

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Duliajan - 786602, Assam, India
FAX: 91-0374-2800533; E-mail : material@oilindia.in

Annexure-I

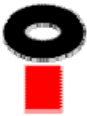
- A) OIL INDIA LIMITED invites Indigenous Competitive Bid (e-tenders) through its e-Procurement portal : <https://etender.srm.oilindia.in/iri/portal> for following e-tender :

E-Tender No.	B.C Date	Material Description & Quantity
SDI4814P15 DT: 09.09.2014 (SINGLE STAGE COMPOSITE BID SYSTEM)	30.10.2014	ADVANCED ANAESTHESIA WORKSTATION - 01 NOS

Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 (Excepting PSUs and SSI units registered with NSIC) in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ..." for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

Note :

PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue User ID and Password.



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808719

FAX NO: (91-374) 2800533

Email: nireswar_phukan@oilindia.in; erp_mm@oilindia.in

FORWARDING LETTER

Tender No. : SDI4814P15 DT: 09.09.2014

Tender Fee : Rs 1,000.00

Bid Security Amount : Rs 30,000.00

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : As mentioned in the e-portal

Bid Opening on : -do-

Performance Security : Applicable

Integrity Pact : Not Applicable

OIL invites Bids for **Procurement of 01 No. Advanced Anaesthesia Workstation** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions.. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.

The tender will be governed by:

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.
- b) Technical specifications and Quantity as per **Annexure – 1A**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this

contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- f) Bidder are advised to fill up the Technical bid check list ([Annexure EEE](#)) and Response sheet ([Annexure FFF](#)) given in MS excel format in Technical RfX -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in Technical RfX -> External Area -> Tender Documents**) as on the Bid Closing Date:

- a) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than **Rs 30.00 Lakhs**.

2.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted only upto one week prior to Bid Closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ..." for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

NOTE: PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

- 3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Head Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

6.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

7.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the BEC / BRC shall prevail.

8.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

Sd-

**(N PHUKAN)
MANAGER MATERIALS (ID)
FOR : HEAD-MATERIALS**

Tender No & Date: SDI4814P15 DT: 09.09.2014**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
1.0 BID REJECTION CRITERIA (BRC): The bid shall conform to the specifications and terms and conditions including scope of works given in the bid document. Bids will be rejected in case the offers do not conform to the required parameters stipulated in the tender. Notwithstanding the general conformity of the bids to the stipulated specifications and terms, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. A) TECHNICAL: 1. Any offer which does not include all the jobs/services/deliverables mentioned in the tender document will be considered as incomplete and rejected. 2. The bidder must have at least 3 years’ experience in supplying of similar anesthesia workstations. At least 2 similar anesthesia workstations units packaged and supplied should be in operation at least for 1 year before the bid closing date. Documentary evidence to this effect shall be supplied by the bidder, failing which the offer will be rejected. 3. Bidder should have experience of successfully executing single order of similar anesthesia workstation at least Rs. 8.90 lakhs during last 3 years as on the Bid Closing Date. 4. Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs 30.00 Lakhs.	

B) COMMERCIAL:

i). Bid security:

The bid must be accompanied by Bid Security of **Rs 30,000.00** in OIL's prescribed format as Bank Guarantee or a Bank Draft/Cashier cheque in favour of OIL. The Bid Security shall be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. If bid security in ORIGINAL of above mentioned amount is not received within bid closing date and time , the bid submitted through electronic form will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. **The Bank Guarantee towards Bid Security shall be valid for 10 months from Bid closing date. (i.e upto 30.08.2015).**

In case of extension of Bid Closing date against the tender where a bidder has already submitted his bid with requisite bid security validity within the original B.C.Date, such bidders will extend validity of bid security covering the extended period of the bid closing date.

ii). Performance Security:

Successful bidder will be required to furnish a Performance Security @10% of the order value. For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. **The Performance Security must be valid for 12 months from the date of commissioning or 18 months from the date of despatch whichever concludes earlier. Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.**

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

iii). *The Bank Guarantee should be allowed to be encashed at all branches within India.*

iv). Validity of the bid shall be minimum 120 days from the Bid Closing Date.

v). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will

<p>be treated as non-responsive and rejected.</p> <p>vi). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.</p> <p>vii). All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (<i>e-commerce application</i>) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.</p> <p>viii). Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.</p> <p>2.0 BID EVALUATION CRITERIA (BEC)</p> <p>The bids conforming to the technical specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.</p> <p>A) TECHNICAL:</p> <p>1. The manufactured product should be strictly as per OIL’s tender specification.</p> <p>B) COMMERCIAL:</p> <p>i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.</p>	
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NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

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ANNEXURE-IA
TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No & Date: SDI4814P15 DT: 09.09.2014

	Complied / Not Complied. (Remarks if any)
<p><u>ITEM NO. 10</u></p> <p><u>Procurement of Anesthesia Workstation. Qty = 1 No.</u></p> <p>Specification for Advanced Anesthesia Workstation</p> <p>1. General Requirement</p> <p>a) Compact and modular, three gas Anaesthesia workstation with an integrated ventilator for adult to infants and integrated airway monitor for airway pressures and volume.</p> <p>b) The machine should be suitable for low and minimal flow anesthesia application with compliance compensation of breathing circuit, fresh gas flow compensation/ decoupling.</p> <p>c) The machine should have 3 drawers</p> <p>d) The anaesthesia machine, inbuilt ventilator, vaporizer and Patient monitor should be manufactured by same company.</p> <p>e) The system should have upto 2 Hrs. battery backup</p> <p>f) System should have CE or FDA certificate.</p> <p>2. GAS DELIVERY SYSTEM</p> <p>a) Should have pin index yokes for Oxygen & Nitrous Oxide besides separate connection for Central gas supply for Oxygen, Nitrous Oxide and Air.</p> <p>b) The machine should have pressure gauges for cylinders & central supply lines mounted on front of Anaesthesia machine for better visibility. The gas connections should be non-interchangeable.</p> <p>c) The system should be suitable to use at minimal flow upto 700ml fresh gas setting.</p> <p>d) Automatic cutoff of N2O by Oxygen pressure failure.</p> <p>e) Hypoxic guard for linear regulation of minimum oxygen concentration at 23% volume</p> <p>f) To ensure patient safety minimum Oxygen flow of 200 ml at low fresh gas flow settings even below total 500 ml fresh gas flow.</p> <p>g) Audible visual oxygen failure alarm.</p> <p>h) Emergency Oxygen flush at 30 – 70 L/min bypassing the vaporizer.</p> <p>i) In the event of complete power loss and battery failure it shall be possible to manually ventilate and deliver anaesthetic agent.</p> <p>3. VAPORIZER</p> <p>a) Machine should have possibility to mount two quick mount type vaporizer for easy interchangeability, and safety with interlock facility.</p> <p>b) Should be provided with a Temperature / pressure compensated and flow independent Vaporiser.for Isoflourane & Sevoflourane.</p> <p>c) Vaporizer should have extended delivery range from 0 to 6 Vol. %</p> <p>d) The vaporiser should require no calibration in its life time.</p>	

4. Breathing System

- a) Should have fresh gas de-coupled semi closed circle absorber system.
- b) Should have adjustable pressure relief valve from 5 to 75 mbar.
- c) Should have change over from Spontaneous to Bag ventilation with single step.
- d) The system should have leak and compliance test (including patient hoses upto the Y piece).
- e) Should have compact breathing system with approx 1.7 Ltr. Volume capacity.
- f) Should have an external fresh gas outlet for connecting Magill or Bain's circuit
- g) The system should have integrated breathing system warmer to prevent condensation in breathing system and patient comfort (to prevent delivery of dry fresh gases to lungs or mucocilliary transport of fresh gas)

5. Anaesthesia Ventilator

- a) The system should have inbuilt ventilator with electronically controlled and pneumatic or Piston driven technology.
- b) Should not require changing of bellows for adult & infants.
- c) Should have minimum screen size of 6".
- d) Modes: Manual/Spont, Volume controlled, Pressure controlled
- e) Tidal Volume: 20 ~ 1400 ml
- f) Should be able to ventilate with atmospheric air, in case of total gas supply failure.

6. Integrated Airway monitoring and display of following parameters:

- a) Expiratory Tidal Volume
- b) Expiratory Minute volume
- c) PEEP, Peak & Mean and Plaetau airway pressure
- d) Frequency
- e) Waveform display for Airway pressure.

7. Adjustable high/low alarm limits with audio and visual alarms for the following:

- a) Minute volume,
- b) Airway pressure (incl stenosis and disconnect),
- c) Insp oxygen concentration,
- d) Audio power supply fail alarm,
- e) Fail to cycle warning.

8. Anesthesia Gas Module (AGM):

- a) It should be module type.
- b) It should deliver precise inspiratory and expiratory values for CO₂, and anesthetic agents such as N₂O, enflurane, halothane, isoflurane, sevoflurane etc.
- c) Results are transferred to a monitor and displayed both in real time and as derived values.
- d) Measured Parameters: MAC Value, FiO₂, EtCO₂ & AA value

e) Patient Monitor.

- a) High Resolution Colour TFT with 10.4" display.
- b) Facility of monitoring ECG, RR, Temperature, NIBP & SpO₂ for Adult, Paediatric & Neonatal applications.
- c) Pulse oximetry with facility for display of Plethysmograph, Pulse strength & SpO₂ values
- d) Can operate independently on both mains and battery
- e) Built in Electro Surgical Unit & Defibrillator protection

f) Scope of supply

- a) Anesthesia machine with integrated ventilator --- 1no.
- b) Isoflurane Vaporizer --- 1no.
- c) Sevoflurane Vaporizer --- 1no.
- d) Anesthesia Gas Module --- 1no
- e) Patient Monitor – 1no
- f) Circle absorber system --- 1no.
- g) Breathing Warmer – 1no.
- h) Heated Flow Sensor --- 5 pcs.
- i) Breathing Hose Set (Adult & Paed) --- 1no each.
- j) Silicone Mask for Adult – 1pcs.
- k) Silicone Mask for Child --- 1pc.
- l) Sodalime @5L ---- 2no.
- m) O2, N2O & Air hose (5m) --- 1no each
- n) 3 Lead ECG cable – 1no
- o) NIBP Hose – 1no.
- p) Adult NIBP cuff – 1no
- q) Child NIBP cuff – 1no.
- r) SpO2 sensor with extension cable – 1no.
- s) Temperature probe – 1no.
- t) Power cable --- 3no.
- u) Operating manual --- 1no.

SPECIAL NOTE

1. Hands on training for the anesthesiologist and technician at site should be given by successful bidder.
2. Bids shall be accompanied by the following documents:
 - i) Schematic layout of the system
 - ii) Relevant literature/catalogue of the system
 - iii) Purchase order, commissioning report and installation report of similar equipment's at other sites

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Bidders Response Sheet**Annexure-FFF**

Tender No.	
Bidders Name	

Sl No.	Description	Remarks
1	Name of Bidder	
2	Whether tender document purchased from OIL's offices.	
3	Place of Despatch	
4	Whether Freight charges have been included in your quoted prices	
5	Whether Insurance charges have been included in your quoted prices	
6	Make of quoted Product	
7	Offered Validity of Bid as per NIT	
8	Delivery Period in weeks from placement of order	
9	Complied to Standard Payment Terms of OIL or not.	
10	Bid Security Submitted (if applicable)	
11	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
	c) Name and Full Address of Issuing Bank:	
12	Confirm that the Bid Security submitted (In case of Bank Guarantee) is in toto as per format provided in the tender.	
13	Bid Security if Not submitted reasons thereof	
14	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
15	Integrity Pact Submitted (if applicable)	
16	Confirm that the Integrity Pact submitted is in toto as per format provided in the tender.	
17	Whether submitted documents in support of General Qualification criteria of NIT	
18	If bidder is Small scale unit whether you have quoted your own product	
19	If bidder is Small scale unit whether you are eligible for purchase preference (as per Govt guideliness)	
20	Whether filled up the bank details for online payment as per Annexure GGG	

NOTE: Please fill up the greyed cells only.

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
		Compliance by Bidder	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Bidder to confirm that he has not taken any exception/deviations to the bid document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Bond / Bank Guarantee / Earnest Money along with the offer (Wherever Applicable) ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm and / or without any qualifications?		
6	Confirm that all relevant fields in the on-line bidding format been filled in by the bidders for the items quoted by them.		
7	Confirm that the the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU HAVE SUBMITTED THE DULY SIGNED INTEGRITY PACT DOCUMENT (Wherever Applicable)		
11	CONFIRM THAT YOU HAVE SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER NIT IN THE EVENT OF PLACEMENT OF ORDER ON YOU (Wherever Applicable)		
12	CONFIRM THAT YOU HAVE SUBMITTED DOCUMENTS AS PER GENERAL QUALIFICATION CRITERIA		

NOTE: Please fill up the greyed cells only.

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....

IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

Counter Signed by Banker:
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.