



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

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INVITATION TO e-BID UNDER SINGLE TWO BID SYSTEM

Tender No. & Date	: SGI6926P18 dated 13.01.2018
Tender Fee	: INR 1,000.00 (Non-Refundable)
Last Date of Sale of Tender Document	: 08.02.2018 upto 15.30 Hrs.
Bid Security	: INR 7,71,500.00
Bidding Type	: SINGLE STAGE TWO BID SYSTEM
Bid Closing on	: 15.02.2018 at 11.00 Hrs.
Bid Opening on	: 15.02.2018 at 14.00 Hrs.
Bid Validity	: Bid should be valid for 120 days from bid closing date.
Bid Bond Validity	: Bid Bond should be valid upto 15.09.2018. (Bid bond format has been changed. Please submit bid bond as per revised format)
Performance Guarantee	: Applicable @ 10% of order value.
Integrity Pact	: Applicable
Pre-Bid Conference	: On 06.02.2018 at Guwahati.
Last date of receipt of pre-bid queries	: 03.02.2018 within 11.00 Hrs.

OIL INDIA LIMITED invites electronic bids from Indigenous bidders under NATIONAL COMPETITIVE BIDDING (NCB) on SINGLE STAGE TWO BID SYSTEM through its e-procurement site for the items detailed below –

Item No.	Item Description	Quantity	UoM
10	Corrosion Inhibitor (Technical Details As per Annexure – AA)	27	MT
20	Corrosion Inhibitor (Technical Details As per Annexure – AA)	32	MT
30	Corrosion Inhibitor (Technical Details As per Annexure – AA)	28	MT
40	Corrosion Inhibitor (Technical Details As per Annexure – AA)	28	MT

The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFX -> External Area -> Tender Documents.

STANDARD NOTES:

1.0 The tender will be governed by “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

2.0 This Bidding document consists of:

- (i) Annexure AA : Technical Specification
- (ii) Annexure BB : Bid Rejection Criteria / Bid Evaluation Criteria
- (iii) Annexure CC : Commercial Check List
- (iv) Annexure DD : Price Schedule
- (v) Annexure EE : Annual Turn Over and Net Worth Certificate
- (vi) Annexure FF: : Delivery Schedule
- (vii) Annexure GG : Addendum to Bid Security and Performance Security Clause

Booklet No. MM/LOCAL/E-01/2005(For e-tenders) have been uploaded separately in the Technical RFx -> External Area -> Tender Documents.

3.0 For obtaining User ID and Password for accessing the tender document and for submission of bids, interested bidders are requested to go for Online Registration. Please visit the url: <https://etender.srm.oilindia.in/irj/portal> and click on the link ‘Supplier Enlistment for E-Tender’ for online registration and generation of user id and password. Bidders are advised to apply for user ID and password at least 7(seven) days prior to the last date of tender fee payment for their own interests. User ID’s shall be processed within 4(four) days subject to submission of complete information by the bidder. Once the registration is completed user id and password will be assigned to the bidder. The same user id and password may be used for participating in OIL’s future tender also.

3.1 After completion of the Online Registration process and receipt of user id and password, bidder may submit the tender fee online (Non-refundable). **Tender fee must be paid online through OIL’s payment gateway only and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.** Please refer the New Vendor Manual uploaded alongwith the tender and also available in the e-portal page for procedure for submission of tender fee and EMD online. *For bidders having existing user id and password issued by OIL, same may be used for submission of bid after payment of tender fee.* On receipt of requisite tender fee, bidder will be allowed to participate in the tender through OIL’s e- Procurement portal. No physical tender documents shall be submitted.

NOTE: PSUs and SSI units are provided tender documents Free of Cost (as per Govt. guidelines), however they have to apply to OIL’s designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

4.0 Bidder seeking benefits of MSME and Purchase Preference Policy (Linked with Local Content) shall clearly indicate the same in the tender with proper documents as stipulated in the tender.

5.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Annexure – I, Amendment to General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). Bidders are requested to take note of the same and to submit their offers accordingly.

6.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. **All the Bids must be Digitally Signed using “Class III” digital certificate (e-commerce application) with ‘Certificate Type: Organisation Certificate’ as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.**

- 7.0 EMD must be paid either through online mode or submitted as Bank Guarantee/LC. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 8.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171 before 14.00 Hrs. IST on the Bid Closing Date** mentioned in the Tender.
- a) Bid Security(EMD) submitted in the form of Bank Guarantee.
 - b) Detailed Catalogue (if any).
 - c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 8.1 OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with Axis Bank, Guwahati. Therefore, bidders submitting Bid Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details –

- a. (i) **MT 760/MT 760 COV for issuance of bank guarantee**
- (ii) **MT 767/MT 767 COV for amendment of bank guarantee**

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code – UTIB0000140, Branch Address – Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin – 781005.

- b. ***The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.***

- 9.0 Bidders are requested to go through the **'New Vendor Manual', 'Guidelines to Bidders for participating in OIL e-tenders', 'New Instruction to bidders for submission of bid' and 'Vendor User Manual for e-tendering'** available in the e-portal home page before submitting offer in system.
- 10.0 The tender is invited under **SINGLE STAGE-TWO BID SYSTEM**. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab "Notes and Attachments". Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.
- 11.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User -> Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. Details of prices as per Price Schedule can be uploaded as Attachment under the attachment option under "Notes & Attachments".

Notes and Attachments

➔ Only price details should be uploaded

Technical attachments

➔ All technical bid documents except price details

Bidders are requested to go through the 'New Vendor Manual', 'Guidelines to Bidders for participating in OIL e-tenders', 'New Instruction to bidders for submission of bid' and 'Vendor User Manual for e-tendering' available in the e-portal home page before submitting offer in system.



- 12.0 **Priced bids of only those bidders will be opened whose offers are found to be techno-commercially acceptable.**
- 13.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 14.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 8.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.
- 15.0 **Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.**
- 16.0 Other terms and conditions of the tender shall be as per General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). However, if any of the clause of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradicts the clauses in the General Terms & Conditions of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 17.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 18.0 **The Integrity Pact is applicable against this tender.** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **The name of the OIL's Independent External Monitors at present are as under:**

SHRI RAGHAW SHARAN PANDEY, IAS (Retd.),
Former Secretary, MOP & NG,
e-Mail ID: rspandey_99@yahoo.com

SHRI RAJIV MATHUR, IPS (Retd.)
Former Director, IB, Govt. of India,
e-Mail ID : rajivmathur23@gmail.com

SHRI JAGMOHAN GARG,
Ex-Vigilance Commissioner, CVC
e-Mail id : jagmohan.garg@gmail.com

19.0 Pre-Bid Conference:

- 19.1 A Pre-Bid Conference is planned to be held on 06.02.2018 at Guwahati to explain the requirements of Company in details to the interested prospective Bidders and to understand bidders' perspective including exchange of views/clarifications, if any, on the tender requirements and other terms & conditions of the Tender. **The parties who purchase the bid documents shall be allowed to participate in the Pre-Bid conference.** For details of the exact venue, bidders may contact Senior Manager Materials(PL), Oil India Ltd., Pipeline Headquarters, P.O. Udayan Vihar, Guwahati -781171, Assam Phone: 0361 – 2594287, E-mail: bikramjit_singha@oilindia.in.
- 19.2 Maximum 2(two) representatives from each prospective Bidder, who purchased the tender document, shall be allowed to participate in the pre-bid conference. All costs associated to attend the pre-bid conference by their representatives shall be borne by the interested Bidders.
- 19.3 The prospective bidders shall submit their queries/clarifications against the tender through Fax /Courier addressed to Senior Manager Materials(PL), Oil India Ltd., Pipeline Headquarters, P.O. Udayan Vihar, Guwahati -781171, Assam or through email to bikramjit_singha@oilindia.in, and such queries must reach OIL's office at Guwahati latest by 03.02.2018 upto 11.00 Hrs.. OIL shall provide clarifications to only those queries received within this date. Queries/Clarifications against the tender received beyond 03.02.2018 will not be entertained and replied. OIL will not be responsible for non-receipt or late receipt of any bidder's query in OIL's office.
- 19.4 However, clarifications/exceptions/deviations, if required any, should be brought out by the bidder prior to or during the Pre-Bid Conference only. After processing these suggestions, as a sequel to the pre-bid conference, Company may communicate the changes in this regard, if agreed any, through an addendum to tender document to the prospective bidders who purchased the tender document. Company will not accept any exception/deviation to tender conditions/specifications once the same are frozen after the pre-bid conference and the non-compliant bid (s) shall be rejected outright against this tender.
- 19.5 Non-attendance in the pre-bid Meeting shall not be cause of disqualification of the bidder against the tender.
- 20.0 **No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.**

Sd-
(M.B. SINGHA)
SR. MANAGER MATERIALS (PL)
FOR GENERAL MANAGER - MATERIALS (PL)
FOR: CHIEF GENERAL MANAGER (PLS)

TECHNICAL SPECIFICATIONSCorrosion Inhibitor for Crude Oil Pipeline

- 1.0 The Corrosion Inhibitor shall be film forming type (Fatty acid derivatives or equivalent). It should be oil soluble and water dispersible type. The CI dosing supplier need to verify the dosing rate for the optimum results based on testing results (Inhibitor efficiency test) and the same should be within the range or lower than the upper limit of the dosing rate as specified herein.

Physical Properties:

- a) Appearance: Clear Liquid
 - b) Color: Yellow to Amber
 - c) Specific Gravity: 1.00 – 1.15
 - d) Pour Point: -18°C max
 - e) Flash Point: 52°C max
 - f) Viscosity @ 40°C: 55 – 95 cst
- 2.0 The Inhibitor should pass all quality testing requirements of the various applicable NACE, ASTM, ISO Standards e.g. Inhibition Efficiency, Emulsification Tendency, Solubility & Dispersibility, Shear properties, Flow loop tests, pH, thermal stability, Foaming tendency, partition co-efficient etc.
- 3.0 Corrosion inhibitor has to be shear stable and effective during flow throughout the pipeline length. During field monitoring, corrosion rate throughout the pipeline shall be less than 1 mpy. The vendor shall provide in laboratory test data and performance certification with details of dosage rate in ppm, achieved corrosion rate in mills per year (mpy) duly certified by manufacturer as per latest addition of the applicable NACE, ASTM & ISO standards (ASTM G170-06, NACE 31215 etc).
- 4.0 Other properties of the CI inhibitor should have –
- a) It should contain only Oxygen, Hydrogen and Carbon in its formulations and it should be free from Nitrogen, Phosphorus and Sulphur.
 - b) The CI shall be completely soluble with the Crude Oil. It shall not have any emulsifying effect.
 - c) The CI shall be compatible with the materials structure of the pipes, pumps, basket filters, pump strainers, storage tanks, valves, meters, instruments and any other fitting used in the petroleum pipeline.
 - d) The CI shall be compatible with the other additive used in petroleum products like Drag Reducer Additive (DRA) which are polymer based compound.
 - e) It should be suitable for use and storage in the ambient temperature ranging from 5°C to 50°C.
 - f) The CI shall not show any precipitation, layering or either evidence of gross separation or degradation during the shelf life period.
- 5.0 **SHELF LIFE: The Corrosion Inhibitor should have at least 18 months of shelf life at the time of receipt at OIL's site.** Bidder should ensure that the shelf-life of the Corrosion Inhibitor is 18 months at the time of receipt by OIL. Bidder should confirm the same in their bid. Bidder should note that the transportation time for Indian bidders till receipt of goods at OIL's site is approximately 3 (three) months.
- 6.0 **Third Party Inspection (TPI):** Third Party inspection of the material is to be carried out for all LOTs prior to dispatch.

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- 6.1 TPI shall be carried out by OIL approved TPI agencies as listed below for the the following test as per applicable NACE, ASTM, ISO standards:
- a) Inhibitor Efficiency
 - b) Emulsification Tendency
 - c) Solubility & Dispersibility
 - d) Shear Properties
 - e) Flow Loop Test
 - f) pH
 - g) Thermal Stability
 - h) Foaming Tendency
 - i) Partition CO-efficient
 - j) Other Typical Properties as per specifications
- 6.2 OIL approved TPI Agencies are - M/s DNV, Lloyds Register, IRS, RITES, Bureau Veritas and Tuboscope Vetco.
- 6.3 The vendor shall arrange for inspection of the material by OIL approved third party inspection agencies for witness/certify the tests in vendor's facility/laboratory as per technical specification provided herein. However, arranging and providing inspection facilities is entirely vendor's responsibility & in no way should affect the delivery schedule.
- 6.4 Even if the inspection and tests are fully carried out, the supplier shall not be absolved from its responsibilities to ensure that the Material(s) are supplied strictly to conform & comply with all the requirements of the Contract/PO at all stages, whether during manufacture or at the time of delivery as on arrival at site and after its consumption, & during the defect liability period. The inspections & tests are merely intended to prima-facie satisfy OIL that the material(s) comply with the requirements of the Contract/PO. The supplier's responsibility shall also not be anyway reduced or discharged because OIL or OIL's approved TPI shall have examined, commented on the supplier's specifications or shall have witnessed the tests or required any chemical or physical or other tests or shall have stamped or approved or certified any Material(s).
- 6.5 Although material approved by the Inspector(s), if on testing & inspection after receipt of the Material(s) at the location, any Material(s) are found not to be in strict conformity with the contractual requirements or specifications, OIL shall have the right to reject the same and hold the supplier liable for non-performance of the Contract.
- 7.0 **PACKING:** The Chemical must be supplied in brand new non-returnable MS cask which is chemically non-reactive/inert with the supplied chemical.

BID REJECTION CRITERIA & BID EVALUATION CRITERIA**I. BID REJECTION CRITERIA (BRC):**

The bids must conform to the specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/ maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/ offers will be considered as non-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

(A) TECHNICAL

- 1.0 Bidder shall be either a manufacturer or a supplier, authorized by manufacturer of the materials as quoted for. The quoted materials shall conform to specifications and applicable/ relevant Codes or standards.
- 2.0 The bidder - manufacturer or a supplier authorized by manufacturer, should have experience of supplying Corrosion Inhibitor as per the technical specification specified in the tender for Liquid Hydrocarbon Pipelines of minimum quantity of 57.5 MT in 1(one) single order during last 5(five) years reckoned from the original bid closing date.
- 3.0 In case the bidder is a manufacturer:
 - 3.1 The manufacturer shall be a regular manufacturer of the materials of same brand as quoted for.
 - 3.2 The manufacturer shall have manufactured and supplied the materials of offered type since last 5(years) years reckoned from original bid closing date.
- 4.0 In case the bidder is a supplier, authorized by the manufacturer, the following criteria shall be met by the bidder:
 - 4.1 The bidder shall supply the materials produced by an established manufacturer, who meets the technical specification specified in the tender. The bidder shall meet the qualification requirement stipulated herein under 2.0 for supply of quoted materials of the same manufacturer.
 - 4.2 The bidder shall furnish an authority certificate from the manufacturer, confirming the bidder's status as their authorized supplier. The authority certificate shall be valid up to the completion tenure of order as per the bid document.
- 5.0 One manufacturer can quote only through one supplier.
- 6.0 One supplier can quote based on an authority letter from one manufacturer only.
- 7.0 The bid shall be rejected, in case of any change of the manufacturer for the aforesaid materials after submission of bid.
- 8.0 The bidder shall furnish documentary evidence such as purchase order, inspection release note or completion certificate of relevant previous supplies or Tax Invoice or Payment Certificate or Consignee receipted delivery challan or Performance Certificate from owner of the pipeline where the Corrosion Inhibitor offered in their bid has been supplied, in support of meeting the above qualification criteria along with the bid otherwise, the bid will be considered as non - responsive and shall be liable for rejection.
- 9.0 In absence of requisite documents in support of the above clauses, OIL reserves the right to reject the bid without making any reference to bidders.

- 10.0 DELIVERY PERIOD:** Delivery schedule shall be as per Annexure – FF Bidder shall categorically confirm acceptance of the delivery schedule in the bid. Delivery for the entire quantity shall be completed within 1(one) year from the date of issue of the Purchase Order.

(B) FINANCIAL:

- 1.0 Annual Financial Turnover of the bidder during any of preceding three financial / accounting years from the original bid closing date should be at least INR 1,92,85,040.00
- 1.1 **Net worth** of bidder must be positive for preceding financial/ accounting year.
- 2.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year
(as the case may be) has actually not been audited so far.

Notes:

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -
- i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE EE
- OR
- ii) Audited Balance Sheet along with Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(C) COMMERCIAL

- 1.0 Bids are invited under **SINGLE STAGE TWO BID SYSTEM**. Bidders shall quote accordingly. Bidder should ensure that TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/BRC and upload the same in the Technical RfX Response-> User - > Technical Bid. **No price should be given in above Technical RfX otherwise the offer will be rejected.**
- 2.0 **Bid security of INR 7,71,500.00 shall be furnished as a part of the bid.** Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders). **The Bid Security shall be valid till 15.09.2018.**
- 3.0 Bidders must confirm that goods or materials to be supplied shall be brand new of recent make and of the best quality and shall be guaranteed for a period of 18 months from the date of receipt of materials at site against any defects arising from faulty materials. Defective goods/materials by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 4.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

- 5.0 **Validity of the bid shall be minimum 120 days from the Bid Closing date. Bids with lesser validity will be rejected.**
- 6.0 All the Bids must be Digitally Signed using Class III digital certificate (e-commerce application) with **'Certificate Type: Organisation Certificate'** as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. **The bid signed using other than "Class 3" digital certificate, will be rejected.**
- 7.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement *[Please refer General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders)]*. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 8.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9.0 Bids containing incorrect statement will be rejected.
- 10.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.
- 11.0 The following points are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification:
- i. Validity of bid shorter than validity indicated in the tender.
 - ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
 - iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
 - iv. In case the party refuses to sign Integrity Pact.
- 12.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
- i. Liquidated Damages
 - ii. Guarantee of material
 - iii. Arbitration / Resolution of Dispute
 - iv. Force Majeure
 - v. Applicable Laws
- 13.0 **PRICE SCHEDULE & EVALUATION OF OFFERS:**
- Bidder shall submit the Price Break up as per Annexure DD. Bidders should fill up the annexures, sign and upload under "Notes & Attachments" > "Attachments" only. Evaluation of offers shall be done on F.O.R. Destination, Site basis.**
- 13.1 The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:
1. Basic Material Value including TPI, if any
 2. Packing & Forwarding Charges, if any
 3. **Total Ex-works Value (1+2)**
 4. GST on Total Ex-Works Value
 5. Compensatory Cess, if any
 6. **Total FOR Despatching Station Value (3+4+5)**
 7. Total Freight Charges upto destination Sites

- 8. GST on Freight Charges
- 9. Insurance Charges @0.5% on (7) inclusive of GST
- 10. Total FOR Destination, Site Value (6+7+8+9)**

13.2 Comparison of offers shall be done on Total Value vide Srl. No. 10 (Total FOR Destination Value).

- 13.3 Domestic bidders must quote inland freight charges upto Destination. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose. However, OIL reserves the right to transport through its own contract carrier.
- 13.4 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 13.5 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for LCB Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of LCB Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.
