



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्योग) पंजीकृत कार्यालय: दुर्ल्लुवाचन, असम
Oil India Limited
(A Government of India Enterprise) Registered Office: Durluwan, Assam

Oil India Limited (RP)
2-A. District Shopping Centre
Saraswati Nagar, Basni
Jodhpur-342005,
Phone- 0291 -2729-473,
0291 -2729-472
Fax: 0291-2727050
Email: daya_shankar@oilindia.in
bhavik_mody@oilindia.in

FORWARDING LETTER

Tender No. : SJI1652P20

Tender Fee : NIL

Bid Security Amount : INR 36,400.00

Bid Bond Validity : Bid Bond should be valid up to 31.12.2019.
(Bid bond format has been changed. Please submit bid bond as per revised format. Refer: MM/LOCAL/E-01/2005)

Bid Validity : Bid should be valid for 90 days from bid closing date.
Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : 09.07.2019 at 11:00 hrs IST

Bid Opening on : 09.07.2019 at 15:00 hrs IST

Performance Security : Applicable (@10% of the PO value)

Integrity Pact : Not applicable

OIL, Rajasthan Project invites Bids for **Fabrication and supply of one no. of Air Conditioned office Bunk Houses and one no. of Air Conditioned Residence Bunk House** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.

The tender will be governed by:

- “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement.
- Technical specifications, Quantity and any other notes as per **Annexure – IA**.
- The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.

- d) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- e) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”.
- g) Amendments to the NIT after its issue will be published on OIL’s website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.
- h) **For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL’s ERP MM Deptt at following: Tel Nos = 0374-2807178, 0374-2807171 , 0374-2807192. Email id = erp_mm@oilindia.in**

1.0 Technical and Financial Criteria:

In addition to the general BRC/BEC, following Technical and Financial criteria shall be considered as on the original Bid Closing Date. (Documentary evidence to be provided along with the bid in Technical Documents failing which the offer shall be rejected).

Criteria	Complied / Not Complied. Documentary evidence submitted / not submitted
<p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p>A) TECHNICAL:</p> <p>1.0 Bidder should have the experience of successfully executing at least 1(one) similar order in preceding 5(five) years as on the original Bid Closing Date. "Similar Order" shall mean: Order for Designing, Fabrication, Testing and Supply of fabricated Steel Cabins (bunk houses) to any Govt. organization/ PSU/ Central Govt./ Public Limited Company, having specification similar to NIT specification.</p> <p>Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies</p>	

<p>of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as</p> <ul style="list-style-type: none"> i) Satisfactory Inspection Report (OR) ii) Satisfactory Supply Completion / Installation Report (OR) iii) Consignee Receipted Delivery Challans (OR) iv) Any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above. <p>2. Bidder has to give an undertaking stating that the bunkhouse will be as per specification including materials to be installed in the bunkhouse as per the Scope of Work.</p> <p>3. Bidder has to give a detailed PID diagram along with specification of materials they are going to install in the bunkhouse.</p>	
<p>B) FINANCIAL</p> <ul style="list-style-type: none"> a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least Rs. 9.10 Lakhs. b) Net Worth of the firm should be Positive for preceding financial / Accounting year <p>Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial /accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that ‘the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far’.</p> <p>Notes:</p> <ul style="list-style-type: none"> a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: <ul style="list-style-type: none"> i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE. OR ii) Audited Balance Sheet along with Profit & Loss account. 	

Note: For Annual financial turnover and net worth, enclose the audited Annual Report, Balance Sheet and Profit and Loss Account certified by a chartered accountant.

2.0 Tender Document will not be issued physically by Company. Bidders without having E-tender Login ID and Password should complete their online registration at least seven (7) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>. Details of

the NIT can be viewed using “Guest Login” provided in the e-procurement portal. USER-ID and PASSWORD are not transferable.

- 3.0 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- 4.0 MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.
- 5.0 For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/ service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.
- 6.0 OIL reserves the right to refuse issue of User Id & Pass Word to such parties even after submission of necessary documentation as per online registration process, about whose competence OIL is not satisfied. Company's decision in this regard shall be final.
- 7.0 OIL reserves the right to reject any/all bids and cancel the tender without assigning any reason whatsoever.
- 8.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following document/materials which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Chief General Manager (Services), Oil India Limited, Rajasthan Project, 2A, Saraswati Nagar, District Shopping Centre, Basni, Jodhpur-342005, Rajasthan** on or before the Bid Closing Date and Time mentioned in the Tender.
- a) **Original Bid Security**
- b) **Any other document required to be submitted in original as per tender requirement**
- All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in duplicate.
- 4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

6.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

12.0 The tender shall be governed by the Technical and Financial criteria given above. **However, if any of the Clauses of the Technical and Financial criteria contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 elsewhere, those in the Technical and Financial criteria given above shall prevail.**

12.1 The following points are deemed as non-negotiable and offer shall be rejected straightaway without seeking clarification in case of the following:

- i. **Validity of bid shorter than validity indicated in the tender.**
- ii. **Original Bid Security not received within the stipulated date and time mentioned in the tender.**
- iii. **Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.**

13.0 Please do refer the User Manual provided on the E-portal on the procedure How to create Response for submitting offer.

14.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) with organization name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

. In order to bid for OIL e-tenders all the vendors are required to obtain a legally valid Digital Certificate Class III [Organization] along with Encryption Certificate as per Indian IT Act from the licensed Certifying Authorities (CA) operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. Digital Signature Certificate comes in a pair of Signing/verification and Encryption/decryption certificate. Bidder should have both the Signing/verification and Encryption/Decryption certificate for Signing and encryption, decryption purpose respectively. The driver needs to be installed once, without which the DSC will not be recognized. While participating on e-Tendering the DSC token should be connected to your system.

. Encryption certificate is mandatorily required for submission of bid. In case bidder created response with one certificate (using encryption key) and bidder change his Digital Signature Certificate then old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of the response. Once decryption is done, bidder may use new DSC certificate for uploading and submission of their offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of the certificate, OIL INDIA LTD is not responsible.

Very
Important

15.0 BIDDERS ARE REQUIRED TO QUOTE WITH MINIMUM VALIDITY OF 90 DAYS FROM THE BID CLOSING DATE AS PER NIT REQUIREMENT. BIDS WITH LESSER VALIDITY SHALL BE REJECTED.

16.0 The original bid security (Amount is mentioned above and also in Basic Data of the tender in OIL's e-portal) should reach Chief General Manager (Services), Oil India Limited, Rajasthan Project, 2A, District Shopping Centre Saraswati Nagar, Basni, Jodhpur-342005, Rajasthan before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence. **The bid security shall be valid up to 31.12.2019. Please submit bid bond as per revised format.**

Against Bid Security /EMD Only payments through online gateway mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.

17.0 Performance Security @10% of order value is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Local Tender (MM/LOCAL/E-01/2005).

18.0 **Benefits to Micro & Small Enterprises (MSEs) as per OIL's Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details. MSE bidders are exempted from submission of Bid Security/Earnest Money provided they are registered for the items they intend to quote.**

19.0 If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

20.0 **PURCHASE PREFERENCE** : Purchase Preference will be applicable as per latest Govt. Guidelines. Bidders to take note of the same and quote accordingly. It is the bidder's responsibility to submit necessary documents from the Competent Authority to establish that they are eligible for purchase preference against this tender.

21.0 Attention about GST: Please ignore the details given about the taxes, duties & levies in anywhere in Tender documents which is not applicable now after implementation of GST with effect from 01.07.2017. Others all terms and condition remains same. Referred annexure for GST uploaded under Technical bid

22.0 **GST Clause: Please refer to Annexure – GST.**

23.0 Bidders to categorically fill up undertaking as per format provided vide **Annexure-K** and submit the same along with their bid.

24.0 For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible

bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only up to seven days from the date of Price-Bid opening of the tender.

- 25.0 PURCHASE PREFERENCE: Purchase Preference (Linked to Local Content) if allowed, shall will be applicable as per latest Govt. Guidelines against this tender. Please refer to Annexure-PP-LC. Bidders to take note of the same and quote accordingly. It is the bidder's responsibility to submit necessary documents from the Competent Authority to establish that they are eligible for purchase preference against this tender.

NOTE: FOR BID SECURITY/EMD AND PBG-In case of Bank Guarantee.

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in Oil's tender issuing office:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- (i) "MT 760 / MT 760 COV for issuance of bank guarantee.
- (ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Jodhpur Branch, IFS Code - UTIB0000057, Swift Code:- AXISINBB057 Branch Address - AXIS Bank Ltd, Prince Tower, Near Jaljog Circle, Residency Road, Jodhpur- 342003.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of NIT.

Yours Faithfully

Sd-

(DAYA SHANKAR)
Sr. MATERIALS MANAGER
FOR CGM-SERVICES



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(भारत सरकार का उद्योग) पंजीकृत कार्यालय: दुर्लियागढ़, असम
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bhavik_mody@oilindia.in

ANNEXURE-IA

Tender No. Date : SJI1652P20

Bidding Type : Single Bid (Composite Bid)

Bid Closing on : As mentioned in e-portal
Bid Opening on : As mentioned in e-portal

OIL INDIA LIMITED (Rasthan Project) invites Indigenous Bids for items detailed below:

TECHNICAL SPECIFICATIONS WITH QUANTITY:

SL. NO. MAT. CODE	MATERIAL DESCRIPTION	QUANTITY	UOM
10 OC000573	<p>fabrication and supply of Engineer cum Air Conditioned office Bunk House having specified external dimensions complete with G.I. Rock wool insulation, panelling, electric fittings, furniture and other equipment to be provided in the Cabins for site personnel. Cabins shall be used as portable modules and shall be deployed at Baghewala Wells in operational areas of OIL</p> <p>GENERAL DESIGN & CONSTRUCTION 1.1 Main Shell The main fabrication of the structural framework should be of integral and all welded type to comprise of the bottom frame, overall framework, internal and external cladding with insulation and other peripherals, sloping self-draining roof and desired door window, A/C opening etc. The main corner vertical support posts should be formed into a press component from 5 mm thick MS tested quality plates as per IS specifications and all the corner posts should be suitably welded at the top with a heavy gauge MS plate which should be able to hold steel forged lifting hooks or corner casting arrangement with 50 mm holes. The corner casting to be provided is similar to the corner castings normally found in marine freight containers. The entire welding process is to be executed by certified</p>	1	NO

	<p>welder using ISI quality electrode. The office bunk house has to have two compartments. The separation between the compartments is to be made with minimum 5 mm thick MS tested quality plates as per IS specifications and should be suitably welded to the main frame. Both the compartments will be identical to each other. The dimension of the bunk house will be approximately 7000mm Length x 2800mm Width x 2700mm height. The bidder has to design the interior based on this dimension and on the rough sketch provided herewith considering the dimension of the materials inside. The bid should be provided with the design and all details.</p> <p>1.2 Base Frame The main bottom (Base) frame should be fabricated and welded out of tested quality MS pressed steel channel sections of size: ISMC 125 x 65 mm and all the inter connecting cross members should also be steel channels duly welded lengthwise & breadth-wise and conveniently equally spaced.</p> <p>1.3 Skid The under structure / base frame of bunk house is to be mounted on the skid consisting of 03 (three) nos. of Indian Standard Medium Beam - ISMB 200 x 100 mm hot rolled 'I' section. At the end portion of the 'I' section structure on both the sides, steel pipe of size 142mm NBX9.5 mm wall thickness should be inserted and welded properly. The 'I' section beam should be placed at equal distance and connected with same size beam at 2000 mm apart & the pipe of MS on both ends in welded construction. Base frame and skid should be made in such a way that no foundation is needed for placement of bunk house.</p> <p>1.4 Flooring 19 mm plywood / particle board / cement bonded Patrick boards confirming to IS 710 manufactured by Anchor / swastika / kitply / sudarshan / ITC should be fixed with selftapping screws to the base 6 mm chequered MS plate which is welded to the bottom frame. The bottom should be sealed with caulking compound and painted with bituminous paint. The top inside layer of the plywood should be covered with PVC sheet of Bhor / Royal Touch / Premier Vinyl.</p> <p>1.5 Side End Walls -The exterior cladding of the shell should be of MS pressed steel vertical corrugated sheets of 3 mm thick and should be welded to the bottom MS channel frame, corner posts, top frame and roof frame. The corrugated version acts as stiffeners and increase strength to weigh ratio and eliminates the use of any other vertical support. All gaps should be sealed at the edges at seams, bottom sills and will prevent ingress of insects, moisture etc.</p> <p>1.6 Roof The roof should be of sloping type from the center forward the walls for efficient drain of water. The</p>		
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	<p>roof should be made of 3 mm thick MS steel sheets as per IS and is provided with adequately pressed reinforced sections from inside for additional strength and this should be able to comfortably resist loads up to 20 lbs/sq feet. All the structural steel used should be of standard quality as per IS specification and all steel components / sections, machine pressed for rigidity to optimize strength to weight ratio.</p> <p>1.7 Weather Shed All doors, windows and air conditioner openings should be provided with weather sheds of suitable size. The weather sheds should be made out of 3 mm thick MS sheet as per IS. The weather shed should be foldable type for easy transportation.</p> <p>1.8 Insulation 75 MM thick Thermo Cool/ Marine Glass Wool/ Mineral glass wool / Fiber glass resin bonded wool conforming to IS 8185 of 1976 and having R value 3.5 to 4.35 per inch should be provided on all side walls, end walls, roof with special weather proof adhesives. This insulation should be hot proof, fire retardant, non-hygroscopic and vermin proof and besides having excellent thermal efficiency and acoustic performance.</p> <p>1.9 Inner Panelling: 12 mm ply(as per IS 5509) plus 1 mm laminate (Pre laminated boards) should be screwed on the side wall including the separation wall between the compartments on the internal 'Z' sections / square tubes. All vertical & horizontal corners should be neatly finished with aluminium anodized heavy gauge aluminium angles & flats and the vertical joints of the panels should be mixed with decorative PVC bidding patties / aluminium patties to match with the colour of panels to suit the aesthetic appearance. The internal panelling of the roof should be of 6 mm pre laminated boards with aluminium anodized bidding patties. The ceiling of the roof should be suspended from inside on suitable 'Z' section / angle framework.</p> <p>2.0 DOOR & WINDOWS</p> <p>2.1 DOOR: Doors for each compartment should be of 6.5 feet (H) x 3 feet (W), with folding 1.5 mtr. x 1 mtr. Shed flush mounted double skin construction. The shutter should be open from outside. The door should be made from higher grade aluminium extruded section fully insulated of 40 mm thickness for eliminating heat transmission and shock. The external side should be clad with 2 mm MS sheet and the internal side should be with plywood hot pressed and phenol bonded with decorative laminated sheets similar to interior finish. The door should be fixed with heavy gauge brass / stainless steel piano & Hydraulic door closer corrosion proof and all rubber gaskets packing all around door frame for complete weather proof or Molded B-0 fire class door.</p>		
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	<p>2.2 WINDOWS: Windows of size 600 mm (w)X 600 mm(h) and 900 mm (w) x 900 mm (h) wherever required should be made from high quality aluminium anodized extruded section of suitable size and should be of sliding type fitted with clear 5 mm fibre glasses. Metallic mosquito nets should be provided on suitable framework. Quantity in number of windows should be two per bunk house.</p> <p>3.0 PRETREATMENT & PAINTING</p> <p>3.1 The surface preparation for all steel surfaces should be pre-treated with anticorrosive chemicals including degreasing and de-rusting and phosphating, coated with red-oxide, zinc chromate, primer conforming to IS 2074. The external surface of the bunk houses should be finally painted with two coats of corrosion resistant rubbers chlorinated marine paint or polyurethane paint. It may be noted that these bunk houses will be used in desert area. So paint should be chosen accordingly.</p> <p>3.2 The under frame should be painted with bituminous paint of reputed make as per IS. The colour shade and grade will be decided at the time of inspection by representatives of OIL and the highest level of aesthetic should be maintained and necessary marking/ logo should be provided as per the advice of OIL.</p> <p>4.0 Specifications of Steel</p> <p>(i) Steel - Load bearing members IS 4923 / grade St 42 / JIS G, 3125 SPA-H (SAIL/TATA/ESSAR)</p> <p>(ii) Structural Steel I Beams / Rolled sections IS 2062 (SAIL/TATA/ESSAR)</p> <p>(iii) Side, End walls & Roof panels IS: 1079(SAIL/TATA/ESSAR)</p> <p>(iv) Square rectangular hollow sections IS 4923 (SAIL/TATA/ESSAR)</p> <p>(v) Skid pipe size 142 mm NB X 9.5 mm W/Thickness, Schedule 80. Documentary evidence regarding the purchase of the above material is to be provided to OIL during the time of inspection failing which the order is liable for rejection.</p> <p>5.0 ELECTRICAL SYSTEM:</p> <p>5.1 The following electrical items shall be provided in the Bunk House:</p> <p>5.1.1. One no. 63 amp SPN Main Switch, metallic enclosure with side handle shall be mounted outside the cabin, provided with suitable shed for protection against rain. Make: Havells / GE / BCH/Siemens. Additionally, one no63 Amp, 5 pin Plug Socket should be provided for connection and disconnection of incomer cable. Make of switch socket: BCH, type: DS. Both the main switch and</p>		
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	<p>Plug socket should be provided with suitable shed for protection against rain & mechanical damage.</p> <p>5.1.2. One no. metallic body 12 way MCB DB with 63 Amp, Double pole, 100 mA ELCB as incomer, 8nos. 10 amps MCB and 1 nos. 20 amps MCB as outgoing shall be provided inside each compartment. All MCBs shall be 10 kA, C curve. DB shall be complete with 63 amps bus bars and shall be as per IP-21. All circuits shall be marked on DB with paint or metallic marker. MCB DB Make: Havels/ Legrand / Merlin Gerin / Siemens/ Schneider.</p> <p>5.1.3. Following lighting arrangement to be provided inside the cabin:</p> <p>i) 4 feet LED Tube light (18 W) - 04 nos. in each compartment, Make: Philips/ Crompton Greaves/GE/ Bajaj/Havells / Syska.</p> <p>ii) Lights (external): Bulkhead type fitting, with metal grid protection # 2 Nos. This fitting should be fitted in a recess space in the external wall.</p> <p>5.1.4 5 (Five) nos. 15/5 amps switch (5 Pin) socket and 1 (one) no 20 amps metal-clad socket in the compartment, shall be provided. The sockets shall be mounted in metallic enclosures and have suitably rated MCBs as switches. Matching plugs for the sockets should also be provided. Make: Havels/Legrand / Merlin Gerin / Siemens. All these sockets shall be mounted in metallic enclosures and have suitably rated MCBs as switches. Matching plugs for the sockets should also be provided. There shall be one switch board with three sockets with switches in addition to above for computers and printers near the table for easy access in each compartment.</p> <p>Each compartment should have one switch board for lights & fans. Individual Switches shall be provided for each electrical fittings. Switchboard power supply shall be provided from individual MCB of the DB.</p> <p>5.1.5 Fans: 2 (two) nos. of wall mounted fans in each compartment shall be provided. Wall mounted fans shall have 400 mm sweep and be equipped with in-built speed regulator with OFF position. Make: Usha / Havels/Compton Greaves / Bajaj / Orient.</p> <p>5.1.6 Two cabin earth points (on the skid or body, outside) shall be provided diagonally for final termination of earth wires for connection to earth electrodes outside the Bunk House.</p> <p>5.1.7 One no 2 Ton Split Air Conditioner unit for each compartment of the bunk house shall be provided with adequate casing for both units to avoid transit damage and rain protection. Power for the AC shall be from one 20 Amps metal-clad wall socket. The AC power cord</p>		
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	<p>shall be fitted with a suitably rated metal clad plug for drawing power from this source.</p> <p>Following points are to be considered for the AC units</p> <p>i) Compressor shall be of rotary type and for operation in desert condition where temperature will go upto 55 deg C in summers</p> <p>ii) Make: Blue Star / Carrier /Hitachi. BEE rating: Minimum 5 star rated. The machine shall be warranted for 1 year and compressor shall be guaranteed for 5 years. Duly signed warrantee / Guarantee certificate shall be submitted along with the supply. Control: Both remote & manual</p> <p>iii) Two no. earth electrode and 25 mm x 6 mm GI straps to be provided for earthing purpose. The earthing scheme shall be as per IS 3043.</p> <p>6.0 SPECIFICATIONS OF MATERIALS (ELECTRICAL):</p> <p>6.1 All wiring from MCB DB to switchboards/ points/ sockets etc. shall be concealed type inside the paneling, running through PVC conduit.</p> <p>6.2 Medium grade, ISI approved, FR PVC conduits shall be used for wiring. Conduit size and no. of wires in conduit shall be as per IS. Corners shall be rounded elbow type for ease of insertion of wires. Make: AKG / PLAZA / Finolex.</p> <p>6.3 The wiring cable shall be PVC insulated, 1100 V grade, fire-retardant, multi-stranded flexible copper conductor and approved by ISI, Fire Insurance Authority & Tariff Advisory Committee.</p> <p>6.4 All wires shall be colour coded as Red for Phase, Black for neutral and Green for earth. All wire ends in DB, Main Switch and Socket outlets shall have copper lugs of Dowell's. Make of wires: Finolex / Havells.</p> <p>6.5 All points shall have individual switches and independent neutral wire. All light and fan points shall be suitably distributed in the switchboards with individual switches. In addition, each switchboard shall be provided with one no. 6 Amps switch-socket. For ease of operation, Switchboards shall be made of 1.6 mm thick MS boxes having 3.0 mm thick white coloured, ISI approved Hylam sheet.</p> <p>6.6 All switches and switch-sockets shall be flush type, of Anchor make, Deluxe model.</p> <p>6.7. Earth points for socket outlets, fans etc. Shall be individually wired with insulated wires to switchboard and then to MCB DB earth bus. MCB DB earth bus shall be connected to two earth points (welded studs) on the bunk house skid outside shell. No earth connection shall be made directly to any point of the metallic shell</p>		
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	<p>of the bunk house.</p> <p>7.0 CABLE SIZES:</p> <p>7.1 1.5 sq mm copper cable with insulated earth wire of 1.5 sq mm for point wiring.</p> <p>7.2 2.5 sq mm copper cable with 2.5 sq mm insulated earth wire for circuit wiring from DB to switchboard and 5/15 Amp sockets.</p> <p>7.3 4.0 sq mm cable with 4.0 sq mm diameter insulated copper earth wire for power sockets.</p> <p>7.4 The main switch outgoing shall be wired to the DB with 10 sq mm 3 core (for phase, neutral and earth) PVC insulated, 1100 V grade, fire-retardant, multi-stranded flexible copper conductor and approved by ISI, Fire Insurance Authority & Tariff Advisory Committee.</p> <p>8. Following shall comprise the electrical scope of work:</p> <p>8.1 For incoming power supply, one pair of weatherproof suitably rated plug & socket (make: BCH or equivalent) shall be suitably fixed outside the cabin house at a height of approx. 2.9m and easily accessible from the ladder attached with the body. A suitably designed metallic canopy/rain-guard shall be provided above the plug & socket.</p> <p>8.2 For internal wiring of the cabin suitable size FRLS copper cables along with metallic conduit shall be used. The earth wire shall be run separately throughout. Appropriate color codes shall be maintained for wiring purpose (Red for phase, Black for neutral and Green for earth).</p> <p>8.3 Inside the compartment in the bunk, the incoming power shall be through a suitably rated MCCB and ELR (preferably 100mA industrial type). The distribution circuits for lighting, fans, AC etc. shall have individual suitably rated MCB. All these components shall be fitted inside a well-designed sheet metal distribution box.</p> <p>8.4 Separate metallic socket board (Make: Legrand or equivalent) along with suitably rated MCB and metal clad plug-socket shall be provided for supplying power to Air conditioner. Air-conditioner shall be suitably mounted on the narrower side-walls of the rectangular cabin. Design of the mounting shall be such that the air-conditioner does not fall-off during transportation from one location to another.</p> <p>8.5 All relevant electrical appliances viz. AC, fan etc. shall be energy efficient type, with minimum 5-star rating.</p> <p>8.6 Bolts/studs (min. 2 nos.) shall be provided on the skid for making double and distinct earthing connections of the cabin.</p> <p>8.7 Bidder shall submit electrical schematic with earthing scheme & indicative bill of materials along with</p>		
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	<p>quotation.</p> <p>8.8 In case of order, the successful party has to submit detailed electrical drawings, bill of materials and specification of all materials, including air conditioner light fittings, fans etc. at least 30 (thirty) days before start of work. All modifications in the work plan and item description as required by OIL shall have to be agreed by the party. After making necessary amendments/corrections in the drawings/ BOM as required by OIL, party shall re-submit the drawings for OIL's approval.</p> <p>8.9 The electrification job shall start only after approval of drawings and sample of material by Head-Electrical in writing.</p> <p>8.10 Entire electrical installation work has to be done by licensed electrician as per CEA (Measures relating to safety and electric supply) Regulations, 2010 and NEC codes. Party will submit the copy of the valid licenses of their work persons to OIL before start of the work.</p> <p>8.11 Test report of the entire electrical work as per CEA (Measures relating to safety and electric supply) Regulations, 2010 will have to be submitted to OIL after completion of the job</p> <p>8.12 The electrical work shall be treated as complete once installation, testing & commissioning of electrical works are accepted by DGM-Electrical and submission of test report for electrical works, as installed drawings & list of electrical items used, spares for lighting system by the party.</p> <p>8.13. Guarantee Certificates for Air Conditioner, Cabin Fans etc shall be provided along with supply of materials.</p> <p>9.0 FURNITURE ITEMS All offered furniture should be of executive class. Bidder should forward catalogue, drawing (with specification) of all items without which the bid will be liable for rejection.</p> <p>The Bill of Material provided below is for per Bunk House.</p> <p>a) Steel Wardrobe (size: width 915 mm X depth 485 mm' X height 1980 mm) , Make - Godrej, Model - Storwel M2 or equivalent: 1 no. for each cabin</p> <p>b) Office table should be of "Godrej make, model-WT 718\716" or equivalent – 2 nos. for each compartment</p> <p>c) Godrej Chair for table should be of "Godrej make, model-PCH 7102R or equivalent. - 2 nos for each compartment</p> <p>d) Office Chairs should be of "Godrej make, model-PCH 7112R or equivalent. - 3 nos./ compartment</p> <p>e) 3 Seater Stainless Steel Airport Waiting Chair grouted to floor- 2 per each compartment</p>		
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	<p>f) File Rack Godrej make or equivalent, Size of the File Rack : H1800 x W1200 x D450 mm), as per drawing : 1 no per compartment</p> <p>g) Executive class curtains in VENETIAN BLINDS in windows need to be provided</p> <p>h) Door mat 800X400- 1 no per compartment.</p> <p>i) 4 nos. of hooks should be provided in the compartments to hang their belongings.</p> <p>Note: The items should be properly anchored inside the bunk to avoid transit damage.</p> <p>11.0 Welding: The containerized bunk house should be of all welded steel construction using the latest method of MIG using CO2 argon as shield gas. All the external welding should be continuous, uniform and off full penetration.</p> <p>12.0 Handling The bunk house to be capable of being handled without any strain or damage under the following conditions:</p> <p>a) Lifting of the unit by lifting slings and shackles directly from top corner lifting lug.</p> <p>b) Lifting and winching by attaching suitable shackle to the skid.</p> <p>13.0 Arrangement to be provided outside cabin for fixing up slings at top of the corner.</p> <p>14.0 Inspection: Each Bunk houses shall be offered for inspection to representative of OIL. However, inspection by OIL is at its discretion.</p> <p>15.0 WARRANTY/ GUARANTEE: The bunk house, including all the bought out items, should have minimum onsite warranty of one year from the date of installation, within which, any replacement / repairing that may occur, should be carried out by the supplier at the site of installation at their own cost and arrangement taking all statutory safety measures practiced in Oil India Limited. Warranty / guarantee for the painting and coating should be for one year against any failure, rusting etc. Bidder should confirm it along with quotation. The offer, taking exception to this will be rejected.</p>		
20 OC000573	<p>fabrication and supply of Engineer cum Air Conditioned Residence Bunk House having specified external dimensions complete with G.I. Rock wool insulation, panelling, electric fittings, furniture and other equipment to be provided in the Cabins for site personnel. Cabins shall be used as portable modules and shall be deployed at Baghewala Wells in operational areas of OIL</p> <p>GENERAL DESIGN & CONSTRUCTION</p> <p>1.1 Main Shell The main fabrication of the structural framework should be of integral and all welded type to</p>	1	NO

	<p>comprise of the bottom frame, overall framework, internal and external cladding with insulation and other peripherals, sloping self-draining roof and desired door window, A/C opening etc. The main corner vertical support posts should be formed into a press component from 5 mm thick MS tested quality plates as per IS specifications and all the corner posts should be suitably welded at the top with a heavy gauge MS plate which should be able to hold steel forged lifting hooks or corner casting arrangement with 50 mm holes. The corner casting to be provided is similar to the corner castings normally found in marine freight containers. The entire welding process is to be executed by certified welder using ISI quality electrode. The office bunk house has to have two compartments. The separation between the compartments is to be made with minimum 5 mm thick MS tested quality plates as per IS specifications and should be suitably welded to the main frame. Both the compartments will be identical to each other. The dimension of the bunk house will be approximately 9000mm Length x 3000mm Width x 2700mm height. The bidder has to design the interior based on this dimension and on the rough sketch provided herewith considering the dimension of the materials inside. The bid should be provided with the design and all details.</p> <p>1.2 Base Frame The main bottom (Base) frame should be fabricated and welded out of tested quality MS pressed steel channel sections of size: ISMC 125 x 65 mm and all the inter connecting cross members should also be steel channels duly welded lengthwise & breadth-wise and conveniently equally spaced.</p> <p>1.3 Skid The under structure / base frame of bunk house is to be mounted on the skid consisting of 03 (three) nos. of Indian Standard Medium Beam - ISMB 200 x 100 mm hot rolled 'I' section. At the end portion of the 'I' section structure on both the sides, steel pipe of size 142mm NBX9.5 mm wall thickness should be inserted and welded properly. The 'I' section beam should be placed at equal distance and connected with same size beam at 2000 mm apart & the pipe of MS on both ends in welded construction. Base frame and skid should be made in such a way that no foundation is needed for placement of bunk house.</p> <p>1.4 Flooring 19 mm plywood / particle board / cement bonded Patrick boards confirming to IS 710 manufactured by Anchor / swastika / kitply / sudarshan / ITC should be fixed with selftapping screws to the base 6 mm chequered MS plate which is welded to the bottom frame. The bottom should be sealed with caulking compound and painted with bituminous paint.</p>		
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	<p>The top inside layer of the plywood should be covered with PVC sheet of Bhor / Royal Touch / Premier Vinyl.</p> <p>1.5 Side End Walls -The exterior cladding of the shell should be of MS pressed steel vertical corrugated sheets of 3 mm thick and should be welded to the bottom MS channel frame, corner posts, top frame and roof frame. The corrugated version acts as stiffeners and increase strength to weigh ratio and eliminates the use of any other vertical support. All gaps should be sealed at the edges at seams, bottom sills and will prevent ingress of insects, moisture etc.</p> <p>1.6 Roof The roof should be of sloping type from the center forward the walls for efficient drain of water. The roof should be made of 3 mm thick MS steel sheets as per IS and is provided with adequately pressed reinforced sections from inside for additional strength and this should be able to comfortably resist loads up to 20 lbs/sq feet. All the structural steel used should be of standard quality as per IS specification and all steel components / sections, machine pressed for rigidity to optimize strength to weight ratio.</p> <p>1.7 Weather Shed All doors, windows and air conditioner openings should be provided with weather sheds of suitable size. The weather sheds should be made out of 3 mm thick MS sheet as per IS. The weather shed should be foldable type for easy transportation.</p> <p>1.8 Insulation 75 MM thick Thermo Cool/ Marine Glass Wool/ Mineral glass wool / Fiber glass resin bonded wool conforming to IS 8185 of 1976 and having R value 3.5 to 4.35 per inch should be provided on all side walls, end walls, roof with special weather proof adhesives. This insulation should be hot proof, fire retardant, non-hygroscopic and vermin proof and besides having excellent thermal efficiency and acoustic performance.</p> <p>1.9 Inner Panelling: 12 mm ply(as per IS 5509) plus 1 mm laminate (Pre laminated boards) should be screwed on the side wall including the separation wall between the compartments on the internal 'Z' sections / square tubes. All vertical & horizontal corners should be neatly finished with aluminium anodized heavy gauge aluminium angles & flats and the vertical joints of the panels should be mixed with decorative PVC bidding patties / aluminium patties to match with the colour of panels to suit the aesthetic appearance. The internal panelling of the roof should be of 6 mm pre laminated boards with aluminium anodized bidding patties. The ceiling of the roof should be suspended from inside on suitable 'Z' section / angle framework.</p> <p>2.0 DOOR & WINDOWS</p> <p>2.1 DOOR: Doors for each compartment should be of 6.5 feet (H) x 3 feet (W), with folding 1.5 mtr. x 1 mtr.</p>		
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	<p>Shed flush mounted double skin construction. The shutter should be open from outside. The door should be made from higher grade aluminium extruded section fully insulated of 40 mm thickness for eliminating heat transmission and shock. The external side should be clad with 2 mm MS sheet and the internal side should be with plywood hot pressed and phenol bonded with decorative laminated sheets similar to interior finish. The door should be fixed with heavy gauge brass / stainless steel piano & Hydraulic door closer corrosion proof and all rubber gaskets packing all around door frame for complete weather proof or Molded B-0 fire class door.</p> <p>2.2 WINDOWS: Windows of size 600 mm (w)X 600 mm(h) and 900 mm (w) x 900 mm (h) wherever required should be made from high quality aluminium anodized extruded section of suitable size and should be of sliding type fitted with clear 5 mm fibre glasses. Metallic mosquito nets should be provided on suitable framework. Quantity in number of windows should be two per bunk house.</p> <p>3.0 PRETREATMENT & PAINTING</p> <p>3.1 The surface preparation for all steel surfaces should be pre-treated with anticorrosive chemicals including degreasing and de-rusting and phosphating, coated with red-oxide, zinc chromate, primer conforming to IS 2074. The external surface of the bunk houses should be finally painted with two coats of corrosion resistant rubbers chlorinated marine paint or polyurethane paint. It may be noted that these bunk houses will be used in desert area. So paint should be chosen accordingly.</p> <p>3.2 The under frame should be painted with bituminous paint of reputed make as per IS. The colour shade and grade will be decided at the time of inspection by representatives of OIL and the highest level of aesthetic should be maintained and necessary marking/ logo should be provided as per the advice of OIL.</p> <p>4.0 Specifications of Steel</p> <p>(i) Steel - Load bearing members IS 4923 / grade St 42 / JIS G, 3125 SPA-H (SAIL/TATA/ESSAR)</p> <p>(ii) Structural Steel I Beams / Rolled sections IS 2062 (SAIL/TATA/ESSAR)</p> <p>(iii) Side, End walls & Roof panels IS: 1079(SAIL/TATA/ESSAR)</p> <p>(iv) Square rectangular hollow sections IS 4923 (SAIL/TATA/ESSAR)</p> <p>(v) Skid pipe size 142 mm NB X 9.5 mm W/Thickness, Schedule 80. Documentary evidence regarding the purchase of the above material is to be provided to OIL</p>		
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	<p>during the time of inspection failing which the order is liable for rejection.</p> <p>5.0 ELECTRICAL SYSTEM:</p> <p>5.1 The following electrical items shall be provided in the Bunk House:</p> <p>5.1.1. One no. 63 amp SPN Main Switch, metallic enclosure with side handle shall be mounted outside the cabin, provided with suitable shed for protection against rain. Make: Havells / GE / BCH/Siemens. Additionally, one no.63 Amp, 5 pin Plug Socket should be provided for connection and disconnection of incomer cable. Make of switch socket: BCH, type: DS. Both the main switch and Plug socket should be provided with suitable shed for protection against rain & mechanical damage.</p> <p>5.1.2. One no. metallic body 12 way MCB DB with 63 Amp, Double pole, 100 mA ELCB as incomer, 8 nos. 10 amps MCB and 2 nos. 20 amps MCB as outgoing shall be provided inside each compartment. All MCBs shall be 10 kA, C curve. DB shall be complete with 63 amps bus bars and shall be as per IP-21. All circuits shall be marked on DB with paint or metallic marker. MCB DB Make: Havels/ Legrand / Merlin Gerin / Siemens/ Schneider.</p> <p>5.1.3. Following lighting arrangement to be provided inside the cabin:</p> <ul style="list-style-type: none"> i) 4 feet LED Tube light (18 W) - 02 nos. in each compartment, Make: Philips/ Crompton Greaves/GE/ Bajaj/Havells / Syska. ii) Bed side reading lamps - 02 nos. iii) Lights (external): Bulkhead type fitting, with metal grid protection # 2 Nos. This fitting should be fitted in a recess space in the external wall. iv) Geyser of capacity 25 lts in each compartment (Make-Bajaj) with all necessary connections and fittings <p>5.1.4 3 (Three) nos. 15/5 amps switch (5 Pin) socket and 1 (two) no 20 amps metal-clad socket in the compartment, shall be provided. The sockets shall be mounted in metallic enclosures and have suitably rated MCBs as switches. Matching plugs for the sockets should also be provided. Make: Havels/Legrand / Merlin Gerin / Siemens. All these sockets shall be mounted in metallic enclosures and have suitably rated MCBs as switches. Matching plugs for the sockets should also be provided.</p> <p>Each compartment should have one switch board for lights & fans. Also two sockets for mobile charging should be provided near the beds with Individual Switches. Switchboard power supply shall be provided from individual MCB of the DB.</p>		
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	<p>5.1.5 Fans: 2 (two) nos. of wall mounted fans in each compartment shall be provided. Wall mounted fans shall have 400 mm sweep and be equipped with in-built speed regulator with OFF position. Make: Usha / Havels/Compton Greaves / Bajaj / Orient.</p> <p>5.1.6 Two cabin earth points (on the skid or body, outside) shall be provided diagonally for final termination of earth wires for connection to earth electrodes outside the Bunk House.</p> <p>5.1.7 One no 2 Ton Split Air Conditioner unit for each compartment of the bunk house shall be provided with adequate casing for both units to avoid transit damage and rain protection. Power for the AC shall be from one 20 Amps metal-clad wall socket. The AC power cord shall be fitted with a suitably rated metal clad plug for drawing power from this source.</p> <p>Following points are to be considered for the AC units</p> <p>a. Compressor shall be of rotary type and for operation in desert condition where temperature will go upto 55 deg C in summers</p> <p>Make: Blue Star / Carrier / Hitachi.</p> <p>BEE rating: Minimum 5 star rated.</p> <p>The machine shall be warranted for 1 year and compressor shall be guaranteed for 5 years. Duly signed warrantee / Guarantee certificate shall be submitted along with the supply.</p> <p>Control: Both remote & manual</p> <p>Two no. earth electrode and 25 mm x 6 mm GI straps to be provided for earthing purpose. The earthing scheme shall be as per IS 3043.</p> <p>6.0 SPECIFICATIONS OF MATERIALS (ELECTRICAL):</p> <p>6.1 All wiring from MCB DB to switchboards/ points/ sockets etc. shall be concealed type inside the paneling, running through PVC conduit.</p> <p>6.2 Medium grade, ISI approved, FR PVC conduits shall be used for wiring. Conduit size and no. of wires in conduit shall be as per IS. Corners shall be rounded elbow type for ease of insertion of wires. Make: AKG / PLAZA / Finolex.</p> <p>6.3 The wiring cable shall be PVC insulated, 1100 V grade, fire-retardant, multi-stranded flexible copper conductor and approved by ISI, Fire Insurance Authority & Tariff Advisory Committee.</p> <p>6.4 All wires shall be colour coded as Red for Phase, Black for neutral and Green for earth. All wire ends in DB, Main Switch and Socket outlets shall have copper lugs of Dowell's. Make of wires: Finolex / Havells.</p> <p>6.5 All points shall have individual switches and</p>		
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	<p>independent neutral wire. All light and fan points shall be suitably distributed in the switchboards with individual switches. In addition, each switchboard shall be provided with one no. 6 Amps switch-socket. For ease of operation, Switchboards shall be made of 1.6 mm thick MS boxes having 3.0 mm thick white coloured, ISI approved Hylam sheet.</p> <p>6.6 All switches and switch-sockets shall be flush type, of Anchor make, Deluxe model.</p> <p>6.7. Earth points for socket outlets, fans etc. Shall be individually wired with insulated wires to switchboard and then to MCB DB earth bus. MCB DB earth bus shall be connected to two earth points (welded studs) on the bunk house skid outside shell. No earth connection shall be made directly to any point of the metallic shell of the bunk house.</p> <p>7.0 CABLE SIZES:</p> <p>7.1 1.5 sq mm copper cable with insulated earth wire of 1.5 sq mm for point wiring.</p> <p>7.2 2.5 sq mm copper cable with 2.5 sq mm insulated earth wire for circuit wiring from DB to switchboard and 5/15 Amp sockets.</p> <p>7.3 4.0 sq mm cable with 4.0 sq mm diameter insulated copper earth wire for power sockets.</p> <p>7.4 The main switch outgoing shall be wired to the DB with 10 sq mm 3 core (for phase, neutral and earth) PVC insulated, 1100 V grade, fire-retardant, multi-stranded flexible copper conductor and approved by ISI, Fire Insurance Authority & Tariff Advisory Committee.</p> <p>8. Following shall comprise the electrical scope of work:</p> <p>8.1 For incoming power supply, one pair of weatherproof suitably rated plug & socket (make: BCH or equivalent) shall be suitably fixed outside the cabin house at a height of approx. 2.9m and easily accessible from the ladder attached with the body. A suitably designed metallic canopy/rain-guard shall be provided above the plug & socket.</p> <p>8.2 For internal wiring of the cabin suitable size FRLS copper cables along with metallic conduit shall be used. The earth wire shall be run separately throughout. Appropriate color codes shall be maintained for wiring purpose (Red for phase, Black for neutral and Green for earth).</p> <p>8.3 Inside the compartment in the bunk, the incoming power shall be through a suitably rated MCCB and ELR (preferably 100mA industrial type). The distribution circuits for lighting, fans, AC etc. shall have individual suitably rated MCB. All these components shall be fitted inside a well-designed sheet metal distribution box.</p> <p>8.4 Separate metallic socket board (Make: Legrand or</p>		
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	<p>equivalent) along with suitably rated MCB and metal clad plug-socket shall be provided for supplying power to Air conditioner. Air-conditioner shall be suitably mounted on the narrower side-walls of the rectangular cabin. Design of the mounting shall be such that the air-conditioner does not fall-off during transportation from one location to another.</p> <p>8.5 All relevant electrical appliances viz. AC, fan etc. shall be energy efficient type, with minimum 5-star rating.</p> <p>8.6 Bolts/studs (min. 2 nos.) shall be provided on the skid for making double and distinct earthing connections of the cabin.</p> <p>8.7 Bidder shall submit electrical schematic with earthing scheme & indicative bill of materials along with quotation.</p> <p>8.8 In case of order, the successful party has to submit detailed electrical drawings, bill of materials and specification of all materials, including air conditioner light fittings, fans etc. at least 30 (thirty) days before start of work. All modifications in the work plan and item description as required by OIL shall have to be agreed by the party. After making necessary amendments/corrections in the drawings/ BOM as required by OIL, party shall re-submit the drawings for OIL's approval.</p> <p>8.9 The electrification job shall start only after approval of drawings and sample of material by Head-Electrical in writing.</p> <p>8.10 Entire electrical installation work has to be done by licensed electrician as per CEA (Measures relating to safety and electric supply) Regulations, 2010 and NEC codes. Party will submit the copy of the valid licenses of their work persons to OIL before start of the work.</p> <p>8.11 Test report of the entire electrical work as per CEA (Measures relating to safety and electric supply) Regulations, 2010 will have to be submitted to OIL after completion of the job</p> <p>8.12 The electrical work shall be treated as complete once installation, testing & commissioning of electrical works are accepted by DGM-Electrical and submission of test report for electrical works, as installed drawings & list of electrical items used, spares for lighting system by the party.</p> <p>8.13. Guarantee Certificates for Air Conditioner, Cabin Fans etc shall be provided along with supply of materials.</p> <p>9.0 FURNITURE ITEMS All offered furniture should be of executive class. Bidder should forward catalogue, drawing (with specification) of all items without which the bid will be liable for rejection.</p>		
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	<p>The Bill of Material provided below is for per Bunk House.</p> <p>a) Steel Wardrobe (size: width 915 mm X depth 485 mm' X height 1980 mm) , Make - Godrej, Model - Storwel M2 or equivalent : 1 no. for each compartment</p> <p>b Bed: 2100 mm x 900 mm - 2 nos per cabin (Total Nos of Bed: 2 Nos)</p> <p>c) Mattress-1 No, (Kurl-On/Sleepwell make) with two pillows for each bed</p> <p>d) Table - 1no. /cabin</p> <p>e) Chairs should be of "Godrej make, model-PCH 7102R or equivalent. - 1 no./cabin</p> <p>f) Executive class curtains in VENETIAN BLINDS in windows need to be provided</p> <p>g) Door mat 800X400- 1 no per compartment.</p> <p>h) 4 nos. of hooks on both sides of cabins should be provided in the Cabins to hang their belongings.</p> <p>i) Stainless Steel Wash Basin. including Mirror, soap tray and wall mounted plastic shelf: 1 Set per cabin)</p> <p>j) Showers and taps</p> <p>k) Each compartment will have washroom having showers, washbasin, english commode with cover and gyeser of capacity 25 Ltrs including bucket and mug. The bathing side will have showers and mixer tapes for hot and cold water.</p> <p>Note: The items should be properly anchored inside the bunk to avoid transit damage.</p> <p>11.0 Welding: The containerized bunk house should be of all welded steel construction using the latest method of MIG using CO2 argon as shield gas. All the external welding should be continuous, uniform and off full penetration.</p> <p>12.0 Handling The bunk house to be capable of being handled without any strain or damage under the following conditions:</p> <p>a) Lifting of the unit by lifting slings and shackles directly from top corner lifting lug.</p> <p>b) Lifting and winching by attaching suitable shackle to the skid.</p> <p>13.0 Arrangement to be provided outside cabin for fixing up slings at top of the corner.</p> <p>14.0 Inspection: Each Bunk houses shall be offered for inspection to representative of OIL. However, inspection by OIL is at its discretion.</p> <p>16.0 WARRANTY/ GUARANTEE: The bunk house, including all the bought out items, should have minimum onsite warranty of one year from the date of installation, within which, any replacement / repairing that may occur, should be carried out by the supplier at the site of installation at their own cost and</p>		
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	arrangement taking all statutory safety measures practiced in Oil India Limited. Warranty / guarantee for the painting and coating should be for one year against any failure, rusting etc. Bidder should confirm it along with quotation. The offer, taking exception to this will be rejected		
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Note:

AA. Bidders are advised to take a note of FORWARDING LETTER, ANNEXURE-A i.e TECHNICAL SPECIFICATION, COMPLIANCE CHECK-LIST, SPECIAL TERMS & CONDITIONS, COMPLIANCE CHECK-LIST FOR SPECIAL TERMS & CONDITIONS and consider details of Bunk House while preparing & submitting their offer. Aforesaid documents are uploaded separately under e-tender portal and to be read as Annexure to current document.

BB. The bids conforming to the specifications, terms & conditions stipulated in the tender and considered to be responsive after subjecting to the Technical and Financial criteria will be considered for further evaluation as given below:

1.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amount in words shall prevail and will be adopted for evaluation.

2.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered in **Technical and Financial criteria** also and such clarifications fulfilling the **Technical and Financial criteria** clauses in total must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

CC. STANDARD NOTES:

1.0 Materials to be supplied hereunder shall be new, unused, of recent make, of best quality & workmanship and shall be guaranteed by the seller against defects arising from faulty materials, workmanship or design for 12 months from date of commissioning at destination. Defective goods / materials or parts notified by OIL to the seller shall be replaced immediately by the supplier at the supplier's expense at no extra cost to OIL.

2.0 Bidders are to quote for Unit Material value, Packing/Forwarding Charges, Taxes & Duties as applicable, Transportation charges upto Baghewala or its nearby area (within 300 km road distance from Jodhpur, Rajasthan), Insurance Charges, Payment Terms, Best Delivery Period, Net. & Gross Weight etc. in their offer.

3.0 For order with F.O.R. Destination term, 100% payment against dispatch document will not be entertained. In this regards please refer payment terms in

ANNEXURE - MM/LOCAL/E-01/2005. Bidders are advised to take note of this while mentioning payment term.

4.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

5.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global E-Tender vide MM/LOCAL/E-01/2005. However, if any of the Clauses of this tender document contradict the Clauses of the booklet MM/LOCAL/E-01/2005 elsewhere, those in this tender document shall prevail.

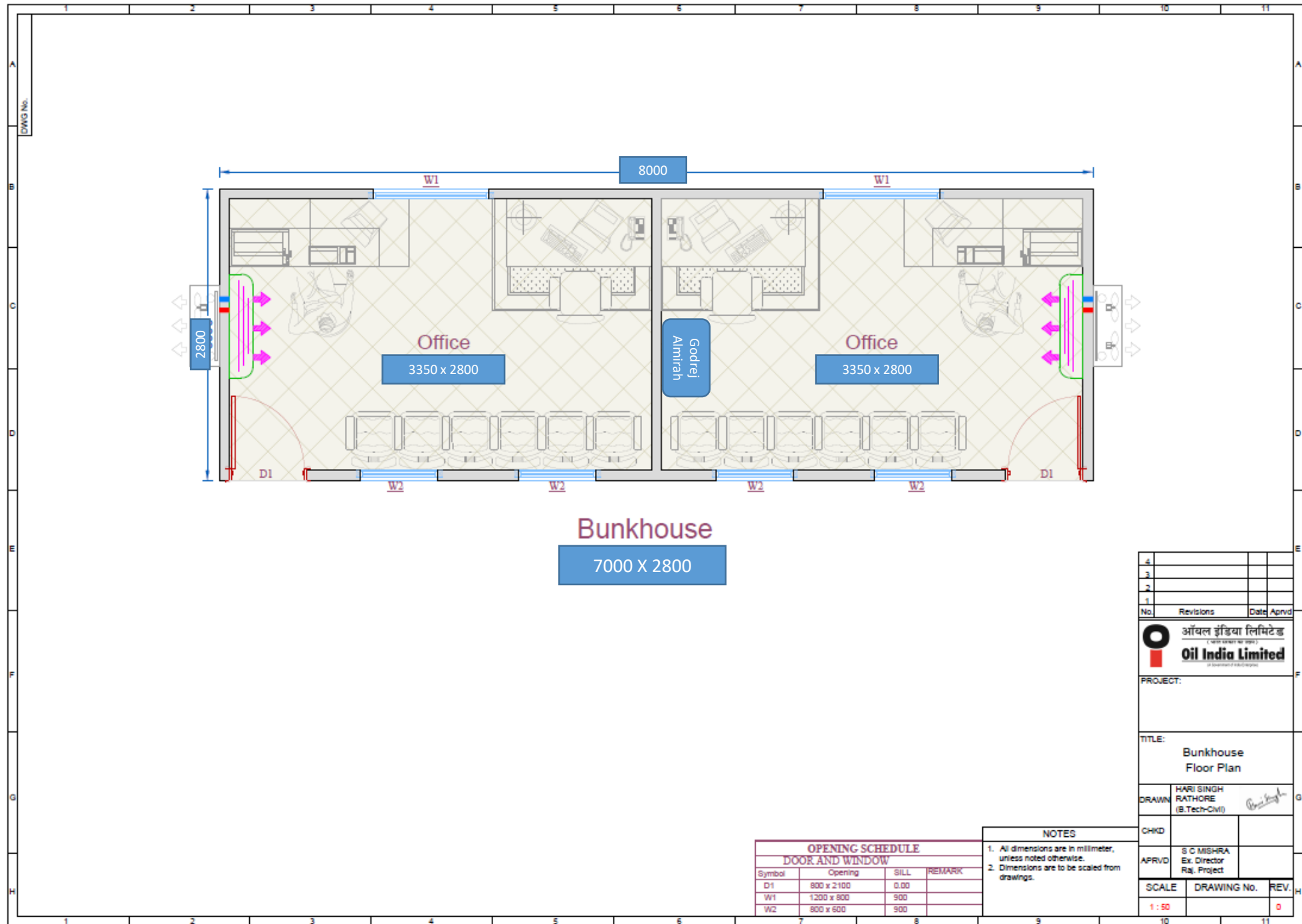
DD. SPECIAL NOTES:

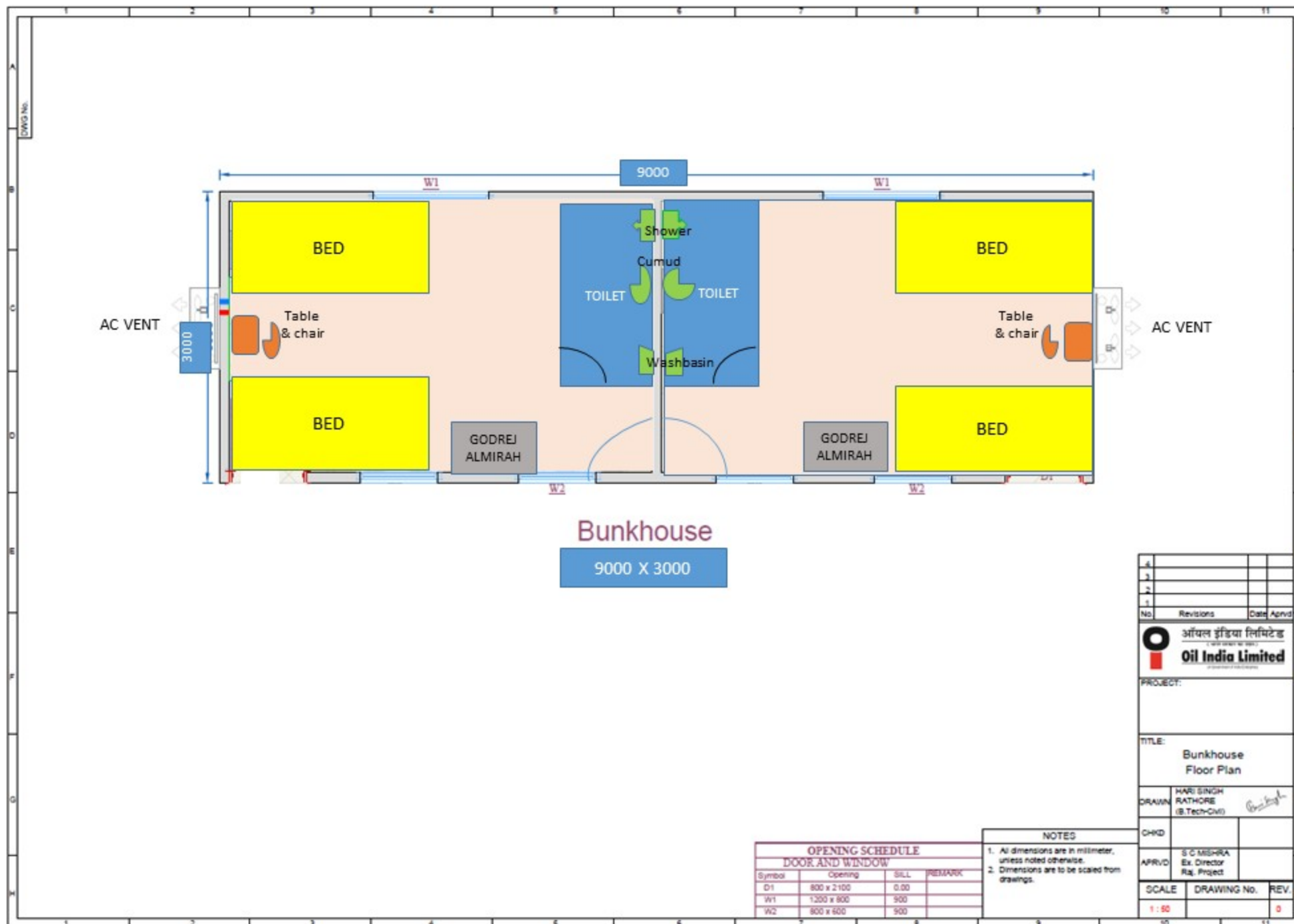
6.0 SPECIAL NOTES:

- a) The Bidder must have the experience of designing, fabrication of fabricated Steel Cabins and must be a fabricator of Crew Cabin / Bunk House / Fabricated Steel Cabin similar to NIT specification.
- b) The Bidder must provide valid documents / certificates viz. SSI/NSIC/any other similar certificate issued by the Govt department where it should be mentioned that the Bidder is a fabricator of Crew Cabin / Bunk House / Fabricated Steel Cabin of various sizes in support of their claim of being a fabricator and provide along with the offer.
- c) Bidder must provide detailed design & drawing of the Cabin offered along with dimensions, accessories, connections, material specifications, crimp design etc as per NIT requirement. The drawing must be submitted along with the offer for technical scrutiny. Approved drawing will be provided along with the P.O.
- d) The bidder must confirm that all components of the Cabin should be new, unused & free from all defects.
- e) The bidder must confirm that 'Purchase Order No.', 'Cabin Sl. No.' [will be provided by OIL's inspector], 'PRODUCTION-RAJASTHAN PROJECT, OIL INDIA LIMITED' will be weld written on a separate plate duly welded with the body of each Cabin.
- f) The bidder must confirm in their bid to provide Guarantee certificate for a period of 12 months from the date of commissioning of the Engineer cum Crew cabin in well sites
 - i. for all the bought out items.
 - ii. against any physical damage due to poor workmanship, rusting/peeling off of paint & if any damages are caused due to reasons already mentioned during 12 months guarantee period; the same will be repaired / repainted by the supplier free of cost. The bidder will also confirm to submit the G.C along with dispatch documents.
- g) Minor change in the design by OIL may be done during the course of fabrication of bunk house. However, no change in specification of the MOC, materials in the bunk house specified in item description will be allowed at a later stage.
- h) All the electrical fittings should be tested by competent person holding valid electrical license. Necessary electrical test certificate duly signed by competent person holding valid electrical license and schematic diagram of wiring should be submitted along with Cabin. Bidder to confirm the same while quoting.

- i) Bidder should forward catalogue, drawing (with specification) of all items along with the quotation wherever necessary.
- J) On completion bidder has to intimate OIL for inspection of the bunkhouse at their site before despatch. If during inspection it is found that specifications are not met as per PO, bidder has to change it to OIL'S satisfaction and as per PO.
- k) The bunkhouse has to be painted in white colour only.

-----XXXXXXXX-----





4			
3			
2			
1			
No.	Revisions	Date	Apprvd
Oil India Limited a subsidiary of Indian Oil Corporation Limited			
PROJECT:			
TITLE: Bunkhouse Floor Plan			
DRAWN	HARI SINGH RATHORE (B.Tech-Civil)		
CHKD			
APPRVD	S C MISHRRA Ex. Director Raj. Project		
SCALE	DRAWING NO.	REV.	
1 : 50		0	

OPENING SCHEDULE DOOR AND WINDOW			
Symbol	Opening	SILL	REMARK
D1	800 x 2100	0.00	
W1	1200 x 800	900	
W2	800 x 600	900	

NOTES

1. All dimensions are in millimeter, unless noted otherwise.
2. Dimensions are to be scaled from drawings.



OIL INDIA LIMITED
(A Government of India Enterprises)
RAJASTHAN PROJECT
2A, SARASWATI NAGAR, DISTRICT SHOPPING CENTRE, BASNI
PO : JODHPUR – 342005
RAJASTHAN (INDIA)

TELEPHONE NO. (91-291) 2727048
FAX NO: (91-291) 2727050
Email : mat_rp@oilindia.in
erp_mm@oilindia.in

OIL'S BOOKLET REF.

MM/LOCAL/E-01/2005

For

E-Procurement of Indigenous Tenders

(Revised on May 2016)

INSTRUCTIONS TO BIDDERS

GENERAL TERMS AND CONDITIONS

Bidders are requested to note the Amendment to General Terms and Conditions for E- PROCUREMENT LCB TENDERS (MM/LOCAL/E-01/2005) included vide ANNEXURE - I.

1.0 ELIGIBILITY TO BID:

- 1.1 The bid should be from Original Equipment manufacturers.
- 1.2 However, the bids from sole selling agents / authorised distributors / authorised dealers / authorised supply houses can also be considered, provided such bids are accompanied with back-up authority letter (valid at the time of bidding) from the manufacturer authorising them to market their product. OIL INDIA LIMITED (OIL) reserves the right to reject offers without back up authority letter from manufacturer.

1.3 SALE OF TENDER DOCUMENTS TO FIRMS WITH WHOM BUSINESS HAS BEEN BANNED / SUSPENDED:

Firm(s) to whom no further business is to be given or dealings with whom have been banned / suspended are not eligible to participate in the tender and any bid received from such firm(s) shall not be considered and will be returned un-opened to the concerned firm(s). (Amendment)

2.0 TRANSFERABILITY OF BID DOCUMENTS

- 2.1 The Bid documents are non-transferable. The bid can only be submitted in the name of the bidder in whose name the bid document has been issued.
- 2.2 Unsolicited offers will not be considered and will be straightway rejected.
- 2.3 Employees of Oil India Limited are prohibited from submitting and also from getting others to quote on their behalf.

3.0 TENDER FEE

- 3.1 For Limited tenders, no tender fee will be required.
- 3.2 In case of press tenders, prospective bidders can purchase tender documents from the offices of the of Oil India Limited (hereinafter referred to as ~~OIL~~ mentioned in the notice inviting tenders (NIT) against an application along with requisite non-refundable tender fee. The bidders shall be able to create the bid online only after payment of tender fee. OIL will not take any responsibility for any delay/late in receipt of Tender Fee.

The tender fee will be acceptable in the form of crossed "Payee Account only "Bank Draft/BankersqCheque drawn by Bank and valid for 90 days from the date of issue of the same or in the form of Indian Postal Orders payable to the OIL. The IPOs/Bank Drafts/Bankerq Cheques will be deposited and accounted for at the designated station provided in the tender document. In case of e-tender, tender fee shall be payable through online payment gateway also. The vendor will have to pay the requisite tender fees till the tender sale end date and time mentioned in the NIT. (Amendment)

3.3 EXEMPTION OF TENDER FEE :

- 3.3.1 Micro and Small Enterprises (MSEs) registered with District Industry Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME will be exempted from payment of tender fee irrespective of the monetary limit mentioned in their registration certificate provided they furnish evidence that they are registered for the items they intend to quote against OIL tenders. Such bidders should provide documentary evidence along with the bid submitted in case of physical tenders. Their bid will be considered provided the correct and valid documentary evidence is provided. The Central Govt. Departments and Central Public Sector Undertakings will also be exempted from the payment of tender fee. Parties registered with DGS&D, having valid certificates will be exempted from payment of tender fee. (Amendment)
- 3.3.2 Bidders who intend to claim exemption from payment of the Tender Fee, should submit their request to the Tender Inviting Officer (contact e-mail address provided in the RFX parameters of the subject e-tender) with documentary evidence atleast 7 (seven) days prior to the last date of submission of bids, so that the exemption from payment of the Tender Fee is provided in the e-portal to that particular Bidder. (Amendment)

3.4 CANCELLATION OF TENDER - REFUND OF TENDER FEE

The tender fee shall be refunded to the concerned bidder in the event, a particular tender is cancelled. In case of e-procurement tenders, wherever tender fee is required to be refunded, refund of the same shall be made to the bank account No. /card used for making payment towards purchase of tender documents. (Amendment)

4.0 COST OF BIDDING:

- 4.1 The Bidder shall bear all costs associated with the preparation and submission of its bid and OIL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

General Terms and Conditions with following **Annexures** (contained in booklet No: **MM/LOCAL/E-01/2005**)

- Annexure I : Amendment to General Terms and Conditions for E-PROCUREMENT LCB TENDERS (MM/LOCAL/E-01/2005).**
- Annexure IA : Bid Submission proforma**
- Annexure II : Price Schedule Proforma**
- Annexure III : Proforma of Exceptions/Deviations**
- Annexure IV : Check List**
- Annexure V : Proforma of Bidder's past supplies**
- Annexure VI : Proforma of Authorisation Letter for Attending Tender Opening**
- Annexure VII : Proforma of Bid Security**
- Annexure VIII : Proforma of Performance Security.**
- Annexure IX : Declaration Certificate**

- 4.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its bid without seeking any clarifications.

5.0 AMENDMENT TO BIDDING DOCUMENTS

- 5.1 At any time prior to the bid closing date, OIL may for any reason, whether at its own initiative or in response to clarifications requested by the prospective bidder(s), modify the bidding document by amendment(s).

Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated. (Amendment)

- 5.2 OIL may at its discretion if considered necessary, extend the deadline for the submission of bids.

6.0 CONTENTS OF OFFERS :

- 6.1.1 The Prices along with price related conditions shall be filled online in the Price-Bid screen. Any documents sought to be attached with price bid shall also be attached at appropriate place must be digitally signed.

Unpriced techno-commercial Bids shall be submitted in the prescribed bid proforma as per Annexure I to IX. The above Annexures shall be duly filled in without any alteration to OIL's proforma. The above Annexures along with copy of Bid Bond as per Annexure VII and all other techno-commercial documents other than price details to be submitted with unpriced bid as per tender requirement should be placed in the 'un-priced' bid folder.

- 6.1.2 The bid and all attached documents should be digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000 before bid is uploaded. If any modifications are made to a document after attaching digital signature, the digital signature shall again be attached to such documents before uploading the same.

The authenticity of above digital signature shall be verified through authorised CA after bid opening and in case the digital signature is not authorized the bid will be rejected.

Bidder is responsible for ensuring the validity of digital signature and its proper usage by their employee.

- 6.1.3 The Bidders are advised in their own interest to ensure that all the points brought out in the check list enclosed at Annexure IV are complied with in their bid failing which the offer is liable to be rejected.

- 6.1.4 The bids can only be submitted in the name of the Bidder who have been permitted to participate in the bid. The bid papers, duly filled in and complete in all respects shall be submitted together with requisite information and Annexures. It shall be complete and free from ambiguity, change or interlineations.
- 6.1.5 The bidder should indicate at the time of quoting against this tender their full postal and Fax/Email addresses.
- 6.1.6 The bid including all attached documents shall be digitally signed by duly authorized representative of the bidding company.
- 6.1.7 The Bidder, in each tender for procurement of goods, will have to give a certificate in its offer, that the terms and conditions as laid down in this model bidding document booklet no. MM/LOCAL/E-01/2005 are acceptable to it in toto.
- 6.1.8 The bidders shall fill-in online the appropriate price schedule i.e the net unit prices of the goods they propose to supply and other pricing details etc. as per the Pricing condition separately .
- 6.1.9. The bidders must quote the following prices/information:
- i) Firm unit Ex-Works price of the quoted items and Currency.
 - ii) Firm Packing and forwarding component stating the place of despatch.
 - iii) Firm Freight as required in the price schedule stating road/rail freight.
 - iv) Any other Price component as applicable to the Tender.
- 6.2 OIL reserves the right to place order on FOR (despatching station) or FOR (destination) terms. Offered rate should be kept firm through delivery/despatch.

6.3 EXCISE DUTY :

- 6.3.1 Excise Duty, if any, should be quoted either as "extra" or as inclusive as the case may be. The Seller, if happens to be a Supply House, should not quote "Excise Duty" as extra.
- 6.3.2 SSI Unit availing slabs rate of turnover for duty structure should specify the maximum Excise Duty levies against the order at the time of delivery, if order is placed on them.
- 6.3.3 Bidders, who are manufacturers, should indicate the rate of Excise Duty, if any, separately for all quoted items.
- 6.3.4 Any benefit/concession/exemption involved should be spelt out clearly by the bidders. In case such information is not furnished in the Bid, the offer will be loaded with the maximum amount of Excise duty applicable for the item for evaluation purpose. However, OIL reserves the right to place the order based on the excise duty indicated in the Bid which will be binding on the Bidder.
- 6.3.5 Bidder should indicate the following in their offer:
- a) Address of the factory from where the goods will be despatched.
 - b) Chapter, Heading and Sub-heading of the Excise tariff for the material offered.

6.4 SALES TAX :

- 6.4.1 In case of concessional Central Sales Tax(CST) @ 2 % (or any other rate as per the Act), necessary -Cø form shall be issued by OIL wherever applicable at the time of settlement of invoice. Wherever State Sales Tax is payable by OIL, same shall be deducted at source for which tax deduction certificate shall be issued.
- 6.4.2 Any other benefit/concession/exemption available at the time of delivery should be spelt out clearly by the bidders. In case such information is not furnished in the Bid, the offer will be loaded with the normal amount of tax applicable for the item for evaluation purpose. However, OIL reserves the right to place the order based on the tax indicated in the Bid which will be binding on the Bidder.
- 6.5 Taxes, Excise duty, if any, should be quoted separately. IF TAXES ETC. ARE NOT SHOWN SEPARATELY THE OFFER WILL BE CONSIDERED TO BE INCLUSIVE OF ALL TAXES, DUTIES ETC. AND WILL BE BINDING ON THE BIDDER.

6.6 OTHER TAXES & LEVIES :

- (i) All taxes, stamp duties and other levies for the services including installation/commissioning, Training etc. shall be to the Bidder/Seller's account.
- (iii) Income Tax /Service Tax on the value of the Services rendered by the Bidder/Seller in connection with installation/commissioning, training etc. shall be deducted at source from the invoices at the appropriate rate under the I.T. Act & Rules from time to time.

6.7 STATUTORY VARIATION :

Any statutory variation (increase/decrease) in the rate of excise duty/sales tax/Customs Duty or any statutory levy after the closing date of tenders/revised priced bid, as the case may be, but within the contractual delivery/completion period will be to the account of OIL subject to documentary evidence. However, any increase in excise duty/sales tax/Customs Duty or any statutory levy after the expiry of the scheduled date of delivery shall be to the supplier's account.

6.8 THIRD PARTY INSPECTION (TPI) (When specifically called for in the tender):

- 6.8.1 Whenever inspection by OIL's approved Third Party Inspection Agencies has been called for in the tender, Bidder must indicate the availability of the OIL's approved Third Party Inspection Agencies in their area. OIL reserves the right to inspect the material through any of the Third Party Inspection Agencies.
- 6.8.2 All inclusive charges for Third Party Inspection (TPI) must be filled in on-line in the bid.
- 6.8.3 Offers without any mention about Third Party Inspection charges as specified above will be considered as inclusive of Third Party Inspection charges. When a bidder mentions

Third Party Inspection charges as extra without specifying the amount, the offer will be loaded with maximum value towards Third Party Inspection charges received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, Third Party Inspection charges mentioned by OIL on the Purchase Order will be binding on the bidder.

6.9 SAMPLES (When specifically called for in the tender):

6.9.1 Bidder shall submit Samples of requisite quantity whenever called for. Each sample shall be sealed and have a card affixed indicating

- a) Bidder's name, address, contact Telephone No. & Email address
- b) Tender No. and Bid opening Date
- c) Product Name
- d) Item No. of the tender

6.9.2 Sample must be received on or before the Bid Closing Date failing which the offer will be rejected.

6.9.3 Bidders who have been exempted from submission of tender sample through specific communication from OIL, need not submit any sample. However, they will be required to enclose a photocopy of the exemption letter along with their bid failing which their offers will be liable to be rejected.

6.10 TRAINING (When specifically called for in the tender):

6.10.1 Bidders shall indicate cost for training OIL's personnel separately whenever called for.

6.10.2 For training at Bidder's premises, only the training fee should be indicated by the Bidder. All charges towards to & fro fare, boarding/lodging and daily expenses etc. for OIL's personnel shall be borne by OIL.

6.10.3 For training at OIL's premises, the Bidder should quote training charges which should be inclusive of all charges of their personnel viz. to and fro air fares, boarding/lodging expenses and daily expenses etc. for the entire period. Local transport for commuting to the site at the place of training will be provided by OIL.

6.11 INSTALLATION AND COMMISSIONING (When specifically called for in the tender):

6.11.1 In the event installation and commissioning of the item by the technical experts of the bidders is involved, the charges thereof should be quoted separately which should be inclusive of to and fro air fares, boarding/lodging & daily expenses of the bidder's technical personnel amongst others. OIL will provide local transport for commuting to the installation site. Bidders shall also indicate in their offer the total expected time required for installation/commissioning of the items.

- 6.11.2 Offers without any mention about installation/commissioning and Training charges will be loaded with maximum value towards installation/commissioning and Training charges received against the tender for comparison purposes.

6.12 DISCOUNT:

Conditional and unsolicited discount will not be considered in evaluation. However, if such bidder happens to be the lowest recommended bidder, unsolicited discount without any condition will be considered for computing the contract price. (Amendment)

6.13 VARIATION IN QUANTITY AFTER INVITATION OF TENDER:

In case of supply tenders, the tender can have a provision for variation of quantity at the time of placement of order up to +/- 20%. The bids, however, shall be evaluated based on the tendered quantity to decide the inter se ranking of the bidder. (Amendment)

6.14 TECHNICAL LITERATURE:

Relevant technical literature must be submitted along with the offer whenever called for without which the offer would be liable to be rejected.

6.15 DELIVERY :

Offer should be for delivery at site as indicated, with firm delivery date. If delivery is not specifically indicated by the bidder, it will be construed that the delivery quoted is as per delivery indicated in our tender and will be binding on the bidder. The delivery will be counted from the date of receipt of the letter on intent/order by the successful bidder.

6.16 VALIDITY OF BIDS:

Validity of the bid shall be at least up to the validity mentioned in the tender document. If nothing is mentioned by the bidder in their offer, it will be presumed that the offer is valid as asked for in the tender document. Bids with lesser validity shall be rejected straightway. (Amendment)

6.16.1 WITHDRAWAL OF OFFER BY BIDDER:

The bidder, after submission of bid may withdraw their bid prior to bid closing date & time. In case the due date of submission is extended even after receipt of some bids due to some special circumstances, the bidder who has already submitted bid has right either to withdraw or revise his bids, without forfeiting the EMD. (Amendment)

After bid closing date in case any bidder withdraws their bid within the bid validity period, Bid Security will be forfeited and the party will be debarred for a period of 2 (two) years.

6.17 VAGUE AND INDEFINITE EXPRESSIONS:

Any vague and indefinite expressions such as ~~%Subject to prior sale+~~, ~~%Prices ruling at the time of despatch+~~, ~~%Subject to availability of materials+~~etc. will not be considered.

6.18 FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:

If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced.

6.19 BACKING OUT BY BIDDER AFTER ISSUE OF Letter of Award (LOA):

In case the Bidder does not accept the LOA/Purchase Order issued within validity of their offer, the Bid Security (wherever applicable) shall be forfeited and the firm shall be debarred for 2(two) years.

7.0 CLARIFICATION IN RESPECT OF INCOMPLETE OFFERS :

Prospective bidders are advised to ensure that their bids are complete in all respects and conform to OIL's terms, conditions and bid evaluation criteria of the tender. Bids not complying with OIL's requirement may be rejected without seeking any clarification.

8.0 BID SECURITY:

(NOTE : This clause is applicable only in case of tenders wherever specifically mentioned.)

8.1 The Bid Security is required to protect the Company against the risk of Bidder's conduct, which would warrant forfeiture of the Bid Security, pursuant to sub clause 8.8.

8.2 All the bids must be accompanied by Bid Security in ORIGINAL for the amount as mentioned in the bid document and shall be in any one of the following forms:

(a) A Bank Guarantee in the prescribed format issued from any scheduled Indian Bank or Any Branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank only will be accepted.

Bank Guarantees issued by Banks in India should be on non-judicial stamp paper/Frinking receipt of requisite value, as per Indian Stamp Act, purchased in the name of the Banker or the bidder.

The Bank Guarantee shall be valid for 90 days beyond the validity of the bids specified in the Bid Document.

Bank Guarantee with any condition other than those mentioned in OIL's prescribed format shall not be accepted and bids submitted by bidders with such Bank Guarantee will be liable for rejection.

(b) A Cashier's cheque or Demand Draft with validity of minimum 90 days or as per RBI's guidelines, drawn on ~~%Oil India Limited+~~and payable at Jodhpur, Rajasthan.

(Note : In case of submission of Demand Draft/Cashier Cheque towards Bid Security by bidder, OIL shall encash the Demand Draft/Cashier Cheque. However, the return of Bid Security will be governed by the terms and conditions of the Bid Document.)

(c) Online direct deposit of Bid Security amount in OIL's bank account through e-procurement portal in case of e-tender.

(Note : In case of online submission of Bid Security by bidder, the amount will only be refunded only after adjusting bank charges if any. The bank charges will be to bidder's account. However, the return of Bid Security will be governed by the terms and conditions of the Bid Document.)

- 8.3 Any bid not accompanied by a proper Bid Security in Original secured in accordance with sub-clause 8.2 above shall be rejected outright by the Company as non-responsive without any further reference.
- 8.4 The Bank Guarantee issued by a Bank amongst others shall contain the complete address of the Bank including Phone Nos., Fax Nos., E-mail address and Branch Code.
- 8.5 The bidders shall extend the validity of the Bid Security suitably, if and when specifically advised by OIL, at the bidder's cost.
- 8.6 Bid Security shall not accrue any interest during its period of validity or extended validity. OIL shall not be liable to pay any bank charges, commission or interest on the amount of Bid Security.
- 8.7 The Bank Guarantee should be enforceable at all branches of the issuing Bank within India and preferably at Jodhpur, Rajasthan, the place of issuance of tender.
- 8.8 The Bid Security shall be forfeited:
- i) If a bidder withdraws their Bid during the period of bid validity specified by the bidder or any extension thereof agreed to by the bidder, and/or
 - ii) If the bidder having been notified of the acceptance of their bid by Company during the validity period of the bid including extension agreed to by the bidder:
 - a) Fails or refuses to accept the LOI/LOA/Order/Contract and/or
 - b) Fails or refuses to furnish Performance Security.
 - and/or
 - iii) If a bidder furnishes fraudulent document/information in their bid and subsequent clarification against the tender/Purchase order/Contract.
- 8.9 The scan copy of the original Bid Security in the form of either Bank Guarantee or Cashier Cheque or Bank Draft shall be uploaded by bidder along with the Technical bid in the "Technical RFX Response" of OIL's E-portal. The original Bid Security shall be submitted by bidder to the office of Chief Manager(M&C), Oil India Ltd., Jodhpur-342005(Rajasthan), India in a sealed envelope which must reach Chief Manager(M&C) on or before 11.00 Hrs(IST) on the Bid Closing date or any other date and time specifically mentioned in the tender failing which the bid shall be rejected outright.

- 8.10 Unsuccessful Bidder's Bid Security will be returned within 30 days after finalization of the tender. However, in case of Two Bid tenders, Bid Security of the technically rejected bidders shall be returned after the priced bid opening of the acceptable bids.
- 8.11 Successful Bidder's Bid Security will be returned upon Bidder's furnishing the valid and proper Performance Security to OIL. Successful bidder will however, ensure validity of the Bid Security till such time the Performance Security in conformity with Clause 9.3 & 9.4 below is furnished.
- 8.12 In case, any such Bid Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the fake signatures, the bid submitted by the concerned bidder shall be rejected forthwith and the bidder shall be debarred from participating in future tenders for the period to be decided by Company.
- 8.13 In case any bidder withdraws their bid during the period of bid validity, Bid Security will be forfeited and the party shall be debarred for a period of 2 (two) years.
- 8.14 If it is found that a bidder has furnished fraudulent document/ information, the Bid Security shall be forfeited and the party shall be debarred for a period of 3(three) years from the date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, the period of debarment may be enhanced.
- 8.15 In case a bidder does not accept the LOI/Purchase Order/LOA issued within the validity of their offer, the Bid Security(if applicable) shall be forfeited and the party shall be debarred for a period of 2 (two) years. (Amendment)

8.16 EXEMPTION OF BID SECURITY:

Central Govt. departments, Central Public Sector undertakings are exempted from submitting Bid Security. Bidders registered with DGS&D and MSE units(and not their dealers/distributors) which are themselves registered with District Industry Center or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation(NSIC) or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME are also exempted from submitting Bid Security irrespective of monetary limit mentioned in their registration certificate provided they are registered for the same item(s)/services for which tender has been invited and provided they submit offer for their own products/services. However, the valid registration certificate issued by the authorities as above and indicating the category of item/services and the monetary limit for which they are registered must be submitted by the bidders along with their bids(Technical) without which the bidders will not be entitled for the exemption.ö (Amendment)

9.0 PERFORMANCE SECURITY :

(NOTE : This clause is applicable only in case of tenders wherever specifically mentioned.)

- 9.1 The successful bidder shall furnish to Company the Performance Security in the prescribed format enclosed (Annexure VIII) herewith within 30 days of receipt of the formal purchase order by the successful bidder failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

- 9.2 The amount of Performance Security and the date of expiry of the Performance Security shall be as indicated in the Purchase Order. The amount of Performance Security in case of Procurement of Goods shall be 10% of order value (unless specified otherwise).
- 9.3 The Performance Security shall be denominated in Rupees and shall be in any one of the following forms :
- (a) A Bank Guarantee in the prescribed format issued from any scheduled Indian Bank or Any Branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank only will be accepted.
Bank Guarantees issued by Banks in India should be on non-judicial stamp paper/Frinking receipt of requisite value, as per Indian Stamp Act, purchased in the name of the Banker or the Seller.
Bank Guarantee with any condition other than those mentioned in OIL's prescribed format shall not be accepted and bids submitted by bidders with such Bank Guarantee will be liable for rejection.
- (b) A Cashier's cheque or Demand Draft with validity of minimum 90 days or as per RBI's guidelines, drawn on "Oil India Limited" and payable at Jodhpur, Rajasthan.
(Note : In case of submission of Demand Draft/Cashier Cheque towards Performance Security by seller, OIL shall encash the Demand Draft/Cashier Cheque. However, the return of Performance Security will be governed by the terms and conditions of the Bid Document / Purchase order.)
- 9.4 The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order /contract agreement. The Performance Security will be discharged by Company not later than 30 days following its expiry after completion of obligations under the order/contract. In the event of any extension of the Warranty period of the Purchase Order/Contract, Bank Guarantee should be extended by the Seller/Contractor by the equivalent period.
- 9.5 The Performance Security shall be payable to Company as compensation for any loss resulting from Supplier's/Contractor's failure to fulfil its obligations under the order/Contract.
- 9.6 The Performance Security will not accrue any interest during its period of validity or extended validity. OIL shall not be liable to pay any bank charges, commission or interest on the amount of Performance Security.
- 9.7 The Bank Guarantee issued by a Bank amongst others shall contain the complete address of the Bank including Phone Nos., Fax Nos., E-mail address and Branch Code.
- 9.8 Failure of the successful Bidder to comply with the requirements of clause 9.0 shall constitute sufficient grounds for annulment of the award and forfeiture of the Bid Security or Performance Security. In such an eventuality, the party shall be debarred for a period of 2(two) years from the date of default.

- 9.9 In the event of Seller's/Bidder's failure to discharge their obligations under the order/Contract, the Performance Security shall be encashed and the proceeds thereof shall be forfeited without any further reference to the Seller/Bidder.
- 9.10 In case, the Performance Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the fake signatures, the LOI/Purchase Order issued/placed on the bidder shall be treated as cancelled forthwith and the bidder shall be debarred from participating in future tenders. Further, the Bid Security submitted by such bidder shall be invoked without any further reference.
- 9.11 The Performance Security for capital nature items like plant and machinery etc. shall be valid for 12 months from the date of commissioning plus 3(three) months or 18 months from the date of shipment/despatch plus 3(three) months whichever concludes earlier. However, for consumables like chemicals, cement, tubular etc. the Performance Security shall be valid for 12 months from the date of shipment/despatch plus 3(three) months.
- 9.12 The supplier/contractor will extend the validity of the Performance Security, if and whenever specifically advised by OIL, at the Bidder/Seller/contractor's cost.
- 9.13 If it is found that a bidder/Seller/Contractor has furnished fraudulent document/information, the Performance Security shall be forfeited and the party shall be debarred for a period of 3(three) years from the date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, the period of debarment may be enhanced.

10.0 **DOCUMENTS COMPRISING THE BID:**

- 10.1 The bid prepared by the bidder shall comprise the following components, duly completed:
- a) Price schedule (Refer on-line) Price Schedule as applicable)
 - b) Documentary evidence in accordance with Clause 1.2 if the bidder is other than Original Equipment Manufacturer.
 - c) Bid must accompany necessary literature/catalogue of the equipment as well as of the spare parts catalogue thereof, wherever required.
 - d) Bid Submission Proforma duly filled in (Refer Annexure I)
 - e) Exceptions/Deviations Form duly filled in (Refer Annexure III)
 - f) Check List duly filled in (Refer Annexure IV)
 - g) Bidder's past supplies proforma duly filled in (Refer Annexure V)
 - h) Authorisation letter for attending Tender Opening (Refer Annexure VI)
 - i) Bid Security, wherever required.
 - j) Confirmation about the Performance Security, wherever required
 - k) Back-up Authority Letter for warranty cover of manufacturer in case the bid is from sole selling agent/authorised distributor/authorised dealer/authorised supply house.

11.0 SUBMISSION AND OPENING OF BIDS:

11.1 The bid along with all annexures and copies of documents should be submitted in e-form only through OIL's e-bidding engine. The price bids submitted in physical form against e-procurement tenders shall not be given any cognizance. However the following documents should necessarily be submitted in physical form in sealed envelope superscribed as "Tender Number and due for opening on....." The outer cover should duly bear the tender number and date of closing/opening prominently underlined, alongwith the address of Purchaser's office, as indicated in Invitation For Bids:

1. The original bid security.
2. Any other document required to be submitted in original as per tender requirement.
3. If Sample is called for in the Tender
4. Printed catalogue and Literature if called for in the NIT.

12.0 DEADLINE FOR SUBMISSION OF BIDS:

12.1 Bidders will not be permitted by System to make any changes in their bid after bid has been uploaded by bidder. Bidder may however request the administrator of particular tender through the system for returning their bids before the due date of submission for resubmission. But no such request would be entertained once due date for submission of bids has been reached.

12.2 No bid can be submitted after the submission dead line is reached. The system time displayed on e-procurement web page shall decide the submission dead line.

13.0 CLARIFICATIONS OF BIDS :

- 13.1 No unsolicited correspondence after submission of the offer will be taken cognizance of or responded to.
- 13.2 After the opening of the bid, OIL may at its discretion ask the bidder for clarification of its bids. The request for clarification and response shall be in writing and no change in the price or substance of the Bid shall be accepted. The reply of the bidder should be restricted to the clarifications sought.

14.0 EXTENSION OF BID SUBMISSION DATE :

Normally no request for extension of Bid Closing Date will be entertained. However, in case of any changes in the specifications, inadequate response or for any other reasons, OIL may at its discretion, extend the Bid Closing Date and/or time.

15.0 LATE BIDS:

Timely submission of tenders is the responsibility of the bidder. Bidders are advised in their own interest to ensure that bid are uploaded in system well before the closing date and time of the bid.

16.0 OPENING OF BIDS:

- 16.1 The bid will be opened at 1300 Hrs. (IST) or on the date & time of opening indicated in "Invitation for Bid". Bidder or their authorised representative (only one person per bidder) will be allowed to be present at the time of opening of the Bids. However, a letter (in the form as per Annexure VI enclosed) must be produced to the Tender Opening Officer at the time of opening of tenders. Unless this letter is presented, the representative will not be allowed to attend the tender opening.
- 16.2 In case of unscheduled holiday on the closing/opening day of bid, the closing/opening date shall be re-fixed to next working day, the time notified remaining the same.

17.0 COMPLIANCE WITH TENDER :

- 17.1 Bidder's offer must conform in all respects with the applicable specifications, drawings and terms and conditions of the tender. Any deviation from the tender specifications or terms and conditions must be clearly and explicitly stated. In order to be considered responsive, the Bidder must enclose Annexure 6 III (duly filled in) with their Bid.
- 17.2 OIL reserves the right to accept / reject any deviation in bidder's offer pertaining to the materials specifications or to the terms and conditions stipulated in this tender without assigning any reason other than Bid Rejection Criteria specified in the Bid document.

17.3 CHECK LIST :

THE CHECK LIST, AS PER ANNEXURE - IV ENCLOSED, MUST BE COMPLETED AND SUBMITTED ALONG WITH THE OFFER.

18.0 PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS.

- 18.1 OIL reserves the right to accept / reject or prefer any offer either in full or in part or annul the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder (s) or any obligation to inform the affected bidder (s) of the ground for OIL's action.

19.0 INSPECTION AND TEST :

- 19.1 All materials to be supplied shall be subject to inspection and test by OIL at its discretion at any stage of manufacture and before despatch by mutual arrangement. Inspection and tests shall be carried out either by OIL's personnel or through a third party nominated by OIL. Seller has to arrange for the inspection through the nominated third party (whenever applicable) and obtain the necessary inspection certificates together with the declaration certificate (as per Format mentioned in Annexure IX)
- 19.2 OIL reserves the right to inspect the material through any of the Third Party Inspection Agencies. While appointing the Third party inspection Agency (from OIL's approved

agencies), the bidder shall pass instruction to the appointed Third Party Inspection Agency to comply and respond to the advice/queries made by OIL directly with the inspection agency in connection with the inspection.

- 19.3 Bidder must extend the required facility for inspection by Third Party Inspection Agency. The bidder will be responsible for arranging the third party inspection and must submit the inspection certificate in Original together with the Declaration Certificate (as per Format mentioned in Annexure IX) to OIL alongwith the despatch/shipping documents. The certificate issued by the Third Party Inspection Agency must specify that the inspection has been carried out for the material to be supplied to OIL INDIA LIMITED and inspection has been carried out as per the scope of inspection stipulated in OIL's Purchase Order. The certificate should also specify OIL's Purchase Order Number.

20.0 PACKING :

- 20.1 Packing of goods must be sufficiently robust to withstand multiple handling during transit for delivery to their final destination so that contents do not get damaged. Protection of the plant and equipment against corrosion or deterioration must be given special attention.
- 20.2 Machined steel and iron parts are to be heavily greased / varnished as a prevention against rust.
- 20.3 In the case of internal combustion engines, compressors and similar equipment, internal parts are to be sprayed with an inhibitor or water splitting preservative and all openings covered with tape to prevent ingress of water.
- 20.4 Boxes / Packing cases containing electrical / electronic equipment are to be waterproof lined.
- 20.5 All items must have their respective identification marks painted / embossed on them.
- 20.6 Crates or boxes should have a list of items contained therein secured to the exterior by means of an enveloping piece of tin sheet nailed to the wood. A duplicate list should also be included inside the crate with the contents.
- 20.7 The Seller shall be responsible for damage of goods either in full or in part and for corrosion and/or deterioration of the plant and equipment during transit due to inadequate/insufficient packing or due to non-compliance with the above Para Nos. 20.1 to 20.4 depending upon the nature of items and as such shall be obligated to repair or replace the damaged goods or plant or equipment in full or in parts thereof, at free of cost to OIL within a reasonable period of time.

20.8 WEIGHT AND SIZE LIMITATION OF PACKAGES :

Normal limiting dimensions and weights are as under :

<u>Category</u>	<u>Length</u>	<u>Width</u>	<u>Height</u>	<u>Capacity</u>
Truck	5.185 Mtrs.	1.98 Mtrs.	1.98 Mtrs.	9 MT
Normal Trailer	10.98 Mtrs.	2.44 Mtrs.	2.44 Mtrs.	18 MT
Semi Low Bed Trailer	10.98 Mtrs.	3.05 Mtrs.	3.05 Mtrs.	20 MT
Low Bed Trailer	6.71 Mtrs.	3.05 Mtrs.	3.81 Mtrs.	18 MT

This dimensional restriction must not be violated without prior approval from OIL. The finished packing should be in the form of a Box under the limited dimensions.

21.0 DESPATCH :

21.1 Road Despatch :

21.1.1 In the event of an order other than FOR Destination terms, the material will be required to despatch through OIL's approved transporters (which will be specified in the order) on Door Delivery basis.

21.1.2 For orders placed on FOR Destination basis, the material will be required to despatch through reputed Bank approved transporters only on Door Delivery basis. In case OIL is required to collect the material from transporters godown, extra expenditure incurred thereof will be recovered from the Bidder/seller.

21.1.3 Bidders to note that OIL is presently having a road transportation contract for transportation of its goods from various places in India to the destination of OIL's various spheres in India. Under the terms of the Contract, the transporter is required to lift the materials against any orders from the works of the suppliers if the gross weight of the consignment is more than 3 MT. However, if the gross weight of the consignment is less than 3 MT, it will be the responsibility of the supplier to deliver the goods to the office of the transporter located nearer to the supplier's works.

Bidders also to note that for small and sundry consignment having total gross weight less than 3 MT, the gross weight of each individual box should not exceed 300 KG for ease of handling.

Bidders to take note of the above while quoting their prices. Bidders however, to quote their own prices towards transportation of the goods from the point of despatch to the destination of OIL's various spheres in India as asked for in tender for the purpose of evaluation of their bids. Bidders may contact OIL to know about the name of the contractor as well as its offices in the place of the bidder(s). Presently, M/s Western Carriers have been engaged by OIL as its transporter for carrying its goods to various destinations.

OIL, however, reserves the right to transport the goods through its transporter. In the event OIL decides to transport the goods through its transporter, supplier must comply with the above instructions, wherever applicable and it will be obligatory on the part of the supplier to supply the goods complying to the norms specified. Any extra expenditure due to non-compliance of the above shall be to the account of the supplier.

21.2 Rail Despatch :

In case of Rail despatch, the Bidder will be fully responsible for arranging required railway wagons/rake. Tubular consignment will be despatched on open type wagons only. Height of the wagons should not exceed 4.6 metres.

21.3 For supplies to Fields Head Quarter at Duliajan, the successful suppliers will be given necessary permission to enter into the Industrial Area or Company's other operating areas to deliver the material as per timings given below:

- a) Monday to Friday :
 - Morning : 08.00 AM to 10.00 AM
 - Afternoon : 12.30 PM to 02.00 PM
- b) Saturday :
 - Morning : 08.00 AM to 10.00 AM

22.0 **INSURANCE** :

22.1 Transit insurance will be arranged and paid for by OIL for all orders other than FOR Destination orders. The Bidder/seller will be required to intimate the insurance agency (which will be specified in the Purchase Order) regarding the despatch details immediately after despatch. The Sellers have to arrange the transit insurance at their cost in case of orders placed on FOR Destination basis.

23.0 **PAYMENT TERMS:**

23.1 **Payment terms where installation / commissioning and Training are not involved :**

Payment will generally be made against completed supply. Where phased delivery is indicated in the order, payment will be made against each lot as per phasing.

In certain cases, payment to the extent of 90% maximum of the value of the supply will be made against proof of despatch presented through Bank or to OIL directly. Balance 10% of the value will be released not later than 30 days of receipt of goods at OIL's site. Adjustments, if any, towards liquidated damage shall be made from the balance 10% payment. OIL may consider releasing 100% payment against despatch documents for suppliers having good track record with OIL and where 10% Performance Security is submitted in time and no installation/commissioning is involved.

23.2 **Payment terms where installation /commissioning and Training are involved :**

Wherever installation / commissioning and Training are involved, 70% payment will be made against supply of materials and balance 30% after satisfactory commissioning at site along with the installation & commissioning charges after adjusting liquidated damages, if any. Payment towards training will be released after successful completion of training.

23.3 Payment against Trial Orders :

In the event of placement of trial orders, payment will be made only on acceptance of goods after successful field trial of the materials.

23.4 Payment to third party :

Request for payment/part payment to third party (i.e., other than the party on whom the order has been placed) will not be entertained by OIL under any circumstances. The offers stipulating payment/part payment to such third party will be considered as non-responsive and such offers will be rejected.

24.0 BANKING CHARGES :

All banking charges will be to the bidder's account.

25.0 ADVANCE PAYMENT:

25.1 Request for advance payment shall not be normally considered. Depending on merit and at the discretion of OIL, advance payment may be agreed at an interest rate of 1% above the prevailing Bank rate (CC rate) of State Bank of India compounding on quarterly basis from the date of payment of the advance till recovery /refund.

25.2 Advance payment if agreed to by the Company shall be paid only against submission of an acceptable Bank Guarantee whose value should be equivalent to the amount of advance plus the amount of interest estimated by OIL on the basis of contractual delivery period.

25.3 Bank Guarantee shall be valid for 3 months beyond the delivery period incorporated in the order and same shall be invoked in the event of Seller's failure to execute the order within the stipulated delivery period.

25.4 In the event of any extension to the delivery date, seller shall enhance the value of the bank guarantee to cover the interest for the extended period and also shall extend the validity of bank guarantee accordingly.

26.0 CONFIDENTIAL INFORMATION :

26.1 The Bidder / Seller shall treat as confidential all designs, drawings, data or information written or verbal, supplied by OIL and shall use its best endeavors to ensure that such design, drawings, data or information is not divulged to any third party except with the consent of OIL where necessary for the purpose of performance of its obligation hereunder and subject to similar undertakings being obtained from such third parties to treat such design, drawings, data or information in like confidence other than designs, drawings, data or information which at the time of proposed disclosure are within the public knowledge or in the Bidder's/Seller's possession.

27.0 PATENT AND OTHER RIGHTS :

- 27.1 The Bidder/Seller shall fully indemnify OIL against any action, claim or demand, costs and expenses arising from or incurred by reason of any infringement or alleged infringement of any letter, patent, design, trademark or name, copy right or other legally protected rights in respect of any plant, work, materials to be supplied or any arrangement, system or method of using, fixing or working to be employed by the Bidder/Seller.
- 27.2 In the event of any claim or demand being made or action brought against OIL in respect of any of the aforesaid matters, OIL shall notify the Bidder/Seller thereof as soon as possible and Bidder/Seller shall conduct with the assistance of OIL if necessary, but at his own expense, all negotiation for the settlement of such matter and any legal proceeding, litigation/ arbitration involved or which may arise therefrom.

28.0 INDEMNITY AND INSURANCE :

- 28.1 The Bidder/Seller shall defend or hold OIL harmless from all actions, claims, suits and demands made, against either or both of them in respect of injuries to or death of any person including employees of the Bidder/Seller or non-compliance of any statutory/safety requirement.
- 28.2 The Bidder/Seller shall also defend and hold OIL harmless for loss of and damage to property arising from the supply of any goods or materials or the erection, installation repair or operation for a period, of any plant hereunder.

29.0 ASSIGNMENT :

- 29.1 The Bidder/Seller shall not transfer, assign or sublet the consequent Contract or any part thereof without the prior consent in writing from OIL. Any permitted transfer/assignment or subletting shall not relieve the Bidder/Seller of any of his obligations which might have arisen before such permission was given.

30.0 WARRANTY / GUARANTEE :

- 30.1 Goods, materials or plant (s) to be supplied hereunder shall be new, of recent make, of the best quality & workmanship and shall be guaranteed by the Seller for a period mentioned hereunder against defects arising from faulty materials, workmanship or design. Defective goods / materials or parts notified by OIL to the Seller shall be replaced immediately by the Seller on F.O.R destination basis including payment of all taxes and duties at Seller's expense. This guarantee shall survive and hold good notwithstanding inspection, payment for and acceptance of the goods.

<u>NATURE OF ITEMS</u>	<u>PERIOD OF WARRANTY / GUARANTEE</u>
For consumables like Cement, Chemicals, tubulars etc	12 months from the date of despatch/shipment

For Capital Items	18 months from the date of despatch/shipment or 12 months from the date of successful commissioning, whichever is earlier
For other items	18 months from the date of despatch/shipment or 12 months from the date of receipt at destination, whichever is earlier

31.0 DEFAULT IN DELIVERY / LIQUIDATED DAMAGES :

31.1 Time will be of the essence of the contract.

31.2 In the event of the Seller's default in maintaining the agreed delivery schedule set out in the order, OIL shall have the right to cancel the order at any time after expiry of scheduled delivery date without any reference to the Seller and make alternative arrangement at the discretion of OIL in which case extra expenditure involved, will be recoverable from the Seller and OIL shall not be responsible towards such cancellation or any damage that may be incurred by the Seller. The decision of OIL shall be final and binding on the Seller.

31.3 As an alternative to Clause No. 31.2 above, OIL reserve the right to accept the materials but, the Seller shall be liable to pay liquidated damages @ 0.5% per week or part thereof of the value of the goods in respect of which default in delivery takes place subject to a maximum of 7.5 %. Should there be default on the part of the Seller for more than 15 Weeks from the scheduled date to complete the delivery or to complete the installation/commissioning & Training (wherever applicable) successfully, OIL shall have the right, in addition to the provisions under Clause 31.2 to invoke the Performance Security without causing any notice to the Seller to this effect.

The amount of liquidated damage as stipulated above is a pre-estimated genuine loss as agreed by both the parties and shall be payable without any demur and shall not be open for any dispute whatsoever.

31.4 The liquidated damage as agreed by both the parties as a genuine pre-estimated loss shall be payable on Landed Cost of the materials at destination inclusive of all cost to the extent of default (undelivered portion only in cases where part delivery is acceptable) and commissioning at site is not involved.

32.0 FORCE MAJEURE :

32.1 In the event of either of the parties being rendered unable, wholly or in part by force majeure to carry out its obligations under the agreement when entered into, it is agreed that on such party giving notice and full particulars of such force majeure in writing or by telegram / telex / fax to other party as soon as possible (within maximum one week), after the occurrence of the cause relied on then the obligations of the party giving such notice with proper documentary evidence so far as they are affected by such force

majeure, shall be suspended during the continuance of any inability so caused but for no longer period, and such cause as far as possible be remedied with all reasonable effort.

- 32.2 The term "Force Majeure" as used herein shall mean "Acts of God" including Landslides, Lightning, Earthquake, Fires, Storms, Floods, declared Wars, Blockades, insurrection, riots, Government regulations etc., which are not within the control of the party claiming suspension of its obligations within the meaning of the above Clause 32.1 and which renders performance of the contract by the said party completely impossible.

33.0 DEFAULT :

- 33.1 In the event of an Contract with the Bidder, if the Bidder/Seller contravenes any of the provisions of the Contract or neglects to carry out his obligations of the Contract, OIL may give notice in writing thereof requiring the Bidder/Seller to remedy the breach within seven days, or within such period as OIL may agree to be reasonable and in the event of Bidder's/Seller's failing to do so, OIL will be at liberty to purchase the goods elsewhere or have the work which the Bidder/Seller has neglected to do, carried out by some other person at the Bidder's/Seller's expense. In such an event OIL shall have the right to terminate the Contract.

34.0 TERMINATION :

- 34.1 In the event of an Contract with the Bidder, OIL shall have the right to terminate the Contract giving 7 days notice or such reasonable time and in this event shall pay to the Bidder/Seller such sum as shall fully compensate the Bidder/Seller for work carried out by them in performance of the Contract prior to such termination.

35.0 APPLICABLE LAW :

The contract arising out of this tender shall be interpreted in accordance with and governed by the laws of India.

36.0 ARBITRATION :

- 36.1 All disputes and differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this Tender and consequent Contract or the breach thereof shall be mutually settled. However, in case no such mutual settlement is arrived at, the matter shall be settled by arbitration in accordance with the provision of arbitration of the Indian Arbitration & Conciliation Act, 1996 and any statutory modification or re-enactment thereof and the Rules made there under and for the time being in force. The venue of arbitration shall be at the place of issuance of tender unless otherwise agreed by OIL
- 36.2 In case of dispute with the Seller who happens to be a Public Sector Undertaking, the same shall be resolved as per Department of Public Enterprises (DPE) guidelines.

37.0 BID REJECTION CRITERIA :

The bids must conform to the specifications, terms, and conditions given in the NIT. Bids shall be rejected in case the items offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected :

- 37.1 Bidders shall offer firm price through delivery and not subject to variation on any account. Bids with adjustable price shall be treated as non responsive and rejected.
- 37.2 Offers with inadequate validity will be rejected.
- 37.3 Bids received after bid closing date and time shall be rejected. Also, modification of Bids received after Bid Closing date/time shall not be considered.
- 37.4 Offers received from unsolicited parties shall not be considered and rejected.
- 37.5 The authenticity of the digital signature shall be verified through authorised CA after bid opening and in case the digital signature is not authorized the bid will be rejected.
- 37.6 Any offer containing incorrect statement will be rejected
- 37.7 Bids without original Bid Security as per Para 8.0 (wherever called for) and confirmation regarding submission of requisite Performance Security as per Para 9.0 (wherever called for) shall be rejected.
- 37.8 The bids shall conform generally to the specifications and terms and conditions given in the tender. Bids shall be liable for rejection in case the goods offered don't conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international/National standards wherever stipulated.
- 37.10 Bids not submitted in compliance with Para 6.9 above regarding submission of samples (whenever applicable) will be rejected.
- 37.11 To ascertain the substantial responsiveness of the bid, clarification in respect of clauses covered under BRC can be asked from the bidder and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the bid will be summarily rejected.
- 37.12 Offer shall be rejected straightaway without seeking clarification in case the party refuses to sign Integrity Pact. (Amendment)

- 37.13 Bidder must accept and comply with the following clauses as given in the Bid Document in toto failing which bid will be liable for rejection:
- i. Guarantee of Material clause
 - ii. Force Majeure Clause
 - iii. Arbitration Clause
 - iv. Acceptance of Jurisdiction and Applicable Law clause
 - v. Liquidated damage and penalty clause
 - vi. Integrity Pact clause
 - vii. Delivery Period clause (Amendment)

38.0 BID EVALUATION CRITERIA :

- 38.1 Bids which are found to be responsive and meeting the requirement both specification wise and terms and conditions in the enquiry will be considered for final evaluation.
- 38.2 Each item shall be normally evaluated independently unless otherwise stated.
- 38.3 In the event of computational error between unit price and total price, unit price shall prevail and adopted for evaluation.
- 38.4 Similarly, in the event of discrepancy between words and quoted figure, words will prevail.
- 38.5 Preference to Public Sector Undertaking and MSE etc. will be given as per prevailing Government Guidelines as applicable on bid closing date.
- 38.6 At the time of evaluation of the offers, past performance of similar equipment supplied by the bidder as well as after-sales service, supply of spares, etc. in respect of such equipment by the concerned bidder will be considered / evaluated. If the same are not found to be satisfactory as already communicated to the bidder, the offer may be considered as unacceptable offer and rejected.
- 38.7 Considering the nature of the item, if the product offered by the lowest acceptable bidder is not field proven in OIL, purchaser at its discretion may place a trial order to the extent of 25% (maximum) only and balance quantity will be procured from other competitive bidders whose product has been field proven in OIL.

39.0 PURCHASE PREFERENCE :

OIL reserves the right to allow to the Central Public Sector Enterprises, purchase preference facilities as admissible under the existing policy. However, the provisions are subject to change as per Govt. Guidelines and the provisions ruling at the time of bid (price bid in case of two bid/stage system) opening will be applicable. Bidders are requested to take a note of the latest guidelines of the Govt. in this regard on their own and quote accordingly.

40.0 COMPARISION OF OFFERS:

- 40.1 Comparison of the bids will be done on total F.O.R. destination cost basis to ascertain the lowest bid. Railway freight in case of bulky consignment (forming rake load) and road freight for others will be considered for arriving at the FOR destination cost.
- 40.2 In case of any conflict between the Rejection/Evaluation criteria stipulated in this Section with that given in the Invitation for Bid against specific Tender, those mentioned in the Invitation for Bid against specific Tender will prevail.

Amendment to General Terms and Conditions for E-PROCUREMENT LCB TENDERS (MM/LOCAL/E-01/2005).

The following New Clause in General Terms and Conditions for E-PROCUREMENT LCB TENDERS (MM/LOCAL/E-01/2005) has been added:

Public Procurement Policy for Micro and Small Enterprises (MSEs)

Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises.

The Public Procurement Policy shall apply to Micro and Small Enterprises registered with:

- (i) District Industries Centers or
- (ii) Khadi and Village Industries Commission or
- (iii) Khadi and Village Industries Board or
- (iv) Coir Board or
- (v) National Small Industries Corporation or
- (vi) Directorate of Handicrafts and Handloom or
- (vii) Any other body specified by Ministry of Micro, Small and Medium Enterprises

2.0 Classification of Micro, Small and Medium Enterprises (MSME) for supply of Goods :

In the case of the enterprises engaged in the manufacture or production of goods pertaining to any industry specified in the First Schedule to the Industries (Development and Regulation) Act, 1951, as:

- (a) A Micro enterprise, where the investment in plant and machinery does not exceed twenty five lakh rupees.
- (b) A Small enterprise, where the investment in plant and machinery is more than twenty five lakh rupees but does not exceed five crore rupees.
- (c) A Medium enterprise, where the investment in plant and machinery is more than five crore rupees but does not exceed ten crore rupees.

2.1 The MSEs owned by SC/ST entrepreneurs shall mean:

- a) In case of Proprietary MSE, proprietor(s) shall be SC/ST.
- b) In case of Partnership MSE, the SC/ST partners shall be holding at least 51% share in the unit.
- c) In case of Private Limited Companies, at least 51% share is held by SC/ST. If the MSE is owned by SC/ST entrepreneurs, the bidder shall furnish appropriate documentary evidence in this regard.

3.0 Benefits to Micro and Small Enterprises :

- i) **Exemption from payment of Tender Fee :**

MSEs (and not their dealers/distributors) registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME are exempted from payment of tender fee irrespective of the monetary limit mentioned in their registration certificate provided they furnish documentary evidence that they are registered for the items they intend to quote against OIL tenders.

ii) **Exemption from submission of Earnest Money/Bid Security :**

MSEs (and not their dealers/distributors) registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME are exempted from submission of Bid Security/Earnest Money provided they are registered for the items they intend to quote.

4.0 **Documents Required to be submitted by MSEs :** Micro or Small Enterprises (MSE) registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME shall submit copy of valid Registration Certificate for the items they intend to quote along with the bid. The Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies.

In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur should also be enclosed.

5.0 **Performance Security** : Micro and Small Enterprises registered with District Industry Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME however, should note that Performance Security shall be required to be submitted by them for orders/contracts placed by OIL on them.

6.0 **Purchase Preference to Micro and Small Enterprises:**

Purchase preference to Micro and Small Enterprises registered with District Industry Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME :

In case participating MSEs quote price within price band of L1+15%, such MSE shall be allowed to supply bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply 100% of tendered value at the L1 price.

A target of 4% out of 100% has been earmarked for procurement from MSEs owned by the SC or ST entrepreneurs. Provided that, in event of failure of such MSEs to participate in tender process or meet tender requirement and L-1 price, 4% earmarked for MSEs owned by SC or ST entrepreneurs shall be met from other MSEs.

In case of more than one such MSE qualifying for 15% purchase preference, the 100% supply shall be shared equally amongst such MSEs. However, in the opinion of OIL if tendered items are non-splitable or non-dividable, OIL reserves the right to place order for supply of 100% quantity to lowest eligible MSE amongst the MSEs qualifying for 15% Purchase preference.

7.0 In case a supplier (other than Micro/Small Enterprise) against an order placed by OIL procures materials from their sub-vendor who is a Micro or Small Enterprise registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME, with prior consent in writing from OIL, the complete details (i.e. name of the subcontractor, value of sub-contacted work, copy of valid MSE registration certificate etc.) of the sub-contractor(s) shall be furnished by the supplier to OIL.

BID SUBMISSION PROFORMA

Tender No :

Oil India Limited

Dear Sirs,

I / We have understood and compiled with the %Instructions to Bidders+at %Bid evaluation / Rejection Criteria+ and the %General Terms and Conditions+ for supply and have thoroughly examined and compiled with the specifications, drawings and / or pattern stipulated hereto and / are fully aware of the nature of the material required and my / our offer is to supply materials strictly in accordance with the requirements.

Yours faithfully,

(SIGNATURE OF BIDDER)

ADDRESS :

DATED :

TELEPHONE NO :

FAX NO :

EMAIL ADDRESS :

Note : This form should be returned along with offer duly signed

ANNEXURE - II

Price Schedule Proforma

-Deleted- not relevant for E-tendering

(Prices are to be quoted as per online format)

PROFORMA EXCEPTION / DEVIATION**EXCEPTION / DEVIATION PERFORMA**

OIL expects the bidders to fully accept the terms and conditions of the bidding documents. However, should the bidder experience some exception and deviations to the terms of the bidding documents, the same should be indicated here and put in unpriced bid. In order to be considered responsive, Bidder's offer must specifically include the following statement :

- (a) We certify that our offer complies with all NIT requirements and specifications without any deviations.

Or

- (b) We certify that our offer complies with all NIT requirements and specifications with the following deviations :

Clause No. of Bidding Document	Full compliance/ not agreed	Exception/ deviations taken by the Bidders	Remark

Signature of the Bidder

Name :

Seal of the company

CHECK LIST

THE CHECK LIST MUST BE DULY FILLED UP COMPLETELY AND TO BE SUBMITTED ALONG WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE CROSS THE BOX WHICHEVER IS APPLICABLE.

TECHNICAL

1.0 Whether necessary literature/catalogue of the equipment as well as spare parts thereof has been attached with the offer?

☐ Yes ☐ No

2.0 Whether the product quoted is IS / BIS approved and bears IS / BIS monogram ? (if applicable)

☐ Yes ☐ No ☐ Not applicable

3.0 Whether required sample asked in bidding document has been submitted along with the offer ?

☐ Yes ☐ No ☐ Not applicable

4.0 If the sample has been asked for and the bidder is exempted from submission of sample, then whether exemption letter has been enclosed with the offer ?

☐ Yes ☐ No ☐ Not applicable

5.0 Whether the materials being offered fully conform to the required technical specifications ?

☐ Yes ☐ No

6.0 If not, whether you have separately highlighted the deviation?

☐ Yes ☐ No

COMMERCIAL

1.1 Whether requisite tender fee has been paid ?

☐ Yes ☐ No ☐ Not applicable ☐

1.2 If so, furnish the following :-

(i) Value

(ii) Mode of payment: ☐ Cheque/ Draft ☐ Cash ☐

2.1 Whether Original Bid Security has been forwarded (if called for) ?

☐ Yes ☐ No ☐ Not applicable ☐

2.2 If so furnish the following:-

(i) Name of the Bank

(ii) Value

(iii) Number

(iv) Date of issue

(v) Period of validity of the Bank Draft/Bank Guarantee/Letter of Credit.

(The validity of Bank Draft should not be less than 180 days).

3.0 In case the Bidder is a supply house, whether authorisation from the manufacturer, authorising him to bid, has been enclosed with the offer ?

☐ Yes ☐ No ☐ Not applicable ☐

4.0 Have you offered firm price?

☐ Yes ☐ No ☐

5.0 Have you specified currency of the quoted price?

☐ Yes ☐ No ☐

6.0 Whether the period of validity of the offer is as required in bidding document?

☐ Yes ☐ No ☐

7.0 Have you indicate firm delivery ?

☐ Yes ☐ No ☐

8.0 Whether Original Bid Security has been forwarded in original (if called for) ?

☐ Yes ☐ No ☐ Not applicable ☐

9.0 Whether confirmation regarding submission of performance Security has been furnished (if called for) ?

☐ Yes ☐ No ☐ Not applicable ☐

10.0 Whether confirmation regarding Gurantee/ warranty has been furnished ?

☐ Yes ☐ No ☐

11.0 Whether Gross Weight / Volume of consignment has been furnished ?

☐ Yes ☐ No ☐

12.0 Whether the cost of Third party Inspection charges included in the quoted prices? If not, whether these have been quoted separately. (if called for)

☐ Yes ☐ No ☐ Not applicable ☐

13.0 Whether the cost of Installation/ erection / Commissioning at Site charges included in the quoted prices? If not, whether these have been quoted separately. (if called for)

☐ Yes ☐ No ☐ Not applicable ☐

14.0. Whether the cost of training of OIL personnel included in the prices? If not, whether these have been quoted separately. (if called for)

☐ Yes ☐ No ☐ Not applicable ☐

15.0 Has the statement incorporating the exceptions/deviations as per the proforma at Annexure . III, been prepared and enclosed with the offer?

☐ ☐

16.0 Has the bidder's past supplies proforma (Annexure . V) been carefully filled and enclosed with the offer ?

☐ ☐

17.0. In case Antidumping Duty is applicable, whether confirmation to bear the Antidumping duty by the Bidder has been made in the Bid.

☐ ☐ ☐

18.0. If the Bidder is seeking business with OIL for the first time, has he given the details of the parties to whom the offered items/services have been provided in past alongwith their performance report ?

☐ ☐

19.0 Whether required sample asked in bidding document has been submitted alongwith the offer ?

☐ ☐ ☐

20.0. Confirm that all documents required in unpriced techno-commercial bid without prices are placed in unpriced folder.

☐ ☐

21.0. Confirm that bid and all documents are signed using valid digital signatures issued by acceptable Certifying Authority (CA) as per Indian IT Act 2000.

☐ ☐

22.0 Whether firm Ex-works and FOR destination prices have been quoted by indigenous bidders

☐ Yes ☐ No ☐

23.0 Whether a copy of latest income tax clearance certificate has been enclosed ?

☐ Yes ☐ No ☐ Not applicable ☐

24.0 Whether details of your registration under Sale Tax/Central Sales Tax have been indicated in the offer?

☐ Yes ☐ No ☐

Offer Refí í í í í í Dated
OIL's Tender No.í í í í . Signed í
For & on behalf ofDesignation

ANNEXURE - V

PROFORMA IF BIDDER'S PAST SUPPLIES

SL.NO	NAME & ADDRESS OF CLIENT	ORDER NO. & DATE	DESCRIPTION DETAILS	TOTAL QUANTITY SUPPLIED SUCCESSFULLY	TOTAL QUANTITY SUPPLIED SUCCESSFULLY

NOTE :- CERTIFICATE FROM CLIENTS TO BE ENCLOSED ALONGWITH THIS
PROFORMA

Signature of the Bidder

Name_ _____

Seal of the Company

PERFORMA OF AUTHORISATION LETTER FOR ATTENDING TENDER OPENING

NO.

Date

To,

The
Oil India Ltd.,

(India)

Dear Sir,

Subject : **Tender No.** **due on**

For _____ Mr _____ has been authorised
to be present at the time of opening of above tender due on _____ at _____ on
my/our behalf.

Yours faithfully

Signature of Bidder

Name:
Designation :
For & on behalf of :

Copy to: Mr _____ for information and for production before the _____ (MM) _____ at the
time of opening of bids.

PERFORMA OF BID SECURITY

Ref. No

Bank Guarantee No

Dated

TO,
OIL INDIA LIMITED
RAJASTHAN PROJECT
P. O.: JODHPUR - 342005
RAJASTHAN, INDIA

Whereas _____ (herein after called 'the Bidder') has submitted their Bid No. _____ dated.....against OIL INDIA LIMITED, RAJASTHAN PROJECT, JODHPUR, RAJASTHAN, INDIA (hereinafter called the purchaser) tender No. _____ for the supply of (hereinafter called ~~the Bid~~ KNOW ALL MEN by these presents that we _____ . Of having our registered office at _____ (hereinafter called ~~the Bank~~ are bound unto the Purchaser, in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the said Bank thisday of.....

THE CONDITIONS of this obligation are :

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder, or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity :
 - a) fails or refuses to accept the order ; or
 - b) fails or refuses to furnish the performance security
3. If the Bidder furnished fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of any of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____(*Bidder to indicate specific date as mentioned in the tender*), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A.Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B.Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature& Seal of the Bank

PERFORMA OF PERFORMANCE SECURITY FORM

Ref. No

Bank Guarantee No

Dated

TO,

OIL INDIA LIMITED
 RAJASTHAN PROJECT
 P. O.: JODHPUR - 342005
 RAJASTHAN, INDIA

Whereas õ õ õ õ õ õ .. (herein after called 'the Seller') has undertaken, in pursuance of Order No. dated. to supply í í í ..(description of Goods and Services) hereinafter called the Contract

AND WHEREAS it has been stipulated by you in the said Contract that the seller shall furnish you a Bank guarantee by a recognized Bank for the sum specified therein as security for compliance with the Seller's performance obligation in accordance with the contract.

AND WHEREAS we have agreed to give the seller a Guarantee:

THEREFORE we hereby affirm that we are Guarantors on responsibility to you, on behalf of the seller, up to a total of (amount of the Guarantee in words and figures) and we undertake to pay you upon first written demand declaring the Seller to be in default under the contract and without cavil or argument and sum or sums within the limits of. (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

The Guarantee is valid until the í íday of

The details of the issuing bank and controlling bank are as under:

A.Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B.Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature & Seal of the gurantors

Date

í í í í í í í í í í í í

Witness

DECLARATION CERTIFICATE BY THE THIRD PARTY INSPECTOR

TO WHOM IT MAY CONCERN

This is to certify that following material and quantity offered to us for inspection by M/s _____ has been inspected by us as per the scope of inspection mentioned in OIL INDIA LIMITED's Order No. _____ Dated. _____ and passed by us for despatch.

Materials :

Quantity Passed :

Certificate No. :
Issued by us.

Date. _____ .

Seal

Signature of Third Party Inspector

Name:

Designation :

For & on behalf of :

PRICE BID FORMAT

Sr. No.	DESCRIPTION	Qty.	Unit	Unit Rate (excluding GST) (INR)	Total Value (excluding GST) (INR)	GST Component (INR)	Total value (currency) (INR)
1.	Cost for fabrication and supply of Air Conditioned office bunk house including Testing, Packing & forwarding	1	No.				
2	Cost for fabrication and supply of Air Conditioned Residence Bunk House including Testing, Packing & forwarding	1	No.				
3	Total FOR Despatching Station value (1+2)						
4	Inland freight Charges up to Baghewala, Rajasthan, Jaisalmer						
5	GST on (4)						
6	Insurance Charges						
7	GST on Insurance						
8	Any other charges, if any with GST						
9	Total FOR Baghewala, Rajasthan Value (3+4+5+6+7+8)						
9	Total value in words						
10	Gross Weight of total consignment						
11	Gross Volume of total consignment						

12	Applicable HSN/SAC codes for all above.	
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Notes:

Comparison of Offers:

Comparison will be done on Total value FOR Baghewala, Rajasthan, vide SI no 9.

Note:

1. Bidders must quote inland freight charges up to Baghewala, Rajasthan. In case bidder fails to quote inland freight charges, highest freight quoted by bidder against this tender, else OIL's estimated freight, shall be loaded to their offer for comparison purpose.
2. Other clauses shall be applicable as per existing GTC and Taxes & Duties clauses uploaded in tender.
3. Other clauses shall be applicable as per **MM/LOCAL/E-01/2005** and Goods & Service Tax clauses as per GST CLAUSE (ANNEX.-GST) uploaded in Tender.
4. If any of the Clauses of this tender document contradict the Clauses of the booklet MM/LOCAL/E-01/2005 for E-procurement elsewhere; those in this tender document shall prevail.
