



INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM

Tender No. & Date	: SGI8976P19 dated 20.08.2018
Tender Fee	: INR 1,000.00 (Non-refundable)
Last Date of Sale of Tender Document	: 20.09.2018 upto 15.30 Hrs.
Bid Security	: INR 83,000.00
Bidding Type	: SINGLE STAGE COMPOSITE BID SYSTEM
Bid Closing on	: 27.09.2018 at 11.00 Hrs.
Bid Opening on	: 27.09.2018 at 14.00 Hrs.
Bid Validity	: Bid should be valid for 90 days from bid closing date.
Bid Bond Validity	: Bid Bond should be valid upto 26.03.2019. (Bid bond format has been changed. Please submit bid bond as per revised format)
Performance Guarantee	: Applicable @ 10% of order value.
Integrity Pact	: Not Applicable
Pre-Bid Conference	: Not Applicable
Last date of receipt of pre-bid queries	: Not Applicable

OIL INDIA LIMITED invites electronic bids from Indigenous bidders under NATIONAL COMPETITIVE BIDDING on SINGLE STAGE COMPOSITE BID SYSTEM through its e-procurement site for the items detailed below –

Item No.	Item Description	Quantity	UoM
10	800 KW (LT) Load Bank (Technical Specification as per Annexure AA)	1	NO.
20	Supervision for complete commissioning of Load Bank & Integration with HT Panel of Gas Engine Generator (GEG) (As per Annexure AA)	1	LSM

Note: - The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFx. The bidding document is available in the Technical RFx -> External Area -> Tender Documents.

STANDARD NOTES:

1.0 The tender will be governed by “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

2.0 This Bidding document consists of:

- (i) Annexure AA : Technical Specification
- (ii) Annexure BB : Bid Rejection Criteria / Bid Evaluation Criteria
- (iii) Annexure CC : Commercial Check List
- (iv) Annexure DD : Price Schedule
- (v) Annexure EE : Annual Turn Over and Net Worth Certificate

“General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

3.0 For obtaining User ID and Password for accessing the tender document and for submission of bids, interested bidders are requested to go for Online Registration. Please visit the url: <https://etender.srm.oilindia.in/irj/portal> and click on the link ‘Supplier Enlistment for E-Tender’ for online registration and generation of user id and password. Bidders are advised to apply for user ID and password at least 7(seven) days prior to the last date of tender fee payment for their own interests. User ID’s shall be processed within 4(four) days subject to submission of complete information by the bidder. Once the registration is completed user id and password will be assigned to the bidder. The same user id and password may be used for participating in OIL’s future tender also.

3.1 After completion of the Online Registration process and receipt of user id and password, bidder may submit the tender fee online. **Tender fee must be paid online through OIL’s payment gateway only and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.** Please refer the New Vendor Manual uploaded alongwith the tender and also available in the e-portal page for procedure for submission of tender fee and EMD online. *For bidders having existing user id and password issued by OIL, same may be used for submission of bid after payment of tender fee.* On receipt of requisite tender fee, bidder will be allowed to participate in the tender through OIL’s e- Procurement portal. No physical tender documents shall be submitted.

NOTE: PSUs and SSI units are provided tender documents Free of Cost (as per Govt. guidelines), however they have to apply to OIL’s designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

4.0 Bidder seeking benefits of MSME shall clearly indicate the same in the tender with proper documents as stipulated in the tender. **Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.**

5.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Annexure – I, Amendment to General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). Bidders are requested to take note of the same and to submit their offers accordingly.

6.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. **All the Bids must be Digitally Signed using “Class III” digital certificate (e-commerce application) with ‘Certificate Type: Organisation Certificate’ as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.**

- 7.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171 before 14.00 Hrs. IST on the Bid Closing Date** mentioned in the Tender.

- a) Bid Security(EMD) submitted in the form of Bank Guarantee.
- b) Detailed Catalogue (if any).
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 8.0 OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with Axis Bank, Guwahati. Therefore, bidders submitting Bid Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details –

- a. (i) **MT 760/MT 760 COV for issuance of bank guarantee**
- (ii) **MT 767/MT 767 COV for amendment of bank guarantee**

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code – UTIB0000140, Branch Address – Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin – 781005.

- b. *The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.*

- 8.1 Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank in India shall not be acceptable.

- 9.0 Bidders are requested to go through the '**New Vendor Manual**', '**Guidelines to Bidders for participating in OIL e-tenders**', '**New Instruction to bidders for submission of bid**' and '**Vendor User Manual for e-tendering**' available in the e-portal home page before submitting offer in system.

- 10.0 **Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.**

- 11.0 The tender is invited under **SINGLE STAGE-COMPOSITE BID SYSTEM**. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab "Notes and Attachments".

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Notes and Attachments

➔ Only price details should be uploaded

Technical attachments

➔ All technical bid documents except price details

Bidders are requested to go through the 'New Vendor Manual', 'Guidelines to Bidders for participating in OIL e-tenders', 'New Instruction to bidders for submission of bid' and 'Vendor User Manual for e-tendering' available in the e-portal home page before submitting offer in system



Oil India Limited e-Procurement

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- 12.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 13.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 8.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.
- 14.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). However, if any of the clause of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradicts the clauses in the General Terms & Conditions of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 15.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 16.0 **No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.**

Sd-
(M.B. SINGHA)
SR. MANAGER MATERIALS (PL)
FOR GENERAL MANAGER - MATERIALS (PL)
FOR: CHIEF GENERAL MANAGER (PLS)

ANNEXURE – AA**TECHNICAL SPECIFICATIONS****ITEM NO. 10: 800 KW (LT) RESISTIVE LOAD BANK****1. SCOPE:**

Design, Supply & Installation of Resistive Load Bank of 800 KW along with its Breaker Panel & Remote Operating Control Panel & arrangement required for proper cooling including supply of the following:

2. INCOMER:

ACB, 3Phase, 1600A, 50KA, for 1 sec, CT for each Phase, MFM, Numerical relay (Panel Incomer) for protection with over current earth fault under voltage (Similar to ref615 ABB incomer relay)

3. OUTGOING:

Fuse-100A for each step and additional requirement, 95A Contactor for resistive load for each step, Individual Starter for Cooling Mechanisms, Control Transformer-1No.

4. SITE CONDITION:

- I. Ambient Temperature : Max 50°C, Min 10°C
- II. Relative Humidity : 95% approx.

5. DATASHEET FOR LOAD BANK:

- I. Duty : Suitable for Continuous operation
- II. Rated Voltage : 415V, 3 Phase
- III. Maximum Allowable Temperature rise : 375°C
- IV. Resistor Material : Rod Formed AISI 304 S.S Grid Type.
- V. Material & Thickness of enclosure : CRCA, thickness min. 2 mm
- VI. Overall size of enclosure : 2900 x 2100 x 2500 mm approx.
- VII. Resistor type & material : Punched Stainless Steel
- VIII. Panel Enclosure : MS / IP-23
- IX. Color & Finish : RAL 7032 Epoxy Powder Coated
- X. Cable Entry : Bottom
- XI. Rated Power : 3 Phase 800 KW
- XII. Load Steps : 3 Phase, (35-50 KW) x (18-22 steps)
- XIII. Available output Power from Load Bank at Max. temp (375°C) should not be less than 800 KW.

6. SPECIFICATION OF CT:

- I. Ratio not less than 2000/1-1 A
- II. CT Primary shall accommodate minimum 6 nos. of 240sqmm PVCA/XLPE cable
- III. Same CT should provide both metering and protection arrangement

7. SPECIFICATION OF ACB:

- I. Type : Indoor, horizontal isolation, horizontal draw out type.
- II. Mounting : In cassette type enclosure
- III. Insulation Medium : Air.
- IV. Rated operational voltage of CB : 415 V
- V. Rated insulation voltage : 1000 V.
- VI. System Earthing : Effectively earthed.
- VII. No of poles : Three.
- VIII. Rated frequency : 50 Hz
- IX. Rated current : 1600A
- X. Rated making current : 125 kA or higher
- XI. Rated short time withstand capacity : 50 kA for 1 sec at 415 V
- XII. Ultimate rated breaking capacity : 50 kA at 415 V
- XIII. Spring Charging : Motorized as well as manual.

- XIV. Method of closing : Through closing coil as well as Manual.
- XV. Control Supply : 230 V AC
- XVI. Closing coil voltage : 230 V AC
- XVII. Method of tripping:
- a) Shunt trip coil voltage: 230 V AC
 - b) Manual with mechanical trip button.
- XVIII. Mechanical indication:
- a) Breaker ON/OFF
 - b) Position SERVICE/TEST/ISOLATED
- XIX. Protection Type: Separate tripping mechanism (relay) to be provided with the ACB
- XX. The circuit breaker shall conform to latest edition of IS 13947 except where specified otherwise in the specification.
- XXI. Main contact material shall be of copper alloy with silver facing and shall have ample contact area and contact pressure for carrying rated normal / short time currents and shall be adequate to keep temperature rise within limits.
- XXII. Working parts of operating mechanism shall be of corrosion resisting materials. Bearings, which require grease, shall be equipped with pressure type grease fittings. Bearings, pins, bolts, nuts etc. shall be adequately pinned or locked to prevent loosening or changing adjustments with repeated operation of the breaker. The outside parts of the breakers and ferrous parts such as hangers, supports, bolts and nuts shall preferably be hot dip galvanized or zinc plated.
- XXIII. The ACBs shall be supplied complete with enclosures as may be necessary. The enclosure shall not be liable to distortion and misalignment.
- XXIV. The formed and welded steel construction shall be given corrosion resistant treatment following fabrication work. The enclosure / cubicle and doors shall be finished with stove enamel paint.
- XXV. The breakers shall have three distinct positions - SERVICE/ TEST/ ISOLATED, within the cubicle and this shall be achieved by suitable racking cam and slide rails system operated from the front of the equipment. Visual indicators shall be provided to show these three positions.
- XXVI. A STOP shall be provided on the guide rails to prevent accidental falling of the breaker while withdrawing the moving portion.
- XXVII. SAFETY SHUTTER ASSEMBLY shall be provided for shrouding of the main contacts when the breaker is withdrawn. This must operate automatically during insertion and withdrawal of the circuit breakers.
- XXVIII. Operating Mechanism:
- a) There shall be provision for manual as well as motorized spring charging. Closing shall be through 230 V AC closing coil. Provision for manually closing the breaker shall also be there. It shall be ensured for each breaker that it closes at the correct speed.
 - b) A direct mechanical coupling shall give indication of ACB #ON# or #OFF#.
 - c) A shunt release shall be provided for electrical tripping of the breaker.
 - d) Supplier shall ensure correct wiring to facilitate tripping of the breaker.
- XXIX. Interlocks:
- a) The breaker cannot be closed in any intermediate position other than three distinct positions #SERVICE/TEST/ISOLATED.
 - b) The front door / cover cannot be opened when the circuit breaker is in closed condition.
 - c) The moving portion of the breaker shall be earthed before the main circuit breaker controls are plugged in the stationary contacts i.e. before the control circuit is completed. Positive earthing of the circuit breaker shall be maintained in the connected position.
 - d) Anti-pumping feature shall be provided for each breaker.

8. **REMOTE CONTROL PANEL:**

Remote Control Panel should have the provision of Switching Operation (ON/OFF) for each step of load, display of real time load (Amps & KW), ON/OFF indication Status of each step of load bank, Real time temperature of load bank at multiple locations (min. 4 no's using RTD) with an alarm in case the temperature exceeds a set value. The same to be installed at GEG Control Room.

9. **COOLING:**

Suitable Cooling Arrangement to be provided for safe and continuous operation of Load Bank in all weather conditions. The cooling arrangement thus provided to be suitable for continuous operation and with sufficient redundancy.

10. The load bank has to be remotely operated and integrated with HT panel of existing GEG. Bidder has to take assistance/co-ordination from the supplier of GEG M/s Greenpower prior to supply of Load Bank for understanding any integration issues that may arise during commissioning and accordingly resolve the same.
11. Interconnection drawings and Control circuits between Load Bank, Transformer, HT Panel to be submitted along with the bid for owner's consent.
12. Tools and tackle shall be arranged by supplier/vendor required for successful erection, testing and commissioning.
13. IR value of the panel shall be checked before energizing.
14. Scope also includes Transportation to site, Unloading at Site and Erection & Installation of the same over the foundation. **Unloading at site and Erection & Installation to be provided on "free of cost" basis.**

15. NAME PLATE / RATING LABEL FOR LOAD BANK:

Following details shall be provided in English with Aluminium /Stainless steel / Brass nameplate showing:

- I. Manufacturer's Name
- II. Type/Model
- III. Manufacturer's Serial Number
- IV. Year of Manufacture
- V. Voltage Rating, kV
- VI. Current Rating, Amps
- VII. Weight, Kg/Ton

16. Quotation with List of recommended spare parts with part no. for two years normal Operation and Maintenance shall be provided along with the bid. However, same shall be not be considered for evaluation.

17. TEST AND INSPECTION:

- I. The load bank shall be inspected by OIL engineer at manufacturer's work prior to dispatch.
- II. Visual and Dimensional checks to be done.
- III. Resistance Measurement within tolerance $\pm 10\%$ using digital Ohmmeter.
- IV. Insulation Resistance measurement using megger.
- V. High Voltage withstand test as per IEEE-32 standard.
- VI. Heat Run Test on Resistor:
Heat run test will be conducted by passing rated/ equivalent current for rated/ equivalent time through part of the resistor (not through the complete unit) and temperature rise will be measured by digital thermometer.
- VII. The supplier shall give 15 days advance intimation to OIL regarding inspection for deputing Engineer.

- 17.1 All expenses (Lodging & Transportation) towards inspection by OIL Engineer will be borne by OIL, however all arrangements required for successful testing & inspection at Manufacturer's works shall be under Bidder's Scope.

18. WARRANTY:

The equipment shall be of best quality and workmanship. The load bank with all electrical equipments shall be guaranteed for 12 (Twelve) months from the date of commissioning or 18 (Eighteen) months from the date of supply, whichever is earlier, against any defects arising due to material, workmanship or design.

19. ACCEPTABLE MAKE OF EQUIPMENT/MATERIAL:

- A. Air Circuit Breakers
Make: ABB/ Siemens/ Schneider/ L&T
- B. Current Transformer.

- Make: Kappa/ Pragati/ Precise Electrical/ ECS/ Schneider/ Siemens/ L&T
- C. Multi-Function Meter (MFM)
Make: Schneider/ Siemens/ HPL/ Secure
- D. Auxiliary Contactor
Make: Siemens/ ABB/ Schneider

20. SPECIAL TERMS & CONDITIONS:

- (i) Bidder shall submit the Detail Dimensional Drawing, Foundation drawings and Proposed drawing of Shed for installation of Load Bank along with the bid.
- (ii) Bidder shall submit Cable Schedule, SLD, Control Wiring Drawing and any other technical details as required along with the bid.

20.1 PAYMENT TERMS: Payment terms shall be as under –

Against Supply: (i) 70% against receipt of materials at site.
(ii) 30% against completion of Erection & installation & Commissioning.

Against supervision: 100% payment shall be released on pro-rata basis.

21. SUPERVISION OF COMMISSIONING OF 800 KW (LT) RESISTIVE LOAD BANK

- (i) Bidder shall provide service for supervision during commissioning of the entire Load Bank System. **Bidder shall quote per diem rate for the same.** The per diem rate shall include to & fro charges, local conveyance charges, lodging & boarding, all insurances including Bidder's personnel and third party insurance, all other incidental charges and all taxes & duties except GST which shall be quoted extra and shall be payable against submission of Invoice as per prevailing GST rules. **No other charges shall be payable except for the per diem charges and GST on per diem charges.**
- (ii) Tax(s) as per Government policy shall be deducted at source by OIL while making payments against each invoice.
- (iii) Per diem charges shall be payable from the day bidder's person reaches site upto the day he leaves the site. No payment will be made for travel days/period.
- (iv) Vendor's personnel shall observe/abide by site working conditions prevailing at the existing site, safety codes, Indian laws and local laws.
- (v) **30 Man days shall be considered for the purpose of evaluation.**
- (vi) **Personnel for supervision of commissioning shall be deputed within 10 days of advance intimation by OIL.**

ANNEXURE - BB**BID REJECTION CRITERIA/BID EVALUATION CRITERIA****I. BID REJECTION CRITERIA (BRC):**

The bids shall conform generally to the specifications, terms & conditions given in this bids document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the bidders without which the same shall be considered as non-responsive and rejected.

(A) TECHNICAL

1.0 The bidder shall be the original equipment manufacturer(OEM) or the bidder shall have valid dealership/authorisation certificate from the original equipment manufacturer, the documentary evidence of which shall be furnished with the quotation. The Certificate shall remain valid for the entire tenure till the completion of the order.

2.0 The bidder (Original equipment manufacturer (OEM) or Authorised dealer/supplier), they shall have experience of successfully completing one job of Supply, Installation & Commissioning of 800 KW Load Bank in previous 05 (five) years reckoned from the original bid closing date. The supplied load bank shall be under satisfactory operation for at least 01 (one) year as on original bid closing date.

For proof of above requisite experience, self-attested photocopies of following documents must be submitted along with the bid:

Completion/ Performance Certificate from the end user mentioning the following details:

- a) Capacity of Load Bank
- b) Details of Supplier
- c) Commissioning Date
- d) Performance of Load Bank

2.1 Additional documentary evidence for clause 2.0 above must be provided along with the bid in the form of purchase order or payment certificate or Tax Invoice from the user/owner, failing which offer will be rejected. The documentary evidence shall be for supply to PSUs/Central Govt. / State Govt. Organization /Oil Refining or gas processing Company (Working under jurisdiction of OISD–Oil Industry Safety Directorate).

3.0 In case the bidder is an authorised dealer/supplier of the original equipment manufacturer (OEM), the bidder shall have experience as referred in clause no. 2.0 for the same item of the OEM as offered in the tender.

4.0 One manufacturer can quote only through one supplier/authorised dealer.

5.0 One supplier/authorised dealer can quote based on the authority letter from one manufacturer only. Bid shall be rejected in case of any change of manufacturer after submission of bid.

6.0 A job/supply executed by a bidder for its own organization/subsidiary cannot be considered as experience for the purpose of meeting Bid Rejection Criteria/ Bid Evaluation Criteria.

7.0 DELIVERY PERIOD:

- (i) Delivery shall be completed within 4(Four) months from the date of issue of Purchase Order.
- (ii) Erection and Installation shall be completed within 2(Two) weeks from the date of site readiness. Date of site readiness shall be intimated 1(One) week in advance.

(B) FINANCIAL:

- 1.0 Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least INR 20,75,000.00
- 1.1 **Net worth** of bidder must be positive for preceding financial/ accounting year.
- 2.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year (as the case may be) has actually not been audited so far.

Notes:

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -
 - i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE EE**.
OR
 - ii) Audited Balance Sheet along with Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(C) COMMERCIAL

- 1.0 Bids are invited under **SINGLE STAGE COMPOSITE BID SYSTEM**. Bidders shall quote accordingly.
- 2.0 **Bid security of INR 83,000.00 shall be furnished as a part of the bid.** Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders). **The Bid Security shall be valid till 26.03.2019.**
- 3.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 4.0 **Validity of the bid shall be minimum 90 days from the Original Bid Closing date. Bids with lesser validity will be rejected.**
- 5.0 All the Bids must be Digitally Signed using Class III digital certificate (e-commerce application) with '**Certificate Type: Organisation Certificate**' as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. **The bid signed using other than "Class 3" digital certificate, will be rejected.**
- 6.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement [Please refer General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders)].

Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.

7.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

8.0 Bids containing incorrect statement will be rejected.

9.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.

10.0 The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification:

- i. Validity of bid shorter than validity indicated in the tender.
- ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
- iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.

11.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i. Liquidated Damages
- ii. Guarantee of material
- iii. Arbitration / Resolution of Dispute
- iv. Force Majeure
- v. Applicable Laws

12.0 **DELIVERY LOCATION:** The Load Bank is to be delivered, installed and commissioned at the following address -

**PUMP STATION NO. 2 (MORAN)
OIL INDIA LIMITED
P.O. MORAN, SIVASAGAR,
ASSAM, PIN- 785669**

13.0 **PRICE SCHEDULE:**

Bidder shall submit the Price Break up as per Annexure DD. Bidders should fill up the annexures, sign and upload under “Notes & Attachments” > “Attachments” only. Evaluation of offers shall be done on F.O.R. Destination basis.

13.1 The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. Basic Material Value
2. Packing & Forwarding Charges, if any
3. **Total Ex-Works Value (1+2)**
4. GST on Total Ex-Works Value
5. Compensatory Cess, if any
6. **Total FOR Despatching Station Value (3+4+5)**
7. Freight Charges upto destination
8. GST on Freight Charges
9. Insurance Charges @0.5% of (7) inclusive of GST
10. Supervision Charges (30 Mandays shall be considered for evaluation purpose)
11. GST on Supervision Charges
12. **Total FOR Destination, Site Value (6+7+8+9+10+11)**

13.2 Comparison of offers shall be done on Total Value vide Srl. No. 12 (Total FOR Destination Value).

- 13.3 Domestic bidders must quote inland freight charges upto Destination. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.
- 13.4 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 13.5 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for LCB Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of LCB Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

ANNEXURE: CC**COMMERCIAL CHECK LIST**

The check list must be completed and submitted with your offer. Please ensure that all these points are covered in your offer. These will ensure that your offer is properly evaluated. Please mark 'Yes', 'No' or 'Not Applicable' or specify against the following questions, in the right hand column.

OFFER REF:			
NAME OF THE BIDDER:			
Srl. No.	Particulars	Yes/No/Not Applicable	Remarks
1	Whether bid submitted under Single Stage Composite Bid System?		
2	Whether ORIGINAL Bid Bond (not copy of Bid Bond) submitted exactly as per format? If YES, provide details -		
	(a) Amount		
	(b) Name of issuing Bank		
	(c) Validity of Bid Bond		
	(d) Whether Bid Bond is valid till		
3	Whether offered firm prices?		
4	Whether quoted offer validity of 90 days from the date of bid closing of the tender?		
5	Whether quoted a firm delivery period? Please indicate.		
6	Whether quoted as per tender (without any deviations)?		
7	Whether quoted any deviation?		
8	Whether deviation separately highlighted?		
9	Whether agreed to the Warranty clause?		
10	Whether Price Bid submitted as per Price Schedule		
11	Whether quoted all the items/qty. of tender?		
12	Whether indicated the country of origin for the items quoted?		
13	Whether technical literature / catalogue enclosed?		
14	Whether confirmed acceptance of tender Payment Terms?		
15	Whether indicated the place from where the goods will be dispatched. To specify :		
16	Whether road transportation charges up to Destination quoted?		
17	Whether offered Ex-works price including packing/forwarding charges?		
18	Whether weight & volume of items offered indicated?		
19	If Pre-despatch/shipment inspection charges applicable, whether quoted separately?		
20	Whether confirmed to submit PBG as asked for in tender?		
21	Whether agreed to submit PBG within 30 days of placement of order?		
22	Whether indicated import content in the offer?		
23	Whether all applicable Taxes & Duties have been quoted?		
24	Whether all BRC/BEC clauses accepted?		
25	Whether MSME? If yes, whether documents enclosed as per tender.		

PRICE SCHEDULE

(Bidders should fill up, sign and upload this price schedule [Annexure DD] under “Notes & Attachments” > “Attachments” only. The filled up price breakup should not be uploaded in Technical RFx Response folder)

TENDER NO.	
BID CLOSING DATE	

ITEM NO.	MATERIALS DESCRIPTION	HSN CODE	QTY	UNIT	UNIT PRICE (IN INR)	TOTAL MATERIALS VALUE (IN INR)	PACKING AND FORWARDING CHARGES (IN INR)	EX-WORKS VALUE (IN INR)	GST (IN INR)	TOTAL FOR DESPATCHING STATION VALUE (IN INR)
10	800 KW (LT) LOAD BANK		1	No.						
Total FOR Despatching Station Value										
Inland Freight charges upto Site										
Applicable GST on freight charges (Also please indicate the GST rate and SAC code)										
Per diem Supervision Charge										
Total Supervision Charges considering 30 man days										
Applicable GST on Supervision Charges (Also please indicate the GST rate and SAC code)										
TOTAL F.O.R. DESTINATION, VALUE										
Total weight of consignment										
Total volume of consignment										

Notes:

- (i) In the event of computational error between unit price and total price, unit price shall prevail and adopted for evaluation. Similarly, in the event of discrepancy between words and quoted figure, words will prevail.
- (ii) GST should be quoted separately. If GST is not shown separately the offer will be considered to be inclusive of all taxes and will be binding on the bidder.
- (iii) Insurance charges @0.5% shall be loaded on F.O.R Despatch Station Value for evaluation purpose.
- (iv) Loading & evaluation shall done be as per clause no. 13.1 of Annexure – BB.

ANNEXURE - EE**CERTIFICATE OF ANNUAL TURNOVER & NETWORTH**

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD		
<u>TO WHOM IT MAY CONCERN</u>		
<p>This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.</p>		
YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*
<p>*Rate of conversion (if used any): USD 1.00 = INR</p> <p>Place:</p> <p>Date:</p> <p>Seal:</p> <p>Membership No.:</p> <p>Registration Code:</p> <p>Signature:</p>		

***Applicable for Global Tenders.**

ANNEXURE – VII (Revised)

BID SECURITY FORMAT

TO,

**OIL INDIA LIMITED
PIPELINE HEADQUARTERS
P. O. – UDAYAN VIHAR,
GUWAHATI - 781171
ASSAM, INDIA**

Whereas (herein after called 'the Bidder') has submitted their Bid No..... dated..... against OIL INDIA LIMITED, PIPELINE HEADQUARTERS, GUWAHATI, ASSAM, INDIA (hereinafter called the Purchaser) 's tender No..... for the supply of (hereinafter called 'the Bid') KNOW ALL MEN by these presents that we..... of having our registered office at (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum of for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank thisday of

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder,
or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to accept the order; or
 - b) fails or refuses to furnish the performance securityor
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____ (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature & Seal of the Bank