

**OIL INDIA LIMITED**  
(A Government of India Enterprise)  
P.O. Duliajan - 786602, Assam, India  
FAX: 91-0374-2800533; E-mail : [material@oilindia.in](mailto:material@oilindia.in)

## Annexure-I

A) OIL INDIA LIMITED invites Indigenous Competitive Bid (e-tenders) through its e-Procurement portal - <https://etender.srm.oilindia.in/irj/portal> for following e-tender :

E-Tender No.	B.C Date	Material Description & Quantity
SSI5840P15 DT: 03.01.2015 (SINGLE STAGE COMPOSITE BID SYSTEM)	26.02.2015	RESIDUAL CURRENT OPERATED CIRCUIT BREAKERS
SSI5882P15 DT: 06.01.2015 (SINGLE STAGE COMPOSITE BID SYSTEM)	26.02.2015	CABLE'S & CONDUCTOR'S
SDI5883P15 DT: 06.01.2015 (SINGLE STAGE COMPOSITE BID SYSTEM)	26.02.2015	MONOCHROME LASER PRINTER – 367 NOS
SDI5872P15 DT: 06.01.2015 (SINGLE STAGE TWO BID SYSTEM)	26.02.2015	MPLS VPN NETWORK
SSI5893P15 DT: 07.01.2015 (SINGLE STAGE COMPOSITE BID SYSTEM)	26.02.2015	LUBRICANTS

Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...” for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER\_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site [www.oil-india.com](http://www.oil-india.com).

### NOTE:

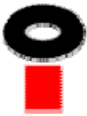
(Tender Fee may also be paid online upto one week prior to the bid closing date (or as amended in e-portal)).

### B) CORRIGENDUM

The Bid Closing Date and last date for issue of user id and Password / Tender Documents of the below mentioned Press Tenders has been extended as below:-

Tender No.	Description	Amended Bid Closing Date	Amended Date for Issue of user id and password / Tender Documents
SDI5263P15 DT: 04.11.2014 (SINGLE STAGE COMPOSITE BID SYSTEM)	PRESSURE CALIBRATOR	22.01.2015	16.01.2015
SDI5363P15 DT: 12.11.2014 (SINGLE STAGE COMPOSITE BID SYSTEM)	TRANSFORMER – 3 NOS	22.01.2015	16.01.2015

Note : All other terms and conditions of the press E- tender shall remain unchanged.



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Duliajan – 786602  
Assam (India)

TELEPHONE NO. (91-374) 2808719

FAX NO: (91-374) 2800533

Email: tuhin\_roy@oilindia.in ; erp\_mm@oilindia.in

**FORWARDING LETTER**

**Tender No.** : SDI5872P15 Dated 06.01.15

**Tender Fee** : Rs 1,000.00

**Bid Security Amount** : Rs 51,000.00

**Bidding Type** : SINGLE STAGE TWO BID SYSTEM

**Bid Closing on** : As mentioned in the e-portal

**Bid Opening on** : -do-

**Performance Security** : Applicable

**Integrity Pact** : Applicable

OIL invites Bids for **MPLS VPN Network** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [ Tender] under RFx and Auctions.. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX.

**The tender will be governed by:**

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.
- b) Technical specifications and Quantity as per **Annexure – 1A**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this

contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- f) Bidder are advised to fill up the Technical bid check list ([Annexure EEE](#)) and Response sheet ([Annexure FFF](#)) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical RFX Response**.

**Special Note:**

**1.0 General Qualification Criteria:**

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in Technical RFx -> External Area -> Tender Documents**) as on the Bid Closing Date:

Criteria	Complied / Not Complied.  Documentary evidence submitted / not submitted
b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than <b>Rs 50.97 Lakhs</b> .	

**2.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted only upto one week prior to the bid closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...” for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER\_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site [www.oil-india.com](http://www.oil-india.com).**

**NOTE:**

**a) Tender Fee may also be paid online upto one week prior to the bid closing date (or as amended in e-portal).**

**b) PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.**

**3.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.**

**3.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User -> Technical Bid only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details**

except the prices. **Please note that no price details should be uploaded in** Technical RFx Response.

**3.2** The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **The prices of the items should be quoted in “Conditions Tab”. Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under “Notes & Attachments”.**

**3.3** A screen shot in this regard is given below. Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in **Annexure-CCC**.

**On “EDIT” Mode- The following screen will appear. Bidders are advised to Upload “Techno-Commercial Unpriced Bid” and “Priced Bid” in the places as indicated above:**

**Note :**

\* The “Techno-Commercial Unpriced Bid” shall contain all techno-commercial details **except the prices.**

\*\* The “Price bid” must contain the price schedule and the bidder’s commercial terms and conditions. For uploading Price Bid, first click on Sign Attachment, a browser window will open, select the file from the PC and click on Sign to sign the Sign. On Signing a new file with extension .SSIG will be created. Close that window. Next click on Add Attachment, a browser window will open, select the .SSIG signed file from the PC and name the file under Description, Assigned to General Data and click on OK to save the File.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Head Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

9.0 a) **The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway”.**

b) **The name of the OIL’s Independent External Monitors at present are as under:**

- i) **SHRI N. GOPLASWAMI, I.A.S. (Retd.),**  
**Former Chief Election Commissioner of India**  
**E-mail Id : [gopalaswamin@gmail.com](mailto:gopalaswamin@gmail.com)**
- ii) **SHRI RAMESH CHANDRA AGARWAL, IPS (Retd.)**  
**Former Director General of Police**  
**E-mail Id : [rcagarwal@rediffmail.com](mailto:rcagarwal@rediffmail.com)**

10.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the **Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per Annexure-CCC)** contradict the **Clauses of the tender and / or “General Terms & Conditions”** as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the **BEC / BRC** shall prevail.

11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

12.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

**Yours Faithfully**

**Sd-  
(T. ROY)  
DEPUTY MANAGER MATERIALS (IP)  
FOR : HEAD-MATERIALS**

**Tender No & Date: SDI5872P15 Dated 06.01.15****BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<b><u>Criteria</u></b>	<b>Complied / Not Complied. (Remarks if any)</b>
<p><b>1.0 BID REJECTION CRITERIA (BRC):</b></p> <p>The bid shall conform generally to the terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p><b>A) TECHNICAL:</b></p> <ol style="list-style-type: none"> <li>1. The bidder should be a National Long Distance Service provider licensed by Government of India (GOI) having its own MPLS VPN network business for a minimum of last FIVE years from the Bid closing date.</li> <li>2. Bidder's NLD License must be valid for entire contract period, i.e. for a minimum 3 (three) year period from the date of Bid closing. Copy of NLD license submitted with the bid must have validity period mentioned on it.</li> <li>3. In case the bidder's license expires less than three years from the Bid Closing Date, the bidder must submit a written assurance to Oil India Limited along with the bid that he will renew his license at least for the period of coverage required by OIL.</li> <li>4. Bidder must have its own Network Operating Centre in India along with a redundant NOC. Addresses of Main NOC and redundant NOC have to be stated clearly in the bid.</li> <li>5. As on Bid Closing date, the bidder must have minimum 1 year experience of providing MPLS VPN Mesh network service between minimum 3 (Three) locations (offices) of a single customer in India. Minimum bandwidth provided to at least two of the locations must be 10 Mbps and that of the third should be at</li> </ol>	

least 2 Mbps. Documentary evidence in the form of copy of Purchase order/ Contract document has to be submitted with the bid. Documentary evidence provided against this eligibility criterion must contain installation and commissioning certificate from the customer mentioning installation and commissioning date. The installation and commissioning date mentioned on the copy of the certificate provided must be at least one year prior to bid closing date.

6. Bidder must quote for providing equipment and service at all locations. Bids not covering all the locations mentioned in this tender will be rejected.

7. Bidder must quote against all items. If a bidder wants to give any item free of cost then the bidder has to mention #NIL# in the Amount (Rs) column against that item. Bids not conforming to this clause will be rejected.

8. Bids must provide technical details of the proposed solution for Oil India Limited along with the bid. Technical details must include nature of Last Mile Connection, nearest location of PE router of bidder's core MPLS network for each of the locations, redundancy level of bidder's core MPLS network, redundancy level of last mile connectivity for each location and maximum node-to-node latency period between any two locations. A schematic showing connectivity that is proposed for all the locations of OIL mentioned in the tender must be submitted along with the bid. Bids not conforming to this clause will be rejected.

9. Successful bidder must guarantee the following Minimum Service Level:

# Bandwidth availability	: 100% pure & un-contended bandwidth
# Packet Loss	: <= 1%
# Availability	: >=99%
# Incident Response time	: <= 4 hours
# Site to site Latency	: <= 100 ms

Bids not conforming to this clause will be rejected.

10. For the link from Duliajan to Guwahati - the service provider cannot use OIL's optical fiber to implement this link. They will have to necessarily go through some other agency. OIL will test this portion before certifying commissioning of Duliajan node. This testing will be done by temporarily switching off OIL fiber. Bids that do not comply with this requirement will be rejected.

11. Bidder should have the following Quality and security Certifications:

#ISO27001 (Information security certification)

Documentary evidences of above have to be submitted with the bid, else the bid will be rejected.

12. The network must not use link infrastructure from M/s Bharti Airtel Limited anywhere in the network to ensure that simultaneous failure does not occur on this network as well as OIL's existing MPLS network being provided by Bharti Airtel Limited. The bid must include the link diagram between OIL offices with carrier information, i.e. whose optical fiber/ network infrastructure they are using to connect to various OIL locations, including the last mile. Any solution that

uses infrastructure of M/s Bharti Airtel Limited will be rejected.

**B) COMMERCIAL:**

i). Validity of the bid shall be minimum 120 days from the Bid Closing Date.

ii). Bid security:

The bid must be accompanied by Bid Security of **Rs 51,000.00** in OIL's prescribed format as Bank Guarantee or a Bank Draft/Cashier cheque in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 10 months from Bid closing date. (i.e. upto 26.12.2015).**

**Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.**

**If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.**

For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

**The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.**

**In case of extension of Bid Closing date against the tender where a bidder has already submitted his bid with requisite bid security validity within the original B.C. Date, such bidders will extend validity of bid security covering the extended period of the bid closing date.**

iii). Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL's e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. Any offer not complying with the above shall be rejected straightway.

<p>v). Performance Security:</p> <p>The successful Bidder will have to provide Performance Security as below:</p> <p>a) 1st Performance Security @ 10% of (MPLS VPN Network Equipment + Installation &amp; Commissioning +Recurring Charges of 1st year + Enhancement of Bandwidth) shall be submitted after receipt of order. The Performance Security shall be valid for entire period of 1 year from the date of commissioning.</p> <p>b) 2nd Performance Security @ 10% of (Recurring Charges of 2nd and 3<sup>rd</sup> year + AMC + Recurring charge for 2 Mbps enhancement) shall be submitted before expiry of 1st Performance Security. The Performance Security shall be valid for entire period of AMC of 2 years.</p> <p><b><u>The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.</u></b></p> <p>For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.</p> <p>iv). <i>The Bank Guarantee should be allowed to be encashed at all branches within India.</i></p> <p>v). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.</p> <p>vi). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date &amp; time will not be considered.</p> <p>vii). All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (<i>e-commerce application</i>) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.</p> <p>viii). Technical RFx Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFx Response folder, otherwise the offer will be rejected.</p> <p>ix). Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.</p>	
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xi). Integrity Pact :

**OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway".**

**xii). A bid shall be rejected straightway if it does not conform to any one of the following clauses:**

- (a) Validity of bid shorter than the validity indicated in the Tender.**
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.**
- (c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.**
- (d) In case the Party refuses to sign Integrity Pact.**
- (e) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.**

## **2.0 BID EVALUATION CRITERIA (BEC)**

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

### **A) TECHNICAL:**

1. Technically qualified bids will be evaluated on the basis of total cost of the Equipment (if any), Installation & Commissioning, Recurring Charges (1st Year), Recurring Charges (2nd Year & 3rd Year), AMC for two years, Enhancement of Bandwidth and Annual recurring charge for 2 Mbps enhancement considered together.

### **B) COMMERCIAL:**

i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

ii) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".

iii). To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.	
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**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

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## TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No &amp; Date: SDI5872P15 Dated 06.01.15

			Complied / Not Complied. (Remarks if any)
<b><u>1. MPLS VPN Wide Area Network for interconnecting different spheres of OIL</u></b>  OIL is planning to implement a MPLS Network in mesh mode connecting its various offices to the IT Datacentre at Duliajan for a minimum period of 3 (Three) years, with a provision for renewal for another two years. The MPLS VPN service provider will necessarily have to be other than M/s Bharti Airtel limited to ensure redundancy. At present, in India, OIL has offices at Duliajan (Assam), NOIDA (UP) - two offices, Jodhpur (Rajasthan), Kolkata (West Bengal - two offices), Guwahati (Assam - two offices) and Kakinada (Andhra Pradesh). This MPLS Network will be used for running OIL SAP ERP applications, E-Mail, VoIP, Internet, Intranet WEB, Video Conferencing, DC (Data Centre) to DR (Disaster Recovery Centre) connectivity and other computer-based applications of OIL. OIL now invites fresh bids from vendors ( <b>other than M/s Bharti Airtel</b> ) having NLD licenses to provide MPLS VPN services along with all necessary equipment interconnecting all specified offices of OIL at different locations as per the scope of work mentioned in this document			
<b>2. Scope of Work:</b>  2.1 Successful bidder has to interconnect LANs at different offices of OIL through an MPLS VPN Mesh network as per the table given below:			
Sl No.	Location	Bandwidth	
1	Oil India Limited, IT Department, R&D Building, Duliajan, Assam - 786602	20 Mbps	
2	Oil India Limited, Plot No. 19, Film City, Sector 16A, Noida - 201301	20 Mbps	
3	Oil India Limited, P.O. Udayan Vihar Narengi, Guwahati - 781171	4 Mbps	
4	Oil India Limited, Centre for Excellence, Oil India Limited, Near Pantaloon Show Room, G S Road, Guwahati	4 Mbps	
5	Oil India Limited, 4, India Exchange Place, Kolkata - 700 001	4 Mbps	
6	Oil India Limited, Continental Chambers, 2nd Floor 15-A, Hemanta Basu Sarani, Kolkata - 700001	2 Mbps	
7	Oil India Limited, 12 Old Residency Road, Jodhpur - 342 011	4 Mbps	

8	Oil India Limited, KG Basin Project, 2-7A-7, Subhadra Residency, Venkatanagar, Sivalayam Street, Kakinada # 533003, Andhra Pradesh	4 Mbps
9	Oil India Limited, IDCO Tower, Janpath, Bhubaneswar - 751 007	2 Mbps
10	Oil India Limited, CEMG Office, 5th Floor, IT Infra Building, FC-24, Sector 16 A, Noida 201301	4 Mbps

2.2 The last mile connectivity from bidder's PE router to OIL's CE router has to be on OFC for locations at Ser. Nos. 1 and 2 above. Other than for these two locations, in case last mile connectivity is provided through radio, the vendor has to ensure that there is no packet loss due to interference. Any licensing required for such last mile connections will be entirely the responsibility of the vendor.

2.3 The connection at OIL's end has to be terminated on Ethernet RJ-45 connector.

2.4 Bidder may provide necessary hardware for the customer end free of cost. In case the bidder proposes that the customer-end equipment has to be owned by OIL, bidder has to quote for all necessary hardware to be owned by OIL, like CE routers, MUX/ Modems/ Media Converters etc. for terminating the links and connecting service provider's network to OIL LAN at all locations. The CE routers have to be with minimum 2 nos. of 10/100 Mbps Ethernet ports, and must be of make CISCO. **However, OIL has already provided Cisco Routers at each location for MPLS Network.**

2.5 The bidder, on request from OIL, should be able to prioritize traffic over the WAN on the basis of protocol, source and destination address, etc.

2.6 Successful bidder has to arrange for necessary permission/ approval from all external authorities for trenching/ laying of OFC cable.

2.7 Successful bidder has to obtain necessary permission from OIL authorities before carrying out any installation, commissioning or maintenance job on the connections.

2.8 Successful bidder must guarantee the following Minimum Service Level:

- # Bandwidth availability : 100% pure & un-contended bandwidth
- # Packet Loss : <= 1%
- # Availability : > 99%
- # Incident Response time : <= 4 hours
- # Site to site Latency : <= 100 ms for sites connected by OFC
- # Site to site latency : <=150 ms for sites whose last mile is on radio

2.9 Successful bidder must provide web-based monitoring facility for all the links to OIL. Monitoring must include instantaneous, daily and monthly bandwidth usage, link status, etc. amongst other parameters.

2.10 Successful bidder must submit monthly usages and uptime report on hardcopy/ e-mail to

Head - IT, IT Department, Oil India Limited, Duliajan, Assam.

2.11 Successful bidder has to provide a single point contact with address and phone no. for all communications regarding link/ connectivity issues. They will also have to provide the escalation matrix for problem escalation.

2.12 This service contract will be for a period of 3 (three) years from the certified date of completion of connectivity at all sites mentioned in para 2.1. However, OIL reserves the right to extend the contract period by another 2 (two) years on the same terms and conditions mentioned in this document, and, in such case, the bidder has to extend the services as desired by OIL.

2.13 Successful bidder has to enhance the bandwidth provided at any of the locations mentioned in para 2.1 as requested by OIL. Bandwidth enhancement request will be in a multiple of 2 Mbps. A maximum lead time of 30 days will be granted to the bidder for providing enhanced bandwidth from the date of formal request by OIL. The bidder has to quote for Annual Recurring charges for 2 Mbps enhancement of bandwidth separately as mentioned in bidding format mentioned in this document. Payment of recurring charges for enhanced bandwidth will be made on a pro-rata basis.

2.14 Bids must provide technical details of the proposed solution for Oil India Limited along with the bid. Technical details must include nature of Last Mile Connection, nearest location of PE router of bidder's core MPLS network for each of the locations mentioned in para 2.1 of this document, redundancy level of bidder's core MPLS network, redundancy level of last mile connectivity for each location mentioned in para 2.1 of this document, maximum latency period between any two locations, etc. The bid must include the link diagram between OIL offices with carrier information, i.e. whose optical fiber/ network infrastructure they are using to connect to various OIL locations, including the last mile. Addresses of Main NOC and redundant NOC have to be stated clearly in the bid.

2.15 OIL reserves the right to discontinue bidder's MPLS VPN service at maximum 2 (two) nos. of locations out of the locations mentioned in para 2.1 anytime during the period of contract.

2.16 During the contract period, OIL reserves the right to request the bidder to shift any two links from existing premises mentioned in para 2.1 to new premises in the same city/ town.

2.17 Point of Presence - Bandwidth to OIL will be made available from the service provider's POPs. The POP should fulfill the following minimum conditions:

- # Equipment redundancy at the POP-end to ensure service continues even in case of a failure of one set of equipment. Core aggregate router of the POP should have dual plane architecture with dual power supply

- # Power to the POP equipment should be from stabilized sources.

- # Redundant backhaul OFC connectivity to minimum two POPs to ensure desired uptime in case of a failure of one backhaul link.

- # Management of POP from where the last mile to OIL will be provided should be fully under the control of the bidder.

2.18 OIL reserves the right to send their personnel for verification of POP and NOC.

<p><b>3. Annual Recurring Bandwidth Charge for three years:</b></p> <p>3.1 Bidder has to quote for Annual Recurring Charges for all the locations mentioned in para 2.1. The Period of recurring charges will start after successful completion of link establishment at each locations.</p> <p>3.2 Bidder must resolve any connection problem due to failure of link (if any) to the Service Level mentioned in para 2.8 within 24 hrs. of reporting the problem.</p> <p>3.4 In case of failure on the bidder's part to comply with Recurring Charges clause 3.2, penalty will be levied on the bidder as per penalty clause.</p>	
<p><b>4. Payment Terms:</b></p> <p>4.1 Payment against one-time installation and commissioning charge for any location mentioned in para 2.1 will be made after successful installation and commissioning of MPLS VPN connectivity between minimum two locations mentioned in para 2.1, as per terms and conditions mentioned in this document. Out of the two sites, one must be Oil India Limited, IT Department, R&amp;D Building, Duliajan, Assam # 786602.</p> <p>4.2 Payment against Annual Recurring Bandwidth Charge and AMC (if any) will be paid on quarterly basis, after successful completion of service for that period (after deducting the penalty amount, if any).The bidder has to send invoices to Head-IT clearly mentioning the OIL PO No. and period of billing.</p> <p>4.3 Payment against Annual Recurring Bandwidth charge for enhancement of bandwidth at any location, whenever requested by OIL, and successfully provided by the bidder, will be paid on pro-rata basis along with the payment for Annual recurring bandwidth charge for that location.</p> <p>4.4 In case OIL decides to discontinue the service at a location as mentioned in para 2.15, the payment for Annual Recurring Bandwidth charge for that location will be paid on pro-rata basis only up-to the date of availing the service at that location.</p>	
<p><b>5. Penalty:</b></p> <p>5.1 In the event of connectivity at a location remaining completely disrupted due to link/device failure for more than 24 hrs from the time of reporting the fault to bidder, a sum equivalent to 0.5 times the pro-rata Annual Recurring Bandwidth cost per day for that location, for the downtime period will be deducted from the bidder's next recurring charges bill. This will be in addition to the non-payment for the relevant period as specified in Clause 8 ("Non-availability of service").</p> <p>5.2 In the event of packet loss on a link for a location remaining <math>\geq 1\%</math> for a period more than 24 hrs. from the time of reporting the fault, a sum calculated on daily pro-rata Annual Recurring Bandwidth cost for that location for the fault period will be deducted from the bidder's next recurring charges bill.</p> <p>5.3 In the event of latency on a link for a location increasing beyond 100ms/ 150ms, and remaining that way for a period more than 24 hrs. from the time of reporting the fault, a sum equivalent to daily pro-rata Annual Recurring Bandwidth cost for that location for the fault</p>	

period will be deducted from the bidder's next recurring charges bill.	
<b>6. General Terms and Conditions:</b>  6.1 All tools and measuring equipment required for installation and commissioning of the links and for maintenance have to be provided by the bidder. 6.2 The successful bidder has to abide by all safety and security norms of OIL while working inside OIL premises. 6.3 Installation and commissioning team/ service engineers of the successful bidder has to arrange for its accommodation & transport at the time of installation/ commissioning and preventive/ corrective maintenance. However, at places where OIL has Guest House facilities, the same may be extended to bidder's personnel, subject to vacancy, on chargeable basis.	
<b>7. Delivery, Installation &amp; Commissioning Terms:</b>  Delivery, installation and commissioning should be completed for all locations mentioned in para 2.1 of this document within 90 days of receipt of Purchase Order.	
<b>8. Non-availability of service:</b>  8.1 In case there is no service at any or all locations for a period of time beyond the 24-hours resolution period, no payment will be made for that period for these locations. Over and above this clause, the relevant penalty clause will also apply for that period.  8.2 In case such incidents total more than 72 hours during a 6-month billing period, it will be considered as non-availability of service for that period and no payment will be made.	
<b><u>9. Special Terms and Conditions</u></b>  <b>The bidder must not use link infrastructure from M/s Bharti Airtel Limited anywhere in the network to ensure that simultaneous failure does not occur on this network as well as OIL's existing MPLS network being provided by M/s Bharti Airtel limited. The bid must include the link diagram between OIL offices with carrier information, i.e. whose optical fiber/ network infrastructure they are using to connect to various OIL locations, including the last mile. Any solution that uses infrastructure of M/s Bharti Airtel Limited will be rejected.</b>	
<b><u>10.Warranty</u></b>  1 The bidder must provide minimum 1 (One) year on-site warranty for all OIL-end hardware (if any) quoted by him.  2 Warranty period will start from the date of successful installation and commissioning of connectivity at all sites mentioned in para 2.1.	
<b><u>11. Annual Maintenance Charge (AMC)</u></b>  11.1 Bidder has to quote for Annual Maintenance Charge (AMC) for the equipment quoted by him for OIL-end and to be owned by OIL(if any). AMC will start after successful completion of warranty period for the equipment(if any) as per warranty terms mentioned in this document. The equipment will become the property of of OIL after AMC period.	

11.2 Bidder must attend a service request call for equipment under AMC within 24 hrs. of reporting the call.

11.3 Bidder must resolve any connection problem due to failure of equipment supplied by him to the Service Level mentioned in para 2.8 of this document within 24 hrs. of reporting the problem.

11.4 In case of failure on the bidder's part to comply with AMC clause 11.2 and 11.3 above, penalty will be levied on the bidder as per penalty clause mentioned in this document.

11.5 The AMC will be valid till the completion of contract period, including period under extension, if any.

## **12. Price Breakup:**

Bidders should submit the price breakup of all the items as per “Annexure HHH” which has been uploaded under “Notes & Attachments” > “Attachments” as shown below. The price breakup “Annexure HHH” should be filled up, signed and uploaded under “Notes & Attachments” > “Attachments” only. **The filled up price breakup of all the items should not be uploaded in Technical RFX Response folder as it shall lead to rejection of the offer as per Bid Rejection Criteria.**

The screenshot displays the 'Edit RFX' interface in a Windows Internet Explorer browser. The top navigation bar includes tabs for 'Read Only', 'Technical RFX', 'Permissions', 'Close', 'Publish', 'Save', 'Check', 'Export', 'Print Preview', 'Delete', 'Sign RFX', 'Verify Signature of RFX', 'Import', and 'Related Links'. Below this, a header section provides details about the RFX: RFX Number (SD5872P15), RFX Name (MPLS VPH Network), Type (RFX-OPEN TWO BID), Status (Saved), Created On (06.01.2015 14:54:54), Created By (ROY), Time Zone (INDIA), and Number of Suppliers (1). The main content area is divided into several sections: 'Notes' (with an 'Add' button), 'Attachments' (with buttons for 'Sign Attachment', 'Add Attachment', 'Edit Description', 'Versioning', and 'Delete'), and 'Collaboration' (with 'Create' and 'Assign' buttons). The 'Attachments' section contains a table with columns: Assigned To, Category, Description, File Name, Version, Processor, Visible Internally only, Checked Out, Type, Size (KB), Changed by, and Changed on. A document titled 'Price Breakup Annex HHH' is listed in this table. A callout box with the text 'Area for uploading price breakup' points to this document. The bottom of the interface shows a taskbar with various application icons and the system clock (3:44 PM).

Area for  
uploading  
price breakup

### **NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

**Annexure- DDD**

**INTEGRITY PACT**

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

( Name of the bidder ).....hereinafter referred to as "The Bidder/Contractor"

**Preamble :**

The Principal intends to award, under laid down organizational procedures, contract/s for Tender No. **SDI5872P15** The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organisation "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section 1 - Commitments of the Principal**

- (1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
  1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
  2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.
  3. The Principal will exclude from the process all known prejudiced persons.
- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

## **Section 2 - Commitments of the Bidder/Contractor**

- (1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
  2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.
  3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- (2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

## **Section 3 - Disqualification from tender process and exclusion from future Contracts**

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or credibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the

amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.

2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
1. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

#### **Section 4 - Compensation for Damages**

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to 3 % of the value of the offer or the amount equivalent to Earnest Money Deposit/Bid Security, whichever is higher.
2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to 5% of the contract value or the amount equivalent to Security Deposit/Performance Bank Guarantee, whichever is higher.
3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

#### **Section 5 - Previous transgression**

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

#### **Section 6 - Equal treatment of all Bidders/Contractor/Subcontractors**

1. The Bidder/Contractor undertakes to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.

2. The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

#### Section 7 - Criminal charges against violating Bidders/Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

#### Section 8 - External Independent Monitor/Monitors (three in number depending on the size of the contract) (to be decided by the Chairperson of the Principal)

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
8. The word 'Monitor' would include both singular and plural.

### **Section 9 - Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

### **Section 10 - Other provisions**

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

TUHIN ROY  
**DEPUTY MANAGER MATERIALS (IP)** -----  
-----  
For the Principal For the Bidder/Contractor

Place. Duliajan. Witness 1 : .....

Date 06.01.2015 . Witness 2 : .....

**Bidders Response Sheet****Annexure-FFF**

<b>Tender No.</b>	
<b>Bidders Name</b>	

<b>Sl No.</b>	<b>Description</b>	<b>Remarks</b>
1	Name of Bidder	
2	Whether tender document purchased from OIL's offices.	
3	Place of Despatch	
4	Whether Freight charges have been included in your quoted prices	
5	Whether Insurance charges have been included in your quoted prices	
6	Make of quoted Product	
7	Offered Validity of Bid as per NIT	
8	Delivery Period in weeks from placement of order	
9	Complied to Standard Payment Terms of OIL or not.	
10	Bid Security Submitted (if applicable)	
11	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
	c) Name and Full Address of Issuing Bank:	
12	Confirm that the Bid Security submitted (In case of Bank Guarantee) is in toto as per format provided in the tender.	
13	Bid Security if Not submitted reasons thereof	
14	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
15	Integrity Pact Submitted (if applicable)	
16	Confirm that the Integrity Pact submitted is in toto as per format provided in the tender.	
17	Whether submitted documents in support of General Qualification criteria of NIT	
18	If bidder is Small scale unit whether you have quoted your own product	
19	If bidder is Small scale unit whether you are eligible for purchase preference (as per Govt guideliness)	
20	Whether filled up the bank details for online payment as per Annexure GGG	

**NOTE:** Please fill up the greyed cells only.

**Technical Bid Checklist****Annexure-EEE**

<b>Tender No.</b>			
<b>Bidder's Name :</b>			
		<b>Compliance by Bidder</b>	
<b>SL. NO.</b>	<b>BEC / TENDER REQUIREMENTS</b>	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Bidder to confirm that he has not taken any exception/deviations to the bid document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Bond / Bank Guarantee / Earnest Money along with the offer (Wherever Applicable) ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm and / or without any qualifications?		
6	Confirm that all relevant fields in the on-line bidding format been filled in by the bidders for the items quoted by them.		
7	Confirm that the the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU HAVE SUBMITTED THE DULY SIGNED INTEGRITY PACT DOCUMENT (Wherever Applicable)		
11	CONFIRM THAT YOU HAVE SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER NIT IN THE EVENT OF PLACEMENT OF ORDER ON YOU (Wherever Applicable)		
12	CONFIRM THAT YOU HAVE SUBMITTED DOCUMENTS AS PER GENERAL QUALIFICATION CRITERIA		

NOTE: Please fill up the greyed cells only.

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)  
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....  
Name of Beneficiary :M/s.....  
Vendor Code :.....  
Address :.....  
.....  
Phone No. (Land Line) :.....  
Mobile No. :.....  
E-mail address :.....  
Bank Account No. (Minimum  
Eleven Digit No.) :.....  
Bank Name :.....  
Branch :.....  
Complete Address of your  
Bank :.....  
  
IFSC Code of your Bank  
a) RTGS :.....  
b) NEFT :.....  
PAN :.....  
VAT Registration No. :.....  
CST Registration No. :.....  
Service Tax Registration No. :.....  
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....  
Signature of Vendor

Counter Signed by Banker:  
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.