



OIL INDIA LIMITED
(A Government of India Enterprises)
4, India Exchange Place
Kolkata -1

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FORWARDING LETTER

Tender No & Date : **SKI7629P16** **Date: 24.06.2015**

Tender Fee : **Rs 1,000.00**

Bid Security Amount : **Rs 1,13,500.00**

Bidding Type : **Single Stage Two Bid**

Bid Closing on : As mentioned in the Basic Data of e-portal

Bid Opening on : As mentioned in the Basic Data of e-portal

Performance Guarantee : Applicable

Integrity Pact : Applicable

Delivery Required : **At DULIAJAN, ASSAM**

OIL invites Bids for **26 nos. Diesel Engine Driven Trailer Fire Pump of Capacity 1800 LPM at 7.0 kg/cm² pressure along with Installation & Commissioning as per Annexure II** through its E-Procurement site. The bidding documents and other terms and conditions are available at Booklet No. MM/CALCUTTA/E-01/2010. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFX.**

The tender is invited with firm price for the specified quantity. Further details of tender are given below:-

1. Details of Items with Quantity and Unit of measure are as under:

SL.NO.	MATERIAL DESCRIPTION.	QUANTITY	UNIT
10	SUPPLY AND INSTALLATION & COMMISSIONING OF DIESEL ENGINE DRIVEN TRAILER FIRE PUMP OF CAPACITY 1800 LPM AT 7.0 KG/CM2 PRESSURE (Details as per Annexure-II)	26	NOS.

The tender will be governed by:

- a) “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).
- b) Technical specifications with BEC/BRC and Qty. as per **ANNEXURE II** .
- c) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- f) Bidder are advised to fill up the Technical bid **CHECK LIST** and **RESPONSE SHEET** given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (documentary evidence to be provided along with the bid in Technical RFx -> External Area -> Tender Documents as on the Bid Closing Date:

- a) **Bidder should have experience of successful execution of supply of at least 30% of tendered quantity {i.e., 8 (eight) nos.} Trailer Fire Pumps or in combination of “Trailer Fire Pumps / Water Tender / Foam Tenders” with minimum 1800 LPM or above Pump Capacity to any organization in the last 3 (three) years preceding to the Bid Closing Date of this tender of this tender.**

- b) **Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than **Rs 113.36 Lakhs.****

2.0 Application showing full address / e-mail address with Tender fee (non-refundable) of ₹ 1000.00 per tender (excepting PSU and SSI units registered with NSIC) by Demand Draft in favour of M/s. Oil India Limited payable at Kolkata and to be sent to Head-Calcutta Branch, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001. Application shall be accepted only upto one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO SKI7629P16 dated 24.06.2015 for easy identification and timely issue of authorisation. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through-e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. No physical tender documents will be provided. USER_ID AND INITIAL PASSWORD WILL BE ISSUED TILL ONE WEEK PRIOR TO THE BID CLOSING DATE.

Alternatively, applicants already having User ID & Password for OIL's e-portal can pay the requisite tender fee and bid security against this tender through the online payment gateway.

On receipt of request from applicants who do not have USER_ID and initial PASSWORD, it will be communicated to the bidder (through-e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal on payment of requisite tender fees. No physical tender documents will be provided. USER_ID AND INITIAL PASSWORD WILL BE ISSUED TILL ONE WEEK PRIOR TO THE BID CLOSING DATE.

PSU's and SSI units registered with NSIC claiming exemption from payment of tender fee should submit their request with all credentials at least 7 days prior to bid closing date for participation in the tender

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to Head-Calcutta Branch, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001 only on or before the Bid Closing Date and Time mentioned in the Tender.

a) Original Bid Security

b) Detailed Catalogue (if any)

c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate

4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

- 5.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.
- 6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.
- 8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed Annexure-II. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria contradict the Clauses of the tender and / or “General Terms & Conditions” as per Booklet No. MM/CALCUTTA/E-01/2010 for E procurement (LCB Tenders) to General Terms and Conditions for Indigenous E-Tender elsewhere, those in the BEC / BRC shall prevail.
- 9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
10. Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

NOTE:

1. Bidders should submit their bids explicitly mentioning compliance / non compliance to all the NIT terms and conditions.

2. PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender. SSI unit to submit valid NSIC certificate specifying the tendered item or its equivalent in their manufacturing range.



OIL INDIA LIMITED
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West Bengal (India)

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ANNEXURE-II

Tender No& Date : SKI7629P16 /04
24.06.2015

Dated :

OIL INDIA LIMITED invites Indigenous tenders for items detailed below:

TECHNICAL SPECIFICATIONS WITH QUANTITY

SI No. & MATERIAL CODE NO.	MATERIAL DESCRIPTION.	QUANTITY	UNIT
10 ----- 0C000196	<u>SUPPLY OF TRAILER FIRE PUMP</u> Diesel Engine Driven Trailer Fire Pump of Capacity 1800 LPM at 7.0 kg/cm² pressure.	26	NOS.
20	INSTALLATION & COMMISSIONING	01	AU

Details Specification for Item 10:-

SPECIFICATION FOR TRAILER FIRE PUMP

1.1 The Trailer Fire Pump should consist of a centrifugal pump of capacity 1800 LPM at 7 Kg/cm² driven by diesel engine, with 100 mm (4") round threaded male suction and 2 x 63 mm (2½") instantaneous female delivery outlet. The combined unit shall be mounted on a trailer with the centrifugal pump at the rear and should be capable of being towed by a vehicle. The overall dimensions of the complete unit, material of construction of trailer chassis frame, axle pump casing, impeller ring and impeller neck ring, pump shaft, engine cover and pump panel etc. shall conform to IS: 944-1997 or latest.

1.2 ENGINE :

Water cooled Diesel engine (as prime mover) of adequate HP at rated RPM for smooth running of the pump. The engine shall be Tata-497 engine or equivalent engine of emission norms BS-III/EURO-III. Suitable radiator with sucker fan for proper cooling of the coolant. The engine shall be fitted with all standard accessories. Electrical system for engine starting, charging, lighting, etc. shall be of 12V (Maintenance free battery, Make - Exide/Standard Farukawa/Cummins/Bosch/Lucas or equivalent of reputed make). The battery cut - off switch is also provided at suitable location. The engine & Pump shall be properly mounted on the trailer chassis through suitable anti-vibration mountings.

Engine Exhaust to be also fitted with CCE/PESO approved exhaust spark arrestor for use in Oil & Gas hazardous areas. Documents in this regard shall be shown at the time of inspection & to be submitted along with supply.

1.3 FUEL SYSTEM :

Fuel tank (MOC- Stainless steel) of adequate capacity to run the pump continuously for at least 4 hrs is to be provided. Suitable drain plug shall be provided in the tank. Dip stick for measuring the level of HSD in the tank shall be provided. The fuel tank shall be located in such a place that it is not affected by the heat of the engine and to allow refilling without having to stop the engine to facilitate nonstop pumping operation.

The fuel tank shall be located in upper portion of the unit preferably near the inlet manifold.

1.4 PUMP :

1.4.1 Pump should be a single stage Centrifugal type of capacity 1800 litres/min at 70 meters head. A suitable type gland packing should be provided. There should be a drain plug with valve at the bottom of the volute casing.

1.4.2 There should be a 100 mm round threaded male suction eye, with suitable strainer and metal type blank cap with chain attached with pump body. Two numbers 63 mm instantaneous female delivery with suitable screw down type valves and metal type blank cap with chain attached should also be provided with the pump.

1.4.3 PRIMER : The pump should be fitted with automatic primer both type(Water Ring and Exhaust Ejector Type) and should be capable of lifting water at the rate of 30 cm/sec. at NTP.

Priming tank (Suitable capacity) also be provided for water ring primer.

The leave of the exhaust ejector primer shall be near to the panel.

1.4.4 While testing the pump allowance for output and lift will be as per clause 4.3.3 of IS:944-1979 or latest.

1.5 TRANSMISSION :

Power transmission from engine to pump shall be through PTO clutch system, so that at disengaged (de-clutching) position, the pump do not run. Suitable hand lever near the operator's control panel shall be provided for smooth engaging/ disengaging of the clutch.

PTO Clutch System/ assembly shall be of M/s Sindhu Engineering Works, Mumbai or equivalent make and C-107(M) or equivalent model.

1.6 Chassis:

The chassis of the trailer shall be made from suitable M.S. rolled steel channel of height not less than 70mm. The central longitudinal member shall serve as Draw Bar with towing hook arrangement. Extension of the Draw Bar shall be minimum 1000 mm from the trailer for smooth

negotiation of sharp turning during transportation. The towing eye shall have an internal diameter of 75mm and shall be of high quality forged steel of not less than 63MN/m² ultimate tensile stress or other suitable material capable of giving suitable performance. The details should be provided in the offer.

Two jack legs in the rear and one/two in the front capable of bearing lowered into position and adequately secured to provide a suitable base for the unit, when pumping or standing unattached shall be provided. The legs shall have 200 mm round mild steel plates, welded to the base of the pipe legs to prevent penetration into the earth while standing unattached. The legs shall be capable of being positively locked in the #housed# position.

The centre of gravity of the whole unit shall be slightly forward of the wheel axle when the towing eye is 66 cm above the ground level. The trailer shall not tilt backward when resting on front legs. No part of the trailer shall have a clearance less than 23 cm when the trailer is tilted so as to raise the height of the eye 65 cm or to lower it to 45cm. in towing position the height of the towing eye shall normally be 55 c, above ground level.

Suitable hand brake operating on both the wheels shall be provided. The hand lever situated accessible position at the front of the trailer frame shall be provided for operating the brake when the trailer is disconnected from the towing vehicle.

Suitable leaf spring suspension with shock absorber & spring hanger (with grease nipple) shall be provided in between the chassis & the axles. Axles shall be of square cross section.

02 Nos. Pneumatic tyres (Size : 6.00 x 16 - 6 ply) and Fitted with Tyres & Tubes of reputed make shall be fitted on the trailer.

1.7 Boxes with locking arrangement are to be fabricated with sufficient space to accommodate 4 nos. of Delivery Hoses, Foam generator, two branches (One foam & One water), suction spanner, etc. It should also be fitted with brackets for carrying two lengths of suction hose in 4.5 meters lengths.

A reflective stripe(s) shall be affixed to the perimeter of the TFP's body.

2.0 CONTROL AND INSTRUMENTS:

The control panel should include the followings :

- (a) Ignition switch.
- (b) Throttle control: Wheel type throttle lever (acceleration) with adequate clearance for operation.
- (c) Fuel gauge to indicate amount of fuel available in the tank.
- (d) Lube oil pressure gauge.
- (e) Gauges (all gauges should be of liquid filled type) :
 - i. Compound gauge calibrated as follows:
 - a) Vacuum : 0 to 75 cm hg.
 - b) Pressure: 0 to 5 kg/cm²
 - ii. Pressure gauge(on delivery)0-16 kg/cm²(Glycerine filled type)
 - iii. Temperature gauge.
 - iv. Fuel content gauge
 - v. Oil pressure gauge.
- (f) Pump and pump panel light.
- (g) Engine Stop Switch
- (h) Battery condition meter
- (i) Ignition indicator light
- (j) Operating Instruction: Marked on Aluminium Plate (1 no. spare plate also to be provided)
- (k) Hour Meter

2.1 WORKMAN SHIP AND FINISH :

2.1.1 The trailer fire pump should be painted #FIRE RED# on the outside. The Fire Service insignia of 10 cm lettering #FIRE BRIGADE, OIL INDIA LIMITED# in a single line to be painted on both sides in Gold and Black.

2.1.2 The stability of the appliance, total wt. (without equipment), Towing eye and drawbar arrangement should be as per IS-944-1979 or latest.

2.2 MARKING :

The trailer pump should be clearly and permanently marked (Embossed on Brass Plate) with the following information:

- (a) Manufacture's name and trade mark.

(b) The output capacity of the pump in lts/min.

(c) Year of manufacture for -

i) Pump

ii) Engine

(d) Model & Serial No.

i) Pump

ii) Engine

(e) Purchase Order No. & Date

(f) Wt. of Unit

2.3 GUARANTEE/ WARRANTY:

Minimum warranty of 12 (Twelve) from the date of successful commissioning of the units or 18 (Eighteen) month from the date of dispatch of the units. Manufacturers certificate/guarantee in respect of engine, pump and other fittings is to be submitted along with supply.

2.4 INSPECTION & ACCEPTANCE TEST:

The appliance will be tested as per IS:944-1969 by a team of Fire Engineer & Transport Engineer at suppliers works.

ANNEXURE -A

EQUIPMENT AND ACCESSORIES: (To be provided with each appliance)

(a) Electric tail-lamp with number plate.

(b) A tool kit for normal maintenance of the appliance.

(c) One set of wheel wrench.

(d) Two nos. search light fitted at suitable location for night operation.

(e) Hand Tool Bag-1 No.

(f) Hand operated Grease gun-1 No.

(g) Hard Suction Hose (MOC : Armored Rubber)(4.5 mts. length each) with round threaded male and female coupling on both sides -2 Nos.

(The couplings must be fitted by wire windings to make it leak proof.

(h) Hard Suction Hose (MOC : Armored Rubber)(2.5 mts. length each) with round threaded male and female coupling on both sides-2 Nos.

(The couplings must be fitted by wire windings to make it leak proof.

(i) Hydrant to suction head 63mm x 100mm - 1 No.

(j) Suction strainer with NRV along with Basket Strainer- - 01 No.

(k) TFT/ Akron/ AWG make hand controlled non-aspirating aqua fog / foam type nozzles having spray/jet pattern with variable flow (70 to 250

gpm) & low pressure features (suitable for both foam & water) along with foam tube/barrel pipe - 03 Nos.

(L) Suction Wrench- 01 Pair

(M) Metal Strainer for shallow water level (Low level strainer)- 01 Nos.

(N) Water curtain branch - 02 Nos. with Compact design & Easy to operate

MOC - SS

Finish- Deflector Plate

With carrying handle

(O) Collecting Breaching (Aluminium alloy/SS/GM)- 01 No.

(P) Dividing breaching(Aluminium alloy/SS/GM)- 01 No.

(Q) Threaded Male Adaptor (GM/SS) 63 mm - 02 Nos.

(R) Threaded Female Adaptor (GM/SS) 63 mm - 02 Nos.

(S) Inline Foam (3%) Generator (Gunmetal/SS) with 2 ½" male & female Instantaneous connections - 02 Nos.

(T) Adjustable Ejector Pump (Aluminium alloy) - 01 No.

SPARES:

The following mandatory spares must be supplied by Fabricator:

- a) Impeller - 15% of the total ordered quantity (If the calculated quantity is in decimals then next round figure will be considered for total number of quantity) i.e. 04 Nos.
- b) Complete set of Mechanical Seal - 02 Nos. (with each TFP)
- c) Rubber "O" Ring Kit - 04 Sets (with each TFP)
- d) Pump Bearings - 01 Set (with each TFP)
- e) All gasket parts of Pump - 01 set (with each TFP)
- f) Pressure Gauge - 01 No. with each pump
- g) Compound Gauge - 01 No. with each pump
- h) PTO Clutch System - 25% of the total ordered quantity (If the calculated quantity is in decimals then next round figure will be considered for total number of quantity) i.e. 07 Nos.

3. All items shall be brand new, unused and free from any defects and ready to use condition.

4. The unit shall be designed in such a way that there is easy access for maintenance of the components of the equipment is available.

5. All major components (engine, pump, transmission etc.) of the unit shall have easy access/ approach for easy maintenance.
6. Final inspection of unit & test run will be carried out at supplier's works by our representative.
7. Any minor modification suggested during pre-dispatch inspection shall be carried out without any additional cost.
8. You must submit technical literature / catalogue of the offered product in duplicate along with the offer.
9. Drawing of trailer Fire Pump (Complete unit) showing the complete layout to be submitted along with the offer.
10. Pump characteristics curve (H.O.) and engine characteristics curves to be forwarded along with offer.
11. Two sets of Operation & Maintenance Manual illustrated parts list for above pump engine; primer, etc. (Along with soft copy) for the pump shall be provided along with the supply.
12. Installation & commissioning of the Trailer Fire Pump is to be done at Fire Service, DULIAJAN, ASSAM by the supplier's representative.

BID EVALUATION CRITERIA/BID REJECTION CRITERIA

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the "Bid Rejection Criteria" as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/CALCUTTA/E-01/2010 elsewhere, those in the BRC / BEC shall prevail.

BID REJECTION CRITERIA (BRC):

The bids shall conform generally to the specifications and terms as well as conditions laid out in the tender. Bids will be rejected in case the items offered do not conform to the required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be met by the bids, without which, the same shall be considered as non-responsive and stand rejected.

A – TECHNICAL

1. The bidder shall be an Assembler/ Fabricator of Trailer Fire Pump or in combination of "Trailer Fire Pump / Water Tender / Foam Tender" with minimum 1800 LPM Pump Capacity.
The bidder shall submit copy of "Certificate of Incorporation / NSIC Certificate" of the firm along with the offer/ bid.

2. The bidder shall have been in the business of fabricating / assembling including commissioning of Trailer fire pumps or in combination of "Trailer Fire Pumps / Fire water Tenders /Foam Tenders" at least 3 (Three) years preceding to the Bid Closing date of this Tender.

The bidder shall submit a copy of "NSIC Certificate" of the firm along with the offer/ bid in case of being registered with NSIC.

3. The bidder should have the experience of successful execution of supply at least 30% of tendered quantity {i.e. 08 (Eight) nos.} Trailer Fire Pumps or in combination of "Trailer Fire Pumps / Water Tender / Foam Tenders" with minimum 1800 LPM or above Pump capacity to any organisation in the last 03 (three) years preceding to the Bid Closing date of this Tender. In support of above, bidder shall submit a copy of following documents along with the offer/ bid:-

- a. Copy of Purchase Order
- b. Copy of Commissioning Report / Completion Certificate/ Documents in support of
Supply.

4. However, the parties who had already successfully supplied & commissioned at least 30% of tendered quantity {i.e. 08 (Eight) nos.} Trailer Fire Pump or in combination of Trailer Fire Pumps / Foam Nurser / Water Tenders/ Foam Tenders to Oil India Limited in the last 03(three) years as on bid closing date are exempted from submitting the documentary proof against successful execution of supply.

5. The Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs 113.36 lakh. In support of annual financial turnover, any one of the following documents/photocopies (self attested/attested) must be submitted along with the bid:

- A certificate issued by a practicing chartered/cost accountants firm with membership no. certifying the annual turnover and nature of business.

- Audited balance sheet and profit & loss account

B:COMMERCIAL

- i) Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The “Unpriced Bid” shall contain all techno-commercial details except the prices, which shall be kept blank. The “Price Bid” must contain the price schedule and the bidder’s commercial terms and conditions.

Bidder not complying with above submission procedure will be rejected.

- ii) **Bid security in the form of DD/Bank Guarantee as per format given in the LCB booklet MM/CALCUTTA/E-01/2010 of Rs 1,13,500.00** shall be submitted manually in sealed envelope superscribed with BID SECURITY AGAINST Tender no. **SKI7629P16 dated 24.06.2015 to Head Calcutta Branch, Oil India Limited, 4 India Exchange Place, Kolkata - 700001** only on or before the Bid Closing Date and Time mentioned in the Tender. **If bid security in ORIGINAL of above mentioned amount is not received within bid closing date , the bid submitted through electronic form will be rejected without any further consideration.**

In lieu, Bid Security of **Rs. 1,13,500.00** can also be paid online through our e-procurement portal as per procedure given in user manual in OIL’s e-procurement portal.

For exemption for submission of Bid Security, please refer relevant para of General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders.

The Bid Security shall be valid for 180 days more than the Bid validity, i.e., for 300 days from the date of bid opening.

- iii) Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of twelve months from the date of successful commissioning against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier’s expenses and no extra cost to OIL.
- iv) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- v) Successful bidder will be required to furnish a **Performance Bank Guarantee @10%** of the order value. For exemption for submission of Performance Bank Guarantee, please refer relevant para of General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. The Performance Bank

Guarantee must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of despatch whichever is earlier. **Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.**

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

The Bank Guarantee should be allowed to be encashed at all branches within India.

- vi). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- vii). Validity of the bid shall be minimum 120 days from the Bid Closing Date. Bids with lesser validity will be rejected.
- viii). Bids containing incorrect statement will be rejected.
- ix). All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be rejected.
- x). **INTEGRITY PACT:**
OIL shall be entering into an Integrity Pact with the bidders as per format enclosed with the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

C. GENERAL:

- i) The Compliance statement must be filled up by bidders and to be submitted/uploaded along with their bids. In case bidder takes exception to any clause of the bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by Company. The loading so done by the company will be final and binding on the bidders.
- ii) If any of the clauses in the BRC contradicts with other clauses of bidding document elsewhere, then the clauses in the BRC shall prevail.

2.0 BID EVALUATION CRITERIA (BEC):

A. TECHNICAL:

The bids conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Rejection Criteria (BRC) will be considered for further evaluation as per the Bid Evaluation Criteria given below.

- i) In the event of computational error between unit rate and total price, the unit rate as quoted by the bidder shall prevail.
- ii) Similarly in the event of discrepancy between words and quoted figure, words will prevail.
- iii) Evaluation will be done on 'total contract cost' basis to ascertain the lowest bid.

B. COMMERCIAL:

- i) To evaluate the inter-se-ranking of the offers, Assam entry tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date.
Bidders may check this with the appropriate authority while submitting their offer.
- ii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the dead line given by the company, failing which the offer will be summarily rejected.
- iii) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein:
 - (A) Total material cost of Main Equipment:
 - (B) Total cost of tools/tackles/accessories/mandatory spares/ repair kit
for commissioning
 - (C) Total Material Cost,(A+B)
 - (D) Packing and Forwarding Charges
 - (E) Total Ex-works value, (C+D) above :
 - (F) Excise Duty including Cess

- (G) Sales Tax, (Please indicate applicable rate of Tax)
- (H) Total FOR Despatching station price, (E+F+G) above
- (I) Road Transportation charges to Duliajan
- (J) Insurance Charges @0.5% of Total FOR Despatching Station Value (H) above
- (K) Assam Entry Tax
- (L) Total FOR Duliajan value, (H+I+J+K) above
- (M) Installation/Commissioning Charges including Service Tax, if any :
- (N) Training Charges including Service Tax, if any :
- (O) Grand Total value, (L+M+N)

Standard Notes:

- A. The original bid security (Amount is mentioned above and also in Basic Data of the tender in OIL's e-portal) should reach us before bid closing date and time. Bid without original Bid Security will be rejected (except for the bidders who has paid the same online). The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Collaboration folder as per General Terms and conditions for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).**
- B. "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).**

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