



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

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INVITATION TO e-BID UNDER SINGLE STAGE TWO BID SYSTEM

OIL INDIA LIMITED invites electronic bids from Indian bidders under SINGLE STAGE TWO BID SYSTEM through its e-procurement site . Few salient points of the Tender (covered in detail in the Bid Document) are highlighted below:

(i)	E-Tender No.	:	SGI5618P21
(ii)	Description		HIGH END WORKSTATIONS AND SERVER
(iii)	Type of Bidding	:	Online-Single Stage-Two Bid System
(iv)	Tender Fee	:	Not Applicable
(v)	Bid Closing Date & Time	:	As mentioned in Online E-tender portal
(vi)	Technical Bid Opening Date & Time	:	As mentioned in Online E-tender portal
(vii)	Price Bid Opening Date & Time	:	Will be intimated only to the eligible/qualified Bidders nearer the time.
(viii)	Bid Submission Mode	:	Bids must be uploaded online in OIL's E-procurement portal
(ix)	Bid Opening Place	:	Office of Office of The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati - 781171
(x)	Bid Validity	:	120 days from date of Bid Closing
(xi)	Bid Security Amount	:	INR 4,36,000.00
(xii)	Bid Security Validity	:	Upto 30.08.2021 (Bid bond format has been changed. Please submit bid bond as per revised format)
(xiii)	Original Bid Security to be submitted	:	Office of Office of The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati - 781171
(xiv)	Amount of Performance Security	:	10% of Total Order Value. The original Performance Security of order will be returned only after submission and verification of AMC Performance Security for 10% of total AMC value valid up to AMC period plus 3

			months (if there is no other claim). (Undertaking of acceptance to be uploaded with bid).
(xv)	Validity of Performance Security	:	The Performance Security must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract.
(xvi)	Quantum of Liquidated Damage for Default in Delivery	:	Refer clause No. 31 of MM/LOCAL/E-01/2005
(xvii)	Integrity Pact	:	Must be digitally signed & uploaded along with the Techno-commercial Bid. Must be digitally signed & uploaded along with the Technical Bid. ANNEXURE- XII to be submitted along with technical Bid under "Technical Attachment" Tab in the E-tender Portal
(xviii)	Bids to be addressed to	:	Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171.

The item details against the above tender are given below:

Sl.No	Item	Quantity	UOM
10	G&G SUPPORTING HARDWARE	1	NO
20	Installation & Commission	1	AU

The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFx -> External Area - > Tender Documents.

The complete bid documents and details for purchasing bid documents, participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com/>

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

OIL invites Bids for **Instrument Cable & Control Cable** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids and details of the tender documents are available in the Technical RFx -> External Area -> Tender Documents

STANDARD NOTES

a) **For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807178, 0374-2807171 , 0374-2807192. Email id = erp_mm@oilindia.in.**

b) **OIL's office timings are as below:**

	Time (in IST)
Monday – Friday	07.00 AM to 11.30 AM; 01.00 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

The tender will be governed by:

1.0 The tender will be governed by “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

2.0 This Bidding document consists of:

- (i) Annexure AA : Technical Specification and Terms & Conditions
- (ii) Annexure BB : Bid Rejection Criteria
- (iii) Annexure CC : Commercial Compliance Sheet
- (iv) Annexure DD : Price Schedule
- (v) Annexure EE : Annual Turn Over and Net Worth Certificate
- (vi) Annexure FF : Undertaking towards submission of authentic information/documents
- (vii) Annexure XII : Integrity Pact
- (viii) Annexure GG : Clause for Startup and MSE bidders.

“General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

3.0 Bidders without having E-tender Login ID and Password should complete their online registration at least 7(seven) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site **<https://etender.srm.oilindia.in/irj/portal>**.

4.0 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL

INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

- 5.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
- 5.1 For availing benefits of Purchase Preference under Public Procurement Policy, the interested MSE Bidders must ensure that they are the manufacturer of tendered item(s) and registered with the appropriate authority for the said item(s). The technical offer of such MSE Bidders must include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Purchase Preference of 15% (fifteen percent) shall be extended to the eligible MSE Bidder (i.e. Manufacturer of tendered goods for procurement) over non-MSE L1 Bidder and PO shall be awarded for full tender quantity on such MSE bidder, subject to matching their quoted rates/costs with non-MSE L1 Bidder.
- 5.2 **MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of their product category & capacity, subject to submission of valid MSME registration certificate issued by appropriate authority.**
- 5.3 **Micro or Small Enterprises (MSE) registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME shall submit copy of valid Registration Certificate for the items they intend to quote along with the bid. The Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies. In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed. The turnover related figures of the bidders claiming as MSE bidders as mentioned above shall be considered based on Bidders self-declarations to be submitted with their bid as per new gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020. However, in case of any intentional misrepresents or attempts to suppress facts in the self-declaration, the bidder shall be liable to penalty as specified under section 27 of the Act.**
- 5.4 Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority.
- 6.0 **Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.**
- 7.0 Bidder seeking benefits of MSME and Purchase Preference Policy (Linked with Local Content) shall clearly indicate the same in the tender with proper documents as stipulated in the tender.
- 8.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC)

of Class III [Organization]. **All the Bids must be Digitally Signed using “Class III” digital certificate (e-commerce application) with ‘Certificate Type: Organisation Certificate’ as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.**

9.0 EMD must be paid either through online mode or submitted as Bank Guarantee/LC. DD/Cheques/Cashier Cheque or any other mode will not be acceptable.

9.1 OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with Axis Bank, Guwahati. Therefore, bidders submitting Bid Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details –

- a. *(i) MT 760/MT 760 COV for issuance of bank guarantee*
(ii) MT 767/MT 767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code – UTIB0000140, Branch Address – Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin – 781005.

- b. ***The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.***

9.2 **Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank in India shall not be acceptable.**

10.0 Bidders are requested to go through **the ‘Vendor User Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’** available in the e-portal home page before submitting offer in system.

11.0 **Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.**

12.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati - 781171 before 14.00 Hrs. IST on the Bid Closing Date** mentioned in the Tender.

- a) Bid Security(EMD) submitted in the form of Bank Guarantee.
- b) Detailed Catalogue (if any).
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

13.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder’s risk and may result in rejection of its offer without seeking any clarifications.

14.0 Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.

- 15.0 Original Bid Closing Date shall be considered by OIL for evaluation of BRC Criteria in case of any extension of the original bid closing date.
- 16.0 Along with the technical bid, bidders must submit duly filled undertaking as per format provided vide **Annexure-FF** as undertaking towards submission of authentic information/documents.
- 17.0 The tender is invited under **SINGLE STAGE-TWO BID SYSTEM**. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab “Notes and Attachments”. Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.
- 18.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that “TECHNO-COMMERCIAL UNPRICED BID” should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User -> Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User -> Technical Bid only. The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. Details of prices as per Price Schedule can be uploaded as Attachment under the attachment option under “Notes & Attachments”.

Notes and Attachments

→ Only price details should be uploaded

Technical attachments

→ All technical bid documents except price details

Go to this Tab “Notes and Attachments” for Uploading “Priced Bid” files.

Go to this Tab “Technical Attachments” for Uploading “Technical Bid” files.

Bidders are requested to go through the ‘New Vendor Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’ available in the e-portal home page before submitting offer in system.



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)
[Important Note for New Portal Users:](#)
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- 19.0 For the convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price Bid is invited by Company through attachment form under "Notes & Attachments" (i.e., NO PRICE CONDITION), Bidder must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc.. Under NO PRICE Condition (i.e. Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the unloaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.

The screenshot shows the 'Create RFX Response' interface. At the top, there are tabs: **Submit**, **Read Only**, **Print Preview**, **Check**, **Technical RFX Response**, and **Close**. Below these, the form displays: **RFX Response Number** 60038748, **RFX Number**, **RFX Owner** BHARALI, and **Total Value** 0.00 INR. A callout points to the **Total Value** field, stating: "Bidder to select the currency of the Response".

The form has three main sections: **RFX Information**, **Items**, and **Notes and Attachments**. Under **RFX Information**, there are sub-tabs: **Basic Data**, **Questions**, and **Technical Attachments**. The **Event Parameters** section includes:

- Currency:** Indian Rupee (with a dropdown arrow). A callout points to this field: "Bidder to select the currency of the Response".
- Detailed Price Information:** No Price. A callout points to this field: "'Total Bid Value' is mandatory in 'No Price' RFX".
- Terms of Payment:** (with a checkbox).
- Total Bid Value:** (with a yellow input field). A callout points to this field: "'Total Bid Value' considering all the taxes & duties."

- 20.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 21.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 12.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.
- 22.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). However, if any of the clause of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradicts the clauses in the General Terms & Conditions of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 23.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 24.0 Arbitration clause for Settlement of commercial disputes between Central Public Sector Enterprises (CPSEs} inter se and CPSE(s} and Government Department(s}/Organizations(s} - Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD}.

In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs)/ Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes concerning Railways, Income Tax, Customs & Excise Departments), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in OPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018.

- 25.0 **No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to**

all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.

**Sd-
(B Bharali)
CHIEF MANAGER MATERIALS (PL)
FOR GENERAL MANAGER - MATERIALS (PL)
FOR: EXECUTIVE DIRECTOR (PLS)**

ANNEXURE – BB

BID REJECTION CRITERIA/BID EVALUTION CRITERIA

BID REJECTION CRITERIA (BRC):

The bids must conform to specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective national/international standards wherever stipulated. All the documents related to BRC clauses shall be submitted along with the techno-commercial Bid. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/offers will be considered as not-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

(A) TECHNICAL:

1. The bidder should have experience of successfully executing at least 01(one) order for minimum 02 (two) nos. **of HCI Nodes [HYPER-CONVERGED INFRASTRUCTURE]** in preceding 5(five) years to be reckoned from the original bid closing date.

Note: Documentary evidence in respect of the above should be submitted in the form of copies of **relevant Purchase Order along with copies** of any of the following documents in respect of satisfactory execution of each of those Purchase Orders, such as

- (i) Satisfactory Inspection Report (OR)
- (ii) Satisfactory Supply Completion / Installation Report (OR)
- (iii) Consignee Receipted Delivery Challans (OR)
- (iv) Central Excise Gate Pass / Tax Invoices issued under relevant rules of Central Excise/VAT/GST (OR)
- (v) Any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above.

Note:

a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.

3. The Bidder has to be OEM/Authorized Dealer of OEM. Authorized dealers must submit **Authorisation certificate** (in original) from OEM as per sample format given vide **Annexure-AA1** attached herewith. Bid(s) not accompanied with Authorization certificate (in original) from OEM will be rejected.

4. After successful commissioning of the HCI, the bidder must provide on-site service engineer /technician for **one (01)** year at CoEES office, Guwahati, Assam for support and technical services without any extra cost to OIL. The engineer/technician should have minimum three (3) years experience in maintaining IT hardwares. The bidders must state their agreement to this clause explicitly.

5. The Bidder must have office in India in its own name. This office will be the single point of contact for all warranty service related matters. Details of this office(s) to be included along with the bid. Documentary evidence in this regard like VAT certificate of registration/Address Proof (electricity bill, telephone bill etc.), clearly stating the name of the company and the address should be submitted along with the bid.

4.0 DELIVERY PERIOD: Delivery and Installation & Commissioning shall be completed within **2(two) months** from the date of receipt of firm Purchase Order. Bidder to confirm the same in their bid. The bidder should categorically confirm in their technical bid that the tendered items will be supplied within the delivery period, without which the bid will be rejected.

5.0 GENERAL:

5.1 In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BEC/BRC.

5.2 Any exceptions/deviations to tender must be spelt out/discussed by Bidder in the Pre Bid Meeting which will be organized at Pipeline Head Quarter, Guwahati. Any additional information/terms/conditions furnished in 'Price Bid' will not be considered by Company for evaluation/award of contract.

(B) FINANCIAL:

1.0 Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least **INR 1,08,79,000.00**

2.0 Net Worth of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender .

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for previous financial year has actually not been audited so far.

Notes:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE EE.

OR

- ii) Audited Balance Sheet along with Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(A) COMMERCIAL

1.0 Bids are invited under **SINGLE STAGE TWO BID SYSTEM**. Bidders shall quote accordingly. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The “Unpriced Bid” shall contain all techno-commercial details except the prices, which shall be kept blank. The “Price Bid” must contain the price schedule and the bidder’s commercial terms and conditions. Bidder not complying with above submission procedure will be rejected. Bids shall be submitted under single stage Two Bid System i.e. Technical Bid and Priced Bid separately in the OIL’s e-Tender portal. The Technical Bid is to be uploaded as per Scope of Work & Technical Specification of the tender in “Technical Attachments” Tab and Priced Bid uploaded in the “Notes & Attachments” Tab. Bids shall be rejected outright if the prices are indicated in the technical bids. Bids not conforming to this two-bid system shall be rejected outright.

2.0 Bid security of **INR 4,36,000.00** shall be furnished as a part of the bid. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders). The Bid Security shall be valid till 30.08.2021

3.0 Warranty shall be as per clause no. (C) of General Note Under Annexure-AA. Bidder to confirm acceptance of the same in their bid.

4.0 MSME Bidders are exempted from payment of Bid Security (EMD) irrespective of their product category & capacity, subject to submission of valid MSME registration certificate issued by appropriate authority.

Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority.

5.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

6.0 Validity of the bid shall be minimum 120 days from the final Bid Closing date. Bids with lesser validity will be rejected.

7.0 All the Bids must be Digitally Signed using Class III digital certificate (e-commerce application) with ‘Certificate Type: **Organization Certificate**’ as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” and “Organization” digital certificate, will be rejected.

8.0 Successful bidder will be required to furnish a **Performance Bank Guarantee @10%** of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement [Please refer General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders)]. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.

9.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

10.0 Bids containing incorrect statement will be rejected.

11.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.

12.0 The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification:

- i. Validity of bid shorter than validity indicated in the tender.
- ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
- iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
- iv. In case the party refuses to sign Integrity Pact.

13.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i. Performance Security Clause
 - (i) Liquidated Damages (Note: In case of deduction of LD, LD amount will be deducted along with applicable rate of GST) Refer to “General Terms & Conditions” for e-Procurement as per Booklet No. . MM/LOCAL/E-01/2005 for E-procurement
- ii. Guarantee of material
- iii. Arbitration / Resolution of Dispute
- iv. Force Majeure
- v. Applicable Laws

14.0 DELIVERY LOCATION:

The material shall be delivered at the following location:

Centre of Excellence for Energy Studies,
(COEES)
Oil India Limited, , Guwahati

15.0 PRICE SCHEDULE:

Bidder shall submit the Price Break up as per Annexure DD. Bidders should fill up the annexures, sign and upload under “Notes & Attachments” > “Attachments” only. Evaluation of offers shall be done on F.O.R. Destination basis.

15.1 The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. Basic Material Value including TPI, if any
2. Pre-despatch Inspection Charges, if any
3. Packing & Forwarding Charges, if any
- 4. Total Ex-works Value (1+2+3)**
5. GST on Total Ex-Works Value (4)
6. Compensatory Cess, if any

- 7. Total FOR Despatching Station Value (4+5+6)**
8. Freight Charges upto destination (*Guwahati, Assam*)
9. GST on Freight Charges (8)
10. Insurance Charges @0.5% of (7) inclusive of GST
11. Installation & Commissioning Charges
12. GST on Installation & Commissioning Charges
13. AMC Charges (1st year, 2nd year and 3rd year to be shown separately)
- 14. Total GST on AMC Charges**
- 15. Total Value (7+8+9+10+11+12+13+14)**

15.2 Comparison of offers shall be done on Total Value vide Srl. No. 15 . Evaluation will be done on total cost basis for both the item as per Price Schedule (Annexure-DD)

15.3 Domestic bidders must quote inland freight charges upto Destination. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

15.4 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

15.5 Price bids of only those bidders will be opened whose offers are found to be techno-commercially acceptable.

16. The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. The name of the OIL's Independent External Monitors at present are as under:

a. Shri Sutanu Behuria, IAS (Retd.),
E-mail: sutanu2911@gmail.com

b. Shri Satyananda Mishra, IAS(Retd.),
Former Chief Information Commissioner of India & Ex- Secretary, DOPT,
Govt. of India E-mail: satyanandamishra@hotmail.com

c. **Shri Om Prakash Singh, IPS (Retd.),**
Former DGP, Uttar Pradesh
E-mail: Ops2020@rediffmail.com

17. No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.

18. Other terms and conditions of the enquiry shall be as per General Terms and Conditions for LCB Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of LCB Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

.....

Annexure-AA1

Sample authorisation letter from OEM
(To be typed on the letterhead of the OEM)

Ref. No _____

Date _____

The DGM (Materials)
Oil India Limited,
Duliajan-786 602

Sir,

Sub: Authorisation Certificate

Ref: Your tender enquiry No. _____ Dated _____.

We hereby authorize M/s _____ to quote, supply and provide service for the above tender on our behalf.

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

(Technical Specification as per Annexure – AA)

TECHNICAL SPECIFICATION:HIGH END WORKSTATION AND STORAGE : HCI APPLIANCE**TECHNICAL SPECIFICATIONS WITH QUANTITY:**

Description	Remarks
<p><u>ITEM NO. 01</u></p> <p>HIGH END WORKSTATIONS AND SERVER CONSIST OF FOLLOWING:</p> <p>HYPER-CONVERGED INFRASTRUCTUR (HCI APPLIANCE)</p> <p><u>Technical Specifications :</u></p> <p>1.HCI Nodes Built-in alignment with OEM recommended reference architectures and Validated Designs (VVD) via pre-defined settings to have best practice Implementation.</p> <p>Quantity : 03 (three)</p> <ul style="list-style-type: none"> i. Min 2 x Intel Gold latest Generation processor, min base Frequency 2.6 GHz , 18C or higher version per HCI node ii. Minimum 1000 GB DDR4 memory per HCI node iii. Minimum 20 TB usable All Flash backend capacity (Total usable capacity) iv. Minimum 2 X SFP+, SR, Optical Transceiver, Intel, 10Gb-1Gb- per HCI node v. 2 X NVIDIA Tesla T4 FULL HEIGHT NVIDIA GPU AF per HCI node vi. VMware – vSAN factory installed kernel Integrated. Offered HCI should be a factory fitted appliance. Quoted HCI appliance should be recommended by VMware in their website. vii. Single Manager to manage the entire cluster and should provide Simple and flexible deployment model with product and solution-based installation support. Automated environment replication and validation process. Should ensure Automated configuration management and drift management with health monitoring capabilities to ease the ongoing management. viii. Direct OEM next business day support for the HCI Appliance with 24x7x365 days unlimited incident support (Telephonic/Web) including the unlimited upgrades and updates for 1 (one) year. ix. Additional usable 50TB NL-SAS based scale out NAS to be provided to meet present and future data serving needs. The proposed NAS must have 64 GB Cache/system memory per controller. The proposed NAS must integrate with the proposed HCI over CIFS & NFS protocols. Minimum 4 x 10GbE SFP+ ports to be provided. 1 (one) year next business day support. x. The proposed solution must be approved and certified by G&G application provider. 	

ITEM NO: 02.**Software for VDI Server nodes (VMWare + Nvidia + OS)**

(Minimum Quantity : 1 (one) Lot, If the proposed solution need more license than mentioned hereunder, actual license must be supplied to implement the proposed solution)

(i). VM Ware : Horizon. (VMware Horizon Enterprise, 10 user Named License to be quoted Separate) with 1 Year support.

(ii). VMWare : vCentre licenses with 1Year support. – 1 No

(iii). VM Ware : vSphere Enterprise Plus licenses for all the nodes (Total 6 Nos Licenses) with 1 (one) year Support.

(iv). Nvidia : Grid. (10 Nos Licenses) with 1 (one) year support

(v). Windows Server 2019 Standard , 2 Pack Core License (Part No: 9EM-00653 Description: WinSvrSTDCore 2019 SNGL OLP 2Lic NL CoreLic) : 36 Nos

(vi). Windows Server CAL (WinSvrCAL 2019 SNGL OLP NL DvcCAL) : 10 Nos

(vii). Windows Server RDP CAL: WinRmtDsktpSrvcsCAL 2019 SNGL OLP NL UsrCAL : 10 Nos.

ITEM NO: 03.**10 G Switch**

(Quantity : 2 Nos)

Ports from Day 1 in Switch : 28 x 10 GbE SFP+

Transceivers:

28 Nos Transceiver, SFP+ 10GbE

Port Expandability: The switch should support 28 x SFP+ interfaces , 2x QSFP28

Device Type: Switch should be chassis or fixed form factor with full Enterprise Layer 3 image supporting IPv6 and BGP with the latest Firmware as available with Line rate non-blocking performance.

High Availability : The switch should support HA options in Active - Active or Active Backup configuration as required, all supporting features and licenses to be provided to support the same.

Interface to Connect other Switch: The switch should support relevant 1G/10G/25G/40G interfaces to connect Distribution /Access Switch.

Switching Capacity: Minimum 960 Gbps (full-duplex) non-blocking backplane or more with non blocking performance supported by tolly/Miercom or equivalent reports.

Forwarding Rate/ throughput : Min 720 Mpps or Higher

Memory & Buffer : Switch should have 4 GB RAM and 12 MB packet buffer

VLAN support: 4K 802.1Q VLAN with 4K VLAN ID support.

Routing Protocol:

Should support L3 routing in hardware for both IPv4 and IPv6 packets

Should support 64K route table capacity for IPv4 and IPv6 in hardware.

Should support Static Route, OSPF, BGP from Day one for both IPv4 and IPv6 considering all License, software, hardware upgrades required if any.

Advance Feature: Switch should have Switch should have BGP-EVPN, VRF, VXLAN, PFC, ETS, DCBX, ISCSI, ECN etc

DHCP: Should support DHCP (Client and Relay), with UDP helper.

Multi Casting : MLD Snooping v1/v2, MLD snooping, IGMP Snooping v1/v2/v3, PIM technologies

Redundancy Component: The proposed switch should be offered FANs module and Power supply Redundancy.

QoS (Quality Of Services) : Should support and create Policy Maps using DSCP values, QoS Rate Adjustment, Strict-priority Queueing, Weighted Random Early Detection, minimum 8 queues using 802.1p or similar.

should support remarking of 802.1p and DSCP priorities, along with Prioritization and Congestion Management.

Security Features:

Should support all AAA functions with RADIUS and TACACS integration.

Should support various storm control functions.

Should support Control Plane / CPU protection using ACL and Qos.

Should support 802.1x implementation using RADIUS

Should support Ingress and Egress Acls

Should be capable to support NAC implementation

Warranty: OEM Mission Critical warranty for 1 (one) year Next Business Day.

ITEM NO: 04.**1 G Management Switch****(Quantity : 1 Nos)**

- i). Full managed gigabit ethernet 1RU layer 2 switch
- ii). Should have 24 x RJ45 10/100/1000Mb auto-sensing ports, 4 x SFP+ ports with 2 x 10GbE, SR, 850nm Wavelength, 300m Reach
- iii). Should be able to support stacking with 40Gbps stack bandwidth. Cables & stacking ports to be provided from day one and should support minimum 4 switch in one stack for single IP management.
- iv). Should be a non-blocking switch with Switch fabric capacity: 128Gbps and forwarding rate of 95 Mpps
- v). Should have minimum 16000 MAC address entries, minimum 500 VLANs.
- vi). Switch should have Static routing and RIP feature from day one
- vii). Should have LAG load balancing, double VLAN tagging.
- viii).. Should support Time Based ACLs, MAC based ACLs and minimum 2000 ACL rules from day 1.
- ix). Should have Flow based QoS, DiffServ, port based QoS, WRR, strict queue scheduling
- x). Should support STP, MSTP, minimum 4 hardware queues per port, SP queuing or equivalent, LLDP-MED.
- xi). Should have 802.1x, RADIUS, TACACS+, IGMP v1/v2/v3 snooping
- xii). minimum 32 number of 802.1X clients per port
- xiii). Switch should have 1GB RAM and 256MB Flash from day one.
- xiv). Should be RoHS, 802.3az EEE, REACH compliance.
- xv). Should have Flow based QoS, DiffServ, port based QoS, WRR, strict queue scheduling
- xvi). The OEM for switches should be in Top 5 in Gartner's/IDC India latest report.
- xvii). **Warranty:** OEM Mission Critical warranty for 1 (one) year 24x7 Next Business Day.

ITEMNO: 05.**Thin Clients with monitors****(Quantity : 10 Nos)**

- i). Intel / AMD Quad Core with base frequency 1.5 GHz or higher.
- ii). 4 GB RAM or higher
- iii). 32 GB or higher flash storage

- iv). Minimum 2 x Display port with support for 2560 x 1440 resolution
- v). Minimum 1 no. of 10/100/1000 Gigabit Ethernet (RJ45)
- vi). 4 USB ports
- vii). 2 x 27 inch or more flat monitor having native resolution of 2560 x 1440 and having the same make as of thin client offered.
- viii). Monitor Stand capable of height adjustable option: (Same OEM Make)
- x). These thin clients should be able to seamlessly display remote 2560 x 1440 resolution graphics of G&G Applications running on RHEL Linux ver 7.0 or higher OR Windows 10 platform, without frame drops and distortion and lag using PCO-IP / Blast Protocol
- xi) 1(one) years support Next business day

ITEMNO: 06.**Tape Library- 40 Slots****(Quantity :1 Nos)**

- i). 2 X LTO 8 FC-HH Tape Drive
- ii). LTO Cleaning Tape, 1 Pack
- iii). 100 X LTO 8 tape media
- iv) 1(one) year support next business day

ITEM NO: 07.**Backup Server + Software****(Quantity :1 lots)****Backup Server:**

- i). Mounting/Form Factor: Rack mounting
- ii). Intel Xeon Processors with Min base frequency 2.0 GHz, 8 Core or Higher
- iii). RAM/Memory: 128GB or higher
- iv). Hard Disk Capacity: Minimum 2 x 600 GB 10 KRPM SAS Disk Drives
- v). NIC Ports: 1GbE
- vi). Operating System: WinSvr 2016R2 Standard / RHEL
- vii). (FC HBA 16 Gbps Fiber card in Back up Server to Connect FC LTO Drives)
- viii). Dual Redundant Power Supply

ix). OEM Mission Critical warranty for 1 (one) year 24x7 Next Business Day.

Software:

i).Proposed backup software should be available on various OS platforms like Windows, Linux, HP-UX, IBM AIX, Solaris etc. The backup server should be compatible to run on both Windows and Linux OS platforms

ii). Backup solution for both servers and clients mentioned in the technical specifications. Should able to dynamically break up large savesets into smaller savesets to be backed up in parallel to allow backups to complete faster for Windows, Unix and Linux clients.

iii). The backup solution should also support online LAN Free SAN based backups of databases through appropriate agents; Important Applications being Oracle, Oracle RAC, Microsoft SQL Server, SharePoint, MySQL, Postgre-SQL & Sybase etc.The backup software should be able to encrypt the backed up data using 256-bit AES encryption on the backup client and should not demand for additional license, any such license if needed should be quoted for the total number of backup clients asked for.

iv) It should have centralized management for complete backup functions, scheduling etc.

v).The solution must support direct backup of filesystem, application, databases to disk based appliance for all SAN based and LAN based clients without extra hop of backup/media server and latest LTO tapes and Tape libraries.

vi).Backup software should have out of box integration with VMware vRA such that End User, Backup Admin, Cloud Admin have rights to backup, restore and monitor the backup jobs. Any version upgrade of Hypervisor and vRealize layer should not require any recustomization of blueprints/Workflows.

vii).The proposed Backup software should have the capability for Block based backups with granular recovery capability for Windows, Linux, Hyper-V, VMWARE and Exchange for faster backups on supported Disk platforms.

viii). Proposed backup software should support Virtual Proxy based image level backup of VMware VMs, each vProxy to support concurrent 15 VM backups. Solutions requiring Physical proxy should provision hardware and required software for concurrent backup of upto 500 VMs.

Proposed backup software should have data deduplication feature to configure with any OEM disk storage without the need of soft or hard appliance

ix).Backup Software should have support for VMware 5.1 and above and Hyper-V 2012-R2 and above support for image level backup. Software should support granular recovery from image level backup single pass backup.

x).Web based user interface to easily configure, manage, and monitor Backup system

xi). Web based user interface to perform various tasks such as:

Manage clients, storage devices, and storage media

Perform backups and restores

Monitor jobs ,device activities, and logs

Automatic analysis of the environment health

Generate and view reports

xii) Support 1 (one) year next business day

ITEM NO: 08.

Antivirus software

(Quantity :10 Lots)

The contractor to ensure that all the created Virtual Machines (VM template) should be equipped with antivirus feature

ITEM NO: 9.

Keyboard & Mouse

(Quantity : 10 Nos.):

USB Keyboard & Mouse (Same quoted OEM Make).

ITEM NO: 10.

Audio

(Quantity: 10 Nos.):

Integrated High Definition Audio (Minimum 2 Channel) with Internal or external speaker.

ITEM NO: 11

Server Rack:

Min 42 U Size Server Rack.

12. All cables, connectors and other accessories required to complete the HCI system integration, must be supplied by the bidder. Any software (system or otherwise) required to make the HCI system functional must also be provided by the bidder.

13. Warranty:

One year OEM Comprehensive onsite warranty for all Hardware & Support Subscriptions including VMware. Direct OEM 24x7x365 days next business day Mission Critical support for the HCI Appliance. Workstation, its accessories and Microsoft licenses to be considered with 1 years support

14. After successful installation & commissioning of the HCI, the bidder shall provide on-site service engineer /technician for **One (01) Year** at CoEES office, Guwahati, Assam for support and technical services **without any extra cost** to OIL. The engineer/technician should have minimum **three (3) years** experience in maintaining IT hardwares. Work experience of the technician with detailed profile/biodata must be submitted along with technical bid. The successful bidder have to signed a separate agreement for the technician.

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A) GENERAL CONDITIONS:

1. The specifications given in the tender are the minimum requirement. Bidders are required to respond to tender specifications point by point on the basis of which the offers would be evaluated and bids not meeting the tender specification will be rejected. Bids shall be considered incomplete and be rejected if information/ details in any column/item in the tender document is not provided.
2. At the time of delivery, in case the quoted model becomes obsolete, then bidder shall offer latest model of same configuration or higher within the quoted price and under same terms & conditions after approval from competent authority in OIL.
3. Bidders must provide authentic published brochures/product catalogues with detailed specifications of the items for their offered make/model along with their Bid.
4. Support services during the warranty period must be as per the OEM's standard warranty of the product.
5. Bidder / OEM has to give an undertaking that after expiry of warranty period, it will provide AMC Service with one engineer/technician for next 3 (three) years for the offered products at the price per annum quoted at the bid. The service agency will always depute trained service engineers with necessary tools and kits for servicing of instruments. The AMC rate will be considered in the commercial evaluation of the bid. Buyer reserves the right to enter into an AMC agreement with the Successful Bidder / OEM after expiry of the Warranty period at rate as mentioned above and the payment for the AMC charges would be made Quarterly after rendering of the AMC Services of the relevant AMC period. OIL will not provide any accommodation or to and fro fare to the engineer deputed for AMC. Performance Security of the successful bidder shall be forfeited if it fails to accept the AMC contract when called upon by the buyer. The original Performance Security of contract will be returned

only after submission and verification of AMC Performance Security for 10% of total AMC value valid up to AMC period plus 3 months (if there is no other claim). (Undertaking of acceptance to be uploaded with bid).

7. Technical Compliance Check-List:

Bidders should fill up and upload the **Technical Compliance check-list (Annexure-IIA)** along with their offer.

B) DELIVERY, INSTALLATION AND COMMISSIONING:

1. Delivery, installation and commissioning should be completed within **60 days** from the date of receipt of firm Purchase Order.
2. Advance intimation to be given to OIL before dispatch of the materials.

C) WARRANTY:

1. The product should carry a **01 (one) year warranty** against any manufacturing defects or malfunctions.
2. During the warranty period, successful bidder shall provide on-site service for preventive & corrective maintenance of all hardware & software supplied including replacement of defective parts without any extra cost to OIL.
3. In case of Dealer, certificate of OEM should be attached that OEM will provide support directly or through the particular dealer during the warranty period and Pro/advance support Service with 24x7x365 Next Business Day (NBD) on-site service.
4. The defective parts during the 01 (one) year warranty period should be first repaired/replaced and only then the defective items can be taken out of OIL's premises. Failure to repair or replace a defective part(s) under warranty and services within the stipulated period will attract penalty as mentioned below.

In case bidder fails to repair or replace a defective part(s) under warranty services clause, within 72 hours from the time of reporting the breakdown, a penalty @ 0.5% per week or part thereof will be levied on total order value. If for any reason, the bidder fails to provide services within seven successive days from the date of reporting, the period of warranty shall stand extended by that number(s) of days, at no extra cost to OIL, in addition to the above penalty as above.

5. Bidder will have to arrange its own transport and accommodation for its service personnel/technicians at Guwahati during Warranty Period.
6. The warranty should cover all free service and free spare parts, excluding consumables.

7. After successful installation & commissioning of the HCI, the engineer/technician for support services should be available for 01 (one) year at CoEES office, Guwahati without any extra cost to OIL. The engineer/technician should have minimum three (3) years experience in maintaining IT hardwares. Work experience of the technician with detailed profile/biodata must be submitted along with technical bid. The successful bidder have to signed a separate agreement for the technician.

7.1 Bidder should agree to provide following minimum services during warranty period:

A. Installation/ re-installation and maintenance of softwares applicable to run HCI & certain custom client applications, whenever necessary.

B. Configuration of HCI network during installation/ repair according to OIL's requirement.

C. Installation and configuration of OIL's existing peripherals like workstations, printers, scanners, etc. which are to be used with these new HCI.

D. Backup, formatting and restoration of systems, as and when required, ensuring no loss of data during the process. Bidder will take proper data backup during Backup, formatting and restoration of systems but Bidder will not be responsible for any data loss.

E. Restore HCI in case of malfunction due to Virus, including re-installation of Anti-Virus software.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non-compliance to all the terms and conditions of the NIT. BID MUST BE SUPPORTED BY LITERATURE OR CLEARLY STATED ALONG WITH CATALOGUE/ LITERATURE OF THE PRODUCT FOR EVALUATION OF THE BID.

<p>ANNEXURE – CC</p> <p>COMMERCIAL COMPLIANCE SHEET</p>

COMMERCIAL COMPLIANCE SHEET

The check list must be completed and submitted with the offer. Please ensure that all these points are covered in the offer. These will ensure that the offer is properly evaluated. Please mark 'Yes', 'No' or 'Not Applicable' or specify against the following questions, in the right hand column.

OFFER REF:				
NAME OF THE BIDDER:				
Srl. No.	Particulars	Yes/No/Not Applicable	Remarks	
1	Whether bid submitted under Single Stage Two Bid System? i.e. Whether Price are uploaded in "Notes & Attachment" and technical unpriced bid submitted under "Technical Attachment"?			
2	Whether ORIGINAL Bid Bond (not copy of Bid Bond) submitted exactly as per format? If YES, provide details -			
	(a) EMD Type (Online/BG)			
	(b) Amount			
	(c) Name of issuing Bank			
	(d) Validity of Bid Bond			
3	(e) Whether Bid Bond is valid till			
	Whether ORIGINAL Bid Bond (not copy of Bid Bond) submitted exactly as per format? If NO, Provide the details in "Remarks Column". In case of MSE unit, MSE certificate to be uploaded under "Technical Attachment" as a part of technical bid.			
	4	Whether offered firm prices?		
	5	Whether quoted offer validity of 120 days from the date of final bid closing of the tender?		
	6	Whether quoted firm delivery period?		
7	Whether quoted delivery as per BRC Criteria?			
8	Whether quoted as per tender (without any deviations)?			
9	Whether quoted any deviation?			
10	Whether deviation separately highlighted?			
11	Whether agreed to the Warranty clause?			
12	Whether Price Bid submitted as per Price Schedule			
13	Whether quoted all the items/qty. of tender?			
14	Whether indicated the country of origin for the items quoted?			
15	Whether technical literature / catalogue enclosed?			
16	Whether confirmed acceptance of tender Payment Terms?			
17	Whether indicated the place from where the goods will be dispatched. To specify:			
18	Whether road transportation charges up to Destination quoted?			
19	Whether offered Ex-works price including packing/forwarding charges?			
20	Whether weight & volume of items offered indicated?			

21	If Pre-despatch/shipment inspection charges applicable, whether quoted separately?		
22	Whether confirmed to submit PBG as asked for in tender?		
23	Whether agreed to submit PBG within 30 days of placement of order?		
24	Whether indicated import content in the offer?		
25	Whether all applicable Taxes & Duties have been quoted?		
26	Whether all BRC/BEC clauses accepted?		
27	Whether MSME? If yes, whether documents enclosed as per tender.		
28	Whether Annexure EE - Annual turnover & Net worth Certificate submitted?		
29	Whether affidavit/undertaking submitted certifying that the balance sheet/Financial Statements for the financial year 2019-20 has actually not been audited so far, if applicable?		
30	Whether Annexure – FF - Undertaking towards submission of authentic information/documents submitted.		
31	Whether the Digital signature used is Class III digital certificate (e-commerce application) with 'Certificate Type: Organization Certificate '		
32	Whether Submit Annexure XII of Integrity Pact		
33	Whether comply all terms & condition of GTC (General Terms & Contion)		

ANNEXURE – EE

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.

YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*

*Rate of conversion (if used any): USD 1.00 = INR

Place:

Date:

Seal:

Membership No.:

Registration Code:

UDIN No.:

Signature:

***Applicable for Global Tenders.**

ANNEXURE – FF

**FORMAT OF UNDERTAKING BY BIDDERS TOWARDS
SUBMISSION OF AUTHENTIC INFORMATION/
DOCUMENTS**

**FORMAT OF UNDERTAKING BY BIDDERS TOWARDS SUBMISSION
OF AUTHENTIC INFORMATION/DOCUMENTS**

(To be typed on the letter head of the bidder)

Ref. No _____

Date _____

To,

**The Dy. General Manager (Materials)PL
Oil India Limited, Pipeline Headquarters
Narangi, Guwahati**

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. _____ Dated _____

Sir,

With reference to our quotation no. dated..... against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory

Name :
Designation :
Phone No.
Place :
Date :

(Affix Seal of the Organization here, if applicable)

BID SECURITY FORMAT

TO,

**OIL INDIA LIMITED
PIPELINE HEADQUARTERS
P. O. – UDAYAN VIHAR,
GUWAHATI - 781171
ASSAM, INDIA**

Whereas (herein after called 'the Bidder') has submitted their Bid No..... dated..... against OIL INDIA LIMITED, PIPELINE HEADQUARTERS, GUWAHATI, ASSAM, INDIA (hereinafter called the Purchaser) 's tender No..... for the supply of (hereinafter called 'the Bid') KNOW ALL MEN by these presents that we..... of having our registered office at (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum of for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank thisday of

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder, or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to accept the order; or
 - b) fails or refuses to furnish the performance security
 or
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____ (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

***Signature & Seal of the
Bank***

STARTUP AND MSE VENDORS

In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.
2. Certificate of incorporation.
3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation along with a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE.