

OIL INDIA LIMITED

(A Govt. of India Enterprise)

4, India Exchange Place,
Kolkata – 700 001.

OIL INDIA LIMITED invites indigenous competitive bid through its e-procurement portal – <https://etender.srm.oilindia.in/irj/portal> for the following e-Tenders :-

Srl. No.	E-tender	Bid Closing Date	Materials Description
1	SKI4326P15	12-09-2014	Silver Salver
2	SKI4327P15	12-09-2014	Electro Chlorination System
3	SKI4365P15	12-09-2014	Bitumen Felt

2.0 Application showing full address / e-mail address with Tender fee (non-refundable) of ₹ 1000.00 per tender (excepting for PSU and SSI units registered with NSIC) by Demand Draft in favour of M/s. Oil India Limited payable at Kolkata and to be sent to **Head-Calcutta Branch, Oil India Limited, 4 India Exchange Place, Kolkata – 700 001** only. Application shall be accepted only upto one week prior to Bid Closing Date. The envelope containing the application for participation should clearly indicate **“REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E-TENDER NO.”** for easy identification and timely issue of authorisation. On receipt of requisite tender fee, **USER_ID** and initial **PASSWORD** will be communicated to the bidder (through-e-mail) and will be allowed to participate in the tender through OIL’s e-Procurement portal. No physical tender documents will be provided. **Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has also been provided through OIL’s web site www.oil-india.com.**



OIL INDIA LIMITED
(A Government of India Enterprises)
4, India Exchange Place
Kolkata -1

TELEPHONE NO. (033) 22301657

FAX NO: (033) 22302596

Email: oilcalmn@dataone.in; oilcalmn@oilindia.in

FORWARDING LETTER

Tender No & Date	:	SKI4327P15	DATE: 23.07.2014
Tender Fee	:	Rs 1,000.00	
Bid Security Amount	:	Rs 30,000.00	
Bidding Type	:	Single Stage Composite Bid	
Bid Closing on	:	As mentioned in the Basic Data of e-portal	
Bid Opening on	:	As mentioned in the Basic Data of e-portal	
Performance Guarantee	:	Applicable	
Integrity Pact	:	Not Applicable	
Delivery Required	:	At DULIAJAN, ASSAM	

OIL invites Bids for **Supply of Electro chlorination System with Installation & Commissioning as per Annexure II** through its E-Procurement site. The bidding documents and other terms and conditions are available at Booklet No. MM/CALCUTTA/E-01/2010. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFX.**

The tender is invited with firm price for the specified quantity. Further details of tender are given below:-

1. Details of Items with Quantity and Unit of measure are as under:

SLNO & MATERIAL CODE NO.	MATERIAL DESCRIPTION.	QUANTITY	UNIT
10 ----- 0C000172	Supply of Electro Chlorination System for use at 4MGD Water Treatment Plant, Duliajan. Minimum Capacity: 1000 KL/ Hr, Residual Chlorine Required: 0.5 ppm.	01	NO.
20	Installation & Commissioning	01	AU

The tender will be governed by:

- a) "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).
- b) Technical specifications with BEC/BRC and Qty. as per **ANNEXURE II** .
- c) The prescribed Bid Forms for submission of bids are available in the Technical RFX -> External Area -> Tender Documents.
- d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- f) Bidder are advised to fill up the Technical bid **CHECK LIST** and **RESPONSE SHEET** given in MS excel format in Technical RFX -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (documentary evidence to be provided along with the bid in Technical RFX -> External Area -> Tender Documents as on the Bid Closing Date:

- a) Bidder should have experience of successfully executing similar order for atleast **Rs 9.0 Lakhs** during last 3 years as on the Bid Closing Date.
- b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than **Rs 30.00 Lakhs**.
- 2.0 Application showing full address / e-mail address with Tender fee (non-refundable) of ₹ 1000.00 per tender (excepting PSU and SSI units registered with NSIC) by Demand Draft in favour of M/s. Oil India Limited payable at Kolkata and to be sent to Head-Calcutta Branch, Oil India Limited, 4 India Exchange Place, Kolkata – 700 001. Application shall be accepted only upto one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO SKI4327P15 for easy identification and timely issue of authorisation. On receipt of requisite tender fee and subject to fulfilment of eligibility criteria, USER_ID and initial PASSWORD will be communicated to the bidder (through-e-mail) and will be allowed to participate in the tender through OIL’s e-Procurement portal. No physical tender documents will be provided. USER_ID AND INITIAL PASSWORD WILL BE ISSUED TILL ONE WEEK PRIOR TO THE BID CLOSING DATE.
- 3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **Head-Calcutta Branch, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001** only on or before the Bid Closing Date and Time mentioned in the Tender.
- a) Original Bid Security
- b) Detailed Catalogue (if any)
- c) Any other document required to be submitted in original as per tender requirement
- All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate
- 4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 5.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

- 6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed Annexure-II. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/CALCUTTA/E-01/2010 for E procurement (LCB Tenders) to General Terms and Conditions for Indigenous E-Tender elsewhere, those in the BEC / BRC shall prevail.
- 9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
10. Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

NOTE:

- 1. Bidders should submit their bids explicitly mentioning compliance / non compliance to all the NIT terms and conditions.**
- 2. PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.**

Yours Faithfully,

Sd-
(Prayas Chakravorty)
DMM(P)
For Head-Calcutta Branch



OIL INDIA LIMITED
(A Government of India Enterprise)
4, India Exchange Place, 4th floor,
Kolkata 700001, West Bengal (India)

TELEPHONE NO. (033) 2230 1657 / 58 / 59

FAX NO: (033) 2230 2596

Email : oilcalmn@oilindia.in
oilcalmn@dataone.in

ANNEXURE-II

Tender No& Date : SKI4327P15 DATED 23.07.2014

OIL INDIA LIMITED invites Indigenous tenders for items detailed below:

TECHNICAL SPECIFICATIONS WITH QUANTITY

SLNO& MATERIAL CODE .	MATERIAL DESCRIPTION.	QUANTITY	UNIT
10 ----- 0C000172	<u>Procurement of Sodium Hypochloride Plant for Chlorination</u> Supply of Electro chlorination System for use at 4MGD Water Treatment Plant, Duliagan. Minimum Capacity: 1000 KL/ Hr, Residual Chlorine Required: 0.5 ppm.	01	NO.
20	Installation & Commissioning	01	AU

Details Specification for Item 10:-

Sodium Hypochloride Plant for a 1000 KL/Hr capacity water treatment plant.

PREAMBLE: Oil India Limited is a premier National E&P Company of India with Field Head quarter at Duliajan under Dibrugarh District Of Assam. Duliajan is a self contained township where the offices/Industrial Area and Housing colonies of the employees are situated.

The entire water requirement of the Duliajan Township is supplied from the Water Treatment Plant situated at Tipling at a distance of 7 Km from Duliajan. The source of raw water is the river Buridihing flowing near the Water Treatment Plant. The treated water is transferred through a trunk pipe-line to overhead tanks installed at different localities within the Duliajan Township, prior to distribution to individual localities. The Plant delivers 1000 KL/Hr of water for consumption in the Township. The quality of the water is maintained as per IS: 10500 standards.

The Sodium Hypochlorite Plant is to be procured for disinfection of the treated water at the plant. The plant is to be designed for 12 hours generation with 24 hours dozing.

SPECIAL TERMS & CONDITIONS:

A) BRIEF DESCRIPTION OF THE PLANT & SCOPE OF SUPPLY:

I.

The plant should be designed for 12 hours generation with 24 hours dozing.

A.1) The scope of supply for the above Electro chlorination Plant will include the following:

1. Generator module
2. Matching D.C. power supply unit (rectifier - transformer operating on 415 Volts, 50 Hz, 3Ø with 63 Amps switch fuse unit having neutral and earth).
3. Power cables for interconnection between Power Supply unit and the Generator.
4. Two nos Dosing Pumps of required capacity – 2 nos
5. Hypochlorite Storage Tank of minimum capacity of 5 Kilo Liters.

A.2) Brief Description of Individual Items:

Generator Package:

It should be floor standing completely pre piped and prewired and shall consist of the following components

- a) A brine preparation/salt storage tank with brine feed pumps.
- b) Two cell pack (Electrolyser);
- c) One inter stage hypochlorite cooler;
- d) One set of instruments and relevant accessories;

D. C. Power Supply Unit:

The matching power supply unit will also be floor standing and completely prewired and will supply the current required for the electrochemical process of converting brine to hypochlorite solution.

Power Cables:

The cables for interconnection between the generator package and the power supply unit should be supplied as loose articles in standard lengths (more than 25 meters) as required. The cables shall have connection lugs pre crimped at the end, so as to facilitate convenient and easy connection at site.

Dosing Pumps: The chlorine shall be dozed into the treated water on continuous mode for 24 hours dosing. The dosing pumps should be so designed that the chlorine shall be injected into the reservoir tank on continuous mode. One dosing pumps shall be in operation and the other shall be in stand by mode. The capacity calculation for the dosing pump units are to be furnished along with the offer. The dosing pumps shall be electrically motor driven units. The pump should be coupled with the motor through a flexible coupling or belt driven. The dosing Pump should be of Metered Dosing Pump.

Electrical Item Description:

OIL shall supply three phase power at 415 V, 50 Hz to the unit at one point only. Supplier shall draw the power to the DC power supply unit and dosing motor/starters from this source only. All supplies including cabling and related installation jobs from the single point source shall be under the scope of supplier. Brief description of the electrical items shall be as under.

A) Motor (s)

Capacity: As per plant capacity, to be decided by supplier

The motor shall have the following specifications:

* Type: 3 phase, AC squirrel cage induction motor conforming to BIS 325.

*Voltage: Motor shall be suitable for $415 \pm 6\%$ volts, 3-phase, 50 cycles AC supply and should withstand high voltage fluctuation.

*Frequency: 50 HZ $\pm 3\%$

*Rated input: As per plant capacity.

*Enclosure: TEFC with Degree of protection - IP55

*Insulation: Class F, with winding temperature rise limited to value specified for class B insulation.

*Ambient: Suitable for 45° C max, 5° C min, 150 m Alt, 95% RH

*RPM: To match driven load

*Duty: Continuous (S1)

*Mounting: Horizontal, foot mounted
*Bearing: Ball / Roller bearing at DE & NDE
*Starting: DOL (Direct on Line)

Terminal Box: Cable terminal box with brought out terminals suitable for terminating 1 no. 3 core PVCA aluminum cables (of rated capacity to match motor starting/running amps) and 1 no. cable entry holes. The brought out terminals shall be of brass and mounted on non - hygroscopic insulation (FRP or DMC) suitable for climate.

Glands: 1 (one) no. weatherproof, heavy duty, single compression, nickel plated brass gland shall be supplied with the motor, matching the motor cable size.

Earthing: Two nos. of earthing studs to be provided on both sides of the motor. Earthing system for the motor shall be as per the IS: 3043.

Lifting Eye: One no. lifting hook shall be provided for lifting the motor.

Markings: Name plate details with name of manufacturer, frame size, rated voltage, rated output, current, frequency, type of duty, class of insulation, no. of phases, speed in rpm, winding connection, ambient temperature, bearing sizes, lubricant, lubrication material and year of manufacturing, CMRI certification details.

Paint: As the motors shall be operating in corrosive atmosphere, these will be painted with minimum two coats of ANTI CORROSIVE PAINT.

Make: Bharat Bijlee /Crompton Greaves/KEC/Siemens /NGEF/Kirloskar/ABB/reputed brand

B) Starter for Motor:

Specification of Starter Control Panel:

Starter control panel will be self-sufficient with MCCB as incomer, power contactor and thermal overload relay. MCCB shall provide protection against short circuit/overload fault. Thermal overload relay should provide protection against motor overload. Suitable starting control through manual ON/OFF pushbutton shall be provided on the starter itself or separately mounted.

The complete starter assembly shall be housed in a sheet steel clad, totally enclosed, dust & vermin proof enclosure made of 14 SWG CRCA steel sheet. The enclosure shall have 2 nos. of earthing studs on opposite sides for earthing provision. Suitably sized single compression cable gland (2 nos.) shall be provided on the starter for entry of incoming cable and outgoing motor cable.

The starters shall also be painted with minimum two coats of ANTI CORROSIVE PAINT.

Make of components of the starter:

MCCB/contactor/thermal overload relay: Schneider Electric/
Legrand/Siemens/ABB/Indo-Asian/L & T
Pushbuttons: Kaycee/L & T

C) The following items shall be included in the scope of supply:

Two years recommended fast moving spares of all the electrical items for the DC power supply unit, Sodium hypochloride plant, motor starter control panel items and motor. These items shall be specially packed in a water tight sealed pack with proper labeling, addressed to Head- Field Engineering.

D) The DC power supply unit shall be placed at a minimum distance of 10 (ten) metres from the NaOCl generator unit. The related cabling shall be under the scope of the supplier.

E) The following documents shall be submitted with the offer:
i) Indicative Power and control circuit diagrams with Bill of materials and technical details of various components of the DC Power supply unit, Starter Control Panel and motor
ii) Recommended spares list with part nos. for DC power supply unit, Starter Control Panel and motor with prices

The dozing arrangement from the Pumps to the water is to be supplied by the supplier. The dozing pumps shall be installed at a maximum distance of 10 mts from the dozing point.

Brine Preparation Tank: The capacity of the tank should be designed for 12 hours of generation. The material of the tank should be non corrosive materials. The brine preparation tank should also have a mixing chamber.

Hypochlorite Storage Tank: The storage tank is to be so designed that the capacity shall be enough to store generated hypochloride for at least 12 hours of application. The materials of the storage tank should be such that the quality of the hypochloride generated is not affected during storage. Also the materials of the storage tanks should be non-corrosive.

Note: The following items are excluded from the scope of supply of the supplier and shall be supplied by OIL:

a. A.C. power supply up to the A.C. input terminal of the D.C. power supply unit.

b. Fresh water connection to the generator package. However, the end

Connections arrangement for connecting the water supply to the

Generating package to be supplied by the supplier, in the event of an order

c. Earthing & Lighting;

d. Ventilation;

e. Civil work, if any; (All the civil work will be carried out by OIL. The supplier has to furnish the civil layout drawing along with the supply.)

A.3) OTHER TERMS & CONDITION OF SUPPLY:

i) For Power Transmission and Drive arrangement selection, the necessary technical calculations carried out while selecting the Electro Chlorination System should be forwarded along with the offer.

ii) Suitable Brine flow regulator / controller (ball valve, butterfly valve etc) shall be fitted with the delivery piping.

iii) Analog gauges for pressure (unit in kg/sq.cm or in PSI) and temperature (degree Centigrade and Degree Fahrenheit) must be provided. All gauges must be of reputed make like MURPHY, FISCHER, DANIEL or equivalent reputed make.

iv) Surface Treatment - An appropriate surface treatment for surface protection shall be given inside and outside of the Electro Chlorination System to prevent corrosion.

v) The Electric Power driven Electro Chlorination System should be capable to meet the standard of IS 10500 with a continuous flowing capacity of 910 KL/Hr.

vi) In case the bidder is an OEM of Electro Chlorination System or its authorized dealer/assembler, all the assembling parts must be purchased from the OEM of reputed company or its authorized dealer and vice versa.

B) SPARE PARTS LIST, SPARE PARTS, and INSTRUCTION MANUAL & DRAWINGS:

i. The supplier should provide spare parts list as well as operation and maintenance manual covering the Electric Power driven Electro Chlorination System, for each system. Three hard copies and two soft copies of each of the manuals should be provided along with the supply.

ii. The supplier should provide drawings illustrating the general arrangement / layout of Electric Power driven Electro Chlorination System with soft copies.

iii) Two years maintenance parts should be separately packed with waterproof material and separately marked. The list of maintenance spares for two years consumption is to be provided along with the offer.

iv) The bidder must undertake and confirm from OEM that the equipment to be supplied are not going to become obsolete for the next 10 years and provisioning of spares will be continued.

C) TRAINING & MAINTAINANCE SCHEDULE OF THE PLANT :

i) The supplier has to visit the plant for schedule maintenance of Electric Power driven Electro Chlorination System for a total 4 numbers of times within TWO (02) years from the Date of Commissioning. The visits shall be on "call out basis" from OIL.. OIL will notify the supplier at least 7 days in advance against each call. All expenses for call shall have to be born by the supplier.

ii) The supplier has to conduct one familiarization training after commissioning of the plant for duration of three or four working days.

iii) OIL Purchase Order Number should be permanently embossed on Electric Power driven Electro Chlorination System body & the Common Skid.

D) GENERAL SPECIFICATIONS: The followings are the indicative parameters of the general specifications of the plant.

a) Hypochlorite Strength

Brine: 6 to 8 grams/liter, Power Consumption: 4KWhr per Kg of active chlorine, Salt Consumption: 3.75 kgs per kg of active chlorine, Water Consumption: 135 liters per kg of active chlorine,

b) Material Specifications:

Anode: Titanium as per ASTM B 265 & 348 Gr. 1 & 2

Cathode: Titanium as per ASTM B 265 & 348 Gr. 1 & 2

Coating: Platinum group of metal oxide like Ruthenium and Iridium MMO Coated DSA

Note: The above are for indicative parameters only. The bidder is to furnish the details of the offer as per annexure enclosed herewith.

ii) Bidder to note that the quality of the water is to be maintained as per IS: 10500 standards. Accordingly, the bidder should forward their offer.

iii) The quality of raw water is furnished below for information of the bidders:

E) INSPECTION, TRAINING AND TESTS

i) The Complete Electric Power driven Electro Chlorination System shall be inspected and tested at manufacture's works by OIL's designated representative (including Field Engineering & Electrical Deptt.) prior to dispatch. Such inspection shall however not relieve the supplier of his responsibility to ensure that the equipment supplied is free from all

manufacturing and other defects and conforms to correct specifications. Intimation must be sent to OIL at least 30 days in advance for deputing personnel to carry out the inspection of equipment at manufacturer's works. The boarding & lodging / transportation of the OIL's designated representative during inspection at the manufacturer's premises shall be borne by OIL.

ii) Full load testing of the Electric Power driven Electro Chlorination System for output and performance shall be carried out in presence of the representative appointed for the purpose and to his satisfaction. The Electric Power driven Electro Chlorination System shall be acceptable to OIL only after satisfactory full load test.

PAYMENT

70% of material cost shall be paid through bank against dispatch documents. Balance 30% of the material cost & 100% of installation & commissioning charges shall be paid after successful commissioning of the equipment at site.

BID EVALUATION CRITERIA/BID REJECTION CRITERIA

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the "Bid Rejection Criteria" as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/CALCUTTA/E-01/2010 elsewhere, those in the BRC / BEC shall prevail.

1. BID REJECTION CRITERIA (BRC):

A TECHNICAL

The bidders must conform to the specifications and terms and conditions given in the enquiry. Bid shall be rejected in case the items(s) offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by

the bidders, without which the offer will be considered as non-responsive and rejected.

A) The offered Electro chlorination unit should be an Electric Power driven Electro Chlorination System package & capable of meeting minimum Capacity: 1000 KL/ Hr.

For proof: Technical Literature from OEM of the product is to be enclosed.

B) BIDDERS' FINANCIAL CAPABILITY

1.0 Annual turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs 30,00,000.00.

Note:

(i) For proof of Annual Turnover, any one of the following documents /photocopies (attested / self attested) must be submitted along with the offer:-

(a) A certificate issued by a practicing Chartered / Cost Accountants Firm with membership no. certifying the latest Annual Turnover and nature of business.

(b) Audited latest Profit and Loss account.

C) BIDDERS' TECHNICAL CAPABILITY

1.0 Bidder should have experience of successfully executing similar order for at least Rs 9,00,000.00 during last 3 years as on the Bid Closing Date.

Note: "Similar order" means supply and Installation of Electro Chlorination System package for use in Treatment of Drinking Water in Central / State PSUs or Govt. /Semi Govt Organization Organizations of India or in any other Public Limited Company. Documentary evidence of past supply is to be submitted along with the offer.

As a proof of documentary evidence party has to provide the Purchase Order copy.

D) Bidder's Qualification:

1.1 Bidder should be an OEM for the complete Electro Chlorination System.

OR

Authorized dealer of OEM of the Electro Chlorination System.

OR

An OEM approved assembler of Electro Chlorination System or its authorized representative.

Note:

i) For authorized dealer of OEM or OEM approved assembler valid Authority Letter from the OEM is to be submitted along with the offer.

B COMMERCIAL

- i). **Bid security of Rs 30,000.00** shall be submitted manually in sealed envelope superscribed with BID SECURITY AGAINST Tender no. **SKI4327P15** to **Head Calcutta Branch, Oil India Limited, 4 India Exchange Place, Kolkata-700001** only on or before the Bid Closing Date and Time mentioned in the Tender. **If bid security in ORIGINAL of above mentioned amount is not received within bid closing date , the bid submitted through electronic form will be rejected without any further consideration.** For exemption for submission of Bid Security, please refer relevant para of General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. **The Bid Security shall be valid for six month from the date of bid opening.**

- i). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

- ii). Successful bidder will be required to furnish a **Performance Bank Guarantee @10%** of the order value. For exemption for submission of Performance Bank Guarantee, please refer relevant para of General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of despatch whichever is earlier. **Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.**

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

- iii). **The Bank Guarantee should be allowed to be encashed at all branches within India.**

- iv). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

- v). Validity of the bid shall be minimum 120 days from the Bid Closing Date. Bids with lesser validity will be rejected.

- vi). Bids containing incorrect statement will be rejected.

- vii). All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be rejected.

2.0 BID EVALUATION CRITERIA (BEC):

TECHNICAL/COMMERCIAL:

The bids conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Rejection Criteria (BRC) will be considered for further evaluation as per the Bid Evaluation Criteria given below.

1. All materials as indicated in the material description of the enquiry should be offered. If any of the items are not offered by the bidders, the offer will not be considered for evaluation.
2. To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
3. In the event of computational error between the unit price and total price, unit price shall prevail for evaluation.
4. Similarly in the event of discrepancy between the words and figure, words shall prevail and adopted for evaluation.
5. Similarly in the event of discrepancy between the words and figure, words shall prevail and adopted for evaluation.
6. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Standard Notes:

- A. The original bid security (Amount is mentioned above and also in Basic Data of the tender in OIL’s e-portal) should reach us before bid closing date and time .Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Collaboration folder as per General Terms and conditions for e-Procurement as**

per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).

B. “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).

-----XXXX-----