



ऑयल इंडिया लिमिटेड  
( भारत सरकार का उद्यम )  
**Oil India Limited**  
(A Government of India Enterprise)

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(Rajasthan Fields)**  
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**TENDER NO. SJ16697P22**

**Date: 07.04.2021**

**GeM Availability Report Ref: EM/GARPTS/07042021/PDW21R6LMK5C**

**INVITATION TO e-BID UNDER SINGLE STAGE TWO BID SYSTEM**

Dear Sirs,

OIL invites Bids for the **supply of SRP (SUCKER ROD PUMP) UNIT COMPRISE OF SRP SURFACE UNIT AND SRP DOWNHOLE INSERT PUMP ALOGWITH INSTALLATION & COMMISSIONING** through its e-Procurement site under **Local Competitive Bidding (LCB) - Single Stage Two Bid System**. The bidding documents and other terms and conditions are available at Booklet No. MM-RP-LOCAL- E-01-2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Rfx Parameters ☐ Technical Attachments as **ANNEXURE-IA**. The details of the tender are as under:

- |                        |   |  |
|------------------------|---|--|
| 1. Type of Tender      | : | <b>Local Competitive Bidding (LCB)</b> |
| 2. Type of Bidding     | : | <b>SINGLE STAGE TWO BID SYSTEM</b>     |
| 3. Tender Fee          | : | NIL                                    |
| 4. Bid Security Amount | : | <b>Not Applicable</b>                  |

Bid Security is not applicable against this tender. However, all the bidders are required to submit "Bid Security Declaration, as per **Proforma-S**" accepting that if they withdraw or modify their bids within the period of validity, or if they are awarded the contract and they fail to sign the contract or to submit a performance security before the deadline defined in the NIT, they will be suspended for period of 02 years. This suspension of 02 years shall be automatic without conducting any enquiry.

- |                              |   |  |
|------------------------------|---|--|
| 5. Performance Security      | : | Applicable @3% of Order Value.                                 |
| 6. Bid Closing /Opening Date | : | <b>08.05.2021</b>  |
| 7. Bid Validity              | : | Bid should be valid for <b>120 days</b> from bid opening date. |
| 8. Bid Bond Validity         | : | <b>Not Applicable</b>  |
| 9. Integrity Pact            | : | <b>Applicable</b>  |

**THE TENDER WILL BE GOVERNED BY:**

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM-RP-LOCAL-E-01-2005 for E-procurement (LCB Tenders).
- b) Technical specifications, Quantity and Notes for the Tender items as per **Annexure – IA**.
- c) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas. Indigenous bidder shall be eligible for concessional rate of GST (for invoice valuing INR 1.00 Lakh and above or as applicable) against Essentiality Certificate wherever applicable, as per Notification No.3/2017 - Integrated/Central Tax (Rate) dated 28th June, 2017. However, bidders are requested to quote actual rate of GST with HSN Code. In the event of order, OIL will issue Essentiality Certificate (EC), where concessional rate of GST @5% will be applicable. Supplier shall affect dispatch only on receipt of this certificate from OIL, failing which all related liabilities shall be to Supplier's account.
- d) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in “Annexure-CA certificate”. The same must be submitted along with the bid.
- e) **Purchase Preference Policy (Linked with Local Content) (PP-LC) Policy:**  
Purchase Preference on Local Content is applicable against this tender. This tender will be governed by the Purchase preference policy (linked with Local Content) (PP-LC) of Ministry of Petroleum & Natural Gas, Government of India. Bidders are advised to refer notification no. O-27011/44/2015-ONG-II/FP dated 25.04.2017 & notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and their subsequent amendments from MoP&NG, Bidders seeking benefits, under Purchase Preference Policy (linked with Local Content) (PP-LC) shall have to comply with all the provisions specified in **Annexure-PPLC** and shall have to submit all undertakings / documents applicable for this policy.

**SPECIAL NOTE:**

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and due date to **GM (C&P), Oil India Limited, Rajasthan Project, 2A, Saraswati Nagar, District Shopping Centre, Basni, Jodhpur-342005, Rajasthan** on or before the Bid Closing Date mentioned in the Tender.
  - a) Original Bid Security (Not Applicable)
  - b) Detailed Catalogue.
  - c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 2.0 Bidders are requested to examine all instructions, forms, terms and

specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

- 3.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website [www.oil-india.com](http://www.oil-india.com). The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection. All the bidders are requested to go through the following documents available on the login Page of the OIL's E-tender Portal before uploading their bid.
- a) Guidelines to Bidders for participating in OIL.
  - b) New Vendor Manual.
- 4.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 5.0 **Two Bid System** shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.
- 6.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details except the prices. **No price should be quoted in techno-commercial bid. Please note that no price details should be uploaded in Technical RFx Response else offer shall be rejected.**
- 7.0 The “PRICE BID” must be strictly as per the price format provided with the e-tender portal under **“Notes & Attachment” tab.**
- 8.0 Please refer **Annexure-IB for BEC/BRC** applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.
- 9.0 Bidder are advised to fill up the Technical bid check list and Response sheet as per given format along with the tender documents.
- 10.0 Please refer **“VENDOR USER MANUAL Rev2”** document for help on system settings and procedure to upload technical and price bids.
- 11.0 Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the

tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.

12.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

13.0 Bidders to take special note of the following conditions:

13.1 Bidders without having E-tender Login ID and Password should complete their online registration at least seven (7) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>

13.2 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

13.3 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 (and amendments issued time to time) in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. In this regard, bidders are requested to take note of the following and to submit their offers accordingly.

a) Categorization and various criteria applicable to MSE bidders shall be guided by the Gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020 issued by **Ministry of Micro, Small and Medium Enterprises**.

The bidder claiming as MSE status (MSE-General, MSE-SC/ST, MSE -Woman) against this tender has to submit following documents for availing the benefits applicable to MSEs:

i. Udyam Registration No. with Udyam Registration certificate

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

b) For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/ service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender.

**13.4 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.**

14.0 Attention about GST: Please ignore the details given about the taxes, duties & levies in anywhere in Tender documents which is not applicable now after

implementation of GST with effect from 01.07.2017. Others all terms and condition remains same. Referred annexure for GST uploaded under Technical bid.

- 15.0 **FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3 (three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. **In this regard, bidders to categorically fill up undertaking as per format provided vide Annexure-X and submit the same along with their bid.**
- 16.0 For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the tender.
- 17.0 In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given: 1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India. 2. Certificate of incorporation. 3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation along with a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor. The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications. In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE.
- 18.0 **APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:** Banning Policy dated 6th January, 2017 as uploaded in OIL's website will be applicable against

the tender (and order in case of award) to deal with any agency (bidder/ contractor/ supplier/ vendor/ service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/ or order execution processes. Applicability of the policy shall include but not limited to the following in addition to other actions like invoking bid security/ performance security/ cancellation of order etc. as deemed fit and as mentioned elsewhere in the tender:

- a) Backing out by bidder within bid validity
- b) Backing out by successful bidder after issue of LOA/ Order/ Contract
- c) Non/ Poor performance and order/ contract execution default

The bidders who are on Holiday/ Banning/ Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/ award. If the bidding documents were issued inadvertently/ downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/ evaluation/ Award of Work.

- 19.0 Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020 (order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defense of India on matters directly or indirectly related thereto including national security. Bidders are requested to take note of the following clauses and submit their offers accordingly wherever applicable. **Bidders must submit duly sealed & signed undertaking as per format provided vide Annexure-BB along with the technical bid.**

I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.

Validity of Registration:

In respect of tenders, registration should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder was validly registered at the time of acceptance/placement of order, registration shall not be a relevant consideration during contract execution.

II. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

III. "Bidder from a county which shares a land border with India "for the purpose of this Order means:

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country; or
- e. An Indian (or other) agent of such an entity; or

- f. A natural person who is a citizen of such a country; or
- g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

IV. The beneficial owner for the purpose of (iii) above will be as under:

1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means. Explanation:

a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company;

b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

2. In case of a partnership firm, the beneficial owner is the natural person (s) who, whether acting alone or together, or through one or more juridical person, has ownership or entitlement to more than fifteen percent of capital or profits of the partnership.

3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

5. In case of trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

VI. The successful bidder shall not be allowed to sub-contract any job related to the procurement (e.g. installation and commissioning, Annual Maintenance Contract etc.) to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

Yours faithfully,

OIL INDIA LIMITED

Sd/-

(A. D. SINGH)  
Manager (C&P)

Rajasthan Fields, Jodhpur, Rajasthan

**SCOPE OF WORK/TERMS OF REFERENCE/TECHNICAL SPECIFICATIONS****INTRODUCTION**

OIL INDIA LIMITED (OIL), a premier National Oil Company, is engaged in the business of exploration, production and transportation of crude oil and natural gas for over five decades. It is a Navratna Company under Ministry of Petroleum and Natural Gas, Government of India and the second largest National Oil Company in the country.

Rajasthan Project, one of the projects of OIL, is engaged in exploration and production of Natural Gas from Jaisalmer Basin and exploration of Heavy oil in Bikaner-Nagaur basin within Jodhpur Sandstone of Infracambrian age of Western Rajasthan in India. OIL intends to exploit heavy oil from Baghewala structures with state of the art technology. This document addresses the requirement of equipment & services from a reputed Bidder having adequate knowledge base and past experience in the field of Heavy Oil production.

**DEFINITIONS:**

COMPANY	Oil India Limited
BIDDER	Organization that supplies the equipment and provides the service according to the Functional Specification.
COUNTRY OF OPERATION	India.
OPERATING AREA	Means the onshore area defined as Baghewala.
MINING LEASE	A legal contract for the right to work in a mine and extract the mineral or other valuable deposits from it under prescribed conditions of time, price, rental, or royalties
NELP	New Exploration Licensing Policy, conceptualized by the Government of India, during 1997-98 to provide an equal platform to both Public and Private sector companies in exploration and production of hydrocarbons with Directorate General of Hydrocarbons (DGH) as a nodal agency for its implementation.
OPERATING ENVIRONMENT	Operating environment is the set of conditions, which the SYSTEM / SERVICE PACKAGE is exposed to during its full life cycle.
FUNCTIONAL SPECIFICATION	Features, characteristics, process conditions, boundaries and exclusions defining the performance of a product or service, including the quality assurance requirements.



SYSTEM PACKAGE	The equipment and the related services identified under the term Electrical Down Hole Heater at the head of the functional specification document and as listed under ‘Appendix A, B & C of the same document.
FULL LIFE CYCLE	The period of time in which the device is fully functional in the well, including its installation and retrieval.
STANDARD OPEARTING PROCEDURE	Step-by-step written procedure that guides personnel to perform an activity safely in a consistent manner.
SCOPE	State scope of document as intention, i.e. what the document intended to achieve.
SHALL	Is used to indicate requirements that MUST be satisfied in order to comply with the Scope of Work.
SHOULD	Is used to indicate requirements that are preferred. BIDDER proposes alternatives shall clearly identify as such and shall be supported with objective evidence.
MAY	Is used to indicate that a provision is OPTIONAL.

### **ABBREVIATED TERMS:**

<b>Term</b>	<b>Definition</b>
ML	Mining Lease
NELP	New Exploration Licensing Policy
LOA	Letter of Award
LOT	Leak off Test
DST	Drilling Stem Testing
BGW	Baghewala
NW	North West
ENE	East North East
WSW	West South West
BHA	Bottom Hole Assembly
ASTM	American Society for Testing and Materials
API	American Petroleum Institute
bbls	Barrels
BHP	Bottom Hole Pressure
BHT	Bottom Hole Temperature
BOD	Basis of Design
PEP	Project Execution Plan

<b>Term</b>	<b>Definition</b>
SOP	Standard Operating Procedure
cp	Centipoise
Deg F	Degree Fahrenheit
IEEE	Institute of Electrical and Electronics Engineers
ISO	International Organization for Standardization
ALARP	As Low As Reasonably Practicable
NACE	National Association of Corrosion Engineers
NEMA	National Electrical Manufacturers Association
OD	Outside Diameter
ID	Inside Diameter
VIT	Vacuum Insulated Tubing
SRP	Sucker Rod Pump
EM	Electric Motor

## **I. SCOPE**

Scope of this document is to provide COMPANY's minimum functional specification requirement of complete Sucker Rod Pump surface unit along with the insert pump.

<b>Item No.</b>	<b>Material description</b>	<b>Quantity</b>
1.	Sucker Rod Pump Surface Unit Alogwith Accessories	04 Nos.
2.	API Insert Pump Unit Alogwith Accessories	04 Nos.
3.	Equipment preparation, installation, commissioning and start-up for each unit	04 AU

The scope of supply is broadly divided into 2 (two) modules:

- **Module 1:** Equipment design, manufacturing and supply of the Sucker Rod Pump surface unit along with the insert pump, stuffing box, pumping tee, polish rod and accessories, gear reducer and Electric motor (prime mover)
- **Module 2:** Equipment preparation, installation, commissioning and start-up;

## **II. APPLICABLE DOCUMENTS**

BIDDER should follow the industry recognized standards, specifications, codes, regulations and recommended practices listed in the following table. BIDDER shall comply with the latest edition of the listed documents unless otherwise stated.

### ***RECOMMENDED PRACTICES AND INTERNATIONAL STANDARD***

<b>Reference (API Standard)</b>	<b>Description</b>
API Spec 5CT	Specification For Casing and Tubing
API Spec 5D	Specification For Drill Pipe

API Spec 4F	Specification For Drilling and Well Servicing Structures
API Bull 5C2	Bulletin On Performance Properties of Casing, Tubing and Drill Pipe
API Spec 7	Specification For Rotary Drilling Equipment
API Spec 8	Specification For Drilling and Production Hoisting Equipment
API Spec 6A	Specifications for valves and wellhead equipment
API Spec 5L	Specification For Line Pipe
<b>Reference (API )</b>	<b>Description</b>
API Spec 5 B	Specification for Threading Gauging
API Bull 5A2	Bulletin On Thread Compounds For Casing, Tubing and Line Pipe
API Spec 13	Specification For Oil Well Drilling Fluid Materials
API Q1	Specification for Quality Program
API Spec 11D2 &D3	Design, design validation, manufacturing and data control, performance ratings, functional evaluation, repair, handling and storage of Progressive cavity pump.
API 11 B	Rod type, Grade and Chemical Properties, Mechanical Properties and Heat Treatment of Sucker Rods and Pony Rods
API 11E	Design of Sucker Rod Pumping (SRP) Unit
API 11A	Oil well Pumps
API 11AX	Specification for Subsurface Sucker Rod Pump Assemblies, Components, and Fittings
API Spec RP 17B	Recommended practice for flexible pipes
API 505	Recommended Practice For Classification of Locations For Electrical Installations at Petroleum Facilities Classified as Class 1, Zone 0, Zone 1 and Zone 2

<b>Reference (API-RP)</b>	<b>Description</b>
API RP 5A&D3	Recommended Practice For Field Inspection of New Casing, Tubing and Plain End Drill Pipe cavity pump.
API RP 5C/C1	Recommended Practice For Care and Use of Casing and Tubing
API RP 11S5/API RP 11 S6	TEC line Cable
API RP 13F	Bulletin On Oil Gas Well Drilling Fluid Chemicals
API RP 54	Recommended Practices For Safety and Health For Oil and Gas Well Drilling and
API RP 59	Recommended Practices For Well Control Operations
API RP 44	Recommended practice for sampling petroleum reservoir fluids
API RP 520	Recommended practice for sizing, selection and installation of pressure relieving devices.

API RP 521	Recommended practice for pressure relieving and depressurizing systems
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<b>Reference (ASTM)</b>	<b>ASTM Specifications</b>
ASTM A370	Standard Method and Definitions for Mechanical Testing of Steel
ASTM E18	Standard Test Methods for Rockwell Hardness and Rockwell Superficial Hardness of
ASTM E317	Practice for Evaluating Performance Characteristics of Ultrasonic Pulse-Echo Testing
ASTM E428	Standard Practice for Fabrication and Control of Metal, Other than Aluminum Reference, Blocks used in Ultrasonic Examination
ASTM D1418	Standard Practice for Rubber and Rubber Lattices
ASTM A 751	Methods, Practices and Definitions fo Chemical Analysis of Steel
ASTM D 395	Test Methods for Rubber Property- Compression Set
ASTM D 471	Standard Test Method for Rubber Property – Effect of Liquids
ASTM D 412	Standard Test Methods for Vulcanized Rubber and Thermoplastic Elastomers.
ASTM D 2240	Test Methods for Rubber Property- Durometer Hardness

<b>Reference (NACE)</b>	<b>Description</b>
NACE TM-01-77	Laboratory Testing of Metals for Resistance to Specific Forms of Environmental
NACE MR-01-75	Sulphide Stress Cracking Resistance Metallic Material for Oilfield

<b>Reference (IS)</b>	<b>Description</b>
ISO 14310	Petroleum and gas Industries – Down hole Equipment – Packers and bridge plugs
ISO 11960	Specification for Casing & Tubing
ISO TS29001	Petroleum, petrochemical and natural gas industries Sector- specific, Quality Management systems Requirements for product and service supply organizations
ISO 15156 part 1,2 and 3	Petroleum and natural gas industries - Materials for use in H2S-containing environments in oil and gas production
ISO 15136 Part 1	Petroleum and natural gas industries – Progressive Cavity Pumps Systems for Artificial Lift – Part 1: Pumps
ISO 15136-2 Part 2	Petroleum and natural gas industries – Progressive Cavity Pumps Systems for Artificial Lift – Part 2: Surface Drive Systems

NOTE: The above list is not intended as being fully exhaustive and as such the BIDDER shall comply with any other applicable Specifications, Standards or Codes in consultation with COMPANY.

### **III. RESERVOIR/ROCK MATRIX/PETROPHYSICAL CHARACTERISTICS:**

<b>Description</b>	<b>Parameters</b>	<b>Value</b>
<b>Reservoir Parameters</b>	<b>Reservoir Depth</b>	<b>1050 – 1300 m (Vertical)</b>
	<b>Pay Thickness</b>	<b>5 – 23 m</b>
	<b>Bottom Hole Pressure</b>	<b>1600 psi @ 1100m at BGW structure and 1044 psi @ 1190m in neighboring Punam Structure</b>
	<b>Bottom Hole Temperature</b>	<b>50C – 52C</b>
<b>Rock Matrix Characteristics</b>	<b>Porosity</b>	<b>18 – 20%</b>
	<b>Permeability</b>	<b>&lt;1000 MD</b>
<b>Petro-physical Characteristics</b>	<b>°API</b>	<b>14 – 18 API</b>
	<b>Pour Point(°C)</b>	<b>21 – 27 deg</b>
	<b>Sp. Gravity</b>	<b>0.9679 – 0.9229</b>
	<b>Viscosity (cp)</b>	<b>Approx 11000 cp at 50 deg C</b>

### **IV. HSE DESIGN GUIDELINE**

The design shall follow a process in which significant risks to Health, Safety and the Environment are identified and assessed in the initial design phase.

Inherent safety, control and recovery measures, necessary to reduce risks to ALARP levels, shall be determined and thereafter incorporated in the design, the measures chosen to achieve ALARP HSE risk levels shall be suitable for implementation during the detailed design phase and capable of being maintained during the operational phase.

Hazards and effects studies shall be carried out during the initial phase to provide early design input information. This approach aims to maximize the opportunities for risk reduction offered by a pro-active HSE consideration in design rather than by retrospective HSE review and subsequent design changes. Adopting this approach will create opportunities to minimize and / or eliminate HSE related cost and schedule impacts.

HSE activities during the design process shall focus on the identification of HSE risks and the hazards and effects that generate them. Risk management shall be by control (threat barriers) and recovery (mitigation and emergency response) measures, to ALARP risk levels.

The design, as well as being pro-active in the use of outputs from hazards and effects studies (HAZIDs and HAZOPs), shall use the application of appropriate engineering experience, judgment and applicable codes and standards to achieve the highest practicable reductions in risks to health, safety and the environment.

## **V. RESPONSIBILITY**

### **GENERAL**

BIDDER is responsible for the compliance with the requirements set forth in this document. In no way does this specification relieve the BIDDER from his obligation to meet all the relevant Director General of Mines & Safety Standards, India (DGMS), Industry recognized Recommended Practices, practical rules and local authority regulations wherever applicable.

Nothing in this COMPANY's functional specification shall relieve the BIDDER from the responsibility of performing, in addition to the requirements of this specification, such analysis, tests, inspections, and other activities that he considers necessary to ensure that the product, material and workmanship are fully satisfactory for the service intended.

BIDDER shall provide a written warranty for the equipment components and all the related accessories/miscellaneous equipment required to perform the job. Bidder has to conform to the quality requirement of ISO 15136. The warranty shall cover a minimum of 18 (EIGHTEEN) months from shipment date or 12 (TWELVE) months from the Equipment commissioning date, whichever is earlier. The warranty shall fully cover COMPANY against any manufacturing, handling, installation and commissioning defects and/or malfunctioning. Defective equipment shall be repaired by BIDDER within maximum 1 (one) month. If the defective equipment can't be repaired, BIDDER shall replace said equipment within maximum 6 (six) months' time with a device of the same specifications and free from defects. The replaced equipment shall be covered by a new warranty period of 12 (twelve) months from the date of commissioning.

## **VI. MATERIAL SPECIFICATION:**

**Detail material specification under the scope of supply of the bidder is as under:**

- A. Sucker Rod Pump Surface unit and accessories
- B. Insert Pump unit and accessories

### **A. SPECIFICATION OF THE SUCKER ROD PUMP SURFACE UNIT:**

1. **MODEL: C-320D-246-86**
2. Features: API 11E Spec
3. Power(W): Electric
4. Balance: Beam Balance
5. Product: Standard Rocking Horse
6. Reducer Rating (103 in-lbs) : 320
7. Structure Capacity (102 lbs) : 246
8. Max.Stroke Length (in) : 86; Stroke lengths: 86;74;61
9. Unit Weight (t): 16- 20 tons
10. Polish Rod Capacity (lbs)- 24600
11. Walking Beam: W24 X 117
12. Voltage: 380V/220V
13. Wire line hanger: 1- 1/8 x 12 ctrs
14. Well lifting capacity- 60-120 bbls per day

The requirements and guidelines for the design and rating of beam pumping units for use in the petroleum and natural gas industry should be as per *API Spec. 11E*. The beam pumping unit should have features of reliable performance, simple structure, easy to operate and maintain, mature in technology. Finite Element Analysis (FEA) should be used in key component design, for its stabilized performance, and high reliability. Bidder to provide details of the same. The entire machine should feature simple operation and maintenance and extended service life.

The BIDDER should design the unit based on details of well details and crude rheology as detailed below. Also bidder to ensure that the unit conform to the specification.

The units will be used in wells of Baghewala field of Oil India limited. The details for the wells are as follows:

Casing Size : 5.1/2'' and 7'' inches of 20 and 23 ppf respectively , Well Head : 5000 PSI X-Mass Tree.; Bottom Hole Temperature 45-55 Deg C;. The perforation will be at around 1150-1200 m and the depth will be around 1200 to 1300 m (approx.). Tubing to be used L 80 tubing of Size : 73 mm (2.7/8") O.D.; Weight : 9.52 -9.67 Kg. per Mtr. (6.4 - 6.5 PPF); Drift diameter: 59.61mm(2.347 inch); Grade : 13% Cr, L80; Ends: Premium connections ATLAS BRADFORD TC-4S, JFE Fox & JFE Bear, NS-CT, TENARIS HYDRIL 563/3SB, VAM TOP, Hunting brand or equivalent of premium connections or VIT.

Bidder has to provide Sucker Rod Pumping Unit along with the insert pump and provide performance curve for the desired model provided along with the product.

The unit will be used in wells where Cyclic Steam Stimulation is to be carried out and steam will be injected at a temperature of 340 degC and at a pressure of 2400 psi.

Bidder also to consider the fact that the viscosity of the oil is very high. Bidder has to design the gear configuration (gear reducer) in such a way that the SPM is reduced to 3. Reducers should be driven by double-arc symmetrical split or involute herringbone wheels that are properly sealed and distinguished with low noise, smooth operation, reliable and durable service.

Jack shaft/reducer pulley to be provided to reduce the SPM upto 1.5 -2 SPM.

The structural bearing should be accompanied with Spherical washers added to Counter Balance (CB) to eliminate bolt bending.

Bidder should have the authorization to use Official API Monogram.

The motor to be used in the unit should be flameproof and as per required safety standards. BIDDER shall provide EM with adequate torque to suitably start, accelerate and operate the driven equipment i.e. SRP system. In addition, EM shall be sized to provide sufficient torque to start and accelerate the driven load at 80% Voltage.

EM enclosure shall withstand, without any damages, all stresses that can occur during starting, normal operation, sudden stop, short circuit and, where applicable, reacceleration in phase opposition with the residual voltage. The EM enclosure shall be in full compliance with IEC 60034-5.

EM housing shall be made of cast iron. Junction Box and end bells shall be made of cast iron or fabricated steel. The materials used for windings, rotor bars and end rings shall be copper. Asbestos, asbestos-containing materials and polychlorinated biphenyls (PCBs) shall not be used. All electrical components shall be designed for desert environment. All equipment and component materials shall be new and unused.

EM bearing housing shall be provided with covers or end caps which are readily removable or can be backed off without dismantling the EM. In addition, the grease fitting and relief plug shall be located as to ensure complete lubrication of the bearing rolling element. Bearing shall be selected to have a rated life of 44,000 hrs (i.e. five (5) years), calculated in accordance with ISO R281.

The direction of Rotor rotation shall be indicated on the non-driving end by means of permanently marked arrow. Painted arrow will not be acceptable. Cooling fans shall be made of 'non-sparking' material.

EM name plate shall be stainless steel or aluminium, fixed to a non-removable part of the Motor enclosure with stainless steel screws. EM name plate shall conform to IEC-60034-1 standard. The EM will be placed at a distance of around 45 mts from the wellhead. Proper cables of length 90 mts should be considered and provided. Proper start up panel for the motor should be provided.

Dyna card with optimization package to be provided for each unit. Necessary familiarization and handover of the same to the OIL personnel to be given by party during I&C.

In addition to above the bidder has to provide following wellhead accessories/items along with the each unit.

1. Single Ram 2.7/8" EUE Male female connection(Bottom Pin top Box) BOP 3000 psi.
2. Stuffing box with temp gland type packing(2.7/8" EUE bottom Pin connection).
3. Flow tee with top bottom 2.7/8" EUE connection(bottom Pin top Box) and flow point should be 2" LP thread connection with pressure monitoring port(1/2") with bleed valve.
4. All necessary belts
5. Foundation bolts
6. Power cable from panel to Primemover



**B. RHAC-API Insert Pump:** Bidder has to provide insert pump as per specification below as per API Std 11A & 11AX.

1. Nominal bore: 1.75 inch,
2. Plunger Length(ft): 4-6
3. Max. O.D. mm: 59.4;
4. Rod; in:  $\frac{3}{4}$
5. Tubing : 2-  $\frac{7}{8}$ " 6.5 ppf
6. Pump Constant;  $m^3/d$ : 2.24
7. Stroke; m:  $\leq 7.5$
8. Specification: 25-175-RHAC-24-5-4
9.  $\frac{3}{4}$ " X 2 FT Pony rod
10. 1-1/4" x 12" strainer nipple and complete with seating nipple
11. The pump is for non-corrosive environment, should be able to withstand high temperature (250-300 deg C); all metal
12. Hard plunger, ball & seat, single valve, insert cage
13. heavy duty spiral rod guide for 2-7/8" 6.5 PPF tubing
14. Insert pump Anchor for 2-7/8" tubing to be provided with each unit
15. Insert pump Anchor for 3-1/2" tubing to be provided with each unit

In addition to above the bidder has to provide following accessories/items along with the each unit.

- Pony rod with coupling and cross over from  $\frac{3}{4}$ " X 1":  $\frac{3}{4}$ " inch x 1 feet- 2 nos per unit
- Pony rod with coupling and cross over from  $\frac{3}{4}$ " X 1":  $\frac{3}{4}$ " x 2 feet- 2 nos per unit
- Pony rod with coupling and cross over from  $\frac{3}{4}$ " X 1": 1-inch x 1 feet- 2 nos per unit

The Pony Rods shall be manufactured in full compliance with API RP 11B and ISO 15136 Part 1 standards.

All the connections shall be doped with a long term storage compound and protected by plastic thread protectors during transportation, handling.

Pony Rods shall be packed and stored in compliance with the API recommendation to prevent damage during the material handling and transportation. Extreme care shall be taken to prevent stresses due to cold bending of rods when these are lifted.

## **VII. SPECIAL NOTES TO TECHNICAL:**

1. The bidders shall submit technical catalogue/maintenance manual along with the offer.
2. The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered/tender specifications. The warranty shall cover a minimum of 18 (EIGHTEEN) months from shipment date or 12 (TWELVE) months from the Equipment commissioning date, whichever is earlier. The warranty shall fully cover COMPANY against any manufacturing, handling, installation and commissioning defects and/or malfunctioning. Defective equipment shall be repaired by BIDDER within maximum 1 (one) month. If the defective equipment can't be repaired, BIDDER shall replace said equipment within maximum 6 (six) months' time with a device of the same specifications and free from defects. The replaced equipment shall be covered by a new warranty period of 12 (twelve) months from the date of commissioning.
3. Packing shall be adequate to avoid transit damages.
4. Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.
5. Offers shall be complete in all respects and all the items/equipment as specified in the tender must be included in the package. Offers deemed to be incomplete shall be liable for outright rejection.
6. In the event of order, bidder has to provide equipment manual in three sheets for the surface unit and insert pump. Also operation & maintenance manual should be provided (soft & hard copy). Three sets
7. Equipment shall be suitably protected against corrosion during transit and storage for a period of one (1) year under standard storage conditions.
8. Dyna card with optimization package to be provided for each unit. Necessary familiarisation and handover of the same to the OIL personnel to be given by party during I&C.

BIDDER shall advise for any precaution during handling and removal of the coating material, in particular regarding disposal procedure.

Threads shall be protected with plastic blanked off thread protectors. The type requested is "Closed End Lifiable" manufactured in compliance with the ISO 11960 Annex-I. The thread protectors shall be obtained from molten plastic material reinforced with steel element, and shall have a pinhole for ventilation.

## **VIII. DELIVERY CONDITIONS**

The Equipment shall be packed in robust boxes. On the package outside surface the following information shall be clearly indicated:

- ☐ Supplier's name;
- ☐ Assembly Part Number;
- ☐ Product name/type/model;
- ☐ Purchase Order number;
- ☐ Material description (i.e. steel grade and metallurgy);
- ☐ Assembly drawings reference number;
- ☐ Instruction/Manual/Technical Data Sheet reference number (these documents shall be handed over to the appointed COMPANY representative);

Equipment shall be suitably protected against corrosion during transit and storage for a period of one (1) year under standard storage conditions.

BIDDER shall advise for any precaution during handling and removal of the coating material, in particular regarding disposal procedure.

Threads shall be protected with plastic blanked off thread protectors. The type requested is "Closed End Lifiable" manufactured in compliance with the ISO 11960 Annex-I. The thread protectors shall be obtained from molten plastic material reinforced with steel element, and shall have a pinhole for ventilation.

A long-term environmental protective thread compound shall be applied to the all Equipment threads (e.g. Sucker Rod string) in order to prevent corrosion, pitting etc. while in transit and for a period of one (1) year standard storage conditions.

## **IX. MODULE 2: Equipment preparation, installation, commissioning and start-up;**

BIDDER shall unpack, clean, prepare, carry out all the necessary test before installation, commissioning and Start-up. Applicable Charges during installation and commissioning are as under:

BIDDER shall submit a detailed 'step-by-step' preparation and installation procedures of SRP unit.

BIDDER undertakes the responsibility to install, commissioning and start-up the equipment at the COMPANY designated wells.

The BIDDER's Supervisor will be fully responsible for the onsite equipment preparation and installation in full compliance with the agreed and accepted Standard Operating Procedure (SOP) in liaison with COMPANY representatives. Upon job completion the BIDDER Supervisor shall prepare a complete post installation report in the format previously agreed and accepted by COMPANY.

BIDDER's personnel are required to carry out the assigned activities (installation & commissioning) and shall mobilize their personnel for Installation and Commissioning of the equipment on receipt of 'call out' notice from the COMPANY after receipt of equipment within a period of three months.

No additional cost shall be paid by the COMPANY in the event of re-installation of the equipment due to fault of the equipment. BIDDER shall install and start-up the equipment to the satisfaction of the COMPANY.

Installation & Commissioning for the units is at the sole discretion of the Company.

Bidder to provide details of foundation for the unit if any in advance so that OIL will make it ready at site for installation and commissioning. The same will be to OIL's account.

### **APPLICABLE CHARGES**

Installation, commissioning and start-up charges shall be paid on lump-sum basis. The charge shall include cost of manpower, material and equipment, including conveyance, required for preparation, installation and commissioning of Equipment. Required Rig service shall be provided by the COMPANY.

### **BIDDER PERSONNEL FOOD AND ACCOMODATION**

COMPANY shall provide food and accommodation to BIDDER Personnel at COMPANY Well site during installation and commissioning of the equipment (Module-II) without any charge.

## **BIDDER PERSONNEL:**

The Bidder shall provide competent personnel to ensure trouble free operation, as appropriate, but without limitation to the following on round the clock basis.

The bidder has to mobilize their personals for installation and commissioning within a period of 30 days from receipt of notice for the same by the Company. The BIDDER's Installation and Commissioning Supervisor and the team member should have minimum two (2) years of experience in the relevant field.

Bidder has to complete successful completion of installation and commissioning of each unit at company's designated well within a period of 7 days from the start of installation and commissioning in each well.

BIDDER personnel should be conversant with the relevant safety practices.

Transportation to and fro from COMPANY well site to BIDDER Base office shall be responsibility of the BIDDER.

## **X. SAFETY, HEALTH and ENVIRONMENT:**

BIDDER shall comply with applicable environmental laws, statutory regulations as applicable to Oil Mines in India.

The BIDDER shall provide all its personnel to be deployed during installation and commissioning of the equipment (Module-II), with Personal Protective Equipment as per international practice, which may include, as appropriate, but without limitation the following:

- ☐ Safety Helmet
- ☐ 100% cotton or fire proof overalls
- ☐ Safety Foot ware
- ☐ Safety Goggles
- ☐ Other PPE, including gloves, hearing protection etc.

## **PART OF ANNEXURE-IA**

### **SPECIAL NOTES COMMERCIAL:**

1) Delivery: Bidder should categorically confirm in the technical bid a delivery schedule for dispatch of the equipment/items within Six (06) months after receipt of formal order. Date of clean Consignment Note date shall be considered as delivery date. Bidder must comply the above schedule and confirm in their Techno-Commercial bid.

2) Equipment preparation, installation, commissioning and start-up: The bidder has to mobilize their personals for installation and commissioning within a period of 30 days from receipt of notice for the same by the Company. Bidder has to complete successful completion of installation and commissioning of each unit at company's designated well within a period of 7 days from the start of installation and commissioning in each well.

**3) ALL THE TENDERED ITEMS ARE REQUIRED TO BE PROCURED FROM THE SAME SOURCE FOR THE REASON OF COMPATABILITY AND SMOOTH OPERATIONS . EVALUATION SHALL BE DONE ACCORDINGLY. BIDDERS MUST QUOTE FOR ALL THE ITEMS FAILING WHICH THEIR BID SHALL BE REJECTED.**

### **4) [VENDOR REGISTRATION ON GOVERNMENT E-MARKETPLACE (GEM)]:**

Reference to OM No. 6/9/2020-PPD dated 24.08.2020 issued by Department of Expenditure, Ministry of Finance, it shall be mandatory for sellers providing goods and services to Central Government Organizations to be registered on GeM and obtain a unique GeM seller ID at the time of placement of order/contract.

View above, all bidders are advised to register themselves on GeM and provide the unique registration ID to OIL along with the bid. Contract/order shall be awarded to the successful bidder only after the bidder provides the GeM unique ID to OIL before the end of bid validity period.

### **STANDARD NOTES:**

1) The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e- Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender. Upload the same in the Technical RFx Response-> User -> Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User - > Technical Bid only and "PRICED BID" as per the Price Bid format under "NOTES & ATTACHMENT" tab.

2) In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFx Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical bid in the

Technical RFx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. **The prices of the items should be quoted as per the price bid format under the "NOTES & ATTACHMENT"**

**3) PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALLY ACCEPTABLE.**

4) All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

**5) Bid should be valid for minimum 120 days from bid opening date, failing which offer shall be rejected.**

6) Bid Security is not applicable against this tender. However, all the bidders are required to submit "Bid Security Declaration, as per **Proforma-S** accepting that if they withdraw or modify their bids within the period of validity, or if they are awarded the contract and they fail to sign the contract or to submit a performance security before the deadline defined in the NIT, they will be suspended for period of 02 years. This suspension of 02 years shall be automatic without conducting any enquiry.

7) Performance Security @3% of order value is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Local Tender (MM/RP/LOCAL/E-01/2005). The format of Performance Bank Guarantee has been revised, the new format has been uploaded. Bidders are requested to ignore any old Performance Bank Guarantee with them.

Bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original Performance Bank Guarantee to OIL's order/contract issuing office.

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

(i) "MT 760 / MT 760 COV for issuance of bank guarantee

(ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Jodhpur Branch, IFS Code - UTIB0000057; Swift Code: AXISINBB057. Branch Address - AXIS Bank Ltd, Prince Tower, Near Jaljog Circle, Residency Road, Jodhpur - 342003"

8) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 (and amendments issued time to time) in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. In this regard, bidders are requested to take note of the following and to submit their offers accordingly.

a) Categorization and various criteria applicable to MSE bidders shall be guided by the Gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020 issued by Ministry of Micro, Small and Medium Enterprises.

The bidder claiming as MSE status (MSE-General, MSE-SC/ST, MSE -Woman) against this tender has to submit following documents for availing the benefits applicable to MSEs:

i. Udyam Registration No. with Udyam Registration certificate

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

b) For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/ service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender.

9) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

10) Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

11) General terms and conditions of Local tender (document MM/RP/LOCAL/E-01/2005) is enclosed. General Terms & Conditions for the orders have been modified. A copy of the same is enclosed Bidders are requested to comply the same.

**12) Price should be maintained as per the price format under " NOTES & ATTACHMENT" tab only. The price quoted in the as per the price format under " NOTES & ATTACHMENT" tab will only be considered.**

13) Bidders without having E-tender Login ID and Password should complete their online registration at least seven (7) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>.

14) GST (Goods & Service Tax) will be cost loaded as quoted and in line with provisions of the bidding document. Any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders. For GST clause please refer **Annexure-GST**.



15) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

16) **Purchase preference policy (linked with Local Content) (PP-LC):** Purchase Preference on Local Content is applicable against this tender. This tender will be governed by the Purchase preference policy (linked with Local Content) (PP-LC) of Ministry of Petroleum & Natural Gas, Government of India. Bidders are advised to refer notification no. O-27011/44/2015-ONG-II/FP dated 25.04.2017 & notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and their subsequent amendments from MoP&NG, Bidders seeking benefits, under Purchase Preference Policy (linked with Local Content) (PP-LC) shall have to comply with all the provisions specified in **Annexure-PPLC** and shall have to submit all undertakings / documents applicable for this policy.

#### **17) BG CONFIRMATION:**

Please advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original Bank Guarantee to OIL's order/contract issuing office.

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

(i) "MT 760 / MT 760 COV for issuance of bank guarantee

(ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Jodhpur Branch, IFS Code - UTIB0000057; Swift Code: AXISINBB057. Branch Address - AXIS Bank Ltd, Prince Tower, Near Jaljog Circle, Residency Road, Jodhpur - 342003.

**18)** The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure -XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

OIL's Independent External Monitors at present are as under:

1. Shri Shri Sutanu Behuria, IAS (Retd.);

E-mail: [sutanu2911@gmail.com](mailto:sutanu2911@gmail.com)

2. Shri Rudhra Gangadharan, IAS (Retd.), Ex-Secretary, Ministry of Agriculture

E-mail: [rudhra.gangadharan@gmail.com](mailto:rudhra.gangadharan@gmail.com)

3. Shri Om Prakash Singh, IPS (Retd.);

E-mail: [ops2020@rediffmail.com](mailto:ops2020@rediffmail.com)

19) Revision, clarification, addendum, corrigendum, time extension etc to the tender will be hosted on OIL website only. No separate notification shall be issued. Bidders are requested to visit OIL website regularly to keep themselves updated.

20) The prescribed Bid Forms for submission of bids which have been asked in the NIT alongwith Technical Checklist, Commercial Checklist must be filled-up and shall submitted along with the technical bid.

**BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA(BRC) FOR SRP UNIT**

In addition to the General Terms and Conditions the following BEC / BRC criteria will be applicable against this tender:

The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BEC / BRC must be submitted along with the technical bid.

**A) BID REJECTION CRITERIA:**

**A.1) TECHNICAL:**

**1.0 Bidder's Qualification:**

1.1 The bidder shall be an Original Equipment Manufacturer (OEM) of the tendered item(s) and have experience of Design, manufacturing, supply and installation of SRP Unit as specified in Broad scope work of the tender document.

OR

1.2 The bidder shall be an authorized dealer/authorized distributor/Supply House of OEM meeting the qualification criteria laid down at clause No. 1.1. A valid copy of authorization letter/dealership certificate (valid at the time of bidding and till entire execution of the order) with proper guarantee/warranty back up for the supplied products from the original SRP Unit manufacturer (OEM) in OEM's Letter Head shall be submitted along with technical bid.

OR

1.3 The bidder shall be an Indian Company / Indian Joint Venture Company/Technical Collaboration, who meets the Financial Turnover & Net worth criteria as per **clause No. A.2** but do not meet criterion as per clause Nos. 1.1 above, may also bid on the strength of Technical Collaborator / Joint Venture Partner who meets the qualification criteria laid down at clause No. 1.1 provided bidder himself who will bid as Principal must be from the field of manufacturing and supplying of oil & gas equipment as per API standards.

**2.0. Bidder's Experience:**

**2.1 If the bidder is the original equipment manufacturer (OEM) of the tendered item, then:**

2.1.1 The bidder shall have experience of successful execution of past supply of atleast 50% of the tender quantity (to be rounded off to next higher integer) for each tender item in previous five (05) years reckoned from the original bid closing date of the tender to any Oil & Gas Industry or E&P company or service provider to an E & P company, either by themselves or through their agent/dealer/distributor/stockiest/supply house. Documentary evidence shall be submitted as mentioned in para 2.1.2.

2.1.2 The following three (03) sets of documentary evidences to substantiate experience records of the bidder must be submitted alongwith the technical bid, failing which the Bid shall be treated as incomplete and rejected:

- i) **Set-1:** Any one of the following documents:
  - a) Copy of Purchase order(s)
  - b) Copy of contract(s) awarded by Client(s)

- ii) **Set-2:** Any one of the following documents:
  - a) Copy of Consignee delivery receipts
  - b) Copy of challans
  - c) Copy of Bill of Lading
  - d) Copy of Tax Invoice/Commercial Invoice
- iii) **Set-3:** Any one of the following documents:
  - a) True copies of Original Signed and sealed Completion report (on Client's/User's official letter head with signature & stamp).
  - b) True copies of performance certificate (on Client's/User's official letter head with signature & stamp).
  - c) True copies Payment Certificate from the clients (on Client's/User's official letter head with signature & stamp).

**NOTES:**

- [i] The Purchase Orders/contracts date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply must be within 5 (five) years preceding the original bid closing date of this tender.
- [ii] In the event of any extension to the bid closing date of the tender, the original scheduled bid closing date shall be considered for evaluation of BRC clauses.
- [iii] Against all supporting documents submitted by the bidder alongwith the technical bid, originals must be kept ready and to be produced for verification of OIL, if called for.
- [iv] E&P company means Exploration & production company who is engaged in exploration & production of hydrocarbon (crude oil & natural gas).
- [v] The service provider to an E&P company shall mean a company, who has procured the item shown in the experience credential submitted and has provided service by utilizing the equipment by himself to an E&P company or has installed & commissioned the item by himself in oilfield of an E&P company.
- [vi] In case experience credential is submitted for past supply to a service provider to an Exploration & production (E&P) company, a declaration from the service provider is required to be submitted stating the name and address of the E&P company for which the item mentioned in the experience credential has been utilized for providing the service or has been installed & commissioned in oilfield of the E&P Company.

**2.2 In case the Bidder is not the OEM of the offered item, but submitted their bid as authorized agent/dealer/distributor/supply house of OEM, then:**

- 2.2.1 Bidder(s) other than OEM must submit a valid Authorization letter and back-up warranty from the manufacturer as per format enclosed herein vide **Proforma-Z**. The Authorization and back-up warranty letter duly sealed & signed by the Manufacturer on their official letterhead must be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.
- 2.2.2 The OEM (principal) shall fulfill the experience criteria mentioned under para 2.1.1 above. Bidder must submit documentary evidence in respect of manufacturer's supply experience as specified under para 2.1.1 & 2.1.2 above, from the concerned manufacturer (having supplied such items either by the manufacturer themselves or through their sole selling agent / distributor/ dealer/ supply house).
- 2.2.3 Additionally, bidder himself shall have experience of successful execution of past supply of atleast 50% of the tender quantity (to be rounded off to next higher integer) for each tender item in previous five (05) years reckoned from the original bid closing date of the tender to any Oil & Gas Industry or E&P company or service provider to an E & P company. Documentary evidence shall be submitted as mentioned in para 2.1.2.

2.2.4 No change in OEM after the submission of bid is allowed. The bid shall be rejected in case of any change of the proposed OEM after submission of the bid.

**2.3 In case Bid from Indian Company / India Joint Venture Company with Technical Collaboration/ Joint Venture Partner:**

2.3.1 Indian bidders quoting based on technical collaboration/ joint venture, shall submit a Memorandum of Understanding (MOU) / Agreement with their technical collaborator/ joint venture partner clearly indicating their roles under the scope of work which shall be addressed to OIL and shall remain valid and binding for the entire duration period under this tender/order/contract. The Indian bidder will be considered as the "Principal bidder" and the Technical Collaborator will be considered as the "Technical Partner" only.

2.3.2 The Indian company /bidder who will bid as Principal bidder must be from the field of manufacturing and supplying of oil & gas equipment as per API standards and "Technical Partner" must meet the criteria as specified under para 2.1.1 & 2.1.2 above. Documentary evidence shall be submitted as mentioned in para 2.1.2.

**2.4** In case the bidder already has experience of Designing, manufacturing, supply and installation of atleast 50% of the tender quantity (to be rounded off to next higher integer) for each tender item as specified in Broad scope work in the tender in previous five (05) years reckoned from the original bid closing date to **OIL INDIA LIMITED**, then they should mention the OIL's P.O. No(s). in the technical bid which have been successfully executed by them and need not require to submit the documentary evidence. The offer will be summarily rejected, if the Bidder neither submits the documentary evidences as above nor indicates OIL's last executed PO number & date in their technical bid.

**3.0** The Original Equipment Manufacturer of the tendered item(s) shall be holding **relevant API Certificate(s)** with continuous validity for 5 years preceding original bid closing date of the tender. Copies of relevant API certificates of the OEM shall be submitted accordingly along with the technical bid for verification failing which bid shall be rejected. The bidder shall categorically submit an undertaking in the technical bid that the OEM will ensure to keep the relevant API certificate, valid continuously till completion of supply of the entire purchase order quantity, and agree that OIL reserves the right to terminate the order forthwith without thereby incurring any liability to the supplier, in case the relevant API certificate becomes invalid during the execution of purchase order.

**Note: Relevant API Certificate(s) means** API Certificates for SRP Surface unit, pump, rods should be provided without which offer will be rejected. Bidder to submit relevant valid API 11E, API 11X & API 11B, 5CT certificates or licenses whichever is applicable for manufacturing SRP Surface or Sub Surface pumps or Downhole accessories.

**4.0** Bidder should categorically confirm to provide services of adequately qualified and trained/experienced key-manpower for intended work (Installation and Commissioning of the SRP units).

**5.0** Bids which do not include supply of all the materials/jobs mentioned in the tender document will be considered as incomplete and rejected.

**6.0 Supporting Documents:**

Following documents is required to be submitted alongwith technical bid:

6.1 In support of the experience as noted in para 2.1.1 & 2.1.2 above, the bidder must submit following three (03) sets of documentary evidences to substantiate experience records alongwith the technical bid, failing which the Bid shall be treated as incomplete and rejected:

- i) **Set-1:** Any one of the following documents:
  - a) Copy of Purchase order(s)
  - b) Copy of contract(s) awarded by Client(s)

- ii) **Set-2:** Any one of the following documents:
  - a) Copy of Consignee delivery receipts
  - b) Copy of challans
  - c) Copy of Bill of Lading
  - d) Copy of Tax Invoice/Commercial Invoice
- iii) **Set-3:** Any one of the following documents:
  - a) True copies of Original Signed and sealed Completion report (on Client's/User's official letter head with signature & stamp).
  - b) True copies of performance certificate (on Client's/User's official letter head with signature & stamp).
  - c) True copies Payment Certificate from the clients (on Client's/User's official letter head with signature & stamp).
- 6.2 MOU should be a legally acceptable documents (wherever applicable) in support of collaboration/JV arrangement.
- 6.3 Company Profile and details of the Company to whom material has been supplied.
- 6.4 Relevant API Certificate(s) as requested in Para 3.0 above.
- 6.5 Authorization letter and back-up warranty from manufacturer as per **Proforma-Z**.
- 6.6 Any other documents requested in NIT & BEC/BRC.
- 7.0 PLACEMENT OF TRIAL ORDER / DEVELOPMENTAL ORDER CRITERIA:**
- 7.1 If any bidder is submitting their offer as an **original equipment manufacturer (OEM)** of tendered items and does not meet experience criteria as mentioned in above Para 2.1.1 but holds valid **Relevant API Certificate(s)** as mentioned in above Para 3.0 and has met all the technical and commercial requirements of this tender; offer/product of such bidder may be considered for a Trial Order/ Developmental Order (at OIL's desecration) as per the OIL's Developmental order policy. The quantity of trial order shall be outside the tendered quantity and shall be decided by OIL.

#### **A.2) FINANCIAL CRITERIA:**

- 1.0 The bidder shall have an annual financial turnover of minimum **INR 1.09 Crs** during any of the preceding 03 (Three) financial/accounting years reckoned from the original bid closing date.
- 2.0 Net Worth of the Bidder should be positive for the preceding financial/ accounting year.
- 3.0 Documentary evidence in the form of Audited Balance Sheet and Profit & Loss Account for the preceding 03(three) financial/accounting years should be submitted along with the technical bid.

Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking certifying that "the balance sheet/Financial Statements for the financial year ..... has actually not been audited as on the Original Bid Closing Date".

**Note:**

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the technical bid:-
  - i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-CA.  
OR
  - ii) Audited Balance Sheet alongwith Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

**A.3) COMMERCIAL CRITERIA:**

- 1.0 Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly. Bidder not complying with above submission procedure will be rejected outright without any further reference.
- 2.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 3.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.
- 4.0 Bids containing incorrect statement shall be rejected.
- 5.0 Validity of the bid shall be minimum **120** days from the date of Bid closing. Bids with lesser validity shall be rejected.
- 6.0 **Bid Security is not applicable against this tender. However, all the bidders are required to submit "Bid Security Declaration, enclosed as per Proforma-S" accepting that if they withdraw or modify their bids within the period of validity, or if they are awarded the contract and they fail to sign the contract or to submit a performance security before the deadline defined in the NIT, they will be suspended for period of 02 years. This suspension of 02 years shall be automatic without conducting any enquiry.**
- 7.0 Successful bidder shall be required to furnish a Performance Security equivalent to three percent (3%) of total evaluated value of the Purchase Order. Bidders should undertake in their bids to submit Performance Security as stated above.
- 8.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:
  - (a) Validity of bid shorter than the validity called for in the Tender.
  - (b) Undertaking regarding Bid Security not submitted.
  - (c) In case the Party refuses to sign Integrity Pact, if applicable.
- 9.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
  - i) Liquidated Damages
  - ii) Guarantee of material
  - iii) Arbitration / Resolution of Dispute
  - iv) Force Majeure
  - v) Applicable Laws
  - vi) Performance Security

- 10.0 To ascertain the substantial responsiveness of the Bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC also and such clarifications fulfilling the BEC clauses in totality must be received on or before the deadline given by the Company, failing which the offer will be summarily rejected.
- 11.0 Any exception or deviation to the Tender requirements must be tabulated in “Statement of Compliance” by the Bidder in their Technical Bid only. Any additional information, terms or conditions included in the Commercial (Priced) Bid will not be considered by OIL for evaluation of the Tender.

**B) BID EVALUATION CRITERIA:**

The bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria shall be considered for further evaluation as per General Terms and Conditions for Local Tender and the Bid Evaluation Criteria given below:

- 1.0 The evaluation of bids shall be done as per the Price Bid Format provided in the Tender / e-tender portal/GeM Portal.
- 2.0 If there is any discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected accordingly. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 Bidders are requested to quote their prices in INR (Indian Rupees) only.
- 4.0 To ascertain the inter-se-ranking, bid prices shall be in Indian Rupees and the comparison of responsive bids shall be made strictly as per online Price bid format, subject to corrections / adjustments, if any.
- 5.0 Other terms and conditions of the enquiry shall be as per standard General Terms and Conditions However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

Ⓢ,Ⓢ,Ⓢ,Ⓢ,Ⓢ,Ⓢ,Ⓢ,Ⓢ,Ⓢ.



**Format of Authorization & Backup Warranty by Manufacturers to Sole Selling Agent/Dealer/Distributor/Supply House**

(To be typed on the letter head of the Manufacturers)

Ref. No \_\_\_\_\_

Date \_\_\_\_\_

**Sub: Authorization & Backup Warranty**

**Ref: Your Tender No.** \_\_\_\_\_ **Dated** \_\_\_\_\_

**To,**

**General Manager (C&P)  
C&P Department  
Oil India Limited, Rajasthan Field, Jodhpur**

**Sir,**

We, M/s..... (Name & address of the Manufacturer) hereby authorize M/s..... (Name & address of the Bidder) to submit their Bid against Tender No..... floated by OIL INDIA LIMITED (OIL) for supply tendered goods, which will be manufactured by us. As we do not participate directly against such tendering process, we authorize M/s. .... (name of the Bidder) to participate as our only Sole Selling Agent/Dealer/Distributor/Supply House (strike out whichever is not applicable) against the tender.

We hereby guarantee the supply through M/s..... (name of the Bidder) in the event of placement of purchase order by OIL and shall provide all back-up supports as may be necessary including for the quality & workmanship of supplied materials.

This authorization and back-up warrantee/guaranty shall remain valid throughout the execution by M/s. .... (Name of the Bidder) including the defect liability period, in the event of an order by OIL on them.

Yours faithfully,

For ( Name of the manufacture)

Name & Signature of Authorized signatory: Designation :

Phone No.

Place :

Date :

Seal of the Manufactuer:

**ANNEXURE-IB (CHECK LIST) (TO BE FILLED IN BY BIDDER & DULY SIGNED)**

**BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA(BRC)**

<b>(TO BE FILLED IN BY BIDDER DULY SIGNED)</b>		
In addition to the General Terms and Conditions the following BEC / BRC criteria will be applicable against this tender:		
<b>Clause Number DESCRIPTION</b>	<b>BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)</b>	<b>TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)</b>
The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.  Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BEC / BRC must be submitted along with the technical bid.		
<b>A) BID REJECTION CRITERIA:</b>		
<b>A.1) TECHNICAL:</b>		
<b>1.0 BIDDER'S QUALIFICATION:</b>		
1.1 The bidder shall be an Original Equipment Manufacturer (OEM) of the tendered item(s) and have experience of Design, manufacturing,		

supply and installation of SRP Unit as specified in Broad scope work of the tender document.		
<b>OR</b>		
1.2 The bidder shall be an authorized dealer/authorized distributor/Supply House of OEM meeting the qualification criteria laid down at clause No. 1.1. A valid copy of authorization letter/ dealership certificate (valid at the time of bidding and till entire execution of the order) with proper guarantee/warranty back up for the supplied products from the original SRP Unit manufacturer (OEM) in OEM's Letter Head shall be submitted along with technical bid.		
<b>OR</b>		
1.3 The bidder shall be an Indian Company / Indian Joint Venture Company/Technical Collaboration, who meets the Financial Turnover & Net worth criteria as per <b>clause No. A.2</b> but do not meet criterion as per clause Nos. 1.1 above, may also bid on the strength of Technical Collaborator / Joint Venture Partner who meets the qualification criteria laid down at clause No. 1.1 provided bidder himself who will bid as Principal must be from the field of manufacturing and supplying of oil & gas equipment as per API standards.		
<b>2.0 BIDDER'S EXPERIENCE:</b>		
<b>2.1 If the bidder is the original equipment manufacturer (OEM) of the tendered item, then:</b>		
2.1.1 The bidder shall have experience of successful execution of past supply of atleast 50% of the tender quantity (to be rounded off to next higher integer) for each tender item in previous five (05) years reckoned from the original bid closing date of the tender to any Oil & Gas Industry or E&P company or service provider to an E & P company, either by themselves or through their agent/dealer/distributor/stockiest/supply house. Documentary evidence shall be submitted as mentioned in para 2.1.2.		

2.1.2 The following three (03) sets of documentary evidences to substantiate experience records of the Bidder must be submitted alongwith the technical bid, failing which the Bid shall be treated as incomplete and rejected:		
i) <b>Set-1:</b> Any one of the following documents: a)Copy of Purchase order(s) b)Copy of contract(s) awarded by Client(s)		
ii) <b>Set-2:</b> Any one of the following documents: a)Copy of Consignee delivery receipts b)Copy of challans c)Copy of Bill of Lading d)Copy of Tax Invoice/Commercial Invoice		
iii) <b>Set-3:</b> Any one of the following documents: a)True copies of Original Signed and sealed Completion report (on Client's/User's official letter head with signature & stamp). b)True copies of performance certificate (on Client's/User's official letter head with signature & stamp). c)True copies Payment Certificate from the clients (on Client's/User's official letter head with signature & stamp).		
<b>NOTES:</b>		
[i] The Purchase Orders/contracts date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply must be within 5 (five) years preceding the original bid closing date of this tender.		
[ii] In the event of any extension to the bid closing date of the tender, the original scheduled bid closing date shall be considered for evaluation of BRC clauses.		
[iii] Against all supporting documents submitted by the bidder alongwith the technical bid, originals must be kept ready and to be produced for verification of OIL, if called for.		
[iv] E&P company means Exploration & production company who is engaged in exploration & production of hydrocarbon (crude oil & natural gas).		
[v] The service provider to an E&P company shall mean a company, who has procured the item shown in the experience credential submitted and has provided service by utilizing the equipment by himself to an E&P company or has installed & commissioned the item by himself in oilfield of an E&P company.		
[vi] In case experience credential is submitted for past supply to a service provider to an Exploration & production (E&P) company, a		

<p>declaration from the service provider is required to be submitted stating the name and address of the E&amp;P company for which the item mentioned in the experience credential has been utilized for providing the service or has been installed &amp; commissioned in oilfield of the E&amp;P Company.</p>		
<p><b>2.2 In case the Bidder is not the OEM of the offered item, but submitted their bid as authorized agent/dealer/distributor/supply house of OEM, then:</b></p>		
<p>2.2.1 Bidder(s) other than OEM must submit a valid Authorization letter and back-up warranty from the manufacturer as per format enclosed herein vide <b>Proforma-Z</b>. The Authorization and back-up warranty letter duly sealed &amp; signed by the Manufacturer on their official letterhead must be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.</p>		
<p>2.2.2 The OEM (principal) shall fulfill the experience criteria mentioned under para 2.1.1 above. Bidder must submit documentary evidence in respect of manufacturer's supply experience as specified under para 2.1.1 &amp; 2.1.2 above, from the concerned manufacturer (having supplied such items either by the manufacturer themselves or through their sole selling agent / distributor/ dealer/ supply house).</p>		
<p>2.2.3 Additionally, bidder himself shall have experience of successful execution of past supply of atleast 50% of the tender quantity (to be rounded off to next higher integer) for each tender item in previous five (05) years reckoned from the original bid closing date of the tender to any Oil &amp; Gas Industry or E&amp;P company or service provider to an E &amp; P company. Documentary evidence shall be submitted as mentioned in para 2.1.2.</p>		
<p>2.2.4 No change in OEM after the submission of bid is allowed. The bid shall be rejected in case of any change of the proposed OEM after submission of the bid.</p>		
<p><b>2.3 In case Bid from Indian Company / India Joint Venture Company with Technical Collaboration/ Joint Venture Partner:</b></p>		
<p>2.3.1 Indian bidders quoting based on technical collaboration/ joint venture, shall submit a Memorandum of Understanding (MOU) / Agreement with their technical collaborator/ joint venture partner clearly indicating their roles under the scope of work which shall be addressed to OIL and shall remain valid and binding for the entire duration period under this tender/order/contract. The Indian bidder will be considered as the "Principal bidder" and the Technical Collaborator will be considered as the "Technical Partner" only.</p>		

<p>2.3.2 The Indian company /bidder who will bid as Principal bidder must be from the field of manufacturing and supplying of oil &amp; gas equipment as per API standards and "Technical Partner" must meet the criteria as specified under para 2.1.1 &amp; 2.1.2 above. Documentary evidence shall be submitted as mentioned in para 2.1.2.</p>		
<p>2.4 In case the bidder already has experience of Designing, manufacturing, supply and installation of atleast 50% of the tender quantity (to be rounded off to next higher integer) for each tender item as specified in Broad scope work in the tender in previous five (05) years reckoned from the original bid closing date to <b>OIL INDIA LIMITED</b>, then they should mention the OIL's P.O. No(s). in the technical bid which have been successfully executed by them and need not require to submit the documentary evidence. The offer will be summarily rejected, if the Bidder neither submits the documentary evidences as above nor indicates OIL's last executed PO number &amp; date in their technical bid.</p>		
<p>3.0 The Original Equipment Manufacturer of the tendered item(s) shall be holding <b>relevant API Certificate(s)</b> with continuous validity for 5 years preceding original bid closing date of the tender. Copies of relevant API certificates of the OEM shall be submitted accordingly along with the technical bid for verification failing which bid shall be rejected. The bidder shall categorically submit an undertaking in the technical bid that the OEM will ensure to keep the relevant API certificate, valid continuously till completion of supply of the entire purchase order quantity, and agree that OIL reserves the right to terminate the order forthwith without thereby incurring any liability to the supplier, in case the relevant API certificate becomes invalid during the execution of purchase order.</p> <p><b>Note: Relevant API Certificate(s) means</b> API Certificates for SRP Surface unit, pump, rods should be provided without which offer will be rejected. Bidder to submit relevant valid API 11E, API 11X &amp; API 11B, 5CT certificates or licenses whichever is applicable for manufacturing SRP Surface or Sub Surface pumps or Downhole accessories.</p>		
<p>4.0 Bidder should categorically confirm to provide services of adequately qualified and trained/experienced key-manpower for intended work (Installation and Commissioning of the SRP units).</p>		

5.0 Bids which do not include supply of all the materials/jobs mentioned in the tender document will be considered as incomplete and rejected.		
<b>6.0 Supporting Documents:</b> Following documents is required to be submitted along with technical bid:		
<p>6.1) In support of the experience as noted in para 2.1.1 &amp; 2.1.2, above, 2.1.2, the bidder must submit following three (03) sets of documentary evidences to substantiate experience records along with the technical bid, failing which the Bid shall be treated as incomplete and rejected:</p> <p>i)Set-1: Any one of the following documents:  a)Copy of Purchase order(s)  b)Copy of contract(s) awarded by Client(s)</p> <p>ii)Set-2: Any one of the following documents:  a)Copy of Consignee delivery receipts  b)Copy of challans  c)Copy of Bill of Lading  d)Copy of Tax Invoice/Commercial Invoice</p> <p>iii)Set-3: Any one of the following documents:  a)True copies of Original Signed and sealed Completion report (on Client's/User's official letter head with signature &amp; stamp).  b)True copies of performance certificate (on Client's/User's official letter head with signature &amp; stamp).  c)True copies Payment Certificate from the clients (on Client's/User's official letter head with signature &amp; stamp).</p>		
6.2) <i>MOU should be a legally acceptable documents (wherever applicable) in support of collaboration/JV arrangement.</i>		
6.3) <i>Company Profile and details of the Company to whom material has been supplied.</i>		

6.4) Relevant API Certificate(s) as requested in Para 3.0 above.		
6.5) Authorization letter and back-up warranty from manufacturer as per <b>Proforma-Z</b> .		
6.6) Any other documents requested in NIT & BEC/BRC.		
<b>7.0 PLACEMENT OF TRIAL ORDER / DEVELOPMENTAL ORDER CRITERIA:</b>		
<b>7.1</b> If any bidder is submitting their offer as an <b>original equipment manufacturer (OEM)</b> of tendered items and does not meet experience criteria as mentioned in above Para 2.1.1 but holds valid <b>Relevant API Certificate(s)</b> as mentioned in above Para 3.0 and has met all the technical and commercial requirements of this tender; offer/product of such bidder may be considered for a Trial Order/ Developmental Order (at OIL's desecration) as per the OIL's Developmental order policy. The quantity of trial order shall be outside the tendered quantity and shall be decided by OIL.		
<b>B.FINANCIAL:</b>		
1.0 The bidder shall have an annual financial turnover of minimum <b>INR 1.09 Crs</b> during any of the preceding 03 (Three) financial/accounting years reckoned from the original bid closing date.		
2.0 Net Worth of the Bidder should be positive for the preceding financial/ accounting year.		
3.0 Documentary evidence in the form of Audited Balance Sheet and Profit & Loss Account for the preceding 03(three) financial/accounting years should be submitted along with the technical bid.  Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered.		



In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that “the balance sheet/Financial Statements for the financial year ..... has actually not been audited as on the Original Bid Closing Date”.		
<p>Note:</p> <p>a) For proof of Annual Turnover &amp; Net worth any one of the following document must be submitted along with the technical bid:-</p> <p>i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover &amp; Net worth as per format <b>Annexure-CA</b>. OR</p> <p>ii) Audited Balance Sheet alongwith Profit &amp; Loss account.</p> <p>b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p>		
<b>C.COMMERCIAL CRITERIA:</b>		
1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly. Price/Cost details should not be furnished in the Technical (i.e. Unpriced) bid. The “Unpriced Bid” shall contain all techno-commercial details except the prices/rates, which shall be kept blank. The “Price Bid” must contain the price schedule and the bidder’s commercial terms and conditions. Bids not complying with above submission procedure shall be rejected outright without any further reference.		
2.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.		
3.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.		
4.0 Bids containing incorrect statement shall be rejected.		

5.0 Validity of the bid shall be minimum 120 days from the date of Bid closing. Bids with lesser validity shall be rejected.		
6.0 Bid Security is not applicable against this tender. However, all the bidders are required to submit "Bid Security Declaration, enclosed as per <b>Proforma-S</b> " accepting that if they withdraw or modify their bids within the period of validity, or if they are awarded the contract and they fail to sign the contract or to submit a performance security before the deadline defined in the NIT, they will be suspended for period of 02 years. This suspension of 02 years shall be automatic without conducting any enquiry.		
7.0 Successful bidder shall be required to furnish a Performance Security equivalent to ten percent (3%) of total evaluated value of the Purchase Order. Bidders should undertake in their bids to submit Performance Security as stated above.		
8.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:  (a) Validity of bid shorter than the validity called for in the Tender. (b) Bid Security Declaration not received. (c) In case the Party refuses to sign Integrity Pact.		
9.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:  i)Liquidated Damages ii)Guarantee of material iii)Arbitration / Resolution of Dispute iv)Force Majeure v)Applicable Laws vi)Performance Security		
10.0 To ascertain the substantial responsiveness of the Bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC also and such clarifications fulfilling the BEC clauses in totality must be received on or before the deadline given by the Company, failing which the offer will be summarily rejected.		

11.0 Any exception or deviation to the Tender requirements must be tabulated in “Statement of Compliance” by the Bidder in their Technical Bid only. Any additional information, terms or conditions included in the Commercial (Priced) Bid will not be considered by OIL for evaluation of the Tender.		
<b>II) BID EVALUATION CRITERIA:</b> The bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria shall be considered for further evaluation as per General Terms and Conditions for Local Tender and the Bid Evaluation Criteria given below:		
1.0 The evaluation of bids shall be done as per the Price Bid Format (SUMMARY) provided in the Tender / e-tender portal.		
2.0 If there is any discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected accordingly. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.		
3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling (Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.		
4.0 To ascertain the inter-se-ranking, bid prices shall be converted into Indian Rupees and the comparison of responsive bids shall be made strictly as per online Price bid format, subject to corrections / adjustments, if any.		
5.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Local Tender (MM-RP-LOCAL-E-01-2005). However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Local Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.		

&&&&&&&&&

**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

TO BE ISSUED BY PRACTISING **CHARTARD ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s.....(Name of the bidder) for the last three (3) completed accounting years upto..... **(as the case may be)** are correct

<b>YEAR</b>	<b>TURN OVER In INR (Rs.) Crores/ US \$ Million) *</b>	<b>NET WORTH In INR (Rs.) Crores / US \$ Million ) *</b>

\*Rate of conversion (if used any): USD 1.00 = INR .....

Place:

Date:

Seal

Membership No:

Registration Code:

UDIN:

Signature

**\*Applicable only for GLOBAL tenders**

**FORMAT FOR CERTIFICATE OF COMPLIANCE OF FINANCIAL CRITERIA**

I ..... the authorized signatory(s)  
of  
..... (Company or firm name with address) do hereby  
solemnly affirm and declare as under:-

The balance sheet/Financial Statements for the financial  
year  
..... (as the case may be) has actually not been audited as  
on the Original Bid Closing Date.

Place :.....

Date :.....

Signature of the authorized signatory

Note: Please note that any declaration having date after the **Bid closing Date** will not be considered and will be rejected. This certificate are to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date.

**Annexure-BB**

Format for Undertaking by Bidders towards compliance of office memorandum  
F. No. 6/18/2019-PPD dated 23<sup>rd</sup> July, 2020 (Public Procurement no. 1) issued  
by Department of Expenditure, Ministry of Finance, Govt. of India  
(To be typed on the letter head of the bidder)

**Ref. No** \_\_\_\_\_

**Date** \_\_\_\_\_

**Tender No.** \_\_\_\_\_ **Dated** \_\_\_\_\_

OIL INDIA LIMITED

**Dear Sirs,**

*“We have read the clause regarding restrictions on procurement from a bidder or a country which shares a land border with India; We certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. We hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where evidence of valid registration by the Competent Authority shall be attached.]”*

*We also agree that, during any stage of the tender/contract agreement, in case the above information/documents submitted by us are found to be false, Oil India Limited has the right to immediately reject our bid/terminate contract at any stage and carry out further legal action on us in accordance with law.*

Yours faithfully,  
For (type name of the firm here)

Signature of Authorized Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

Note: This form should be returned along with offer duly signed.

## **ANNEXURE - GOODS AND SERVICES TAX**

1. For the purposes of levy and imposition of GST, the expressions shall have the following meanings:
  - (a) GST - means any tax imposed on the supply of goods and/or services under GST Law.
  - (b) Cess – means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017.
  - (c) GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time.
2. The rates quoted by the bidders shall be inclusive of all taxes, duties and levies except GST. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax Invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.
3. Offers without giving any of the details of the taxes (Including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.
4. Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profiteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.
5. **When Input tax credit is available for Set Off**

Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

**When Input tax credit is NOT available for Set Off**

Evaluation of L-1 prices shall be done based on Quoted price only. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders.

6. Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.
7. In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.



**Format of undertaking by Bidders towards submission of authentic information/documents  
(To be typed on the letter head of the bidder)**

Ref. No \_\_\_\_\_

Date \_\_\_\_\_

**Sub: Undertaking of authenticity of information/documents submitted**

**Ref:** Your tender No. \_\_\_\_\_ Dated \_\_\_\_\_

To,  
The HOD-(C&P)  
C&P Deptt,  
OIL, JODHPUR

**Sir,**

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

**FORM OF PERFORMING BANK GUARANTEE**

To:

M/s. Oil India Limited  
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WHEREAS \_\_\_\_\_ (Name and address of Contractor) (hereinafter called “Contractor”) had undertaken, in pursuance of Contract No. \_\_\_\_\_ to execute (Name of Contract and Brief Description of the Work) \_\_\_\_\_ (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee as security for compliance with Contractor’s obligations in accordance with the Contract.

AND WHEREAS we ( May incorporate the Bank Name) have agreed to give the Contractor such a Bank Guarantee; NOW THEREFORE we hereby affirm that we are Guarantors on behalf of the Contractor, up to a total of (Amount of Guarantee in figures) \_\_\_\_\_ (in words \_\_\_\_\_), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or arguments, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or modification.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:  
BANK FAX NO:  
BANK EMAIL ID:  
BANK TELEPHONE NO:  
IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:

Name of the Contract Person at the Controlling Office with Mobile No. and e-mail address:

Notwithstanding anything contained herein:

- a) Our liability under this Bank Guarantee shall be restricted up to Rs. ....
- b) This guarantee shall be valid till .....
- c) We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before .....(Date of Expiry of BG PLUS one year claim period).
- d) At the end of the claim period that is on or after ..... (Date of expiry of the Bank Guarantee Plus Minimum of 1 year claim period shall be stipulated) all your rights under this Guarantee shall stand extinguished and we shall be discharged from all our liabilities under this Guarantee irrespective of receipt of original Bank Guarantee duly discharged, by Bank.

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS \_\_\_\_\_  
Designation \_\_\_\_\_  
Name of the Bank \_\_\_\_\_  
Address \_\_\_\_\_

**PROFORMA-S**

**FORMAT OF BID SECURITY DECLARATION**

(To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_

Date \_\_\_\_\_

**Sub: Bid Security Declaration**

**Ref: Your tender No. \*\*\*\*\*Dated \*\*\*\*\***

To,  
The GM-C&P (RF)  
Contracts & Purchase Dept.,  
OIL, Rajasthan Field, Jodhpur

**Sir,**

With reference to our quotation against your above-referred tender, we hereby undertake that;

If we withdraw or modify our Bids during the period of bid validity,

OR

In case of award of contract to us, if we fail to sign the contract, or submit the performance security before the deadline defined in the NIT,

OIL reserves the right to put us on suspension for a period of two years automatically without conducting any enquiry.

We undertake to unconditionally abide by the above declaration.

Yours faithfully,  
For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

\*\*\*

**Provisions for procurement of Goods pertaining to Oil & Gas business activities covered under Purchase preference Policy (linked with Local Content) (PP-LC)**

**Purchase preference policy (linked with Local Content)(PP-LC) notified vide Letter No. O-27011/44/2015-ONG-II/FP dated 25.04.2017 & notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and their subsequent amendments from MoP&NG, if any,**

This tender will be governed by the Purchase preference policy (linked with Local Content) (PP-LC) of Ministry of Petroleum & Natural Gas, Government of India. Bidders are advised to refer notification no. O-27011/44/2015-ONG-II/FP dated 25.04.2017 & notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and their subsequent amendments from MoP&NG, if any, and submit the necessary documents, declaration, undertaking etc. as per the policy guidelines along with their bid.

Bidders seeking Purchase Preference under PP-LC Policy shall be required to meet / exceed the target of Local Content (LC) as per the policy notification (Letter No. O-27011/44/2015-ONG-II/FP dated 25.04.2017 and notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 including the latest amendment thereto, if any).

At the bidding stage, the bidder shall provide Break-up of “Local Component” and “Imported Component” in the prescribed format of the policy document and submit / upload (in the e-procurement portal in case of e-tender) along with their price. **A copy of the same declaring the Local Component Percentage as per the policy should be uploaded alongwith techno-commercial unpriced bid without mentioning any price in techno-commercial bid.**

If the tendered quantity is not splittable / non-dividable / cannot be procured from multiple sources, the entire procurement value shall be awarded to the lowest techno-commercially qualified Class-I bidder, subject to matching with valid Class-II/NL bidder L1 rates. Else, the entire tender quantity shall be awarded to valid Class-II/NL Bidder, as applicable as per the policy.

In case a bidder is eligible to seek benefits under PP-LC policy as well as Public Procurement Policy for MSEs-Order 2012, then the bidders should categorically seek benefits against only one of the two policies i.e. either PP-LC or MSE policy. If a bidder seeks free of cost tender document under the MSE policy, then it shall be considered that the bidder has sought benefit against the MSE policy and this option once exercised cannot be modified subsequently. Tenders involving eligible/qualified MSME Vendors as well as LC Vendors, preference regarding placement of order shall be accorded to MSME Vendors in line with Public Procurement Policy over PP-LC Policy.

***Evaluation of bids with reference to PP-LC policy shall be done by OIL based on the documents submitted by the bidder. OIL shall not be responsible for any incorrect/incomplete submission of documents by bidder leading to non-compliance to PP-LC policy and denial of benefits under the policy.***

The bidder, who has been awarded the contract/Order after availing Purchase Preference linked with Local Content, shall have to submit additional Bank Guarantee (**format attached at Proforma-L**) equivalent to the amount of Performance Security against the tender.

A bidder who has been awarded the contract after availing Purchase Preference is found to have violated the LC provision, in the execution of the procurement contract of goods and/or services shall be subject to financial penalty over and above the PBG value prescribed in the contract and shall not be more than an amount equal to 10% of the Contract Price.

**Proforma of Bank Guarantee towards Purchase Preference – Local Content**

Ref. No. \_\_\_\_\_

Bank Guarantee No. \_\_\_\_\_

Dated \_\_\_\_\_

To  
Oil India Limited

\_\_\_\_\_

India

Dear Sirs,

1. In consideration of \_\_\_\_\_ (hereinafter referred to as OIL, which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees) having entered into a CONTRACT No. \_\_\_\_\_ dated \_\_\_\_\_ (hereinafter called 'the CONTRACT' which expression shall include all the amendments thereto) with M/s \_\_\_\_\_ having its registered/head office at \_\_\_\_\_ (hereinafter referred to as the 'CONTRACTOR') which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees) and OIL having agreed that the CONTRACTOR shall furnish to OIL a Bank guarantee for India Rupees/US\$ \_\_\_\_\_ for the faithful fulfillment of conditions pertaining to Local Content in accordance with the value mentioned in the certificate of Local Content submitted by the contractor for claiming purchase preference under the Purchase Preference Policy (linked with Local Content).
2. We (name of the bank) \_\_\_\_\_ registered under the laws of \_\_\_\_\_ having head/registered office at \_\_\_\_\_ (hereinafter referred to as "the Bank", which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and permitted assignees) do hereby guarantee and undertake to pay to OIL immediately on first demand in writing any / all money to the extent of Indian Rs./US\$ (in figures) \_\_\_\_\_ (Indian Rupees/US Dollars (in words) \_\_\_\_\_) without any demur, reservation, contest or protest and/or without any reference to the CONTRACTOR. Any such demand made by OIL on the Bank by serving a written notice shall be conclusive and binding, without any proof, on the bank as regards the amount due and payable, notwithstanding any dispute(s) pending before any Court, Tribunal, Arbitrator or any other authority and/or any other matter or thin whatsoever, as liability under these presents being absolute and unequivocal. We agree that the guarantee herein contained shall be irrevocable and shall continue to be enforceable until it is discharged by OIL in writing. This guarantee shall not be determined, discharged or affected by the liquidation, winding up, dissolution or insolvency of the CONTRACTOR and shall remain valid, binding and operating against the bank.
3. The Bank also agrees that OIL at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the CONTRACTOR and notwithstanding any security or other guarantee that OIL may have in relation to the CONTRACTOR's liabilities.
4. The Bank further agrees the OIL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said CONTRACT or to extend time of performance by the said CONTRACTOR(s) from time to time or to postpone for any time or from time to time exercise of any of the powers vested in OIL against the said CONTRACTOR(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said CONTRACTOR(s) or for any forbearance, act or omission on the part of OIL or any indulgence by OIL to the said CONTRACTOR(s) or any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

5. The Bank further agrees that the Guarantee herein contained shall remain in full force during the period that is taken for the performance of the CONTRACT and all dues of OIL under or by virtue of this CONTRACT have been fully paid and its claim satisfied or discharged or till OIL discharges this guarantee in writing, whichever is earlier.
6. This Guarantee shall not be discharged by any change in our constitution, in the constitution of OIL or that of the CONTRACTOR.
7. The Bank confirms that this guarantee has been issued with observance of appropriate laws of the country of issue.
8. The Bank also agrees that this guarantee shall be governed and construed in accordance with Indian Laws and subject to the exclusive jurisdiction of Indian Courts of the place from where the purchase CONTRACT has been placed.
9. Notwithstanding anything contained herein above, our liability under this Guarantee is limited to Indian Rs./US\$(in figures) \_\_\_\_\_ (Indian Rupees/US Dollars (in words) \_\_\_\_\_) and our guarantee shall remain in force until \_\_\_\_\_(indicate the date of expiry of bank guarantee).

Any claim under this Guarantee must be received by us before the expiry of this Bank Guarantee. If no such claim has been received by us by the said date, the rights of OIL under this Guarantee will cease. However, if such a claim has been received by us within the said date, all the rights of OIL under this Guarantee shall be valid and shall not cease until we have satisfied that claim.

In witness whereof, the Bank through its authorized officer has set its hand and stamp on this \_\_\_\_\_ date of \_\_\_\_\_ 20\_\_ at \_\_\_\_\_

WITNESS NO.1

\_\_\_\_\_  
(Signature)  
Full name and official address  
(in legible letters)  
Stamp

WITNESS NO.2

\_\_\_\_\_  
(Signature)  
Full name and official address  
(in legible letters)

\_\_\_\_\_  
(Signature)  
Full name, designation and address  
(in legible letters)  
With Bank Attorney as per power of  
Attorney No. \_\_\_\_\_  
Dated \_\_\_\_\_

**ANNEXURE-P (PRICE BID FORMAT)****TENDER NO. \*\*\*\*\*****Price Bid Format (SUMMARY) for INDIGENOUS BIDDERS:**

Name of Bidder:				Currency:	
Sl. No	Particulars	Qty	UOM	Unit Price	Total Price
A1	Material Cost for each Sucker Rod Pump Surface Unit Alogwith Accessories i.e Item No. 10 (including TPI charges & pre-dispatch inspection charges , if any)	04	NO.		
A2	Material Cost for each Insert Pump Unit Alogwith Accessories i.e Item No. 20 (including TPI charges & pre-dispatch inspection charges , if any)	04	NO		
A	Total Material Cost, A1+A2				
B	Packing & Forwarding Charges				
C	Total Ex-Works Value, A+B				
D	GST@5% of C against Essentiality Certificate				
E	FOR Despatching Station Value, C+D				
F	Freight charges upto Destination including GST				
G	Insurance <u>charges@0.5%</u> of E upto Destination including GST				
H	Total FOR Destination Value, E+F+G				
I1	Installation & Commissioning charges per unit i.e each SRP Unit including Surface Unit & Insert Pump				
I2	Total Installation & Commissioning charges (4 Nos.*I1)				
J	GST on (I2)				
K	Total Value, H+I2+J				
L	Total Value in words:				
M	Import Content, if any				
M1	% Local Content as per PP-LC Policy				
N	Tentative Gross Weight				
O	Tentative Dimensions				
P	Name of Manufacturer				
Q	Place of Despatch				
R	Country of Origin				
S	HSN code for Each item unit (8 digit)				
T	SAC Code for Installation & Commissioning (8 digit)				

**Comparison of Offers:**Comparison will be done on Total value vide **Srl. No. K** of bidders.



**Note:**

1. **ALL THE TENDERED ITEMS ARE REQUIRED TO BE PROCURED FROM THE SAME SOURCE FOR THE REASON OF COMPATABILITY AND SMOOTH OPERATIONS. EVALUATION SHALL BE DONE ACCORDINGLY. BIDDERS MUST QUOTE FOR ALL THE ITEMS FAILING WHICH THEIR BID SHALL BE REJECTED.**

2. Domestic bidders must quote inland freight charges up to **Hamira, Jaisalmer (Rajasthan)**. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

3. The items covered under this enquiry shall be used by OIL in the PEL/ML areas. Hence, GST@ %5 shall be applicable against EC.

4. Other clauses shall be applicable as per MM-RP-LOCAL-E-01-2005 & Modified Terms & Conditions of the PO and Goods & Service Tax clauses as per GST CLAUSE uploaded in Tender.

5. If any of the Clauses of this tender document contradict the Clauses of the booklet MM-RP-LOCAL-E-01-2005 for E-procurement (LCB Tenders) elsewhere; those in the Modified Terms & Conditions of the PO shall prevail and tender document shall prevail.

6. If any of the Clauses of this tender document contradict the Clauses of the booklet MM-RP-LOCAL-E-01-2005 & Modified Terms & Conditions of the PO for E-procurement (LCB Tenders) elsewhere; those in the tender document shall prevail.

7. Bidders to quote the 8 digit HSN/SAC code for all the offered items and services. In case the same is not quoted by bidder, any liability arising due to non-declaration of the correct 8 digit HSN/SAC code shall be to the bidder's account.

8. If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

9. In the event of finalization of the contract, whenever any foreign national is engaged for the job, the Visa as well as other statutory permits required for visit of such personnel to site shall be arranged by the bidder at their cost and effort. Necessary invitation letter/certification will be issued by OIL on request.

10. The work site, i.e., Baghewala oil field is located close to international border in the western part of India. As such, for visit by foreign national, a special permit from Ministry of Home Affairs will be required to be obtained by expatriates visiting the locations. Necessary assistance to this effect will be extended by OIL).

\*\*\*\*\*

**PROFORMA – STATEMENT OF COMPLIANCE**

**Tender No. : \*\*\*\*\* & DATE:\*\*\*\*\***

**STATEMENT OF COMPLIANCE**  
**(Only exceptions/deviations to be rendered)**

<b>SECTION NO. (PAGE NO.)</b>	<b>CLAUSE NO. SUB-CLAUSE NO.</b>	<b>COMPLIANCE/ NON COMPLIANCE</b>	<b>REMARKS</b>

**(Authorised Signatory).**

**Name of the Bidder\_\_\_\_\_**

**NOTE:** OIL INDIA LIMITED expects the Bidders to fully accept the terms and conditions of the bid document. However, should the Bidders still envisage some exceptions/ deviations to the terms and conditions of the bid document, the same should be highlighted as per format provided above and to be submitted as part of their Technical Bid. If the Proforma is left blank, then it would be presumed that the Bidder has not taken any exception/deviation to the terms and conditions of the bid document.



**Report ID:** GEM/GARPTS/07042021/PDW21R6LMK5C

**Report Name:** SRP (Sucker Rod Pump) Unit

**Generated By:** Amar Deep Singh , OIL INDIA Limited , Ministry of Petroleum and Natural Gas

**Generated On:** 07/04/2021

**Valid till:** 07/05/2021

### **GeM Availability Report and Past Transaction Summary**

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

*Order Count and Order Value displayed is on a cumulative basis since GeM inception.*

#### **1. Search String: SRP (Sucker Rod Pump) Unit**

Search type: Product

1. There are categories available on GeM matching your requirements (as listed here). You can create a bid on GeM with a product closest matching your required specifications and add additional parameters in specifications through Corrigendum using RMS functionality.
2. If you feel that category TP needs updating you can submit category updating request also through RMS.
3. If you do not want to use any of the above option and want to proceed for procurement outside GeM, please suggest the specifications of the required product for creation of new category on GeM for future procurement.

Search Result: Category available/suggested on GeM but marked as "not matching requirements" by the buyer with undertaking as under:

*It is certified that I have thoroughly checked all probable categories suggested by GeM and I am satisfied that the product required is not covered / does not fall in any of the suggested categories and can not be procured under any of these categories even after inclusion of List of Values( LOV) wherever possible in category specifications of suggested categories. It is also certified that the technical specification requirement are such that these can not be covered even by adding specification parameters using ATC in any of the GeM suggested categories. This is a one-time requirement hence new category creation is not proposed / or requirement is recurring but request for new category creation will be submitted separately post generation of GeMARPTS.*

		<b>Order Count</b>	<b>Order Value (in Lakhs)</b>
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Category Name	Catalog Count	Direct Purchase	Reverse Auction	Bid	Direct Purchase	Reverse Auction	Bid
Sucker Rod (ONGC)	0	0	0	0	0	0	0
Universal Category	1,24,991	0	282	4,052	0	52,807	1,21,880
Pony rods	0	0	0	0	0	0	0
Patient Controlled Analgesic (PCA) Pump	15	7	0	6	17	0	67