



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Udayan Vihar – 781171
Guwahati, Assam (India)

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FORWARDING LETTER

Tender No & Date : SGI8627P16 dated 21.9.2015

Tender Fee : Rs 1,000.00

Bid Security Amount : **Rs. 12018.57**

Bidding Type : **SINGLE STAGE COMPOSITE BID SYSTEM**

Bid Closing on : As mentioned in the Basic Data of e-portal

Bid Opening on : -do-

Performance Guarantee : Applicable

Integrity Pact : Not Applicable

OIL invites Bids for Procurement of 01 nos Truck through its e-Procurement site under SINGLE STAGE COMPOSITE BID SYSTEM. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions.. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.

The tender will be governed by:

a)“General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E- 01/2005 for E-Procurement LCB Tenders.

b)Technical specifications and Quantity as per Annexure – 1A.

c)The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents.

d)In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

e) All corrigenda, addenda, amendments, time extension, clarifications etc. To the tender will be hoisted on OIL’s website (www.oil-india.com) and in the e-portal (<https://etenders.srm.oilindia.in/irj/portal>) only and no separate notification shall be issued

f) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

g) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area - >Tender Documents. The above filled up document to be uploaded in the Technical RFX Response.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**Documentary evidence to be provided along with the bid in Technical RFx -> External Area - > Tender Documents**) as on the Bid Closing Date:

Criteria	Complied / Not Complied. Documentary evidence submitted /
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	not submitted
a) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs 12.02 Lakhs	

Note: For Annual financial turnover enclose the audited Annual Reports or balance sheet certified by a chartered accountant.

2.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs.1,000.00 in favour of Chief Material Manager , Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171(ASSAM). Application shall be accepted only upto one week prior to Bid Closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO SGI8627P16” for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e- Procurement portal has been also provided through OIL’s web site www.oil-india.com.

NOTE:

a) Tender Fee may also be paid online upto one week prior to the bid closing date (or as amended in e-portal).

b) PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no. and **Due date** to Chief Material Manager , Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati - 781171(ASSAM).on or before the Bid Closing Date and Time mentioned in the Tender.**

a) Original Bid Security

b) Detailed Catalogue (if any)

c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the authorized signatory of the bidder and to be submitted in triplicate.

4.0 Benefits to Micro & Small Enterprises (MSEs) as per prevailing Govt guidelines as applicable on B.C date shall be given. MSEs who are interested in availing the benefits will upload with their offer proof of their being MSE registered for the item tendered. The MSE are also required to upload scanned copies of relevant documents indicating details of registration alongwith validity, name of the registering organization and details of the item, ownership etc., failing which, their offer may not be liable for consideration of benefits to MSEs.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and /or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for Eprocurement (LCB Tenders) elsewhere, those in the BEC / BRC shall prevail.

9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

10.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

Sd-

(BIMAL BORA)

**DEPUTY MANAGER MATERIALS
FOR CHIEF MANAGER MATERIALS (PL)
FOR : GENERAL MANAGER (PLS)**

Annexure – CCC

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document. Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

CRITERIA	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>B) COMMERCIAL:</p> <p>i). Validity of the bid shall be minimum 120 days from the Bid Closing Date.</p> <p>ii). Bid security: The bid must be accompanied by Bid Security of Rs. 12018.57 in OIL's prescribed format as Bank Guarantee or a Bank Draft/Cashier cheque in favour of OIL. The Bid Security may be submitted manually in sealed envelope super scribed with Tender no. and Bid Closing date to <u>Chief Material Manager , Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171(ASSAM)</u> on or before the Bid Closing Date and Time mentioned in the Tender. The Bank Guarantee towards Bid Security shall be valid for 10 months from Bid closing date. Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.</p>	

If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.

For exemption for submission of Bid Security, please refer Clause No.8.8 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

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In case of extension of Bid Closing date against the tender where a bidder has already submitted his bid with requisite bid security validity within the original B.C. Date, such bidders will extend validity of bid security covering the extended period of the bid closing date.

iii). Performance Security:

Successful bidder will be required to furnish a

Performance Security @10% of the order value. For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB

Tenders. The Performance Security must be valid for 12 months from the date of commissioning or 18 months from the date of dispatch whichever concludes earlier. Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

iv). The Bank Guarantee should be allowed to be encashed at all branches within India.

v). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid

submitted with an adjustable price will be treated as non-responsive and rejected.

vi). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii). All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

viii). Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

A) TECHNICAL:

1. The manufactured product should be strictly as per OIL’s tender specification.

B) COMMERCIAL:

i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

ii). To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non

compliance to all the NIT terms and conditions of NIT.

ANNEXURE IA

Supply of Brand New Diesel Engine Driven truck with Double cabin (Seating arrangement in the cabin shall be for minimum six nos. of persons excluding driver) & High Side Deck with Hood Cover Load Body for PS5, Mechanical Maintenance as per specifications, fitment and accessories ,terms & conditions etc. detailed hereunder.

Technical Specification:

The truck is to be supplied as per any of the following two options:

OPTION-A: Supply of Factory Built complete unit i.e. Factory Built Truck with Dual Cab & Load body unit.

OPTION-B: Supply of Truck with subsequently fabricated Dual Cab on Factory Built Truck with Cab & Load Body unit.

NOTE:

(i) The term # FACTORY BUILT # means-

Originally built/ fabricated in all respect at chassis manufacturers factory, ready for direct procurement as a composite single unit at showroom condition without requiring any subsequent additional fabrication job/ work/ fitment.

(ii) If Factory Built Complete unit is available under production range of MAKE of truck being offered, bidder shall offer truck as per Option-A only.

(iii) Model Name of the truck and the option (Option A or B above) under which the same is being offered shall clearly be indicated in the bid.

ELIGIBILITY OF BIDDER:

For OPTION-A:

Chassis Manufacturer or their Authorized Dealer/ Distributor.

For OPTION-B:

Chassis Manufacturer or their Authorized Dealer/ Distributor having experience of fabrication (i.e. experience of fabrication of bidder or the works/ party where fabrication job shall be carried out) of at least 3 (three) numbers of Dual Cab during last 7(seven) years.

OR

Cab/ body builder having experience of fabrication of at least 3 (three)numbers of Dual Cab during last 7 (seven) years.

(1) CHASSIS:

Brand new chassis having following specifications:

ENGINE :

Drive & Cowl: 4x2 Drive & full forward control cowl

Engine :- Diesel Engine

Max Engine Output Power : 95 PS to 125 PS @ 2800 RPM(+/- 500 RPM)

Max Output Torque : 285 to 325 Nm @ 1300 to 1500 RPM

Emission Norms :- Minimum Euro III /BS #III or equivalent

STEERING - Hydraulic Power Assisted Steering (Right hand steering)

WHEEL BASE: 3700 mm (+/- 200 mm)

WHEELS & TYRES:

Front 2, Rear 4, Spare 1,

GEARBOX: Synchromesh, 5 Forward & 1 Reverse

BATTERY : 12 V

BRAKES: Hydraulic Power assisted brake & suitable parking brake.

GVW (Kgs) : 8500 (+/- 500 Kgs)

DIMENSIONS: CAB & LOAD BODY

OVERALL Length (Cab + Load body) = 6200 mm (+/- 400 mm)

CAB : Double Cabin with seating capacity for minimum six persons excluding driver

DUAL CAB Length = 2600 mm (+/- 200 mm)

DUAL CAB Width = 2100 mm (+/- 100 mm)

LOAD BODY: High Side Deck With Hood Cover(Roof) Load Body with a suitable door in the rear side for loading /unloading of materials.

Load Body Length = 3600 mm (+/- 200 mm)

Load Body Width = 2100 mm (+/- 100 mm)

Load Body Height = 1650 mm (+/- 100 mm) from loading floor

(2)LOAD BODY,CABIN & OTHER FEATURES:

(a) LOAD BODY:

The Load Body shall be original one that comes along with Factory Built Truck with Dual Cab & High Side Deck With Hood Cover(Roof) Load Body unit (Option A) or Factory Built Truck with load body & subsequently constructed Dual Cab at reputed Bodybuilding workshop having the specification as under. However, in case of supply under option B, bidder as required shall cut & reduce the length of the original Load Body to accommodate the Dual Cab.

a) Construction: All Steel Structure Construction

b) Mounting on Chassis: Through heavy duty U-bolt.

c) Flooring: Made of chequered plate or corrugated sheet of adequate thickness.

d) Rear Overhang (ROH): As per original design. No overhang of Load Body beyond chassis. Extension of chassis to accommodate Load Body is not acceptable.

e) High Fixed Side Deck With Hood Cover with a suitable door in the rear side for loading /unloading of materials with locking facility.

(b) CABIN:

Dual Cab driver's cabin preferably factory built (OPTION-A) i.e. originally built/ fabricated in all respect at chassis manufacture's factory that comes along with the chassis & without requiring any subsequent additional fabrication, fitment job on it or as per OPTION B.

It shall have the following features:

- a) All steel structure construction same as that of the original cabin
- b) Seating capacity: Min. 6 (Six) persons excluding driver.
- c) 1(one) Deluxe/comfortable Seat for 2 (two) passengers at front & parallel to drivers seat.
- d) Second row Deluxe/ comfortable Seat for 4 (four) passengers with sufficient legroom.
- e) In addition all standard windows, 1 (one) sliding glass window with wire-mesh guard from outside at rear; Non-splinter/ toughened glass-panes lockable from inside for windows.
- f) Minimum 3 mm thick chequered Plate flooring for the extended portion of the floor or as per manufacturer's design in case of supply under Option- A
- g) Minimum 3(three) Nos. lockable door with glass window for driver & passengers with proper footsteps.
- h) Provision should be made for a small ladder on the rear side of the vehicle for easy movement/climbing to the load body of the pick up truck and a small handle as support while climbing should be fabricated.
- i) A bar in-front of dual cab seats to be fabricated as support to the passengers seated on the dual cab.
- j) A outside handle beside the door of the dual cab should be fabricated to help passengers get up on the dual cabin side easily.

(c) OTHER FEATURES:

- # Well-Covered/clamped Battery Box.
- # Cabin Ceiling with good quality heat resistant material inside.
- # Exterior painting: As per standard with quality finish
- # Interior painting : as per standard (light shade)
- # Rust proof painting for Chassis & undercarriage
- # Suitable sliding window at the rear mid of the cabin with wire mesh guard from outside.
- # Lockable fuel tank, standard Tool Kit, Wheel wrench, Rear view mirrors, Mud flaps, etc.
- # Suitable towing hook(s), mounting arrangement for spare wheel
- # Rear View Mirror- 2 Nos. Exterior & 1 No.Interior.

(D) DOCUMENTATION:

(A) The following documents/ literatures are to be submitted along with the bid:

- a) All specifications, as desired, as well as MODEL NAME & MAKE of the offered truck shall clearly be mentioned in the bid along with a Technical Leaflet, to support the specifications provided in the bid.
- b) A Dimensional drawing, showing among others - overhang, sitting arrangement, seat size & legroom, along with the material description of fabrication.
- c) Documentary evidence in support of having experience of fabrication of at least 3 (three) numbers of Dual Cab during last 7 (seven) years as mentioned in case of supply under Option- B. If such fabrication job would be carried out at other than bidders works, Name & Address of such works/ party shall also be clearly indicated in the bid.

(B)The following documents/ literatures are to be submitted along with the supply.-

- a) Temporary Registration, Original Sale Letter in Form 21 & 22/22(A), Original invoice, etc. as per MV act.
- b) Temporary Registration of the Truck shall be made in the name of OIL INDIA LIMITED . The temporary registration period should be w.e.f the date , handing over the complete Dual Cab Vehicle to Oil India Limited
- c) Spare Parts Catalogue, Workshop & Service Manual.

(3) INSPECTION & DELIVERY, GENERAL TERMS & CONDITIONS:

(A) The supplier (Successful bidder) shall facilitate inspection for the truck by OIL's engineer as under and intimation shall be sent to OIL accordingly:

In case of supply under Option-A: Inspection at supplier or delivery point dealer/ distributor's showroom/ premises in Assam prior to dispatch.

In case of supply under Option-B: Inspection at supplier's works/ authorized works/ showroom/ premises in Assam after completion or during fabrication. OIL, at its discretion, may inspect the truck prior to starting the fabrication job in addition to above.

Supplier shall affect dispatch of the truck to OIL only on receipt of OIL's acceptance/ dispatch advice and delivery shall be up to OIL's Pipeline Head Quarters (PHQ), Narangi Guwahati. Assam

(B) Notwithstanding the Guarantee/ Warranty clause(s) mentioned elsewhere in the NIT, complete Truck unit shall be under guarantee/ warranty by the supplier for a minimum period of 1 (one) year from the date of successful delivery of the vehicle at site.

Even after delivery of the truck, if any manufacturing / fabrication defect is found out at any stage, the delivery will not be treated as complete and the supplier has to attend it free of cost to our satisfaction.

BEC/BRC:

Along with general BID EVALUATION & REJECTION CRITERIA following clauses shall be included in the bid

BID EVALUATION CRITERIA (BEC):

Bids will be evaluated based on conformity of the bids to specifications/ requirements and terms & conditions etc. as stipulated herewith.

BID REJECTION CRITERIA (BRC):

To qualify for evaluation, the following requirements shall have to be particularly met by the bids/offers, failing which the same will be rejected outright.

1. Maximum Output Power: Not less than 95 PS @ 2800 RPM(+/- 500 RPM)
2. Maximum Output Torque: Not less than 285 Nm @ 1300 to 1500 RPM
3. Emission Norms: Minimum Bharat stage III / Euro III or equivalent.
4. The bidder shall be the original manufacturer of the vehicle or his authorized dealer/ distributor. Documentary evidence in this regard from the original manufacturer must be enclosed with the offer.

Appendix-I

Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary), given below :

Priced Bid Format (SUMMARY):

Item Srl No	Item Description	UOM	Qty Required	Unit Price	Total Price
10	As given				

- (A) Total material value of Item no 10
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value (A+B)
- (D) Excise Duty including Cess, (Please indicate applicable rate of Duty)
- (E) Total Ex-works value including Excise Duty & Cess (C+D)
- (F) Sales Tax, (Please indicate applicable rate of Tax)
- (G) Total FOR Despatching station value (E+F)
- (H) Transportation charges to Guwahati
- (I) Insurance Charges
- (J) Assam Entry tax
- (K) Total FOR Guwahati value (G+H+I+J)
- (L) Total value in words :
- (M) Gross Weight :
- (N) Gross Volume :
- (O) Payment Terms:

Note: Packing & forwarding Charges, Excise duty, Sales Tax if not shown separately will be considered as inclusive while evaluating the offers.

Tender No.	SGI8627 P16 dated 21.9.2015	Annexure	EEE
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Matrix for Technical & Commercial Evaluation

Note :- Only Grey coloured boxes are to be filled by the bidder

Name of Bidder :

		Compliance by Bidder	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of bid
1	Bidder to confirm that they have not taken any exception/deviations to the bidding document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Security along with the offer ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm. Conditional offer will be liable for rejection?		
6	Confirm that all relevant fields in the on-line bidding format been filled in by the bidders for the items quoted by them.		
7	Confirm that the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply		

	with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER bidding document IN THE EVENT OF PLACEMENT OF ORDER ON YOU		
11	CONFIRM THAT YOU HAVE SUBMITTED THE DULY SIGNED INTEGRITY PACT DOCUMENT (Wherever Applicable)		
12	CONFIRM THAT YOU HAVE SUBMITTED DOCUMENTS AS PER GENERAL QUALIFICATION CRITERIA		
13	Confirm that you have submitted Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager where Bid security has been submitted as Bank Guarantee.		

Annexure FFF**Bidders Response Sheet**

Sl No.	Description	Remarks
1	Name of Bidder	
2.	Whether tender document purchased from OIL,s office	
3	Place of Despatch (Ex- Works)	
4	Whether Freight charges have been included in your quoted prices	
5	Whether Transit Insurance charges have been included in your quoted prices	
6	Make of quoted Product	
7	Offered Validity of Bid as per NIT	
8	Delivery Period in days/weeks/months from placement of order	
9	Complied to Standard Payment Terms of OIL or not.	
10	Bid Security Submitted (if applicable)	
11	Bid Security Submitted (if applicable) Details of Bid Security Submitted to OIL (if applicable) a) Bid Security Amount (In Rs): b) Bid Security Valid upto: c) Name and Full Address of Issuing Bank including telephone ,Fax nos and E-mail ID of Branch Manager	
12	Confirm that the Bid Security submitted (In case of Bank Guarantee) is as per format provided in the bidding document.	
13	Bid Security if Not submitted, reasons thereof	
14	Whether you shall submit Performance Security in the event of placement of order on you.	
15	Whether submitted documents in support of General qualification criteria of bidding document.	

16	Integrity Pact is applicable or not ?	
17	If bidder is Small scale unit whether you have quoted your own product.	
18	If bidder is Small scale unit , whether you are eligible for purchase preference (As per Govt. Guidelines)	
19	Whether filled up the Bank details for online payment as per Annexure GGG	

ANNEXURE - GGG

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....

Name of Beneficiary :M/s......

Vendor Code :.....

Address :.....

.....

Phone No. (Land Line) :.....

Mobile No. :.....

E-mail address :.....

Bank Account No. (Minimum

Eleven Digit No.) :.....

Bank Name :.....

Branch :.....

Complete Address of your :.....

Bank :.....

IFSC Code of your Bank

a) RTGS :.....

b) NEFT :.....

PAN :.....

VAT Registration No. :.....

CST Registration No. :.....

Service Tax Registration No. :.....

Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to

our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished

by us.

.....

Office Seal Signature of Vendor

Counter Signed by Banker:

Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card**
- 2) VAT Registration Certificate**
- 3) Service Tax Registration**
- 4) CST Registration**
- 5) Provident Registration Certificate**
- 6) Cancelled cheque of the bank account mentioned above (in original).**
- 7) Bank Statement not older than 15 days on the date of submission.**