of the successful bidder to sign the contract within the period specified above or any other time period specified by OIL. OIL reserves the right to terminate the LOA issued to the successful bidder. The party shall also be debarred for a period of 2(two) years from the date of default.

**23.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENTS:**

23.1 If it found that a bidder has furnished fraudulent information/documents, it shall constitute sufficient ground for annulment of the award and the party shall be debarred for a period of 3(three) years from the date of detection of such fraudulent act besides the legal action.

**24.0 BID DOCUMENT:**

Before submission of Bids, Bidders are requested to make themselves fully conversant with all Conditions of the Bid Document and other relevant information related to the works to be executed under this contract.

**25.0 Mobilization Period:** 02(Two) weeks from the date of issue of work order.

\*\*\*\*\*End of ITB\*\*\*\*\*

**Bid Rejection Criteria & Bid Evaluation Criteria for the tender:****A. BID EVALUATION CRITERIA (BEC):****1.0. Financial evaluation Criteria:**

- 1.1 Annual Financial Turnover of the bidder in any of preceding three financial/accounting years from the original bid closing date should be at least ₹ 6,66,746.00 (Rupees Six Lakhs Sixty Six Thousand Seven Hundred & Forty six ) only.
- 1.2 Net worth of the bidder should be Positive for the preceding financial / accounting year reckoned from the original bid closing date.
- 1.3 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'The balance sheet/Financial Statements for the financial year..... (as the case may be) has actually not been audited so far'.

**Note to Clause No.1.0:** For proof of Annual Turnover & Net worth, copies of any one of the following documents must be submitted along with the bid:-

- (i) A certificate issued by a practicing Chartered/Cost Accountant(with Membership Number and Firm Registration Number), certifying the Annual Turnover & Net worth as per format prescribed in ANNEXURE-AA

OR

- (ii) Audited Balance Sheet along with Profit & Loss account.

**2.0 Technical evaluation Criteria:**

- 2.1 Bidder must have relevant experience in carrying out “**Similar nature of jobs**” with PSU/Central Govt./ State Govt. Organisation and successfully completed one similar work costing not less than the amount equal to ₹ 11,11,244.00 (Rupees Eleven Lakh Eleven Thousand Two Hundred & Forty Four) only in last 7 (seven) years from the original bid closing date.
- 2.2 “**Similar nature of job**” mentioned above means all the jobs mentioned as follows:



- 1) Bidders must have relevant experience in carrying out maintenance of Window/ Split Type air conditioners of minimum Two (2)TR capacity;

AND

- 2) Bidders must have experience in maintenance of any one of the following equipment.
  - a) Water cooler
  - b) Refrigerator
  - c) Deep fridge of any reputed make.

AND

- 3) Bidders should have expertise of maintenance and repairing of air conditioners of any of the following manufacturers:
  - a) Carrier
  - b) Haier
  - c) Voltas
  - d) Feeders Lloyd
  - e) LG
  - f) Blue Star
  - g) Hitachi
  - h) Usha
  - i) Godrej
  - j) Samsung

**Note to Clause No.2.0:** For proof of requisite experience of “**Similar Nature of jobs**”, copies of following documents must be submitted along with the bid:

- (i) Contract document/Work order showing details of jobs.

AND

- (ii) Completion Certificate issued by PSUs/ Central Govt. / State Govt. Organization showing:
  - (a) Gross value of job done,
  - (b) Nature of job done
  - (c) Contract period /Contract start and completion date.

**3.0** If the prospective bidder is executing “**Similar Nature of jobs**”, which is still running and the contract value executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted ‘**Satisfactory Work Execution Certificate**’ issued by end user.

**4.0** A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.

**5.0** Prices as given in the Price bid Format shall be evaluated in respect of only the techno-commercially acceptable bidders whose bids are found to be substantially responsive to the terms and conditions of the Tender. A substantially responsive bid is one that meets the terms and conditions of the Tender and / or the acceptance of which bid will not result in indeterminate liability on OIL.

**6.0** To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for all the items of Part-II(i.e. Schedule of Works, Units, Quantity, rates) inclusive of all liabilities including statutory liabilities but excluding Service Tax as per Price Bid Format of the tender.

**7.0** The evaluated Contract Value of the bidders shall include total value including material and services, inclusive of all taxes, duties, levies etc. (but excluding Service Tax) as applicable under this contract.

**8.0** The bidders are advised not to offer any discount/rebate separately and to offer their prices in the Price Bid Format after considering discount/rebate, if any. Conditional and unsolicited discount will not be considered in evaluation. However, if such bidder happens to be the lowest recommended bidder, unsolicited discount without any condition will be considered for computing the contract price.

**9.0** In case of identical lowest offer by more than 1(One) bidder, the selection will be made by draw of lot amongst the L-1 bidders offering the same lowest amount.

**10.0 PURCHASE PREFERENCE CLAUSE:** Purchase Preference to Micro and Small Enterprises registered with District Industry Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME:

(a) In case participating MSEs quote price within price band of L1+15%, such MSE shall be considered for award of contract by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE.

(b) In case of more than one such MSE qualifying for 15% purchase preference, the contract shall be awarded to lowest eligible MSE amongst the MSEs qualifying for 15% purchase preference.

(c) In case any part of the work is sub-contracted to a Micro or Small Enterprise as per contract conditions then the contractor shall provide complete details (i.e. name of the subcontractor, value of sub-contacted work, copy of valid registration certificate etc.) of the sub-contractor to OIL.

**(d) Documentation required to be submitted by MSEs along with the bid:**

Copy of valid Registration Certificate, if bidder is a Micro or Small Enterprises (MSE) registered with District Industry Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME. The Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies. In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur should also be enclosed.

**B. BID REJECTION CRITERIA (BRC):**

**1.** The bids are to be submitted in single stage two bid system i.e. Un-priced Techno-Commercial Bid and Price Bid together. Only the Price Bid should contain the quoted price.

**2.** The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above will be treated as non-responsive and rejected.

**3.** Bid Documents / User Id & Password for OIL's E-Tender portal are not transferable. Bid made by parties who have not submitted the requisite tender fees will be rejected.

**4.** Bid security shall be furnished as a part of the Techno Commercial Un-priced Bid. The amount of bid security should be as specified in the forwarding letter. Any bid not accompanied by a proper bid security will be rejected except those are exempted.

**Note: In case the Bidder submits Bid security in the form of Bank Guarantee (BG), the BG must be valid for minimum 150 days from the date of Techno-Commercial bid opening.**

**5.** Bidders must quote clearly and strictly in accordance with the Price Bid Format of the bidding document; otherwise the bid will be summarily rejected. The Bids in which the rates for any part of the service are not quoted shall be rejected. However, if no charge is involved for any of the item, Zero (0) should be entered in place of 'Unit Price' against such part of service.

**6.** Any bid received in the form of Physical document/ Telex/Cable/Fax/E-mail will not be accepted.

**7.** Bids shall be typed or written in indelible ink. The bidder or his authorized representative shall sign the bid digitally, failing which the bid will be rejected.

**8.** Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections shall be initiated by the persons(s) signing (digitally) the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.

**9.** Any bid containing false statement will be rejected and action will be taken by Company as per Bid Document.

**10.** Bidders must quote clearly and strictly in accordance with the price schedule outlined in Price Bidding Format attached under “Notes and Attachments” tab in the main bidding engine of OIL’s e-Tender portal; otherwise the bid will be rejected. All other techno-commercial documents other than price details are to be submitted with Un-priced Techno-Commercial Bid as per tender requirement in the c-Folder link (collaboration link) under “Technical RFx Response” Tab Page only.

**11.** Bidder must accept and comply with the following provisions as given in the Tender Document in toto, failing which offer will be rejected:

- (i) Firm price
- (ii) EMD / Bid Bond
- (iii) Period of validity of Bid
- (iv) Price Schedule
- (v) Performance Bank Guarantee / Security deposit
- (vi) Delivery / Completion Schedule
- (vii) Scope of work
- (viii) Guarantee of material / work
- (ix) Liquidated Damages clause
- (x) Tax liabilities
- (xi) Arbitration / Resolution of Dispute Clause
- (xii) Force Majeure
- (xiii) Applicable Laws
- (xiv) Specifications
- (xv) Integrity Pact

**12.** There should not be any indication of price in the Un-priced Techno-Commercial Bid. A bid will be straightway rejected if this is given in the Un-priced Techno-Commercial Bid.

**13.** Bid validity should be **120(One hundred Twenty) days from the date of Bid opening**. Bid received with validity of offer less than 120 days from the date of Bid opening will be rejected.

**14.** Bidder must have to submit the format as Annexure-I Enclosed.

**15.** Original bid and all documents shall be digitally signed and uploaded by the bidder or his authorized representative, failing which the bid will be rejected.

**16.** The Company also reserves the right to cancel/withdraw the Tender without assigning any reasons to the bidders, for which no compensation

shall be paid to the bidder. The bidder must confirm their acceptance to this clause in their respective bids.

**17.** System will not permit submission of bids after the scheduled bid closing/opening date

**C. GENERAL:**

**1.** Bidders should provide copies of the following:

- (i) Service Tax Registration Certificate,
- (ii) PAN Card,
- (iii) Bank A/C NO, Bank Address, with IFSC Code,
- (iv) Vendor Code (for existing vendors),
- (v) VAT registration Certificate,
- (vi) P.F. Registration Number OR Declaration (Declaration by applicant that provisions of Provident Fund Act are not applicable to them. In case P.F. is required to be deposited later on, the same will be deposited by the bidder (Applicant). In case successful bidder doesn't have P.F. Code at the time of bidding and PF Act is applicable on him/her, the same has to be provided by him/her before signing of contract agreement and issue of Work Order by OIL.)

**2.** In case bidder takes exception to any clause of bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by company. The loading so done by the company will be final and binding on the bidders. No deviation will however be accepted in the clauses covered under BRC.

**3.** To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC/BRC also and such clarifications fulfilling the BEC/BRC clauses in toto must be received or before the deadline given by the company, failing which the offer will be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.

**4.** If any of the clauses in the BEC-BRC contradict with other clauses of bidding document elsewhere, then the clauses in the BEC-BRC shall prevail.

**5.** Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC & Tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.

**6.** OIL will not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and will not entertain any correspondence in this regard.

7. The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

8. The bids not conforming to complete scope of work will be rejected

Note: Performance Security will be taken@10% of the annualized total awarded contract value inclusive of all but excluding Service Tax.

ANNEXURE-AA:

**CERTIFICATE OF ANNUAL TURNOVER & NETWORTH**

(To be issued by practicing Chartered/Cost Accountant Firm on their Letter Head)

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statement of M/s\_\_\_\_\_ (Name of the bidder) for the last three(3) completed accounting years up to\_\_\_\_\_ (as the case may be) are correct.

YEAR	TURNOVER(₹)	NETWORTH(₹)

Place:

Date:

Seal:

Membership Code and Registration No.

Signature

\*\*\*\*End of BEC-BRC\*\*\*\*

**Check list for Technical evaluation of bid****Tender No. CDI1845P17**(To be submitted along with bid)

Sl. No.	Clause no. of Special Terms & Condition and BRC/BEC	Description General Clause	Bidders Remarks Complied/ Not complied/ Deviation	Bidder to indicate relevant page no. of their bid to support the remarks/ compliance
1	2.3	Documentary proof of experience (Individual), qualification and skill of persons engaged by the contractor as per clause no: 2.3. of special terms & conditions		
2	6 (1-4)	Personal Protective Equipment (PPE's) as per clause no. 6 of (1-4) of special terms & conditions		
3	19 (i- xxviii)	Declarations for Contractor's safety obligations in clause 19 (i-xxviii).		
		<u>Clauses for BEC/BRC</u>		
4	(A)(1)(1.1)	<u>FINANCIAL REQUIREMENT:</u> Annual financial turnover during any of preceding 3(Three) financial/accounting years reckoned from the bid closing date should be at least Rs.6,66,746.00 (Rupees Six Lakhs Sixty Six Thousand Seven Hundred Forty Six) only.		
5	(A)(1)(1.2)	The net-worth shall be positive for last financial year reckoned from the bid closing date.		
6	Note to clause no:1.0	Submission of document for proof of Annual Turnover & Net worth, Audited Balance Sheet along with Profit & Loss account. In the prescribed Annexure 'AA'		



**Check list for Technical evaluation of bid****Tender No. CDI1845P17**

7	(2)(1)(i)	<p><b><u>TECHNICAL REQUIREMENT OF THE BIDDERS:</u></b></p> <p>Bidder must have relevant experience in carrying out <u>similar nature of jobs</u> with PSU/Central Govt./ State Govt. Organisation and successfully completed one similar work costing not less than the amount equal to Rs.1111244.00 (Rupees Eleven Lakhs Eleven Thousand Two Hundred Forty four only) in last 7 (seven) years reckoned from the original bid closing date.</p> <p>Note: "Similar nature of job" means, all the jobs mentioned as follows:</p> <p>1) Bidders must have relevant experience in carrying out maintenance of Window/ Split Type air conditioners of minimum Two (2)TR capacity; And</p> <p>2) Bidders must have experience in maintenance of any one of the following equipment.</p> <p>a) Water cooler b) Refrigerator c) Deep fridge of any reputed make And</p> <p>3) Bidders should have expertise of maintenance and repairing of air conditioners of any of the following manufacturers:</p> <p>a) Carrier b) Haier c) Voltas d) Feeders Lloyd e) LG f) Blue Star g) Hitachi h) Usha i) Godrej j) Samsung</p>		
8	<b><u>Note to Clause No.2.0</u></b>	<p>: For proof of requisite experience of <b>“Similar Nature of jobs”</b>, copies of following documents must be submitted along with the bid:</p> <p>(i) Contract document/Work order showing details of jobs. AND</p> <p>(ii) Completion Certificate issued by PSUs/ Central Govt. / State Govt. Organization showing:</p> <p>(a) Gross value of job done, (b) Nature of job done (c) Contract period /Contract</p>		

**Check list for Technical evaluation of bid****Tender No. CDI1845P17**

		start and completion date.		
9	3	If the prospective bidder is executing <b>“Similar Nature of jobs”</b> , which is still running and the contract value executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted <b><u>‘Satisfactory Work Execution Certificate’</u></b> issued by end user.		
10	(10)(d)	Submission of document as per clause 10 (d) if applicable		
11	(B)11	Bidder must accept and comply with the provisions as given in the Tender Document as per clause no 11: of BRC		
12	(C)1	Bidder should confirm the submission of the following: (i) Service Tax Registration Certificate, (ii) PAN Card, (iii) Bank A/C NO, Bank Address, with IFSC Code, (iv) Vendor Code (for existing vendors), (v) VAT registration Certificate, (vi) P.F. Registration Number		

XXXXXXXXXXXX

**OIL INDIA LIMITED**  
(A Govt. of India Enterprise)  
Contracts Department,  
Duliajan, DISTRICT: DIBRUGARH  
ASSAM, PIN: 786602

**DESCRIPTION OF WORK/SERVICES:-**

Comprehensive Maintenance Contract for window air conditioners, refrigerators, water coolers and deep fridges

**GENERAL CONDITIONS OF CONTRACT (GCC)**

MEMORANDUM OF AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_  
Between OIL INDIA LIMITED a Company incorporated under the Companies Act 1956 and having its Registered Office at Duliajan in the District of Dibrugarh, Assam (hereinafter called Company ) of the one part and Shri/Smti \_\_\_\_\_ and Shri/Smti \_\_\_\_\_ carrying on business as partners /proprietor under the firm name and style of M/s. \_\_\_\_\_ with the main Office at \_\_\_\_\_ in the District of \_\_\_\_\_ aforesaid ( hereinafter called 'Contractor') on the other part.

**WITNESSETH:**

1. a) The contractor hereby agrees to carry out the work set down in the Schedule of work which forms part-II of this Contract in accordance with the 1968 General Conditions of Contract of Oil India Limited and General Specifications read in conjunction with any drawings and Particular Specifications & instructions which forms Part-III of the contract utilizing any materials/services as offered by the Company as per Part-IV of the contract at Industrial and Civic areas of Duliajan, Moran, Digboi and AP fields.

b) In this Contract all words and expressions shall have the same meaning as are respectively assigned to them in the 1968 General Conditions of Contract of Oil India Limited which the Contractor has perused and is fully conversant with before entering into this Contract.

c) The clauses of this contract and of the specifications set out hereunder shall be paramount and in the event of anything herein contained being inconsistent with any term or terms of the 1968 General Conditions of Contract of Oil India Limited, the said term or terms of the 1968 General conditions of Contract to the extent of such inconsistency, and no further, shall not be binding on the parties hereto.

2. The contractor shall provide all labour, supervision and transport and such specified materials described in part-II of the Contract including tools and plants as necessary for the work and shall be responsible for all royalties and other levies and his rates shall include for these. The work executed and materials supplied shall be to the satisfaction of the Company's Engineer and Contractor's rates shall include for all incidental and contingent work which although not specifically mentioned in this contract are necessary for its completion in a sound and workman like manner.

3. The Company's Engineer shall have power to:

a) Reduce the rates at which payments shall be made if the quality of work although acceptable is not up to the required standard set forth in the OIL Standard Specifications which have been perused and fully understood by the Contractor.

b) Order the Contractor to remove any inferior material from the site and to demolish or rectify any work of inferior workmanship, failing which the Company's Engineer may arrange for any such work to be demolished or rectified by any other means at the Contractor's expenses.

c) Order the Contractor to remove or replace any workman who he (The Engineer) considers incompetent or unsuitable; the Engineer's opinion as to the competence and suitability of any workman engaged by the Contractor shall be final and binding on the Contractor.

d) Issue to the Contractor from time to time during the progress of the work such further drawings and instructions as shall be necessary for the purpose of proper and adequate execution and maintenance of the works and the Contractor shall carry out and be bound by the same.

e) Order deviations in Part II and III of this Contract. All such deviation orders shall be in writing and shall show the financial effect, if any, of such deviation and whether any extra time is to be allowed.

4. The Contractor shall have no claim against the company in respect of any work which may be withdrawn but only for work actually completed under this contract. The contractor shall have no objection to carry out work in excess of the quantities stipulated in Part-II if so ordered by the company at the same rates, terms and conditions.

5. The Company reserves the right to cancel this Contract at any time upon full payment of work done and the value of the materials collected by the contractor for permanent incorporation in the work under this contract particularly for execution of this contract up to the date of cancellation of the Contract. The valuation of the work done and the materials collected shall be estimated by the company's Engineer in presence of the contractor. The Contractor shall have no claim to any further payment whatsoever. The valuation would be carried out exparte if Contractor fails to turn up despite reasonable notice which will be binding on the Contractor.

6. The Contractor hereby undertakes to indemnify the Company against all claims which may arise under the under noted Acts:-

- i) The Mines Act.
- ii) The Minimum Wages Act, 1948.
- iii) The Workman's Compensation Act, 1923.
- iv) The Payment of wages Act, 1963.
- v) The Payment of Bonus Act, 1965.
- vi) The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed there under.
- vii) Employees Pension Scheme, 1995.

- viii) Inter-State Migrant (Regulation of Employment and Condition of Service) Act. 1979.
- ix) The Employees Provident Fund and Miscellaneous Provisions Act, 1952.
- x) AGST Act.
- xi) Service Tax Act.

or any other Acts or Statute not here in above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work. The Contractor shall not make the Company liable to reimburse the Contractor for the statutory increase in the wage rates of the Contract Labour appointed by the Contractor. Such Statutory increase in the wage rates of Contract Labour shall be borne by the contractor.

7. The Contractor shall clear away all rubbish and surplus material from the site on completion of work and shall leave the site clean and tidy.

8. The duration of the contract shall be **156 Weeks(03 years)** from the commencement date mentioned in the work order. The Contractor must complete the work within the contract period. During the currency of the job, the work progress must be commensurate with the time elapsed. In the event of any delay on the contractor's part, he/she will be liable to pay to the company liquidated damages at the rate of 1/2% (Half p.c ) per week of the contract price of the item(s) delayed in completion and the maximum value of the liquidated damage will be 7.5% of the contract price of the item(s) delayed provided the item(s) delayed are not critical for commissioning and final utilization of the work. If, however, the item(s) delayed in completion are critical for commissioning and final utilisation of the work then the contractor will be liable to pay liquidated damages by way of penalty at the rate of 1/2% (Half percent) of the total contract cost subject to a maximum of 7.5% of the total contract cost.

The Chief Engineer's certificate as to the criticality or otherwise of an item shall be final.

The payment of liquidated damages/penalty may be reduced or waived at the sole discretion of the Company whose decision in this regard will be final.

In the event of there being undue delay in execution of the Contract, the Company reserves the right to cancel the Contract and / or levy such additional damages as it deems fit based on the actual loss suffered by the company attributable to such delay. The company's decision in this regard shall be final.

9. In order to promote, safeguard and facilitate the general operational economic in the interest of the Company during the continuance of this contract the Contractor hereby agrees and undertakes not to take any direct or indirect interest and or support, assist, maintain or help any person or persons engaged in antisocial activities, demonstration, riots , or in any agitation prejudicial to the Company's interest and any such even taking shape or form at any place of the Company's works or and its neighborhood.

10. The tendered all-inclusive of Price (the Contract price) except service tax is Rs. XXXXXXXXXX (Not to be filled up by the bidder. This will be entered at the time of Signing

of the agreement) but the Company shall pay the Contract or only for actual work done at the all-inclusive rates set down in the Schedule of work part II of this Contract.

Final payment will be made only after satisfactory completion of the work. Such final payment shall be based on the work actually done allowing for deviations and any deductions and the measurement shall be checked and certified correct by the Company's Engineer before any such final payment is made.

11. The contractor employing 20 (twenty) or more workmen on any day preceding 12 months shall be required to obtain requisite licence at his cost from the appropriate Licensing Officer before undertaking any Contract work. The Contractor shall also observe the rules & regulations framed under the Contract Labour (Regulation & Abolition) Act.

12. The Company for any reason whatsoever and of which the company shall be sole judge may terminate this Contract with a 24 hours' notice in writing to the Contractor and in the event of Company's so doing the clause 5 here of shall prevail and the accounts between the parties will be in accordance therewith finalised.

13. The Contractor will not be allowed to construct any structure (for storage / housing purpose) with thatch, bamboo or any other inflammable materials within any company's fenced area.

14. The Contractor shall ensure that all men engaged by him/her are provided with appropriate protective clothing and safety wear in accordance with regulation 89(a) and 89(b) in the Oil mines Regulations 1984. The Company's representative shall not allow/accept those men who are not provided with the same.

15. All Statutory taxes levied by the Central & State Government or any other competent authority from time to time will be borne by contractor and the amount of the contract specified in the contract is inclusive of all tax liabilities but excluding Service Tax. Service Tax if applicable shall be, to the company's account. However, Service Tax portion payable directly by the Service provider (if applicable) shall be reimbursed to the Contractor on the basis of the documentary evidence.

16. The Contractor shall deploy local persons in all works.

17. The Contractor shall not engage minor labour below 18(eighteen) years of age under any circumstances.

18. The Contractor and his/her workmen shall strictly observe the rules and regulations as per Mines Act. (latest editions).

19. **GENERAL OBLIGATIONS OF COMPANY:**

COMPANY shall, in accordance with and subject to the terms and conditions of this contract:

- i) Pay the Contractors in accordance with terms and conditions of the contract.

- ii) Allow access to Contractors and their personnel, subject to normal security and safety procedures, to all areas as required for orderly performance of the work.

## 20. **Special Conditions**

- a) The contractor will be required to allow OIL Officials to inspect the work site and documents in respect of the workers' payment.

b) Contractor(s) whosoever is liable to be covered under the P.F. Act and contract cost is inclusive of P.F., must ensure strict compliance of provisions of Provident Fund and Miscellaneous Provisions Act, 1952 in addition to the various Acts mentioned elsewhere in this contract. Any contractor found violating these provisions will render themselves disqualified from any future tendering. As per terms of the contract, if applicable, the Contractor must deposit Provident Fund Contribution (covering Employee's & Employer's share) with the competent authority monthly under their direct code. The Contractor shall be required to submit documentary evidence of deposit of P.F. Contribution to the Company. In case of failure to provide such documentary evidence, the Company reserves the right to withhold the amount equivalent to applicable P.F. Contribution.

## 21. **FORCE MAJEURE:**

21.1 In the event of either party being rendered unable by 'Force Majeure' to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such 'Force Majeure' will stand suspended for the period during which such cause lasts. The word 'Force Majeure' as employed herein shall mean acts of God, war, revolt, agitation, strikes, riot, fire, flood, sabotage, civil commotion, road barricade (but not due to interference of employment problem of the Contractor), acts of government of the two parties, which makes performance impossible or impracticable and any other cause, whether of kind herein enumerated or otherwise which are not within the control of the party to the contract and which renders performance of the contract by the said party impossible.

21.2 Upon occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing within Seventy Two (72) hours of the alleged beginning and ending thereof, giving full particulars and satisfactory evidence in support of its claim.

21.3 Should 'force majeure' condition as stated above occurs and should the same be notified within seventy two (72) hours after its occurrence the 'force majeure' rate shall apply for the first fifteen days. Parties will have the right to terminate the Contract if such 'force majeure' conditions continue beyond fifteen (15) days with prior written notice. Should either party decide not to terminate the Contract even under such condition, no payment would apply after expiry of fifteen (15) days force majeure period unless otherwise agreed to.

## 22. **TERMINATION:**



22.1 **TERMINATION ON EXPIRY OF THE TERMS (DURATION)**: The contract shall be deemed to have been automatically terminated on the expiry of duration of the Contract or the extension period, if exercised by Company under the provision of the Contract.

22.2 **TERMINATION ON ACCOUNT OF FORCE MAJEURE**: Either party shall have the right to terminate this Contract on account of Force Majeure as set forth in Article 21.0 above.

22.3 **TERMINATION ON ACCOUNT OF INSOLVENCY**: In the event that the Contractor or its collaborator at any time during the term of the Contract, becomes insolvent or makes a voluntary assignment of its assets for the benefit of creditors or is adjudged bankrupt, then the Company shall, by a notice in writing have the right to terminate the Contract and all the Contractor's rights and privileges hereunder, shall stand terminated forthwith.

22.4 **TERMINATION FOR UNSATISFACTORY PERFORMANCE**: If the Company considers that, the performance of the Contractor is unsatisfactory, or not upto the expected standard, the Company shall notify the Contractor in writing and specify in details the cause of the dissatisfaction. The Company shall have the option to terminate the Contract by giving 15 days' notice in writing to the Contractor, if Contractor fails to comply with the requisitions contained in the said written notice issued by the Company.

22.5 **TERMINATION DUE TO CHANGE OF OWNERSHIP & ASSIGNMENT**: In case the Contractor's rights and /or obligations under this Contract and/or the Contractor's rights, title and interest to the equipment/ material, are transferred or assigned without the Company's consent, the Company may at its absolute discretion, terminate this Contract.

22.6 If at any time during the term of this Contract, breakdown of Contractor's equipment results in Contractors being unable to perform their obligations hereunder for a period of 15 successive days, Company at its option, may terminate this Contract in its entirety without any further right or obligation on the part of the Company, except for the payment of money then due. No notice shall be served by the Company under the condition stated above.

22.7 Notwithstanding any provisions herein to the contrary, the Contract may be terminated at any time by the Company on giving 30 (thirty) days written notice to the Contractor due to any other reason not covered under the above clause from 22.1 to 22.6 and in the event of such termination the Company shall not be liable to pay any cost or damage to the Contractor except for payment for services as per the Contract upto the date of termination including the De-mob cost, if any.

**23. CONSEQUENCES OF TERMINATION**: In all cases of termination herein set forth, the relative obligations of the parties to the Contract shall be limited to the period up to the date of termination. Notwithstanding the termination of this Contract, the parties shall continue to be bound by the provisions of this Contract that reasonably require some action or forbearance after such termination.

23.1 Upon termination of this Contract, Contractor shall return to Company all of Company's items, which are at the time in Contractor's possession.

23.2 In the event of termination of contract, Company will issue Notice of termination of the contract with date or event after which the contract will be terminated. The contract shall then stand terminated and the Contractor shall demobilize their personnel & materials.

## **24. SETTLEMENT OF DISPUTES AND ARBITRATION:**

### **24.1 Arbitration (Applicable for Suppliers/Contractors other than PSU) :**

Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the contract or breach thereof which parties are unable to settle mutually, the same shall be referred to Arbitration as provided hereunder :

1. A party wishing to commence arbitration proceeding shall invoke Arbitration Clause by giving 30 day's notice to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter. If the claim is in foreign currency, the claimant shall indicate its value in Indian Rupee for the purpose of constitution of the arbitral tribunal.
2. The number of arbitrators and the appointing authority will be as under:

Claim amount (excluding claim for interest and counter claim, if any)	Number of Arbitrator	Appointing Authority
Upto Rs. 5 Crore	Sole Arbitrator	OIL
Above Rs. 5 Crore	3 Arbitrators	One Arbitrator by each party and the 3 <sup>rd</sup> Arbitrator, who shall be the presiding Arbitrator, by the two Arbitrators.

3. The parties agree that they shall appoint only those persons as arbitrators who accept the conditions of the arbitration clause. No person shall be appointed as Arbitrator or Presiding Arbitrator who does not accept the conditions of the arbitration clause.
4. Parties agree that there will be no objection if the Arbitrator appointed holds equity shares of OIL and/or is a retired officer of OIL/any PSU. However, neither party shall appoint its serving employees as arbitrator.
5. If any of the Arbitrators so appointed dies, resigns, becomes incapacitated or withdraws for any reason from the proceedings, it shall be lawful for the concerned party/arbitrators to appoint another person in his place in the same manner as aforesaid. Such person shall proceed with the reference from the stage where his predecessor had left if both parties consent for the same; otherwise, he shall proceed de novo.
6. Parties agree that neither shall be entitled for any pre-reference or pendente-lite interest on its claims. Parties agree that any claim for such interest made by any party shall be void.

7. The arbitral tribunal shall make and publish the award within time stipulated as under :

Amount of Claims and counter claims (excluding interest)	Period for making and publishing of the award (counted from the date of first meeting of the Arbitrators)
Upto Rs. 5 Crore	Within 8 months
Above Rs. 5 Crore	Within 12 months

The above time limit can be extended by Arbitrator, for reasons to be recorded in writing, with the consent of the other parties.

8. If after commencement of the arbitration proceedings, the parties agree to settle the dispute mutually or refer the dispute to conciliation, the arbitrators shall put the proceedings in abeyance until such period as requested by the parties.
9. Each party shall be responsible to make arrangements for the travel and stay etc. of the arbitrator pointed by it. Claimant shall also be responsible for making arrangements for travel/stay arrangements of the Presiding Arbitrator and the expenses incurred shall be shared equally by the parties.
- In case of sole arbitrator, OIL shall make all necessary arrangements for his travel, stay and the expenses incurred shall be shared equally by the parties.
10. The Arbitration shall be held at the place from where the contract has been awarded. However, parties to the contract can agree for a different place for the convenience of all concerned.
11. The Arbitrator(s) shall give reasoned and speaking award and it shall be final and binding on the parties.
12. Subject to aforesaid, provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment thereof shall apply to the arbitration proceedings under this clause.

**24.2 Arbitration (applicable in case of Contract awarded on Public Sector Enterprise) :**

In the event of any dispute or difference relating to, arising from or connected with the Contract, such dispute or difference shall be referred by either party to the arbitration of one of the Arbitrators in the Department of Public Enterprises, to be nominated by the Secretary to the Government of India, In-Charge of the Bureau of Public Enterprises. The Arbitration and Conciliation Act 1996 shall not be applicable to the Arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided however; any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law and Justice, Government of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, whose decision shall bind the parties finally and conclusively. The parties in the dispute will share equally the cost of the arbitration as intimated by the Arbitrator.

The venue of all arbitrations under both 24.1 & 24.2 will be Duliajan, Assam. The award made in pursuance thereof shall be binding on the parties.

## **25. I.B. Verification Report and Security Review:**

Contractor will be required to submit the verification report to ascertain character and antecedents from the Civil Administration towards the persons engaged under this contract to the Head of the user Department before engagement.

25.1 In case of any doubt or dispute as to the interpretation of any clause herein contained, the decision of the Company's Engineer shall be final and binding on the contractor.

## **26. Set Off Clause:**

Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

## **27. Furnishing Fraudulent Information/Document:**

If it is found that a Bidder/Contractor has furnished fraudulent document/information the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

## **28. Liquidated Damages for Delay in Mobilisation and/ or Completion of Works and Services:**

In normal case of works /service contracts, liquidated damages will be applicable @ 0.5% of the contract value per week or part thereof, for delay in contract mobilization/completion date subject to a maximum ceiling of 7.5% of contract value.

IN WITNESS whereof the parties hereunto set their hands seals the day and year first written above:-

SIGNED & DELIVERED FOR AND  
ON BEHALF OF  
Attorney)

-----

-----by the hand of

-----  
its Partner/Legal Attorney

-----  
(Signature of Contractor or his legal

-----  
(Full Name of Signatory)

-----  
(Seal of Contractor's Firm)

-----  
(Signature of witness)

And in presence of

-----

Date: \_\_\_\_\_

-----  
(Full Name of Signatory)

Address:

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-----  
-----

(Signature of Acceptor)

SIGNED & DELIVERED FOR & ON  
BEHALF OF OIL INDIA LIMITED

Designation \_\_\_\_\_

Date\_\_\_\_\_

**OIL INDIA LIMITED**  
**(A Govt. of India Enterprise)**

**Description of Service:** Comprehensive maintenance of rig air-conditioners for a period of three years.

**Part-II Schedule of Work, Unit and Quantity (SOQ):** Please do not quote here

Ser. Line item	Description of Services	Quantity	UOM
10	<b>Servicing/Maintenance of Air conditioners:</b> Annual comprehensive maintenance /Servicing of Window Air conditioners of different makes upto 2 Ton capacity, including cleaning of condenser coil, evaporator coil, front cover and air filter. Cleaning, checking tightening of loose connection in electrical circuit as is where is basis as per enclosed list ( Annexure - A )( AMC cost of 1 machine for 1 year)	3,087	NUMBER
20	<b>Servicing /Maintenance of Refrigerator:</b> Annual comprehensive maintenance /Servicing of Refrigerators of different makes and capacity as is where is basis as per enclosed list (Annexure-B) including cleaning of condenser coil, drain water tray, Evaporator Chamber and cabinet. Checking, Cleaning tightening of electrical circuit.( AMC cost of 1 machine for 1 year)	324	NUMBER
30	<b>Servicing / Maintenance of Water Cooler:</b> Annual comprehensive maintenance / Servicing of Water cooler of different makes and capacity as is where is basis as per enclosed list (Annexure-C) including cleaning of condenser coil, water storage tank, overhauling of condenser fan motor. Checking of Electrical circuit cleaning, tightening of loose connection if any.( AMC cost of 1 machine for 1 year)	369	NUMBER
40	<b>Servicing/Maintenance of Deep fridge:</b> Annual comprehensive maintenance/ Servicing of Deep fridges of different makes and capacity as is where is basis as per enclosed list (Annexure-D) including checking, cleaning of condenser coil , evaporator chamber, overhauling of condenser fan motor. Checking cleaning and tightening of loose connection of electrical circuit.(AMC cost of 1 machine for 1 year)	60	NUMBER

**NOTE**

- Bidder to quote Unit Rate for a particular item as per above price bid format.
- Bidders are requested to quote exclusive of Service Tax. Service Tax, if applicable shall be to the Company's Account. However, Service Tax portion payable directly by the Service provider (if applicable) shall be reimbursed to the Contractor on the basis of the documentary evidence.
- Bidder must include all liabilities including statutory liabilities in their quoted rates except Service Tax.
- To ascertain the inter-se-ranking, comparison of the responsive bids will be made on the GRAND TOTAL Value of the bid as per the Price Bid Format. Purchase preference to MSE's as per BEC Clause No.10.0 will be provided.
- Mobilisation period is 02(Two) weeks from the date of issue of Work order.

\*\*\*\*\*End of SOQ\*\*\*\*\*

Brief Description of service: Comprehensive Maintenance Contract for Window Air Conditioners, Refrigerators, Water Coolers, And Deep Fridges.

**1A) SCOPE AND DEFINITION OF THE CONTRACT:**

1.1 Comprehensive maintenance (window Air conditioner) includes attending both maintenance services and breakdown reports of 1029 nos. window type air conditioners up to 2 ton capacity of different makes for 3 years with minimum 1 preventive maintenance / servicing per year in various locations under Duliajan, Moran, Digboi and AP Fields, industrial and civic areas under OIL's operation.

1.2 Comprehensive maintenance (Refrigerator) includes attending both maintenance services and breakdown reports of 108 nos. Refrigerators of different make and capacity for 3 years with minimum 1 preventive maintenance/ Servicing per year in various locations under Duliajan, Moran, Digboi and AP Fields, industrial and civic areas under OIL's operation.

1.3 Comprehensive maintenance (Water Cooler) includes attending both maintenance services and breakdown reports of 123 nos. water coolers of different make and capacity for 3 years with minimum 1 preventive maintenance/ Servicing per year in various locations under Duliajan, Moran, Digboi and AP Fields, industrial and civic areas under OIL's operation.

1.4 Comprehensive maintenance (Deep Fridge) includes attending both maintenance services and breakdown reports of 20 nos. deep fridges of different make and capacity for 3 years with minimum 1 preventive maintenance/ Servicing per year in various locations under Duliajan, Moran, Digboi and AP Fields, industrial and civic areas under OIL's operation.

1.5 Comprehensive maintenance includes supply and replacement of all defective / damaged parts / components, consumables including gas filling, required for equipment mentioned above.

1.6 Comprehensive maintenance includes breakdown maintenance of all equipment mentioned above.

1.7 On site comprehensive maintenance/ servicing of all equipment mentioned above as listed in annexure - A, B, C and D. Each and every equipment mentioned in these annexure shall be serviced / maintained at least once in a period of 12 (twelve) months for good health and running condition of the equipment. Machines not included in the above list but installed as replacement of any machine shall also be maintained by the Contractor.

1.8 The civil jobs necessary for carrying out the maintenance job is excluded from the scope of the contract.

Contractor will have to take over the entire equipment "AS IS WHERE IS" basis as listed in annexure A, B, C, & D as attached in the Contract.

**1B) JOB DESCRIPTION:**

I) The following jobs shall be carried out yearly over & above breakdown maintenance:

1. General cleaning of all the components, of the machines.

**SCC-PART III****TENDER NO. CDI1845P17**

2. Detect leaks and rectification of refrigerant piping.
3. Checking of sound level of compressors.
4. Replacement of compressor with evacuation, refilling and Pressure testing (leakage test) of required gas with required Length of piping jobs as and when required.
5. Vibration monitoring and rectification of all machines
6. Cleaning / replacement of air filters for air conditioner.
7. Checking and cleaning of evaporator coils.
8. Checking and cleaning of condensate drain for any clogging.
9. Checking of blower motors, fan blades and other accessories etc. thoroughly. Replace, if required
10. Balancing of Fan /blower motor, tightness of mounting and wear and tear of fan motor assembly.
11. Checking of all electrical circuitry for adequate tightness, replace components if required.
12. Checking and blocking of air passage around AC frame.
13. Painting of base plates of machines whenever required.
14. Any other job as recommended by O&M Manual of a particular machine.
15. Any other job which have not been specified either in the Contract but required for the job for smooth & trouble free operation/performance of a machine.
16. Submission of Daily Maintenance report (Log sheet) in prescribed format.
17. Record submission as per Annexure I. attached.
18. Requirement of above preventive maintenance/ servicing minimum once in a year. In addition to this extra preventative maintenance /servicing as an when required to be done by the Contractor as decided by company Engineer.

II) Air filters of air conditioning units of all laboratories, RTU rooms, Telephone Exchanges, control rooms, Medical and R&D building where the ACs are continuously running shall be checked and cleaned once in 3 months. The List of the machines is attached in PR as Annexure 'E'.

III) Breakdown maintenance:

1. All the breakdown reports/ calls have to be attended to bring the equipment into order within 24 hours from the receipt of Report.
2. Contractor has to bring the equipment into operation and to ensure proper performance / functioning of the same.

IV) Special Instruction to the Contractor:

- a) The contract is not transferable. Party shall not be allowed to engage sub-Contractors.
- b) Contractor shall replace defective parts/components etc. with components of same capacity make and type.
- c) The Contractor shall maintain stock of different refrigerant gases in sufficient quantity used in different machines.
- d) New compressors of same capacity make and type should be used to replace defective compressors as per instruction of OIL's Engineer.
- e) If different make/ types of components are to be used then prior permission from OIL's Engineer/ In - Charge should be obtained in writing.



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f) For each breakdown report, job completion certificate shall have to be submitted to OIL's Engineer / In- Charge as per Annexure - II attached.

g) No modification will be allowed in the refrigerant circuit and electrical circuit.

h) The Contractor must ensure the quality performance of the machines serviced.

i) The cost of Annual maintenance Contract of each machine for one year shall be paid after successful completion of annual preventive maintenance/ servicing of the machine. However, the Contractor is fully responsible for trouble free operation and smooth functioning of the machine for 12 months from the date of annual PM/Servicing of the machine i.e. for 1 year (365 days).

j) In case of major breakdown, where the machines are required to be taken to workshop, the removal of machine and replacement / refitting of the machine with a healthy one shall be done by the Contractor. The to & fro movement of machine from workshop to site and vice-versa shall be done by the Contractor with own conveyance. However, the machine shall be issued from OIL. Any loss or damage to the replacement unit issued by OIL during transit will be in the Contractors account and will be deducted as per Company's record from Contractor's dues.

k) Frequent break down/poor performance of the machine shall not be acceptable barring few exceptional cases. Such type of problem has to be analysed by qualified expert / competent Engineer.

l) The Contractor shall quote prices against individual items considering all expenses like labour charges, spares, consumables, transportation, overheads, profits and taxes & duties (excluding service tax) as applicable.

m) While quoting Bidder should note the following: Rates to be quoted excluding Service Tax. Service Tax if applicable shall be, to the Company's account. However, Service Tax portion payable directly by the Service provider (if applicable) shall be reimbursed to the Contractor on submission of the documentary evidence.

## 2.0. Qualification of Contractor personnel:

2.1. The personnel in supervisor and technician level engaged by the Contractor shall have full knowledge of various makes/types of window type Air Conditioners up to 2 ton capacity, Water Cooler, Refrigerator and Deep fridge of different make and capacity / components used in various locations.

2.2. The personnel engaged shall be competent enough to detect and rectify fault in any equipment / machine under contract.

## 2.3. Qualification:

2.3.1 Supervisor: The supervisor engaged shall have 3 years Diploma in Mechanical, Electrical Engineering with min. 1 year experience in the field of air conditioning and refrigeration or ITI in Air Conditioning and Refrigeration trade with 5 years' experience.

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2.3.2 Mechanic ( air conditioning & refrigeration ) The Mechanic ( air conditioning & refrigeration ) engaged shall possess ITI certificate passing from recognized institution in air conditioning and refrigeration trade with min. 2 years' experience in a reputed organization.

2.3.3 Technician (Electrical) -The Technician (electrical) engaged shall possess ITI certificate passing from recognized institution in electrical trade with min. 2 years' experience in reputed organization. He must possess valid wireman permit having part -I, II, III and IV.

2.3.4 Helper- Helper qualified enough to understand safety rules and instructions that might be necessary to perform jobs safely.

2.4 There shall be at least 4 groups of crew members consisting of at least one Mechanic and one helper.

2.5 Contractor shall obtain OIL's approval for the personnel to be engaged before signing of the contract agreement. Bio-data of all the personnel must be submitted before commencement of the contract.

2.6 Extra helper if required shall have to be engaged by the Contractor. The Contractor shall ensure that no job shall be get delayed in absent of Contractor personnel, otherwise penalty will be applicable as per clause no. 12.4

2.7 If any of the Contractor personnel as mentioned above is absent for more than three (3) days at a stretch, the Contractor shall have to arrange for replacement otherwise penalty will be applicable as per 12.4

**3.0. PAYMENT TO WORKPERSONS BY CONTRACTOR:**

3.1. The Contractor shall take note that Minimum wages may increase from time to time as notified by Statutory authority and such statutory increase in wage rates including consequent increase in statutory contributions like provident fund etc. of the labours/workers engaged by the Contractor shall be borne solely by the Contractor during the entire period of the contract, including extension if any, without any cost implication whatsoever upon the company.

3.2. Any dispute regarding payment shall be resolved by the Contractor with his/her employees. OIL will not be a party to any dispute of this type.

**4.0. TRANSPORTATION:**

The Contractor shall arrange his own arrangement for transportation of his/ her personnel to maintenance site at various locations as mentioned in the contract.

4.1. Transportation to and from various locations for Contractor's crew and materials shall be in the scope of the Contractor.

4.2. Loading and unloading of materials/ machines shall be the scope of the Contractor.

**5.0. TOOLS AND TACKLES:**

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5.1. The Contractor shall be ready with the adequate number of following tools and tackles as given in TABLE -1 in good working condition during the contract period. All tools and tackles shall be of standard make and should conform to IS or relevant standard.

5.2. Whenever OIL inspector/ Engineer wishes to inspect, Contractor shall produce the tools and tackles for inspection. Any additional Tools/ Instruments required for working shall have to be arranged by the Contractor. However, the tools and tackles used by the Contractor shall be taken away by them after expiry of the contractual period.

**TABLE - 1:** List of Tools & Instrument

- 1.High Pressure Gauge
- 2.Low Pressure Gauge.
- 3.Gas Charging Pipe.
- 4.Pipe bender.
- 5.Vacuum Pump.
- 6.Leak Detector Unit.
- 7.Gas welding and Cutting Set.
- 8.Digital Multi meter.
- 9.Insulation Tester.
- 10.Digital Clamp Tester.
- 11.Temperature Meter
- 12.Box wrench set
- 13.Soldering and De-soldering Unit and crimping tool.
- 14.Refrigerant Gas Cylinder
- 15.Nitrogen Gas Cylinder with double stage regulator
- 16.Acetylene Gas Cylinder
- 17.Oxygen Gas Cylinder
18. Refrigerant charging Cylinder
19. Cable Crimping tool, 1.5 square mm to 4 square mm.
20. Any other equipment/tool which may be required for satisfactory completion of works.

**6.0 PERSONAL PROTECTIVE EQUIPMENT (PPE):**

6.1. Contractor shall provide adequate safety gadgets to his work-persons. The condition of all PPE and other safety gadgets provided by the Contractor to his work persons shall be in proper/ good condition. List of PPE's are listed below.

6.2. Safe and proper working procedure shall be followed while carrying out jobs to ensure safety of equipment and personal.

6.3. Contractor shall ensure compliance of all safety and statutory rules regulations.

6.4. The Contractor's personnel while on duty/ work must use adequate personal protective equipment. Personnel without PPE will not be allowed to work and will be marked absent. TABLE-2 contains minimum safety items to be used while on duty relevant to nature of works concerned.

**TABLE - 2:** List of Safety items required

- 1.Safety shoe.
- 2.Safety Helmet.

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3.Hand Gloves.

4.Gas Musk.

**7.0. SPARES AND COMPONENTS:**

7.1. The Contractor shall have to provide all spares and consumables during maintenance and repairing of window type Air Conditioners of different makes up to 2 ton capacity, Water Cooler, Refrigerator and Deep fridge of different make and capacity.

7.2.The list of spares mentioned in TABLE-3 below is based on our experience, that may be needed for breakdown/ routine maintenance of the window type Air Conditioners, Water Coolers, Refrigerators and Deep fridges of different make and capacity during the contract period of 3 (three) years. The quantity of spares is indicative and has no relevance to the actual numbers required for replacement during contract period.

7.3 The Contractor shall keep adequate quantity of these spares of different makes in stock so as to complete the works in time to the satisfaction of the company.

TABLE-3: List of Spares ( Indicative only ):

Sr.No. Description of the item	Unit	Approx.qty.for 3 yrs
1. Rotary Compr.for 1.0 TR AC	No.	6
2. Reciprocating Compr.for 1.0TR AC	No.	29
3. Rotary Compr for 1.5 TR AC	No.	66
4. Reciprocating Compr.for 1.5TR AC	No.	52
5. Rotary Compr. for 2.0 TR AC	No.	10
6. Reciprocating Compr.for 2.0TR AC	No.	1
7. 1/8 HP Compr. for Refrigerator	No.	10
8. 1/6 HP Compr. for Refrigerators	No.	18
9. 1/3 HP Compr. for w/cooler & Deep Fridge	No.	7
10. PCB for window AC	No.	154
11. Fan Motor for window AC	No.	154
12. Fan Motor for water cooler	No.	18
13. Copper tube of all size	Meter	154
14. Relay for air conditioner	No.	154
15. Relay for refrigerator	No.	35
16. 100-120 mfd Starting Capacitor	No.	154
17. 30 mfd Running capacitor	No.	154
18. 36 mfd Running capacitor	No.	154
19. 45 mfd Running capacitor	No.	154
20. 50 mfd Running capacitor	No.	154
21. 4 mfd Fan capacitor	No.	154
22 .6/10 mfd Fan capacitor	No.	154
23. Thermo switch small for AC	No.	154
24. Thermo switches for refrigerator.	No.	16
25. Thermo switches for water cooler.	No.	18
26. Thermo switches for deep fridge	No.	03
27. Selector Switch	No.	154
28. Air filter	No.	463
29.15 A, 3 -Pin plug	No.	93
30.20 A Metal clad plug	No.	62
31. Brazing Materials	No.	191

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7.4. Supply of all other spares and consumables irrespective of their value, which do not appear in the above list, shall be in the scope of the Contractor and quantity shall be as per actual requirement and there shall be no maximum limit. Contractor shall quote for comprehensive maintenance Contract taking the above into consideration.

7.5. If any spares are provided from OIL's existing stock of items, the cost of such spares would be recovered from the Contractors bill at the value at which OIL has purchased on actuals. However, this would depend on the availability of such spares in OIL's stock.

7.6. The list of equipment/ machines, their make, rating, models are attached in different annexure (A, B, C,D). The Contractor shall maintain the sufficient quantity of spares on the basis of the equipment list accordingly.

7.7. Supply/replacement of critical spares like compressors etc. - Spares should be accompanied by relevant documents to prove genuineness of the item.

**8.0. OFFICE /WORKSHOP/STORAGE:**

Contractor should have/arrange proper works cum storage facility at Duliajan (within a radius of 5 Km from OIL industrial area), where he can be contacted in case of requirement/emergency (24 hours a day) with a permanent telephone number, without which the Contractor will not be allowed to start the Contract.

8.1 OIL reserves the right to inspect and verify the compliance of point No. 8.0 before awarding the Contract.

8.2 Contractor shall arrange boarding and lodging for his persons. All logistics arrangements shall be in the scope of the Contractor.

**9.0. QUALITY OF WORK:**

9.1. Contractor shall abide by all instructions of OIL engineer and carry out standard quality jobs/ works to satisfaction of OIL Engineer- in Charge

9.2. OIL shall reserve the right to ask the Contractor to re-do poor quality job at no extra cost to OIL.

**10.0. GUARANTEES OF WORKS & SERVICES:**

The replacement/ repair of major equipment like compressor, fan motors, condenser coils etc. should be guaranteed for a period of one year from the date of replacement/ repair undertaken by the Contractor. Guarantee card for new compressor replaced by the party shall be duly signed and submitted to electrical department. In such a case, failure of component during guarantee period shall be replaced by the Contractor without any additional cost to OIL.

**11.0 COLLECTION/ATTENDING OF REPORT:**

11.1. The Contractor or his representative shall visit the office of Chief Engineer Electrical - (Workshop service) on all working days at 7:00 AM to collect report of machines.

11.2. Report shall be attended on daily basis.

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11.3. Apart from the list of equipment, the OIL's Engineer - in Charge shall handover list of equipment to be attended for a period of time, which shall be attended by the Contractor and report thereof has to be handed over in the prescribed format (Annexure - II)

**12.0 BREAKDOWN:**

12.1 The Contractor should ensure that the equipment included in the service Contract are in satisfactory working condition at all times.

12.2 Attending to all reports & minor repairs should be carried out within 24 Hrs.

12.3 Major repairs relating to parts like Compressor, Fan Motor, and Gas charging the maximum permissible period will be 120 hours.

12.4 In case of delay in attending breakdown report or if the Contractor fails to complete repair/ breakdown maintenance job within stipulated time period of 120 hours and put back equipment to working condition. Penalty will be imposed, an amount equal to as mentioned in clause 13.0 will be deducted from the Contractors bill.

**13.0 Liquidated Damage:**

For unsatisfactory performance/ non-performance, delay in attending report, delay in completing breakdown report of the unit, penalty will be imposed as under:

13.1 More than 48 hours to 72 hours, deductions @ 0.5% per day per unit of the annual contract amount of the item.

13.2 More than 72 hours to 120 hours, deductions @ 1% per day per unit of the annual contract amount of the item.

13.3 More than 120 hours, deductions @ 3% per day per unit of the annual contract amount of the item.

13.4 The Contractor shall not be allowed to work without the requisite Contractor personnel as mentioned under the clause 2.0.

a) Penalty as per clause 13.0 shall be imposed for delay in attending report due to non-availability of adequate/proper Contractor personnel/crew.

b) In case the Contractor is not allowed to work due to inadequate requisite manpower then OIL will reserves the right to carry out the job deploying its own manpower. In turn OIL will deduct the cost on the basis of the following from the Contractor's bill.

- i) Actual cost of material & spares
- ii) Manpower cost as per OIL employee wages
- iii) Supervision cost @ 20% of total of i) & ii)

13.5. Shortfall of safety gadgets per day / per person will claim 0.5 % on the total cost of the contract value.

14.0. CONDITION OF THE ALL MACHINES AT THE BEGINNING AND AT THE END OF CONTRACT:

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14.1 At the beginning of the contract OIL shall hand over all window type Air Conditioners of different makes up to 2 ton capacity, Water Cooler, Refrigerator, and Deep fridges of different make and capacity in running condition.

14.2 At the end of the contract the Contractor shall hand over all machines to OIL in serviced and good working condition.

14.3 At the end of the contract if any machines are found defective, the same must be repaired and its proper performance/functioning must be ensured by the Contractor, otherwise final bill will not be processed.

**15.0. LIST OF MACHINES/ EQUIPMENT**

The list of the air conditioners, Water Cooler, Refrigerator and Deep fridge, are as follows: (Enclosed)

List of window type air conditioners as Annexure - A

List of refrigerators as Annexure - B

List of water coolers as Annexure - C

List of Deep fridge as Annexure - D

List of air conditioners, (For those cleaning of air filter, condenser and evaporator coil in every 4 months) as Annexure - E

**16.0 SAFETY AND SECURITY AT WORK SITE:**

16.1 The Contractor shall take necessary work permits before starting any job from the owner or IM of respective installation.

16.2 The Contractor shall take necessary precautionary measures like switching off of electrical circuit before starting their job.

16.3 The Contractor shall not operate any other equipment other than the one for which he has been given permit to work.

16.4 While testing the equipment before attending or after completion of the job the maintenance personnel must ensure that no other person is working on the same circuit or machine.

16.5 During gas charging, the Contractor must follow the standard safety guidelines, approved SOP and use personnel protective equipment required for the job.

16.6 Supervisor shall conduct tool box meeting before starting any job.

16.7 Contractor personnel shall carry his identity cards during duty hours.

**17.0. MARKING / NUMBERING AND RECORD KEEPING:**

17.1 The Contractor personnel attending any maintenance / breakdown reports shall note down name plate details of the machines.

17.2 The Contractor shall mark / nomenclature all the machines with professional painter as and when required and as directed by Engineer - In - Charge. The Contractor shall place tags

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depicting OIL no. and servicing date in semi-permanent manner so as to identify the machine that maintenance has been done.

**18. Payments terms:**

Payment will be made to the Contractor on Monthly basis against Preventive maintenance/ Servicing of the machine. Measurement of Bills shall be taken by the Contractor in consultation with OIL's Engineer. The Service Entry Sheet shall be prepared based on service Line Items rates and the actual measurement of machine serviced per Month. However, the Contractor will be fully responsible for trouble-free operation and smooth functioning of the machine for 12 Months from the date of PM/Servicing of the machine i.e. 1 year (365 days). The measurement shall be submitted latest by 25th day of every month.

**19.0. CONTRACTOR'S SAFETY OBLIGATION (GENERAL HSE POINTS)**

i) The Contractor shall strictly comply with the applicable and prevailing provisions of the Mines Act 1952, OISD Guidelines, and 10th Conference Recommendations of Safety in Mines. A copy of provisions of 10th Conference Recommendations in the form of "General HSE Points" is available in the office which may be issued to successful bidders at the time of need.

ii) It will be solely the Contractor's responsibility to fulfil all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely; the person employed by him, the equipment, the environment, etc.) under the jurisdiction of the district of that state where it is operating. Ensure that all sub-Contractors hired by him comply with the same requirement as the Contractor himself and shall be liable for ensuring compliance all HSE laws by the sub-sub-Contractors.

iii) Every person deployed by the Contractor in a mine must wear safety gadgets to be provided by the Contractor. The Contractor shall provide proper Personnel Protective Equipment as per the hazard identified and risk assessed for the job and conforming to statutory requirement and company PPE schedule. Safety appliances like protective footwear, Safety Helmet and Full Body harness has to be DGMS approved. Necessary supportive document shall have to be submitted as proof. If the Contractor fails to provide the safety items as mentioned above to the working personnel, the Contractor may apply to the Company (OIL) for providing the same. OIL will provide the safety items, if available. But in turn, OIL will recover the actual cost of the items by deducting from Contractor's Bill. However, it will be the Contractor's sole responsibility to ensure that the persons engaged by him in the mines use the proper PPE while at work. All the safety gears mentioned above are to be provided to the working personnel before commencement of the work.

iv) The Contractor shall prepare written Safe Operating Procedure (SOP) for the work to be carried out, including an assessment of risk, wherever possible and safe methods to deal with it/them. The SOP should clearly state the risk arising to men, machineries & material from the mining operation / operations to be done by the Contractor and how it is to be managed.

v) The Contractor shall provide a copy of the SOP to the person designated by the mine owner who shall be supervising the Contractor's work.

vi) Keep an up to date SOP and provide a copy of changes to a person designated by the Mine Owner/Agent/Manager.



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vii) Contractor has to ensure that all work is carried out in accordance with the Statute and SOP and for the purpose he may deploy adequate qualified and competent personnel for the purpose of carrying out the job in a safe manner. For work of a specified scope/nature, he should develop and provide to the mine owner a site specific code of practice in line.

viii) All persons deployed by the Contractor for working in a mine must undergo Mines Vocational Training, initial medical examination, PME. They should be issued cards stating the name of the Contractor and the work and its validity period, indicating status of MVT, IME & PME.

ix) The Contractor shall submit to DGMS returns indicating - Name of his firm, Registration number, Name and address of person heading the firm, Nature of work, type of deployment of work persons, Number of work persons deployed, how many work persons hold VT Certificate, how many work persons undergone IME and type of medical coverage given to the work persons

x) The return shall be submitted quarterly (by 10th of April, July, October & January) for Contracts of more than one year. However, for Contracts of less than one year, returns shall be submitted monthly.

xi) It will be entirely the responsibility of the Contractor/his Supervisor/representative to ensure strict adherence to all HSE measures and statutory rules during operation in OIL's installations and safety of workers engaged by him. The crew members will not refuse to follow any instruction given by company's Installation Manager/Safety Officer/Engineer/Official/ Supervisor/Junior Engineer for safe operation.

xii) Any compensation arising out of the job carried out by the Contractor whether related to pollution, Safety or Health will be paid by the Contractor only.

xiii) Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the Contractor.

xiv) The Contractor shall have to report all incidents including near miss to Installation Manager / Departmental representative of the concerned Department of OIL.

xv) The Contractor has to keep a register of the persons employed by him/her. The Contractor's supervisor shall take and maintain attendance of his men every day for the work, punctually.

xvi) If the company arranges any safety class / training for the working personnel at site (company employee, Contractor worker, etc.) the Contractor will not have any objection to any such training.

xvii) The health check-up of Contractor's personnel is to be done by the Contractor in authorized Health Centre's as per OIL's requirement & proof of such test(s) is to be submitted to OIL. The frequency of periodic medical examinations should be every five years for the employees below 45 years of age and every three years for employees of 45 years of age and above.

xviii) To arrange daily tool box meeting and regular site safety meetings and maintain records.

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xix) Records of daily attendance, accident report etc. are to be maintained in Form B, E, J (as per Mines Rules 1955) by the Contractor.

xx) A Contractor employee must, while at work, take reasonable care for the health and safety of people who are at the employee's place of work and who may be affected by the employee's act or omissions at work.

xxi) A Contractor employee must, while at work, cooperate with his or her employer or other persons so far as is necessary to enable compliance with any requirement under the act or the regulations that is imposed in the interest of health, safety and welfare of the employee or any other person.

xxii) Contractor's arrangements for health and safety management shall be consistent with those for the mine owner.

xxiii) In case Contractor is found non-compliant of HSE laws as required company will have the right for directing the Contractor to take action to comply with the requirements, and for further non-compliance, the Contractor will be penalized prevailing relevant Acts/Rules/Regulations.

xxiv) When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE Measures Company will have the right to direct the Contractor to cease work until the non-compliance is corrected.

xxv) The Contractor should prevent the frequent change of his contractual employees as far as practicable.

xxvi) The Contractor should frame a mutually agreed bridging document between OIL & the Contractor with roles and responsibilities clearly defined.

xxvii) For any HSE matters not specified in the Contract document, the Contractor will abide the relevant and prevailing Acts/rules/regulations/ pertaining to Health, Safety and Environment.

xxviii) Most of the above provisions are from the 10th conference Recommendation of safety in Mines.

**20.0 Check list:**

During submission of Bid, the Checklist for technical evaluation must be filled up stating "Not Complied" or "Compliance "for the point. Bidder to indicate relevant page no. of their bid to support the remarks/ compliance. This is a very important reference document for the Contractor.

-----End of SCC-----

## List of Window Air Conditioners.

## Annexure-A

SL. NO	OIL NO	DEPARTMENT	LOCATION	M/C SL. NO	MAKE	CAPACITY
1	804	ADMIN	MAIN GUEST HOUSE MANAGER ROOM	890154	USHA	1.5
2	1114	ADMIN	R&D CMD ROOM	1399Y11716	CARRIER	1.5
3	748	ADMIN	CENTRAL SCHOOL (VICE PRINCIPAL)	221-002837	VOLTAS	1.0
4	1077	ADMIN	F-28	1BXO-10-2949	CARRIER	1.0
5	1078	ADMIN	F-52	1BXO-10-4078	CARRIER	1.0
6	1098	ADMIN	D+159	1AXO-30-689	CARRIER	1.0
7	1101	ADMIN	D+166	1AXO-20-SLV-2468	CARRIER	1.0
8	1076	ADMIN	D+93	1BXO-10-4291	CARRIER	1.0
9	1075	ADMIN	D+97	1BXO-10-4072	CARRIER	1.0
10	661	ADMIN	ZALONI CLUB MANAGER ROOM	215-026964	VOLTAS	1.0
11	1099	ADMIN	AC&R SECTION	1AXO-20-SLV-2466	CARRIER	1.0
12	1102	ADMIN	D+32	1AXO-20-SLV-2469	CARRIER	1.0
13	1074	ADMIN	D+72	1BXO-10-3347	CARRIER	1.0
14	624	ADMIN	MORAN F-2	240-022533	VOLTAS	1.5
15	637	ADMIN	MORAN D+19	240-022950	VOLTAS	1.5
16	606	ADMIN	MORAN D+12	240-022526	VOLTAS	1.5
17	457	ADMIN	MORAN D+21	BIZ-204673	VOLTAS	1.0
18	769	ADMIN	MORAN E-1	541-103636	VOLTAS	1.5
19	1071	ADMIN	E-56	1BXO-10-4431	CARRIER	1.0
20	952	ADMIN	R&D DEPTT DIRECTOR PERSONNEL	PA89DEC2768	USHA	1.5
21	1100	ADMIN	F-10	1AXO-20-SLV-2467	CARRIER	1.0
22	1019	ADMIN	E-80	SUB 600	BLUE STAR	1.5
23	763	ADMIN	GENERAL OFFICE ROOM NO-58	541-103604	VOLTAS	1.5
24	1093	ADMIN	D+114	1AXO-20-SLV-2460	CARRIER	1.0
25	1096	ADMIN	D+198	1AXO-20-SLV-2463	CARRIER	1.0
26	1015	ADMIN	SECURITY HUT MAIN OFFICE	4237	USHA	1.5
27	1095	ADMIN	D+74	1AXO-20-SLV-2462	CARRIER	1.5
28	1122	ADMIN	ZALONI CLUB EX CARD ROOM	1BX5-10-DMN-2597	CARRIER	1.5
29	1124	ADMIN	D+144	373-236	VOLTAS	1.0
30	1125	ADMIN	D+83	373-237	VOLTAS	1.0
31	1126	ADMIN	D+87	373-238	VOLTAS	1.0
32	1127	ADMIN	D+88	373-239	VOLTAS	1.0
33	1128	ADMIN	D+202	373-240	VOLTAS	1.0
34	1129	ADMIN	D+6	373-241	VOLTAS	1.0
35	1130	ADMIN	D+24	373-242	VOLTAS	1.0
36	1131	ADMIN	E-24	373-243	VOLTAS	1.0
37	1134	ADMIN	D+143	373-246	VOLTAS	1.0
38	1135	ADMIN	D+14	373-247	VOLTAS	1.0
39	1136	ADMIN	E-7	373-248	VOLTAS	1.0

40	1138	ADMIN	E-44	373-250	VOLTAS	1.0
41	1139	ADMIN	E-3	373-251	VOLTAS	1.0
42	1140	ADMIN	D+76	373-252	VOLTAS	1.0
43	1141	ADMIN	E-41	373-253	VOLTAS	1.0
44	1142	ADMIN	D+210	373-254	VOLTAS	1.0
45	1143	ADMIN	D+149	373-255	VOLTAS	1.0
46	1144	ADMIN	D+177	373-256	VOLTAS	1.0
47	1145	ADMIN	D+200	373-257	VOLTAS	1.0
48	1147	ADMIN	D+160 (GUEST HOUSE)	373-259	VOLTAS	1.0
49	1148	ADMIN	D+68	373-260	VOLTAS	1.0
50	1149	ADMIN	D+153	373-261	VOLTAS	1.0
51	1150	ADMIN	D+105	373-262	VOLTAS	1.0
52	1151	ADMIN	D+209	373-263	VOLTAS	1.0
53	1152	ADMIN	D+191	373-264	VOLTAS	1.0
54	1153	ADMIN	D+140	373-265	VOLTAS	1.0
55	1154	ADMIN	D+30	373-266	VOLTAS	1.0
56	1155	ADMIN	D+94	373-267	VOLTAS	1.0
57	1156	ADMIN	F-11	373-268	VOLTAS	1.0
58	1157	ADMIN	D+155 (GUEST HOUSE)	373-269	VOLTAS	1.0
59	1158	ADMIN	D+138	373-270	VOLTAS	1.0
60	1159	ADMIN	D+146	373-271	VOLTAS	1.0
61	1160	ADMIN	F-15	373-272	VOLTAS	1.0
62	1161	ADMIN	F-11	373-273	VOLTAS	1.0
63	1162	ADMIN	D+150	373-274	VOLTAS	1.0
64	1163	ADMIN	E-45	373-275	VOLTAS	1.0
65	1164	ADMIN	D+66	373-276	VOLTAS	1.0
66	1165	ADMIN	D+70	373-277	VOLTAS	1.0
67	1166	ADMIN	E-82	373-278	VOLTAS	1.0
68	1169	ADMIN	GENERAL OFFICE ROOM NO-17	373-281	VOLTAS	1.0
69	1194	ADMIN	GENERAL OFFICE ROOM NO-19	240120	VOLTAS	1.5
70	1196	ADMIN	F-32 (GUEST HOUSE)	500003637012000301	CARRIER	1.5
71	1197	ADMIN	F-34 (GUEST HOUSE)	500003637012000302	CARRIER	1.5
72	1199	ADMIN	GENERAL OFFICE ROOM NO-21	500003652012000541	CARRIER	1.5
73	1200	ADMIN	F-34 (GUEST HOUSE)	500003652012000542	CARRIER	1.5
74	1201	ADMIN	D+121	500003652012000543	CARRIER	1.5
75	1203	ADMIN	F-16	500003652012000545	CARRIER	1.5
76	1204	ADMIN	MAIN GUEST HOUSE ROOM NO-104	500003652012000546	CARRIER	1.5
77	1205	ADMIN	MAIN GUEST HOUSE ROOM NO-111	500003652012000547	CARRIER	1.5
78	1230	ADMIN	MAIN GUEST HOUSE ROOM NO-112	500003604022000042	CARRIER	1.5
79	1239	ADMIN	RCE OFFICE ROOM NO-015	240662	VOLTAS	1.5
80	1240	ADMIN	D+199	240663	VOLTAS	1.5
81	1242	ADMIN	GENERAL OFFICE	240680	VOLTAS	1.5

			ROOM NO-56			
82	1243	ADMIN	RCE OFFICE ADMIN OFFICE ROOM NO-17A	240702	VOLTAS	1.5
83	1244	ADMIN	RCE OFFICE ROOM NO-017	240703	VOLTAS	1.5
84	1245	ADMIN	E-23 (GUEST HOUSE)	240704	VOLTAS	1.5
85	1246	ADMIN	D+188	240705	VOLTAS	1.5
86	1247	ADMIN	GENERAL OFFICE ROOM NO-13 (GM S)	240706	VOLTAS	1.5
87	1248	ADMIN	RCE OFFICE ROOM NO-003	240707	VOLTAS	1.5
88	1251	ADMIN	F-16	50004664502200 6181	CARRIER	1.5
89	1253	ADMIN	MAIN GUEST HOUSE ROOM NO- 106	50004664502200 6186	CARRIER	1.5
90	1255	ADMIN	MAIN GUEST HOUSE ROOM NO- 113	50004664702200 6349	CARRIER	1.5
91	1257	ADMIN	MAIN GUEST HOUSE ROOM NO- 105	50004664702200 6355	CARRIER	1.5
92	1258	ADMIN	MAIN GUEST HOUSE ROOM NO- 116	50004664702200 6356	CARRIER	1.5
93	1260	ADMIN	MAIN GUEST HOUSE ROOM NO- 108	50000491602100 2624	CARRIER	1.5
94	1261	ADMIN	MAIN GUEST HOUSE ROOM NO- 109	50000491602100 2633	CARRIER	1.5
95	1283	ADMIN	E-23 (GUEST HOUSE)	2801G00316	CARRIER	1.0
96	1328	ADMIN	F-29	50000492503200 1609	CARRIER	1.5
97	1329	ADMIN	E-79	50000492503200 1610	CARRIER	1.5
98	1346	ADMIN	D+77	WAM 181 R0 30116	BLUE STAR	1.5
99	1347	ADMIN	F-34 (GUEST HOUSE)	WAM 181 R0 30119	BLUE STAR	1.5
100	1348	ADMIN	CENTRAL SCHOOL PRINCIPAL	WAM 181 R0 30127	BLUE STAR	1.5
101	1352	ADMIN	GENERAL OFFICE ROOM NO-44	WAM 181 R0 30386	BLUE STAR	1.5
102	1353	ADMIN	D+175	WAM 181 R0 30392	BLUE STAR	1.5
103	1354	ADMIN	F-27	WAM 181 R0 30419	BLUE STAR	1.5
104	1366	ADMIN	CENTRAL SCHOOL COMPUTER ROOM	WAM 181 R0 40885	BLUE STAR	1.5
105	1368	ADMIN	E-37	WAM 181 R0 40887	BLUE STAR	1.5
106	1371	ADMIN	D+208	WAM 181 R0 40890	BLUE STAR	1.5
107	1372	ADMIN	F-48	WAM 181 R0 40891	BLUE STAR	1.5
108	1376	ADMIN	D+167	WAM 181 R0 40895	BLUE STAR	1.5

109	1378	ADMIN	F-30	WAM 181 R0 40897	BLUE STAR	1.5
110	1380	ADMIN	E-88	WAM 181 R0 40899	BLUE STAR	1.5
111	1381	ADMIN	F-33	WAM 181 R0 40900	BLUE STAR	1.5
112	1382	ADMIN	D+133	WAM 181 R0 40901	BLUE STAR	1.5
113	1383	ADMIN	E-58	WAM 181 R0 40902	BLUE STAR	1.5
114	1386	ADMIN	CENTRAL SCHOOL COMPUTER ROOM	WAM 181 R0 40905	BLUE STAR	1.5
115	1388	ADMIN	EXECUTIVE ASSOCIATION	WAM 181 R0 40909	BLUE STAR	1.5
116	1389	ADMIN	D+197	WAM 181 R0 40910	BLUE STAR	1.5
117	1390	ADMIN	E-25	WAM 181 R0 40911	BLUE STAR	1.5
118	1391	ADMIN	EXECUTIVE ASSOCIATION	WAM 181 R0 40912	BLUE STAR	1.5
119	1392	ADMIN	E-36	WAM 181 R0 45038	BLUE STAR	1.5
120	1394	ADMIN	E-93	WAM 181 R0 40915	BLUE STAR	1.5
121	1395	ADMIN	E-88	WAM 181 R0 40916	BLUE STAR	1.5
122	1397	ADMIN	F-31	WAM 181 R0 40918	BLUE STAR	1.5
123	1398	ADMIN	F-49	WAM 181 R0 40919	BLUE STAR	1.5
124	1399	ADMIN	D+212	WAM 181 R0 40920	BLUE STAR	1.5
125	1400	ADMIN	E-89 (GUEST HOUSE)	WAM 181 R0 40921	BLUE STAR	1.5
126	1402	ADMIN	D+127	WAM 181 R0 40923	BLUE STAR	1.5
127	1403	ADMIN	D+132	WAM 181 R0 40931	BLUE STAR	1.5
128	1406	ADMIN	F-11	WAM 181 R0 40934	BLUE STAR	1.5
129	1407	ADMIN	E-84 (GUEST HOUSE)	WAM 181 R0 40566	BLUE STAR	1.5
130	1408	ADMIN	F-15	WAM 181 R0 40567	BLUE STAR	1.5
131	1409	ADMIN	E-3	WAM 181 R0 40574	BLUE STAR	1.5
132	1410	ADMIN	D+171	WAM 181 R0 40595	BLUE STAR	1.5
133	1411	ADMIN	E-2	WAM 181 R0 40597	BLUE STAR	1.5
134	1414	ADMIN	E-53	WAM 181 R0 40623	BLUE STAR	1.5
135	1417	ADMIN	E-83	WAM 181 R0 40739	BLUE STAR	1.5
136	1418	ADMIN	D+126	WAM 181 R0 40743	BLUE STAR	1.5
137	1419	ADMIN	E-5	WAM 181 R0 40645	BLUE STAR	1.5
138	1446	ADMIN	F-51	4010691/U/05/B/7 20986	VOLTAS	1.5
139	1449	ADMIN	DULIAJAN CLUB SECRETARY ROOM	4010691/U/05/B/8 60183	VOLTAS	1.5

140	1452	ADMIN	DULIAJAN CLUB SECRETARY ROOM	4010691/U/05/B/8 60194	VOLTAS	1.5
141	1462	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-5 FF-225	WAM 121 Y 050658	BLUE STAR	1.0
142	1463	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-5 FF-227	WAM 121 Y 050663	BLUE STAR	1.0
143	1464	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-4 FF-1	WAM 121 Y 050665	BLUE STAR	1.0
144	1465	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-5 FF-4	WAM 121 Y 050668	BLUE STAR	1.0
145	1466	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-5 FF-2	WAM 121 Y 050675	BLUE STAR	1.0
146	1467	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-5 FF-229	WAM 121 Y 050677	BLUE STAR	1.0
147	1468	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-2 FF-207	WAM 121 Y 050978	BLUE STAR	1.0
148	1469	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-2 FF-209	WAM 121 Y 050986	BLUE STAR	1.0
149	1470	ADMIN	L&D MTDC ET HOSTEL FF-218	WAM 121 Y 050987	BLUE STAR	1.0
150	1471	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-2 FF-208	WAM 121 Y 050988	BLUE STAR	1.0
151	1472	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-4 FF-223	WAM 121 Y 050989	BLUE STAR	1.0
152	1473	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-3 FF-215	WAM 121 Y 050990	BLUE STAR	1.0
153	1474	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-4 FF-3	WAM 121 Y 050993	BLUE STAR	1.0
154	1475	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-4 FF-224	WAM 121 Y 051013	BLUE STAR	1.0
155	1476	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-4 FF-221	WAM 121 Y 051020	BLUE STAR	1.0
156	1477	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-2 FF-211	WAM 121 Y 051022	BLUE STAR	1.0
157	1478	ADMIN	L&D MTDC ET HOSTEL FF-216	WAM 121 Y 051024	BLUE STAR	1.0
158	1479	ADMIN	L&D MTDC ET HOSTEL FF-210	WAM 121 Y 051025	BLUE STAR	1.0
159	1480	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-3 FF-3	WAM 121 Y 051026	BLUE STAR	1.0
160	1481	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-3 FF-213	WAM 121 Y 051031	BLUE STAR	1.0
161	1491	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-1 FF-203	WAM 121 Y 051262	BLUE STAR	1.0

162	1492	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-1 FF-202	WAM 121 Y 051263	BLUE STAR	1.0
163	1493	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-1 FF-204	WAM 121 Y 051265	BLUE STAR	1.0
164	1494	ADMIN	L&D MTDC ET HOSTEL FF-215	WAM 121 Y 051268	BLUE STAR	1.0
165	1495	ADMIN	L&D MTDC ET HOSTEL BLOCK NO-1 FF-216	WAM 121 Y 051273	BLUE STAR	1.0
166	1070	ADMIN	F-30	1BXO-10-4435	CARRIER	1.0
167	1505	ADMIN	RCE OFFICE ROOM NO-005	4010829/U/07/E/5 30994	VOLTAS	1.5
168	1506	ADMIN	F-10	4010829/U/07/E/5 30997	VOLTAS	1.5
169	1510	ADMIN	D+203	10103015080831 7120020	VOLTAS	1.5
170	1511	ADMIN	D+137	10103015080831 7120102	VOLTAS	1.5
171	1512	ADMIN	E-86	10103015080831 7120165	VOLTAS	1.5
172	1513	ADMIN	D+190	10103015080831 7120167	VOLTAS	1.5
173	1514	ADMIN	D+28	10103015080831 7120791	VOLTAS	1.5
174	1516	ADMIN	D+147	10103015080832 2121350	VOLTAS	1.5
175	1517	ADMIN	E-43	10103015080832 2121352	VOLTAS	1.5
176	1518	ADMIN	D+128	10103015080832 5123033	VOLTAS	1.5
177	1519	ADMIN	F-9	10103015080832 6123634	VOLTAS	1.5
178	1520	ADMIN	D+134	10103015080832 7124482	VOLTAS	1.5
179	1521	ADMIN	D+92	10103015080832 8121345	VOLTAS	1.5
180	1522	ADMIN	D+109	10103015080832 8125162	VOLTAS	1.5
181	1523	ADMIN	D+29	10103015080832 8125771	VOLTAS	1.5
182	1524	ADMIN	D+60	10103015080832 8125868	VOLTAS	1.5
183	1525	ADMIN	D+139	10103015080832 8125882	VOLTAS	1.5
184	1526	ADMIN	F-51	10103015080832 8125883	VOLTAS	1.5
185	1527	ADMIN	E-23 (GUEST HOUSE)	10103015080832 8126004	VOLTAS	1.5
186	1528	ADMIN	E-56	10103015080832 8126131	VOLTAS	1.5
187	1529	ADMIN	D+192	10103015080832 8126182	VOLTAS	1.5
188	1530	ADMIN	D+84	10103015080832 8126223	VOLTAS	1.5
189	1531	ADMIN	D+80	10103015080832 8126353	VOLTAS	1.5
190	1532	ADMIN	F-8	10103015080832 8126390	VOLTAS	1.5
191	1533	ADMIN	D+129	10103015080832 8126574	VOLTAS	1.5



192	1534	ADMIN	D+141	10103015080832 8126720	VOLTAS	1.5
193	1535	ADMIN	E-90	10103015080832 8126766	VOLTAS	1.5
194	1536	ADMIN	D+65	10103015080832 8126854	VOLTAS	1.5
195	1537	ADMIN	F-49	10103015080832 8126983	VOLTAS	1.5
196	1538	ADMIN	D+61	10103015080832 8127157	VOLTAS	1.5
197	1539	ADMIN	E-4	10103015080832 8127181	VOLTAS	1.5
198	1540	ADMIN	D+75	10103015080832 8127271	VOLTAS	1.5
199	1541	ADMIN	D+181	10103015080832 8127322	VOLTAS	1.5
200	1542	ADMIN	MORAN F-1	10103015080832 8127431	VOLTAS	1.5
201	1543	ADMIN	F-81	10103015080832 8127469	VOLTAS	1.5
202	1544	ADMIN	D+81	10103015080832 8127477	VOLTAS	1.5
203	1545	ADMIN	D+148	10103015080832 8127525	VOLTAS	1.5
204	1546	ADMIN	F-47	10103015080832 8127568	VOLTAS	1.5
205	1547	ADMIN	D+195	10103015080832 8127618	VOLTAS	1.5
206	1548	ADMIN	F-50	10103015080832 8127726	VOLTAS	1.5
207	1549	ADMIN	D+170	10103015080832 8127816	VOLTAS	1.5
208	1550	ADMIN	MORAN TELEPHONE EXCHANGE	10103015080832 8127873	VOLTAS	1.5
209	1551	ADMIN	D+183	10103015080832 8127937	VOLTAS	1.5
210	1552	ADMIN	E-92	10103021070841 0127964	VOLTAS	1.5
211	1553	ADMIN	D+64	10103021070841 0127967	VOLTAS	1.5
212	1554	ADMIN	E-78	10103021070841 0128120	VOLTAS	1.5
213	1555	ADMIN	D+176	10103021070841 0128121	VOLTAS	1.5
214	1556	ADMIN	F-33	10103021070841 0128123	VOLTAS	1.5
215	1557	ADMIN	D+201	10103021070841 0128124	VOLTAS	1.5
216	1558	ADMIN	D+125	10103021070841 0128125	VOLTAS	1.5
217	1559	ADMIN	MORAN F-2	10103021070841 0128385	VOLTAS	1.5
218	1560	ADMIN	F-8	10103021070841 0128386	VOLTAS	1.5
219	1561	ADMIN	MORAN D+3	10103021070841 0128395	VOLTAS	1.5
220	1562	ADMIN	D+110	10103021070841 0128625	VOLTAS	1.5
221	1564	ADMIN	D+71	10103021070841 0129323	VOLTAS	1.5
222	1565	ADMIN	E-6	10103021070841	VOLTAS	1.5

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223	1566	ADMIN	AC&R SECTION (F-12)	10103021070841 0129334	VOLTAS	1.5
224	1567	ADMIN	D+142	10103021070841 0129347	VOLTAS	1.5
225	1568	ADMIN	D+73 (SOUTH BANK)	10103021070841 0129349	VOLTAS	1.5
226	1569	ADMIN	D+82	10103021070841 0129357	VOLTAS	1.5
227	1570	ADMIN	E-85	10103021070841 0129358	VOLTAS	1.5
228	1571	ADMIN	D+67	10103021070841 0129360	VOLTAS	1.5
229	1572	ADMIN	D+174	10103021070841 0129361	VOLTAS	1.5
230	1573	ADMIN	D+180	10103021070841 0129363	VOLTAS	1.5
231	1574	ADMIN	D+187	10103021070841 0129366	VOLTAS	1.5
232	1575	ADMIN	E-41	10103021070841 0129382	VOLTAS	1.5
233	1576	ADMIN	F-27	10103021070841 0129384	VOLTAS	1.5
234	1577	ADMIN	F-48	10103021070841 0129387	VOLTAS	1.5
235	1578	ADMIN	F-31	10103021070841 0129389	VOLTAS	1.5
236	1579	ADMIN	D+101	10103021070841 0129409	VOLTAS	1.5
237	1580	ADMIN	D+124	10103021070841 0129416	VOLTAS	1.5
238	1581	ADMIN	E-58	10103021070841 0129417	VOLTAS	1.5
239	1582	ADMIN	E-42	10103021070841 0129421	VOLTAS	1.5
240	1583	ADMIN	F-32	10103021070841 0129422	VOLTAS	1.5
241	1584	ADMIN	D+27	10103021070841 0129435	VOLTAS	1.5
242	1585	ADMIN	F-32 (GUEST HOUSE)	10103021070841 0129493	VOLTAS	1.5
243	1586	ADMIN	E-87	10103021070841 0129494	VOLTAS	1.5
244	1587	ADMIN	D+205	10103021070841 0129499	VOLTAS	1.5
245	1588	ADMIN	D+111	10103021070841 0129500	VOLTAS	1.5
246	1589	ADMIN	E-46	10103021070841 0129505	VOLTAS	1.5
247	1590	ADMIN	F-12	10103021070841 0129513	VOLTAS	1.5
248	1591	ADMIN	F-50	10103021070841 0129516	VOLTAS	1.5
249	1592	ADMIN	D+102	10103021070841 0129521	VOLTAS	1.5
250	1593	ADMIN	D+136	10103021070841 0129526	VOLTAS	1.5
251	1594	ADMIN	MORAN F-1	10103021070841 0129527	VOLTAS	1.5
252	1595	ADMIN	D+86	10103021070841 0129540	VOLTAS	1.5
253	1596	ADMIN	F-81	10103021070841	VOLTAS	1.5

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254	1597	ADMIN	MORAN D+29	10103021070841 0129547	VOLTAS	1.5
255	1598	ADMIN	E-38	10103021070841 0129548	VOLTAS	1.5
256	1599	ADMIN	F-52	10103021070841 0129549	VOLTAS	1.5
257	1600	ADMIN	MORAN TELEPHONE EXCHANGE	10103021070841 0129551	VOLTAS	1.5
258	1601	ADMIN	D+131	10103021070841 0129554	VOLTAS	1.5
259	1602	ADMIN	D+151	10103021070841 0129568	VOLTAS	1.5
260	1603	ADMIN	E-91	10103021070841 0129601	VOLTAS	1.5
261	1604	ADMIN	D+156	10103021070841 0129609	VOLTAS	1.5
262	1605	ADMIN	D+89	10103021070841 0129618	VOLTAS	1.5
263	1606	ADMIN	D+69	10103021070841 0129637	VOLTAS	1.5
264	1607	ADMIN	D+185	10103021070841 0129686	VOLTAS	1.5
265	1608	ADMIN	D+96	10103021070841 0129691	VOLTAS	1.5
266	1609	ADMIN	F-54	10103021070841 0129693	VOLTAS	1.5
267	1610	ADMIN	ZALONI CLUB LIBRARY ROOM	36754	F/LLOYDS	1.5
268	1611	ADMIN	ZALONI CLUB LIBRARY ROOM	36777	F/LLOYDS	1.5
269	1612	ADMIN	ZALONI CLUB LIBRARY ROOM	37143	F/LLOYDS	1.5
270	1613	ADMIN	ZALONI CLUB VIP ROOM	39136	VOLTAS	1.5
271	1614	ADMIN	ZALONI CLUB GENERAL SEC. ROOM	39288	VOLTAS	1.5
272	1615	ADMIN	ZALONI CLUB BAR STORE ROOM	Not available	VOLTAS	1.5
273	1695	ADMIN	RCE OFFICE ROOM NO-013	907NLQF041236	LG	1.5
274	1696	ADMIN	RCE OFFICE ROOM NO-012	907NLGB041239	LG	1.5
275	1697	ADMIN	RCE OFFICE ROOM NO-205	907NLUS041318	LG	1.5
276	1699	ADMIN	RCE OFFICE ROOM NO-210	907NLTR041241	LG	1.5
277	1702	ADMIN	RCE OFFICE ROOM NO-209	907NLMJ041171	LG	1.5
278	1703	ADMIN	RCE OFFICE ROOM NO-208	904NLTR001449	LG	1.5
279	1704	ADMIN	RCE OFFICE ROOM NO-014	907NLKL041173	LG	1.5
280	1705	ADMIN	RCE OFFICE ROOM NO-019	908LPAG004704	LG	1.0
281	1706	ADMIN	RCE OFFICE ROOM NO-020	0012PKW002373	LG	1.0
282	1707	ADMIN	RCE OFFICE ROOM NO-018	002LPDL002621	LG	1.0
283	1708	ADMIN	RCE OFFICE ROOM	0021PXA002570	LG	1.0

			NO-010			
284	1709	ADMIN	RCE OFFICE ROOM NO-103	002LPHT002553	LG	1.0
285	1710	ADMIN	RCE OFFICE ROOM NO-104	002LPBL002573	LG	1.0
286	1711	ADMIN	RCE OFFICE ROOM NO-106	002LPVC002575	LG	1.0
287	1712	ADMIN	RCE OFFICE ROOM NO-108	002LPAG002592	LG	1.0
288	1713	ADMIN	RCE OFFICE ROOM NO-111	908LPPM004712	LG	1.0
289	1715	ADMIN	H. S. SCHOOL	4011013P11G007 200	VOLTAS	1.5
290	1736	ADMIN	ZALONI CLUB LADIES ROOM	4011013P11G007 311	VOLTAS	1.5
291	1737	ADMIN	ZALONI CLUB GREEN ROOM (ROOM NO-7)	4011013P11G007 979	VOLTAS	1.5
292	1738	ADMIN	ZALONI CLUB CARD ROOM	4011013P11G005 907	VOLTAS	1.5
293	1739	ADMIN	ZALONI CLUB CARD ROOM	4011013P11G005 908	VOLTAS	1.5
294	1751	ADMIN	MAIN GUEST HOUSE ROOM NO-101	JAA0CABC08447 9023664	LLOYD	1.5
295	1752	ADMIN	MAIN GUEST HOUSE ROOM NO-114	JAA0CABC08447 9061880	LLOYD	1.5
296	1753	ADMIN	MAIN GUEST HOUSE ROOM NO-115	JAA0CABC08447 9061947	LLOYD	1.5
297	1770	ADMIN	D+78	120900012	GODREJ	1.5
298	1771	ADMIN	D+196	120900014	GODREJ	1.5
299	1772	ADMIN	D+135	120900033	GODREJ	1.5
300	1773	ADMIN	F-12	120900050	GODREJ	1.5
301	1774	ADMIN	D+173	120900054	GODREJ	1.5
302	1775	ADMIN	F-9	120900055	GODREJ	1.5
303	1776	ADMIN	E-25	120900057	GODREJ	1.5
304	1777	ADMIN	E-93	120900060	GODREJ	1.5
305	1778	ADMIN	E-26	120900062	GODREJ	1.5
306	1779	ADMIN	D+79	120900066	GODREJ	1.5
307	1780	ADMIN	E-80	120900069	GODREJ	1.5
308	1781	ADMIN	F-32 (GUEST HOUSE)	120900072	GODREJ	1.5
309	1782	ADMIN	E-77	120900074	GODREJ	1.5
310	1783	ADMIN	D+186	120900075	GODREJ	1.5
311	1784	ADMIN	D+163	120900076	GODREJ	1.5
312	1785	ADMIN	D+184	120900058	GODREJ	1.5
313	1786	ADMIN	E-46	120900099	GODREJ	1.5
314	1787	ADMIN	D+145	120900117	GODREJ	1.5
315	1788	ADMIN	D+214	120900118	GODREJ	1.5
316	1789	ADMIN	E-35	120900120	GODREJ	1.5
317	1790	ADMIN	E-42	120900125	GODREJ	1.5
318	1791	ADMIN	D+85	120900126	GODREJ	1.5
319	1792	ADMIN	D+169	120900156	GODREJ	1.5
320	1793	ADMIN	D+130	120900178	GODREJ	1.5
321	1794	ADMIN	F-28	120900181	GODREJ	1.5
322	1795	ADMIN	D+204	120900184	GODREJ	1.5
323	1796	ADMIN	E-36	120900185	GODREJ	1.5

324	1797	ADMIN	D+179	120900214	GODREJ	1.5
325	1798	ADMIN	E-2	120900216	GODREJ	1.5
326	1799	ADMIN	D+178	120900218	GODREJ	1.5
327	1800	ADMIN	E-4	121200012	GODREJ	1.5
328	1801	ADMIN	F-47	121200136	GODREJ	1.5
329	1802	ADMIN	F-54	121200137	GODREJ	1.5
330	1803	ADMIN	E-55	121200141	GODREJ	1.5
331	1804	ADMIN	E-38	121200184	GODREJ	1.5
332	1805	ADMIN	F-29	121200189	GODREJ	1.5
333	1845	ADMIN	MORAN D+22	1003009155	GODREJ	1.5
334	1113	ADMIN	MAIN GUEST HOUSE ROOM NO- 107	1BXO-10-SLV- 13768	CARRIER	1.0
335	1206	ADMIN	D+99 MAIN GUEST HOUSE ROOM NO- 102	50000365201200 0548	CARRIER	1.5
336	1515	ADMIN	D+121	10103015080831 7120800	VOLTAS	1.5
337	1133	ADMIN	D+188 (Stolen)	373-245	VOLTAS	1.0
338	35	ADMIN	ZALONI CLUB BARBAR ROOM	BIF-152160	VOLTAS	1.0
339	1115	ADMIN	DP SCHOOL PRINCIPAL ROOM	1BX5-10-31441	CARRIER	1.5
340	1233	ADMIN	DP SCHOOL COMPUTER ROOM	0501396	GODREJ	1.0
341	1234	ADMIN	DP SCHOOL	0501399	GODREJ	1.0
342	1237	ADMIN	DP SCHOOL COMPUTER ROOM	50000501002200 0111	CARRIER	1.5
343	1250	ADMIN	DP SCHOOL COMPUTER ROOM	0501563	GODREJ	1.0
344	1318	ADMIN	DP SCHOOL	50000492503200 1585	CARRIER	1.5
345	1319	ADMIN	DP SCHOOL	50000492503200 1586	CARRIER	1.5
346	1320	ADMIN	DP SCHOOL	50000492503200 1587	CARRIER	1.5
347	1321	ADMIN	DP SCHOOL	50000492503200 1588	CARRIER	1.5
348	1263	ADMIN	PR Deptt (MAIN GUEST HOUSE ROOM NO-103)	50000491602100 2641	CARRIER	1.5
349	1264	ADMIN	MAIN GUEST HOUSE ROOM NO- 110	50000491602100 2647	CARRIER	1.5
350	1192	ADMIN	D+206 FROM AC&R	240068	VOLTAS	1.5
351	1020	ADMIN	MAIN GUEST HOUSE	SUB 602	BLUE STAR	1.5
352	1563	ADMIN	D+123	10103021070841 0129321	VOLTAS	1.5
353	1168	ADMIN	D+99	373-280	VOLTAS	1.0
354	1754	ADMIN	E-89 (GUEST HOUSE)	4011029G11L011 516	VOLTAS	1.5
355	1755	ADMIN	F-16	4011029G12A021 539	VOLTAS	1.5
356	1756	ADMIN	D+160 (GUEST HOUSE)	4011029G11L011 607	VOLTAS	1.5
357	1757	ADMIN	E-89 (GUEST HOUSE)	4011029G12A021 540	VOLTAS	1.5
358	1758	ADMIN	D+155 (GUEST HOUSE)	4011029G11L011 791	VOLTAS	1.5

359	1817	ADMIN	D+155 (GUEST HOUSE)	1444020010829	VOLTAS	1.5
360	587	ADMIN	MORAN D+23	240-022161	VOLTAS	1.5
361	758	ADMIN	RCE OFFICE ROOM NO-002	541-103603	VOLTAS	1.5
362	595	ADMIN	RCE OFFICE ROOM NO-009	240-022340	VOLTAS	1.5
363	1249	ADMIN	D+182 FORM AC&R	240708	VOLTAS	1.5
364	1458	BP	B.P. COACH CO-ORDINATOR ROOM	4010691/U/05/B/8 60253	VOLTAS	1.5
365	1012	C&D	C&D (CHIEF MANAGER CONTRACT)	BR93NOV4180	USHA	1.0
366	929	C&D	C&D TENDER ROOM	541-137211	VOLTAS	1.5
367	1013	C&D	C&D CONFERENCE ROOM	3763	USHA	1.0
368	1118	C&D	C&D	1BX5-10-DMN-2599	CARRIER	1.5
369	1119	C&D	C&D ROOM NO-23 (SM CC)	1BX5-10-DMN-2600	CARRIER	1.5
370	1225	C&D	C&D CONFRANCE ROOM	0502289	GODREJ	1.5
371	1282	C&D	C&D CONFERENCE ROOM	50000491202100 1377	CARRIER	1.5
372	1360	C&D	C&D HEAD (CONTRACT)	WAM 181 R0 30572	BLUE STAR	1.5
373	1648	CHEMICAL	CHEMICAL ROOM NO-11	908NLFD000219	LG	1.5
374	1046	CHEMICAL	CHEMICAL DEPTT ROOM NO-2	SJH-5042L95	BLUE STAR	1.5
375	669	CHEMICAL	CHEMICAL DY CHIEF CHEMIST ROOM NO-12	215-026989	VOLTAS	1.0
376	568	CHEMICAL	CHEMICAL CHIEF CHEMIST ROOM NO-4	240-022943	VOLTAS	1.5
377	1047	CHEMICAL	CHEMICAL CHIEF CHEMIST ROOM NO-10	SJH-5054L95	BLUE STAR	1.5
378	1120	CHEMICAL	CHEMICAL ADDL CHIEF CHEMIST ROOM NO-9	1BX5-10-DMN-2598	CARRIER	1.5
379	1182	CHEMICAL	CHEMICAL HEAD (CHEMICAL) ROOM NO-6	205-364	VOLTAS	1.5
380	1265	CHEMICAL	CHEMICAL CHIEF CHEMIST ROOM NO-8	50000492302100 5762	CARRIER	1.5
381	1336	CHEMICAL	CHEMICAL NEW PVT SECTION ROOM NO-30	WAM 181 R0 30013	BLUE STAR	1.5
382	1337	CHEMICAL	CHEMICAL NEW PVT SECTION ROOM NO-30	WAM 181 R0 30016	BLUE STAR	1.5
383	1501	CHEMICAL	CHEMICAL NEW PVT SECTION ROOM NO-30	HEY508DXDP00 0333IN	LG	1.5
384	1502	CHEMICAL	CHEMICAL OLD PVT LAB ROOM NO-31	HEY508DXGL000 079IN	LG	1.5

385	1503	CHEMICAL	CHEMICAL OLD PVT LAB ROOM NO-31	HEY508DXFV000 067IN	LG	1.5
386	1647	CHEMICAL	CHEMICAL ROOM NO-7	908NLFD000243	LG	1.5
387	896	CHEMICAL	CHEMICAL DY CHIEF CHEMIST ROOM NO-3	894289	USHA	1.5
388	621	CIVIL	CIVIL	240-022571	VOLTAS	1.5
389	1726	CIVIL	CIVIL DEPTT	4011013P11G007 969	VOLTAS	1.5
390	1821	CIVIL	CIVIL DRAWING OFFICE (CE CIVIL)	1312007576	GODREJ	1.5
391	638	CIVIL	CIVIL DRAWING OFFICE TO BE DISPOSE	240-024290	VOLTAS	1.5
392	1349	CIVIL	CIVIL PROJECT	WAM 181 R0 30128	BLUE STAR	1.5
393	1172	CIVIL	CIVIL CE	205-350	VOLTAS	1.5
394	1174	CIVIL	CIVIL ADDL. CE (FE) CIVIL	205-352	VOLTAS	1.5
395	1175	CIVIL	CIVIL DY CE	205-353	VOLTAS	1.5
396	1177	CIVIL	CIVIL ADDL. CE (P&C) CIVIL	205-357	VOLTAS	1.5
397	1180	CIVIL	CIVIL DY CE (E)	205-361	VOLTAS	1.5
398	1181	CIVIL	CIVIL DY CE P	205-363	VOLTAS	1.5
399	1262	CIVIL	CIVIL DRAWING OFFICE(MR GOGOI)	50000491602100 2636	CARRIER	1.5
400	1730	CMT	CMT DEPTT	4011013P11G007 273	VOLTAS	1.5
401	1731	CMT	CMT DEPTT	4011013P11G007 430	VOLTAS	1.5
402	570	DIGBOI	DIGBOI TELEPHONE EXCHANGE	215-021812	VOLTAS	1.5
403	834	DIGBOI	DIGBOI CE (DIGBOI)	AQ890961	USHA	1.0
404	1359	DIGBOI	DIGBOI HEAD-EP	WAM 181 R0 30434	BLUE STAR	1.5
405	602	DIGBOI	DIGBOI TELEPHONE EXCHANGE	240-016986	VOLTAS	1.5
406	1284	DRILLING	DRILLING NIA HEAD DRILLING SUPPORT	50004781003200 0298	CARRIER	1.5
407	1285	DRILLING	DRILLING NIA DRILLING (MR R PATOWARY)	50004781003200 0299	CARRIER	1.5
408	1286	DRILLING	DRILLING NIA CE (DRILLING)	50004781003200 0300	CARRIER	1.5
409	1287	DRILLING	DRILLING NIA CE DRILLING (OPERATION)	50004781003200 0301	CARRIER	1.5
410	1288	DRILLING	DRILLING NIA CE DRILLING (OPERATION)	50004781003200 0302	CARRIER	1.5
411	1289	DRILLING	DRILLING NIA CE DRILLING (OPERATION)	50004781003200 0303	CARRIER	1.5
412	1290	DRILLING	DRILLING NIA ROOM NO-2	50004781003200 0308	CARRIER	1.5

413	1291	DRILLING	DRILLING NIA ROOM NO-3	50004781003200 0300	CARRIER	1.5
414	1292	DRILLING	DRILLING NIA HEAD DRILLING (CMT & HSE)	50004781003200 0310	CARRIER	1.5
415	1293	DRILLING	DRILLING NIA CE (CMTG)	50004781003200 0311	CARRIER	1.5
416	1294	DRILLING	DRILLING NIA CONFERENCE HALL	50004781003200 0312	CARRIER	1.5
417	1295	DRILLING	DRILLING NIA DRILLING (MR S ROY)	50004781003200 0314	CARRIER	1.5
418	1296	DRILLING	DRILLING NIA GVP (SPL. JOB AT DJN)	50004781003200 0318	CARRIER	1.5
419	1297	DRILLING	DRILLING NIA HEAD (DRILLING)	50004781003200 0319	CARRIER	1.5
420	1299	DRILLING	DRILLING NIA CONFERENCE HALL	50004781003200 0322	CARRIER	1.5
421	1300	DRILLING	DRILLING NIA DY CE (CMTG)	50004781003200 0323	CARRIER	1.5
422	1301	DRILLING	DRILLING NIA HEAD DRILLING (PLANNING)	50004781003200 0324	CARRIER	1.5
423	1302	DRILLING	NIA CHIEF ENGINEER (EQUIPMENT)	50004781003200 0325	CARRIER	1.5
424	1303	DRILLING	DRILLING NIA CONFERENCE HALL	50004781003200 0326	CARRIER	1.5
425	1304	DRILLING	DRILLING NIA SE DRILLING	50004781003200 0327	CARRIER	1.5
426	1317	DRILLING	DRILLING NIA DRILLING (MR C K RAO)	ER-100087	VOLTAS	2.0
427	1327	DRILLING	DRILLING GENERAL OFFICE ROOM NO-4	50000492503200 1607	CARRIER	1.5
428	1482	DRILLING	DRILLING NIA DRILLING DEPTT	50000491702100 3193	CARRIER	1.5
429	24N	DRILLING	NIA OFFICE (MR KISHORE DAS)		SAMSUNG	1.5
430	04N	DRILLING	NIA COMPUTER ROOM NAT-110- (MA) Rig	H81- 2031L008624IN	LG	1.0
431	786	ELECTRICAL	NEW BUILDING (MR A. BHATTACHARJEE)	540-400972	VOLTAS	1.5
432	628	ELECTRICAL	ELEC P/H WHRP WESTING HOUSE GT	240-031924	VOLTAS	1.5
433	739	ELECTRICAL	POWER HOUSE INSTRUMENTATIO N	241-010505	VOLTAS	1.5
434	575	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM	215-021831	VOLTAS	1.5
435	799	ELECTRICAL	AC&R SECTION	890513	USHA	1.0
436	712	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM EXTN.	215-031712	VOLTAS	1.0



437	583	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM	240-022085	VOLTAS	1.5
438	1073	ELECTRICAL	AC&R SECTION FOR REPAIR FROM E-93	1BXO-10-3781	CARRIER	1.0
439	774	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM	221-501456	VOLTAS	1.0
440	640	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM EXTN.	240-024360	VOLTAS	1.5
441	1065	ELECTRICAL	ELECTRICAL ELECTRONIC LAB	BJH-5083L95	BLUE STAR	1.5
442	1054	ELECTRICAL	ELECTRICAL AC&R SECTION	BJH-698E96	BLUE STAR	1.0
443	1048	ELECTRICAL	AC&R SECTION	SJH-4972L95	BLUE STAR	1.5
444	632	ELECTRICAL	NEW BUILDING (MRS P. GOSWAMI)	240-022881	VOLTAS	1.5
445	627	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM	240-031917	VOLTAS	1.5
446	1202	ELECTRICAL	ELECTRICAL POWER HOUSE LCR-2	50000365201200 0544	CARRIER	1.5
447	1252	ELECTRICAL	ELECTRICAL AC&R SECTION	50004664502200 6183	CARRIER	1.5
448	1256	ELECTRICAL	ELECTRICAL POWER HOUSE LCR-1	50004664702200 6352	CARRIER	1.5
449	1268	ELECTRICAL	ELECTRICAL POWER HOUSE LCR-2	50000494602200 8334	CARRIER	1.5
450	1269	ELECTRICAL	ELECTRICAL POWER HOUSE LCR-1	50000494602200 8335	CARRIER	1.5
451	1369	ELECTRICAL	ELECTRICAL DY CEE (PM)	WAM 181 R0 40888	BLUE STAR	1.5
452	1370	ELECTRICAL	CEE (RIG) MR R. KOTOKI	WAM 181 R0 40889	BLUE STAR	1.5
453	1374	ELECTRICAL	ELECTRICAL DY CEE (F-O&M) MR TK SARMA	WAM 181 R0 40893	BLUE STAR	1.5
454	1387	ELECTRICAL	ELECTRICAL DY CEE (SSD)	WAM 181 R0 40908	BLUE STAR	1.5
455	1393	ELECTRICAL	NEW BUILDING (JAYANTA BORDOLOI)	WAM 181 R0 40914	BLUE STAR	1.5
456	1412	ELECTRICAL	ELECTRICAL CEE (P&A) (MR RP SHUKLA)	WAM 181 R0 40614	BLUE STAR	1.5
457	1413	ELECTRICAL	ELECTRICAL CEE (FO&M) (MR MK GOSWAMI)	WAM 181 R0 40620	BLUE STAR	1.5
458	1424	ELECTRICAL	ELECTRICAL P/HOUSE (CE GENERATION)	WAM 181 R0 40651	BLUE STAR	1.5
459	1425	ELECTRICAL	NEW BUILDING (PADMAPATI ROOM)	WAM 181 R0 40389	BLUE STAR	1.5
460	1426	ELECTRICAL	E-91 AC&R SECTION	WAM 181 R0 45041	BLUE STAR	1.5
461	1427	ELECTRICAL	ELECTRICAL CEE (SS-T&D) MR S. KUMAR	WAM 241 R0 40455	BLUE STAR	2.0

462	1428	ELECTRICAL	NEW BUILDING (ARINDAM BHATTACHARJEE)	WAM 241 R0 40751	BLUE STAR	2.0
463	1429	ELECTRICAL	ELECTRICAL NEW BUILDING	WAM 241 R0 40752	BLUE STAR	2.0
464	25N	ELECTRICAL	ELECTRICAL AC&R SECTION		AMTREX	1.5
465	578	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM EXTN.	240-021838	VOLTAS	1.5
466	750	ELECTRICAL	AC&R SECTION (NIA TEL. EXCHANGE)	221-002840	VOLTAS	1.0
467	830	ELECTRICAL	ELECTRICAL AC&R SECTION	AQ890466	USHA	1.0
468	917	ELECTRICAL	ELECTRICAL (LATE D. ROY ROOM)	PA89AL612	USHA	1.5
469	642	ELECTRICAL	ELECTRICAL SEE(G)	215-024372	VOLTAS	1.5
470	749	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM EXTN.	221-002838	VOLTAS	1.0
471	777	ELECTRICAL	POWER HOUSE INSTRUMENTATION	541-114719	VOLTAS	1.5
472	613	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM	240-022329	VOLTAS	1.5
473	1833	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2114	HAIER	1.5
474	1834	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2128	HAIER	1.5
475	1835	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2145	HAIER	1.5
476	1836	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2171	HAIER	1.5
477	1837	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2197	HAIER	1.5
478	1838	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2202	HAIER	1.5
479	1839	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2263	HAIER	1.5
480	1840	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2401	HAIER	1.5
481	1841	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2414	HAIER	1.5
482	1842	ELECTRICAL	AC&R SECTION	AD0FFHM0000G CF5N2448	HAIER	1.5
483	577	ELECTRICAL	P/HOUSE CENTRAL CONTROL ROOM	240-021836	VOLTAS	1.5
484	756	ELECTRICAL	AC&R	541-103589	VOLTAS	1.5
485	1090	ELECTRICAL	ELECTRICAL ELECTRONIC LAB	20SLV-11948	CARRIER	1.5
486	1038	ER	ER CONFERENCE ROOM	SJH-5017L95	BLUE STAR	1.5
487	1430	ER	ER PRIVATE SEC. ROOM	WAM 241 R0 40849	BLUE STAR	2.0
488	1433	ER	ER HEAD (ER)	WAM 241 R0 40755	BLUE STAR	2.0
489	509	ER	ER DEPTT (MR AK PHUKAN)	215-014415	VOLTAS	1.0
490	813	ERP	R&D ERP FICO ROOM	890448	USHA	1.5

491	898	ERP	R&D ERP WIPRO (Sengupta)	894259	USHA	1.5
492	1190	ERP	GENERAL OFFICE ERP FICO ROOM NO-2	493798	VOLTAS	1.5
493	1384	ERP	GENERAL OFFICE ERP FICO ROOM NO-2	WAM 181 R0 40903	BLUE STAR	1.5
494	1442	ERP	R&D ERP AROHAN ROOM	4010691/B/05/C/3 40220	VOLTAS	1.5
495	1448	ERP	R&D ERP FICO	4010691/U/05/B/8 60076	VOLTAS	1.5
496	1451	ERP	R&D ERP	4010691/U/05/B/8 60193	VOLTAS	1.5
497	1453	ERP	R&D ERP MM ROOM	4010691/U/05/B/8 60199	VOLTAS	1.5
498	1457	ERP	R&D ERP MM ROOM	4010691/U/05/B/8 60229	VOLTAS	1.5
499	867	ERP	R&D ERP (GM)	894033	USHA	1.5
500	922	ERP	R&D ERP	PA89AL651	USHA	1.5
501	600	F&A	F&A GENERAL OFFICE ROOM NO-35 (CVG)	240-022605	VOLTAS	1.5
502	566	F&A	GENERAL OFFICE ROOM NO- 38 (SRM P&C)	240-021804	VOLTAS	1.5
503	645	F&A	F&A GENERAL OFFICE ROOM NO-25	215-026530	VOLTAS	1.0
504	1137	F&A	GENERAL OFFICE ROOM NO-38	373-149	VOLTAS	1.0
505	1431	F&A	GGM (FINANCE) GENERAL OFFICE ROOM NO-7	WAM 241 R0 40853	BLUE STAR	2.0
506	1714	F&A	RCE OFFICE ROOM NO-112 (F&A DEPTT)	002LPYZ002602	LG	1.0
507	1727	F&A	F&A GENERAL OFFICE ROOM NO-29	4011013P11G007 266	VOLTAS	1.5
508	1728	F&A	F&A GENERAL OFFICE ROOM NO-37	4011013P11G007 249	VOLTAS	1.5
509	1729	F&A	GENERAL OFFICE ROOM NO-15 (HEAD F&A)	4011013P11G005 701	VOLTAS	1.5
510	947	F&A	F&A GENERAL OFFICE ROOM NO-9	PA89DEC2812	USHA	1.5
511	1049	F&A	F&A GENERAL OFFICE ROOM NO-30	SJH-5053L95	BLUE STAR	1.5
512	1104	F&A	GENERAL OFFICE ROOM NO-36	S018280	VOLTAS	1.5
513	560	F&A	F&A GENERAL OFFICE ROOM NO-39	240-021598	VOLTAS	1.5
514	770	F&A	GENERAL OFFICE ROOM NO-72 (A)	541-103652	VOLTAS	1.5
515	1006	FIELD ENGINEERING	CE FE& PROJECT (MR P C BARUAH)	BR93NOV4170	USHA	1.0

516	713	FIELD ENGINEERING	FIELD ENGG COCP CONTROL ROOM	215-031715	VOLTAS	1.0
517	1022	FIELD ENGINEERING	FIELD ENGG ICE FUEL INJECTION ROOM	SUB 606	BLUE STAR	1.5
518	1343	FIELD ENGINEERING	FIELD ENGG ICE FUEL INJECTION ROOM	WAM 181 R0 30040	BLUE STAR	1.5
519	1432	FIELD ENGINEERING	FIELD ENGG CENTRAL WORK SHOP	WAM 241 R0 40865	BLUE STAR	2.0
520	1723	FIELD ENGINEERING	FIELD ENGG DEPTT [ ROOM NO. 11 & 12]	4011013P11G005 913	VOLTAS	1.5
521	1724	FIELD ENGINEERING	FIELD ENGG DEPTT [ HEAD - FE ]	4011013P11G007 997	VOLTAS	1.5
522	1725	FIELD ENGINEERING	FIELD ENGG DEPTT [ DY. CE- GWS ]	4011013P11G005 909	VOLTAS	1.5
523	1740	FIELD ENGINEERING	FIELD ENGG ACTUATOR TESTING ROOM	4010967G11C09 3625	VOLTAS	1.5
524	1741	FIELD ENGINEERING	FIELD ENGG ACTUATOR TESTING ROOM	C1012926103114 23120273	VOLTAS	1.5
525	666	G&R	G&R (MR R BORGOHAIN)	215-026971	VOLTAS	1.0
526	569	G&R	G&R CHIEF GEOLOGIST	240-022879	VOLTAS	1.5
527	944	G&R	G&R (CHIEF GEOLOGIST)	PA89DEC2697	USHA	1.5
528	951	G&R	G&R D/O SECTION	PA89DEC2792	USHA	1.5
529	1007	G&R	G&R E&P DATA BANK	BR93NOV4172	USHA	1.0
530	06N	G&R	G&R (MR M HAZARIKA)	219-019253	VOLTAS	1.0
531	708	G&R	G&R (SR ENGINEER)	A-81JY-159	ACCAIRE	1.5
532	1094	G&R	G&R DEPTT	1AXO-30-1088	CARRIER	1.0
533	1276	G&R	G&R GM (G&R) (MR B N TALUKDAR)	50004660303200 0107	CARRIER	1.5
534	1344	G&R	G&R (HEAD-OPP.)	WAM 181 R0 30042	BLUE STAR	1.5
535	20N	G&R	G&R (MR T LAMA)	SEP/47/91/129	AMTREX	1.5
536	1504	G&R	G&R	4010829/U/07/E/5 30992	VOLTAS	1.5
537	1719	G&R	G&R WORK OVER SECTION	4011013P11G007 434	VOLTAS	1.5
538	1720	G&R	G&R WORK OVER SECTION ROOM NO-7	4011013P11G007 209	VOLTAS	1.5
539	1721	G&R	G&R WORK OVER SECTION	4011013P11G007 212	VOLTAS	1.5
540	1734	G&R	G&R R&D COMPLEX G&R SERVER ROOM	4011013P11G007 989	VOLTAS	1.5

541	1735	G&R	G&R R&D COMPLEX G&R SERVER ROOM	4011013P11G005 915	VOLTAS	1.5
542	1846	G&R	G&R (RESERVOIR SECTION)	407 AAQC 003204	LG	1.5
543	1847	G&R	G&R (MRS REBA DEVI)	407 AAFH 003315	LG	1.5
544	1848	G&R	G&R (MR G. K. SARMAH) ROOM NO-10	407 AAHK 003345	LG	1.5
545	1849	G&R	G&R E&P DATA BANK	407 AAYL 003346	LG	1.5
546	1850	G&R	AC&R SECTION	407 AAST 003350	LG	1.5
547	1851	G&R	AC&R SECTION FOR REPAIR	407 AAQC 003396	LG	1.5
548	1852	G&R	ELECTRICAL NEW BUILDING (RC DAS ROOM)	407 AATN 003401	LG	1.5
549	1853	G&R	G&R (MR A. SARMAH)	503 NAJE 003964	LG	1.5
550	1854	G&R	G&R D/O SECTION	503 NAKM 003981	LG	1.5
551	1855	G&R	AC&R SECTION	503 NACH 053459	LG	1.5
552	1856	G&R	AC&R SECTION FOR REPAIR	503 NAVX 054055	LG	1.5
553	1857	G&R	R&D LAB-4	503 NACH 054059	LG	1.5
554	1089	G&R	G&R (OLD COMPUTER ROOM)	20SLV-11947	CARRIER	1.5
555	1084	G&R	G&R (DY CHIEF GEOLOGIST)	20SLV11942	CARRIER	1.5
556	794	G&R	G&R (SCOREL LAB)	NR-1065	ACCAIRE	1.5
557	738	GEOPHYSICS	GDAP BTS ROOM	241-010504	VOLTAS	1.5
558	08N	GEOPHYSICS	GDAP TAPE LIBRARY	220-024409	VOLTAS	1.0
559	798	GEOPHYSICS	GDAP R&D DATA ROOM G/FLOOR	890512	USHA	1.0
560	904	GEOPHYSICS	GDAP INSTRUMENT VAN	890870	USHA	1.5
561	1279	GEOPHYSICS	GDAP DRAWING ROOM NO-4	50004660303200 0112	CARRIER	1.5
562	1280	GEOPHYSICS	GDAP ROOM NO-2	50004660303200 0113	CARRIER	1.5
563	1281	GEOPHYSICS	GDAP ROOM NO-1 (HEAD GEOPHYSICS)	50004660303200 0115	CARRIER	1.5
564	1627	GEOPHYSICS	GDAP ROOM NO-20	908NLPQ000224	LG	1.5
565	1628	GEOPHYSICS	GDAP ROOM NO-5	908NLAM000240	LG	1.5
566	1629	GEOPHYSICS	GDAP ROOM NO-6	908NLDA000234	LG	1.5
567	1630	GEOPHYSICS	GDAP ROOM NO-20	905NLTR002249	LG	1.5
568	1631	GEOPHYSICS	GDAP CONFERENCE HALL	908NLUS000238	LG	1.5
569	1632	GEOPHYSICS	GDAP ROOM NO-3	908NLJN000244	LG	1.5
570	1633	GEOPHYSICS	GDAP CONFERENCE HALL	908NLRY000246	LG	1.5
571	1634	GEOPHYSICS	GDAP CONFERENCE	908NLHV000225	LG	1.5

			HALL			
572	1635	GEOPHYSICS	GDAP ROOM NO-11	908NLWT000241	LG	1.5
573	1636	GEOPHYSICS	GDAP ROOM NO-10	908NLZW000229	LG	1.5
574	1811	GEOPHYSICS	GDAP ROOM NO-21 (MR B. DUTTA)	302EAMF004675	LG	1.5
575	1812	GEOPHYSICS	GDAP ROOM NO-20 A	302EANG011039	LG	1.5
576	1813	GEOPHYSICS	GDAP ROOM NO-7	302EAAH011037	LG	1.5
577	956	GEOPHYSICS	GDAP (MR R S RAM)	PA89D2807	USHA	1.5
578	940	GEOPHYSICS	GDAP ROOM NO-20 A	PB89D2660	USHA	1.0
579	878	GEOPHYSICS	GDAP ROOM NO-9	893392	USHA	1.5
580	871	GEOPHYSICS	GDAP TAPE LIBRARY	894284	USHA	1.5
581	879	GEOPHYSICS	GDAP TAPE LIBRARY	894162	USHA	1.5
582	882	GEOPHYSICS	GDAP BTS ROOM	894261	USHA	1.5
583	942	GEOPHYSICS	GDAP ROOM NO-20 A	PA892809	USHA	1.5
584	943	GEOPHYSICS	GDAP (P K SHARMA)	PA892814	USHA	1.5
585	859	INSTRUMENTA TION	INSTRUMENTATIO N ROOM NO-20	890414	USHA	1.5
586	843	INSTRUMENTA TION	INSTRUMENTATIO N ROOM NO-03	890346	USHA	1.5
587	667	INSTRUMENTA TION	INSTRUMENTATIO N ROOM NO-05	215-026939	VOLTAS	1.0
588	856	INSTRUMENTA TION	AC&R SECTION	890409	USHA	1.5
589	820	INSTRUMENTA TION	INSTRUMENTATIO N ROOM NO-17	890601	USHA	1.5
590	847	INSTRUMENTA TION	INSTRUMENTATIO N	890350	USHA	1.5
591	957	INSTRUMENTA TION	INSTRUMENTATIO N (MR RK BORAH)	PA892776	USHA	1.5
592	1270	INSTRUMENTA TION	INSTRUMENTATIO N ROOM NO-10	50000494602200 8336	CARRIER	1.5
593	1824	INSTRUMENTA TION	INSTRUMENTATIO N PNEUMATIC WORKSHOP	4011124 B 14 H 038292	VOLTAS	1.5
594	1828	INSTRUMENTA TION	INSTRUMENTATIO N ROOM NO-10	4011124 B 14 H 038298	VOLTAS	1.5
595	1826	INSTRUMENTA TION	INSTRUMENTATIO N ELECTRONIC WORKSHOP	4011124 B 14 H 038318	VOLTAS	1.5
596	1827	INSTRUMENTA TION	INSTRUMENTATIO N ELECTRONIC WORKSHOP	4011124 B 14 H 038325	VOLTAS	1.5
597	1825	INSTRUMENTA TION	INSTRUMENTATIO N PNEUMATIC WORKSHOP	4011124 B 14 H 038362	VOLTAS	1.5
598	953	INTERNAL AUDIT	INTERNAL AUDITCHIEF MANAGER	2787	USHA	1.5
599	1116	INTERNAL AUDIT	INTERNAL AUDIT HEAD (IA)	152479	VOLTAS	1.5
600	723	IT	IT EDP WORKSHOP	240-062340	VOLTAS	1.5
601	729	IT	IT EDP SECTION	FE-371	ACCAIRE	1.5

			NORTH BLOCK			
602	779	IT	IT WORK SHOP NORTH BLOCK	541-114808	VOLTAS	1.5
603	1045	IT	IT EDP SECTION NORTH BLOCK	SJH-5020L95	BLUE STAR	1.5
604	946	IT	IT EDP SECTION NORTH BLOCK	PA89DEC2808	USHA	1.5
605	1037	IT	IT EDP SECTION NORTH BLOCK	SJH-4975L95	BLUE STAR	1.5
606	767	IT	IT EDP SECTION NORTH BLOCK	541-103639	VOLTAS	1.5
607	765	IT	IT EDP SECTION NORTH BLOCK	541-103561	VOLTAS	1.5
608	760	IT	IT EDP SECTION NORTH BLOCK	541-103558	VOLTAS	1.5
609	1179	IT	IT WORK SHOP NORTH BLOCK	205-359	VOLTAS	1.5
610	1438	IT	IT OFFICE R&D BUILDING	4010691/B/04/1/3 40215	VOLTAS	1.5
611	1759	IT	IT STORE ROOM	120303025	GODREJ	1.5
612	869	IT	IT EDP SECTION NORTH BLOCK	894047	USHA	1.5
613	970	IT	IT EDP SECTION NORTH BLOCK	1136	F/LLOYDS	1.0
614	989	IT	IT EDP NORTH BLOCK IO ROOM	PB91JAN0386	USHA	1.0
615	534	IT	IT EDP NORTH BLOCK (MR S P SAHU)	215-014941	VOLTAS	1.0
616	1132	IT	R&D ROOM NO-9 2ND FLOOR (MRS A. GOGOI)	373-244	VOLTAS	1.0
617	681	IT	IT EDP NORTH BLOCK COMPUTER OPERATOR	B81-APO-29	ACCAIRE	1.5
618	819	L&D	L&D MTDC GUEST HOUSE FF-205	890534	USHA	1.5
619	810	L&D	L&D MTDC GUEST HOUSE GF-102	890413	USHA	1.5
620	812	L&D	L&D MTDC GUEST HOUSE GF-108	AQ890445	USHA	1.5
621	829	L&D	L&D MTDC GUEST HOUSE GF-115	AQ890465	USHA	1.0
622	1050	L&D	L&D MTDC GUEST HOUSE GF-107	BJH-706E96	BLUE STAR	1.0
623	1051	L&D	L&D MTDC ET HOSTAL F/F LOBBY	BJH-699E96	BLUE STAR	1.0
624	1052	L&D	L&D GM (T&D)	BJH-704E96	BLUE STAR	1.0
625	1053	L&D	L&D MTDC GUEST HOUSE GF-114	BJH-701E96	BLUE STAR	1.0
626	1055	L&D	L&D MTDC GUEST HOUSE FF-203	BJH-688E96	BLUE STAR	1.0
627	1056	L&D	L&D MTDC ET HOSTAL F/F LOBBY	BJH-687E96	BLUE STAR	1.0
628	1057	L&D	L&D MTDC ET HOSTAL F/F TV ROOM NO-119	BJH-691E96	BLUE STAR	1.0
629	1058	L&D	L&D MTDC GUEST HOUSE SPARE	BJH-709E96	BLUE STAR	1.0

630	1059	L&D	L&D MTDC GUEST HOUSE GF-111	BJH-690E96	BLUE STAR	1.0
631	1021	L&D	L&D MTDC GUEST HOUSE GF-105	SUB 605	BLUE STAR	1.5
632	880	L&D	L&D MTDC GUEST HOUSE GF-101	893925	USHA	1.5
633	781	L&D	L&D MTDC GUEST HOUSE FF-204	541-114909	VOLTAS	1.5
634	1385	L&D	L&D MTDC GUEST HOUSE FF-202	WAM 181 R0 45030	BLUE STAR	1.5
635	1447	L&D	L&D MTDC GUEST HOUSE GF-116	4010691/U/05/B/8 60075	VOLTAS	1.5
636	1483	L&D	L&D MTDC GUEST HOUSE FF-206	4010703/U/05/B/6 10308	VOLTAS	1.5
637	1484	L&D	L&D MTDC GUEST HOUSE GF-113	4010703/U/05/B/6 10309	VOLTAS	1.5
638	1485	L&D	L&D MTDC GUEST HOUSE GF-109	4010703/U/05/B/6 10313	VOLTAS	1.5
639	1486	L&D	L&D MTDC GUEST HOUSE GF-104	4010703/U/06/C/8 80347	VOLTAS	1.5
640	1487	L&D	L&D MTDC GUEST HOUSE GF-110	4010703/U/05/C/8 80348	VOLTAS	1.5
641	1488	L&D	L&D MTDC GUEST HOUSE FF-201	4010703/U/05/C/8 80361	VOLTAS	1.5
642	1489	L&D	L&D MTDC GUEST HOUSE GF-112	4010703/U/05/C/8 80367	VOLTAS	1.5
643	1490	L&D	L&D MTDC GUEST HOUSE GF-106	4010703/U/05/C/6 10578	VOLTAS	1.5
644	1363	LAND	BD & TPP	WAM 181 R0 30679	BLUE STAR	1.5
645	1365	LAND	LAND HSE (GM)	WR 241 M0 31105	BLUE STAR	2.0
646	1732	LAND	LAND CHIEF MANAGER (LVP&G): ROOM NO. 15	4011013P11G007 183	VOLTAS	1.5
647	1733	LAND	LAND CHIEF MANAGER ( LAND ) : ROOM NO. 13	4011013P11G005 900	VOLTAS	1.5
648	1023	LAND	LAND HEAD LAND	SUB 607	BLUE STAR	1.5
649	1362	LAND	LAND ROOM NO - V-7	WAM 181 R0 30675	BLUE STAR	1.5
650	1364	LAND	LAND ROOM NO - V-8	WR 241 M0 31080	BLUE STAR	2.0
651	1356	LEGAL CELL	GENERAL OFFICE ROOM NO-3 (LEGAL CELL)	WAM 181 R0 30423	BLUE STAR	1.5
652	737	LPG	LPG OLD CONTROL ROOM	241-010502	VOLTAS	1.5
653	793	LPG	LPG DEPTT (CE O)	NR-1061	ACCAIRE	1.5
654	772	LPG	LPG HEAD LPG	241-010503	VOLTAS	1.5
655	900	LPG	LPG NEW CONTROL ROOM	890932	USHA	1.5
656	1103	LPG	LPG FILLING PLANT	S018279	VOLTAS	1.5
657	1105	LPG	LPG NEW CONTROL ROOM	S018281	VOLTAS	1.5
658	1106	LPG	LPG NEW CONTROL ROOM	S018282	VOLTAS	1.5



659	1107	LPG	LPG NEW CONTROL ROOM	S018283	VOLTAS	1.5
660	1420	LPG	LPG UPS ROOM	WAM 181 R0 40613	BLUE STAR	1.5
661	1500	LPG	LPG OLD CONTROL ROOM	4010691/U/05/K/7 21955	VOLTAS	1.5
662	1507	LPG	LPG CONTROL ROOM	4010829/U/06/M/ 530014	VOLTAS	1.5
663	1508	LPG	LPG NEW CONTROL ROOM	4010829/U/06/M/ 530015	VOLTAS	1.5
664	1509	LPG	LPG NEW BATTERY ROOM	4010829/U/06/M/ 530018	VOLTAS	1.5
665	1864	LPG	LPG PLANT NEW LAB	503 NAKM 054069	LG	1.5
666	1002	LPG	LPG CHEMICAL LAB	BR92NOV2527	USHA	1.0
667	676	LPG	LPG ELECT LAB	SE-223	ACCAIRE	1.5
668	548	LPG	AC&R SECTION	215-20614	VOLTAS	1.0
669	13N	MATERIALS	MATERIALS (IP) COMPUTER ROOM NO-1	1AXO-20-1226	CARRIER	1.5
670	921	MATERIALS	MATERIALS DESPATCH & XEROX ROOM	PA89AL650	USHA	1.5
671	14N	MATERIALS	MATERIALS COMPUTER	C 95 JAN 0379	USHA	1.5
672	844	MATERIALS	MATERIALS COMPUTER	890347	USHA	1.5
673	1619	MATERIALS	MATERIALS RECEIVING (A. JAHAN)	904NLVE001439	LG	1.5
674	1620	MATERIALS	MATERIALS COMPUTER ROOM	803LPEF000860	LG	1.0
675	1621	MATERIALS	MATERIALS (MR T K GUPTA)	905NLYX002554	LG	1.5
676	1746	MATERIALS	MATERIALS FOREIGN PURCHASE	JAA0CABC08447 9024744	LLOYD	1.5
677	1085	MATERIALS	MATERIALS CONFERENCE ROOM	20SLV-11943	CARRIER	1.5
678	1091	MATERIALS	MATERIALS CONFERENCE ROOM	20SLV-11949	CARRIER	1.5
679	1092	MATERIALS	MATERIALS	20SLV-11950	CARRIER	1.5
680	1334	MATERIALS	MATERIALS HEAD	WAM 181 R0 30010	BLUE STAR	1.5
681	1335	MATERIALS	MATERIALS MR D. K. DUTTA)	WAM 181 R0 30012	BLUE STAR	1.5
682	1068	MEDICAL	MEDICAL ULTRA SOUND ROOM	DT-7B-0418	USHA	1.5
683	256	MEDICAL	MEDICAL MINOR OT	BIY-170812	VOLTAS	1.0
684	1066	MEDICAL	MEDICAL INDOOR (DR B. K. SARMAH)	DT7C 0631	USHA	1.5
685	1652	MEDICAL	MEDICAL EX. WARD NO - 5	908NLNC000263	LG	1.5
686	1653	MEDICAL	MEDICAL EX. WARD NO - 10	908NLZW000253	LG	1.5
687	1654	MEDICAL	MEDICAL EX. WARD NO - 1	908NLGB000207	LG	1.5
688	1655	MEDICAL	MEDICAL EX.	908NLWT000265	LG	1.5

			WARD NO - 6			
689	1656	MEDICAL	MEDICAL EX. WARD NO - 11	908NLKL000261	LG	1.5
690	1657	MEDICAL	MEDICAL EX. WARD NO - 9	908NLCP000251	LG	1.5
691	1658	MEDICAL	MEDICAL EX. WARD NO - 8	908NLLG000208	LG	1.5
692	1659	MEDICAL	MEDICAL EX. WARD NO - 2	908NLVE000223	LG	1.5
693	1660	MEDICAL	MEDICAL EX. WARD NO - 7	908NLKL000213	LG	1.5
694	1661	MEDICAL	MEDICAL EX. WARD NO - 4	908NLDA000210	LG	1.5
695	1662	MEDICAL	MEDICAL EX. WARD NO - 3	908NLAN000264	LG	1.5
696	1747	MEDICAL	MEDICAL MALE SURGICAL ROOM	JAA0CABC08447 9063196	LLOYD	1.5
697	1748	MEDICAL	MEDICAL BURN UNIT	JAA0CABC08447 9029952	LLOYD	1.5
698	1749	MEDICAL	MEDICAL MEMMOGRAPHY ROOM	JAA0CABC08447 9063174	LLOYD	1.5
699	1750	MEDICAL	MEDICAL INDOOR DRUG STORE	JAA0CABC08447 9024968	LLOYD	1.5
700	909	MEDICAL	MEDICAL CONFERENCE ROOM	892056	USHA	1.5
701	1032	MEDICAL	MEDICAL (DR P. K. BORDOLOI)	AR94SEP3931	USHA	1.5
702	807	MEDICAL	MEDICAL CONFERENCE ROOM	AQ890290	USHA	1.5
703	883	MEDICAL	MEDICAL GYNAE WARD	893869	USHA	1.5
704	949	MEDICAL	MEDICAL (DR MRINAL DAS)	PA89DEC2691	USHA	1.5
705	925	MEDICAL	MEDICAL MALE WARD	PA89AL661	USHA	1.5
706	911	MEDICAL	MEDICAL ENDROSCOPY ROOM	120 X X 023	USHA	1.0
707	562	MEDICAL	MEDICAL PATH LAB BLOOD GROUPING ROOM	240-021707	VOLTAS	1.5
708	1061	MEDICAL	MEDICAL BLOOD COLLECTIING ROOM	BJH-686E96	BLUE STAR	1.0
709	1017	MEDICAL	MEDICAL NEO NATLE ICU	AR93NOV4243	USHA	1.5
710	962	MEDICAL	MEDICAL OPD ROOM NO-13	PA89DEC2795	USHA	1.5
711	594	MEDICAL	MEDICAL (DR A. K. SARMA)	240-022543	VOLTAS	1.5
712	1008	MEDICAL	MEDICAL (DR B. K. SARMA)	BR93NOV4175	USHA	1.0
713	768	MEDICAL	MEDICAL POST NATLE WARD	541-103654	VOLTAS	1.5
714	959	MEDICAL	MEDICAL GYNAE WARD	PA89DEC2804	USHA	1.5
715	660	MEDICAL	MEDICAL (DR BARMAN)	215-026349	VOLTAS	1.0
716	1067	MEDICAL	MEDICAL	DT7C-0646	USHA	1.5

			PHYSIOTHERAPY			
717	901	MEDICAL	MEDICAL OT4	890915	USHA	1.5
718	755	MEDICAL	MEDICAL (DR KAMAL CHOUDHURY)	541-103599	VOLTAS	1.5
719	689	MEDICAL	MEDICAL MAMMOGRAPHY ROOM	215-026978	VOLTAS	1.0
720	703	MEDICAL	MEDICAL NEW DRUG STORE COMPUTER	B81AT 993	ACCAIRE	1.5
721	1167	MEDICAL	MEDICAL SURGICAL WARD	373-279	VOLTAS	1.0
722	1171	MEDICAL	MEDICAL HEAD (H&H)	205-349	VOLTAS	1.5
723	1176	MEDICAL	MEDICAL ENT & EYE BLOCK	205-354	VOLTAS	1.5
724	1178	MEDICAL	MEDICAL MALE POST OPERATIVE WARD	205-358	VOLTAS	1.5
725	1184	MEDICAL	MEDICAL BLOOD COLLECTIING ROOM	101-820	VOLTAS	1.0
726	1185	MEDICAL	MEDICAL INDOOR (EYE CLINIC)	101-823	VOLTAS	1.0
727	1210	MEDICAL	MEDICAL MALE INTENSIVE CARE ROOM	0501537	GODREJ	1.5
728	1211	MEDICAL	MEDICAL SURGICAL WARD (GYNAE WARD)	0501540	GODREJ	1.5
729	1212	MEDICAL	MEDICAL GYNAE WARD	0501542	GODREJ	1.5
730	1213	MEDICAL	MEDICAL MALE WARD	0501544	GODREJ	1.5
731	1218	MEDICAL	MEDICAL EX - WARD NO-11	0501552	GODREJ	1.5
732	1220	MEDICAL	MEDICAL EX. WARD NO - 10	0501554	GODREJ	1.5
733	1271	MEDICAL	MEDICAL CLINIC-C ROOM NO-3	50004660303200 0091	CARRIER	1.5
734	1272	MEDICAL	MEDICAL MALE INTENSIVE CARE ROOM	50004660303200 0092	CARRIER	1.5
735	1273	MEDICAL	MEDICAL PLASTER ROOM	50004660303200 0103	CARRIER	1.5
736	1274	MEDICAL	MEDICAL DY CMO (OCC. HEALTH-CL 20)	50004660303200 0105	CARRIER	1.5
737	1275	MEDICAL	MEDICAL OT	50004660303200 0106	CARRIER	1.5
738	1338	MEDICAL	MEDICAL OPD HEALTH EDUCATION	WAM 181 R0 30018	BLUE STAR	1.5
739	1339	MEDICAL	MEDICAL OPD HEALTH EDUCATION	WAM 181 R0 30020	BLUE STAR	1.5
740	1340	MEDICAL	MEDICAL DENTAL CLINIC ROOM NO-18	WAM 181 R0 30022	BLUE STAR	1.5
741	1341	MEDICAL	MEDICAL E&T CLINIC	WAM 181 R0 30038	BLUE STAR	1.5

742	1422	MEDICAL	MEDICAL (DR GOSWAMI)	WAM 181 R0 40643	BLUE STAR	1.5
743	1443	MEDICAL	MEDICAL SURGICAL WARD	4010691/B/05/C/3 40225	VOLTAS	1.5
744	1445	MEDICAL	MEDICAL SURGICAL WARD	4010691/U/05/B/7 20984	VOLTAS	1.5
745	982	MEDICAL	MEDICAL BURN UNIT	PB91JN0342	USHA	1.0
746	980	MEDICAL	MEDICAL GYNAE WARD	PB91JAN0338	USHA	1.0
747	991	MEDICAL	MEDICAL OPERATION THEATER	PB91JAN0388	USHA	1.0
748	728	MEDICAL	MEDICAL DRUG STORE	JA-364	ACCAIRE	1.5
749	992	MEDICAL	MEDICAL LABOUR ROOM	PB91JAN0389	USHA	1.0
750	524	MEDICAL	MEDICAL SCREENING ROOM	215-014943	VOLTAS	1.0
751	659	MEDICAL	MEDICAL DRUG STORE	215-026345	VOLTAS	1.0
752	833	MEDICAL	MEDICAL POST NATLE WARD	890506	USHA	1.0
753	541	MEDICAL	MEDICAL MAURGE	31814	F/LLOYDS	1.5
754	1039	MORAN	MORAN POWER STN-3 OLD CONTROL ROOM	SJH-5038L95	BLUE STAR	1.5
755	1040	MORAN	MORAN POWER STN-2 OLD CONTROL ROOM	SJH-4970L95	BLUE STAR	1.5
756	1041	MORAN	MORAN POWER STN-1 NEW CONTROL ROOM	SJH-5055L95	BLUE STAR	1.5
757	1043	MORAN	MORAN POWER STN-1 OLD CONTROL ROOM	SJH-5050L95	BLUE STAR	1.5
758	1044	MORAN	MORAN POWER STN-2 NEW CONTROL ROOM	SJH-4961L95	BLUE STAR	1.5
759	958	MORAN	MORAN OIL CLUB	PAQ807-2806	USHA	1.5
760	766	MORAN	MORAN	541-103549	VOLTAS	1.5
761	571	MORAN	MORAN	240-022937	VOLTAS	1.5
762	926	MORAN	MORAN OIL CLUB	PA89AL685	USHA	1.5
763	764	MORAN	MORAN	541-103546	VOLTAS	1.5
764	931	MORAN	MORAN TELEPHONE EXCHANGE	541-137208	VOLTAS	1.5
765	1183	MORAN	MORAN PS-2 CONTROL ROOM-1 MORAN	205-365	VOLTAS	1.5
766	1187	MORAN	MORAN TELEPHONE EXCHANGE	492179	VOLTAS	1.5
767	1188	MORAN	MORAN PS-2 RADIO ROOM-2 MORAN	492258	VOLTAS	1.5
768	1191	MORAN	MORAN PS-2 RADIO ROOM-3 MORAN	494797	VOLTAS	1.5
769	1222	MORAN	MORAN HEAD MORAN OFFICE ROOM	0501557	GODREJ	1.5

770	1223	MORAN	MORAN POWER HOUSE	0502281	GODREJ	1.5
771	1266	MORAN	MORAN CHEMICAL OFFICE	50000494602200 8332	CARRIER	1.5
772	1333	MORAN	HEAD MORAN OFFICE CONFERENCE ROOM	WAM 181 R0 30006	BLUE STAR	1.5
773	1355	MORAN	MORAN DY CEE (GENERATION)	WAM 181 R0 30420	BLUE STAR	1.5
774	1375	MORAN	MORAN POWER STN-3 NEW CONTROL ROOM	WAM 181 R0 40894	BLUE STAR	1.5
775	1379	MORAN	MORAN POWER STN-5 NEW CONTROL ROOM	WAM 181 R0 40898	BLUE STAR	1.5
776	1415	MORAN	MORAN POWER STN-4 NEW CONTROL ROOM	WAM 181 R0 40627	BLUE STAR	1.5
777	1450	MORAN	MORAN GUEST HOUSE NEW ROOM	4010691/U/05/B/8 60185	VOLTAS	1.5
778	1455	MORAN	MORAN GUEST HOUSE NEW ROOM	4010691/U/05/B/8 60224	VOLTAS	1.5
779	1671	MORAN	MORAN	005DRNW007031	LG	1.5
780	1672	MORAN	MORAN	005DRQZ006948	LG	1.5
781	1673	MORAN	MORAN	005DRVL007783	LG	1.5
782	1674	MORAN	MORAN	005DRJA007828	LG	1.5
783	1675	MORAN	MORAN	005DRMY006955	LG	1.5
784	1676	MORAN	MORAN	005DRSN007022	LG	1.5
785	1677	MORAN	MORAN	005DRGU007047	LG	1.5
786	1678	MORAN	MORAN	005DRMV007759	LG	1.5
787	1679	MORAN	AC&R SECTION FOR REPAIR	005DRZD007045	LG	1.5
788	1680	MORAN	MORAN	005DRAS007064	LG	1.5
789	1681	MORAN	MORAN	005DRQF007054	LG	1.5
790	1682	MORAN	MORAN	005DRYM007786	LG	1.5
791	1683	MORAN	MORAN	005DRHC007041	LG	1.5
792	1684	MORAN	MORAN	005DRLY006904	LG	1.5
793	1685	MORAN	MORAN	005DRQAZ00709 2	LG	1.5
794	1686	MORAN	MORAN	005DRRK007063	LG	1.5
795	1687	MORAN	MORAN	005DRQZ007068	LG	1.5
796	1688	MORAN	MORAN	005DRKP007077	LG	1.5
797	1689	MORAN	MORAN	005DRMV007243	LG	1.5
798	1690	MORAN	MORAN	005DRKP007245	LG	1.5
799	1691	MORAN	MORAN	005DRPE007097	LG	1.5
800	1692	MORAN	MORAN	005DRLY007240	LG	1.5
801	1693	MORAN	MORAN	005DRGU006951	LG	1.5
802	1694	MORAN	MORAN	005DRGU007023	LG	1.5
803	1832	MORAN	MORAN MEDICAL	4011034A120151 30	VOLTAS	1.5
804	0	MORAN	MORAN	C1011943803104 2312063	GODREJ	1.5
805	0	MORAN	MORAN	8005202	SAMSUNG	1.5
806	0	MORAN	MORAN	8005214	SAMSUNG	1.5
807	1298	NEF	NEF (MR A K BORAH)	50004781003200 0321	CARRIER	1.5

808	1436	NEF	NEF PROJECT (A BARUAH)	4010691/B/05/C/3 40190	VOLTAS	1.5
809	1437	NEF	NEF PROJECT (DK BORAH)	4010691/B/05/C/3 40213	VOLTAS	1.5
810	1439	NEF	NEF PROJECT (PROJECT MANAGER)	4010691/B/05/C/3 40216	VOLTAS	1.5
811	1440	NEF	NEF PROJECT SR PURCHASE OFFICER	4010691/B/05/C/3 40218	VOLTAS	1.5
812	1441	NEF	NEF PROJECT DY CE (NEF)	4010691/B/05/C/3 40219	VOLTAS	1.5
813	1444	NEF	NEF PROJECT HEAD GEO SCIENCE	4010691/B/05/C/3 40227	VOLTAS	1.5
814	1459	NEF	NEF PROJECT CONFERENCE HALL	4010691/U/05/B/8 60254	VOLTAS	1.5
815	1461	NEF	NEF PROJECT CHIEF GEO-SCIENTIST	4010691/U/05/B/8 60260	VOLTAS	1.5
816	1669	NEF	NEF (MR AN PATHAK)	908NLMJ000211	LG	1.5
817	1670	NEF	NEF (Sr MANAGER F&A)	908NLRY000222	LG	1.5
818	1844	NEF	NEF (MR. B. K. BARUAH)	406AAWF001097	LG	1.5
819	809	OGPL	OGPL DY CE (PLF)	890411	USHA	1.5
820	1088	OGPL	OGPL CE (PLF)	20SLV-11946	CARRIER	1.5
821	1350	PERSONNEL	PERSONNEL CM PERSONNEL	WAM 181 R0 30132	BLUE STAR	1.5
822	1405	PERSONNEL	RCE OFFICE ROOM NO-212 (PERS DEPTT)	WAM 181 R0 40933	BLUE STAR	1.5
823	1421	PERSONNEL	RCE OFFICE ROOM NO-207 (PERS DEPTT)	WAM 181 R0 40639	BLUE STAR	1.5
824	1423	PERSONNEL	RCE OFFICE ROOM NO-201 (PERS DEPTT)	WAM 181 R0 40649	BLUE STAR	1.5
825	1454	PERSONNEL	PERSONNEL GGM HR&A	4010691/U/05/B/8 60200	VOLTAS	1.5
826	1626	PERSONNEL	PERSONNEL DEPTT	904NLTR001449	LG	1.5
827	1698	PERSONNEL	RCE OFFICE ROOM NO-211 (PERS DEPTT)	907NLAM041176	LG	1.5
828	1700	PERSONNEL	RCE OFFICE ROOM NO-202 (PERS DEPTT)	909NLFD004787	LG	1.5
829	1701	PERSONNEL	RCE OFFICE ROOM NO-204 (PERS DEPTT)	907NLEK041172	LG	1.5
830	783	PLANNING	GENERAL OFFICE PLANNING ROOM NO-32	540-503882	VOLTAS	1.0
831	1207	PLANNING	G/OFFICE ROOM NO-81 (C PLG MANAGER)	105369	VOLTAS	1.0
832	1226	PLANNING	GENERAL OFFICE ROOM NO-80 (HEAD PLG)	0501563	GODREJ	1.5

833	1241	PLANNING	GENERAL OFFICE ROOM NO-6 (GM PLANNING)	240665	VOLTAS	1.5
834	1434	PLANNING	REPLACEMENT GIVEN OIL-1831	903178	USHA	1.5
835	1435	PLANNING	PLANNING GENERAL OFFICE ROOM NO-82	902284	USHA	1.5
836	1617	PLANNING	GENERAL OFFICE CHIEF MANAGER PLANNING	904NLEX001476	LG	1.5
837	1618	PLANNING	GENERAL OFFICE PLANNING ROOM NO-79	904NLGB001423	LG	1.5
838	1829	PLANNING	GENERAL OFFICE ROOM NO-31 (CM PLG)	4011124 B 14 H 038100	VOLTAS	1.5
839	1830	PLANNING	PLANNING GENERAL OFFICE ROOM NO-81	4011124 B 14 H 038122	VOLTAS	1.5
840	1831	PLANNING	PLANNING GENERAL OFFICE ROOM NO-41	4011124 B 14 H 038330	VOLTAS	1.5
841	973	PLANNING	GENERAL OFFICE ROOM NO - 82	PB91JAN059	USHA	1.0
842	972	PLANNING	GENERAL OFFICE ROOM NO-83 PLG DEPTT	1183	F/LLOYDS	1.0
843	588	PLANNING	REPLACEMENT GIVEN OIL-1829	240-022052	VOLTAS	1.5
844	773	PROD (GAS)	PROD (GAS) MR SK SARMAH	221-501454	VOLTAS	1.0
845	912	PROD (GAS)	PROD (GAS) COMPUTER ROOM	893917	USHA	1.0
846	850	PROD (GAS)	PROD (GAS)	890353	USHA	1.5
847	1221	PROD (GAS)	PROD (GAS) GCS-5 RTU ROOM	0501556	GODREJ	1.5
848	1649	PROD (GAS)	PROD (GAS) KUSHIJAN	908NLLG000232	LG	1.5
849	916	PROD (GAS)	SCADA CONTROL ROOM	PA89AL602	USHA	1.5
850	923	PROD (GAS)	SCADA BATTERY ROOM	PA89AL654	USHA	1.5
851	936	PROD (GAS)	PROD (GAS) ROOM NO-7	KA-9807-2323	BLUE STAR	1.5
852	1216	PROD (GAS)	PROD (GAS) (MR N J BHUYAN)	0501550	GODREJ	1.5
853	1277	PROD (GAS)	PROD (GAS) ROOM NO-3	50004660303200 0108	CARRIER	1.5
854	1278	PROD (GAS)	PROD (GAS) MR P K GOGOI	50004660303200 0110	CARRIER	1.5
855	552	PROD (GAS)	PROD (GAS) DYCEP (GAS) (UTILIZATION)	240-027839	VOLTAS	1.5
856	995	PROD (GAS)	MEDICAL (DR H. BHATTACHARJEE)	PA91JY2530	USHA	1.5
857	03N	PROD (OIL)	PROD (OIL) MAKUM OCS CONTROL ROOM	BIZ-191191	VOLTAS	1.0
858	1358	PROD (OIL)	PROD (OIL) MAKUM OCS CONTROL ROOM	WAM 181 R0 30433	BLUE STAR	1.5

859	1367	PROD (OIL)	TENGA KHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40886	BLUE STAR	1.5
860	1377	PROD (OIL)	TENGA KHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40896	BLUE STAR	1.5
861	1396	PROD (OIL)	TENGA KHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40917	BLUE STAR	1.5
862	1401	PROD (OIL)	TENGA KHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40922	BLUE STAR	1.5
863	1404	PROD (OIL)	TENGA KHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40932	BLUE STAR	1.5
864	1416	PROD (OIL)	TENGA KHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40733	BLUE STAR	1.5
865	1622	PROD (OIL)	PROD (OIL) DIGBOI MR R. S. DWIVEDI	905NLNC002687	LG	1.5
866	1623	PROD (OIL)	PROD (OIL) TENGA KHAT OCS	905NLEK002252	LG	1.5
867	1624	PROD (OIL)	PROD (OIL) TENGA KHAT OCS	905NLCP002171	LG	1.5
868	1625	PROD (OIL)	PROD (OIL) DIGBOI S S BARUAH	905NLXW002269	LG	1.5
869	1762	PROD (OIL)	PROD (OIL) WSS SECTION	120301648	GODREJ	1.5
870	1763	PROD (OIL)	PROD (OIL) WSS SECTION	120301761	GODREJ	1.5
871	1764	PROD (OIL)	PROD (OIL) MAKUM OCS	120301666	GODREJ	1.5
872	1765	PROD (OIL)	PROD (OIL) C&WORK OVER OCS-5 COMPLEX	120301757	GODREJ	1.5
873	1766	PROD (OIL)	PROD (OIL) C&WORK OVER OCS-5 COMPLEX	120301390	GODREJ	1.5
874	1767	PROD (OIL)	PROD (OIL) KOTHALONI OCS	120301756	GODREJ	1.5
875	1215	PROD (OIL)	PROD (OIL) (MR DIWBEDI)	0501549	GODREJ	1.5
876	988	PROD (OIL)	PROD (OIL) COMPUTER ROOM	PB91JAN385	USHA	1.0
877	1112	PROD (OIL)	PROD (OIL) CEP (OIL) (EOR)	1BXO-10-SLV- 13767	CARRIER	1.0
878	1111	PROD (OIL)	PROD (OIL) MR D. K. HAZARIKA	1BXO-10-SLV- 13766	CARRIER	1.0
879	1081	PROD (OIL)	PROD (OIL) (MR A J HAZARIKA)	1BXO-10-4333	CARRIER	1.0
880	832	PROD (OIL)	PROD (OIL) CEP (OIL) (GREATER TENGA KHAT)	890623	USHA	1.5
881	1117	PROD (OIL)	PROD (OIL) (GM)	1BX5-10-DMN- 2601	CARRIER	1.5
882	1208	PROD (OIL)	PROD (OIL) (MR U C KAKOTI)	105381	VOLTAS	1.0
883	1209	PROD (OIL)	PROD (OIL) CEP (OIL) (UTILITIES)	105384	VOLTAS	1.0
884	1616	PROD (OIL)	PROD (OIL) MR BIPUL SHARMA	904NLEC001455	LG	1.5
885	986	PROD (OIL)	PROD (OIL)	PB91JAN0382	USHA	1.0



			SERVICES			
886	657	PROD (OIL)	PROD (OIL) OPTIMIZATION (I/C)	215-026347	VOLTAS	1.0
887	1010	PROD (OIL)	PROD (OIL) SERVICES (MR TALUKDAR)	PB93NOV4184	USHA	1.0
888	1069	PROD PROJECT	PROD PROJECT HEAD	CT-7C-0036	USHA	1.0
889	1650	PROD PROJECT	BHOGPORA OCS	908NLG*000212	LG	1.5
890	1651	PROD PROJECT	BHOGPORA OCS	908NLBU000221	LG	1.5
891	1843	PROD PROJECT	AC&R SECTION	AD0FFHM0000G CF5N2279	HAIER	1.5
892	788	PROD PROJECT	PRODUCTION PROJECT	540-400971	VOLTAS	1.5
893	744	PROD PROJECT	PROD PROJECT CHIEF ENGG	221-002832	VOLTAS	1.0
894	751	PROD PROJECT	AC&R SECTION FOR W/OFF (PROD PROJECT)	221-002841	VOLTAS	1.0
895	964	PS-1	PS-1 INSTRUMENT ROOM	PA89DEC2796	USHA	1.5
896	920	PS-1	PS-1 INSTRUMENT ROOM	PA89AL644	USHA	1.5
897	488	PS-1	PS-1 UHF RADIO ROOM	BIZ-204805	VOLTAS	1.0
898	1072	PS-1	PS-1 DIGBOI UHF	1BXO-10-4330	CARRIER	1.0
899	771	PS-1	PS-1 UHF RADIO ROOM	541-103547	VOLTAS	1.5
900	1186	PS-1	PS-1 DIGBOI UHF	492090	VOLTAS	1.5
901	1189	PS-1	PS-1 MANABHUM UHF (SPARE)	493307	VOLTAS	1.5
902	1227	PS-1	PS-1 KHARSANG UHF (SPARE)	50000360402200 0039	CARRIER	1.5
903	1228	PS-1	PS-1 CONTROL ROOM	50000360402200 0040	CARRIER	1.5
904	1229	PS-1	PS-1 MANABHUM UHF	50000360402200 0041	CARRIER	1.5
905	1231	PS-1	PS-1 CONTROL ROOM	50000360402200 0044	CARRIER	1.5
906	1232	PS-1	PS-1 CONTROL ROOM	50000360402200 0045	CARRIER	1.5
907	1254	PS-1	PS-1 KHARSANG UHF	50004664502200 6195	CARRIER	1.5
908	16N	PS-1	PS-1 DY CE (INSTALLATION MANAGER)	550-510590	VOLTAS	1.0
909	1768	PS-1	PS-1 MANABHUM UHF	208 EAWA 004361	LG	1.5
910	1769	PS-1	PS-1 KHARSANG	208 EANG 004671	LG	1.5
911	1814	PS-1	PS-1 UHF ROOM	C1010301508083 29125429	VOLTAS	1.5
912	1815	PS-1	PS-1 UHF ROOM	C1010301508083 29126199	VOLTAS	1.5
913	1816	PS-1	PS-1 WELL LOGGING DEPTT	C1010301508083 28125673	VOLTAS	1.5
914	1031	PUBLIC RELATION	P/RELATION GENERAL OFFICE ROOM NO-50	AR94SEP3902	USHA	1.5

915	775	PUBLIC RELATION	GENERAL OFFICE ROOM NO-52 (M PUB REL)	221-501471	VOLTAS	1.0
916	731	PUBLIC RELATION	GENERAL OFFICE ROOM NO-51 P/REL	APO 11	ACCAIRE	1.5
917	893	PUBLIC RELATION	GENERAL OFFICE ROOM NO-83 (M PUB REL)	894251	USHA	1.5
918	885	R&D	R&D LAB-16	PA89DC893908	USHA	1.5
919	817	R&D	R&D GM (R&D)	890525	USHA	1.5
920	816	R&D	R&D LAB-12	AQ890522	USHA	1.5
921	827	R&D	R&D LAB-12	AQ890621	USHA	1.5
922	823	R&D	R&D LAB-12	AQ890611	USHA	1.5
923	876	R&D	R&D R NO-15 (WELL STIMULATION LAB)	AQ892960	USHA	1.5
924	811	R&D	R&D R NO-15 (WELL STIMULATION LAB)	AQ890432	USHA	1.5
925	821	R&D	R&D ROOM NO-16 (OIL RECOVERY LAB)	AQ890602	USHA	1.5
926	875	R&D	R&D ROOM NO-16 (OIL RECOVERY LAB)	AQ893911	USHA	1.0
927	894	R&D	R&D (GM R&D)	AQ894290	USHA	1.5
928	954	R&D	R&D (HEAD OIL & FIELD) MR BB GUHA	PA89DEC2773	USHA	1.5
929	910	R&D	R&D HEAD OIL FIELD OPERATOR	891505	USHA	1.5
930	1060	R&D	R&D (MR RAVISANKAR)	BJH-708E96	BLUE STAR	1.0
931	822	R&D	R&D LAB-4	890605	USHA	1.5
932	873	R&D	R&D (MICROBIAL STUDIES LAB) (MR R KALITA)	893268	USHA	1.5
933	891	R&D	R&D LAB-4	894049	USHA	1.5
934	1028	R&D	R&D (MR PAUL)	AR94SEP3896	USHA	1.5
935	1224	R&D	R&D (DY GM)	0501559	GODREJ	1.5
936	1330	R&D	R&D LAB-1	WAM 181 R0 30002	BLUE STAR	1.5
937	1331	R&D	R&D DY GM	WAM 181 R0 30003	BLUE STAR	1.5
938	1332	R&D	R&D DY GM	WAM 181 R0 30004	BLUE STAR	1.5
939	1637	R&D	R&D LAB-9	908NLQF000228	LG	1.5
940	1638	R&D	R&D LAB-6	908NLNC000239	LG	1.5
941	1639	R&D	R&D LAB-6	908NLTR000233	LG	1.5
942	1640	R&D	R&D LAB-6	908NLXY000226	LG	1.5
943	1641	R&D	R&D LAB-9	908NLGB000231	LG	1.5
944	1642	R&D	R&D LAB-3	908NLCP000227	LG	1.5
945	1643	R&D	R&D LAB-7	908NLXZ000242	LG	1.5
946	1663	R&D	R&D LAB-8	908NLXZ000218	LG	1.5
947	1664	R&D	R&D LAB-9	908NLWT000217	LG	1.5
948	1665	R&D	R&D LAB-8	908NLQF000204	LG	1.5
949	839	R&D	R&D LIBRARY ROOM	AQ890335	USHA	1.5
950	975	R&D	R&D LAB-4	PB91JAN0328	USHA	1.0

951	862	R&D	R&D LIBRARY ROOM	AQ890426	USHA	1.5
952	924	R&D	R&D LAB-9	PA89AL655	USHA	1.5
953	851	R&D	R&D LAB-7	AQ890384	USHA	1.5
954	753	S&E	S&E FIRE SERVICE DEPTT	221-002843	VOLTAS	1.0
955	930	S&E	NORTH BLOCK 2ND FLOOR ( J K PADMAPATI )	541-137216	VOLTAS	1.5
956	1173	S&E	S&E (CM)	205-351	VOLTAS	1.5
957	1214	S&E	S&E DISESTER CONTROL ROOM	0501546	GODREJ	1.5
958	1357	S&E	S&E	WAM 181 R0 30432	BLUE STAR	1.5
959	1497	S&E	S&E DISASTER CONTROL ROOM	4010691/U/05/C/7 21643	VOLTAS	1.5
960	1499	S&E	S&E DISASTER CONTROL ROOM	4010691/U/05/C/8 60472	VOLTAS	1.5
961	17N	S&E	S&E CHIEF ENGG	4010700/U/04/25 1032	VOLTAS	1.5
962	971	S&E	S&E ENVT	1137	F/LLOYDS	1.0
963	785	SECURITY	SECURITY HUT MAIN OFFICE	540-400969	VOLTAS	1.5
964	1026	SECURITY	INDUSTRIAL GATE SECURITY ASSES ROOM	AR94SEP3934	USHA	1.5
965	1004	SECURITY	CONFERENCE ROOM (SURAKSHA NAGAR)	700197	F/LLOYDS	1.5
966	1123	SECURITY	SECURITY OFFICE	1BXO-10-DMN-0496	CARRIER	1.0
967	1267	SECURITY	COMMANDENT ROOM (SURAKSHA NAGAR)	50000494602200 8333	CARRIER	1.5
968	1460	SECURITY	SECURITY	4010691/U/05/B/8 60258	VOLTAS	1.5
969	1496	SECURITY	SECURITY CONFERENCE ROOM	4010691/U/05/C/7 21333	VOLTAS	1.5
970	1498	SECURITY	SECURITY CONFERENCE ROOM	4010691/U/05/C/7 21676	VOLTAS	1.5
971	1722	SECURITY	SECURITY DEPTT	4011013P11G007 994	VOLTAS	1.5
972	1818	SECURITY	SECURITY DEPTT	1312007402	GODREJ	1.5
973	1819	SECURITY	RIG GODOWN	1312007462	GODREJ	1.5
974	1820	SECURITY	ADDL. SP SICURITY OFFICE NEAR POLICE STN.	1312007529	GODREJ	1.5
975	1822	SECURITY	RIG GODOWN	1312007651	GODREJ	1.5
976	1823	SECURITY	INDUSTRIAL GATE CCTV ROOM	1312007653	GODREJ	1.5
977	868	SECURITY	SECURITY SURAKSHA NAGAR DOG AQUAD	893793	USHA	1.5
978	801	SECURITY	SECURITY CISF CONFRANCE HALL	890118	USHA	1.5
979	1062	SECURITY	SECURITY CISF (SURAKSHA NAGAR)	BJH-676E96	BLUE STAR	1.5

980	1108	TECHNICAL AUDIT	TECHNICAL AUDIT	DT-RD-0883	USHA	1.5
981	1025	TECHNICAL AUDIT	CHIEF MANAGER TECHNICAL AUDIT (A. NATH)	AR94SEP3899	USHA	1.5
982	1326	TECHNICAL AUDIT	T/AUDIT GENERAL OFFICE ROOM NO- 14	50000492503200 1606	CARRIER	1.5
983	855	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	AQ890408	USHA	1.5
984	565	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE NIA	215-021800	VOLTAS	1.5
985	612	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE MTDC	240-022102	VOLTAS	1.5
986	1063	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	BJH-4993L95	BLUE STAR	1.5
987	1121	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	1BX5-10-DMN- 2596	CARRIER	1.5
988	1170	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	205-348	VOLTAS	1.5
989	1219	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE MDF SWITCH ROOM	0502277	GODREJ	1.5
990	1345	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE MDF SWITCH ROOM	WAM 181 R0 30111	BLUE STAR	1.5
991	1351	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE MDF SWITCH ROOM	WAM 181 R0 30141	BLUE STAR	1.5
992	1644	TELEPHONE EXCHANGE	TELEPHONE MART EXCHANGE	908NLSH000230	LG	1.5
993	1645	TELEPHONE EXCHANGE	TELEPHONE MART EXCHANGE	908NLNC000215	LG	1.5
994	977	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	PB91JAN0333	USHA	1.0
995	1646	TRANSPORT	TRANSPORT	908NLBU000245	LG	1.5
996	1760	TRANSPORT	TRANSPORT	120303048	GODREJ	1.5
997	1761	TRANSPORT	TRANSPORT	120303304	GODREJ	1.5
998	1858	TRANSPORT		503 NAQB 054060	LG	1.5
999	1859	TRANSPORT		503 NAZG 054061	LG	1.5
1000	1860	TRANSPORT		503 NASR 054062	LG	1.5
1001	1861	TRANSPORT		503 NAGA 054063	LG	1.5
1002	1862	TRANSPORT		503 NADL 054066	LG	1.5
1003	1863	TRANSPORT		503 NAMS 054067	LG	1.5
1004	735	TRANSPORT	TRANSPORT (MR L P DAS)	241-010500	VOLTAS	1.5
1005	1342	TS DRILLING	TS DRILLING HEAD DRILLING	WAM 181 R0 30039	BLUE STAR	1.5
1006	1361	TS DRILLING	TS DRILLING (MR T KAKOTI)	WAM 181 R0 30575	BLUE STAR	1.5
1007	1716	TS DRILLING	TS DRILLING (DY CE W/O MR A. SAIKIA)	4011013P11G007 977	VOLTAS	1.5

1008	1717	TS DRILLING	TS DRILLING (DY CE MR B. SAHA)	4011013P11G007 321	VOLTAS	1.5
1009	1718	TS DRILLING	TS DRILLING CE MR R.PATOWARY)	4011013P11G007 425	VOLTAS	1.5
1010	1742	TS DRILLING	TS DRILLING ROOM NO-16	C101285960110C 09150286	LLOYD	1.0
1011	622	TS DRILLING	TS DRILLING (MR D K DAS)	240-022610	VOLTAS	1.5
1012	1083	VIGILANCE	VIGILANCE HEAD	20SLV-11941	CARRIER	1.5
1013	881	VIGILANCE	VIGILANCE MANAGER	894034	USHA	1.5
1014	915	VIGILANCE	VIGILANCE CHIEF VIGILANCE OFFICER	P89MH388	USHA	1.5
1015	1456	VIGILANCE	VIGILANCE CM	4010691/U/05/B/8 60226	VOLTAS	1.5
1016	1086	WELL LOGGING	WELL LOGGING INSTRUMENT ROOM	20SLV-11944	CARRIER	1.5
1017	1109	WELL LOGGING	WELL LOGGING INSTRUMENT ROOM	1BX5-10-SLV- 34899	CARRIER	1.5
1018	1110	WELL LOGGING	WELL LOGGING INSTRUMENT ROOM	1BX5-10-SLV- 34900	CARRIER	1.5
1019	359	WELL LOGGING	WELL LOGGING INTERPRETATION ROOM	BIZ-188078	VOLTAS	1.0
1020	999	WELL LOGGING	WELL LOGGING (CE MAINTENANCE)	541-113894	VOLTAS	1.5
1021	1217	WELL LOGGING	WELL LOGGING (CE)	0501551	GODREJ	1.5
1022	1666	WELL LOGGING	WELL LOGGING X- ROX ROOM	908NLZW000205	LG	1.5
1023	1667	WELL LOGGING	WELL LOGGING	908NLAM000221	LG	1.5
1024	1668	WELL LOGGING	WELL LOGGING	908NLQF000252	LG	1.5
1025	1806	WELL LOGGING	WELL LOGGING	302EAXJ011042	LG	1.5
1026	1807	WELL LOGGING	WELL LOGGING	302EAWA011041	LG	1.5
1027	1808	WELL LOGGING	WELL LOGGING	302EATX004673	LG	1.5
1028	1809	WELL LOGGING	WELL LOGGING	302EAGQ004671	LG	1.5
1029	1810	WELL LOGGING	WELL LOGGING CHIEF ENGR	302EAAR011040	LG	1.5

## List of Refrigerators

## Annexure-B

SL NO	OIL NO	DEPTT	LOCATION	MAKE	M/C SL NO
1	968	ADMIN	D+155	GODREJ	HW00185924
2	975	ADMIN	GET HOSTAL-4	GODREJ	00001777
3	995	ADMIN	DULIAJAN CLUB	GODREJ	26029
4	1018	ADMIN	F-34	SAMSUNG	04014 ZAQ 900069 R
5	1020	ADMIN	MAIN GUEST HOUSE	SAMSUNG	23304 DASC 00059 P
6	1023	ADMIN	DX-35	SAMSUNG	05624 Z 600452 A
7	1025	ADMIN	DX-36	LG	104NRYE263242
8	1030	ADMIN	F-32	BPL	17005693 G 46 DG
9	0	ADMIN	ZALONI CLUB	WESTERN	11437130624307
10	1047	ADMIN	ZALONI CLUB	FRIGOREX	IN6500075194
11	1045	ADMIN	VVIP GUEST HOUSE		J34G3051L0151821H
12	1046	ADMIN	VVIP GUEST HOUSE	HAIER	BA04LOE2S00BG4A70204
13	0	ADMIN	MAIN GUEST HOUSE		382R046(46836)GL274PM44ABBZE BN(IN)
14	0	ADMIN	F-1		274PMG4-ABBZ-EBN
15	1048	ADMIN	F-1	SAMSUNG	R-3544PAC400091E
16	1049	ADMIN	VVIP GUEST HOUSE ROOM NO-2	HAIER	BA04LOE2S00BG4A70227
17	1050	ADMIN	VVIP GUEST HOUSE ROOM NO-3	HAIER	BA04LOE2S00BG4A70297
18	1051	ADMIN	VVIP GUEST HOUSE ROOM NO-1	HAIER	BA04LOE2S00BG4A70384
19	0	ADMIN	D+155		172R0629
20	1052	ADMIN	E-89	LG	106NRPU045816
21	1044	ADMIN	MAIN GUEST HOUSE	LG	0077NLQF001300
22	1038	ADMIN	ET HOSTEL NO-4		
23	1039	ADMIN	ET HOSTEL NO-4		
24	1053	ADMIN	PERCY EVENS STORE ROOM	LG	308NRQV046836
25	1054	ADMIN	SANGINI CLUB	LG	509NL-N000671
26	1055	ADMIN	GOLFERS DEN	SAMSUNG	R0334PAB100790W
27	1056	ADMIN	ZALONI CLUB	WESTERN	11437130624307
28	1057	ADMIN	F-1	LG	308NRCQ046835
29	1062	ADMIN	E-23	LG	307NRAL084712
30	1063	ADMIN	D+155	LG	107NRQV087108
31	1064	ADMIN	D+155	GODREJ	2052
32	1065	ADMIN	D+160	LG	109NRDV015754
33	1068	ADMIN	GUEST HOUSE	LG	109NRJTO15932

			TD+167		
34	1070	ADMIN	TD+126	LG	508PRUP024302
35	1071	ADMIN	E-84	LG	508PRPL024312
36	1022	BP COACH	BP COACH CANTEEN	SAMSUNG	04874 ZAZ 301669 N
37	935	C&D	C&D Deptt	GODREJ	120168
38	901	CHEMICAL	CHEMICAL DEPTT	GODREJ	241034
39	962	CHEMICAL	CHEMICAL	GODREJ	0149200
40	1009	CHEMICAL	CHEMICAL	ELECTROLUX	65101530
41	1013	CHEMICAL	CHEMICAL DEPTT	SAMSUNG	03874 ZAQ 500204 R
42	1019	CHEMICAL	CHEMICAL	SAMSUNG	29934 DASA 00364 J
43	1011	DIGBOI	DIGBOI OIL CANTEEN	ELECTROLUX	72003343
44	960	ELECTRICAL	AC&R SECTION	GODREJ	00065695
45	746	ELECTRICAL	POWER HOUSE	GODREJ	60472
46	1031	ELECTRICAL	TD+126 ON LOAN	GODREJ	1406250429
47	1032	ELECTRICAL	AC&R SECTION	GODREJ	1406250431
48	1033	ELECTRICAL	ELECT. NEW BUILDING TEA ROOM	GODREJ	1406250432
49	1034	ELECTRICAL	E-84 ON LOAN	GODREJ	1406250434
50	974	ER	ER	GODREJ	00008505
51	994	ER	IRM WELFAIR OFFICE	GODREJ	00030150
52	1040	ER	OIL CANTEEN	SAMSUNG	R5654PAD603391B
53	961	GEOPHYSICS	GEOPHYSICS MODHUTING CAMP	GODREJ	00078698
54	1026	GEOPHYSICS	GEOPHYSICS DEPTT	GODREJ	1210060298
55	1027	GEOPHYSICS	GEOPHYSICS DEPTT	GODREJ	1210060310
56	1028	GEOPHYSICS	GEOPHYSICS DEPTT	GODREJ	12003060509
57	996	L&D	MTDC	GODREJ	201180
58	1041	L&D		LG	
59	1042	L&D		LG	
60	1058	L&D	MTDC	SAMSUNG	03084ZAP800009J
61	1059	L&D	MTDC DINING	GODREJ	030781
62	1060	L&D	MTDC KITCHEN	LG	502PRMQ001835
63	1061	L&D	MTDC STORE ROOM	LG	408PRZZ005901
64	0	LPG	LPG TEA ROOM		31723
65	535	MEDICAL	MEDICAL	GODREJ	120797
66	908	MEDICAL	MEDICAL INJ. ROOM	GODREJ	034802

67	910	MEDICAL	MEDICAL DEPTT DRUG STORE	GODREJ	034806
68	916	MEDICAL	MEDICAL DEPTT	GODREJ	034886
69	928	MEDICAL	MEDICAL DEPTT F/SUR WARD	GODREJ	1070076
70	929	MEDICAL	MEDICAL DEPTT	GODREJ	1072160
71	930	MEDICAL	MEDICAL DEPTT	GODREJ	1070519
72	937	MEDICAL	MEDICAL MALE SURGICAL	GODREJ	145069
73	940	MEDICAL	MEDICAL KITCHEN	GODREJ	2215924
74	941	MEDICAL	MEDICAL KITCHEN ROOM	GODREJ	149804
75	964	MEDICAL	MEDICAL DEPTT PATH LAB	GODREJ	HW00184140
76	965	MEDICAL	MEDICAL CONFERENCE ROOM	GODREJ	HW00185919
77	972	MEDICAL	MEDICAL CLASS ROOM	GODREJ	00007375
78	973	MEDICAL	MEDICAL DEPTT PATH LAB	GODREJ	00008543
79	977	MEDICAL	MEDICAL DEPTT	GODREJ	00001783
80	978	MEDICAL	MEDICAL DEPTT DRUG STORE	GODREJ	00001817
81	997	MEDICAL	MEDICAL DEPTT DRUG STORE	GODREJ	26028
82	998	MEDICAL	MEDICAL DEPTT GMT SCHOOL	GODREJ	27031
83	999	MEDICAL	MEDICAL DEPTT SOUTH BANK	GODREJ	27035
84	1000	MEDICAL	MEDICAL DEPTT MALE SURGICAL	ELECTROLUX	40900847
85	1001	MEDICAL	MEDICAL DEPTT BURN UNIT	ELECTROLUX	40900858
86	1002	MEDICAL	MEDICAL DEPTT LABOUR ROOM	ELECTROLUX	40900882
87	1005	MEDICAL	MEDICAL DEPTT	ELECTROLUX	64500921
88	1006	MEDICAL	MEDICAL OT	ELECTROLUX	64500928
89	1007	MEDICAL	MEDICAL INJECTION ROOM	ELECTROLUX	65101525
90	1008	MEDICAL	MEDICAL	ELECTROLUX	65101526



			DEPTT		
91	1010	MEDICAL	MEDICAL DEPTT	ELECTROLUX	65101531
92	1014	MEDICAL	MEDICAL DEPTT	SAMSUNG	04014 ZAQ 500619 K
93	1015	MEDICAL	MEDICAL DEPTT	SAMSUNG	04014 ZAQ 500620 N
94	1016	MEDICAL	MEDICAL DEPTT	SAMSUNG	04014 ZAQ 500621 E
95	1017	MEDICAL	MEDICAL DEPTT DRUG STORE	SAMSUNG	04014 ZAQ 500623 R
96	1024	MEDICAL	MEDICAL EX. WARD NO - 9	LG	109NRZX068197
97	1029	MEDICAL	MEDICAL DEPTT DRUG STORE	SAMSUNG	R3164PAC705844L
98	1035	MEDICAL	MEDICAL DEPTT	GODREJ	1407030608
99	1036	MEDICAL	MEDICAL DEPTT	GODREJ	1407030614
100	1037	MEDICAL	MEDICAL DEPTT	GODREJ	1406490114
101	1067	MEDICAL	MEDICAL DEPTT DRUG STORE	GODREJ	00002723
102	970	MORAN	MORAN CHEMICAL DEPTT	GODREJ	00120126
103	1043	MORAN	MORAN MEDICAL	LG	208NRYE159026
104	1072	MORAN	CISF UNIT	LG	000NLTR017945
105	1066	NEF	NEF KITCHEN ROOM	SAMSUNG	623542bl700161d
106	1069	R&D	R&D LAB-11	SAMSUNG	011242AY912104
107	1003	SECURITY	CISF OFFICE(SURA KSHA NAGAR)	ELECTROLUX	62801207
108	1004	SECURITY	CISF OFFICE(SURA KSHA NAGAR)	ELECTROLUX	62801319

### List of Water Coolers

### Annexure-C

SL NO	OIL NO	DEPTT	LOCATION	MAKE	M/C SL NO	COOLING CAP
1	159	ADMIN	ADMIN GENERAL OFFICE	BLUE STAR	BUF-50504E96	
2	242	ADMIN	ADMIN MAIN GUEST HOUSE	USHA	D 2067 A 20963	40 Ltrs
3	274	ADMIN	ZALONI CLUB	VOLTAS	6010163 P 13 H 000399	60 Ltrs

4	297	CHEMICAL		VOLTAS	6010210 P 15 H 000909	20 Ltrs
5	189	CIVIL	CIVIL DRAWING OFFICE STORE ROOM	VOLTAS	54427	40 Ltrs
6	191	CIVIL	CIVIL	USHA	2020 F 10121	40 Ltrs
7	192	CIVIL	CIVIL	USHA	2020 F 10124	40 Ltrs
8	200	DRILLING	DRILLING DGM (DRILLING)	USHA	2020 J 30317	40 Ltrs
9	203	DRILLING	DRILLING Rig Building NIA	BLUE STAR	BKB - 20913 - C07	40 Ltrs
10	204	DRILLING	DRILLING Equipment Industrial	BLUE STAR	BKC - 21198 - D07	40 Ltrs
11	205	DRILLING	DRILLING Equipment Industrial	BLUE STAR	BKC - 21408 - D07	40 Ltrs
12	182	ELECTRICAL	ELECTRICAL NEAR ENQUIRY	BLUE STAR	BUF-55140D97	60 Ltrs
13	202	ELECTRICAL	ELECTRICAL WORKSHOP	BLUE STAR	BKB - 20911 - C07	40 Ltrs
14	195	ER	ER	USHA	2020 G 10152	40 Ltrs
15	199	F&A	F&A PROJECT	USHA	2020 C 40096	40 Ltrs
16	282	FIELD COMMUNICATIO N	FIELD COMMUNICATION	VOLTAS	6010200 P 14 H 002645	40 Ltrs
17	171	FIELD ENGINEERING	FIELD ENGINEERING C.O.C.P.	BLUE STAR	BUF58929A-98	60 Ltrs
18	197	FIELD ENGINEERING	FIELD ENGINEERING	USHA	2020 J 30322	40 Ltrs
19	258	FIELD ENGINEERING	FIELD ENGINEERING ICE SHOP	USHA	D 2067 J 22862	40 Ltrs
20	172	L&D	MTDC	BLUE STAR	BUF58924A-98	60 Ltrs
21	186	L&D	T&D	VOLTAS TUSHAR	47297	150 Ltr
22	243	L&D	T&D DEPARTMENT	USHA	D 2067 A 20972	40 Ltrs
23	273	LPG	LPG BOTTLING PLANT	USHA		40 Ltrs
24	293	LPG	LPG BOTTLING PLANT	USHA	D 2067 F 52094	40 Ltrs
25	294	LPG	LPG RECOVERY PLANT	USHA	D 2067 F 52259	40 Ltrs
26	296	MATERIALS	MATERIALS DEPTT	VOLTAS	6010161 P 12 L 002314	
27	196	MEDICAL	MEDICAL	USHA	2020 J 30318	40 Ltrs
28	241	MEDICAL	MEDICAL BURN UNIT	USHA	D 2067 A 20983	40 Ltrs
29	244	MEDICAL	MEDICAL FEMAL WARD	USHA	D 2067 A 20990	40 Ltrs
30	184	MORAN	MORAN S.E. (Moran)	VOLTAS TUSHAR	43350	60 Ltrs
31	206	MORAN	MORAN COCP	VOLTAS	6010122 P 07 C 000280	40 Ltrs
32	223	MORAN	MORAN TRANSPORT (MORAN)	USHA	D 2056 C 90183	60 Ltrs

33	298	MORAN	ADMINISTRATION	VOLTAS	6010122 P 11 G 000387	20 Ltrs
34	299	MORAN	MORAN	VOLTAS	6010130 P 09 4 001145	20 Ltrs
35	300	MORAN	CISF UNIT	VOLTAS	6010121 P 09 003123	40 Ltrs
36	225	PRODUCTION GAS	PRODUCTION GAS GCS-5 FIELD OFFICE	USHA	D 2043 E 00326	20 Ltrs
37	175	PRODUCTION OIL	PRODUCTION OIL OCS 3	USHA	2021 A 91874	80 Ltrs
38	176	PRODUCTION OIL	PRODUCTION OIL OCS 5 Jorajan	USHA	2021 A 91876	80 Ltrs
39	177	PRODUCTION OIL	PRODUCTION OIL Hatiali E.P.S	USHA	2021 A 91877	80 Ltrs
40	178	PRODUCTION OIL	PRODUCTION OIL OCS Kathaloni	USHA	2021 A 91878	80 Ltrs
41	179	PRODUCTION OIL	PRODUCTION OIL OCS Dikom	USHA	2021 A 91880	80 Ltrs
42	180	PRODUCTION OIL	PRODUCTION OIL Vekulajan E.P.S	USHA	2021 A 91881	80 Ltrs
43	185	PRODUCTION OIL	PRODUCTION OIL	VOLTAS TUSHAR	43351	60 Ltrs
44	190	PRODUCTION OIL	PRODUCTION OIL	BLUE STAR	BUEL24776F01	40 Ltrs
45	198	PRODUCTION OIL	PRODUCTION(OIL )	USHA	2020 CU 0092	40 Ltrs
46	209	PRODUCTION OIL	PRODUCTION OIL	BLUE STAR	08000814	80 Ltrs
47	210	PRODUCTION OIL	PRODUCTION OIL	BLUE STAR	08000817	80 Ltrs
48	211	PRODUCTION OIL	PRODUCTION OIL	BLUE STAR	08000893	80 Ltrs
49	212	PRODUCTION OIL	PRODUCTION OIL	BLUE STAR	08000894	80 Ltrs
50	213	PRODUCTION OIL	PRODUCTION OIL MAKUM OCS	USHA	92056 K 90158	60 Ltrs
51	214	PRODUCTION OIL	PRODUCTION OIL	USHA	92056 K 90155	60 Ltrs
52	215	PRODUCTION OIL	PRODUCTION OIL	USHA	92056 K 90181	60 Ltrs
53	216	PRODUCTION OIL	PRODUCTION OIL OCS-5 SECN.RECOVERY	USHA	O 2056 K 90178	60 Ltrs
54	217	PRODUCTION OIL	PRODUCTION OIL DIKOM OCS	USHA	D 2056 J 90144	60 Ltrs
55	218	PRODUCTION OIL	PRODUCTION OIL	USHA	92056 K 90168	60 Ltrs
56	219	PRODUCTION OIL	PRODUCTION OIL	USHA	D 2056 K 90151	60 Ltrs
57	220	PRODUCTION OIL	PRODUCTION OIL	USHA	D 2056 K 90165	60 Ltrs
58	221	PRODUCTION OIL	PRODUCTION OIL	USHA	92056 Y 90146	60 Ltrs
59	226	PRODUCTION OIL	PRODUCTION OIL NAGAJAN OCS.	USHA	D 2052 C 00218	40 Ltrs
60	227	PRODUCTION OIL	PRODUCTION OIL JORAJAN OCS.	USHA	D 2052 C 00225	40 Ltrs

61	228	PRODUCTION OIL	PRODUCTION OIL HATIALI	USHA	D 2052 C 00239	40 Ltrs
62	229	PRODUCTION OIL	PRODUCTION OIL OCS-3	USHA	D 2052 C 00318	40 Ltrs
63	230	PRODUCTION OIL	PRODUCTION OIL BALIJAN	USHA	D 2052 C 00327	40 Ltrs
64	231	PRODUCTION OIL	PRODUCTION OIL BHEKULAJAN	USHA	D 2052 C 00349	40 Ltrs
65	232	PRODUCTION OIL	PRODUCTION OIL DIAN EPS	USHA	D 2052 C 00368	40 Ltrs
66	233	PRODUCTION OIL	PRODUCTION OIL OCS-4	USHA	D 2052 C 00375	40 Ltrs
67	234	PRODUCTION OIL	PRODUCTION OIL DBUS (DIKOM	USHA	D 2052 C 00395	40 Ltrs
68	235	PRODUCTION OIL	PRODUCTION OIL CBUS	USHA	D 2052 C 00446	40 Ltrs
69	236	PRODUCTION OIL	PRODUCTION OIL HJC	USHA	D 2052 C 00466	40 Ltrs
70	237	PRODUCTION OIL	PRODUCTION OIL BOILLER BATTERY - 1	USHA	P 2052 C 00267	40 Ltrs
71	238	PRODUCTION OIL	PRODUCTION OIL OCS-1	USHA	P 2052 C 00403	40 Ltrs
72	239	PRODUCTION OIL	PRODUCTION OIL BOILLER BATTERY - 4	USHA	P 2052 C 00405	40 Ltrs
73	240	PRODUCTION OIL	PRODUCTION OIL USHAPUR OCS	USHA	P 2052 C 00416	40 Ltrs
74	248	PRODUCTION OIL	PRODUCTION OIL KUMCHAI EPS	USHA	D 2067 J 22746	40 Ltrs
75	249	PRODUCTION OIL	PRODUCTION OIL WATER	USHA	D 2067 J 22802	40 Ltrs
76	250	PRODUCTION OIL	PRODUCTION OIL WSS SECTION	USHA	D 2067 J 22803	40 Ltrs
77	251	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22806	40 Ltrs
78	252	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22812	40 Ltrs
79	253	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22818	40 Ltrs
80	254	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22824	40 Ltrs
81	255	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22828	40 Ltrs
82	256	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22832	40 Ltrs
83	257	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22846	40 Ltrs

84	259	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22863	40 Ltrs
85	260	PRODUCTION OIL	PRODUCTION OIL OCS-1 (SOUTH BANK)	USHA	D 2067 J 22881	40 Ltrs
86	261	PRODUCTION OIL	PRODUCTION OIL SHALMARI OCS	USHA	D 2067 J 22884	40 Ltrs
87	262	PRODUCTION OIL	PRODUCTION OIL WATER INJ. OCS-5 COMPLEX	USHA	D 2067 J 22885	40 Ltrs
88	263	PRODUCTION OIL	PRODUCTION OIL WSS SECTION	USHA	D 2067 J 22886	40 Ltrs
89	264	PRODUCTION OIL	PRODUCTION OIL BOILER & MSG	USHA	D 2067 D 33955	40 Ltrs
90	265	PRODUCTION OIL	PRODUCTION OIL BOILER & MSG	USHA	D 2067 D 33965	40 Ltrs
91	266	PRODUCTION OIL	PRODUCTION OIL C&WO	USHA	D 2067 D 33967	40 Ltrs
92	267	PRODUCTION OIL	PRODUCTION OIL C&WO	USHA	D 2067 D 33981	40 Ltrs
93	268	PRODUCTION OIL	PRODUCTION OIL (P&D)	USHA	D 2067 D 34053	40 Ltrs
94	269	PRODUCTION OIL	PRODUCTION OIL OCS-5	USHA	D 2067 D 34118	40 Ltrs
95	270	PRODUCTION OIL	PRODUCTION OIL LOC-NKF	USHA	D 2067 D 34119	40 Ltrs
96	271	PRODUCTION OIL	PRODUCTION OIL JAIPUR OCS	USHA	D 2067 D 34122	40 Ltrs
97	275	PRODUCTION OIL	PRODUCTION OIL UTILITY (OCS-5)	VOLTAS	6010200 P 14 H 002633	40 Ltrs
98	276	PRODUCTION OIL	PRODUCTION OIL UTILITY (OCS-5)	VOLTAS	6010200 P 14 G 002044	40 Ltrs
99	279	PRODUCTION OIL	PRODUCTION OIL (HATIALI EPS)	VOLTAS	6010200 P 14 G 002087	40 Ltrs
100	280	PRODUCTION OIL	PRODUCTION OIL (ITF TENGAKHAT)	VOLTAS	6010200 P 14 H 002642	40 Ltrs
101	281	PRODUCTION OIL	PRODUCTION OIL (BAREKURI EPS)	VOLTAS	6010200 P 14 H 002644	40 Ltrs
102	283	PRODUCTION OIL	PRODUCTION OIL SR SECTION	VOLTAS	6010200 P 14 H 002636	40 Ltrs
103	284	PRODUCTION OIL	PRODUCTION OIL SR SECTION	VOLTAS	6010200 P 14 H 002637	40 Ltrs
104	285	PRODUCTION OIL	PRODUCTION OIL (CTF DULIAJAN)	VOLTAS	6010200 P 14 H 002639	40 Ltrs
105	286	PRODUCTION OIL	PRODUCTION OIL (KATHALONI OCS)	VOLTAS	6010200 P 14 G 002063	40 Ltrs
106	287	PRODUCTION OIL	PRODUCTION OIL (MORAN OCS)	VOLTAS	6010200 P 14 H 002635	40 Ltrs
107	288	PRODUCTION OIL	PRODUCTION OIL SR SECTION	VOLTAS	6010200 P 14 H 002638	40 Ltrs
108	289	PRODUCTION OIL	PRODUCTION OIL (BHOGPARA OCS)	VOLTAS	6010200 P 14 H 002640	40 Ltrs
109	290	PRODUCTION OIL	PRODUCTION OIL SR SECTION	VOLTAS	6010200 P 14 G 002055	40 Ltrs

110	291	PRODUCTION OIL	PRODUCTION OIL SR SECTION	VOLTAS	6010200 P 14 G 002076	40 Ltrs
111	292	PRODUCTION OIL	PRODUCTION OIL SR SECTION	VOLTAS	6010200 P 14 G 002088	40 Ltrs
112	295	PRODUCTION OIL	OCS 5	VOLTAS	6010161 P 12 L 002313	
113	0	PS-1	PS-1		MK 65083	
114	277	S&E	FIRE SERVICE	VOLTAS	6010200 P 14 G 002045	40 Ltrs
115	278	S&E	FIRE SERVICE	VOLTAS	6010200 P 14 G 002073	40 Ltrs
116	170	SECURITY	SECURITY	BLUE STAR	BJR59478B-98	40 Ltrs
117	224	TECHNICAL AUDIT	TECHNICAL AUDIT DEPTT	USHA	D 2056 L 90182	60 Ltrs
118	222	TRANSPORT	TRANSPORT FIELD	USHA	D 2056 K 90177	60 Ltrs
119	245	TRANSPORT	TRANSPORT	VOLTAS	6010121 P 12 A 004330	40 Ltrs
120	246	TRANSPORT	TRANSPORT	VOLTAS	6010121 P 12 B 004628	40 Ltrs
121	247	TRANSPORT	TRANSPORT	VOLTAS	6010121 P 12 B 004728	40 Ltrs
122	207	WEL LOGGING	WEL LOGGING	BLUE STAR	08000799	80 Ltrs
123	208	WEL LOGGING	WEL LOGGING	BLUE STAR	08000803	80 Ltrs

### List of Deep Fridges

### Annexure - D

SL. NO	OIL NO	M/C SL. NO.	MAKE	LOCATION
1	4	5210128P07A001772	VOLTAS	NEHRU STADIUM
2	5	5210128P08F001546	VOLTAS	ER DEPT.
3	6	5210130P08C002083	VOLTAS	ER DEPT.
4	7	5210130P08C002093	VOLTAS	ER DEPT.

5	8	5210130P08C002110	VOLTAS	ER DEPT.
6	9	5210130P08C002127	VOLTAS	ER DEPT.
7	10	5210130P08C002128	VOLTAS	ER DEPT.
8	11	5210130P08C002134	VOLTAS	ER DEPT.
9	12	5210130P08C002142	VOLTAS	ER DEPT.
10	13	5210130P08C002145	VOLTAS	ER DEPT.
11	14	5210130P08C002155	VOLTAS	ER DEPT.
12	15	5210130P08E000253	VOLTAS	ER DEPT.
13	16	5210128P10D000200	VOLTAS	DULIAJAN CLUB
14	18	5610045P10H000925	VOLTAS	ZALONI CLUB
15	0	BF0G20E0B00Q6AB40111	BLUE STAR	LADIES CLUB
16	17	CM57802NL000424DV	VOLTAS	GOLF CLUB
17	19	2012060586825	BLUE STAR	ZALONI CLUB WINE BAR
18	20	2011060540935	BLUE STAR	ZALONI CLUB WINE BAR
19	21	800006AB40111	HAIER	ZALONI CLUB
20	22	5210134P11D001026	VOLTAS	MORAN EXECUTIVE CLUB

**List of Air Conditioners for cleaning of Air Filters Every 4 Month****Annexure-E**

<b>SL. NO</b>	<b>OIL NO</b>	<b>DEPARTMENT</b>	<b>LOCATION</b>	<b>M/C SL. NO</b>
1	1336	CHEMICAL	CHEMICAL NEW PVT SECTION ROOM NO-30	WAM 181 R0 30013
2	1337	CHEMICAL	CHEMICAL NEW PVT SECTION ROOM NO-30	WAM 181 R0 30016
3	1501	CHEMICAL	CHEMICAL NEW PVT SECTION ROOM NO-30	HEY508DXDP000333IN
4	1502	CHEMICAL	CHEMICAL OLD PVT LAB ROOM NO-31	HEY508DXGL000079IN
5	1503	CHEMICAL	CHEMICAL OLD PVT LAB ROOM NO-31	HEY508DXFV000067IN
6	570	DIGBOI	DIGBOI TELEPHONE EXCHANGE	215-021812
7	602	DIGBOI	DIGBOI TELEPHONE EXCHANGE	240-016986
8	04N	DRILLING	DRILLING NIA COMPUTER ROOM NAT-110-(MA) Rig	H81-2031L008624IN
9	1065	ELECTRICAL	ELECTRICAL ELECTRONIC LAB	BJH-5083L95
10	1090	ELECTRICAL	ELECTRICAL ELECTRONIC LAB	20SLV-11948
11	575	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM	215-021831
12	583	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM	240-022085
13	577	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM	240-021836
14	774	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM	221-501456
15	627	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM	240-031917
16	613	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM	240-022329
17	578	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM EXTN.	240-021838
18	712	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM EXTN.	215-031712
19	749	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM EXTN.	221-002838
20	640	ELECTRICAL	ELECTRICAL P/HOUSE CENTRAL CONTROL ROOM EXTN.	240-024360
21	739	ELECTRICAL	ELECTRICAL POWER HOUSE INSTRUMENTATION	241-010505
22	777	ELECTRICAL	ELECTRICAL POWER HOUSE INSTRUMENTATION	541-114719
23	1256	ELECTRICAL	ELECTRICAL POWER HOUSE LCR-1	500046647022006352



24	1269	ELECTRICAL	ELECTRICAL POWER HOUSE LCR-1	500004946022008335
25	1202	ELECTRICAL	ELECTRICAL POWER HOUSE LCR-2	500003652012000544
26	1268	ELECTRICAL	ELECTRICAL POWER HOUSE LCR-2	500004946022008334
27	1740	FIELD ENGINEERING	FIELD ENGINEERING ACTUATOR TESTING ROOM	4010967G11C093625
28	1741	FIELD ENGINEERING	FIELD ENGINEERING ACTUATOR TESTING ROOM	C101292610311423120273
29	1022	FIELD ENGINEERING	FIELD ENGINEERING ICE FUEL INJECTION ROOM	SUB 606
30	1343	FIELD ENGINEERING	FIELD ENGINEERING ICE FUEL INJECTION ROOM	WAM 181 R0 30040
31	582	G&R	G&R E&P DATA BANK	240-021771
32	1007	G&R	G&R E&P DATA BANK	BR93NOV4172
33	1734	G&R	G&R R&D COMPLEX G&R SERVER ROOM	4011013P11G007989
34	1735	G&R	G&R R&D COMPLEX G&R SERVER ROOM	4011013P11G005915
35	738	GEOPHYSICS	GDAP BTS ROOM	241-010504
36	882	GEOPHYSICS	GDAP BTS ROOM	894261
37	798	GEOPHYSICS	GDAP R&D DATA ROOM G/FLOOR	890512
38	871	GEOPHYSICS	GDAP TAPE LIBRARY	894284
39	879	GEOPHYSICS	GDAP TAPE LIBRARY	894162
40	1826	INSTRUMENTATION	INSTRUMENTATION ELECTRONIC WORKSHOP	4011124 B 14 H 038318
41	1827	INSTRUMENTATION	INSTRUMENTATION ELECTRONIC WORKSHOP	4011124 B 14 H 038325
42	1824	INSTRUMENTATION	INSTRUMENTATION PNEUMATIC WORKSHOP	4011124 B 14 H 038292
43	1825	INSTRUMENTATION	INSTRUMENTATION PNEUMATIC WORKSHOP	4011124 B 14 H 038362
44	681	IT	IT EDP NORTH BLOCK COMPUTER OPERATOR	B81-APO-29
45	989	IT	IT EDP NORTH BLOCK IO ROOM	PB91JAN0386
46	729	IT	IT EDP SECTION NORTH BLOCK	FE-371
47	1045	IT	IT EDP SECTION NORTH BLOCK	SJH-5020L95
48	946	IT	IT EDP SECTION NORTH BLOCK	PA89DEC2808
49	1037	IT	IT EDP SECTION NORTH BLOCK	SJH-4975L95
50	869	IT	IT EDP SECTION NORTH BLOCK	894047
51	767	IT	IT EDP SECTION NORTH BLOCK	541-103639
52	970	IT	IT EDP SECTION NORTH BLOCK	1136
53	765	IT	IT EDP SECTION NORTH BLOCK	541-103561
54	760	IT	IT EDP SECTION NORTH BLOCK	541-103558
55	723	IT	IT EDP WORKSHOP	240-062340
56	1759	IT	IT STORE ROOM	120303025

57	779	IT	IT WORK SHOP NORTH BLOCK	541-114808
58	1179	IT	IT WORK SHOP NORTH BLOCK	205-359
59	1002	LPG	LPG CHEMICAL LAB	BR92NOV2527
60	1507	LPG	LPG CONTROL ROOM	4010829/U/06/M/530014
61	676	LPG	LPG ELECT LAB	SE-223
62	1509	LPG	LPG NEW BATTERY ROOM	4010829/U/06/M/530018
63	1106	LPG	LPG NEW CONTROL ROOM	S018282
64	1107	LPG	LPG NEW CONTROL ROOM	S018283
65	1508	LPG	LPG NEW CONTROL ROOM	4010829/U/06/M/530015
66	737	LPG	LPG OLD CONTROL ROOM	241-010502
67	1500	LPG	LPG OLD CONTROL ROOM	4010691/U/05/K/721955
68	1420	LPG	LPG UPS ROOM	WAM 181 R0 40613
69	1061	MEDICAL	MEDICAL BLOOD COLLECTIING ROOM	BJH-686E96
70	1184	MEDICAL	MEDICAL BLOOD COLLECTIING ROOM	101-820
71	1340	MEDICAL	MEDICAL DENTAL CLINIC ROOM NO-18	WAM 181 R0 30022
72	659	MEDICAL	MEDICAL DRUG STORE	215-026345
73	911	MEDICAL	MEDICAL ENDROSCOPY ROOM	120 X X 023
74	980	MEDICAL	MEDICAL GYNAE WARD	PB91JAN0338
75	883	MEDICAL	MEDICAL GYNAE WARD	893869
76	1212	MEDICAL	MEDICAL GYNAE WARD	0501542
77	1750	MEDICAL	MEDICAL INDOOR DRUG STORE	JAA0CABC084479024968
78	992	MEDICAL	MEDICAL LABOUR ROOM	PB91JAN0389
79	1178	MEDICAL	MEDICAL MALE POST OPERATIVE WARD	205-358
80	1749	MEDICAL	MEDICAL MEMMOGRAPHY ROOM	JAA0CABC084479063174
81	256	MEDICAL	MEDICAL MINOR OT	BIY-170812
82	1017	MEDICAL	MEDICAL NEO NATLE ICU	AR93NOV4243
83	703	MEDICAL	MEDICAL NEW DRUG STORE COMPUTER	B81AT 993
84	991	MEDICAL	MEDICAL OPERATION THEATER	PB91JAN0388
85	1275	MEDICAL	MEDICAL OT	500046603032000106
86	901	MEDICAL	MEDICAL OT4	890915
87	562	MEDICAL	MEDICAL PATH LAB BLOOD GROUPING ROOM	240-021707
88	1273	MEDICAL	MEDICAL PLASTER ROOM	500046603032000103
89	768	MEDICAL	MEDICAL POST NATLE WARD	541-103654
90	833	MEDICAL	MEDICAL POST NATLE WARD	890506
91	1068	MEDICAL	MEDICAL ULTRA SOUND ROOM	DT-7B-0418
92	1367	PROD (OIL)	PROD (OIL) TENGAKHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40886
93	1377	PROD (OIL)	PROD (OIL) TENGAKHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40896

94	1396	PROD (OIL)	PROD (OIL) TENGAKHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40917
95	1401	PROD (OIL)	PROD (OIL) TENGAKHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40922
96	1404	PROD (OIL)	PROD (OIL) TENGAKHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40932
97	1416	PROD (OIL)	PROD (OIL) TENGAKHAT POWER HOUSE CONTROL ROOM	WAM 181 R0 40733
98	1228	PS-1	PS-1 CONTROL ROOM	500003604022000040
99	1231	PS-1	PS-1 CONTROL ROOM	500003604022000044
100	1232	PS-1	PS-1 CONTROL ROOM	500003604022000045
101	1072	PS-1	PS-1 DIGBOI UHF	1BXO-10-4330
102	1186	PS-1	PS-1 DIGBOI UHF	492090
103	964	PS-1	PS-1 INSTRUMENT ROOM	PA89DEC2796
104	920	PS-1	PS-1 INSTRUMENT ROOM	PA89AL644
105	1769	PS-1	PS-1 KHARSANG	208 EANG 004671
106	1254	PS-1	PS-1 KHARSANG UHF	500046645022006195
107	1227	PS-1	PS-1 KHARSANG UHF (SPARE)	500003604022000039
108	1229	PS-1	PS-1 MANABHUM UHF	500003604022000041
109	1768	PS-1	PS-1 MANABHUM UHF	208 EAWA 004361
110	1189	PS-1	PS-1 MANABHUM UHF (SPARE)	493307
111	488	PS-1	PS-1 UHF RADIO ROOM	BIZ-204805
112	771	PS-1	PS-1 UHF RADIO ROOM	541-103547
113	1814	PS-1	PS-1 UHF ROOM	C101030150808329125429
114	1815	PS-1	PS-1 UHF ROOM	C101030150808329126199
115	873	R&D	R&D (MICROBIAL STUDIES LAB) (MR R KALITA)	893268
116	1330	R&D	R&D LAB-1	WAM 181 R0 30002
117	816	R&D	R&D LAB-12	AQ890522
118	827	R&D	R&D LAB-12	AQ890621
119	823	R&D	R&D LAB-12	AQ890611
120	885	R&D	R&D LAB-16	PA89DC893908
121	1642	R&D	R&D LAB-3	908NLCP000227
122	822	R&D	R&D LAB-4	890605
123	891	R&D	R&D LAB-4	894049
124	975	R&D	R&D LAB-4	PB91JAN0328
125	1034	G&R	R&D LAB-4	AR94SEP3950
126	1638	R&D	R&D LAB-6	908NLNC000239
127	1639	R&D	R&D LAB-6	908NLTR000233
128	1640	R&D	R&D LAB-6	908NLX000226
129	851	R&D	R&D LAB-7	AQ890384
130	1643	R&D	R&D LAB-7	908NLXZ000242
131	1663	R&D	R&D LAB-8	908NLXZ000218
132	1665	R&D	R&D LAB-8	908NLQF000204
133	924	R&D	R&D LAB-9	PA89AL655

134	1637	R&D	R&D LAB-9	908NLQF000228
135	1641	R&D	R&D LAB-9	908NLGB000231
136	1664	R&D	R&D LAB-9	908NLWT000217
137	876	R&D	R&D R NO-15 (WELL STIMULATION LAB)	AQ892960
138	811	R&D	R&D R NO-15 (WELL STIMULATION LAB)	AQ890432
139	821	R&D	R&D ROOM NO-16 (OIL RECOVERY LAB)	AQ890602
140	875	R&D	R&D ROOM NO-16 (OIL RECOVERY LAB)	AQ893911
141	977	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	PB91JAN0333
142	855	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	AQ890408
143	1063	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	BJH-4993L95
144	1121	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	1BX5-10-DMN-2596
145	1170	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE	205-348
146	1219	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE MDF SWITCH ROOM	0502277
147	1345	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE MDF SWITCH ROOM	WAM 181 R0 30111
148	1351	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE MDF SWITCH ROOM	WAM 181 R0 30141
149	612	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE MTDC	240-022102
150	565	TELEPHONE EXCHANGE	TELEPHONE EXCHANGE NIA	215-021800
151	1644	TELEPHONE EXCHANGE	TELEPHONE MART EXCHANGE	908NLSH000230
152	1645	TELEPHONE EXCHANGE	TELEPHONE MART EXCHANGE	908NLNC000215
153	1024	TRANSPORT	TRANSPORT FUEL INJECTION ROOM	SUB-610
154	1086	WELL LOGGING	WELL LOGGING INSTRUMENT ROOM	20SLV-11944
155	1109	WELL LOGGING	WELL LOGGING INSTRUMENT ROOM	1BX5-10-SLV-34899
156	1110	WELL LOGGING	WELL LOGGING INSTRUMENT ROOM	1BX5-10-SLV-34900
157	1666	WELL LOGGING	WELL LOGGING X-ROX ROOM	908NLZW000205

Note. ACs installed in Control room, Laboratories, Xerox room etc. where deposition of dirt in filters are more. Air filter of those ACs shall be cleaned in every 4 Month including servicing of annual maintenance.

Annexure-1

Annexure to BRC/BEC

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

(To be issued by practicing Chartered/Cost Accountant Firm on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s\_\_\_\_\_ (Name of the bidder) for the last three(3) completed accounting years up to\_\_\_\_\_ (as the case may be) are correct.

YEAR	TURNOVER(₹)	NETWORTH(₹)

Place:

Date:

Seal:

Membership Code and Registration No.

Signature

(To be submitted after attending breakdown job of Machines / Equipment)

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### ANNEXURE - III

#### YEARLY MAINTENANCE FOR MACHINES/ EQUIPMENT.

Date:  
Asset /Inventory No.  
Location:  
Unit No.  
OIL No.  
Compressor sl. No.  
Fan motor Sl. No.

Job done

- |   |            |
|---|------------|
| 1. General Cleaning   | Y / N / NA |
| 2. Check refrigerant piping for sign of leaks and rectify if required                                   | Y / N / NA |
| 3. Check machine, compressor and other drive for undue vibration and rectify.                           | Y / N / NA |
| 4. Clean/ Replace air filters.  | Y / N / NA |
| 5. Clean evaporator coil.   | Y / N / NA |
| 6. Checking of condensate drain pipe for any clogging.  | Y / N / NA |
| 7. Clean blower wheel fins from dust / dirt and ensure it is balanced.                                  | Y / N / NA |
| 8. Check for any bearing sound of blower motor. Grease, if necessary.                                   | Y / N / NA |
| 9. Check fan operation and rectify/ replace if necessary  | Y / N / NA |
| 10. Clean finned surface of condensers with air blower/ Water/ Cleaning agent                           | Y / N / NA |
| 11. Check the front panel of air conditioner / replace if necessary.                                    | Y / N / NA |
| 12. Check tightness of all fasteners.   | Y / N / NA |
| 13. Check that the unit vibration is within limits.   | Y / N / NA |
| 14. Check tightness of all electrical connections and fuse links.                                       | Y / N / NA |
| 15. Check and ensure operation of thermostats   | Y / N / NA |
| 16. Check O/L relays  | Y / N / NA |
| 17. Repairing and painting of body if necessary.  | Y / N / NA |
| 18. Other jobs as recommended by manufacturer.  | Y / N / NA |
| 19. Set parameters as per instruction of Engr. - in – Charge and record set points.                     | Y / N / NA |
| 20. The test results are as follows : ( after servicing of WAC )  |            |
| i) Grille temperature :                      °C                      Amb. Temp:                      °C |            |
| ii) Room temperature:                      °C   |            |
| iii) Air flow:                                      m/Sec;  |            |
| iv) F/L Current:                                  A   |            |
| v) Sound level:                                  dB   |            |

**Materials used:**

**Any other job done:**

**Job attended by:**

Job started:	Date	Time	
Job completed	Date	Time	
Note:1) Repair/ replacement of parts/ components (major/minor) are included in the			Routine Maintenance schedule.

Signature of Mechanic

Signature of In charge IM / Owner

*Legends: Y – Job done; N – Job not done; NA – Not applicable for this item*

Signature of Contractor

Signature of OIL's in -charge

Name:

Name:

Seal

**Table -1 List of Tools, tackles and Instrument.**

1	High Pressure Gauge
2.	Low Pressure Gauge
3	Gas Charging Pipe.
4	Pipe benders of different size.
5	Vacuum Pump.
6	Gas welding & cutting set with oxygen& Acetylene gas cylinder
7	Leak Detector Unit.
8	Digital Multi meter.
9	Insulation Tester
10	Digital Clamp Tester
11	Temperature Meter
12	Box wrench set
13	Soldering and De-soldering Unit and Crimping tool
14	Refrigerant Gas Cylinder
15	Nitrogen Gas Cylinder with double stage Regulator.
16	Refrigerant charging Cylinder
17	Leakage Current Tester
18	Cable Crimping tool, 1.5 mm <sup>2</sup> to 6 mm <sup>2</sup>
19	Any other equipment/tool, which may be required for satisfactory completion of the work, which are not mentioned here, supply of those Tools/ Equipment are also in the Contractors scope.

**TABLE - 2:****List of Safety items required**

1.	Safety shoe for each contractor employees.	1 pair Every year
2	Safety Helmet for Each Contractor Employees	1 no. every 3 years
3.	Hand Gloves for each contractor employees	As per requirement
4.	Gas Musk. 4 pairs	As per requirement



OIL INDIA LIMITED  
(A GOVT. OF INDIA ENTERPRISE)  
CONTRACTS DEPARTMENT, DULIAJAN

Schedule of company's Plants, Materials and Equipments: SCPME: PART-IV

Not Applicable

**TO,  
DGM-CONTRACT  
OIL INDIA LIMITED  
DULIAJAN-786602**

**SUB: SAFETY MEASURES**

**Description of work/service:**

Comprehensive Maintenance Contract for window air conditioners, refrigerators, water coolers and deep fridges

Sir,

We hereby confirm that we have fully understood the safety measures to be adopted during execution of the above contract and that the same have been explained to us by the concerned authorities. We also give the following assurances.

- a) Only experienced and competent persons shall be engaged by us for carrying out work under the said contract.  
b) The names of the authorized persons who would be supervising the jobs on day to day basis from our end are the following:

i) \_\_\_\_\_

ii) \_\_\_\_\_

iii) \_\_\_\_\_

The above personnel are fully familiar with the nature of jobs assigned and safety precautions required.

- c) Due notice would be given for any change of personnel under item(b) above.  
d) We hereby accept the responsibility for the safety of all the personnel engaged by us and for the safety of the Company's personnel and property involved during the course of our working under this contract. Any violation pointed out by the Company's engineers would be rectified forthwith or the work suspended till such time the rectification is completed by us and all expenditure towards this would be on our account.  
e) All losses caused due to inadequate safety measures or lack of supervision on our part would be fully compensated by us and the Company will not be responsible for any lapses on our part in this regard.

(Seal)

Yours Faithfully

Date\_\_\_\_\_

M/s\_\_\_\_\_

FOR & ON BEHALF OF BIDDER

**INTEGRITY PACT**

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

**PREAMBLE:**

The Principal intends to award, under laid down organizational procedures, contract/s for

‘Comprehensive Maintenance Contract for window air conditioners, refrigerators, water coolers and deep fridges’

**(IFB No. CDI1845P17)**

The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organisation "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section 1 - Commitments of the Principal**

(A) The Principal commits itself to take all measures necessary to prevent Corruption and to observe the following principles:-

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.
3. The Principal will exclude from the process all known prejudiced persons.

(B) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India,

or if there be a Page 2 of 6 substantive suspicions in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

### **Section 2 - Commitments of the Bidder/Contractor**

- (A) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
  2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.
  3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- (B) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

### **Section 3 - Disqualification from tender process and exclusion from future Contracts**

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of

Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.

2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

#### **Section 4 - Compensation for Damages**

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to 3 % of the value of the offer or the amount equivalent to Earnest Money Deposit/Bid Security, whichever is higher.
2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to 5% of the contract value or the amount equivalent to Security Deposit/Performance Bank Guarantee, whichever is higher.
3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

#### **Section 5 - Previous transgression**

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

#### **Section 6 - Equal treatment of all Bidders/Contractor/Subcontractors**

1. The Bidder/Contractor undertakes to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
2. The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

#### **Section 7 - Criminal charges against violating Bidders/Contractors/ Subcontractors**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

#### **Section 8 - External Independent Monitor/Monitors (Three in number depending on the size of the contract) (To be decided by the Chairperson of the Principal)**

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.
7. If the Monitor has reported to the Chairperson of the Board a substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
8. The word 'Monitor' would include both singular and plural.

#### **Section 9 - Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

#### **Section 10 - Other provisions**

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

-----  
For the Principal

-----  
For the Bidder/Contractor

Place: Duliajan.

Witness 1: .....

Date:

Witness 2: .....

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**PROFORMA - I**  
**BID FORM**

To  
THE HEAD (CONTRACTS)  
OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
P.O. DULIAJAN  
DIST. DIBRUGARH  
ASSAM # 786 602

Sub: IFB No. : CDI1845P17

Dear Sir,

Having examined the General and Special Conditions of Contract and the Terms of Reference including all attachments thereto, the receipt of which is hereby duly acknowledged, we the undersigned offer to perform the services in conformity with the said conditions of Contract and Terms of Reference for the sum of \_\_\_\_ (Price not to be indicated) \_\_\_\_ stated below or such other sums as may be ascertained in accordance with the Price Bid Form attached herewith and made part of this Bid:

We undertake, if our Bid is accepted, to commence the work within (\_\_\_\_) days calculated from the date of issue of Company's LOA.

We agree to abide by this Bid for a period of 150 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your notification of award shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

Signature and seal of the Bidder: \_\_\_\_\_

(In the capacity of) : \_\_\_\_\_

Name of Bidder : \_\_\_\_\_

\*\*\*\*\*

**PROFORMA – II**

LETTER OF AUTHORITY

To,  
THE HEAD (CONTRACTS)  
OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
P.O. DULIAJAN  
DIST. DIBRUGARH  
ASSAM # 786 602

Sir,

Sub: IFB No. CDI1845P17

We \_\_\_\_\_ confirm that Mr. \_\_\_\_\_ (Name and address) as authorized to represent us to Bid, negotiate and conclude the agreement on our behalf with you against Invitation No.: \_\_\_\_\_ for “Comprehensive Maintenance Contract for window air conditioners, refrigerators, water coolers and deep fridges”.

We confirm that we shall be bound by all and whatsoever our said representative shall commit.

Yours Faithfully,

Signature: \_\_\_\_\_  
Name : \_\_\_\_\_  
Designation: \_\_\_\_\_  
For & on behalf of: \_\_\_\_\_

Note: This letter of authority shall be printed on letter head of the Bidder and shall be signed by a competent person to bind the Bidder.

**PROFORMA - III****STATEMENT OF NON-COMPLIANCE****(Only exceptions/deviations to be rendered)**

1.0 The Bidder shall furnish detailed statement of **exceptions/deviations**, if any, to the tender stipulations, terms and conditions in respect of each Section of Bid Document in the following format:

<b>Section No.</b>	<b>Clause No. (Page No.)</b>	<b>Non-Compliance</b>	<b>Remarks</b>

**Authorised Person's Signature:** \_\_\_\_\_**Name:** \_\_\_\_\_**Designation:** \_\_\_\_\_**Seal of the Bidder:**

**NOTE:** OIL INDIA LIMITED expects the bidders to fully accept the terms and conditions of the bid document. However, should the bidders still envisage some exceptions/deviations to the terms and conditions of the bid document, the same should be indicated as per above format and submit along with their bids. If the “**Statement of Compliance**” in the above Proforma is left blank (or not submitted along with the technical bid), then it would be construed that the bidder has not taken any exception/deviation to the tender requirements.

\*\*\*\*\*

**PROFORMA- IV**

[TO BE FILLED-UP / SUBMITTED BY THE VENDOR ON ITS LETTER HEAD  
FOR E-REMITTANCE]

Name:

FULL Address:

Phone Number :

Mobile Number :

E-mail address:

Fax Number :

Bank Account Number (in which the Bidder wants remittance against invoices):

Bank Name :

Branch :

Address of the Bank:

Bank Code :

IFSC/RTGS Code of the Bank:

NEFT Code of the Bank :

PAN Number :

Service Tax Registration Number:

---

Signature of Vendor with Official Seal

Note: This declaration shall be printed on letter head of the Bidder and shall be signed by a competent person.

\*\*\*\*\*

**PROFORMA-V**  
**FORM OF BID SECURITY (BANK GUARANTEE FORMAT)**

To:

M/s. OIL INDIA LIMITED,  
CONTRACTS DEPARTMENT,  
DULIAJAN, ASSAM, INDIA, PIN - 786 602.

WHEREAS, (Name of Bidder) \_\_\_\_\_ (hereinafter called "the Bidder") has submitted their offer Dated \_\_\_\_\_ for the provision of certain services (hereinafter called "the Bid") against OIL INDIA LIMITED, Duliajan, Assam, India (hereinafter called the Company)'s Tender No. ----- KNOW ALL MEN BY these presents that we (Name of Bank) \_\_\_\_\_ of (Name of Country) \_\_\_\_\_ having our registered office at \_\_\_\_\_ (hereinafter called "Bank") are bound unto the Company in the sum of (\*\_\_\_\_\_) for which payment well and truly to be made to Company, the Bank binds itself, its successors and assignees by these presents.

SEALED with the  
said Bank this \_\_\_\_ day of \_\_\_\_\_ 20-----.

THE CONDITIONS of these obligations are:

1. If the Bidder withdraws their Bid within its original/extended validity; or
2. The Bidder modifies/revises their bid suomoto; or
3. The Bidder does not accept the contract; or
4. The Bidder does not furnish Performance Security Deposit within the stipulated time as per tender/contract; or
5. If it is established that the Bidder has submitted fraudulent documents or has indulged into corrupt and fraudulent practice.

We undertake to pay to Company up to the above amount upon receipt of its first written demand (by way of letter/fax/cable), without Company having to substantiate its demand provided that in its demand Company will note that the amount claimed by it is due to it owing to the occurrence of any of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including the date (\*\*--/--/--) and any demand in respect thereof should reach the Bank not later than the above date.

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:

BANK FAX NO:

BANK EMAIL ID:

**PROFORMA****CDI1845P17**

BANK TELEPHONE NO.:

IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS \_\_\_\_\_

Name of Bank &amp; Address \_\_\_\_\_

Witness \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
(Signature, Name and Address)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

- \* The Bidder should insert the amount of the guarantee in words and figures.
- \*\* Date of expiry of Bank Guarantee should be minimum 30 days after the end of the validity period of the Bid /as specified in the Tender.

**PROFORMA-VI****FORM OF PERFORMANCE BANK GUARANTEE**

(To be submitted by the successful bidder in case of award of contract)

To:

M/s. OIL INDIA LIMITED,  
CONTRACTS DEPARTMENT  
DULIAJAN, ASSAM, INDIA, PIN - 786 602.

WHEREAS \_\_\_\_\_ (Name and address of Contractor) (hereinafter called "Contractor") had undertaken, in pursuance of Contract No. \_\_\_\_\_ to execute (Name of Contract and Brief Description of the Work) \_\_\_\_\_ (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee as security for compliance with Contractor's obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee; NOW THEREFORE we hereby affirm that we are Guarantors on behalf of the Contractor, up to a total of (Amount of Guarantee in figures) \_\_\_\_\_ (in words \_\_\_\_\_), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or modification.

This guarantee is valid until the -----day of -----

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:

BANK FAX NO:

BANK EMAIL ID:

BANK TELEPHONE NO.:

IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS \_\_\_\_\_

Designation \_\_\_\_\_

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

Witness \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date .....

Place \_\_\_\_\_

**Note: Bank details of Oil India Limited may be required by Bank for issuance of Bank Guarantee (BG):**

	Bank Details of Beneficiary	
<b>a</b>	Bank Name	STAE BANK OF INDIA
<b>b</b>	Branch Name	Duliajan
<b>c</b>	Branch Address	Duliajan, Dist-Dibrugarh
<b>d</b>	Banker Account No.	10494832599
<b>e</b>	Type of Account	Current Account
<b>f</b>	IFSC Code	SBIN0002053
<b>g</b>	MICR Code	786002302
<b>h</b>	SWIFT Code	SBININBB479
<b>i</b>	Contact No.	9435554859
<b>j</b>	Contact Person Name	Mr.K.L.K.Banik,AGM
<b>k</b>	Fax No.	0374-2802729
<b>l</b>	Email Id	<a href="mailto:sbi.02053@sbi.co.in">sbi.02053@sbi.co.in</a>