



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)



PO : Udayan Vihar
Guwahati – 781171, Assam (India)
Phone: +91-361-2594286
Fax: +91-361-264386
Email: bikramjit_singha@oilindia.in
erp_mm@oilindia.in

INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM

OIL INDIA LIMITED invites electronic bids for HIGH PRESSURE PNEUMATIC HAND PUMPS from Indian bidders under SINGLE STAGE COMPOSITE BID SYSTEM through its e-procurement site. Few salient points of the Tender (covered in detail in the Bid Document) are highlighted below:

(i)	E-Tender No.	:	SGI4026P20 DATED 06.03.2020
(ii)	Item Description	:	HIGH PRESSURE PNEUMATIC HAND PUMP
(iii)	Type of Bidding	:	Online - Single Stage Composite Bid System
(iv)	Tender Fee	:	Not Applicable
(v)	Bid Closing Date & Time	:	09.04.2020 at 11.00 Hrs. IST
(vi)	Bid Opening Date & Time	:	09.04.2020 at 14.00 Hrs. IST
(vii)	Bid Submission Mode	:	Bids must be uploaded online in OIL's E-procurement portal
(viii)	Bid Opening Place	:	Office of The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171
(ix)	Bid Validity	:	90 days from date of Bid Closing
(x)	Bid Security Amount	:	INR 50,000.00
(xi)	Bid Security Validity	:	Upto 08.10.2020
(xii)	Original Bid Security (Bank Guarantee) to be submitted	:	Office of The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171
(xiii)	Amount of Performance Security	:	10% of Total Order Value
(xiv)	Integrity Pact	:	Not applicable
(xv)	Bids to be addressed to	:	Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171.

The item details against the tender are given below:

ITEM NO.	MATERIALS DESCRIPTION	QTY	UNIT
10	High Pressure Pneumatic Hand Pump (Technical Specification as per Annexure – AA)	3	No.

The general details of tender can be viewed by opening the eRFx [Tender] under RFX and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFX -> External Area -> Tender Documents.

The general details of tender can be viewed by opening the eRFx [Tender] under RFX and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFX -> External Area -> Tender Documents.

The complete bid document along with details for participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com/>.

NOTE:

- All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.
- For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc., bidders should contact OIL's ERP MM Deptt at following: Tel Nos.: 0374-2807178, 0374-2807171, 0374-2807192. Email id: erp_mm@oilindia.in.
- OIL's office timings are as below:

WEEKDAYS	TIME (IN IST)
Monday – Friday	07.00 AM to 11.30 AM; 01.00 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

STANDARD NOTES

1.0 The tender will be governed by "General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

2.0 This Bidding document consists of:

- | | | |
|--------|-------------|--|
| (i) | Annexure AA | : Technical Specification |
| (ii) | Annexure BB | : Bid Rejection Criteria |
| (iii) | Annexure CC | : Technical Compliance Sheet |
| (iv) | Annexure DD | : Commercial Compliance Sheet |
| (v) | Annexure EE | : Price Schedule |
| (vi) | Annexure FF | : Annual Turn Over and Net Worth Certificate |
| (vii) | Annexure GG | : Undertaking towards submission of authentic information/documents |
| (viii) | Annexure HH | : Arbitration clause for Settlement of commercial disputes between Central Public Sector Enterprises (CPSEs) inter se and CPSE(s) and Government Department(s)/ Organizations(s) |
| (ix) | Annexure II | : Clause for Startup and MSE bidders. |

"General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

- 3.0 Bidders without having E-tender Login ID and Password should complete their online registration at least 7(seven) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>.
- 4.0 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- 5.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
- 5.1 For availing benefits of Purchase Preference under Public Procurement Policy, the interested MSE Bidders must ensure that they are the manufacturer of tendered item(s) and registered with the appropriate authority for the said item(s). The technical offer of such MSE Bidders must include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Purchase Preference of 15% (fifteen percent) shall be extended to the eligible MSE Bidder (i.e. Manufacturer of tendered goods for procurement) over non-MSE L1 Bidder and PO shall be awarded for full tender quantity on such MSE bidder, subject to matching their quoted rates/costs with non-MSE L1 Bidder.
- 5.2 **MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of their product category & capacity, subject to submission of valid MSME registration certificate issued by appropriate authority.**
- 5.3 Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority. It is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.
- 6.0 **Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.**
- 7.0 Bidder seeking benefits of MSME and Purchase Preference Policy (Linked with Local Content) shall clearly indicate the same in the tender with proper documents as stipulated in the tender.
- 8.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. **All the Bids must be Digitally Signed using "Class III" digital certificate (e-commerce application) with 'Certificate Type: Organisation Certificate' as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3 with Organisation's Name" digital certificate, will be rejected.**
- 9.0 EMD must be paid either through online mode or submitted as Bank Guarantee/LC.
- 9.1 OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with Axis Bank, Guwahati. Therefore, bidders submitting Bid Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details –
- a. (i) MT 760/MT 760 COV for issuance of bank guarantee
(ii) MT 767/MT 767 COV for amendment of bank guarantee*

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code – UTIB0000140, Branch Address – Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin – 781005.

b. The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.

9.2 Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank in India shall not be acceptable.

10.0 Bidders are requested to go through the ‘Vendor User Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’ available in the e-portal home page before submitting offer in system.

11.0 Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.

12.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171 before 14.00 Hrs. IST on the Bid Closing Date mentioned in the Tender.**

- a) Bid Security(EMD) submitted in the form of Bank Guarantee.
- b) Detailed Catalogue (if any).
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

13.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder’s risk and may result in rejection of its offer without seeking any clarifications.

14.0 Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.

15.0 Original Bid Closing Date shall be considered by OIL for evaluation of BRC Criteria in case of any extension of the original bid closing date.

16.0 Along with the technical bid, bidders must submit duly filled undertaking as per format provided vide **Annexure - GG as undertaking towards submission of authentic information/documents.**

17.0 The tender is invited under **SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.**

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Notes and Attachments

➔ **Only price details should be uploaded**

Technical attachments

➔ **All technical bid documents except price details**

RFx Response Number 60037504 RFx Number TESTARUP Status In Process Submission Deadline 15.04.2017 11:00:00 INDIA Opening Date 15.04.2099 00:00:00 INDIA

RFx Response Version Number Active Version RFx Version Number 1

Go to this Tab **"Notes and Attachments"** for Uploading "Priced Bid" files.

Go to this Tab **"Technical Attachments"** for Uploading "Technical Bid" files.

Notes

Clear

Category

Conditions of Participation

Bid Invitation/Auction Text

Bidder's Remarks

Purchaser's Remarks

Attachments

cFolder Attachments

Add Attachment Delete Verify Signature

cFolder Name	Category	Description	File Name	Version	Processor	Chk
The table does not contain any data						

Bidders are requested to go through the 'New Vendor Manual', 'Guidelines to Bidders for participating in OIL e-tenders', 'New Instruction to bidders for submission of bid' and 'Vendor User Manual for e-tendering' available in the e-portal home page before submitting offer in system.

Oil India Limited e-Procurement

User ID *

Password *

Guest User Log on

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

[Important Note for New Portal Users:](#)

[Click here to View Compatability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

Click here for the New Manual & Instruction

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- 18.0 For the convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price Bid is invited by Company through attachment form under "Notes & Attachments" (i.e., NO PRICE CONDITION), Bidder must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable

charges like freight, tax, duties, levies etc.. Under NO PRICE Condition (i.e. Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the unloaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.

The screenshot shows the 'Create RFX Response' form. At the top, there are tabs: Submit, Read Only, Print Preview, Check, Technical RFX Response, and Close. Below these, the form displays 'RFX Response Number 60038748' and 'RFX Number' (partially visible). The 'RFX Owner' is 'BHARALI' and the 'Total Value' is '0.00 INR'. The form has sections for 'RFX Information', 'Items', and 'Notes and Attachments'. Under 'RFX Information', there are sub-sections: 'Basic Data', 'Questions', and 'Technical Attachments'. The 'Event Parameters' section includes a 'Currency' dropdown set to 'Indian Rupee', a 'Detailed Price Information' dropdown set to 'No Price', and a 'Terms of Payment' field. The 'Total Bid Value' field is highlighted with a red box. Annotations with blue callouts point to these fields: 'Bidder to select the currency of the Response' points to the Currency dropdown; 'Total Bid Value is mandatory in No Price RFX' points to the Detailed Price Information dropdown; and 'Total Bid Value considering all the taxes & duties.' points to the Total Bid Value field.

- 19.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 20.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 12.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.
- 21.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). However, if any of the clause of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradicts the clauses in the General Terms & Conditions of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 22.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 23.0 **No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.**

Sd-
(M.B. SINGHA)
CHIEF MANAGER MATERIALS (PL)
FOR DY. GENERAL MANAGER - MATERIALS (PL)
FOR: EXECUTIVE DIRECTOR (PLS)

TECHNICAL SPECIFICATION**I. TECHNICAL SPECIFICATION PNEUMATIC HANDPUMP**

1. Media: Air
2. Generated Pressure Range: 95% vacuum to 2030 psi (140 bar) positive pressure
3. Fine Adjustment Resolution: 0.05 % of FS or better.
4. Reaches pressure in 60 seconds (or less) to full scale.
5. Maximum leak rate (with isolation valve closed): 0.01 % reading
6. Intrinsically Safe Reference Gauge (Range 0 to 200 bar) to be provided along with the pneumatic hand pump.
7. Accuracy of Reference Gauge: 0.5% of FS or better
8. Resolution of Reference Gauge: 5.5 digit
9. Material: Ram/adapters: SST
Body: SST/Aluminium
Seals: Buna-N, F357
10. Connection: Hand-tight connectors for both test gauge and reference gauge.
11. Test Gauge Connection - Male/Female.
12. Test gauge Connection- Shall have additional Six (6) numbers of adapters of the following type-
 - i) One end matching with the Test Gauge Connection of the instrument as per point no.11 and the other end shall be 1/2" NPT female.
 - ii) One end matching with the Test Gauge Connection of the instrument as per point no.11 and the other end shall be 1/4" NPT female.
 - iii) One end matching with the Test Gauge Connection of the instrument as per point no.11 and the other end shall be 1/2" BSP female.
 - iv) One end matching with the Test Gauge Connection of the instrument as per point no.11 and the other end shall be 1/4" BSP female.
 - v) One end matching with the Test Gauge Connection of the instrument as per point no.11 and the other end shall be M20X1.5 female.
 - vi) One end matching with the Test Gauge Connection of the instrument as per point no.11 and the other end shall be 3/8" BSP female
13. Reference Gauge connection - Male/Female.
14. Reference gauge Connection- Shall have additional six (6) numbers of adapters of the following type-
 - i) One end matching with the Reference Gauge Connection of the instrument as per point no.13 and the other end shall be 1/2" NPT female.
 - ii) One end matching with the Reference Gauge Connection of the instrument as per point no.13 and the other end shall be 1/4" NPT female.
 - iii) One end matching with the Reference Gauge Connection of the instrument as per point no.13 and the other end shall be 1/2" BSP female.
 - iv) One end matching with the Reference Gauge Connection of the instrument as per point no.13 and the other end shall be 1/4" BSP female.
 - v) One end matching with the Reference Gauge Connection of the instrument as per point no.13 and the other end shall be M20X1.5 female.
 - vi) One end matching with the Reference Gauge Connection of the instrument as per point no.13 and the other end shall be 3/8" BSP female.
15. Hose test kit, 5 feet or longer flexible hose, 8000 psi, Pump side should match with the pump adapters and the test side should have female adapters which can accommodate following sizes of connections (1/2" NPT, 1/2" BSP, 1/4" NPT, 1/4" BSP, M20X1.5 and 3/8" BSP).
16. Inbuilt Inlet supply contamination protection.
17. Inbuilt Device Under Test(DUT) contamination protection filter.
18. Inbuilt pressure stability provided during calibration.
19. Soft carrying case should be supplied.
20. Supporting documents to be provided at the time to submitting bids.
21. NABL/NIST certificate for the reference gauge and OEM certificate of pneumatic hand pump to be submitted.
22. ATEX approval certificate for reference gauge to be submitted.
23. Accessories like Silicone grease, Dry Pac refill and O-rings to be provided.
24. High pressure pneumatic quick service kit (seals for pump) to be provided.

25. Facility of Calibration Manifold to be provided.
26. Coarse and Fine Adjustment for pump to be provided.
27. Temperature compensated accuracy upto 50 deg C or better.

II. STANDARD SPECIFICATION AND SPECIAL TERMS & CONDITIONS

A. Scope:

1. The Pneumatic Hand pump will be used for Product/Crude/Water Pipeline.
2. The specifications, together with data sheets cover the requirement of design materials, nameplate, and inspection, testing and shipping of Pneumatic Hand pump.
3. In the event of any conflict between this standard specifications, datasheets, statutory regulations, related standards, codes etc. the following order of priority shall prevail.
 - a. Statutory regulations
 - b. Data sheets
 - c. Standard specifications
 - d. Codes & Standards

Note: Compliance to purchaser's specification in totality is sought from bidder.

B. Special terms & conditions:

1. Bidder's offer shall be strictly as per bidding instruction.
2. The quoted type / Model of Pneumatic Hand Pump and the reference gauge shall be approved by laboratories accredited to reputed authorized/international certification body like NABL, National Physical laboratory etc. for conforming to the manufacturer's specifications; supporting document to be provided.
3. The manufacturer of the Pneumatic Hand pump and the reference gauge shall be registered ISO certified company for Quality Management System; documentary proof in this regard to be submitted with the bid.
4. All documentation submitted by the bidder including catalogues, drawings, data sheets installation, operation manuals etc. shall be in English.
5. Catalogues, data sheets need to be submitted along with the bid.
6. Final documentation submitted by vendor to include specification sheet, manual, data sheets, certified drawings of Pneumatic Hand Pump with dimension details, internal construction details, end connections, construction materials etc.
7. Copy of test certificates of all test conducted during inspection.
8. Operation procedure and maintenance documentation may also to be provided.
9. The offered item shall be field proven and should have completed trouble free satisfactory operation in similar application with process condition similar to those as specified. Supporting documents to be provided.
10. The Reference Gauge should be ATEX or PESO certified, supporting documents to be provided along with the bid.

C. Design & construction

1. The working pressure will be up to 140 kg/cm².
2. The gauge connection shall have additional adapters as per the technical specification clause no. I. 12 above.
3. The reference gauge supplied along with the pneumatic hand pump should also be provided along with additional adapters as per the technical specification no. I.14 above.
4. The material should be -
5. Ram/adapters: SST,
6. Body: SST/aluminium
7. Seals: Buna-N, F357. or better.
8. Hose test kit, 5 feet or longer flexible hose, 8000 psi, Pump side should match with the pump adapters and the test side should have female adapters which can accommodate following sizes of connections (1/2" NPT, 1/2" BSP, 1/4" NPT, 1/4" BSP, M20X1.5 and 3/8" BSP.
9. Inbuilt Inlet supply contamination protection.
10. Inbuilt Device Under Test(DUT) contamination protection filter.
11. Inbuilt pressure stability provided during calibration

D. Nameplate

1. The Pneumatic Hand Pump shall have a stainless steel nameplate attached firmly to it at a visible place either riveted or screwed to the case with the following information –
 - a. Vendors name
 - b. Model number and manufacturer's serial number.
 - c. Range of the instrument

E. Inspection and Testing

Purchaser reserves the right to inspect and witness testing of the pneumatic hand pump at the vendor's work place as per Inspection test plan submitted by the bidder and approved quality document. All tests shall be completed by the vendor and test reports generated shall be submitted to the purchasers for scrutiny along with the delivery of the items.

F. Warranty/Guarantee

Bidder shall have to provide warranty/guarantee of the supplied items for 18 months from the date of delivery or 12 months from date of commissioning, whichever is earlier.

- G.** The Bidder must submit the attached Technical Compliance Sheet (Annexure – CC) along with the Bid.

ANNEXURE - BB**BID REJECTION CRITERIA/BID EVALUATION CRITERIA****I. BID REJECTION CRITERIA (BRC):**

The bids must conform to the specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/ maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/ offers will be considered as non-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

A. TECHNICAL:

- 1.0 The bidder shall be an Original Equipment Manufacturer (OEM) of the offered high pressure pneumatic hand pump.

OR

The bidder should be the authorised dealer/authorised supplier/Distributor/Channel Partner/Technical Partner of the offered high pressure pneumatic hand pump.

2.0 IN CASE THE BIDDER IS AN ORIGINAL MANUFACTURER (OEM):

If the bidder is a manufacturer, then they must satisfy the following criteria and furnish the relevant documentary evidences as under along with the technical bid:

- 2.1 The Bidder shall have successfully supplied at least 2(two) numbers high pressure pneumatic hand pump (minimum 0 to 140 bar) in a single or separate orders to any Central Government / State Government / PSUs / Oil & Gas organizations / reputed Oil & Gas multinationals in India during last five years reckoned from the original bid closing date.

- 2.2 The following supporting documents with respect to bidder's past supply experience as per para 2.1 must be uploaded/submitted along with the technical bid, failing which the bid shall be considered as incomplete/non-responsive and rejected.

- (i) Copy (ies) of purchase Order(s)/Contract(s) placed on the bidder by client(s).
- (ii) In addition to copies of purchase orders/contracts, any of the following document or combination of documents that substantially confirm(s) successful execution of the order(s).

- Satisfactory completion certificate/performance report

- Tax Invoice etc.

- Consignee receipt delivery challan

Note: For the purpose of above clause, the date of those purchase order(s)/Contract(s) need not be within five (5) years preceding the bid closing date of the tender, but the date of execution must fall within the period of five (5) years prior to the original bid closing date of the tender.

3.0 IN CASE THE BIDDER IS NOT A MANUFACTURER:

If the bidder is a certified authorised dealer/authorised supplier/Distributor/Channel Partner/Technical Partner of the offered item of any manufacturer (OEM), then the bidder must furnish the following documentary evidences along with their technical bid, failing which the bid shall be rejected:

- 3.1 Dealership certificate/Manufacturer's authorization/Sales Partner certification of OEM, should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid throughout the duration of Purchase Order for execution, including extension, if any.
- 3.2 The Bidder shall have successfully supplied at least 2(two) numbers high pressure pneumatic hand pump (minimum 0 to 140 bar) in a single or separate orders to any Central Government / State Government / PSUs

/ Oil & Gas organizations / reputed Oil & Gas multinationals in India during last five years reckoned from the original bid closing date.

- 3.3 The following supporting documents with respect to bidder's past supply experience as per para 3.2 must be uploaded/submitted along with the technical bid, failing which the bid shall be considered as incomplete/non-responsive and rejected.

(iii) Copy (ies) of purchase Order(s)/Contract(s) placed on the bidder by client(s).

(iv) In addition to copies of purchase orders/contracts, any of the following document or combination of documents that substantially confirm(s) successful execution of the order(s).

- Satisfactory completion certificate/performance report
- Tax Invoice etc.
- Consignee receipt delivery challan

Note: For the purpose of above clause, the date of those purchase order(s)/Contract(s) need not be within five (5) years preceding the bid closing date of the tender, but the date of execution must fall within the period of five (5) years prior to the original bid closing date of the tender.

- 4.0 The manufacturer of the item shall be registered ISO certified Company for Quality Management System.
- 5.0 Bidder to bid for all the items in the Tender. Partial bidding or selective bidding will not be accepted.
- 6.0 A job/supply executed by a bidder for its own organization/subsidiary cannot be considered as experience for the purpose of meeting Bid Rejection Criteria/ Bid Evaluation Criteria.
- 7.0 **Delivery: Delivery to be completed within 4 (four) months from the date issue of Purchase Order.** The bidder should categorically confirm in their technical bid that the tendered items will be supplied within delivery period, without which the bid will be rejected.

B. FINANCIAL:

- 1.0 Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least **INR 12,50,000.00**.
- 2.0 **Net Worth** of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender.
- 3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year (as applicable) has actually not been audited so far.

Notes:

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -
- i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE FF**.
OR
- ii) Audited Balance Sheet along with Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only

after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

C. COMMERCIAL

- 1.0 Bids are invited under **SINGLE STAGE COMPOSITE BID SYSTEM**. Bidders shall quote accordingly.
- 2.0 **Bid security of INR 50,000.00 shall be furnished as a part of the bid.** Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders). **The Bid Security shall be valid till 08.10.2020.**
- 3.0 **Warranty/Guarantee:** As per clause no. F of Annexure – AA (technical Specification)
- 4.0 MSME Bidders are exempted from payment of Bid Security (EMD) irrespective of their product category & capacity, subject to submission of valid MSME registration certificate issued by appropriate authority. Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority.
- 5.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 6.0 **Validity of the bid shall be minimum 90 days from the Original Bid Closing date. Bids with lesser validity will be rejected.**
- 7.0 All the Bids must be Digitally Signed using Class III digital certificate (e-commerce application) with '**Certificate Type: Organisation Certificate**' as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. **The bid signed using other than "Class 3" digital certificate, will be rejected.**
- 8.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement [*Please refer General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders)*]. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 9.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 10.0 Bids containing incorrect statement will be rejected.
- 11.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.
- 12.0 The following points are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification:
 - i. Validity of bid shorter than validity indicated in the tender.
 - ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
 - iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
- 13.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
 - i. Liquidated Damages (*Note: In case of deduction of LD, LD amount will be deducted along with applicable rate of GST*)

- ii. Guarantee of material
- iii. Arbitration / Resolution of Dispute
- iv. Force Majeure
- v. Applicable Laws

14.0 DELIVERY LOCATION: Materials are to be delivered as under -

(i) 2 (Two) nos. High Pressure Pneumatic Hand Pump to be delivered at -

OIL INDIA LIMITED,
PIPELINE HEADQUARTER,
P.O. UDAYAN VIHAR, NARANGI,
GUWAHATI – 781171

(ii) 1 (One) no. High Pressure Pneumatic Hand Pump to be delivered at -

OIL INDIA LIMITED,
PUMP STATION NO. 8, SONAPUR,
P.O. HAPTIAGACH, DT. UTTAR DINAJPUR,
PIN-733202, WEST BENGAL, INDIA

15.0 PRICE SCHEDULE:

Bidder shall submit the Price Break up as per Annexure EE. Bidders should fill up the annexures, sign and upload under “Notes & Attachments” > “Attachments” only. Evaluation of offers shall be done on F.O.R. Destination basis.

- 15.1 The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. Basic Material Value
2. Packing & Forwarding Charges, if any
3. **Total Ex-Works Value (1+2)**
4. GST on Total Ex-Works Value
5. Compensatory Cess, if any
6. **Total FOR Despatching Station Value (3+4+5)**
7. Freight Charges upto destination
8. GST on Freight Charges
9. Insurance Charges @0.5% of (6) inclusive of GST
10. **Total FOR Destination, Site Value (6+7+8+9)**

- 15.2 Comparison of offers shall be done on Total Value vide Srl. No. 10 (Total FOR Destination Value).

- 15.3 Domestic bidders must quote inland freight charges upto Destination. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

- 15.4 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

- 15.5 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for LCB Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of LCB Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

ANNEXURE - CC**TECHNICAL COMPLIANCE SHEET**

The check list must be completed and submitted with your offer. Please ensure that all these points are covered in your offer. These will ensure that your offer is properly evaluated. Please mark 'Yes' or 'No' and specify relevant page no. of your bid document where detail or compliance has been confirmed.

S/No.	PARTICULARS	YES/NO	REMARKS
1	Media: Air		
2	Generated Pressure Range: 95% vacuum to 2030 psi (140 bar) positive pressure		
3	Fine Adjustment Resolution: 0.05 % of FS		
4	Accuracy of Reference Gauge: 0.5% of FS or better		
5	Flexible Hose Pipe (High Pressure 8000 PSI or better and length of 5 feet or more)		
6	Connection: Hand-tight connectors for both test gauge and reference gauge.		
7	Process or test port connection: Additional adapters provided as specification		
8	Reference Gauge connection: Additional adapters provided as specification		
9	Reaches pressure in 60 seconds (or less) to full scale		
10	Inlet supply contamination protection		
11	Device Under Test (DUT) contamination protection filter		
12	Maximum leak rate (with isolation valve closed): 0.01% reading		
13	Inbuilt pressure stability provided during calibration		
14	Soft carrying case should be supplied		
15	Supporting documents to be provided at the time to submitting bids		
16	NABL/NIST certificate for reference pressure gauge is to be submitted		
17	ATEX approval for Reference Pressure Gauge certificate to be submitted		

ANNEXURE: DD**COMMERCIAL COMPLIANCE SHEET**

The compliance sheet must be completed and submitted with your offer. Please ensure that all these points are covered in your offer. These will ensure that your offer is properly evaluated. Please mark 'Yes', 'No' or 'Not Applicable' or specify against the following questions, in the right hand column.

OFFER REF:			
NAME OF THE BIDDER:			
Srl. No.	Particulars	Yes/No/Not Applicable	Remarks
1	Whether bid submitted under Single Stage Composite Bid System?		
2	Whether ORIGINAL Bid Bond (not copy of Bid Bond) submitted exactly as per format? If YES, provide details -		
	(a) Amount		
	(b) Name of issuing Bank		
	(c) Validity of Bid Bond		
	(d) Whether Bid Bond is valid till		
3	Whether offered firm prices?		
4	Whether quoted offer validity of 90 days from the date of bid closing of the tender?		
5	Whether quoted a firm delivery period as per tender?		
6	Whether quoted as per tender (without any deviations)?		
7	Whether quoted any deviation?		
8	Whether deviation separately highlighted?		
9	Whether agreed to the Warranty clause?		
10	Whether Price Bid submitted as per Price Schedule		
11	Whether quoted all the items/qty. of tender?		
12	Whether indicated the country of origin for the items quoted?		
13	Whether technical literature / catalogue enclosed?		
14	Whether confirmed acceptance of tender Payment Terms?		
15	Whether indicated the place from where the goods will be dispatched. To specify :		
16	Whether road transportation charges up to Destination quoted?		
17	Whether offered Ex-works price including packing/forwarding charges?		
18	Whether weight & volume of items offered indicated?		
19	If Pre-despatch/shipment inspection charges applicable, whether quoted separately?		
20	Whether confirmed to submit PBG as asked for in tender?		
21	Whether agreed to submit PBG within 30 days of placement of order?		
22	Whether indicated import content in the offer?		
23	Whether all applicable Taxes & Duties have been quoted?		
24	Whether all BRC/BEC clauses accepted?		
25	Whether MSME? If yes, whether documents enclosed as per tender.		
32	Whether all Financial Details as per BRC enclosed?		
33	Whether submitted Turn Over and Net Worth Certificate?		
34	Whether submitted affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year 2018-2019 has actually not been audited so far.		
35	Whether undertaking of Authenticity of Documents submitted, if applicable?		

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD		
<u>TO WHOM IT MAY CONCERN</u>		
<p>This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.</p>		
YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*
<p>*Rate of conversion (if used any): USD 1.00 = INR</p> <p>Place:</p> <p>Date:</p> <p>Seal:</p> <p>Membership No.:</p> <p>Registration Code:</p> <p>UDIN:</p> <p>Signature:</p>		

****Applicable for Global Tenders.***

ANNEXURE - GG

**FORMAT OF UNDERTAKING BY BIDDERS TOWARDS SUBMISSION
OF AUTHENTIC INFORMATION/DOCUMENTS**

(To be typed on the letter head of the bidder)

Ref. No _____

Date _____

To,

**The Dy. General Manager (Materials)PL
Oil India Limited, Pipeline Headquarters
Narangi, Guwahati**

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. _____ Dated _____

Sir,

With reference to our quotation no. dated..... against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

BID SECURITY FORMAT

TO,

**OIL INDIA LIMITED
PIPELINE HEADQUARTERS
P. O. – UDAYAN VIHAR,
GUWAHATI - 781171
ASSAM, INDIA**

Whereas (herein after called 'the Bidder') has submitted their Bid No..... dated..... against OIL INDIA LIMITED, PIPELINE HEADQUARTERS, GUWAHATI, ASSAM, INDIA (hereinafter called the Purchaser) 's tender No..... for the supply of (hereinafter called 'the Bid') KNOW ALL MEN by these presents that we..... of having our registered office at (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum offor which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank thisday of

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder,
or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to accept the order; or
 - b) fails or refuses to furnish the performance securityor
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____ (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature & Seal of the Bank

ANNEXURE - HH

Arbitration clause for Settlement of commercial disputes between Central Public Sector Enterprises (CPSEs) inter se and CPSE(s) and Government Department(s)/Organizations(s) - Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD).

In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs)/ Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes concerning Railways, Income Tax, Customs & Excise Departments), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in OPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018.

ANNEXURE - II

STARTUP AND MSE VENDORS

In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.
2. Certificate of incorporation.
3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation along with a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE.
