



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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FORWARDING LETTER

Tender No. : SDI4668P21/P4 DT: 10.07.2020
Tender Fee : NIL
Bid Security : Applicable
Bidding Type : SINGLE STAGE TWO BID SYSTEM
Bid Closing on : 03.09.2020 (11.00 HRS IST)
Bid Opening on : 03.09.2020 (14.00 HRS IST)
Performance Security : Applicable
Integrity Pact : Applicable

The complete bid documents and details for purchasing bid documents, participation in E-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website www.oil-india.com.

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e- portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence concessional rate of GST @5% against Essentiality Certificate for invoice value 1 Lakh and above will be applicable as per Notification No. 3/2017- Integrated/ Central Tax (Rate) dated 28th June, 2017.

In the event of order, OIL will issue Essentiality Certificate (EC), where concessional rate of GST @5% will be applicable. Supplier shall affect dispatch only on receipt of this certificate from OIL, failing which all related liabilities shall be to Supplier's account.

OIL invites Bids for **SUPPLY, INSTALLATION & COMMISSIONING OF DIGITAL FLOW COMPUTER WITH MVS & ORIFICE METER RUN FOR CUSTODY GAS SALE MEASUREMENT – QTY – 15 NOS** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under **Technical RFX**.

This Tender has been floated for participation of Indigenous bidders only. Hence, only Indigenous bidders are eligible to participate against this tender.

Consortiums/Joint venture entities are not eligible to participate against this tender.

The tender will be governed by:

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos. = **0374-2807178/ 2807171/ 2807192/2804903.** Email id = erp_mm@oilindia.in; esupport@oilindia.in

- b) OIL's office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

OIL Bank Details :

	Bank Details of Beneficiary	
a	Bank Name	STATE BANK OF INDIA
b	Branch Name	Duliajan
c	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K.L.K.Banik, AGM
k	Fax No.	0374-2802729
l	Email Id	sbi.02053@sbi.co.in

- c) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- d) Technical specifications and Quantity as per **Annexure – IA**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- f) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.

- g) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- h) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”
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Special Notes:

1.0

(I)

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) The bidder claiming as MSE status (MSE-General, MSE-SC/ST, MSE - Woman) against this tender has to submit valid “Udyam Registration No” (URN) as per Gazette notification no CG-DL-E-26062020-220191 dated 26.06.2020 issued by MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES. The existing enterprises registered under EM- Part-II or UAM till 30th June, 2020, shall continue to be valid only for a period up to the 31st day of March, 2021.
- d) **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME shall submit copy of valid Registration Certificate for the items they intend to quote along with the bid. The Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies. In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/Woman Entrepreneurs should also be enclosed.

The turnover related figures of the bidders claiming as MSE bidders as mentioned above shall be considered based on Bidders self-declarations to be submitted with their bid as per new gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020. However, in case of any intentional misrepresentations or attempts to suppress facts in the self-declaration, the bidder shall be liable to penalty as specified under section 27 of the Act.

The above mentioned **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) are exempted from payment of **Bid Security (EMD)** irrespective of their monetary limit, product category and capacity mentioned in their registration, subject to submission of valid MSE registration certificate issued by appropriate authority.

- e) For availing benefits under Public Procurement Policy (**Purchase preference**), the interested MSE Bidders must ensure that they are the **manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s)**. Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of **OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**, seeking clarification/confirmation as to whether their MSE certificate is eligible for EMD exemption or not. **Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.**

(II)

In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.
2. Certificate of incorporation.
3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation alongwith a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE

NOTE:

In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they must apply to concerned tender handling officer, Materials Department, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of EMD upto one week prior to the Bid closing date (or as amended in e-portal).

2.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are

required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFX Information > Technical Attachment only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFX Response.

2.2 The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. For price upload area , please refer “NEW INSTRUCTIONS” Please refer Annex-BB for price schedule.

2.3 Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in Annexure-CCC.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to DGM-Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.

- a) Original Bid Security
- b) Detailed Catalogue (if any)
- c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL’s Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

9.0 a) The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall

be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

b) The name of the OIL's Independent External Monitors at present are as under:

1. **Shri Sutanu Behuria, IAS (Retd.),**
E-mail: sutanu2911@gmail.com
2. **SHRI JAGMOHAN GARG**
Ex-Vigilance Commissioner, CVC
E-mail ID: jagmohan.garg@gmail.com
3. **SHRI RUDHRA GANGADHARAN, IAS (RETD.)**
Ex-Secretary, Ministry of Agriculture
E-mail ID: rudhra.gangadharan@gmail.com

10.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the **Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria** (as per **Annexure-CCC**) contradict the **Clauses of the tender and / or "General Terms & Conditions"** as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the **BEC / BRC** shall prevail.

11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

12.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

13.0 If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

14.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

15.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:

(i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) the names of OIL's current authorized transporters are:

a) M/s Western Carriers (India) Ltd.

Bidder's are requested to note the above delivery/collection instructions while submitting their offers.

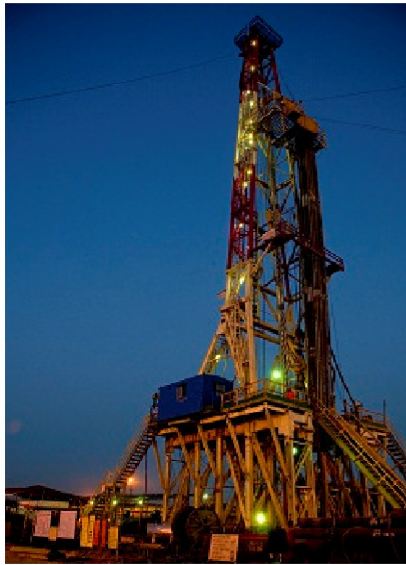
16.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.

17.0 Bidders should fill-up and submit alongwith their bid an UNDERTAKING towards authenticity of information/documents furnished by them, as per enclosed ANNEXURE-K.

18.0 ONLINE VIEWING OF PRICE BY BIDERS: For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the tender.

19.0 DISCLAIMER: Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se-ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

Please do refer "**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**" for the above two points and also please refer "**New Vendor Manual (effective 01.03.2019)**" available in the login Page of the OIL's E-tender Portal.



Oil India Limited e-Procurement

User ID *
Password *

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the New
Manual &
Instruction

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NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of the NIT.

Yours Faithfully

Sd-

(N. M KAKATI)

SR MANAGER MATERIALS (IP)

FOR : CGM-MATERIALS (HoD)

Tender No & Date: SDI4668P21/P4 DT: 10.07.2020**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p>A) TECHNICAL:</p> <p>(I) TECHNICAL CRITERIA:</p> <p>1. Bidder can be either Original Equipment Manufacturer (OEM) or authorised dealer/agent of OEM for the quoted product (Flow Computer with MVS).</p> <p>2. In case the bidder is OEM as stated above, bidder needs to provide minimum 10 years support letter from self as per format given below:</p> <p>Quote</p> <p style="text-align: center;">CERTIFICATE FOR LOGISTIC SUPPORT</p> <p>(To be signed by authorized signatory on company's Letterhead)</p> <p>i) On behalf of M/s _____; I do hereby confirm that the Flow Computer with MVS supplied by us for Oil India Limited against Tender No. _____ shall continue to be supported by us.</p> <p>ii) Further confirm that in case of placement of order, we shall provide</p>	

maintenance and spare parts support to OIL for the supplied products for a period of 10 years from the date of placement of order.

iii) In case of placement of order, we shall replace the battery of the Flow Computer supplied against the order on FOR Duliajan basis without any extra cost to OIL; if the same exhausted before 1 year after successful commissioning by us.

(SIGNATURE WITH COMPANY SEAL)

Note: Battery usage with measurement mode of monthly data collection and 30 minutes per month of display use after successful commissioning.

Unquote

3. In case the bidder is quoting as authorised dealer/agent as stated above, bidder needs to provide:

- a) Valid Authorisation Letter / Dealership Certificate from OEM for the quoted product (Flow Computer with MVS).
- b) Minimum 10 years support letter from OEM for the Flow Computer with MVS as per the format given below. However, the bidder will be held responsible for the overall support for minimum 10 years, if any required for the supplied product.

Quote

CERTIFICATE FOR LOGISTIC SUPPORT

(To be signed by authorized signatory of the OEM on company's Letterhead)

i) On behalf of M/s _____; I do hereby confirm that the Flow Computer with MVS quoted by our authorised dealer/agent M/s _____ for Oil India Limited against Tender No. _____ shall continue to be supported by us.

ii) Further confirm that in case of placement of order, we shall provide commissioning support if required during commissioning, maintenance support and spare parts support to OIL for the supplied products for a period of 10 years from the date of placement of order.

iii) In case of placement of order, we shall replace the battery of the Flow Computer supplied against the order on FOR Duliajan basis without any extra cost to OIL; if the same exhausted before 1 year after successful commissioning by our authorised dealer/agent M/s _____; in case our dealer/agent fails to provide the same.

(SIGNATURE WITH COMPANY SEAL)

Note: Battery usage with measurement mode of monthly data collection and 30 minutes per month of display use after successful commissioning.

Unquote

c) Bidder shall offer Flow Computer of only one manufacturer. The bid shall be liable for rejection in case of change of OEM after submission of bid.

4. Experience Criteria:

a) The bidder (as OEM) shall have experience of successful execution of at least 1 (one) order of supply and commissioning of Flow Computer with Multi Variable Sensor (MVS) for minimum 50% of tender quantity (ie 08 Nos) in preceding 5 (five) years from the original bid closing date of the tender.

b) In case the bidder is an authorized dealer/agent:

(i) The OEM (principal) shall fulfil the experience criteria mentioned in clause (a) above.

(ii) Additionally, the bidder himself (as authorised dealer/agent) shall have experience of successful execution of at least 1 (one) order of supply and commissioning of Flow Computer with Multi Variable Sensor (MVS) for minimum 50% (ie 08 Nos) of tender quantity in preceding 5 (five) years from the original bid closing date of the tender either from the same OEM (principal) or from any other OEM.

5. SIMILAR order executed by a bidder for its own organization / subsidiary will not be considered as experience for the purpose of meeting BEC.

Note: SIMILAR order implies Supply and Commissioning of Flow Computer with Multi Variable Sensor (MVS).

6. The OEM should have full-fledged technical base / operating authorised service centre in India for Hardware and Software service support for the quoted product (flow computer with MVS). Document from OEM mentioning operating authorized service centre in India with full address and phone no. should be submitted along with the bid.

7. If the prospective bidder is executing SIMILAR order which is still running and the contract value executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC, such experience will also be taken into consideration provided that the bidder has submitted satisfactory work execution certificate issued by end user.

DOCUMENTS:

Bidders must furnish documentary evidences in support of fulfilling all the above requirements as under along with the techno-commercial bid:

(a) The necessary technical details & literature of the product offered are to be submitted online by the bidder along with the technical bid.

(b) Certificate of Logistic Support as per Clause No. 2, in case the bidder is OEM.

(c) Authorisation Letter/Dealership Certificate and Certificate of Logistic Support as per Clause No. 3; in case the bidder is authorised dealer/agent.

(d) Documents in the form of self-attested copies of relevant pages of

Purchase Orders & payment certificates/ Purchase Orders & completion certificates issued by client / end user in support of Clause no. 4.

(e) Document from OEM mentioning operating authorized service centre in India with full address and phone no. in support of Clause no. 6.

II) GENERAL:

1. In case bidder takes exception to any clause of Bidding Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BEC-BRC.

2. To ascertain the substantial responsiveness of the bid, the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC-BRC also and such clarification fulfilling the BEC-BRC clauses must be received on or before the stipulated date from the date of clarification sought by the Company, failing which the bid will be summarily rejected.

3. In case, any of the clauses in the BEC-BRC contradict with other clauses of Bidding Document elsewhere, then the clauses in the BEC-BRC shall prevail.

4. OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will entertain any correspondence in this regard.

Note: Documentary evidence in respect of the above should be submitted in the form of copies of relevant **Purchase Order / Contract along with** copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders, such as –

(i) Satisfactory Inspection Report (OR)

(ii) Satisfactory Supply Completion / Installation Report (OR)

(iii) Consignee Receipted Delivery Challans (OR)

(iv) Central Excise Gate Pass / Tax Invoices issued under relevant rules of Central Excise/VAT/GST (OR)

(v) Any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above.

Note:

a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.

B) FINANCIAL:

a) **Annual Financial Turnover** of the bidder during **any of preceding 03 (three) financial / accounting years from the original bid closing date** should be at least **Rs. 64.00 Lakhs**.

b) Net Worth of the firm should be Positive for preceding financial / Accounting year **(FY: 2019-2020)**.

Note -For (a) & (b):

Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year 2019-2020 (As the case may be) has actually not been audited so far'.

Note:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-J.

OR

ii) Audited Balance Sheet along with Profit & Loss account."

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

C) COMMERCIAL:

i) Validity of the bid shall be minimum **120 days** from the Bid Closing Date.

ii) Bid security:

The bid must be accompanied by Bid Security of **Rs. 2,56,000.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to GM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 7 months from Bid closing date (i.e. upto 30.04.2021).**

Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.

If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.

For exemption for submission of Bid Security, please refer Clause No. 8.16

of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

iii) Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. Any offer not complying with the above shall be rejected straightway.

IV) PERFORMANCE SECURITY:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

A Bank Guarantee in the prescribed OIL’s format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

However, PBG will be applicable only if value of Purchase Order exceeds Rs 5(five) lakhs.

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root

Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

viii) **Technical RFx Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFx Response folder, otherwise the offer will be rejected.**

ix) Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

x). Integrity Pact :

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

xi) A bid shall be rejected straightway if it does not conform to any one of the following clauses:

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.

(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

(d) In case the Party refuses to sign Integrity Pact.

(e) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.

DILEVERY:

THE MAXIMUM ALLOWABLE DELIVERY PERIOD WILL BE:

A) SUPPLY: 20 (TWENTY) WEEKS FROM THE DATE OF RECEIPT OF PO.

B) INSTALLATION & COMMISSIONING: 05 (FIVE) WEEKS FROM THE DATE OF INTIMATION OF SITE CLEARANCE FROM OIL AFTER RECEIPT & ACCEPTANCE OF COMPLETE MATERIALS BY OIL AT DULIAJAN.

NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt

of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in OIL's tender issuing office:

**“The Bank Guarantee issuing Bank branch must ensure the following:
The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:**

(i) MT 760 / MT 760 COV for issuance of Bank Guarantee

(ii) MT 760 / MT 767 COV for amendment of Bank Guarantee

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL.

Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602.”

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below. **The original Bid Closing Date shall be considered by OIL for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.**

A) TECHNICAL:

1. The manufactured product should be strictly as per OIL's tender specification.
2. Bids shall be evaluated strictly as per NIT specifications, terms and conditions.

B) COMMERCIAL:

- i) To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.
- ii) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".
- iii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.
- iv) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of the NIT.

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TECHNICAL SPECIFICATIONS WITH QUANTITY**Tender No & Date: SDI4668P21/P4 DT: 10.07.2020**

MATERIALS DESCRIPTION	Complied / Not Complied. (Remarks if any)
<p><u>ITEM NO. 10</u></p> <p><u>PROCUREMENT OF DIGITAL FLOW COMPUTER WITH MVS & ORIFICE METER RUN FOR CUSTODY GAS SALE MEASUREMENT – QTY = 15 NOS</u></p> <p>1.0 INTRODUCTION:</p> <p>1.1 The following definition will apply for this document</p> <p>a) Owner: Oil India Limited.</p> <p>b) Bidder/vendor: who is opting to quote for the system.</p> <p>c) Sub-vendor: Supplier of the system bought by the bidder.</p> <p>1.2. Oil India Limited (OIL), a Govt. of India "Navratna" Company engaged in the business of Exploration, Production and Transportation of Crude Oil & Natural Gas and production of LPG.</p> <p>1.3. Project Information: OIL intends to procure & install 15 (fifteen) nos. of battery powered digital flow meter at OIL's existing and new gas custody points.</p> <p>1.4. Area of Installation: Class I, Division 1 Hazardous Area</p> <p>2.0 SCOPE:</p> <p>2.1 Bidder's scope of work will be design, engineering, material selection, manufacturing, supply, nameplate marking, inspection, testing, calibration, shipping, erection, testing and commissioning of the items as specified. The scope also includes documentation as per tender, drawings preparation & training at site.</p> <p>2.1.1 This specification, together with the data sheets attached herewith, covers the minimum requirements for the scope mentioned above in Para 2.1.</p> <p>Bidder shall include supply of all the parts / components, may or may not be listed herewith, for smooth operation, maintenance, satisfactory performance of the unit for the purpose mentioned in this document and does not limit only to the mentioned topics, but include all that is required for ensuring the delivery of unit totally capable of providing the required functions and quality.</p> <p>2.1.2 Successful bidder would be responsible for erection, commissioning & testing of the entire flow meters at owner's site as per the scope & upto satisfaction of the owner.</p> <p>2.1.3 The applicable National/ International codes and standards shall be suitably applied for the design, engineering, material selection, testing of the entire unit.</p> <p>2.1.4 Successful bidder shall be responsible for selection of the correct model no. of</p>	

items to meet the specifications contained in this scope. In case model no. is required to be changed at later date, the same shall be done by the successful bidder without any price or delivery implications.

2.1.5 Offer shall be clear, un-ambiguous (with no alternatives) and complete with all data sheets, catalogues etc.

2.2 Successful bidder's scope of supply shall include supply of following major components as per specification as a minimum:

- a. 05 (Five) nos. of battery powered Flow Computer with MVS; Orifice Meter Run; upstream & downstream manual ball valves for the meter run & RTD with Thermowell for 1 inch line size.
- b. 01 (One) no. of battery powered Flow Computer with MVS; Orifice Meter Run; upstream & downstream manual ball valves for the meter run & RTD with Thermowell for 2 inch line size.
- c. 09 (Nine) nos. of battery powered Flow Computer with Multi Variable Sensor (MVS); Orifice Meter Run; upstream & downstream manual ball valves for the meter run & RTD with Thermowell for 4 inch line size.
- d. All Cables, Glands, Terminals, Tubing, structural items, cable trays, supports, accessories, enclosures, mounting accessories required for installation of the flow meters.
- e. Special & standard tools and tackles, ATEX certified configuration Laptop with softwares & cables etc. as required for maintenance of the Flow meters. All Softwares shall be preloaded and also to be supplied in CD/DVD format.
- f. Test Certificates, Hard & soft copies of O&M manual, GA drawing and all other relevant documentation.

2.3 The successful bidder's scope of work shall also include the following as a minimum:

- a) Manufacture of the materials as per Order issued by Owner at Vendor / Sub-vendor's works.
- b) Supplying the complete package to OIL's Field Head Quarter, Duliajan.
- c) Installation & commissioning of the flow meters at OIL's gas custody points. Necessary modification & welding job in the flow line as required for installation of the Orifice meter run to be carried out by the successful bidder.
- d) Site Acceptance Test (SAT) for the complete installed flow meters at owner's site after installation.
- e) Training on the operation of the unit to the field staff at OIL site after successful commissioning of the flowmeters.
- f) Any work not specifically mentioned but otherwise required, as per statutory rules / codes and standards / specifications for the completion of installation and operation of the unit have to be done by the successful bidder without any commercial implications.

2.4 DRAWINGS & DATA:

Bidder shall submit all the data/drawings/documents as indicated below:

A: Along with the offer:

Bidder's offer shall include a detailed specification sheet of the offered items which shall contain the following information:

- a. Bill of Material of the complete offered system.
- b. All the details regarding type, materials, accessories etc. along with technical catalogue.

B: After Placement of Order:

Successful bidder shall submit the following certified drawings and specification sheets:

- i) Bill of Material of the complete supplied system.
- ii) Technical Literatures, Operation & Maintenance Manual for the unit.
- iii) Quality Assurance Plan.
- iv) Manufacturer Test/ Calibration Certificates for the Flow Meter.
- v) Material test certificate for all wetted parts like Orifice Plate, pipes, valves, tubes, fittings etc.
- vi) Leak test report of Orifice Meter Run, valves etc.

2.6 Successful bidder must provide Guarantee/Warranty for the complete supplied items for any trouble or defect, originating with the design, material, workmanship or operating characteristics of any materials, arises at any time upto 12 (Twelve) months from the date of successful installation & commissioning as certified by OIL for the installed items or 18 (Eighteen) months from the date of receipt at OIL site for uninstalled items.

3.0 TECHNICAL SPECIFICATIONS: Attached as Annexure.

4.0 NAMEPLATE:

4.1 The instrument shall have a Stainless Steel nameplate firmly attached to it at a visible place, furnishing the following information as applicable:

- a. Instrument Tag
- b. Instrument Serial No. and Model No.
- c. Manufacturer's name / trade mark
- d. Input designed DP, Pressure & Temperature
- e. Designed explosive area

5.0 SHIPPING:

5.1 All cable openings shall be suitably covered to prevent entry of foreign material.

5.2 Each major part shall be sealed in thick plastic bags. Suitable moisture absorbent shall be provided for electronic components. The package shall be suitable for storing in climate as per specified ambient condition.

5.3 All documents and literatures are to be supplied in English Language. The unit of measurement for all the parameters will be as per Data sheet.

5.4 All the operation, performance and maintenance guideline to be demonstrated during Inspection and documents to be furnished along with dispatch of the material.

6.0 Installation & Commissioning:

6.1 Installation and Commissioning of the items as per Scope of Work shall be carried out by the successful bidder at owner's custody transfer points around Duliajan as per owner's instruction.

6.2 Services of qualified and competent personnel from the Successful bidder are

essential during installation and commissioning of the flow meters.

6.3 Installation / commissioning charges work should be quoted separately which shall be considered for evaluation of the bid. Installation & commissioning charges should be based on number of flow meters supplied. Bidder shall consider to and fro fares, boarding/ lodging and other expenses of the commissioning engineers during their stay for installation, testing & commissioning in their scope.

6.4 The items will be treated as successfully commissioned after successful working of the individual meters at OIL's field site for continuous 48 (forty eight) hours and submission of all documents as per Purchase Order.

7.0 Operation during Warranty period:

7.1 Successful bidder will have to carry out the following operations during the warranty period. This will include supply and replacement of defective components. OIL will hold the successful bidder responsible for all issues related to the supplied items. Successful bidder will be fully responsible for any modification required to run the installed flow meter uninterruptedly during the warranty period. The successful bidder should supply & install any extra item required for such modification without any extra cost to OIL. The successful bidder should visit owner site within 24 (twenty four) hours of reporting any fault in the supplied flow meter.

7.2 During the warranty period, the engineer attending the call shall have to submit a call report mentioning nature of the fault, action taken, any replacement of parts, serial no. of replaced equipment and any other details of the call to OIL. The report has to be duly signed by OIL's representative and then only the call shall be considered attended.

7.3 OIL shall provide local transport from SCADA office at Duliajan to the OIL site for the visit during the warranty period. Other than the above shall be in the scope of the successful bidder.

7.4 The successful bidder will provide competent, qualified and adequately experienced personnel for carrying out jobs. Personnel provided by the successful bidder must follow all safety and statutory norms applicable to OIL. Their performance must be to the satisfaction of the Company and the successful bidder must be ready to replace their engineer within 48 (forty eight) hours of reporting by OIL for replacement at successful bidder's own expenses who are not found suitable by the Company.

8.0 Payment Terms:

8.1 The bidder must quote material cost & installation, commissioning charges as separate.

8.2 The bid without installation & commissioning charges will not be considered for evaluation.

8.3 70% of the material value will be released within 30 days after receiving the complete materials at site.

8.4

(A) 30% of the balance material value + 100% of the installation & commissioning charges will be released within 30 days for the installed items after successful erection & commissioning as per clause no. 6.0 (Installation & Commissioning) above & training at site.

(B) 30% of the balance material value for the uninstalled items will be released within 30 days after successful erection & commissioning as per clause no. 6.0 (Installation & Commissioning) above for the installed items & training at site.

9.0 Special Conditions for the bidders:

9.1 The offer shall be evaluated as received. Bidders are required to quote as per the

attached Price Bid Format/Price Schedule Proforma. Supply shall include total of all the components/ equipments required to complete the job as per Scope of Work.

9.2 Bidder shall note that the supply, erection & commissioning of the complete flow meters shall be ordered from one single bidder only.

9.3 Bidder shall furnish a complete list of deviations, if any from this tender document. Otherwise it will be assumed that there is no deviation from this tender document and no further deviation will be accepted.

9.4 Bidder to note that any information not asked in this tender document but is important to support the functional requirement must also be provided.

9.5 Successful bidder shall provide declaration from OEM (if other than OEM) for engineering & maintenance support and spare parts support for a minimum period of 10 years for the supplied items.

9.6 Successful Bidder shall consider Bought out items from reputed manufacturer like Parker, Asco, Wika, Swagelok, Hoke, Nuvo Fima etc. or any PSU approved bought out vendors.

9.7 Bidder shall note that it is mandatory to supply the same make and model of any equipment/component for which a particular make/model has already been specified in the tender document.

9.8 Bidder shall note that they are fully responsible for selection of proper material, design and installation technique to take care of the OIL requirement as per scope. Any related problem noticed at any stage of execution job shall be taken care by the successful bidder without any financial implication.

9.9 Bidder may engage a sub-contractor for any part job under service. The actual work to be carried out by the sub-contractor should be clearly specified by the bidder during bid submission. Successful bidder has to be always present at site during execution of the assigned part of the job by the third party. The successful bidder has to submit the list of the third party personnel to OIL for its endorsement for applying permission before execution of the job.

9.10 Shipment shall be thoroughly checked for completeness before final packing and shipment. The shipment will be considered complete after receiving all the materials at OIL site at Duliajan. Successful bidder shall be fully responsible for any delay in installation & commissioning as per schedule because of incomplete supply of equipment/components.

9.11 Bidder may visit OIL's site before bidding with prior permission from OIL. OIL shall provide local transport from SCADA office at Duliajan to the OIL site for such visit. Other than the local transport shall be in the scope of the bidder.

9.12 Successful bidder is required to deliver all the items to OIL's Field Head Quarter, Duliajan.

9.13 Successful bidder has to complete the supply of the items as per the scope of work within maximum 20 (twenty) weeks from the date of receipt of PO.

9.14 Successful bidder has to complete the installation, commissioning & testing of items as per the scope of work within maximum 05 (five) weeks from the date of intimation of site clearance from OIL after receipt & acceptance of complete materials by OIL at Duliajan.

9.15 The Quality Assurance procedures to be submitted by the successful bidder for approval by the owner. This document shall include the information related to each test (purpose of the test, definition, procedure for the test, test results, final acceptance).

9.16 The defective materials, if any, rejected by OIL shall be replaced by the successful bidder at their own expenses and within the shortest possible time. Warranty period will not be counted from the date of rejection till receipt of the replaced materials at site.

9.17 Successful bidder must follow all safety norms prescribed by OIL while carrying

<p>out the job.</p> <p>9.18 Successful bidder has to obtain necessary security passes etc. to enter the worksite & work permit to execute the jobs.</p> <p>9.19 Successful bidder has to arrange for all necessary tools, measuring equipments for carrying out the job.</p> <p>10.0 Training: On-site hands-on training shall be provided to minimum 5 (five) OIL personnel for minimum 01 (one) full day on the operation & maintenance of the flow meter after successful commissioning. The training shall cover the complete functional & operational aspects of the item along with troubleshooting and maintenance aspects.</p>	
<p><u>ITEM NO. 20</u></p> <p><u>INSTALLATION & COMMISSIONING – QTY = 01 AU</u></p>	

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of the NIT.

ANNEXURE-I: Technical Specifications

Sl. No.	A) Technical Specifications Digital Flow Computer with MVS- 15 Nos.	
1	Memory for configuration and log data	Non-volatile memory Or, Lithium coin cell type, Life expectancy of minimum 5 years with power for volatile memory
2	CPU Diagnostics	Battery voltage monitor, external voltage monitor, SRAM battery status (for volatile memory)
3	Mounting	2" Pipe Mount
4	Installation	Class 1 Division 1 Zone 1
5	Enclosure	Flame proof/ex-proof Enclosure, IP66/NEMA 4x Electronic Housing Material-Cast Aluminum, Painted Sensor Enclosure-Stainless Steel
6	Lithium Battery Pack (fitted inside the enclosure)	Life expectancy for minimum 1 year with measurement mode of monthly data collection and 30 minutes per month of display use
7	Operating Pressure & Volume of Flow	a) 2 kg/cm ² -5 kg/cm ² & 0-3000 SCMD for 1 & 2 inch meter b) 8 kg/cm ² -15 kg/cm ² & 3000 SCMD-80,000 SCMD for 4 inch meter
8	Inbuilt DP Sensor	Measuring Range: 0 to 5000 mmH ₂ O Accuracy: $\pm 0.075\%$ Span
9	Static Pressure Input	Measuring Range: 0-20 kg/cm ² Accuracy: $\pm 0.075\%$ Span
10	Temperature Input (RTD)	Type: 2, 3, or 4-wire (software selectable) Measuring Range: 0-60 degC Accuracy: ± 0.1 degC
11	Stability	$\pm 0.1\%$ of URL per year
12	Material of Construction	Diaphragm: SS316 L Other Wetted parts: SS316
13	Service Fluid / Fluid state	Natural Gas / Gas
14	Computational Capability	i) Corrected volume flow rate calculation as per AGA 3 standard ii) AGA 8 1994 (Detailed, Gross 1 and Gross 2) iii) ISO 6976 1995 (Superior and Inferior)
15	Display capability	Any one of the following at a time as a minimum: compensated volume flow rate, integrated volume, density/Specific Gravity, pressure, temperature, energy rate, engineering units.
16	Display Type	Liquid Crystal Display
17	Calculation SCAN Time	1 Sec for all calculations
18	Communication Port (on board)	RS-485 2- wire serial (minimum two)
19	External explosion proof communication connector	USB/ RS-485/ Ethernet
20	Certification Approvals	ATEX, IEC Ex, UL Measurement Canada
21	Operating Temperature & Humidity	0-50 degC & 5-95% RH, non condensing
22	Accessories for each Flow Meter	i) 3-wire dual PT100 RTD – 1 no.; ii) Thermowell for RTD (MOC: SS316) with complete SS flange/thread connection system (300# rating) - 1 set; iii) Cable for RTD: RTD input with minimum 12 ft. of ATEX/IECEx Flameproof cable- 1 no.; iv) 5-way valve manifold (MOC: SS316), ½ inch NPT- 1 no.;

ANNEXURE-I: Technical Specifications

		v) SS Tag plate - 1 no.; vi) Flame proof double compression SS cable gland (½ inch) - 2 nos. for RTD vii) Seamless Impulse Tube 1/2" OD, 0.049" WT (MOC: SS316) viii) Canopy with 2 inch pipe stand : 1 set ix) Mounting bracket for 2 inch pipe - 1 set; Note: Unused conduit openings in the Flow computer must be plugged using Explosion-proof metal Conduit plugs
23	Alarms and Events	Storage for minimum 1000 of Alarm & Event Log
24	History	The Flow Computer shall store the following: Hourly logs of 62 days Daily logs of 6 months Weekly logs of 12 months Monthly logs of 60 months
Note: Licensed Configuration Windows based Software (Single user) in CD/DVD Format along with 2 (two) nos. of configuration cable shall be provided to configure, service & calibration of the Flow computer		

Sl. No.	B) Technical Specifications for Orifice Flange Assembly with Meter Run & upstream-downstream Manual 2-way Ball Valves- 15 Sets	
	Size 1 inch 2 inch 4 inch	Nos. 5 1 9
1	Meter Run Pipe schedule	Schedule 40
2	Existing Pipe Line Schedule & Material	Schedule 40 & Carbon Steel
3	Meter Run Design	As per AGA3, Flange Tape
4	Meter Run Pipe Type	API 5L Grade B Seamless Carbon Steel Pipe
5	Operating Process Parameters	a) 2 kg/cm ² -5 kg/cm ² & 0-3000 SCMD for 1 & 2 inch meter b) 8 kg/cm ² -15 kg/cm ² & 3000 SCMD-80,000 SCMD for 4 inch meter
6	Service Fluid / Fluid state	Natural Gas / Gas
7	Orifice Plate Material	SS316 / SS316L
8	Orifice Bore	In accordance with AGA-3
9	Allowable Differential Pressure	0.25 kg/cm ²
10	Viscosity	0.01 cP
11	Beta Ratio	0.2 - 0.7
12	Gasket	Spiral Wound with CS or better outer ring
13	Stud /Nut	ASTM A193 Gr. B7/A194 Gr. 2H
14	2-Way Ball Valve	Size & Class : 1 inch Class 150- 5 nos. : 2 inch Class 150- 1 no. : 4 inch Class 300- 9 nos. Connection : Flanged Type Body Material : Cast Iron Ball & Stem Material : SS316
ACCESSORIES: Flanges with Gaskets & nut-bolts (Flange Material: Carbon Steel) as required for erection of the Meter Run to the existing pipe to be supplied.		

ANNEXURE-I: Technical Specifications

Sl. No.	C) Technical Specifications for Configuration Laptop- 1 no.	
1	Operating System	Windows 10 Professional or latest
2	Processor	Intel Core i7
3	Display	11.6" TFT LCD HD (1366 x 768)
4	Keyboard	LED backlit membrane keyboard
5	Storage & Memory	4GB DDR4 SSD 512 GB
6	I/O Interface (Minimum)	Serial port (9-pin; D-sub) x 1 Headphone out / mic-in Combo x 1 USB 3.0 (9-pin) x 2 USB 2.0 (4-pin) x1 LAN (RJ45) x 1 HDMI x 1 WLAN
7	Power	AC Adapter (65W, 100-240VAC, 50/60 Hz); Li-Ion battery (up to 8 hours of battery life)
8	Communication Interface	10/100/1000 base-T Ethernet Intel® Dual Band Wireless-AC 8260; 802.11ac Bluetooth
9	Rugged Feature	MIL-STD-810G certified and IP65 certified
10	Certification Approvals	Certified for use in Class 1 Zone 2 Hazardous Area
11	Weight	Less than 2 kg
12	Environmental Specification (Operating /Storage Temperature & Humidity)	0-50 degC & 5-95% RH, non condensing
13	Preloaded Software	Microsoft Office (Latest Edition), Adobe Acrobat Reader (Latest Edition) etc.
14	Accessories (Minimum)	Carry bag Shoulder strap Main battery MIL-STD-461F certified AC adapter (100-240VAC) Capacitive Stylus (Hard-tip)

TECHNICAL EVALUATION SHEET FOR BEC

ANNEXURE-III

Clause No. of BEC/BRC	Description	Bidders Remarks (Compiled / Not Compiled / Deviation	Bidder to indicate the following to support the remarks / compliance	
			Name of File as uploaded in E-Tender portal	Relevant Page No. of the file
BEC Clause No. A (i)	<u>TECHNICAL CRITERIA:</u>			
(1)	Bidder can be either Original Equipment Manufacturer (OEM) or authorised dealer/agent of OEM for the quoted product (Flow Computer with MVS).			
(2)	<p>In case the bidder is OEM as stated above, bidder needs to provide minimum 10 years support letter from self as per format given below:</p> <p>Quote</p> <p style="text-align: center;">CERTIFICATE FOR LOGISTIC SUPPORT</p> <p>(To be signed by authorized signatory on company's Letterhead)</p> <p>i) On behalf of M/s _____; I do hereby confirm that the Flow Computer with MVS supplied by us for Oil India Limited against Tender No. _____ shall continue to be supported by us.</p> <p>ii) Further confirm that in case of placement of order, we shall provide maintenance and spare parts support to OIL for the supplied product for a period of 10 years from the date of placement of order.</p> <p>iii) In case of placement of order, we shall replace the battery of the Flow Computer supplied against the order on FOR Duliajan</p>			

TECHNICAL EVALUATION SHEET FOR BEC

ANNEXURE-III

	<p>basis without any extra cost to OIL; if the same exhausted before 1 year after successful commissioning by us.</p> <p>(SIGNATURE WITH COMPANY SEAL)</p> <p><i>Note: Battery usage with measurement mode of monthly data collection and 30 minutes per month of display use after successful commissioning.</i></p> <p>Unquote</p>			
(3)	<p>In case the bidder is quoting as authorised dealer/agent as stated above, bidder needs to provide:</p> <p>a) Valid Authorisation Letter / Dealership Certificate from OEM for the quoted product (Flow Computer with MVS).</p> <p>b) Minimum 10 years support letter from OEM for the Flow Computer with MVS as per the format given below. However, the bidder will be held responsible for the overall support for minimum 10 years, if any required for the supplied product.</p> <p>Quote</p> <p style="text-align: center;">CERTIFICATE FOR LOGISTIC SUPPORT</p> <p>(To be signed by authorized signatory of the OEM on company's Letterhead)</p> <p>i) On behalf of M/s _____; I do hereby confirm that the Flow Computer with MVS quoted by our authorised dealer/ agent M/s _____ for Oil India Limited against Tender No. _____ shall continue to be supported by us.</p> <p>ii) Further confirm that in case of placement of order, we shall provide commissioning support if required during</p>			

TECHNICAL EVALUATION SHEET FOR BEC

ANNEXURE-III

	<p>commissioning, maintenance support and spare parts support to OIL for the supplied product for a period of 10 years from the date of placement of order.</p> <p>iii) In case of placement of order, we shall replace the battery of the Flow Computer supplied against the order on FOR Duliajan basis without any extra cost to OIL; if the same exhausted before 1 year after successful commissioning by our authorised dealer/agent M/s _____; in case our dealer/agent fails to provide the same.</p> <p>(SIGNATURE WITH COMPANY SEAL)</p> <p><i>Note: Battery usage with measurement mode of monthly data collection and 30 minutes per month of display use after successful commissioning.</i></p> <p>Unquote</p> <p>c) Bidder shall offer Flow Computer of only one manufacturer. The bid shall be liable for rejection in case of change of OEM after submission of bid.</p>			
(4)	<p>Experience Criteria:</p> <p>a) The bidder (as OEM) shall have experience of successful execution of at least 1 (one) order of supply and commissioning of Flow Computer with Multi Variable Sensor (MVS) for minimum 50% (ie 08 Nos) of tender quantity in preceding 5 (five) years from the original bid closing date of the tender.</p> <p>b) In case the bidder is an authorized dealer/agent:</p> <p>(i) The OEM (principal) shall fulfil the experience criteria mentioned in clause (a) above.</p> <p>(ii) Additionally, the bidder himself (as authorised</p>			

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	dealer/agent) shall have experience of successful execution of at least 1 (one) order of supply and commissioning of Flow Computer with Multi Variable Sensor (MVS) for minimum 50% (ie 08 Nos) of tender quantity in preceding 5 (five) years from the original bid closing date of the tender either from the same OEM (principal) or from any other OEM.			
(5)	SIMILAR order executed by a bidder for its own organization / subsidiary will not be considered as experience for the purpose of meeting BEC. Note: SIMILAR order implies Supply and Commissioning of Flow Computer with Multi Variable Sensor (MVS).			
(6)	The OEM should have full-fledged technical base / operating authorised service centre in India for Hardware and Software service support for the quoted product (flow computer with MVS). Document from OEM mentioning operating authorized service centre in India with full address and phone no. should be submitted along with the bid.			
(7)	The bidder shall not be put on holiday by OIL or blacklisted by any Government Department/ Public Sector till placement of order.			
(8)	If the prospective bidder is executing SIMILAR order which is still running and the contract value executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC, such experience will also be taken into consideration provided that the bidder has submitted satisfactory work execution certificate issued by end user.			
	DOCUMENTS: Bidders must furnish documentary evidences in support of			

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	<p>fulfilling all the above requirements as under along with the techno-commercial bid:</p> <p>(a) The necessary technical details & literature of the product offered are to be submitted online by the bidder along with the technical bid.</p> <p>(b) Certificate of Logistic Support as per Clause No. 2, in case the bidder is OEM.</p> <p>(c) Authorisation Letter/Dealership Certificate and Certificate of Logistic Support as per Clause No. 3; in case the bidder is authorised dealer/agent.</p> <p>(d) Documents in the form of self-attested copies of relevant pages of Purchase Orders & payment certificates/ Purchase Orders & completion certificates issued by client / end user in support of Clause no. 4.</p> <p>(e) Document from OEM mentioning operating authorized service centre in India with full address and phone no. in support of Clause no. 6.</p>			
BRC Clause No. A (ii)	<u>FINANCIAL CRITERIA</u>			
	<p>1. The bidder shall have an annual turnover of minimum INR 64.00 LAKHS during any of the preceding 3 financial years to be reckoned from the original bid closing date.</p> <p>2. Net worth of the bidder should be positive for preceding financial/accounting year. (FY:2019-2020)</p> <p>3. Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting</p>			

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	<p>year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial /accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that ‘the balance sheet/Financial Statement for the financial year has actually not been audited so far’.</p> <p>Note: For proof of Annual turnover and Net worth, any one of the following document must be submitted along with the bid:</p> <p>a) A certificate issued by a practicing Chartered /Cost Accountant* (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in the NIT.</p> <p style="text-align: center;">OR</p> <p>b) Audited Balance Sheet along with Profit & Loss account.</p>			
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INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for **SDI4668P21**. The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section: 1 -Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.
3. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section: 2 -Commitments of the Bidder/Contractor

(1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which h e/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 -Disqualification from tender process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.
5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later**. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings

Section 4 -Compensation for Damages

1.If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.

3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 -Previous transgression

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors

1.The Principal will enter into Pacts on identical terms with all bidders and contractors.

2. The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section: 8 -External Independent Monitor/Monitors

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.

3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.

4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.

6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to

ANNEXURE- DDD

him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8. The word 'Monitor' would include both singular and plural.

Section:9 -Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

Section:10 -Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

N KAKATI
SMM (IP)

.....
For the Principal

.....
For the Bidder/Contractor

Witness 1:

Witness 2:

Place. DULIAJAN
Date . 10.07.2020

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
BEC / TENDER REQUIREMENTS		Compliance by Bidder	
SL. NO.		Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

Response Sheet**Annexure-FFF**

Tender No.
Bidders Name

Bidders Response Sheet

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....
IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

Counter Signed by Banker:
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.