

Annexure-I

OIL INDIA LIMITED
 (A Government of India Enterprise)
 P.O. Duliajan-786602, Assam, India
 E-mail: material@oilindia.in

INVITATION FOR LOCAL COMPETITIVE BID

OIL INDIA LIMITED invites Local Competitive Bid (LCB) through its e-procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following items:

E-Tender No	Bid Closing/Opening Date	Item Description
SDI9376P16 Dtd. 28.11.2015 Single Stage Composite Bid	28.01.2016	Multimedia Wireless Projector (Qty. – 19 Nos.)
SDI9034P16 Dtd. 17.10.2015 Single Stage Composite Bid	28.01.2016	Mini Effluent Treatment Plant (Qty. – 1 No.)
SDI9405P16 Dtd. 02.12.2015 Single Stage Composite Bid	28.01.2016	Primary Injection Testing Kit (Qty. – 1 Nos.)
SDI9407P16 Dtd. 02.12.2015 Single Stage Composite Bid	28.01.2016	Panel (Qty. – 2 Nos.)
SDI8858P16 Dtd. 12.10.2015 Single Stage Composite Bid	28.01.2016	Security Gadgets (Qty. – 960 Nos.)
SDI8999P16 Dtd. 17.10.2015 Single Stage Two Bid	28.01.2016	Transformer (Qty. – 5 Nos.)
SDI9406P16 Dtd. 02.12.2015 Single Stage Two Bid	28.01.2016	Acoustic Enclosure (Qty. – 1 Nos.)
SSI9521P16 Dtd. 09.12.2015 Single Stage Composite Bid	28.01.2016	FSC Paper (Qty. – 7200 Pac)
SSI9478P16 Dtd. 05.12.2015 Single Stage Composite Bid	28.01.2016	Electrical Items

Tender fee (Non-refundable): Rs 1,000.00; Bid Closing/Opening Time: **(11 Hrs.) IST/(14 Hrs.) IST**; Period of sale of documents: **Till one week prior to bid closing date**. The complete bid documents and details for purchasing bid documents, participation in E-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website www.oil-india.com.

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808719

FAX NO: (91-374) 2800533

Email: ranjabarman@oilindia.in ; erp_mm@oilindia.in

FORWARDING LETTER

Tender No. : SDI9406P16 Dtd. 02.12.2015

Tender Fee : Rs 1,000.00

Bid Security Amount : Rs. 55,000.00

Bidding Type : SINGLE STAGE TWO BID SYSTEM

Bid Closing on : As mentioned in the e-portal

Bid Opening on : -do-

Performance Security : Applicable

Integrity Pact : Applicable

OIL invites Bids for **Supply, Installation & Commissioning of ACOUSTIC ENCLOSURE (QTY. – 1 NO.)** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions.. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFX.**

The tender will be governed by:

a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807171 , 0374-2807192. Email id = erp_mm@oilindia.in.

b) OIL's office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

- c) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.
- d) Technical specifications and Quantity as per **Annexure – 1A**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents.
- f) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- g) All corrigenda, addenda, amendments, time extension, clarifications etc. To the tender will be hoisted on OIL’s website (www.oil-india.com) and in the e-portal (<https://etenders.srm.oilindia.in/irj/portal>) only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.
- h) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- i) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical RFx Response**.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in Technical RFx -> External Area - > Tender Documents**) as on the Bid Closing Date:

Criteria	Complied / Not Complied. Documentary evidence submitted / not submitted
a) Bidder should have experience of successfully executing single similar order of Rs 16.50 Lakhs during last 3 years.	
b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs 55.00 Lakhs .	

Note: Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery

Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above. For Annual financial turnover enclose the audited Annual Reports or balance sheet certified by a chartered accountant.

2.0 Vendors having OIL's User ID & password shall purchase bid documents on-line through OIL's electronic Payment Gateway.

Vendors who do not have OIL's User ID & password shall obtain User ID & password through online vendor registration system in e-portal and can subsequently purchase bid documents through OIL's electronic Payment Gateway.

Alternatively application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted only upto one week prior to B.C. Date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...". for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

NOTE:

PSUs and MSE units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

3.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic format in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

3.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User - > Technical Bid only. The "TECHNO-COMMERCIAL UNPRICED BID" shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFx Response.

3.2 The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab". Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments".

3.3 A screen shot in this regard is given below. Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in [Annexure-CCC](#).

Display RFx Response:

Edit | Print Preview | **Technical RFx Response** | Close | Withdraw | Verify

RFx Response Number 60006452 RFx Number TEST2 Status Submitted
 RFx Owner WIPRO_TEST1 Total Value 0.00 INR RFx Response Version Number 2

RFx Information | Items | **Notes and Attachments** | Conditions

Basic Data | Questions

Event Parameters

Currency: Indian Rupee

Detailed Price Information: Price with Conditions

Terms of Payment: 9010 90% against despatch+10% after receipt

Service and Delivery Information

Incoterms

and Statistics

Created C

Created E

Last Processed C

Last Processed E

▼ Partners and Delivery Information

Details | Send E-Mail | Call | Clear

Function	Number	Name	Valid from
The table does not contain any data			

Go to this Tab “Technical RFx Response” for Uploading “Techno-commercial Unpriced Bid”.

Go to this Tab “Notes and Attachments” for Uploading “Priced Bid” files.

On “EDIT” Mode- The following screen will appear. Bidders are advised to Upload “Techno-Commercial Unpriced Bid” and “Priced Bid” in the places as indicated above:

Edit RFx Response:

Submit | Read Only | Print Preview | Check | **Technical RFx Response** | Close | Save | Verify signature

RFx Response Number 60006452 RFx Number TEST2 Status Withdrawn Submission Deadline 13.04.2013 11:00:00 INDIA
 RFx Owner WIPRO_TEST1 Total Value 0.00 INR RFx Response Version Number 2 RFx Version Number 5

RFx Information | Items | **Notes and Attachments** | Conditions | Summary

▼ Notes

Add | Clear

Assigned To	Category	Text Preview
The table does not contain any data		

▼ Attachments

Sign Attachment | Add Attachment | Edit Description | Versioning | Delete | Create Qualification Profile

Assigned To	Category	Description	File Name	Version	Processor	Checked
The table does not contain any data						

Bid on “EDIT” Mode

Area for uploading Techno-Commercial Unpriced Bid*

Area for uploading Priced Bid**

Note :

* The “Techno-Commercial Unpriced Bid” shall contain all techno-commercial details **except the prices.**

** The “Price bid” must contain the price schedule and the bidder’s commercial terms and conditions. For uploading Price Bid, first click on Sign Attachment, a browser window will open, select the file from the PC and click on Sign to sign the Sign. On Signing a new file with extension .SSIG will be created. Close that window. Next click on Add Attachment, a browser window will open, select the .SSIG signed file from the PC and name the file under Description, Assigned to General Data and click on OK to save the File.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to Head

Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.

- a) Original Bid Security
- b) Detailed Catalogue (if any)
- c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

5.0 Benefits to Micro & Small Enterprises (MSEs) as per prevailing Govt guidelines as applicable on B.C date shall be given. MSEs who are interested in availing the benefits will upload with their offer proof of their being MSE registered for the item tendered. The MSE are also required to upload scanned copies of relevant documents indicating details of registration alongwith validity, name of the registering organization and details of the item, ownership etc., failing which, their offer may not be liable for consideration of benefits to MSEs.

6.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

7.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

8.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

9.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

10.0 a) **The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway".**

b) The name of the OIL's Independent External Monitors at present are as under:

**SHRI RAJIV MATHUR, IPS (Retd.)
Former Director, IB, Govt. of India,
e-Mail ID : rajivmathur23@gmail.com**

- 11.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or “General Terms & Conditions” as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the BEC / BRC shall prevail.
- 12.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 13.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
- 14.0 If Bank Guarantee is submitted towards ‘Bid Security’, then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

**Sd-
(R. BARMAN)
SR. MANAGER MATERIALS (IP)
FOR : HEAD-MATERIALS**

Tender No & Date: SDI9406P16 Dtd. 02.12.2015

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
1.0 BID REJECTION CRITERIA (BRC): A) TECHNICAL: The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. B) COMMERCIAL: i) Validity of the bid shall be minimum 120 days from the Bid Closing Date. ii) Bid security: The bid must be accompanied by Bid Security of Rs 55,000.00 in OIL's prescribed format as Bank Guarantee or a Bank Draft/Cashier cheque in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. The Bank Guarantee towards Bid Security shall be valid for 10 months from Bid closing date. (i.e. upto <u>28.11.2016</u>). Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender. <u>If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.</u>	

For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

In case of extension of Bid Closing date against the tender where a bidder has already submitted his bid with requisite bid security validity within the original B.C. Date, such bidders will extend validity of bid security covering the extended period of the bid closing date.

iii) Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. Any offer not complying with the above shall be rejected straightway.

iv) Performance Security:

The successful Bidder will have to provide Performance Security @ 10% of order value. The Performance Security must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of despatch whichever is earlier

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

v) *The Bank Guarantee should be allowed to be encashed at all branches within India.*

vi) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vii) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

viii) All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained

from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

ix) Technical RFx Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFx Response folder, otherwise the offer will be rejected.

x) Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

xi). Integrity Pact :

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway”.

xii). A bid shall be rejected straightway if it does not conform to any one of the following clauses:

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.

(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

(d) In case the Party refuses to sign Integrity Pact.

(e) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

A) TECHNICAL:

i) The manufactured product should be strictly as per OIL’s tender specifications.

B) COMMERCIAL:

i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

ii) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".

iii). To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

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TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No & Date: SDI9406P16 Dtd. 02.12.2015

	Compl ied / Not Compl ied. (Rema rks if any)
ITEM NO. 10, ACOUSTIC ENCLOSURE WITH ALL ACCESSORIES, (QTY. – 1 NO.) DETAILED TECHNICAL SPECIFICATIONS, SPECIAL NOTES AND OTHER TERMS AND CONDITIONS FOR SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND HANDING OVER ACOUSTIC ENCLOSURE FOR DYNAMOMETER TEST BENCH AT ICE- SHOP UNDER FIELD ENGG. DEPTT (OIL INDIA LTD) PR NO. 1412237 dt 30.07.2014 . 1.0 SCOPE: The scope of the bidder shall be SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND HANDING OVER of Acoustic Enclosure with all accessories for dynamometer test bench at ice- shop under field engg. deptt (OIL INDIA LTD). The Bidders shall have to visit the site before bidding for the tender to assess the exact job involvement. Since the Acoustic Enclosure shall be built inside an existing workshop shed having already installed equipment including overhead crane and other limitations regarding its ventilation & exhaust arrangement therefore it is mandatory that the bidder must visit the site before submitting the bid & must submit the proposed drawing / sketch of the Acoustic Enclosure clearly showing its location in the workshop shed , sizes of Acoustic Enclosures and location of front / top doors, ventilation & exhaust arrangement along with the bid . However final layout & drawings of the Acoustic Enclosure shall be finalized mutually after award of work before fabrication of the Acoustic Enclosure. Please note that any bid submitted without these drawings / sketches showing above details shall be technically disqualified . 2.0 ACOUSTIC ENCLOSURE FOR DYNAMOMETER TEST BENCH TO TEST VARIOUS GAS / DIESEL ENGINES UP TO 1200 HP AT ICE- SHOP UNDER FIELD ENGG. DEPTT (OIL INDIA LTD) : 2.0.1 ACOUSTIC ENCLOSURE DETAILS : A. Design, Supply, Transportation, Construction & Testing of Acoustic Enclosure suitable for Dynamometer Test Bench having provision for simultaneous opening of front door & roof to facilitate free movement of overhead crane for frequent shifting / loading & unloading large components like Engines, Radiators etc. B. To make suitable ventilation arrangement in the Acoustic Enclosure to ensure that Gas / Diesel Engines up to 1200 BHP may be tested on full load with closed doors of Acoustic Enclosure without causing any overheating problem. C. Provision for connecting Exhaust Pipes of various sizes with suitable residential silencers & insulated MS Piping to connect Gas / Diesel Engines up to 1200 BHP while testing & provision for extending smoke till roof top of the Dynamometer Test Shed Building. D. All related civil work including any minor / major modification in the existing building	

shed/ room necessary for installation of Acoustic Enclosure & its proper functioning.

E. The sound level of the enclosure should be 75 dbA at 1 meter from the enclosure surface and will conform to the noise control norms established by CPCB .

F. Final layout & drawings of the Acoustic Enclosure shall be finalized mutually after award of work before fabrication of the Acoustic Enclosure

3.0 General note :

A. An overhead crane is also available inside the premises and its hook Level is 6.0 M from floor level. The tentative dimensions of the proposed Acoustic Enclosure are 8.5M (L) X 5.0M (W) X 4.5M (H).

B. The Acoustic Enclosure must be designed to facilitate easy shifting of large components with a maximum size of 5M (L) X 3.5 M (W) X 3.5M (H) and weight up to 3 Tonnes. The Acoustic Enclosure must have a provision for simultaneous opening of its front & top doors so that the overhead crane may operate for loading & shifting fo large components only by opening / closing of the front / top doors of the Acoustic Enclosure.

C. The purpose of installing the Acoustic Enclosure is to provide a healthy working environment to the workers in the vicinity of the Dynamometer Test Bench Area. Therefore after installation of the above Acoustic Enclosure the sound level of less than 75dba shall be maintained as per pollution control norms while the Gas / Diesel Engines are tested on the Dynamometer Test Bench.

D. Since the Engines are tested for long hours on the Dynamometer Test Bench therefore it is essential that a suitable ventilation arrangement shall be designed & proposed along with your bid clearly mentioning the layout arrangement, location of fresh air inlet / hot air outlet louvers, details of insulated air ducts & design calculations to meet ventilation requirements at site.

E. Details of arrangement for Exhaust Piping (including Residential Silencers) must be submitted with your offer mentioning details of methods proposed for quick connectivity of Exhaust Piping.

F. Sufficient natural light must be maintained within the Acoustic Enclosure by providing double vacuumed toughened glass windows on doors / sides of the Acoustic Enclosures & their location / sizes shall be clearly indicated in the drawing / sketch submitted with the offer.

G. Testing of various capacity Gas / Diesel Engines on Dynamometer Test Bench is a routine work & involves frequent loading / unloading of these components using overhead crane .

4.0 Specifications of Material :

A. The Acoustic Enclosure shall be fabricated from minimum 2mm thick CRC sheet suitably mounted on a MS channel framework fixed to ground with fasteners of adequate capacity.

B. Layer of rock wool (Density Min. 40 Kg per cubic meter) suitably covered with fibre glass tissue paper shall be used for sound absorption conforming to IS 8183

C. A layer of 2.5mm-3mm thick polymeric membrane shall also be used as sound dampener, asphalt free and visco-elastic. Light weight closed cell structure & flexible electrometric nitrile membrane with low thermal conductivity, Fire rating as per BS 476 part 6 & 7 class O with good noise reduction against noise shall be used.

D. Sound absorbers manufactured from polyurethane foam, tested for flammability as per UL-94-1998, clause 12, HF-I Class.

E. Acoustic Layers supported by suitable thickness perforated sheets should be riveted to the panels .

F. The base frame of the Acoustic Enclosure shall be made of minimum ISMC 125mm X 65mm.

G. The doors shall be fitted with good quality industrial hinges and should have lockable handles.

H. The opening / closing mechanism of front / top doors must be clearly explained with detailed

specifications with your bid. A single person should be able to operate the doors with ease.

I. The doors shall be fitted with high quality Male & Female rubber seals / thick brush around the door opening with proper positioning for achieving high degree of soundproofing in door closed position.

J. All the hardware used in Acoustic Enclosure shall be Stainless Steel / Nickel / Galvanized to prevent rusting on it.

K. The Acoustic Enclosure shall be fully Powder Coated with polyester powder . The sheet metal components must be treated with Seven Tank process before applying power coating.

L. The base frame & all other MS Components shall be pre treated with sand blasting before applying primer & epoxy paint.

M. The glass windows on doors and side walls of the Acoustic Enclosure shall be of double vacuumed toughened glass filled with ozone gas in two layers with adequate safety protection sheet of sliding type to be used during handling of heavy components to prevent damage due to hitting. The glass panels shall be fitted with good quality rubber gaskets / silicon sealants.

N. The detailed technical specifications of the Co-axial fans (with motors), insulated ducts used for proper ventilation must be mentioned in your bid.

O. All other items / services (including civil work) required for ensuring successful completion of Acoustic Enclosure as per above requirement is included in the scope of work of bidder without any additional cost.

P. The temperature inside the enclosure should be suitable for human comfort

Q. The enclosure should have the sufficient space in and around the testing equipment to facilitate maintenance and operation from all the three sides and doors of the enclosures .

5.0 FUEL SUPPLY :

. Necessary connection/ arrangement to be made in between existing testing HSD fuel tank and fuel supply system of the engine test bench for operation . Provision for gas line connection to be provided for gas engine testing .

6.0 SKID :

The skid / bottom should be fabricated from sufficiently strong steel section . The base frame of the Acoustic Enclosure shall be made of minimum ISMC 125mm X 65mm .

7.0 SPECIAL NOTES :

- a. The offer will not be acceptable if the party do not quote for all items of the tender including supply, installation, commissioning of all items.
- b. The bidder must submit the offer as per each clause of tender specifications. Any deviation from the tender specification shall be specifically mentioned. All the informations required as per tender specifications must be submitted.
- c. In the event of an order, the bidder must submit all documents and drawings as required against each item for OIL#s approval within one month of placement of order.
- d. The construction of Acoustic Enclosure will be allowed only after approval of the drawings/ documents by OIL as mentioned in tender against all equipment.
- e. Bidder must forward the list of tools and equipment available with the bidder to carryout the installation and commissioning work as per tender.
- f. The bidder will be responsible for safety of their personnel and safety of all the equipment. All the safety gadgets required for safely carrying out the job shall be provided by the bidder.
- g. Bidder will be responsible for safe custody of all the items before handing over to OIL.
- h. Handing over to OIL means supply, installation and commissioning of all items as per order and submission of all the documents and drawings as per order.
- i. The bidder should have the experience of successfully executed minimum one similar job (with front / top operable doors) in past five years in central govt / public sector undertaking or

public limited company before the bid closing date of enquiry . All the relevent documents must be submitted (copy of PO, Completion Certificate etc.) along with the bid.

j. The Acoustic Enclosure should meet the sound level of 75 dbA at 1 meter distance from the enclosure surface and conforming to IS 8183.

k. Bidder should be an OEM or authorized dealer of OEM for the acoustic enclosure. Valid documentary evidence in this regard must be provided along with the quotation.

l. No environmental damage shall be done while carrying out the job.

8.0 . DOCUMENTS:

a. The following Documents / drawings should be submitted with the offer:

GA drawing.

Technical literature of enclosure.

The undertakings from the manufacturers of enclosure stating that they have read and understood the complete tender specification and in the event of an order on the bidder the respective acoustic enclosure supplied by them through the bidder shall fully meet the tender specifications for type and performance.

BOM of all components.

b. The successful bidder should obtain approval for the following drawings / documents prior to manufacturing of enclosure within 30 days of placement of order and manufacturing to be started after getting the approval only.

GA drawing

Bill of materials of all components.

8.1 Three (3) Sets of following documents should be submitted in bound form along with the supply :

GA drawing

Detailed power & control wiring diagram, detail enclosure drawings , blower position, light position , fuel tank , earthing scheme, layout plan of the unit showing all parts.

Bill of materials of all components.

Technical literature of enclosure.

O&M manual.

All test certificates for tests done at manufacturer#s works.

Guarantee certificate for enclosure.

Test certificates of Materials.

9.0 INSPECTION:

a) The enclosure will be subjected for inspection during manufacture at the discretion of the Company but such inspection shall not relieve the supplier of his responsibility to ensure that the enclosure with all items as per NIT supplied is free from all manufacturing and other defects and conform to correct specifications. The supplier will be notified in advance, if it is intended to inspect the enclosure .

b) Pre dispatch inspection of the enclosure shall be carried out by us at the works of manufacture. All other appliances, apparatus, labor etc. necessary for the tests shall have to be provided by the supplier at his cost.

10.0 PACKING :

The packing shall be sufficiently robust to withstand rough handling in transit & while loading and loading . All the loose items of the enclosure mounted in such a manner to prevent transit damage.

11.0 RESPONSIBILITY:

The responsibility for performance to the specifications shall not be divided among individual component manufacturers, but must be assumed solely by the primary manufacturer. This includes enclosure design, manufacture, test, and having a local supplier responsible for service, parts and warranty for the total system.

12.0 AFTER SALES SERVICE :

The nature of after sales service, which can be provided by the supplier, during initial erection and commissioning as also subsequent operation should be clearly stated in the quotation

13.0 SERVICE AND WARRANTY :

The supplier shall have factory trained service representatives and tooling necessary to install and commission the enclosure.

The warranty period for the enclosure and ancillary should be a minimum of 18 months from the date of dispatch/ shipment or 12 months from the date of commissioning of the equipment whichever is earlier. Any defects in the enclosure during warranty period shall be replaced by the supplier at his cost without any extra charge to OIL.

14.0 DATA SHEET FOR ENCLOSURE :

MAKE:

SIZE :

COLOUR OF ENCLOSURE :

CAPACITY OF FUEL TANK

SOUND LEVEL OF ENCLOSURE FROM ONE MTR. FROM ENCLOSURE:

LENGTH X WIDTH X HEIGHT:

INSULATING MATERIAL:

THICKNESS OF SHEET METAL:

WEIGHT OF ENCLOSURE WITH SKID :

16.0 TECHNICAL CHECK LIST :

THE FOLLOWING CHECKLIST MUST BE COMPLETED AND RETURNED WITH THE OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE TICK MARK #YES# OR #NO# TO THE FOLLOWING QUESTION, IN THE RIGHT HAND.

1. Whether quoted as OEM of Acoustic encloser and whether documentary evidence submitted? YES/NO
2. Whether quoted as Authorized Dealer of acoustic enclosure whether documentary evidence submitted? YES/NO
5. Whether separately highlighted any deviation from the technical specification? YES/NO
6. Whether test certificate of acoustic enclosure will be submitted? YES/NO
7. Whether Three sets of installation, Maintenance Manual shall be submitted? YES/NO
8. Whether spare parts for 10 years shall be supplied? YES/NO
10. Whether bill of Materials of enclosure submitted? YES/NO
11. Whether confirmed that enclosure GA drawing shall be approved by OIL before manufacturing in the event of placement of order? YES/NO
12. Whether offered enclosure is as per NIT? YES/NO
- 13 Whether pre bid visit to the installations has been done, whether Documentary evidence submitted. YES/NO
14. Whether quoted for supply, installation, commissioning & handing over of acoustic

enclosure? YES/NO		
Order Ref -----	Dated-----	
OIL#s Tender No.-----	Signed-----	
For & behalf of -----	Designation-----	
ITEM NO. 20, INSTALLATION & COMMISSIONING, (QTY. – 1 AU) INSTALLATION , COMMISSIONING, TESTING AND HANDING OVER : Installation and Commissioning of the enclosure shall be carried out by the bidder in the presence of OIL representatives at ICE- shop Duliajan, Assam (India). Services of qualified and competent personnel from equipment manufacturer are essential during installation of the enclosure.. Materials such as line pipes, fittings necessary for fabricating exhaust /fuel system , supports for engine exhaust shall be supplied by bidder .and bidder has to arrange welding and cutting facilities that may be required during installation and commissioning the generating sets with new acoustic enclosure .OIL will provide necessary statutory permits for welding and cutting jobs in classified areas as and when required. Installation / commissioning charges should be quoted separately which shall be considered for evaluation of the offers. These charges should included amongst others to and fro fares, boarding/ lodging and other expenses of the commissioning engineers during their stay at Duliajan, Assam (India). All Personal, Income and Service Tax etc. towards the services provided by the supplier shall be borne by the supplier and will be deducted at source. Bidders should also confirm about installation/ commissioning in the Technical Bid.		

SPECIAL NOTES :

- The offer will not be acceptable if the party do not quote for all items of the tender including supply, installation, commissioning of all items .
- The bidder must submit the offer as per each clause of tender specifications. Any deviation from the tender specification shall be specifically mentioned. .All the information required as per tender specifications must be submitted.
- In the event of an order, the bidder must submit all documents and drawings as required against each item for OIL#s approval within one month of placement of order.
- The construction of Acoustic Enclosure will be allowed only after approval of the drawings/ documents by OIL as mentioned in tender against all equipment.
- Bidder must forward the list of tools and equipment available with the bidder to carryout the installation and commissioning work as per tender.
- The bidder will be responsible for safety of their personnel and safety of all the equipment. All the safety gadgets required for safely carrying out the job shall be provided by the bidder.
- Bidder will be responsible for safe custody of all the items before handing over to OIL.
- Handing over to OIL means supply, installation and commissioning of all items as per order and submission of all the documents and drawings as per order.
- No environmental damage shall be done while carrying out the job.

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Annexure- DDD

INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"]

Preamble :

The Principal intends to award, under laid down organizational procedures, contract/s for Tender No. _____. The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organisation "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 - Commitments of the Principal

- (1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
 1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
 2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.
 3. The Principal will exclude from the process all known prejudiced persons.
- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Bidder/Contractor

- (1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.
 3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- (2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 - Disqualification from tender process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or credibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the

amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.

2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
1. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

Section 4 - Compensation for Damages

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to 3 % of the value of the offer or the amount equivalent to Earnest Money Deposit/Bid Security, whichever is higher.
2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to 5% of the contract value or the amount equivalent to Security Deposit/Performance Bank Guarantee, whichever is higher.
3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 - Previous transgression

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section 6 - Equal treatment of all Bidders/Contractor/Subcontractors

1. The Bidder/Contractor undertakes to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.

2. The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 - Criminal charges against violating Bidders/Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section 8 - External Independent Monitor/Monitors (three in number depending on the size of the contract) (to be decided by the Chairperson of the Principal)

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
8. The word 'Monitor' would include both singular and plural.

Section 9 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

Section 10 - Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

[

R. BARMAN

SR MANAGER MATERIALS (IP)

For the Principal

For the Bidder/Contractor

Place. Duliajan.

Witness 1 :

Date

Witness 2 :]

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
	Compliance by Bidder		
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Bidder to confirm that he has not taken any exception/deviations to the bid document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Bond / Bank Guarantee / Earnest Money along with the offer (Wherever Applicable) ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm and / or without any qualifications?		
6	Confirm that all relevant fields in the on-line bidding format have been filled in by the bidder for the items quoted by them.		
7	Confirm that the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU HAVE SUBMITTED THE DULY SIGNED INTEGRITY PACT DOCUMENT (Wherever Applicable)		
11	CONFIRM THAT YOU SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER NIT IN THE EVENT OF PLACEMENT OF ORDER ON YOU (Wherever Applicable)		
12	CONFIRM THAT YOU HAVE SUBMITTED DOCUMENTS AS PER GENERAL QUALIFICATION CRITERIA		
13	Confirm that you have submitted Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager where Bid security has been submitted as Bank Guarantee.		

NOTE: Please fill up the greyed cells only.

Response Sheet**Annexure-FFF**

Tender No.	
Bidders Name	

Bidders Response Sheet

Sl No.	Description	Remarks
1	Name of Bidder	
2	Whether tender document purchased from OIL's offices.	
3	Place of Despatch	
4	Whether Freight charges have been included in your quoted prices	
5	Whether Insurance charges have been included in your quoted prices	
6	Make of quoted Product	
7	Offered Validity of Bid as per NIT	
8	Delivery Period in weeks from placement of order	
9	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
10	Bid Security Submitted (if applicable)	
11	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
12	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	
13	Bid Security if Not submitted reasons thereof	
14	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
15	Integrity Pact Submitted (if applicable)	
16	Whether submitted documents in support of General Qualification criteria of NIT	
17	If bidder is Small scale unit whether you have quoted your own product	
18	If bidder is Small scale unit whether you are eligible for purchase preference (as per Govt guidelines)	
19	Whether filled up the bank details for online payment as per Annexure GGG	

NOTE: Please fill up the greyed cells only.

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....
IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

Counter Signed by Banker:
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.