

## ANNEXURE-I

**OIL INDIA LIMITED**

(A Government of India Enterprise)  
P.O. Duliajan-786602, Assam, India  
E-mail: [material@oilindia.in](mailto:material@oilindia.in)

INVITATION FOR BID  
NATIONAL COMPETITIVE BID

OIL INDIA LIMITED invites National Competitive Bid (NCB) through its e-procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following items:

<b>E-Tender No.</b>	<b>Bid Closing / Opening Date</b>	<b>Item</b>
<b>SDI5064P18</b>	<b>28.12.2017</b>	<b>PROCUREMENT OF STORAGE SHELVING SYSTEM-02 NOS</b>
<b>SDI5993P18</b>	<b>28.12.2017</b>	<b>PROCUREMENT OF VARIOUS GASES FOR GAS CHROMATOGRAPH</b>
<b>SDI6340P18</b>	<b>04.01.2018</b>	<b>PRINTERS –08 NOS</b>
<b>SDI6418P18</b>	<b>04.01.2018</b>	<b>DEGAUSSER - 2 NOS</b>
<b>SDI6421P18</b>	<b>04.01.2018</b>	<b>LASER SHAFT ALIGNMENT TOOL-1 NO</b>
<b>SDI6422P18</b>	<b>04.01.2018</b>	<b>AIR COMPRESSOR-1NO</b>
<b>SDI6429P18</b>	<b>04.01.2018</b>	<b>FEEDER PILLAR - 05 NOS</b>
<b>SDI6430P18</b>	<b>04.01.2018</b>	<b>SUPPLY, INSTALLATION AND COMMISSIONING OF PRE FABRICATED SUBSTATION –01 NO</b>
<b>SDI6432P18</b>	<b>04.01.2018</b>	<b>STORE ROOM - 12 NOS</b>
<b>SDI6433P18</b>	<b>04.01.2018</b>	<b>TANK RECTANGULAR – 07 NOS</b>
<b>SDI6449P18</b>	<b>21.12.2017</b>	<b>SUPPLY INSTALLATION AND COMMISSIONING OF SPARES, CONSUMABLES AND INSULATION (OF EXISTING DUCTS SYSTEM) OF THREE (3) NUMBERS 2 X 11 TR CAPACITY PACKAGE OF BLUE STAR MAKE AIR CONDITIONERS.</b>
<b>SSI5759P18</b>	<b>21.12.2017</b>	<b>SODIUM ACID PYROPHOSPHATE-15MT</b>
<b>SSI5760P18</b>	<b>21.12.2017</b>	<b>LINE PIPE-4000 M</b>
<b>SSI6111P18</b>	<b>21.12.2017</b>	<b>MS-BASE PLATE -200 NOS. (EXCLUSIVELY FROM MSEs)</b>
<b>SSI6173P18</b>	<b>21.12.2017</b>	<b>BATHROOM AND SANITARY FITTINGS-1040 NOS (EXCLUSIVELY FROM MSEs)</b>
<b>SSI6215P18</b>	<b>04.01.2018</b>	<b>ELECTRICAL ITEMS- 10 ITEMS (EXCLUSIVELY FROM MSEs)</b>

SSI6228P18	21.12.2017	BACTERICIDE-TYPE-II-10MT
SSI6230P18	21.12.2017	EGMBE-30 MT
SSI6231P18	21.12.2017	BACTERICIDE-TYPE-I-10MT
SSI6327P18	04.01.2018	SWAN TIMBER-2200 NOS.
SSI6353P18	04.01.2018	ELECTRICAL CABLES-4000 METRES
SSI6450P18	28.12.2017	RATE CONTRACT FOR BATHROOM AND SANITARY FITTINGS-12 ITEMS

**Kind Attention:** E-Tender No. SDI5634P18 which was advertised in Press through Notification dated 07.09.2017 and E-Tender SSI5240P18 which was advertised in Press through Notification dated 15.07.2017 has been cancelled. In lieu, e-tenders nos. SDI6449P18 and SSI6450P18 have been floated respectively

Tender fee (Non-refundable): Rs 1,000.00 (to be paid online only); Bid Closing/Opening Time: (11 Hrs.) IST/(14 Hrs.) IST; Period of sale of documents: Till one week prior to bid closing date. The complete bid documents and details for purchasing bid documents, participation in E-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website [www.oil-india.com](http://www.oil-india.com).

**NOTE:** All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Duliajan – 786602  
Assam (India)

TELEPHONE NO. (91-374) 2808719

FAX NO: (91-374) 2800533

Email: ankurjyoti\_sarmah@oilindia.in ; erp\_mm@oilindia.in

**FORWARDING LETTER**

Tender No. : SDI6432P18 DT: 17.11.2017  
Tender Fee : Rs 1,000.00  
Bid Security : Applicable  
Bidding Type : SINGLE STAGE TWO BID SYSTEM  
Tender Type : Open Tender  
Bid Closing / Opening on : As mentioned in the e-portal  
Performance Security : Applicable  
Integrity Pact : Applicable

**"The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. However, concessional rate of GST @5% against Essentiality Certificate for invoice value 10 Lakh and above will be applicable.**

**In the event of order, OIL will issue Project Authority Certificate (PAC), where import content is declared by the bidder for availing Custom Duty benefit on the import content. Supplier shall affect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier's account".**

OIL invites Bids for **SUPPLY OF STORE ROOM – QTY = 12 NOS** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RfX -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RfX [ Tender] under RfX and Auctions. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFX.**

**The tender will be governed by:**

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807178, 0374-2807171 , 0374-2807192. Email id = [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in).

b) **OIL's office timings are as below:**

	<b>Time (in IST)</b>
<b>Monday – Friday</b>	<b>07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM</b>
<b>Saturday</b>	<b>07.00 AM to 11.00 AM</b>
<b>Sunday and Holidays</b>	<b>Closed</b>

Vendors should contact OIL officials at above timings only.

**OIL Bank Details :**

<b>Bank Details of Beneficiary</b>	
<b>a</b>	Bank Name STAE BANK OF INDIA
<b>b</b>	Branch Name Duliajan
<b>c</b>	Branch Address Duliajan, Dist-Dibrugarh
<b>d</b>	Banker Account No. 10494832599
<b>e</b>	Type of Account Current Account
<b>f</b>	IFSC Code SBIN0002053
<b>g</b>	MICR Code 786002302
<b>h</b>	SWIFT Code SBININBB479
<b>i</b>	Contact No. 9435554859
<b>j</b>	Contact Person Name Mr. K.L.K.Banik, AGM
<b>k</b>	Fax No. 0374-2802729
<b>l</b>	Email Id <a href="mailto:sbi.02053@sbi.co.in">sbi.02053@sbi.co.in</a>

- c) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- d) Technical specifications and Quantity as per **Annexure – 1A**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- f) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.
- g) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- h) Bidder are advised to fill up the Technical bid check list ([Annexure EEE](#)) and Response sheet ([Annexure FFF](#)) given in MS excel format in Technical RFX -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”

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**Special Notes:**

**1.0 Vendors having OIL’s User ID & password may pay Tender Fee on-line through OIL’s electronic Payment Gateway upto one week prior to the Bid closing date (or as amended in e-portal).**

Vendors who do not have OIL’s User ID & password, may generate User ID & password online by the Vendor by using the link for supplier enlistment given in OIL’s e-tender portal and then pay Tender Fee on-line through OIL’s electronic Payment Gateway upto one week prior to the Bid closing date (or as amended in e-portal).

No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site [www.oil-india.com](http://www.oil-india.com).

**NOTE:**

In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they shall apply to DGM-Materials, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of Tender Fee upto one week prior to the Bid closing date (or as amended in e-portal).

**2.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.**

**2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFX Information > Technical Attachment only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFX Response.**

**2.2 The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. For price upload area , please refer “NEW INSTRUCTIONS” Please refer Annex-BB for price schedule.**

**2.3 Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in [Annexure-CCC](#).**

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **DGM-Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

**4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL's Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details. MSE bidders are exempted from submission of Tender Fees and Bid Security/Earnest Money provided they are registered for the items they intend to quote.**

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

9.0 a) **The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

b) **The name of the OIL's Independent External Monitors at present are as under:**

i) **SHRI RAJIV MATHUR, IPS (Retd.)**  
Former Director, IB, Govt. of India,  
e-Mail ID : [rajivmathur23@gmail.com](mailto:rajivmathur23@gmail.com)

ii) **SHRI SATYANANDA MISHRA, IAS (Retd.)**  
Former Chief Information Commissioner &  
Ex-Secretary, DOPT, Govt. of India  
E-Mail ID : [satvanandamishra@hotmail.com](mailto:satvanandamishra@hotmail.com)

iii) **SHRI JAGMOHAN GARG**  
EX-VIGILANCE COMMISSIONER, CVC  
E-mail id: [jagmohan.garg@gmail.com](mailto:jagmohan.garg@gmail.com)

10.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or “General Terms & Conditions” as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.

11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

12.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

13.0 If Bank Guarantee is submitted towards ‘Bid Security’, then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

14.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

15.0 While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.

**16.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:**

(i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) the names of OIL's current authorized transporters are:

- a) M/s Western Carriers (India) Ltd.
- b) M/s DARCL Logistics Limited

**Bidder's are requested to note the above delivery/collection instructions while submitting their offers.**

Please do refer "NEW INSTRUCTION TO BIDDER FOR SUBMISSION" for the above two points and also please refer " New Vendor Manual (effective 12.0.2017) " available in the login Page of the OIL's E-tender Portal.



**Oil India Limited e-Procurement**

User ID \*

Password \*

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

**Important Note for New Portal Users:**

[Click here to View Compatability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

Click here for the New Manual & Instruction

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**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

**Yours Faithfully**

**Sd-  
(A J SARMAH)  
SR. MANAGER MATERIALS (IP)  
FOR DGM-MATERIALS**



**Tender No & Date: SDI6432P18 dated 17.11.2017**

**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p><b>1.0 BID REJECTION CRITERIA (BRC):</b></p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p><b>A) TECHNICAL:</b></p> <p>1.0 The bidder should be a fabricator of Skid Mounted Tool room/ Skid Mounted Store room/ Steel Crew huts/ cabins / bunk houses/Drilling Rig Power Control Room and should have the credentials of supplying the same in the past. Necessary evidence in the form of order copies / proof of supplies / acceptance / performance certificates should be submitted along with the offer.</p> <p><b>2.0 The bidder should have experience of successfully executing a single order for at least six similar systems {as mentioned in BRC clause A)1.0} in last 5 years as on the original bid closing date.</b></p> <p>Documentary evidence in respect of the above should be submitted in the form of copy of relevant <b>Purchase Order</b> along with copies of any of the documents in respect of satisfactory execution of each of those Purchase orders, such as-</p> <p>i)Satisfactory Inspection Report(OR) ii)Satisfactory Supply Completion/Installation Report(OR) iii)Consignee Received Delivery Challans(OR) iv)Central Excise Gate Pass/tax invoices issued under relevant rules of Central excise/VAT/GST (OR) v)Any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above</p>	

3.0 Bidder should have the manufacturing facility of Skid Mounted Tool room/ Skid Mounted Store room/ Steel crew hut /cabins /bunk house / Drilling Rig Power Control Room in India. The address of the manufacturing facility should be submitted along with the offer.

4.0 Delivery must be completed within 12 months from the date of issuance of Purchase Order.

## **B) FINANCIAL**

a) Annual Financial Turnover of the bidder during **any of preceding 03 (three) financial / accounting years from the original bid closing date** should be at least **Rs. 41.40 Lakhs.**

b) Net Worth of the firm should be Positive for preceding financial / Accounting year (FY=2016-17).

**Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that ‘the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far’.**

### **Notes:**

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE-J.**

**OR**

ii) **Audited Balance Sheet along with Profit & Loss account.**

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

**C) COMMERCIAL:**

i) Validity of the bid shall be minimum 120 days from the Bid Closing Date.

ii) Bid security:

The bid must be accompanied by Bid Security of **Rs 1,65,600.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to GM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 7 months from Bid closing date. (i.e. upto 04.08.2018).**

**Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.**

**If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.**

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

**The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.**

iii) Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. Any offer not complying with the above shall be rejected straightway.

iv) Performance Security:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security.

The Performance Security shall be in the following form :

A Bank Guarantee in the prescribed OIL’s format valid for 3(three) months beyond the Warranty period indicated in the Purchase Order /contract agreement.

Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security for capital nature items like plant and machinery etc. shall be valid for 12 months from the date of commissioning plus 3(three) months or 18 months from the date of shipment/despatch plus 3(three) months whichever concludes earlier. However, for consumables like chemicals, cement, tubular etc. the Performance Security shall be valid for 12 months from the date of shipment/despatch plus 3(three) months

**The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.**

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

viii) **Technical RFX Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFX Response folder, otherwise the offer will be rejected.**

ix) Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

**x). A bid shall be rejected straightway if it does not conform to any one of the following clauses:**

**(a) Validity of bid shorter than the validity indicated in the Tender.**

**(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.**

**(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.**

**(d) In case the Party refuses to sign Integrity Pact.**

**(e) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.**

**NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG.**

**The bidders/successful bidders are requested to advise the Bank Guarantee**

issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in Oil's tender issuing office:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- (i) "MT 760 / MT 760 COV for issuance of bank guarantee.
- (ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code - UTIB0001129, Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, District - Dibrugarh, PIN- 786602.

## **2.0 BID EVALUATION CRITERIA (BEC)**

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below. The original Bid Closing Date shall be considered by OIL for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.

### **A) TECHNICAL:**

1. The bids shall be evaluated strictly as per NIT specifications, terms and conditions.

### **B) COMMERCIAL:**

i) To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.

ii) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".

iii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.

iv) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

### **NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of NIT.**

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## TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No &amp; Date: SDI6432P18 DT: 17.11.2017

	Complied / Not Complied. (Remarks if any)
<p><b><u>ITEM NO. 10</u></b></p> <p><b><u>STORE ROOM FOR STORING LUBE OIL AND RIG PUMP SPARES/CONSUMABLES IN DRILLING LOCATIONS (QTY: 12 NOS.)</u></b></p> <p><b><u>Item Description:</u></b></p> <p><b><u>Scope Of Work:</u></b></p> <p>The scope of work covers manufacture and supply of store room having specified external dimensions complete with electric fittings and other equipments to be provided in the store room for site personnel. Store room shall be used as portable modules and shall be deployed at any place. The scope of work covers all the points stated under various heads below. The store room should be provided with suitable lifting and handling facilities.</p> <p><b><u>1. GENERAL DESIGN &amp; CONSTRUCTION:-</u></b></p> <p><b><u>1.1 Main Shell:</u></b></p> <p>The main fabrication of the structural framework should be of integral and all welded type to comprise of the bottom frame, overall framework, internal/external cladding, sloping self-draining roof and desired doors &amp; ventilations etc. The main corner vertical support posts should be formed into a press component from 5 mm thick MS tested quality plates as per IS specifications and all the corner posts should be suitably welded at the top with a heavy gauge MS plate which should be able to hold steel forged lifting hooks or corner casting arrangement with 50 mm holes. The corner castings to be provided are similar to the corner castings normally found in marine freight containers. The entire welding process is to be executed by Certified Welder using ISI quality electrodes.</p> <p><b><u>1.2 Base Frame:</u></b></p> <p>The main bottom (Base) frame should be fabricated and welded out of tested quality MS pressed steel channel section of size: ISMC 125x65 mm and all the inter connecting cross members should also be steel channels duly welded lengthwise &amp; breadth wise and conveniently equally spaced.</p> <p><b><u>1.3 Skid:</u></b></p> <p>The under structure / base frame of store rooms are to be mounted on the skid consisting of 3 (three) nos. of medium beam - ISMB 200 mm x 100 mm hot rolled 'I' section. At the end portion of the 'I' section structure on both the sides, Steel Pipe of size 142 mm NB X 9.5 mm W/Thickness should be inserted &amp; welded properly. The 'I' section beam should be placed at equal distance and connected with same size beam at 2230mm apart. Base frame and skid should be made in such a way that no foundation is needed for placement of Bunk House.</p>	

**1.4 Flooring:**

The entire flooring of the bunk house should be of 6 mm thick MS chequered plate, welded lengthwise and breadth wise properly with the base frame of the Skid.

**1.5 Side End Walls and Partition Walls:**

The side end walls and Partition Walls of the shell should be of vertical corrugated pressed steel as per IS. The Corrugated steel sheet should be of 3 mm thick and should be welded to the bottom MS channel frame, corner posts, top frame and roof frame. They should be properly reinforced by MS square hollow sections (size 72x72x4 mm) welded to it. All gaps should be sealed at edges and at seams, bottom sills to prevent ingress of insects, moisture etc.

**1.6 Roof:**

The roof should be of sloping type from the centre towards the walls for efficient drain of rainwater. The roof should be made of 3 mm thick plain MS steel sheets as per IS and provided with adequately pressed reinforced sections from inside for additional strength and this should be able to comfortably resist loads up to 20 lbs/sq feet. All the structural steel used should be of standard quality as per IS specifications and all steel component / section, machine pressed for rigidity to optimize strength to weight ratio.

**1.7 Weather Shed:**

All doors & ventilations opening should be provided with fixed type weather shed of suitable size. The weather shed should be made out of 2 mm thick MS sheets as per IS.

**1.8 Doors & Ventilations:****1.8.1 Doors:**

01 no. of door in "pump store room" should be of size 2.0 mtr. (H) x 2 mtr. (W) and 2.0 mtr. (H) x 1.5 mtr. (W) for "lube oil store room", with fixed water shed of proper size should be provided. The door should open from outside. The vertical door frame should be made of MS SHS (size 72x72x4 mm) welded between the base frame and the roof structure. The main door panel and cross members should be made from MS SHS (size 50x50x4.5 mm). The external side should be clad with 3 mm MS sheet and no inner panelling will be needed on the doors. Doors should have the provision of locking arrangement externally.

**1.8.2 Ventilations:**

06 nos. of ventilations (03 nos. in each room) of size 10" (H) X 20" (W) at top portion of sidewalls and 05 nos. of ventilations (03 nos. for pump store room and 02 nos. for lube oil store room) of size 8" (H) X 12" (W) at bottom portion of sidewalls with frame made out of MS SHS (size 72x72x4 mm) should be provided. Also, a fixed type rain Shed with MS decorative grills with mosquito nets should be provided at all the ventilations.

**1.9 Pre-treatment & Painting:**

All steel surfaces should be sand or shot blasted for degreasing and de-rusting followed by pre-treatment with anticorrosive chemicals including phosphating.

Highest level of aesthetic should be maintained and necessary marking/ logo should be provided as per the advice of OIL.

**1.9.1. Outside Surface & Skid:**

i. 2(two) coat of zinc primer of 70-80 micron DFT should be applied all over the outside surface & skid of the store room.

- ii. 2(two) coats of Synthetic Enamel paint (Asian paint, Berger, ICI, Nerolac or Shalimar) of 90-100 DFT of Signal Red colour should be applied on the outer wall surface, ladder etc.
- iii. 2(two) coats of synthetic enamel paint of Black colour should be applied on the Skid of the store room.

#### **1.9.2. Inside Surface:**

- i. 2(two) coat of zinc primer of 70-80 micron DFT should be applied all over the inside surface of the store.
- ii. 2(two) coats of Synthetic Enamel paint (Asian paint, Berger, ICI, Nerolac, Shalimar) of 90-100 micron DFT of white colour should be applied on the inner tank wall surface.

#### **1.10 Specifications of Steel:**

- (i) Steel - Load bearing members IS 1079 / grade St 42 / JIS G 3125 SPA-H (SAIL/TATA/ESSAR)
- (ii) Structural Steel I Beams / Rolled sections IS 2062 (SAIL/TATA/ESSAR)
- (iii) Side, End walls & Roof panels Corten-A / JIS G3125 SPA-H /SAILCOR/IRSM 41
- (iv) Square rectangular hollow sections IS:4923/IS:1161 (SAIL/TATA/ESSAR)
- (v) Skid pipe size 142 mm NB X 9.5 mm W/Thickness, Schedule 80.

**Documentary evidence regarding the purchase of the above material is to be provided to OIL during the time of inspection failing which OIL reserves the right to cancel the order.**

#### **1.11 Electricals:**

**1.11.1** Electrical wiring for the house should be carried out as per CEA regulation 102(ii) (b) since this house is to be used in mining areas. Wiring should be suitable for 230 VAC Ph to Ph, 50Hz supply. Isolation should be double pole type for all the switches. Wiring system should be done in such a way that, it can be used for 230V AC Ph- Neutral system without any modification. The following electrical items shall be provided in the room for pump spares:

- a) Main Switch & Plug-Socket: One 32 Amp SPN Main Switch, metallic enclosure with side handle shall be mounted outside the cabin. Additionally, one 32 amp, 5-pin plug socket should be provided for connection and disconnection of incomer cable. Make of switch socket # BCH, type DS. Both the main switch and plug socket should be provided with suitable shed for protection against rain & mechanical damage. The main switch should be suitable for 230V AC Ph to Ph system.
- b) Distribution Box: One no., metallic body, 6 way MCB DB with 32 Amp Double Pole, 100 mA ELCB as incomer, 4 nos. 10 Amps MCB and 2 nos. 20 Amps MCB as outgoing shall be provided. All MCBs shall be 10 kA, C curve and double pole type. DB shall be complete with 32 Amps bus bars and shall be as per IP-21. All circuits shall be marked on DB with paint or metallic marker. The DB should be suitable for 230V AC Ph to Ph system.
- c) Lights (fixed): Energy efficient LED downlighter (14 Watt each), surface mounted- 2 (two) nos. for store room shall be provided at suitable location. Light fittings shall be ceiling mounted and arranged to provide optimal illumination. Model shall be approved by Electrical Engineering Deptt.
- d) Earthing point: Two cabin earth points (on the skid or body, outside, diagonally opposite) shall be provided for final termination of earth wires for connection to earth electrodes outside the cabin.



### **1.11.2 Specifications of Materials (Electrical):**

All wiring from MCB DB to switchboards/ points etc. shall be of metallic conduit.

- a) Conduit size and no. of wires in conduit shall be as per IS. Corners shall be rounded elbow type for ease of insertion of wires.
- b) The wiring cable shall be PVC insulated, 1100 V grade, fire-retardant, multi-stranded flexible copper conductor of suitable size .
- c) All wires shall be colour coded as Red for Phase, Black for neutral and Green for earth. All wire ends in DB and Main Switch shall have copper lugs .
- d) All lights, shall be suitably wired with individual double isolation switches.
- e) All switches shall be flush type.

### **1.11.3 Cable Sizes:**

All cables shall be Fire-retardant, Low Smoke (FRLS), and of multi-stranded copper conductor, color coded (Red for phase, black for neutral, green for earth).

- i) 1.5 sq mm copper cable with insulated earth wire of 1.5 sq mm for point wiring.
- ii) The main switch outgoing shall be wired to the DB with 6 sq mm (for phase,neutral and earth) PVC insulated, 1100 V grade, fire-retardant, multi-stranded flexible copper conductor.

### **1.11.4 Following shall comprise the electrical scope of work:**

- a) Bidder shall submit electrical schematic with indicative bill of materials (BOM) along with quotation.
- b) The electrification job shall start only after approval of drawings and samples of materials by OIL.
- c) Entire electrical installation work has to be done by licensed electrician as per CEA Regulations and NEC codes.
- d) Test report of the entire electrical work as per CEA Regulations will have to be submitted to OIL after completion of the job.

### **1.11.5 Special Note for Electricals of the house:**

- a) All electrical schematics, electrical drawings, make and model of electrical fittings have to be approved by Oil India Limited before assembly and manufacture of the house.
- b) Indicative makes of Electrical Items: The electrical items used should have a proven track record of good performance. The indicative makes of electrical items are as follows:
  - i) Main Switch : Havells / GE / BCH / Crompton
  - ii) MCB DB : LeGrand / Havells / Merlin Gerin / Siemens/Schneider.
  - iii) LED Lights : Philips / Compton Greaves / GE /Bajaj/ Havells/Syska.
  - iv) Wall switches & socket (Bakelite) : Anchor (BIS marked)
  - v) Wires & cables: Finolex / Havells.

### **1.12 Ladder:**

A ladder should be placed outside the store room as shown in drawing for fixing up slings at top of the corner.

**1.13 Shelves:**

02 nos. of shelves welded to frames of the side-end walls and partition wall in pump spare store room made out of 1/8" M.S. plate & supported by 2" MS angle.

**1.14 Welding:**

The containerized store room should be of all welded steel construction using the latest method of MIG (CO2) argon shield gas.

**1.15 Handling:**

The store room shall be capable of being handled without any strain or damage under the following condition:

Lifting of the unit by lifting slings; separate lifting provisions should be kept on both bottom and top of the unit so that the same can be lifted by using wire ropes slings from any one of the above provisions.

To avoid any outside surface damage cause by the wire rope slings while lifting, 50mm angle should be welded on all the four sides of the crew cabin 50mm below the top.

**1.16 Limiting dimensions:**

Overall dimension of the store room should be of 9000 mm x 2600 mm x 2600 mm (Length x Breadth x Height).

**Special Terms & Conditions:**

i) Bidder must provide detail design & drawing of the store room offered along with dimensions, accessories, connections, material specifications, corrugated sheets design etc to meet OIL's NIT requirement. The drawing must be submitted along with the offer which is essence for technical scrutiny. Bidder should refer to the **detailed drawing nos 1,2 & 3 for sectional view, front elevation & side view respectively** which have been attached herewith.

ii) The bidder must confirm that all components of the store room should be new, unused & free from all defects.

iii) The bidder must confirm that 'Purchase Order No.', 'Store room Sl. No.', 'STORE ROOM FOR LUBE OIL AND PUMP SPARES', 'OIL INDIA LIMITED- DRILLING TS' will be weld written on a separate plate duly welded with the body of each store room [OIL's representative will show the place of weld writing during final inspection].

iv) The bidder must confirm in their bid to provide **Guarantee certificate (G.C.) for a period of 12 months from the date of installation** of the store room in well sites against any physical damage due to poor workmanship/ rusting / peeling off of paint & if any damages are caused due to reasons already mentioned during 12 months guarantee period; the same will be repaired / repainted by the supplier free of cost. The bidder will also confirm to submit the G.C. along with dispatch documents.

v) **Delivery time is essence of the order. The bidder should confirm the delivery of the items within 12 months after receipt of the order, failure to do so will lead to rejection of the offer.**

vi) **Inspection:** The store rooms will be subjected to **three stages of inspection** during fabrication prior to despatch. Each store room should be offered for inspection to OIL with at least 2 weeks in advance at the following stages:

i. After completion of Fabrication of skid & side wall frames.

ii. Any time between completion of entire fabrication job. Surface preparation followed by painting should be started only after getting clearance from the OIL's inspector.

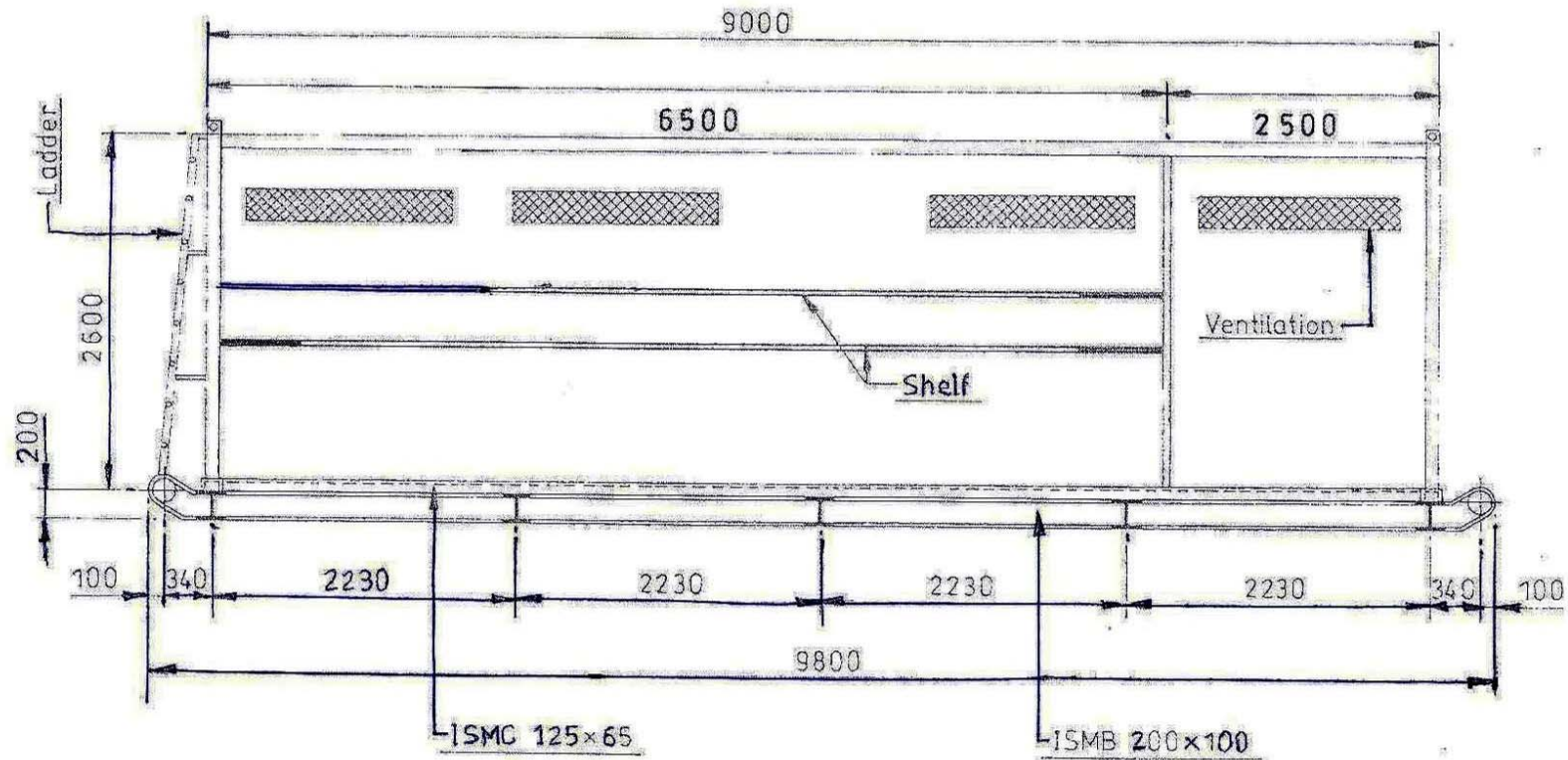
**iii. Any time between blasting / painting & prior to dispatch.**

**Bidders to note that the store rooms will be allowed for dispatch after getting clearance from the OIL's inspector.**

**NOTE:**

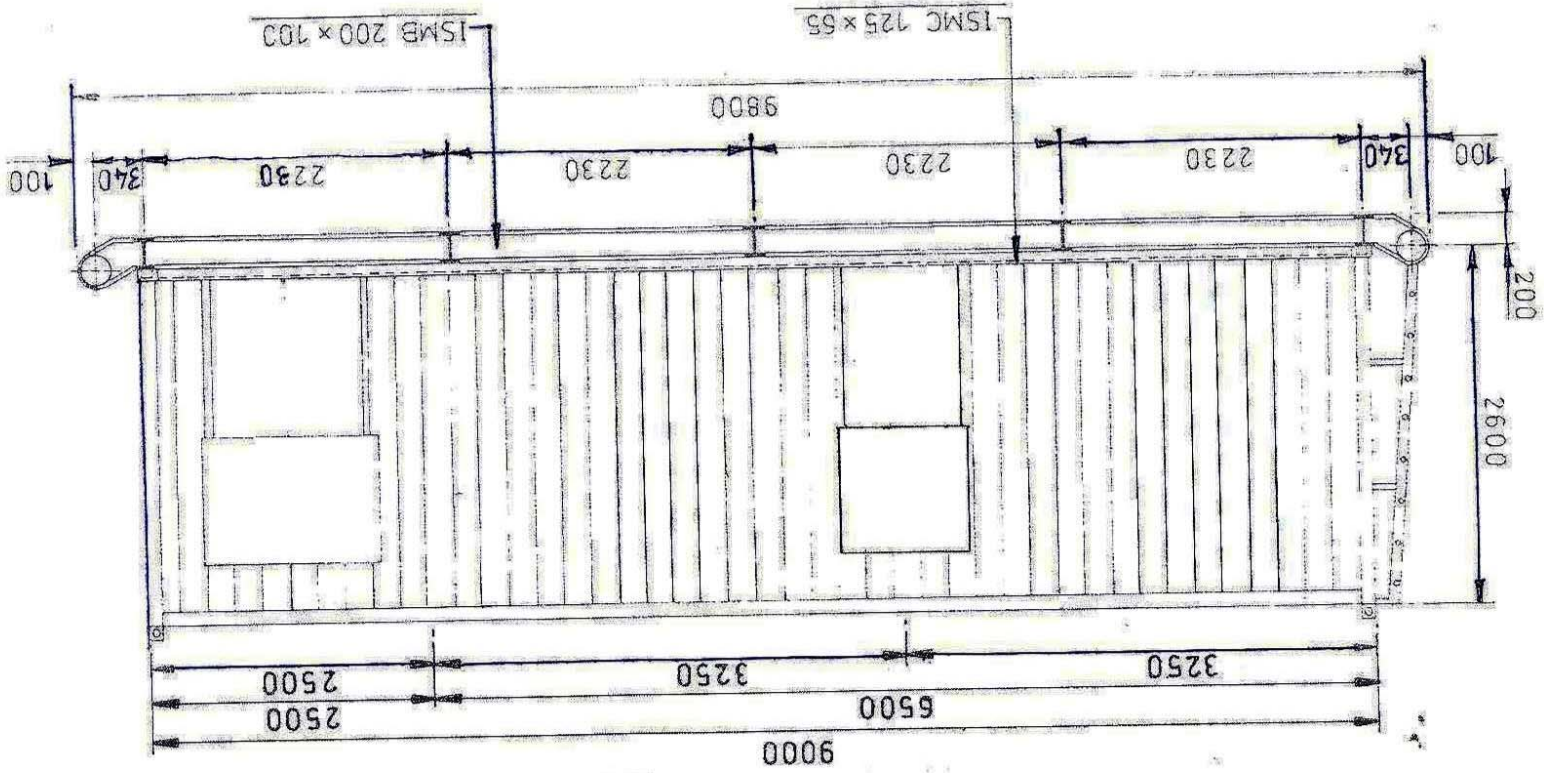
**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

TITLE- STORE ROOM FOR LUBE OIL AND PUMP SPARES



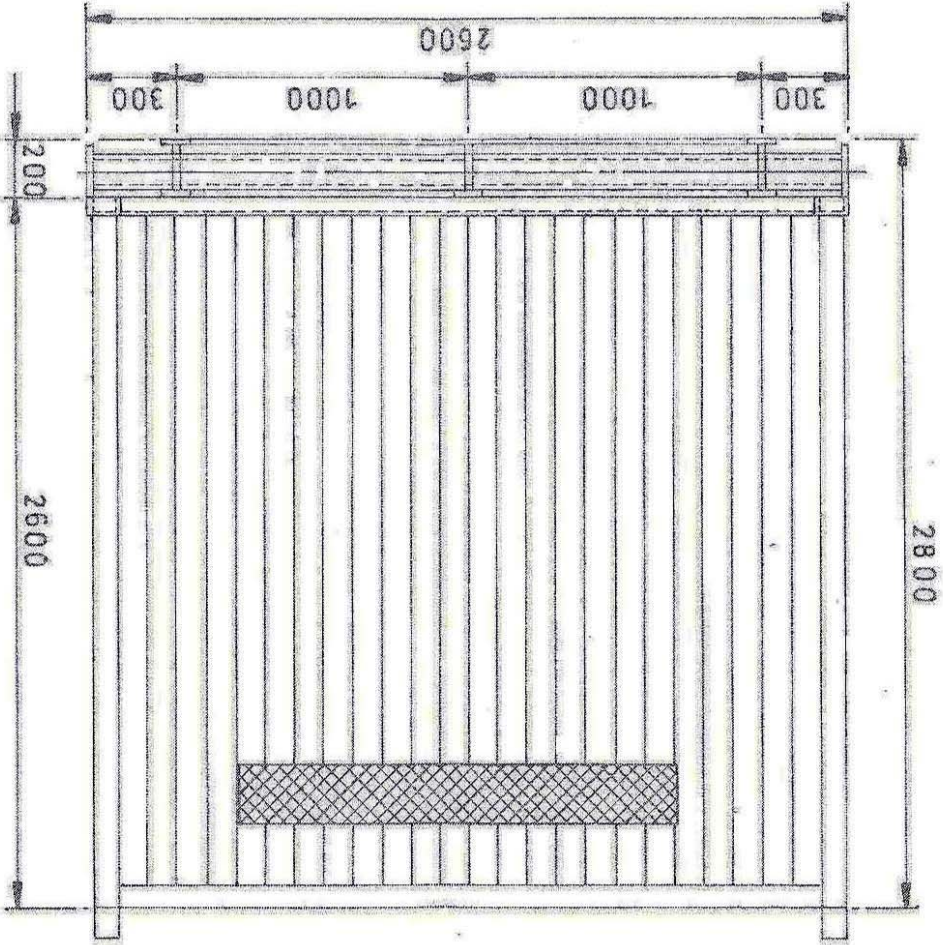
SECTIONAL VIEW

FRONT ELEVATION

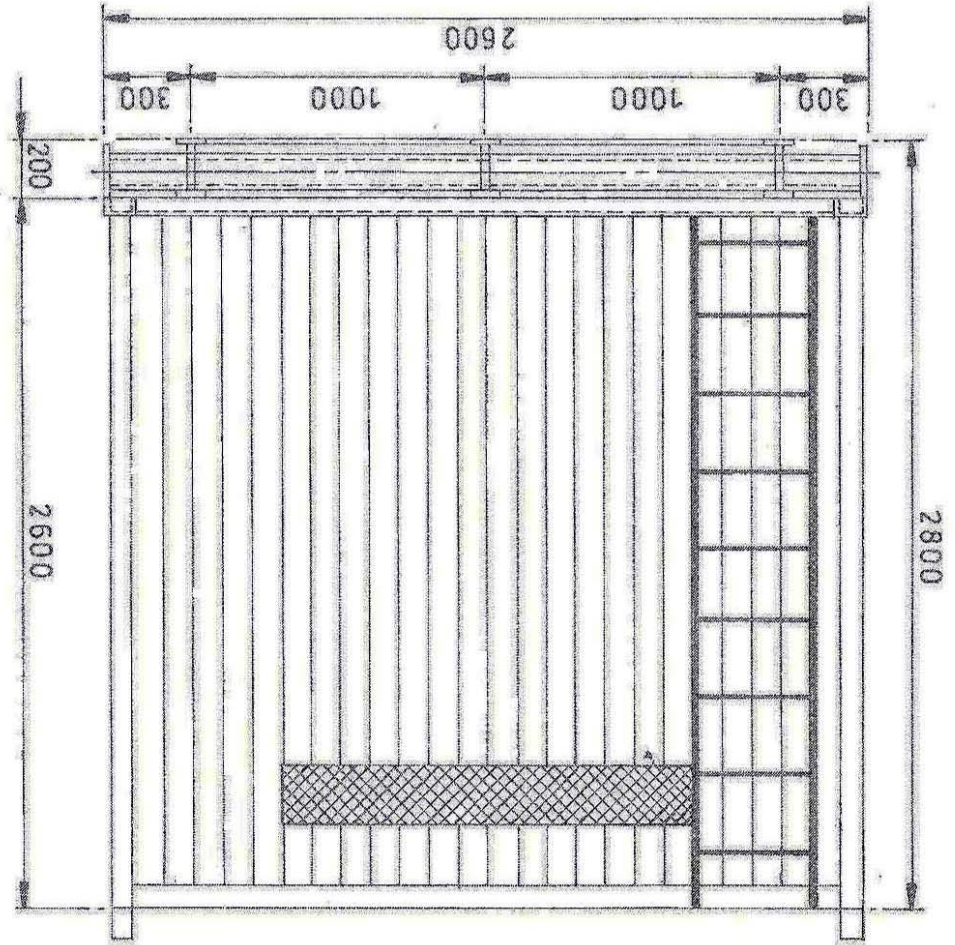


TITLE- STORE ROOM FOR LUBE OIL AND PUMP SPARES

R.H. SIDE WALL



L.H. SIDE WALL



**INTEGRITY PACT**

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

**Preamble:**

The Principal intends to award, under laid down organizational procedures, contract/s for **SDI6432P18** The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section: 1 -Commitments of the Principal**

**(1)** The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.

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3. The Principal will exclude from the process all known prejudiced persons.

**(2)** If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

### **Section: 2 -Commitments of the Bidder/Contractor**

**(1)** The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

**(2)** The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.



(3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

**Section 3 -Disqualification from tender process and exclusion from future Contracts**

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.
5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later**. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings

**Section 4 -Compensation for Damages**

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.

3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

**Section 5 -Previous transgression**

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

**Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors**

1. The Principal will enter into Pacts on identical terms with all bidders and contractors.

2. The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

**Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

**Section: 8 -External Independent Monitor/Monitors**

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.
6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to

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him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8. The word 'Monitor' would include both singular and plural.

**Section:9 -Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

**Section:10 -Other provisions**

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

**A J SARMAH**  
**SR MANAGER MATERIALS (IP)**  
.....  
**For the Principal**

.....  
**For the Bidder/Contractor**

Witness 1: .....

Witness 2: .....

Place. DULIAJAN  
Date . 18.11.2017

**Technical Bid Checklist****Annexure-EEE**

Tender No.			
Bidder's Name :			
		<b>Compliance by Bidder</b>	
Sl. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(\*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Received Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

**Response Sheet**

Annexure-FFF

Tender No.
Bidders Name

**Bidders Response Sheet**

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

**NOTE: Please fill up the greyed cells only.**

(\*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETER HEAD)  
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....  
Name of Beneficiary :M/s.....  
Vendor Code :.....  
Address :.....  
.....  
Phone No. (Land Line) :.....  
Mobile No. :.....  
E-mail address :.....  
Bank Account No. (Minimum  
Eleven Digit No.) :.....  
Bank Name :.....  
Branch :.....  
Complete Address of your  
Bank :.....  
IFSC Code of your Bank  
a) RTGS :.....  
b) NEFT :.....  
PAN :.....  
VAT Registration No. :.....  
CST Registration No. :.....  
Service Tax Registration No. :.....  
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....  
Signature of Vendor

Counter Signed by Banker:  
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.