



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

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INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM

Tender No. & Date : SGI3107P20 dated 18.11.2019

Tender Fee : Not Applicable

Bid Security : INR 75,400.00

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : 19.12.2019 at 11:00 (IST)

Bid Opening on : 19.12.2019 at 14:00 (IST)

Bid Validity : Bid should be valid for 90 days from bid closing date.

Bid Bond Validity : Bid Bond should be valid upto 18.06.2020.
(Bid bond format has been changed. Please submit bid bond as per revised format)

Performance Guarantee : Applicable @ 10% of order value.

Integrity Pact : Not Applicable

OIL INDIA LIMITED invites electronic bids from Indian bidders under SINGLE STAGE COMPOSITE BID SYSTEM through its e-procurement site for the item detailed below –

ITEM NO.	MATERIALS DESCRIPTION	QTY	UNIT
1.	Battery Bank for RS11 (Technical Specification as per Annexure – AA)	2	No.
2.	Battery Bank for RS12 (Technical Specification as per Annexure – AA)	2	No.
3.	Battery Bank for RT (Technical Specification as per Annexure – AA)	2	No.
4.	Battery Bank for PS11 (Technical Specification as per Annexure – AA)	2	No.
5.	Battery Bank for RS18 (Technical Specification as per Annexure – AA)	2	No.
6.	Installation & Commissioning at RS11	1	LSM
7.	Installation & Commissioning at RS12	1	LSM
8.	Installation & Commissioning at RT	1	LSM
9.	Installation & Commissioning at PS11	1	LSM
10.	Installation & Commissioning at RS18	1	LSM

The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFX -> External Area -> Tender Documents.

STANDARD NOTES

1.0 The tender will be governed by “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

2.0 This Bidding document consists of:

- (i) Annexure AA : Technical Specification
- (ii) Annexure BB : Bid Rejection Criteria/Bid Evaluation Criteria
- (iii) Annexure CC : Commercial Compliance Sheet
- (iv) Annexure DD : Price Schedule
- (v) Annexure EE : Annual Turn Over and Net Worth Certificate
- (vi) Annexure FF : Undertaking towards submission of authentic information/documents

“General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).

3.0 Bidders without having E-tender Login ID and Password should complete their online registration at least 7(seven) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site **<https://etender.srm.oilindia.in/irj/portal>**.

4.0 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

5.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.

5.1 For availing benefits of Purchase Preference under Public Procurement Policy, the interested MSE Bidders must ensure that they are the manufacturer of tendered item(s) and registered with the appropriate authority for the said item(s). The technical offer of such MSE Bidders must include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Purchase Preference of 15% (fifteen percent) shall be extended to the eligible MSE Bidder (i.e. Manufacturer of tendered goods for procurement) over non-MSE L1 Bidder and PO shall be awarded for full tender quantity on such MSE bidder, subject to matching their quoted rates/costs with non-MSE L1 Bidder.

5.2 **MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of their product category & capacity, subject to submission of valid MSME registration certificate issued by appropriate authority.**

5.3 Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority. It is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.

- 6.0 **Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.**
- 7.0 Bidder seeking benefits of MSME and Purchase Preference Policy (Linked with Local Content) shall clearly indicate the same in the tender with proper documents as stipulated in the tender.
- 8.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. **All the Bids must be Digitally Signed using “Class III” digital certificate (e-commerce application) with ‘Certificate Type: Organisation Certificate’ as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.**
- 9.0 EMD must be paid either through online mode or submitted as Bank Guarantee/LC. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 9.1 OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with Axis Bank, Guwahati. Therefore, bidders submitting Bid Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details –
- a. *(i) MT 760/MT 760 COV for issuance of bank guarantee*
(ii) MT 767/MT 767 COV for amendment of bank guarantee
- The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code – UTIB0000140, Branch Address – Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin – 781005.*
- b. *The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.*
- 9.2 **Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank in India shall not be acceptable.**
- 10.0 Bidders are requested to go through the **‘Vendor User Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’** available in the e-portal home page before submitting offer in system.
- 11.0 **Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.**
- 12.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171 before 14.00 Hrs. IST on the Bid Closing Date** mentioned in the Tender.
- a) Bid Security (EMD) submitted in the form of Bank Guarantee.
- b) Detailed Catalogue (if any).
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 13.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 14.0 Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.
- 15.0 Original Bid Closing Date shall be considered by OIL for evaluation of BRC Criteria in case of any extension of the original bid closing date.
- 16.0 Along with the technical bid, bidders must submit duly filled undertaking as per format provided vide **Annexure FF** as undertaking towards submission of authentic information/documents.
- 17.0 The tender is invited under **SINGLE STAGE-COMPOSITE BID SYSTEM**. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab "Notes and Attachments".

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Notes and Attachments

→ Only price details should be uploaded

Technical attachments

→ All technical bid documents except price details

Bidders are requested to go through the 'New Vendor Manual', 'Guidelines to Bidders for participating in OIL e-tenders', 'New Instruction to bidders for submission of bid' and 'Vendor User Manual for e-tendering' available in the e-portal home page before submitting offer in system



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

[Important Note for New Portal Users:](#)

[Click here to View Compatibility Settings](#)

[General Guidelines to bidders](#)

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Click here for the New Manual & Instruction

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- 18.0 For the convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by

Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price Bid is invited by Company through attachment form under "Notes & Attachments" (i.e., NO PRICE CONDITION), Bidder must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc.. Under NO PRICE Condition (i.e. Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the unloaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.

- 19.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 20.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 12.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.
- 21.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). However, if any of the clause of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradicts the clauses in the General Terms & Conditions of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 22.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 23.0 **No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.**

Sd-
(M.B. SINGHA)
SR. MANAGER MATERIALS (PL)
FOR GENERAL MANAGER - MATERIALS (PL)
FOR: EXECUTIVE DIRECTOR (PLS)

TECHNICAL SPECIFICATION**1.0 Technical Specification****I. Item no. 1: Lead Acid Tubular TBS Battery 400Ah:****A. General:**

1. One (01) No. = One Bank of twenty-four (24) nos. of cells each. Shall also include supply of two (02) nos. of empty battery containers of same type.
2. Dismantling of old sets and installation and commissioning of new sets at site to be done by successful bidder.
3. All accessories (e.g. Stands, inter-row/inter-tier connectors, sulphuric acid, hydrometer, cell testing voltmeter, thermometer, wooden holder, spanner, syringe, plastic funnel, rubber Siphon, rubber apron, rubber gloves, plastic jug, rubber boots etc.) required for successful installation, commissioning and operation. Bidder should include cost of each and every item of all the accessories in their bid.
4. **Bidder shall be required to take back the old batteries for proper disposal as per requirement of environmental laws {Batteries (Management & Handling) Rules,2001} at his own cost and shall offer rebate for scrap value of old batteries in its offer.**

B. Technical:

Industrial low maintenance lead acid tubular 400 Ah batteries for 48 Volts battery banks with stands and accessories like bolts & nuts, cell insulators, fasteners etc, dry and uncharged as per the details below:

1. Type: Tubular TBS
2. Nominal Voltage per cell: 2 volts
3. Standard: IS 1651: 2013(Fourth Revision)
4. Nominal Capacity in AH at 27-degree C discharged to final voltage of 1.80 V: 400 AH
5. Expected life of battery: More than 12 years in stand-by float application
6. Internal resistance: < 1 mohms
7. Self-Discharge rate: < 8% per 28 days at 27± 2 degree C
8. Operating Temperature range: 0-50 degree C
9. Container: Transparent SAN container with Electrolyte High / Low level marking and SAN cover
10. Positive Plates: Lead Antimony Alloy
11. Negative Plates: Pasted grid plate
12. Separator: Micro porous synthetic fibre based
13. Terminals: Leak Proof Brass/ Copper Insert bolt on type terminals
14. Inter cell Connector: Bolt on type insulated Lead Plated Copper
15. Vent Plug: Ceramic anti splash explosion proof
16. Low maintenance: Topping frequency once in 6-12 months
17. Float voltage (5-45 degree C): 2.20-2.26 Volts
18. Boost voltage: To be mentioned as per the model offered

Note: Compliance statement to be provided. Deviations if any should also be mentioned.

II. Item no. 2: Same as item no. 1.**III. Item no. 3: Lead Acid Tubular TBS Battery 300Ah:****A. General:**

1. One (01) No. = One Bank of twenty-four (24) nos. of cells each. Shall also include supply of two (02) nos. of empty battery containers of same type.
2. Dismantling of old sets and installation and commissioning of new sets at site to be done by successful bidder.
3. All accessories (e.g. Stands, inter-row/inter-tier connectors, sulphuric acid, hydrometer, cell testing voltmeter, thermometer, wooden holder, spanner, syringe, plastic funnel, rubber Siphon, rubber apron, rubber gloves, plastic jug, rubber boots etc.) required for successful installation, commissioning and operation. Bidder should include cost of each and every item of all the accessories in their bid.

4. **Bidder shall be required to take back the old batteries for proper disposal as per requirement of environmental laws {Batteries (Management & Handling) Rules, 2001} at his own cost and shall offer rebate for scrap value of old batteries in its offer.**

B. Technical:

Industrial low maintenance lead acid tubular 300 Ah batteries for 48 Volts battery banks with stands and accessories like bolts & nuts, cell insulators, fasteners etc, dry and uncharged as per the details below:

1. Type: Tubular TBS
2. Nominal Voltage per cell: 2 volts
3. Standard: IS 1651:2013(Fourth Revision)
4. Nominal Capacity in AH at 27-degree C discharged to final voltage of 1.80 V: 300 AH
5. Expected life of battery: More than 12 years in stand-by float application
6. Internal resistance: < 1 mohms
7. Self-Discharge rate: < 8% per 28 days at 27± 2 degree C
8. Operating Temperature range:0-50 degree C
9. Container: Transparent SAN container with Electrolyte High / Low level marking and SAN cover
10. Positive Plates: Lead Antimony Alloy
11. Negative Plates: Pasted grid plate
12. Separator: Micro porous synthetic fibre based
13. Terminals: Leak Proof Brass/ Copper Insert bolt on type terminals
14. Inter cell Connector: Bolt on type insulated Lead Plated Copper
15. Vent Plug: Ceramic anti splash explosion proof
16. Low maintenance: Topping frequency once in 6-12 months
17. Float voltage (5-45 degree C): 2.20-2.26 Volts
18. Boost voltage: To be mentioned as per the model offered

Note: *Compliance statement to be provided. Deviations if any should also be mentioned.*

IV. **Item no. 4:** Same as Item no. 3.

V. **Item no. 5:** Same as Item no. 3.

2.0 Special Terms and Conditions

1. Dismantling of old sets and installation and commissioning of new sets at site to be done by successful bidder. **Bidder shall arrange for to & fro travel to the installation site, local conveyance and boarding & lodging during the installation. All charges shall be borne by the bidder and should be quoted separately which shall be exclusive of GST but inclusive of all other taxes including Income Tax/Corporate Tax/ Personal Tax to be deducted at source.**
2. All accessories (e.g. Stands, inter-row/inter-tier connectors, sulphuric acid, hydrometer, cell testing voltmeter, thermometer, wooden holder, spanner, syringe, plastic funnel, rubber Siphon, rubber apron, rubber gloves, plastic jug, rubber boots etc.) required for successful installation, commissioning and operation. Bidder should include cost of each and every item of all the accessories in their bid.
3. **Bidder shall be required to take back the old batteries for proper disposal as per requirement of environmental laws {Batteries (Management & Handling) Rules,2001} at his own cost and shall offer rebate for scrap value of old batteries in its offer.**
4. **Warranty:** Warranty shall be for minimum 12(twelve) months from the date of commissioning.
5. Maintenance support shall be provided for a minimum period of ten years after the expiry of warranty period.
6. Technical literature, Instruction Manual for Initial charging & routine maintenance, test and calibration certificate shall be provided along with the offer.
7. Batteries are to be offered for inspection before supply.
8. **Delivery, Installation & Commissioning:** Two sets (one set comprising of 24 nos. of batteries) each with two empty containers per set and accessories as per clause 2 above shall be delivered, installed & commissioned at:

(a) Repeater Station-11 (RS11), Chepani, PO-Taleswarguri, Dist-Alipurduar, West Bengal-736206.

- (b) Repeater Station-12(RS12), Binnaguri, PO-Binnaguri, Dist-Jalpaiguri, West Bengal-735203.
- (c) Rangapani Terminal (RT), PO-Rangapani, Dist-Darjeeling, West Bengal-734434
- (d) Pump Station-11(PS11), Tenghakhat, Dist-Dibrugarh, Assam-786103
- (e) Repeater Station-18(RS18), Fatengbor, PO-Tingkhong, Dist-Dibrugarh, Assam-786612

9. Compliance of Safety Management System Norms:

The bidder must comply to various guidelines on safety management system being followed in OIL for executing works under the scope. Salient points of this Safety Management System are mentioned below:

- 11.1 The bidder shall engage only skilled, capable and competent personnel who are fully conversant with the system for installation & commissioning, repair/maintenance jobs.
- 11.2 The bidder's personnel shall abide by all relevant statutory safety and environment rules, regulations, applicable codes and standards.
- 11.3 The bidder shall ensure complete safety of the personnel engaged by him, and of all the equipment they will handle and must take full responsibility for their safety.
- 11.4 The bidder shall provide the necessary safety gadgets and personal protective devices and Personnel Protective Equipment (PPEs) to his personnel.
- 11.5 The bidder's personnel shall follow safe operating procedures while carrying out any work.
- 11.6 The bidder shall ensure the quality and reliability of all the tools, equipment and instruments they use.
- 11.7 The bidder's personnel shall follow and take necessary work permit before carrying out any work.
- 11.8 The bidder shall provide comprehensive & well documented plan for implementation, monitoring & reporting.
- 11.9 The bidder's personnel shall take every possible care to keep the environment clean and free from pollution.
- 11.10 The bidder's personnel should understand the implication of the known hazards related to the work undertaken by them and the necessity of having an emergency plan ready to counter them, should anything go wrong.
- 11.11 While providing the services, the bidder's personnel shall follow the procedures and systems taking all control measures in all the stages of works to avoid any untoward incidents.
- 11.12 The bidder shall fully understand OIL's safety policy and should take necessary steps to align their safety policy with OIL's; so as to accommodate and implement OIL's safety policy in the jobs undertaken by them.
- 11.13 The bidder shall have to report all sorts of near misses, incidents and accidents to OIL Engineer immediately. For any clarification with regard to the above, the successful Bidder may contact General Manager(T&I)/ concerned Telecomm Engineer.
- 11.14 The bidder's personnel engaged shall observe the rules and regulations as per Factory Act.

BID REJECTION CRITERIA/BID EVALUATION CRITERIA**I. BID REJECTION CRITERIA (BRC):**

The bids must conform to the specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/ maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/ offers will be considered as non-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

A. TECHNICAL:

- 1.0 The bidder shall be an Original Equipment Manufacturer (OEM) of the tendered item(s).

OR

A certified authorised dealer/ authorised representative of OEM of product offered in the bid. In case of bidder is a certified authorised dealer/ authorised representative, valid authorisation certificate from the OEM has to be submitted along with the bid. The authorisation certificate should have signature, email and contact number of the issuer.

2.0 IN CASE THE BIDDER IS AN ORIGINAL EQUIPMENT MANUFACTURER (OEM):

If the bidder is an OEM, then it must satisfy the following criteria and furnish the relevant documentary evidence as under along with the bid:

- 2.1 The bidder should be manufacturer of 400Ah/300Ah batteries for five (05) years preceding the original bid closing date of the tender.
- 2.2 Bidder shall have successfully supplied, installed and commissioned 400Ah/300Ah battery banks in at least two (2) sites for a minimum of 24(Twenty-Four) cells to Central government/State government/PSUs/Oil & Gas organisations in India during last 5(five) years preceding the original bid closing date.
- 2.3 The following supporting documents with respect to bidder's past supply experience as per para 2.2 must be uploaded/submitted along with the technical bid, failing which the bid shall be considered as incomplete/non-responsive and rejected.
- (i) Copy (ies) of purchase Order(s)/Contract(s) placed on the bidder by client(s).
 - (ii) In addition to copies of purchase orders/contracts, any of the following document or combination of documents that substantially confirm(s) successful execution of the order(s).
 - Satisfactory completion certificate/performance report
 - Tax Invoice etc.
 - Consignee receipt delivery challan

- 2.3.1 The originals of these above mentioned documents shall have to be produced by the bidder as and when asked for.

Note: For the purpose of above clause, the date of those purchase order(s)/Contract(s) need not be within five (5) years preceding the bid closing date of the tender, but the date of execution must fall within the period of five (5) years prior to the original bid closing date of the tender.

3.0 **IN CASE THE BIDDER IS NOT ORIGINAL MANUFACTURER:**

If the bidder is certified authorised dealer/ authorised representative of the offered product(s) of any OEM, then the bidder must furnish the following documentary evidences along with the technical bid, failing which the bid shall be rejected:

- 3.1 Authorisation letter/Certificate from the OEM, who satisfies experience criteria as per 2.1 above, shall be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid throughout the duration of purchase order execution, including extension, if any.
- 3.2 Bidder shall have successfully supplied, installed and commissioned 400Ah/300Ah Battery Banks in at least two (2) sites for a minimum of 24(Twenty-Four) cells to Central government/State government/PSUs/Oil & Gas organisations in India during last five years preceding the original bid closing date.
- 3.3 The following supporting documents with respect to bidder's past supply experience as per para 3.2 must be uploaded/submitted along with the technical bid, failing which the bid shall be considered as incomplete/non-responsive and rejected.

Copy (ies) of purchase Order(s)/Contract(s) placed on the bidder by client(s).

In addition to copies of purchase orders/contracts, any of the following document or combination of documents that substantially confirm(s) successful execution of the order(s).

- Satisfactory completion certificate/performance report
- Tax Invoice etc.
- Consignee receipt delivery challan

- 3.3.1 The originals of these above-mentioned documents shall have to be produced by the bidder as and when asked for.

Note: For the purpose of above clause, the date of those purchase order(s)/Contract(s) need not be within five (5) years preceding the bid closing date of the tender, but the date of execution must fall within the period of five (5) years prior to the original bid closing date of the tender.

- 4.0 A job/supply executed by a bidder for its own organisation/subsidiary shall not be considered as experience for the purpose of meeting Bid Rejection Criteria/Bid Evaluation Criteria.
- 5.0 **Bidder must have either their own maintenance support base or of OEM in Assam and West Bengal.** In case the bidder is a certified authorized dealer, the bidder has to submit a certificate from OEM confirming availability of maintenance support bases as above and spares and technical support for at least 10 years.
- 6.0 Bidder shall quote for all items as per the tender, otherwise the offer shall be rejected.
- 7.0 **Delivery: Delivery of materials to be completed within 60 days from the date issue of Purchase Order. Installation and Commissioning to be completed within 30 days from the date of intimation by OIL. 15 days advance intimation for Installation & Commission shall be provided by OIL.** The bidder should categorically confirm in their technical bid that the tendered items will be supplied, installed & commissioned within the delivery period, without which the bid will be rejected.

(A) FINANCIAL:

- 1.0 Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least **INR. 18,83,476.00.**
- 2.0 **Net Worth** of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender.

- 3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year 2019-20 has actually not been audited so far.

Notes:

- a) For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the bid: -
 - i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE – EE**.
OR
 - ii) Audited Balance Sheet along with Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(B) COMMERCIAL

- 1.0 Bids are invited under **SINGLE STAGE COMPOSITE BID SYSTEM**.
- 2.0 **Bid security of INR 75,400.00 shall be furnished as a part of the bid.** Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders). **The Bid Security shall be valid till 18.06.2020**
- 3.0 **Warranty:** As per 2.0 (4) (Special Terms & Conditions) under Annexure – AA (Technical Specification). Bidder to confirm acceptance of the same in their bid.
- 4.0 MSME Bidders are exempted from payment of Bid Security (EMD) irrespective of their product category & capacity, subject to submission of valid MSME registration certificate issued by appropriate authority. Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority.
- 5.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 6.0 **Validity of the bid shall be minimum 90 days from the final Bid Closing date. Bids with lesser validity will be rejected.**
- 7.0 All the Bids must be Digitally Signed using Class III digital certificate (e-commerce application) with **‘Certificate Type: Organisation Certificate’** as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. **The bid signed using other than “Class 3” digital certificate, will be rejected.**
- 8.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement *[Please refer General Terms & Conditions for*

National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders)].
Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.

- 9.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 10.0 Bids containing incorrect statement will be rejected.
- 11.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.
- 12.0 The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification:
- i. Validity of bid shorter than validity indicated in the tender.
 - ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
 - iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
- 13.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
- i. Liquidated Damages (*Note: In case of deduction of LD, LD amount will be deducted along with applicable rate of GST*)
 - ii. Guarantee of material
 - iii. Arbitration / Resolution of Dispute
 - iv. Force Majeure
 - v. Applicable Laws
- 14.0 **DELIVERY AND INSTALLATION LOCATION:** As per 2.0 (8) (Special Terms & Conditions) under Annexure – AA (Technical Specification).
- 15.0 **PRICE SCHEDULE:**
Bidder shall submit the Price Break up as per Annexure - DD Bidders should fill up the annexure, sign and upload under “Notes & Attachments” > “Attachments” only. **Evaluation of offers shall be done on Total Value basis.**
- 15.1 The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:
1. Basic Material Value (*including supply of empty battery containers of same type.*)
 2. Packing & Forwarding Charges, if any
 3. **Total Ex-Works Value (1+2)**
 4. GST on Total Ex-Works Value
 5. Compensatory Cess, if any
 6. **Total FOR Despatching Station Value (3+4+5)**
 7. Freight Charges upto destination
 8. GST on Freight Charges
 9. Insurance Charges @0.5% of (6) inclusive of GST
 10. **Total FOR Destination, Site Value (6+7+8+9)**
 11. Rebate on old batteries (*including all taxes and duties, if any*)
 12. **Total Value after rebate (10-11)**
 13. Installation & Commissioning Charges
 14. GST on Installation & Commissioning Charges
 15. **Total Value (12+13+14)**

15.2 Comparison of offers shall be done on Total Value vide Srl. No. 15.

- 15.3 Domestic bidders must quote inland freight charges upto Destination. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.
- 15.4 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 15.5 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for LCB Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of LCB Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

COMMERCIAL COMPLIANCE SHEET

The Commercial Compliance Sheet must be completed and submitted with your offer. Please ensure that all these points are covered in your offer. These will ensure that your offer is properly evaluated. Please mark 'Yes', 'No' or 'Not Applicable' or specify against the following questions, in the right-hand column.

OFFER REF:			
NAME OF THE BIDDER:			
Srl. No.	Particulars	Bidder's Confirmation Yes/No/Not Applicable	Remarks
1	Whether bid submitted under Single Stage Composite Bid System?		
2	Whether ORIGINAL Bid Bond (not copy of Bid Bond) submitted exactly as per format? If YES, provide details -		
	(a) Amount		
	(b) Name of issuing Bank		
	(c) Validity of Bid Bond		
	(d) Whether Bid Bond is valid till		
3	Whether offered firm prices?		
4	Whether quoted offer validity of 90 days from the date of final bid closing of the tender?		
5	Whether confirmed delivery period as per tender?		
6	Whether quoted as per tender (without any deviations)?		
7	Whether quoted any deviation?		
8	Whether deviation separately highlighted?		
9	Whether agreed to the Warranty clause?		
10	Whether Price Bid submitted as per Price Schedule?		
11	Whether quoted all the items/qty. of tender?		
12	Whether indicated the country of origin for the items quoted?		
13	Whether technical literature / catalogue uploaded?		
14	Whether confirmed acceptance of tender Payment Terms?		
15	Whether indicated the place from where the goods will be dispatched. To specify:		
16	Whether road transportation charges up to Destination quoted?		
17	Whether offered Ex-works price including packing/forwarding charges?		
18	Whether weight & volume of items offered indicated?		
19	If Pre-despatch/shipment inspection charges applicable, whether quoted separately?		
20	Whether confirmed to submit PBG as asked for in tender?		
21	Whether agreed to submit PBG within 30 days of placement of order?		
22	Whether indicated import content in the offer?		
23	Whether all applicable Taxes & Duties have been quoted?		
24	Whether all BRC/BEC clauses accepted?		
25	Whether MSME? If yes, whether documents enclosed as per tender.		
26	Whether Annexure FF - Annual turnover & Net worth Certificate submitted?		
26	Whether affidavit/undertaking submitted certifying that the balance sheet/Financial Statements for the financial year 2018-19 has actually not been audited so far, if applicable?		
27	Whether Annexure – GG - Undertaking towards submission of authentic information/documents submitted.		

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD		
<u>TO WHOM IT MAY CONCERN</u>		
<p>This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.</p>		
YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*
<p>*Rate of conversion (if used any): USD 1.00 = INR</p> <p>Place:</p> <p>Date:</p> <p>Seal:</p> <p>Membership No.:</p> <p>Registration Code:</p> <p>Signature:</p>		

****Applicable for Global Tenders.***

**FORMAT FOR UNDERTAKING BY BIDDERS TOWARDS SUBMISSION
OF AUTHENTIC INFORMATION/DOCUMENTS**

(To be typed on the letter head of the bidder)

Ref. No. _____

Date _____

To,

**The Dy. General Manager (Materials)PL
Oil India Limited, Pipeline Headquarters
Narangi, Guwahati**

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. _____ Dated _____

Sir,

With reference to our quotation no. dated..... against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

BID SECURITY FORMAT

TO,

**OIL INDIA LIMITED
PIPELINE HEADQUARTERS
P. O. – UDAYAN VIHAR,
GUWAHATI - 781171
ASSAM, INDIA**

Whereas (herein after called 'the Bidder') has submitted their Bid No..... dated..... against OIL INDIA LIMITED, PIPELINE HEADQUARTERS, GUWAHATI, ASSAM, INDIA (hereinafter called the Purchaser) 's tender No..... for the supply of (hereinafter called 'the Bid') KNOW ALL MEN by these presents that we..... of having our registered office at (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum offor which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank thisday of

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder,
or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to accept the order; or
 - b) fails or refuses to furnish the performance securityor
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____ (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature & Seal of the Bank