



OIL INDIA LIMITED
(A Government of India Enterprises)
4, India Exchange Place
Kolkata -700001

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FORWARDING LETTER

Tender No. : SKI 3433 P17/01 DTD 26.12.2016

Tender Fee : Rs 1,000.00

Bid Security : Applicable

Bid Security Amount : Rs. 20,500.00/-

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Tender Type : Open Tender

Bid Closing / Opening on: As mentioned in the e-portal

Performance Security : Applicable

Integrity Pact : Not Applicable

Delivery Required : At Duliajan, Assam.

OIL invites Bids for **JIB CRANE per Annexure A** through its E-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/CALCUTTA/E-01/2016. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFX.**

The tender will be governed by:

- a) **For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807178, 0374-2807171 , 0374-2807192. Email id = erp_mm@oilindia.in.**
- b) "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2016 for E-procurement (LCB Tenders).
- c) Technical specifications with BEC/BRC and Qty. as per **ANNEXURE A**.
- d) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- a) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil

India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- b) Bidder are advised to fill up the Technical bid **CHECK LIST, BIDDER'S RESPONSE SHEET** and **CHECK LIST** given in MS excel format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

Special Note:

1.0 The tender is invited under **SINGLE STAGE- COMPOSITE BID SYSTEM**. Bidders shall quote accordingly. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.0 Vendors having OIL's User ID & password may pay Tender Fee on-line through OIL's electronic Payment Gateway upto one week prior to the Bid closing date (or as amended in e-portal).

Vendors who do not have OIL's User ID & password, may generate User ID & password online by the Vendor by using the link for supplier enlistment given in OIL's e-tender portal and then pay Tender Fee on-line through OIL's electronic Payment Gateway upto one week prior to the Bid closing date (or as amended in e-portal).

Alternatively application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in the form of crossed "Payee Account only" Bank Draft/Bankers' Cheque drawn by Bank and valid for 90 days from the date of issue of the same or in the form of Indian Postal Orders payable to the OIL is to be sent to DGM-Calcutta Branch, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001. Application shall be accepted only upto one week prior to the Bid closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO" for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

For exemption for tender fee, please refer Clause No. 3.3 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/CALCUTTA/E-01/2016 for E-procurement (LCB Tenders).

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date to DGM-Calcutta Branch, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001** only on or before the Bid Closing Date and Time mentioned in the Tender.

- a) Original Bid Security
- b) Detailed Catalogue (if any)
- c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the

authorised signatory of the bidder and to be submitted in triplicate

- 4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 5.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.
- 6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.
- 8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed Annexure-A.
- 9.0 Please do refer the User Manual provided on the portal on the procedure how to create Response for submitting offer.

NOTE:

1.0 Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of NIT.

Yours Faithfully,
Sd-

(A.GOGOI)
SR. PURCHASE OFFICER
For DGM -Calcutta Branch

ANNEXURE-A

Tender No& Date : SKI 3433 P1/01 DATED 26.12.2016

OIL INDIA LIMITED invites Indigenous tenders for items detailed below:

TECHNICAL SPECIFICATIONS WITH QUANTITY

SLNO & MATERIAL CODE NO.	MATERIAL DESCRIPTION.	QUANT ITY	UOM
10 ----- OC000103	JIB CRANE , PILLAR MOUNTED, 5 TON CAPACITY COMPLETE WITH TRAVELLING TROLLEY,CHAIN PULLEY BLOCKS & ACCESSORIES with following specifications: Rated Capacity - 5 TON Clear Lift -3.8 Mtrs. Head Room - 0.8 Mtrs. (800 mm) Class of Duty - Class-2 as per IS:3177, IS:807 and IS:3832, Indoor Service, Boom Length - 4 Mtrs. Height of the Crane - 5 Mtrs. Jib Piller : Must be fabricated from Plates. IS:2062 or more superior grade Swing Range - 360 Degree with radial guide roller and thrust bearing. Lubrication: Lubrication must be provided for all Grease Lubrication points which should be easily available for day to day maintenance. The TRAVELLING TROLLEY should be geared with ball bearings, 5 TON capacity & should be designed to accommodate CHAIN PULLEY BLOCK of 5 Ton Capacity with 5 mtrs. Lift.	1	NO
20	INSTALLATION & COMMISSIONING	1	AU

GENERAL NOTES FOR BIDDER :

1. Bidder should forward relevant catalogue, literature, drawing, dimensional details etc. along with quotation.
2. Bidder should forward a foundation drawing indicating critical load points, anchoring bolts specification, etc. for designing the foundation of jib crane along with the quotation.
3. Bidder should confirm that the items shall be brand new, unused & free from any defect. In the event of an order, the items should be guaranteed against any manufacturing defect, workmanship etc. for a period of 18 months from the date

of despatch or 12 months from the date of commissioning whichever is earlier. In the event any item is found defective, then it should be replaced by the supplier free of cost without any burden on Oil India Limited. Bidders must confirm the same in their quotations.

4. The offered items must be new, unused & in ready to use condition. Bidder to confirm the same while quoting.

5. Traveling Trolley should be geared with ball bearings & Chain pulley block should have self actuated braking system. Bidder should confirm while quoting.

6. All parts should be scraped and cleaned properly and should be suitably painted.

7. The load chain should be as per IS-6216 made of specials alloy steel Gr. 80, tested & calibrated for 5 Ton rating.

8. In the event of order the consignment must include the test certificate for jib crane, traveling trolley & chain pulley block. Bidder should confirm while quoting.

9. The arrangement should be designed in such a way that minimum effort is required for hoisting, travelling & slewing. The effort requirement should be clearly indicated in the bid by the bidder.

10. OIL purchase order number shall be die stamped or paint stencilled on the crane at a suitable place. Bidders shall confirm compliance to the same while quoting.

11. Bidders shall furnish a recommended 2 years operational spares list (containing Part Description, Part number & unit price) along with the quotation. However, it may be noted that the prices of the spares would not be considered as a part of the bid evaluation process.

12. Bidder should categorically confirm in the technical bid a delivery schedule within FOUR (04) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for despatch of the equipment within FOUR (04) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected. Erection & commissioning of crane at OIL's designated site shall be completed by the bidder within 2 to 3 weeks of receipt of clear site and readiness of foundation from OIL . No other cost in this regard would be provided by OIL to the bidder.

BID REJECTION & BID EVALUATION CRITERIA

A) BID REJECTION CRITERIA- TECHNICAL

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1. The Items shall be manufactured & tested as per relevant API norms as specified in the Tender (IF APPLICABLE). Bidder must confirm.

2. Experience:

A. MANUFACTURERS EXPERIENCE: IN CASE THE BIDDER IS THE MANUFACTURER

If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as per below along with the technical bid:

i. They must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) under relevant API certification as on the original bid closing date of the tender. Copies of relevant API certificates (having API authorization(s) for the item(s) mentioned in the tender) for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno-commercial bid. Bids without copies of valid relevant API certificates or with break(s) in between will be rejected.

Note: The above clause will be applicable only for those item(s) manufactured under API certifications, as specified in the tender.

ii. The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, to any E&P companies/Drilling Contractors/Drilling service providers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders (PO date should be within the last 05 years) along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

I. Satisfactory Inspection Report (OR)

II. Satisfactory supply completion/installation report (OR)

III. Bill of Lading/Consignment note, Invoice etc. (OR)

IV. Consignee receipt delivery challan (OR)

V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat.

VI. Commercial Invoice/ Payment Invoice

B. IN CASE THE BIDDER IS NOT A MANUFACTURER:

If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:

I. Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.

II. Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.

III. Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.

IV. Documentary evidence in respect of manufacturer's experience in manufacturing under relevant API certification (if applicable) as specified under para 2.A.(i) from the concerned manufacturer.

V. Documentary evidence in respect of manufacturer's supply experience as specified under para 2.A.(ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).

VI. Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, during last 5 (five) years as on original bid closing date of the tender as specified in the para 2.A.(ii).

3. If the bidder is a manufacturer and has supplied the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL in their technical bid.

4. If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer in their technical bid. However, such bidder must meet Clause No. 2.(B).(VI) above.

5. The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period as mentioned in the tender, without which the bid will be rejected.

B) FINANCIAL:

1. Annual Turnover:

i) The annual financial turnover of the bidder shall be atleast Rs. **5,12,500.00** /- in any of the 3 preceding financial years reckoned from the original bid closing date .

ii) **Net worth** of bidder must be positive for preceding financial/ accounting year.

iii) Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (as the case may be) has actually not been audited so far'.

Note:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/ Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE- B.**

OR

ii) Audited Balance Sheet along with Profit & Loss account.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

C) COMMERCIAL:

1.0 Bids are invited under **Single Stage Composite Bid** System.

2.0 Bid security of Rs. 20,500.00 shall be furnished as a part of the TECHNICAL BID (refer Clause No. 8.0 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/CALCUTTA/E-01/2016 for E-procurement (LCB Tenders)). A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

2.1 For exemption for submission of Bid Security, please refer Clause No. 8.16 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/CALCUTTA/E-01/2016 for E-procurement (LCB Tenders).

2.2 The Bank Guarantee towards Bid Security shall be valid **upto 31.07.2017.**

3.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for a period of 18 months from the date of despatch or twelve(12) months from the date of successful installation & commissioning of the items at site, whichever is earlier. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.

4.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

5.0 Validity of the bid shall be minimum **90 days from the Bid Closing Date.** Bids with lesser validity will be rejected.

6.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

7.0 Bids containing incorrect statement will be rejected.

8.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.

9.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with Bidder’s organization name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate with Bidder’s organization name, will be rejected.

10.0 Bidders are required to submit the summary of the prices in their Commercial (Priced) bids as per bid format (Summary), given below :

Sl. No.	Item	Rupees
(A)	Total material cost	
(B)	Packing and Forwarding Charges	
(C)	Total Ex-works value, (A+B)	
(D)	Excise Duty <u>including</u> Cess	
(E)	Sales Tax, (Please indicate applicable rate of Tax)	
(F)	Total FOR Despatching station price, (C+D+E)	
(G)	Road Transportation charges to Duliajan, Assam	
(H)	Insurance Charges @0.5% of Total For Despatching Station Value (F) above	
(I)	Assam Entry Tax (wherever applicable)	
(J)	Total FOR Destination value, (F+G+H+I)	
(H)	Installation & Commissioning charges including Service Tax	
(I)	TOTAL VALUE (J+H)	
Total value in words : Rupees		

BID EVALUATION CRITERIA

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned below:

1.0 The evaluation of bids will be done as per the Price Schedule (SUMMARY) detailed vide **Para 10.0** of Bid Rejection Criteria.

2.0 In the event of computational error between unit price and total price, unit price shall prevail and adopted for evaluation. Similarly, in the event of discrepancy between words and quoted figure, words will prevail.

3.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be done on TOTAL VALUE basis.

Sl. No.	Item	Rupees
(A)	Total material cost	
(B)	Packing and Forwarding Charges	
(C)	Total Ex-works value, (A+B)	
(D)	Excise Duty <u>including</u> Cess	
(E)	Applicable Sales Tax	
(F)	Total FOR Despatching station price, (C+D+E)	
(G)	Road Transportation charges to Duliajan, Assam	
(H)	Insurance Charges @0.5% of Total For Despatching Station Value (F) above	
(I)	Assam Entry Tax (wherever applicable)	
(J)	Total FOR Destination value, (F+G+H+I)	
(H)	Installation & Commissioning charges including Service Tax	
(I)	TOTAL VALUE (J+H)	
Total value in words : Rupees		

4.0 Purchase Preference, if any will be as per Section B of “General Terms & Conditions” for e- Procurement as per Booklet No. MM/CALCUTTA/E-01/2016 (LCB Tenders).

5.0 In case any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of the Tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

ANNEXURE-B

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM**
ON THEIR LETTER HEAD

TO WHOME IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of **M/s.....**(Name of the Bidder)for the last three (3) completed accounting years upto.....(as the case may be) are correct.

YEAR	TURNOVER In INR (Rs)	NET WORTH In INR (Rs)

Place:

Date:

Seal:

Membership No..

Registration Code:

Signature:

(A) TECHNICAL CHECK-LIST

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether the items would be brand new, unused & of prime quality?	YES/NO	
2.	Whether the item would be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications?	YES/NO	
3.	Whether warranty would be for 18 months from date of receipt or 12 months from date of commissioning of the items?	YES/NO	
4.	Whether the defective item/ parts, if any, rejected by us will be replaced by you at your own arrangements?		
5.	Whether detailed technical catalogues, literature and foundation drawing/anchoring bolts specification submitted along with the offer?	YES/NO	
6.	Whether you have mentioned the name of manufacturer, country of origin and port of shipment?	YES/NO	
7.	Whether you have quoted as manufacturer?	YES/NO	
8.	Whether the quoted item meets all the relevant safety standards?	YES/NO	
9.	Whether 02 years operational spares list as sought, is submitted along with the quotation?	YES/NO	
10	Whether Technical Evaluation matrix for technical and bid evaluation is filled up completely/signed and submitted from your end?	YES/NO	

**TECHNICAL EVALUATION MATRIX TO TENDER NO. SKI 3433P17/01 DTD 26.12.16
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

BID EVALUATION CRITERIA

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
1.	The Items shall be manufactured & tested as per relevant API norms as specified in the Tender (IF APPLICABLE). Bidder must confirm.		
2.	Experience:		
A	<p>MANUFACTURERS EXPERIENCE: IN CASE THE BIDDER IS THE MANUFACTURER</p> <p>If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as per below along with the technical bid:</p>		
i.	<p>They must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) under relevant API certification as on the original bid closing date of the tender. Copies of relevant API certificates (having API authorization(s) for the item(s) mentioned in the tender) for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno-commercial bid. Bids without copies of valid relevant API certificates or with break(s) in between will be rejected.</p> <p>Note: The above clause will be applicable only for those item(s) manufactured under API certifications, as specified in the tender.</p>		
ii.	The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, to any E&P		

	<p>companies/Drilling Contractors/Drilling service providers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders (PO date should be within the last 05 years) along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <p>I. Satisfactory Inspection Report (OR) II. Satisfactory supply completion/installation report (OR) III. Bill of Lading/ Consignment note, Invoice etc. (OR) IV. Consignee receipt delivery challan (OR) V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat. VI. Commercial Invoice/ Payment Invoice</p>		
B	<p>IN CASE THE BIDDER IS NOT A MANUFACTURER:</p> <p>If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:</p>		
I.	<p>Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.</p>		
II.	<p>Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.</p>		
III.	<p>Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.</p>		
IV.	<p>Documentary evidence in respect of manufacturer's experience in manufacturing under relevant API certification (if applicable) as specified under para 2.A.(i) from the concerned manufacturer.</p>		
V.	<p>Documentary evidence in respect of manufacturer's supply experience as specified under para 2.A.(ii) from the concerned manufacturer</p>		

	(having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).		
VI.	Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, during last 5 (five) years as on original bid closing date of the tender as specified in the para 2.A.(ii).		
3.	If the bidder is a manufacturer and has supplied the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL in their technical bid.		
4.	If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer in their technical bid. However, such bidder must meet Clause No. 2.(B).(VI) above.		
5.	The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period as mentioned in the tender, without which the bid will be rejected.		

Technical Evaluation sheet to TENDER NO. SKI 3433P17/01 DTD 26.12.16

Sr No.	Clause No	Description	Bidders Remarks Complied/ Not Complied/ Deviation	Relevant Location of the document in their Bid to support the remarks/compliance
1		TECHNICAL EVALUATION SHEET		
2	10	<p>Item No 10:</p> <p>JIB CRANE , PILLAR MOUNTED, 5 TON CAPACITY COMPLETE WITH TRAVELLING TROLLEY, CHAIN PULLEY BLOCKS & ACCESSORIES with following specifications:</p> <p>Rated Capacity - 5 TON Clear Lift -3.8 Mtrs. Head Room - 0.8 Mtrs. (800 mm) Class of Duty - Class-2 as per IS:3177, IS:807 and IS:3832, Indoor Service, Boom Length - 4 Mtrs. Height of the Crane - 5 Mtrs.</p> <p>Jib Pillar : Must be fabricated from Plates. IS:2062 or more superior grade</p> <p>Swing Range - 360 Degree with radial guide roller and thrust bearing.</p> <p>Lubrication: Lubrication must be provided for all Grease Lubrication points which should be easily available for day to day maintenance.</p> <p>The TRAVELLING TROLLEY should be geared with ball bearings, 5 TON capacity & should be designed to accommodate CHAIN PULLEY BLOCK of 5 Ton Capacity with 5 mtrs. Lift.</p>		

Technical Evaluation sheet to TENDER NO. SKI 3433P17/01 DTD 26.12.16

3	1	Bidder should forward relevant catalogue, literature, drawing, dimensional details etc. along with quotation.		
4	2	Bidder should forward a foundation drawing indicating critical load points, anchoring bolts specification, etc. for designing the foundation of jib crane along with the quotation.		
5	3	Bidder should confirm that the items shall be brand new, unused & free from any defect. In the event of an order, the items should be guaranteed against any manufacturing defect, workmanship etc. for a period of 18 months from the date of despatch or 12 months from the date of commissioning whichever is earlier. In the event any item is found defective, then it should be replaced by the supplier free of cost without any burden on Oil India Limited. Bidders must confirm the same in their quotations.		
6	4	The offered items must be new, unused & in ready to use condition. Bidder to confirm the same while quoting.		
7	5	Traveling Trolley should be geared with ball bearings & Chain pulley block should have self actuated braking system. Bidder should confirm while quoting.		
8	6	All parts should be scraped and cleaned properly and should be suitably painted.		
9	7	The load chain should be as per IS-6216 made of special alloy steel Gr. 80, tested & calibrated		

Technical Evaluation sheet to TENDER NO. SKI 3433P17/01 DTD 26.12.16

		for 5 Ton rating.		
10	8	In the event of order the consignment must include the test certificate for jib crane, traveling trolley & chain pulley block. Bidder should confirm while quoting.		
11	9	The arrangement should be designed in such a way that minimum effort is required for hoisting, travelling & slewing. The effort requirement should be clearly indicated in the bid by the bidder.		
12	10	OIL purchase order number shall be die stamped or paint stencilled on the crane at a suitable place. Bidders shall confirm compliance to the same while quoting.		
13	11	Bidders shall furnish a recommended 2 years operational spares list (containing Part Description, Part number & unit price) along with the quotation. However, it may be noted that the prices of the spares would not be considered as a part of the bid evaluation process.		
14	12	Bidder should categorically confirm in the technical bid a delivery schedule within FOUR (04) months for despatch of the equipment after receipt of formal order failing which their offer will be rejected. Erection & commissioning of crane at OIL's designated site shall be completed by the bidder within 2 to 3 weeks of receipt of clear site and readiness of foundation from OIL . No other cost in this regard would be provided by OIL to the bidder.		