

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Udayan Vihar -781171
Guwahati, Assam(India)

OIL INDIA LIMITED invites Indigenous Competitive Bid under single stage composite bid system through its e-Procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following item:

e-Tender no. & Bid Closing date	Material Description
SGI6095P15 BC date: 26.03.2015	Procurement, Installation & Commissioning of Batteries.

Application showing full address/ e-mail address with tender fee (Non-refundable) of **Rs. 1000.00 only (Excepting PSUs and SSI units registered with NSIC) in favour of M/s. Oil India Limited and payable at Guwahati** is to be sent to **Chief Materials Manager (PL), Oil India Limited, P.O. Udayan Vihar , Assam-781171** only between **06.02.2015** and one week prior to **Bid Closing Date**. The envelope containing the application for participation should clearly indicate “**Request for participation**” for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee **USER_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e-procurement portal. Bidders who are already having vendor code / user Id are advised to log in using user Id. & password and register against the respective e-tender and indicate the same while making application along with tender fee for participation. **Tender documents can also be purchased online by using Credit Card/Debit Card as well as net banking. Details of NIT can be viewed using “Guest Login” provided in the e-procurement portal.**



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Udayan Vihar – 781171
Guwahati, Assam (India)

TELEPHONE NO. (91-361)2643685/688
FAX NO: (91-361) 2643686
Email: panchali@oilindia.in ; erp_mm@oilindia.in

FORWARDING LETTER

Tender No & Date : SGI6095 P15 dated 29.01.2015
Tender Fee : Rs 1,000.00
Bid Security Amount : **Rs. 90, 000.00**
Bidding Type : **SINGLE STAGE COMPOSITE BID SYSTEM**
Bid Closing on : As mentioned in the Basic Data of e-portal
Bid Opening on : -do-
Performance Guarantee : Applicable
Integrity Pact : Not Applicable

OIL invites Bids for Procurement of Lead acid Tubular TBS Battery through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**.

The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFx -> External Area -> Tender Documents

Standard Notes:

1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

2.0 This Bidding document consists of :
Technical specifications and Quantity as per **Annexure – AAA**,
Bid Rejection & Bid Rejection Criteria as per **Annexure-BBB**
Technical bid check list as per **Annexure –EEE** ,
Response sheet as per **Annexure -FFF** and
Bank Details as per **Annexure-GGG**.

Integrity Pact (Annexure-DDD), Vendor User Manual and LCB Doc Booklet (revised) have been uploaded separately in the Technical RFx -> External Area -> Tender Documents

3.0 The tender shall also be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-BBB**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-BBB**) contradict the Clauses of the tender and / or “General Terms &

Conditions” as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the BEC / BRC shall prevail.

4.0 Bidders are advised to fill up the Technical bid check list ([Annexure EEE](#)), Response sheet ([Annexure FFF](#)) and Bank Details ([Annexure GGG](#)) given in the bidding document uploaded in Technical RFx -> External Area -> Tender Documents. The above filled up documents to be uploaded in the Technical RFx Response.

5.0 Please do refer the User Manual provided on the portal on the procedure ‘How to create Response’ for submitting offer.

6.0 Bidders shall prepare and shall upload through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Bid” shall contain all technical and commercial details. **Details of prices as per price format in Appendix-I to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.**

6.1 A screen shot in this regard is given below.

Display RFx Response:

Go to this Tab “Technical RFx Response” for Uploading “Techno-commercial Bid”.

Go to this Tab “Notes and Attachments” for Uploading “Priced Bid” files.

RFx Response Number 60006452 RFx Number TEST2 Status Withdrawn
RFx Owner WIPRO_TEST1 Total Value 0.00 INR RFx Response Version Number 2 RFx Version Number 5

Basic Data | Questions

Event Parameters

Currency: Indian Rupee

Detailed Price Information: Price with Conditions

Terms of Payment: 9010 90% against despatch+10% after receipt

Service and Delivery Information

Incoterms

Status and Statistics

Created On

Created By

Last Processed On

Last Processed By

Partners and Delivery Information

Details Send E-Mail Call Clear

Function	Number	Name	Valid from
The table does not contain any data			

On “EDIT” Mode- The following screen will appear. Bidders are advised to Upload “Techno-Commercial Unpriced Bid” and “Priced Bid” in the places as indicated above:

Edit RFx Response:

Bid on “EDIT” Mode

Submit | Read Only | Print Preview | Check | Technical RFx Response | Close | Save

RFx Response Number 60006452 RFx Number TEST2 Status Withdrawn Submission Deadline 13.04.2013 11:00:00 INDIA
RFx Owner WIPRO_TEST1 Total Value 0.00 INR RFx Response Version Number 2 RFx Version Number 5

RFx Information | Items | Notes and Attachments | Conditions

Area for uploading Techno-Commercial Bid*

Notes

Add Clear

Assigned To	Category	Text Preview
The table does not contain any data		

Attachments

Sign Attachment Add Attachment Edit Description Versioning Delete Create Qualification

Area for uploading Priced Bid**

Assigned To	Category	Description	File Name	Version	Processor	Checked
The table does not contain any data						

7.0 General Qualification Criteria:

In addition to the General BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in Technical RFx -> External Area -> Tender Documents**) as on the Bid Closing Date:

- i). **Successful execution of a single order of value not less than Rs.27.00 Lakhs for supply of similar items during last 3 years .**
- ii). **Annual turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs. 90.00 Lakhs.**

8.0 Application showing full address/email address with Tender Fee (Non-refundable) of

Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Guwahati is to be sent to **Chief Material Manager , Oil India Limited (Pipeline Headquarter) , P.O. Udayan Vihar, Guwahati -781171.** Application shall be accepted only upto one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...” for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. **No physical tender documents will be provided.** Details of bidding document can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

NOTE: PSUs and SSI units are provided bidding documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of bidding document mentioned in the tender.

If the MSE is owned by SC/ST Entrepreneurs, the bidder shall furnish appropriate documentary evidence in this regard. The documents submitted by the bidder shall be duly certified by the Statutory Auditor of the bidder or a practicing Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) where audited accounts are not mandatory as per law.

9.0 Please note that all tender forms and supporting documents are to be submitted through

OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no. and Due date to Chief Material Manager , Oil India Limited (Pipeline Headquarter) , P.O. Udayan Vihar, Guwahati -781171** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

9.1 Tender Fee and Bid Security can also be paid through payment gateway in the e-tender portal. Please refer to Vendor User Manual updated in the e-tender portal as well for further details.

10.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bidding document or submission of offers not substantially responsive to the bidding document in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

11.0 Bidders must ensure that their bid is uploaded in the system before the Bid closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

12.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected. All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying

Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be rejected.

13.0 Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

14.0 In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

15.0 Integrity Pact:

(a) OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

b) The name of the OIL’s Independent External Monitors at present are as under:

i) SHRI N. GOPLASWAMI, I.A.S. (Retd.),

Former Chief Election Commissioner of India

E-mail Id : gopalaswamin@gmail.com

ii) SHRI RAMESH CHANDRA AGARWAL, IPS (Retd.)

Former Director General of Police

E-mail Id : rcagarwal@rediffmail.com

Yours Faithfully

Sd-

(P.THAKURIA)

DEPUTY MANAGER MATERIALS (PL)

FOR CHIEF MANAGER MATERIALS (PL)

FOR : GENERAL MANAGER (PLS)

Tender No. SGI6095P15 Dated: 29.01.2015

Item srl no	Material Description	Quantity	Unit
10	<p>Lead Acid Tubular TBS Battery</p> <p>1 NO. = 2 BANK OF 24 CELLS EACH; TOTAL 5 NO. = 10 BANKS OF 24 CELLS EACH; SHOULD ALSO INCLUDE SUPPLY OF TEN EMPTY BATTERY CONTAINERS OF SAME TYPE</p> <p><u>Technical Specifications</u></p> <p>Industrial low maintenance lead acid tubular batteries for 48 Volts battery banks, in transparent SAN containers with tubular positive plates, pasted negative plates, lids, ceramic vent plugs, separators bolts & nuts, cell insulators, stands, inter-cell connectors/fasteners, etc. dry and uncharged conforming to IS:1651 of 2013 as per the details below:</p> <p>1 Voltage of each cell- 2 volts(single cell) 2 Type -Tubular TBS 3 Standard -IS 1651:2013(Fourth Revision) 4 Container -Transparent SAN container with Electrolyte High / Low level marking and SAN cover. 5 Nominal Capacity in AH at 27 degree C discharged to final voltage of 1.80 V - 400 AH 6 Positive Electrode- Low Antimony Lead Alloy(< 3% Sb) made by High pressure casting method 7 Negative Electrode- Pasted grid plate 8 Separator- Micro porous synthetic Resin based 9 Terminals- Leak Proof Brass/ Copper Insert bolt on type terminals 10 Inter cell Connector- Bolt on type copper insulated Inter cell connector 11 Vent Plug - Ceramic anti splash with acid fume retaining vent plug 12 Low maintenance- Topping frequency once in 6-12 months 13 Service Life -Expected service life for Standby float application at 27 degree C should be at least 12 years 14 Float voltage (5-45 degree C)- 2.20-2.26 Volts 15 Boost voltage - To be mentioned as per the model offered 16 Operating Temperature range 10 – 45 degree C 17 Internal resistance < 1 mohm 18 Self Discharge rate < 5% per 28 days at 27± 2 degree C Compliance statement to be provided. Deviations if any should also be mentioned.</p> <p>[Old batteries (288 nos. out of the total lot of 480 batteries) to be taken back by the Supplier after dismantling & buy back offer to be provided in the offer However, Buy back price to be shown separately in priced bid as per format given.]</p>	5	No.
20	SAME AS ITEM NO. 10 ABOVE.	5	No.
30	<p>Installation & Commissioning of ten banks as in Item no. 10 above. (Inclusive of all materials required in the battery banks for the installation and commissioning at site- as per the details provided in the Technical Specifications above</p>	1	AU

40	Installation & Commissioning of ten banks as in Item no. 20 above. (Inclusive of all materials required in the battery banks for the installation and commissioning at site- as per the details provided in the Technical Specifications above.	1	AU

SPECIAL TERMS AND CONDITIONS

1.0 All materials to be delivered at Pipeline Headquarters, P.O.-Udayan Vihar, Guwahati-781171, Assam. However, Installation and commissioning has to be done by successful bidder at the various Pump Stations and Repeater Stations along OIL Pipeline passing through the States of Assam, West Bengal and Bihar. Installation & commissioning charges shall be considered for bid evaluation. Delivery of materials at respective sites shall be OIL's responsibility.

While quoting Installation & Commissioning charges above, bidder should take into account all charges including to and fro fares, boarding/lodging, local transport and other expenses of supplier's personnel during their stay at various locations mentioned above. All Personal, Income, Service, Corporate Taxes etc. towards the services provided under installation/commissioning shall be borne by the supplier.

2. Dismantling of old sets and installation and commissioning of new sets at site to be done by successful bidder.

Line Item 10 = 5 Sets X 2 Banks X 24 Cells = 240 Cells and

Line Item 20 = 5 Sets X 2 Banks X 24 Cells = 240 Cells.

So combining Line Items (10) and (20) total Cells = 480 Cells (20 Banks).

Out of which for 12 Banks X 24 Cells = 288 Cells will be under Replacement and those 288 old Cells (batteries) to be bought back by the bidder. Rest balance (480 - 288) = 192 Cells (8 Banks X 24 Cells) will be new installation at OIL sites i.e. 288 Cells will be taken back by the Supplier in the course of Replacement batteries installation out of total order of 480 Cells.

In the event of an order, successful bidder have to make their own arrangement of dismantling and collection of the old batteries from the respective locations after installation of the new one.

3.All accessories (eg.Stands,inter-row/inter-tier connectors, sulphuric acid,hydrometer, cell testing voltmeter, thermometer , wooden holder , spanner , syringe , plastic funnel , rubber Siphon,rubber apron,rubber gloves, plastic jug, rubber boots etc.) required for successful installation ,commissioning and operation at those above sites to be provided by the successful bidder.

All vendors should quote each and every item of all the accessories.

4.The vendors shall be required to take back the old batteries(288 nos. out of a total lot of 480 nos.) for proper disposal as per requirement of environmental laws{Batteries(Management & Handling)Rules,2001} at his own cost and shall offer rebate for scrap value of old batteries (288 nos. out of a total lot of 480 nos.) in its offer. Offer not complying with this condition will be rejected.

5.Warranty: Minimum 12 months from the date of commissioning.

6.Maintenance support to be provided for a minimum period of ten years after the expiry of the warranty period.

7.All vendors to provide technical literature, Instruction Manual for Initial charging & routine maintenance ,test and calibration certificate along with the quotation.

8.Pre Dispatch Inspection : Supplier will provide facility for inspection & testing of batteries by OIL personnel before Dispatch and inform at least two weeks in advance. However all to and fro fares , boarding , lodging etc. of OIL's personnel will be to OIL's account.

Pre despatch inspection charge if any shall be quoted separately which will be considered for bid evaluation. Bidder must take note of the same

9. Bidder should quote for commissioning spares and empty containers separately

10. Clause by clause compliance statement to be provided

11. Documentary evidence to be provided

Bid Rejection Criteria (BRC) & Bid Evaluation Criteria (BEC)

1.0 BID REJECTION CRITERIA (BRC)

The bid shall conform generally to the specifications and terms and conditions given in this bidding document. Bids shall be rejected in case the goods/materials offered do not conform to required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC must be uploaded alongwith the Technical Bid.

(A) Technical

1.1 BIDDER has to be either the Original Equipment Manufacturer (OEM) or authorised dealer of the offered product. In case the bidder is a dealer, authorization certificate from the OEM has to be submitted for the tender to ensure technical and maintenance support for future.

1.2 Bidder should have successfully supplied, installed and commissioned the offered product in at least 1 (One) site for a minimum of 24(Twenty Four)cells during last three years from the date of Bid opening.

a. In case of Bidder being OEM they must submit documentary evidence in the form of copy of Purchase Orders, job completion certificates issued by the clients in the name of the OEM supporting the experience as mentioned above

b. In case of Bidder being authorised dealer of the offered product they must submit documentary evidence in the form of copy of Purchase Orders, job completion certificates issued by the clients either in their name or in the name of the OEM supporting the experience of successful supply, installation and commissioning of the offered product as mentioned above.

1.3 Bidder must have either their own maintenance support base at Guwahati , Siliguri and Patna or in case the bidder is a certified authorized representative, the bidder has to submit a certificate from OEM confirming availability of maintenance support bases as above and spares and technical support for at least 10 years.

1.4 BIDDER must submit documentary evidence supporting the clause mentioned in 1.3 above

1.5 Non-submission of proofs, certificates, relevant brochures etc. shall be treated as non-compliance. If any information provided by bidder is found to be incorrect, the bid shall be rejected.

1.6 The bid shall be in accordance with the specification and shall be complete in all respects showing compliance. The bidder shall clearly indicate in his offer the list of deviations on a separate sheet even though these may be mentioned somewhere else in the quotation.

1.7 Bidder should quote for all the items with specified quantity as per the enquiry . Bid not meeting this criteria will be rejected

(B) COMMERCIAL :

- i) The Bidder shall furnish requisite Bid Security by way of a Bank Guarantee/Bank Draft in the manner and as specified in Section 'Bid Security' which shall be furnished alongwith the Bid. Any bid not accompanied by a proper bid security will be rejected.
- ii) Validity of the bid shall be minimum 120 days from the Bid Closing Date, otherwise the bid shall be rejected.
- iii) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- iv) Bids received after the bid closing date and time will be rejected.
- v) All the Bids must be Digitally Signed using #Class 3# digital certificate (e-commerce application) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than #Class 3# digital certificate, will be rejected.
- vi) The User ID & Password are not transferable. Bids submitted by parties to whom the User ID & Password was not issued by the Company will be rejected.
- vii) Conditional offers will be rejected.
- viii) Bids received in any form or media other than through OIL's e-Procurement portal will not be accepted.
- ix) Bid documents uploaded in the e-Procurement Portal shall be typed/written and scanned clearly and contain no inter lineation, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections must be initialed by the person(s) signing the bid. Any bid not meeting this requirement shall be rejected.
- x) Bidder must accept and comply with the following clauses as given in the Bidding document in toto, failing which offer will be rejected:
 - a. Performance Bank Guarantee clause
 - b. Force Majeure Clause
 - c. Tax Liabilities clause
 - d. Arbitration clause
 - e. Liquidated damage clause

xi). Integrity Pact:

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

C. GENERAL:

- i) In case bidder takes exception to any clause of Bidding Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

ii) In case any of the clauses in the BRC contradict with other clauses of Bidding Document elsewhere, then the clauses in the BRC will prevail.

iii) Any exceptions/deviations to the Bidding Document and applicable statutory duties and levies must be spelt out by bidder in their bid only.

iv) The originals of such documents (furnished by bidder(s)) shall have to be produced by bidder(s) to OIL as and when asked for.

2.0 BID EVALUATION CRITERIA (BEC):

i) The bids confirming to the technical specifications, term and conditions stipulated in the bidding documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.

ii) To evaluate the inter-se-ranking of the offers, Assam entry tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

iii) Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the Bidding document or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

v) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as per price format given in Appendix-I.

Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary), given below :

Priced Bid Format (SUMMARY):

Item Srl No	Item Description	UOM	Qty Required	Unit Price	Total Price
10	Lead Acid Tubular TBS Battery	No.	5		
20	Lead Acid Tubular TBS Battery	No.	5		
30	Installation & Commissioning of materials as in item no. 10 above	AU	1		
40	Installation & Commissioning of materials as in item no. 20 above	AU	1		
50	Buy Back Price	Cell	288		

- (A) Total material value (as in 10 and 20 above)
 - (B) Packing and Forwarding Charges
 - (C) Total Ex-works value (A+B)
 - (D) Excise Duty including Cess, (Please indicate applicable rate of Duty)
 - (E) Total Ex-works value including Excise Duty & Cess (C+D)
 - (F) Sales Tax, (Please indicate applicable rate of Tax)
 - (G) Total FOR Despatching station value (E+F)
 - (H) Transportation charges to sites (Lumpsum)
 - (I) Transit Insurance Charges
 - (J) Inter State Entry tax
 - (K) Total FOR Destination value (G+H+I+J)
 - (L) Pre-despatch inspection and testing Charges (Lumpsum)
 - (M) Total Installation and Commissioning charges (Lumpsum)
(as in 30 and 40 above)
 - (N) Service tax on Commissioning charges, if any
(please indicate the percentage)
 - (O) Buy Back Price of old Batteries inclusive of taxes:
(as in 50 above)
 - (P) Total Value for evaluation of offer (K+L+M+N-O)
 - (Q) Total value in words :
 - (R) Gross Weight :
 - (S) Gross Volume :
- 1.0 Pre-despatch Inspection charges and testing charges, Installation & Commissioning charge must be quoted separately (not to include in materials cost) which shall be considered for evaluation of the offers. These charges should include amongst others to and fro fares, boarding/lodging, local transport and other expenses of supplier's commissioning personnel during their stay at the site.
- 2.0 Bidders must categorically indicate the Pre-despatch Inspection charges , Installation & Commissioning charges in their offers as mentioned in Price format in Appendix I above and must confirm about providing the same in their bids. In case Pre-despatch Inspection charges, Installation & Commissioning charges are NIL/inclusive, bidder must categorically mention the same in their offer. Please note that if these charges are not quoted separately, it will be considered as

inclusive. In case, you mention that these charges are extra and donot quote these charges separately, your offer will be considered as incomplete and will be rejected.

- 3.0 All materials, pre-despatch inspection, Installation & Commissioning charges to be procured from same source.

Tender No.	SGI6095P15 dated 29.01.2015	<u>Annexure</u> <u>EEE</u>
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Matrix for Technical & Commercial Evaluation
Note :- Only Grey coloured boxes are to be filled by the bidder

Name of Bidder :		Compliance by Bidder	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of bid
1	Bidder to confirm that they have not taken any exception/deviations to the bidding document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Security along with the offer ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm. Conditional offer will be liable for rejection?		
6	Confirm that all relevant fields in the on-line bidding format been filled in by the bidders for the items quoted by them.		
7	Confirm that the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER bidding document IN THE EVENT OF PLACEMENT OF ORDER ON YOU		

Bidders Response Sheet

Sl No.	Description	Remarks
1	Name of Bidder	
2	Place of Despatch (Ex- Works)	
3	Whether Freight charges have been included in your quoted prices	
4	Whether Transit Insurance charges have been included in your quoted prices	
5	Make of quoted Product	
6	Offered Validity of Bid from Bid Closing Date	
7	Delivery Period in days/weeks/months from placement of order	
8	Complied to Standard Payment Terms of OIL or not. (Please refer to clause 23.2 of LCB Doc Booklet)	
9	Bid Security Submitted (if applicable) Details of Bid Security Submitted to OIL (if applicable) a) Bid Security Amount (In Rs): b) Bid Security Valid upto: c) Name and Full Address of Issuing Bank:	
10	Confirm that the Bid Security submitted (In case of Bank Guarantee) is in toto as per format provided in the bidding document.	
11	Bid Security if Not submitted, reasons thereof	
12	Whether you shall submit Performance Security in the event of placement of order on you.	
13	Whether submitted documents in support of General qualification criteria of bidding document.	
14	If bidder is Small scale unit whether you have quoted your own product.	
15	If bidder is Small scale unit , whether you are owned by SC/ST entrepreneur.	

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
:.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....

IFSC Code of your Bank
 a) RTGS :.....
 b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrec details furnished by us.

.....

Office Seal

Signature of Vendor

Counter Signed by Banker:

Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card**
- 2) VAT Registration Certificate**
- 3) Service Tax Registration**
- 4) CST Registration**
- 5) Provident Registration Certificate**
- 6) Cancelled cheque of the bank account mentioned above (in original).**
- 7) Bank Statement not older than 15 days on the date of submission.**