



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Duliajan – 786602  
Assam (India)

TELEPHONE NO: (91-374) 2808719

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Email: [ankurjyoti\\_sarmah@oilindia.in](mailto:ankurjyoti_sarmah@oilindia.in); [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in)

**FORWARDING LETTER**

Tender No. : SDI9011P19 DT: 23.08.2018

Tender Fee : Rs. 1,000.00

Bid Security Amount : Applicable

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : As mentioned in the e-portal

Bid Opening on : -do-

Performance Security : Applicable

Integrity Pact : Not Applicable

**The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. However, concessional rate of GST @5% against Essentiality Certificate for invoice value Rs 10 Lakhs and above will be applicable.**

**In the event of order, OIL will issue Essentiality Certificate (EC), where concessional rate of GST @5% will be applicable. Supplier shall affect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier's account.**

OIL invites Bids for **PROCUREMENT OF 16 KL SKID MOUNTED HORIZONTAL CYLINDRICAL LDO TANK (QTY: 02 Nos.)** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [ Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under **Technical RFX**.

**The tender will be governed by:**

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = **0374-280-7178/ 7171/ 7192/ 4903**, Email id = [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in).

b) **OIL's office timings are as below:**

	<b>Time (in IST)</b>
<b>Monday – Friday</b>	<b>07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM</b>
<b>Saturday</b>	<b>07.00 AM to 11.00 AM</b>
<b>Sunday and Holidays</b>	<b>Closed</b>

Vendors should contact OIL officials at above timings only.

c) **OIL Bank Details :**

	<b>Bank Details of Beneficiary</b>	
<b>a</b>	Bank Name	STAE BANK OF INDIA
<b>b</b>	Branch Name	Duliajan
<b>c</b>	Branch Address	Duliajan, Dist-Dibrugarh
<b>d</b>	Banker Account No.	10494832599
<b>e</b>	Type of Account	Current Account
<b>f</b>	IFSC Code	SBIN0002053
<b>g</b>	MICR Code	786002302
<b>h</b>	SWIFT Code	SBININBB479
<b>i</b>	Contact No.	9435554859
<b>j</b>	Contact Person Name	Mr. K.L.K.Banik, AGM
<b>k</b>	Fax No.	0374-2802729
<b>l</b>	Email Id	<a href="mailto:sbi.02053@sbi.co.in">sbi.02053@sbi.co.in</a>

- d) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- e) Technical specifications and Quantity as per **Annexure – 1A**.
- f) The prescribed Bid Forms for submission of bids are available in the Technical RFx-> External Area - > Tender Documents.
- g) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.
- h) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- i) Bidder are advised to fill up the Technical bid check list ([Annexure EEE](#)) and Response sheet ([Annexure FFF](#)) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical Attachment. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”**

### **Special Notes:**

**1.0 Vendors having OIL’s User ID & password to pay Tender Fee on-line through OIL’s electronic Payment Gateway upto one week prior to the Bid closing date (or as amended in e-portal).**

Vendors who do not have OIL’s User ID & password, may generate User ID & password online by the Vendor by using the link for supplier enlistment given in OIL’s e-tender portal and then pay Tender Fee on-line through OIL’s electronic Payment Gateway upto one week prior to the Bid closing date (or as amended in e-portal).

No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site [www.oil-india.com](http://www.oil-india.com).

### **NOTE:**

**In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they shall apply to GM-Materials, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of Tender Fee upto one week prior to the Bid closing date (or as amended in e-portal).**

2.0 The tender is invited under SINGLE STAGE- COMPOSITE BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> Technical Attachment only. **For details please refer “NEW INSTRUCTIONS”**. Please refer Annex-BB for price schedule.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **GM- Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

**4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL’s Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details. MSE bidders are exempted from submission of Tender Fees and Bid Security/Earnest Money provided they are registered for the items they intend to quote. Bidders who are allowed to participate against the tender as MSEs must quote their own products failing which their bids will be rejected.**

- 5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.
- 9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 10.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
- 11.0 If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.
- 12.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

**13.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:**

(i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) the names of OIL's current authorized transporters are:

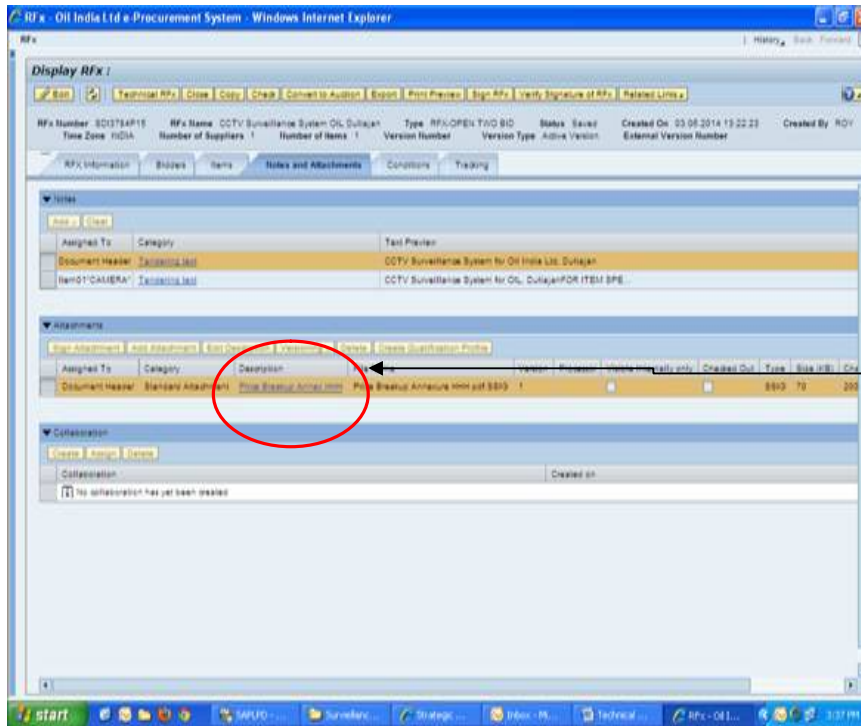
- a) M/s Western Carriers (India) Ltd.
- b) M/s DARCL Logistics Limited

**Bidder's are requested to note the above delivery/collection instructions while submitting their offers.**

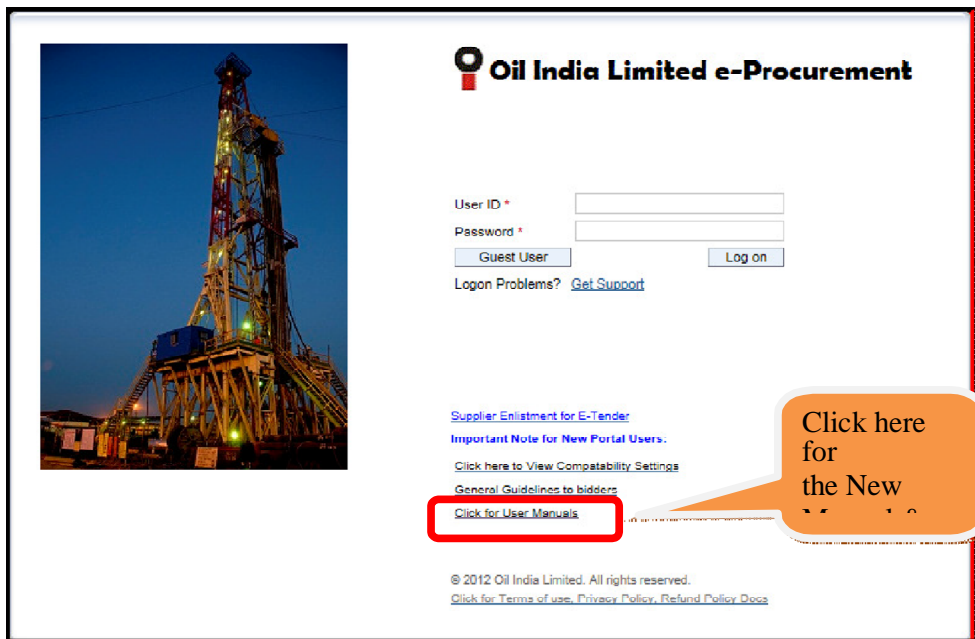
14.0 While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.

15.0 Bidders should fill-up and submit alongwith their bid an **UNDERTAKING** towards **authenticity of information/documents** furnished by them, as per enclosed **ANNEXURE-K**.

16.0 **Price Breakup**: Bidders should submit the price breakup of all the items as per “**Annexure HHH**” which has been uploaded under “Notes & Attachments” > “Attachments” as shown below. The price breakup “Annexure HHH” should be filled up, signed and uploaded under “Notes & Attachments” > “Attachments” **only**. **The filled up price breakup of all the items should not be uploaded in Technical Attachment.**



Please do refer “**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**” for the above two points and also please refer “ **New Vendor Manual (effective 12.04.2017)** ” available in the login Page of the OIL’s E-tender Portal.



**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

**Yours Faithfully**

**Sd-**

**(A. J. SARMAH)  
Sr. MANAGER MATERIALS (IP)  
FOR GM-MATERIALS (HoD)**

Tender No &amp; Date: SDI9011P19 DT: 23.08.2018

**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<b><u>Criteria</u></b>	<b>Complied / Not Complied. (Remarks if any)</b>
<p><b>1.0 BID REJECTION CRITERIA (BRC):</b></p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p><b>A) TECHNICAL:</b></p> <p><b>1)</b> The bidder shall be a manufacturer of skid mounted cylindrical horizontal tanks and should have the experience of successfully executing <b>at least 1(one) similar order</b> for quantity <b>not less than 01(one) no.</b> in preceding <b>5 (five) years</b> as on the original Bid Closing date.</p> <p><b>“Similar order”</b> means <b>“order for designing/engineering/fabrication/testing and supply of horizontal cylindrical tanks as per API 650 to any Govt./PSU/Public Limited Company”</b>.</p> <p><b>Note:</b> Documentary evidence in respect of the above should be submitted in the form of copies of relevant <b>Purchase Order along with</b> copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders, such as –</p> <ul style="list-style-type: none"> <li>(i) Satisfactory Inspection Report (OR)</li> <li>(ii) Satisfactory Supply Completion / Installation Report (OR)</li> <li>(iii) Consignee Receipted Delivery Challans (OR)</li> <li>(iv) Central Excise Gate Pass / Tax Invoices issued under relevant rules of Central Excise/VAT/GST (OR)</li> <li>(v) any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above.</li> </ul>	

**Note:**

- a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.
- b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.

**B) FINANCIAL**

a) Annual Financial Turnover of the bidder during **any of preceding 03 (three) financial / accounting years from the original bid closing date** should be at least **Rs 10.00 Lakhs**.

b) Net Worth of the firm should be Positive for preceding financial / Accounting year. (FY=2017-2018)

**Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.**

**Notes:**

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-J.

**OR**

ii) Audited Balance Sheet along with Profit & Loss account.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

**C) COMMERCIAL:**

i) Validity of the bid shall be minimum 90 days from the Bid Closing Date.



ii) Bid security:

The bid must be accompanied by Bid Security of **Rs. 40,000.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to GM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 6 months from Bid closing date. (i.e. 15/04/2019)**

**Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.**

**If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.**

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

**The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.**

iii) Bids are invited under “Single Stage Composite Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

iv) Performance Security:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

**A Bank Guarantee in the prescribed OIL’s format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).**

**The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.**

However, PBG will be applicable only if value of Purchase Order exceeds Rs 5(five) Lakhs.

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

viii) Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

**ix) A bid shall be rejected straightway if it does not conform to any one of the following clauses:**

**(a) Validity of bid shorter than the validity indicated in the Tender.**

**(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.**

**(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.**

**(d) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.**

**x) Delivery period:**

**i) For supply: The Delivery must be completed within 3(three) months of placement of formal Purchase Order.**

**ii) For I&C: The Installation and Commissioning must be completed within 1(one) month of intimation of site clearance from OIL.**

**NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG**

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in Oil's tender issuing office:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

<p>(i) "MT 760 / MT 760 COV for issuance of bank guarantee.</p> <p>(ii) "MT 760 / MT 767 COV for amendment of bank guarantee</p> <p>The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code - UTIB0001129, Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, District - Dibrugarh, PIN- 786602</p> <p><b>2.0 <u>BID EVALUATION CRITERIA (BEC)</u></b></p> <p>The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.</p> <p><b>A) TECHNICAL:</b></p> <p>i) The bid will be evaluated strictly as per NIT specification, terms &amp; conditions.</p> <p><b>B) COMMERCIAL:</b></p> <p>i) To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.</p> <p>ii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.</p> <p>iii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.</p>	
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**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of NIT.**

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## TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No &amp; Date: SDI9011P19 DT: 23.08.2018

	Complied / Not Complied. (Remarks if any)
<p><b><u>ITEM NO. 10</u></b></p> <p><b><u>16 KL SKID MOUNTED HORIZONTAL CYLINDRICAL LDO TANK WITH DECANTING PUMP (QUANTITY = 2 Nos.)</u></b></p> <p><b>1.0 Capacity:</b> The storage tank must have a capacity to store minimum 16 KL (100 Imperial barrel) of LDO/LWC at normal atmospheric condition.</p> <p><b>2.0 Types of tank:</b> The LDO tank must be Oil field type skid mounted, cylindrical and horizontal.</p> <p><b>3.0 Size &amp; specification:</b></p> <p><b>3.1</b> The design, fabrication &amp; testing of the LDO tanks should be as per API 650.</p> <p><b>3.2</b> The LDO tank must be mounted on an oil field type skid. The skid should not exceed 6 Meter of length and 3 Meter of width.</p> <p><b>3.3</b> The height of the LDO tank including the collapsible railings (in collapsed condition) from the ground level should not exceed 3 M.</p> <p><b>3.4</b> The skid of the LDO tank should be Oil Field type having minimum three (3) runners &amp; four (4) cross members of ISMB250.</p> <p><b>4.0 The tank must be supplied with the following items:</b></p> <p><b>4.1</b> One decanting pump must be fixed on the LDO tank skid with complete suction and delivery lines fitted. The suction &amp; delivery line should be fitted with suitable valve.</p> <p><b>4.2</b> The decanting pump should be a gear type pump and as per API 676 having a capacity not less than 250 Litre per minute.</p> <p><b>4.3</b> All Electrical Equipment, including the motors, starter panels, cable gland etc. of the decanting pumps should be FLP type and be suitable for use in hazardous areas of Zone I and Gas group IIA &amp; IIB of Oil Mines and shall conform to IS/IEC/EN:60079-0:2011 &amp; IS/IEC/EN:60079-1:2007. Please refer to electrical specification.</p> <p><b>4.4</b> The tank must have 1 1/2" or 2" (One &amp; half inch or two inch) supply line &amp; return line attached with the tank for loading &amp; unloading purpose.</p> <p><b>4.5</b> The bidder must supply one calibration chart &amp; one dip stick made of aluminium (Size - width: 1/2", breath: 1/2", length: 3.5 Meter) graduated in centimetre with each of the tanks.</p>	

**4.6 The tanks and the dip stick should be calibrated by government authority like Metrology Department of state level.**

**4.7 The tank must have a collapsible railing for easy erection and folding arrangement along with the walk way without removing the railing.**

**4.8 The tank should be complete with ladder, working platform to take dip & collapsible railings around (Having suitable arrangement for fast rig-up & dismantling arrangement without removal) as per API 650.**

**4.9 There should be provision of manhole for taking dip on the roof of the LDO tank as per API 650.**

**4.10 The LDO tank must have vents on the roof as per API 650.**

**4.11 There should be two numbers of drain plugs with valve, one on the front and another on the back side of the LDO tank.**

**4.12 Bidder shall supply one set of operation & maintenance manual and part book against each LDO tank.**

**4.13 The tank should be welded with the following:**

**4.13.1 Purchase Order Number.**

**4.13.2 Manufacturer name.**

**4.13.3 Serial number of tank.**

**4.13.4 Capacity of tank.**

**4.15 Any materials/components found defective / damaged during transit shall have to be replaced / repaired by the supplier at free of cost.**

## **5.0 Painting:**

**5.1 The inside of tank should be painted with suitable anti-corrosive primer & paints.**

**5.2 The outside of tank should be painted with anti-corrosive aluminium paint.**

**5.3 The skid should be painted with black paint.**

**5.4 All other accessories should be painted with grey paint.**

## **6.0 ELECTRICAL:**

### **A) Specification of Electrical Items:**

**i) Motor: Explosion proof electric motor 7.5 HP, 415 Volts, 50 Hz, 1500 RPM, 3 Phase with explosion proof terminal box suitable for terminating copper cables. The terminal box shall be provided with 1 number explosion proof double compression cable gland matching to the EPR insulated, CSP sheathed screened copper cable of size 4 X 2.5 sq mm. Motor is intended to drive a pump (details of the pump is available elsewhere in this tender). Motor should be suitably mounted on the pump skid. Motor should have suitable lifting provision e.g. eye bolt etc. Enclosure protection should be IP 55. Quantity required: 6 nos.**

**ii) Starter Panel: Suitably rated, Explosion proof DOL starter for above electric motor with a provision for start/stop mounted on a suitable transportable MS frame. It should be provided with suitable size explosion proof double compression cable glands one for**

incoming and one for outgoing copper power cables (EPR insulated, CSP sheathed screened) of size 4 X 2.5 sq mm (each). Enclosure protection for the starter should be IP 55 for the starter. Total weight of each starter panel should not exceed 35 kg. Quantity required 6 nos. (one for each motor).

iii) Double Compression cable glands: Supplier to provide the following cable glands along with the equipments.

a) Total 18 nos of double compression cable glands suitable for 4 X 2.5 square mm EPR, CSP sheathed screened copper cable for motors & starters.

**B) Statutory Requirements:**

i) Motor & starter should be of explosion proof (Type Ex-d) as per IS/IEC 60079-1 & suitable for use in oilfield hazardous area, Zone-I & Zone-2, and Gas group IIA & II B of oil mines.

ii) All explosion-proof electrical equipment/items like Motor, Starter, Cable glands etc. used in the system should be suitable for use in hazardous areas of Zone I and Gas group IIA & IIB of Oil Mines and shall conform to IS/IEC/EN:60079-0:2011 & IS/IEC/EN:60079-1:2007.

Test reports conforming to the above relevant standards from an Indian Government Laboratory or NABL accredited laboratory or IECEx accredited laboratory or ATEX notified body, which is not a part of manufacturer's facility; shall be submitted along with the supply of materials. Copies of above Test Reports for all applicable equipment / device to be made available to Oil India before or during Pre-dispatch Inspection, failing which dispatch clearance shall not be given.

iii) Above Test report no. shall be affixed or embossed on each piece of equipment.

**C) Notes for Electrical Items:**

i) Provision for all cable entry for the Explosion proof starters should be from bottom of the starter.

ii) The motor, skid, starter should be provided with two distinct suitably rated body earthing points.

iii) Enclosure Protection for Motor & Starter should be IP-55.

iv) Suitable rugged canopy should be provided for each of the Motor & Starter to protect from rain etc. Canopy should have double coating of epoxy based anti-corrosive paint.

e) All items should be new, unused and free from any kind of damage.

v) Electrical System available at the well-site is 3 phase 3 wire, without neutral. The motor starting and running system should thus be designed for 3 phase 3 wire system, without neutral.

vi) Dimensional drawing and details of the motor and starter should be provided along with the offer.

vii) All motors rating, make & model, frame size should be the same.

**D) Makes of Electrical Items (Indicative):**

i) Motor: Kirloskar / CGL / Marathon / LHP / BB

ii) DOL Starter: FCG/Sudhir/Baliga/FEPL

iii) Double compression cable glands: FCG/Baliga/Glenmach.

#### **7.0 THIRD PARTY INSPECTION:**

**7.1 Pre-dispatch inspection / testing shall be carried by OIL approved Third Party Inspection (TPI) Agency viz M/s Lloyds / M/s Bureau Veritas / M/s Tuboscope / M/s RITES / M/s DNV or M/s IRS only at the works of manufacturer. Supplier/manufacturer shall accordingly arrange for inspection and intimate OIL well in advance.**

**7.2 Third Party Inspection charges to be quoted separately which will be considered for bid evaluation. Quotation received without TPI charges will be loaded with the maximum TPI charges received against the tender at the time of commercial evaluation.**

#### **7.3 The scope of Third Party Inspection will be as under:**

- a) Specification & Dimensional check up of LDO tank & its accessories as per NIT.
- b) All the parameters, physical & chemical properties of the raw material used, hydraulic test certificate of the tank, welding procedure carried out during fabrication of the tank should be as per API 650.
- c) Decanting pump specification as per NIT & API 676.
- d) Electrical requirement as per tender.

**7.4 Inspection of LDO tank by third party is not limited to above clauses and third party inspector may carry out any additional inspection deemed fit to be carried out for quality assurance of the item. However, the bidder must provide the detailed QAP along with the offer.**

**7.5 All these scope of inspection mentioned in para 7.3 to be included in the QAP / ITP (quality assurance plan or inspection test plan) which is to be submitted by the manufacture and to be approved by OIL as well as the concerned TPI agency.**

**7.6 All Necessary supporting test certificates from reputed test house/laboratory shall be submitted to the third party inspector for verification. After completion of the verification done by the third party, the verified test certificates and the third party inspection report shall be supplied to OIL in original well in advance before pre dispatch inspection.**

#### **8.0 PRE-DISPATCH INSPECTION:**

**8.1 OIL reserves the right to depute a team of OIL's engineers for inspection of LDO tanks with accessories at the manufacturing facility but such inspection shall not relieve the supplier of his responsibility to ensure that the equipment supplied is free from all manufacturing and other defects and conforms to correct specifications & performances. However, inspection by OIL's engineer will remain at its discretion. The supplier should give inspection call well in advance (at least 20 days).**

**8.2 The cost of pre dispatch inspection if any should be mentioned separately in their offer. However, fares, boarding/ lodging etc for our Engineers to carry out the inspection will be borne by OIL.**

<p><b><u>9.0 Warranty &amp; Guaranty:</u></b></p> <p>All the items mentioned above should be guaranteed against any manufacturing defect, workmanship, performance etc. for a period of <b><u>18 months from the date of successful commissioning</u></b>. In the event any item is found defective, then it should be replaced by the supplier free of cost without any burden on Oil India Limited. Bidders must confirm the same in their bid.</p>	
<p><b><u>ITEM NO. 20</u></b></p> <p><b><u>INSTALLATION &amp; COMMISSIONING OF THE LDO TANKS ( QUANTITY = 1 AU)</u></b></p> <p>Supplier needs to commission the LDO tanks along with its accessories in each of OIL Rigs situated in and around 50 km from Duliajan. Supplier will be responsible for installation and commissioning of the complete LDO tank package. The expected date of commissioning shall be informed by OIL after the LDO tank is transported to site. Bidder must quote separately for installation/ commissioning charges if any. OIL shall not be responsible for boarding &amp; lodging etc. of the commissioning people of the supplier.</p>	
<p><b><u>ITEM NO. 30</u></b></p> <p><b><u>ACCESSORIES ( QUANTITY = 1 SET)</u></b></p> <p><b><u>The LDO tanks must be supplied with the following accessories:</u></b></p> <p>1) <b><u>Spares for Decanting Pump (1 set):</u></b> 01 (One) complete set of spare parts with part nos., quantity and unit rate recommended for two years of operation of decanting pump. The cost of the spares will be considered for bid evaluation.</p> <p><b><u>NOTE: Only 1 complete set of spare parts for two years of operation of decanting pump (as mentioned above) are required for the 2 Nos of LDO tanks. Bidders to take note and quote accordingly.</u></b></p> <p>2) <b><u>Mandatory Electrical Spares (1 set):</u></b> Following items shall be supplied as spares in addition to the quantities mentioned in the relevant section under item 10 above. Specification for the spares shall be same as mentioned above for each item respectively. The cost of the spares will be considered for bid evaluation.</p> <p>i) <b><u>Spare Motor (without canopy):</u></b> Qty 1 no.</p> <p>ii) <b><u>Spare DOL Starter with FLP enclosure &amp; start stop push button ( without mounting frame, canopy) :</u></b> Qty 1 no.</p> <p>iii) <b><u>Double compression cable glands:</u></b> Qty 2 nos. (Suitable for 4 X 2.5 sq mm cable)</p> <p><b><u>NOTE: Only 1 set of Mandatory electrical spares (as mentioned above) are required for the 2 Nos of LDO tanks. Bidders to take note and quote accordingly.</u></b></p>	



**SPECIAL TERMS & CONDITIONS:**

1. The bids must conform to the specifications and terms and conditions given in the NIT. Bid shall be rejected or will be considered as non-responsive in case the item(s) offered do not conform to the specifications as per NIT.
2. The bidder must be a fabricator of Steel Tanks Structure similar to OIL's requirement as per NIT specification.
3. Third Party Inspection charges to be quoted separately which will be considered for bid evaluation. Quotation received without TPI charges will be loaded with the maximum TPI charges received against the tender at the time of commercial evaluation.
4. Bidder must forward the detailed drawings with dimensions & specifications of the LDO tank with skid & other accessories attached with the tank along with the quotation.
5. The tank must be complete with all the accessories as per NIT.
6. The bidder must provide the detailed QAP along with the offer.
7. Bidder must submit the duly filled up technical check list (**ANNEXURE – III**) along with the bid.
8. For evaluation of bids, cost of all items shall be considered together. Purchase Order shall placed on the bidder whose bid emerges as the lowest techno-commercially acceptable (L1) offer considering cost of all items.

**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

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**Technical Bid Checklist****Annexure-EEE**

Tender No.			
Bidder's Name :			
BEC / TENDER REQUIREMENTS		Compliance by Bidder	
SL. NO.		Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(\*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

**Response Sheet****Annexure-FFF**

Tender No.
Bidders Name

**Bidders Response Sheet**

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

**NOTE: Please fill up the greyed cells only.**

(\*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

**ANNEXURE - GGG**

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)  
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....  
Name of Beneficiary :M/s.....  
Vendor Code :.....  
Address :.....  
.....  
Phone No. (Land Line) :.....  
Mobile No. :.....  
E-mail address :.....  
Bank Account No. (Minimum  
Eleven Digit No.) :.....  
Bank Name :.....  
Branch :.....  
Complete Address of your  
Bank :.....  
IFSC Code of your Bank  
a) RTGS :.....  
b) NEFT :.....  
PAN :.....  
VAT Registration No. :.....  
CST Registration No. :.....  
Service Tax Registration No. :.....  
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....  
Signature of Vendor

Counter Signed by Banker:  
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.