

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Udayan Vihar -781171
Guwahati, Assam(India)

OIL INDIA LIMITED invites Competitive Bid through its e-Procurement portal
[https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/!](https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/) for following e-tender :

e-Tender No.	Type of Bidding	Materials Description	Quantity	Bid Closing Date	Tender Fee
SGI3087P14	Indigenous Competitive Bid	Trailer Mounted Foam monitor	5 Nos.	12.06.2014	Rs. 1000.00
SGI3124P15	-do-	Cathodic Protection Transformer	16 Nos.	12.06.2014	Rs. 1000.00

Application showing full address/email address with tender fee (Non-refundable) of value as mentioned above (excepting PSU's and SSI units registered with NSIC) by D/Draft in favour of M/s. Oil India Limited and payable at Guwahati to be sent to : Chief Materials Manager, Oil India Limited, P.O. Udayan Vihar, Assam – 781171 only. The envelope containing the application for participation should clearly indicate “Request for participation” for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee , USER -ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-procurement portal. Bidders who are already having vendor code/ user id are advised to log in using user id and password and register against the respective e-tender and indicate the same while making application along with tender fee for participation. Details of tender can be viewed using Guest Login” provided in the e-Procurement portal. The link to OIL's e-Procurement portal has also been provided through OIL's web site www.oil-india.com.
USER-ID AND INITIAL PASSWORD WILL BE ISSUED TILL ONE WEEK PRIOR TO THE BID CLOSING DATE.



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Udayan Vihar , Guwahati – 781171
Assam (India)

TELEPHONE NO. (91-361) 2594287
FAX NO: (91-361 2643686)
Email: aparajita@oilindia.in ; erp_mm@oilindia.in

FORWARDING LETTER

Tender No. : SGI3124P15 dated 02/04/2104
Tender Fee : Rs 1,000.00
Bid Security Amount : As mentioned in the e-portal
Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM
Bid Closing on : As mentioned in the e-portal
Bid Opening on : -do-
Performance Security : Applicable
Integrity Pact : Applicable

OIL invites Bids for for **Cathodic Protection Transformer Rectifier unit** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions.. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFX.**

The tender will be governed by:

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.
- b) Technical specifications and Quantity as per **Annexure – 1A**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- f) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in** Technical RFx -> External Area - > Tender Documents) as on the Bid Closing Date:

- a) Bidder should have experience of successfully executing similar order of Rs **23.52 Lakhs** during last 3 years.
- b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than **Rs 78.40 Lakhs**.

2.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Guwahati is to be sent to Chief Material Manager , Oil India Limited (Pipeline Headquarter) , P.O. Udayan Vihar, Guwahati - 781171. Application shall be accepted only upto one week prior to the bid closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ..." for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

NOTE: PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Chief Material Manager , Oil India Limited (Pipeline Headquarter) , P.O. Udayan Vihar, Guwahati -781171, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
b) **Detailed Catalogue (if any)**
c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

4.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

5.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

6.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the BEC / BRC shall prevail.

7.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

8.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

9.0 Bid Must be submitted as per Commercial Bid Foramt attached vide Appendix 1(below) and the same to be uploaded as attachment in the Attachment Tab "Notes and Attachments".

9.1 A screen shot in this regard is given below.

Display RFX Response:

Edit | Print Preview | Technical RFX Response | Close

RFX Response Number 60006452 RFX Number TEST2 Status
RFX Owner WIPRO_TEST1 Total Value 0.00 INR RFX R

Basic Data | Questions

Event Parameters

Currency: Indian Rupee

Detailed Price Information: Price with Conditions

Terms of Payment: 9010 90% against despatch+10% after re

Partners and Delivery Information

Function	Number	Name	Valid fr
The table does not contain any data			

On “EDIT” Mode- The following screen will appear. Bidders are advised to Upload “Techno-Commercial Unpriced Bid” and “Priced Bid” in the places as indicated above:

Note :

- * The “Techno-Commercial Unpriced Bid” shall contain all techno-commercial details.
 - ** The “Price bid” must contain the price schedule and the bidder’s commercial terms and conditions. For uploading Price Bid, first click on Sign Attachment, a browser window will open, select the file from the PC and click on Sign to sign the Sign. On Signing a new file with extension .SSIG will be created. Close that window. Next click on Add Attachment, a browser window will open, select the .SSIG signed file from the PC and name the file under Description, Assigned to General Data and clock on OK to save the File.
- 6.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

Yours Faithfully

Sd-
MS A GOGOI
SENIOR MANAGER MATERIALS
FOR : GENERAL MANAGER (PLS)

OIL'S TENDER NO.:
OFFER REF.:

PRICE SCHEDULE FOR INDIAN BIDDERS

Item No	Quantity	Unit Rate	Extended Price
1			
2			
3	Total Ex-factory Material Value		
	Installation commissioning and demonstration charge (To be quoted on LUMPSUM basis for all the units .		

- A) Total Ex-factory Material value :
- (B) Packing and forwarding charges : :
- (C) Central excise duty, if any :
- Amount (included / payable extra)
(Strike out whichever is not applicable)
- (D) Total FOR / FOT despatching station(Operating rail head / despatching station)
(A + B + C above) :
- (E) Central Sales Tax : :
- Amount (included / payable extra)
(Strike out whichever is not applicable)
- (F) Inland freight By Road up to Guwahati :
- (G) Insurance : :
- (H) Total FOT Guwhati value* : :
- (D + E + F + G above)
- (I) Pre despatch Inspection Charge, if any :
- (J) Installation commissioning and demonstration charge
(LUMPSUM basis) :

(K) Service Tax on Installation commissioning and demonstration charge : Amount (included / payable extra)
(Please indicate the percentage) (Strike out whichever is not applicable)

Total Destination price (H+I+J+K above) :

Delivery

Validity of bid :

Payment terms :

Despatching Station :

Net weight (Kgs.) :

Gross weight (kgs.) :

Volume (Cu.M.) :

Bid Bond reference and validity :

Offer Ref Dated

OIL's Tender No. Signed

For & on behalf of Designation

Item Srl No	Technical Specification	QTY
10	<p>AC operated Outdoor type CPTR Unit</p> <p>a) Input voltage : 230 V (Ph-N) +/- 10%, 50Hz +/- 3%, or 415 V 3ph,4 wire(3Ph-N)+/- 10%,50Hz +/- 3%</p> <p>b) Output voltage : 75 volts DC, 50 Amps</p> <p>c) Cooling : Naturally Air cooled</p> <p>d) Winding : Copper</p> <p>e) Operation : Auto as well as Manual mode. In Auto mode CPTR output in CVCC or Auto PSP. In Manual Mode through manual selector switch - Coarse/Medium control. The Manual Mode should be independent of electronic ckt.</p> <p>f) Auto PSP control using 3 Nos external permanent reference electrode. The 3 Nos Permanent Reference electrodes [Borin/equivalent] has to be supplied along with the supply of the CPTRU .</p> <p>g) Current Interrupter with In-Built realtime clock</p> <ul style="list-style-type: none"> - In-Built matching GPS current interrupter along with GPS antenna. - Facility to Start/Stop timer in local mode or through remote potential free contact. - ON and OFF timer setting [Min OFF time setting 500 ms and in steps of 100 ms or less] <p>h) SCADA interface Output [Potential free contact]</p> <ul style="list-style-type: none"> - Under Protection : Contact opens on alarm - Over Protection : Contact opens on alarm - All Reference Fail : Contact opens on alarm - Unit in Auto Mode : Contact closed in Auto mode - Unit in CVCC Mode : Contact closed in CVCC mode <p>i) SCADA interface Output [4 - 20 mA output]</p> <ul style="list-style-type: none"> - DC Volt : 0 to 100 V DC - D C Current : 0 to 60 A - PSP : 0 to (-) 4 V DC <p>j) SCADA interface Input [Potential free contact]</p> <ul style="list-style-type: none"> - Remote Start/Stop of Current interrupter <p>k) Protective Devices</p> <ul style="list-style-type: none"> - Lightning Arresters [Both Input and Output side] <ul style="list-style-type: none"> i)RMS Votage-500V ii)RMS Current-1.5KA iii)Impulse Discharge Current Rating-10KA 	9 No

	<p>- MCBs and Fuses [Both AC input and DC Output] - Surge Diverters for Diodes and SCRs</p> <p>l) Full load efficiency of the unit - More than 80% in all modes of operation.</p> <p>m) Insulation Level- 2 KV for 1 Minute</p> <p>n) Ripple & Hum - less than 5% rms at rated load.</p> <p>o) Power Factor - Not less than 0.8(lag)</p> <p>p) Factor of safety for Diodes/SCRs- Voltage- 300% Current - 300% PIV-1500V minimum</p> <p>q) Ref Regulation in Auto Ref Mode-better than +/- 15mV</p> <p>r) D.C Voltage regulation in CVCC Mode- Better than +/- 0.25 V</p> <p>s) D.C Current regulation -Better than +/- 1 A</p> <p>t) Enclosure - conforming to IP55</p> <p>u) Min 20% spare terminals should be provided.</p> <p>v) PCB shall be immune to dust, moisture & fungal growth. Where plug in type PCB is used gold plated male-female connectors are used for the purpose.</p> <p>Each CPTR shall be supplied with following spares. Bidder must confirm the same in their offer. Unit cost of the item shall be indicated in their offer and the same shall be considered for bid evaluation.</p> <p>a) GPS Current Interrupter along with matching GPS antenna - 1 No each i.e. total 9 Nos.</p>	
20	Specification Same as item no 10	7 No
30	<p>In the event of an order, successful bidder shall depute their competent personnel for Installation, Commissioning & Demonstration of operation of the CPTRUs (item 10 & 20) at respective locations accompanied by OIL representative in all locations as indicated below in the state of:</p> <p>A) Assam</p> <p>i) Duliajan; PIN-786602 ii) Moran; PIN-785669 iii) Jorhat; PIN-785010 iv) Guwahati, PIN-781171</p> <p>B) Bengal</p> <p>i) Sonapur, PIN-733202 ii) Kishanganj, PIN-733208</p>	1 AU

	<p>C) Bihar i)Belgachi-854315 ii)Dumar-854104 iii)Thanabhipur-853201 iV)Kagaria-851204 V)Barauni-851114</p> <p>Additionally Installation of CPTRU also includes installation of permanent reference electrodes that has to be supplied along with the CPTRU, including all materials & tools and tackles required for the installation of permanent reference electrodes.</p> <p>Once the delivered CPTRUs are transported & placed in the respective locations/stations by OIL. Successful bidder will be informed by OIL to whom & where he or his representative has to report for Installation & Commissioning.</p>	
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Special Notes :

- 1.0 Bidder shall submit the following documents along with their offer.
 - Detailed circuit diagram [Power ckt and control ckt]
 - Technical Write Up on Operation Philosophy of the CPTRU.
 - GA diagram
- 2.0 Technical data sheet along with a write-up on the GPS Interrupter. Data sheet should clearly indicate the minimum OFF time which can be set in the interrupter.
 - Technical data sheet of the Permanent reference cell that shall be supplied with the CPTRU .
 - Type Test certificate of CPTRU
 - Inspection plan for routine inspection of the CPTRUs
 - Price list for recommended spares
- 3.0 Bidder should provide point wise response to all the required technical features / points mentioned in the Tender.
- 4.0 CPTRU should be Guaranteed for a minimum period of 18 months from the date of receipt of material at site or 12 months from the date of commissioning, whichever is earlier. Bidder must confirm the same while quoting.
- 5.0 OIL reserves the right to witness the routine tests of the CPTRUs at Manufacturer's works. Bidder must confirm compliance of the same while quoting. Predespach Inspection charges if any shall be quoted separately which will be considered for bid evaluation. Please indicate the same in price format.
- 6.0 In the event of an order ,successful Bidder shall submit the

following documents along with supply [3 Copies for every CPTRU supplied].Bidder must confirm the same while quoting.

- Detailed circuit diagram [Power ckt and control ckt]
- GA diagram
- Details of the GPS Interrupter.
- Inspection report(Test Reports of all functional Test)
- Calibration/Test certificates for the Permanent reference cells
- Operation, Maintenance and troubleshooting manual
- List for all recommended spares.

7.0 Installation/Commissioning charges must be quoted separately (not to include in materials cost) on lumpsum basis which shall be considered for evaluation of the offers. These charges should include amongst others to and fro fares, boarding/lodging, local transport and other expenses of supplier's commissioning personnel during their stay at the commissioning sites. All Income, Service, Corporate Taxes etc. towards the services provided under installation / commissioning shall be borne by the supplier and will be deducted at source at the time of releasing the payment.

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Re ection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>A) TECHNICAL:</p> <p>a) Bidder should be either the manufacturer or their authorized dealer. In case the bidder is a dealer, then bidder shall submit valid dealership certificate along with the bid. In addition, bidder shall also submit back up Warranty / Guarantee from the Original Equipment Manufacturer (OEM) to quote for this tender.</p> <p>b) Bidder shall submit documentary proof (e.g. Purchase Order/Work Order copy) of supply and acceptance of similar(*) type of Cathodic Transformer Rectifier Units (CPTRU) along with the bid. Documentary proof should clearly indicate the specification of the supplied CPTRU.</p> <p>(*). Similar type means - Single or Three Phases, Naturally Air Cooled having AUTO, CVCC & Manual mode of operation with in built GPS Current Interrupter.</p> <p>c) Bidder should agree to material inspection by OIL’s representati es at Manufacturer’s orks prior to despatch of material.</p> <p>B) COMMERCIAL:</p> <p>i). Bid security: Bid security of Rs 78,400.00 shall be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to <u>Chief Material Manager , Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171, Assam</u> on or before the Bid Closing Date and Time mentioned in the Tender. <u>If bid security in ORIGINAL of above mentioned amount is not received within bid closing date and time , the bid submitted through electronic form will be rejected without any further consideration.</u> For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms and Conditions vide</p>	

MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. **The Bid Security shall be valid for 10 months from Bid closing date.(i.e upto 12.04.2015).**

In case of extension of Bid Closing date against the tender where a bidder has already submitted his bid with requisite bid security validity within the original B.C. Date such bidders will extend validity of bid security covering the extended period of the bid closing date.

ii). Performance Security:

Successful bidder will be required to furnish a Performance Security @10% of the order value. For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. **The Performance Security must be valid for 12 months from the date of commissioning or 18 months from the date of despatch whichever concludes earlier. Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.**

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

iii). *The Bank Guarantee should be allowed to be encashed at all branches within India.*

iv). Validity of the bid shall be minimum 120 days from the Bid Closing Date.

v). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii). All the Bids must be Digitally Signed using “Class ” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities CCA of India. The bid signed using other than “Class with Organisation’s Name” digital certificate, will be rejected.

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the technical specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

A) TECHNICAL:

1. Prior to the detailed evaluation, Company will determine the substantial responsiveness of each bid to the requirement of the Bidding Documents. A substantially responsive bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations or reservation.

2. The bids conforming to the technical specifications and considered to be responsive will be further evaluated as per the Bid evaluation criteria after subjecting to the Bid rejection criteria as given above.

B) COMMERCIAL:

i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.