



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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FORWARDING LETTER

Tender No. : SDI4629P21 DT: 04.07.2020

Tender Fee : NIL

Bid Security : Applicable

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : 03.09.2020 (11.00 HRS IST)

Bid Opening on : 03.09.2020 (14.00 HRS IST)

Performance Security : Applicable

Integrity Pact : Not Applicable

The complete bid documents and details for purchasing bid documents, participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com/>

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

OIL invites Bids for **PROCUREMENT OF 37.37 KL CAPACITY RECTANGULAR WATER STORAGE TANK – QTY = 03 NOS** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.

This Tender has been floated for participation of Indigenous bidders only. Hence, only Indigenous bidders are eligible to participate against this tender.

Consortiums/Joint venture entities are not eligible to participate against this tender.

No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site www.oil-india.com.

The tender will be governed by:

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL’s ERP MM Deptt at following: Tel Nos = **0374-2807178** , 0374-2807171 , 0374-2807192 ,. Email id = erp_mm@oilindia.in.

- b) OIL’s office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

- c) OIL Bank Details :

	Bank Details of Beneficiary	
a	Bank Name	STATE BANK OF INDIA
b	Branch Name	Duliajan
c	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K.L.K.Banik, AGM
k	Fax No.	0374-2802729
l	Email Id	sbi.02053@sbi.co.in

- d) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- e) Technical specifications and Quantity as per **Annexure – 1A**.
- f) The prescribed Bid Forms for submission of bids are available in the Technical RFx-> External Area - > Tender Documents.
- g) Amendments to the NIT after its issue will be published on OIL’s website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on

OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.

- h) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- i) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”

Special Notes:

1.0

(I)

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) The bidder claiming as MSE status (MSE-General, MSE-SC/ST, MSE - Woman) against this tender has to submit valid “Udyam Registration No” (URN) as per Gazette notification no CG-DL-E-26062020-220191 dated 26.06.2020 issued by MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES. The existing enterprises registered under EM- Part-II or UAM till 30th June, 2020, shall continue to be valid only for a period up to the 31st day of March, 2021.
- d) **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME shall submit copy of valid Registration Certificate for the items they intend to quote along with the bid. The Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies. In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/Woman Entrepreneurs should also be enclosed.

The turnover related figures of the bidders claiming as MSE bidders as mentioned above shall be considered based on Bidders self-declarations to be submitted with their bid as per new gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020. However, in case of any intentional misrepresentations or attempts to

suppress facts in the self-declaration, the bidder shall be liable to penalty as specified under section 27 of the Act.

The above mentioned **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) are exempted from payment of **Bid Security (EMD)** irrespective of their monetary limit, product category and capacity mentioned in their registration, subject to submission of valid MSE registration certificate issued by appropriate authority.

- e) For availing benefits under Public Procurement Policy (**Purchase preference**), the interested MSE Bidders must ensure that they are the **manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s)**. Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of **OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**, seeking clarification/confirmation as to whether their MSE certificate is eligible for EMD exemption or not. **Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.**

(II)

In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.
2. Certificate of incorporation.
3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation alongwith a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE

NOTE:

In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they must apply to concerned tender handling officer, Materials Department, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of EMD upto one week prior to the Bid closing date (or as amended in e-portal).

2.0 The tender is invited under SINGLE STAGE- COMPOSITE BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> Technical Attachment only. For details please refer “NEW INSTRUCTIONS”. Please refer Annex-BB for price schedule.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **GM- Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL’s Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or “General Terms & Conditions” as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.

9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

10.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

- 11.0 If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.
- 12.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

13.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:

- (i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.
- (ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.
- (iii) the name of OIL's current authorized transporters is:
- a) M/s Western Carriers (India) Ltd.

Bidder's are requested to note the above delivery/collection instructions while submitting their offers.

- 14.0 While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria).**

- 15.0 Bidders should fill-up and submit alongwith their bid an **UNDERTAKING** towards **authenticity of information/documents** furnished by them, as per enclosed **ANNEXURE-K.**

16.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.

17.0 For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of thee-tender.

18.0 **DISCLAIMER:** Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be. liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se-ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

Please do refer “**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**” for the above two points and also please refer “ **New Vendor Manual (effective 01.03.2019)** ” available in the login Page of the OIL’s E-tender Portal.



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)
[Important Note for New Portal Users:](#)
[Click here to View Compatibility Settings](#)
[General Guidelines to bidders](#)
[Click for User Manuals](#)

Click here for the New

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NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

**Sd-
(B DAS)
SPO (IP)
FOR : CGM-MATERIALS**

Tender No & Date: SDI4629P21 DT: 04.07.2020**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p>A) TECHNICAL:</p> <p>1.0 Bidder's qualification:</p> <p>1.1 The bidder shall be a registered manufacturer of steel fabricated items.</p> <p>2.0 Bidder's experience:</p> <p>2.1 The bidder shall have credential of successful execution of purchase order(s) / contract(s), for Fabrication & supply of steel tank, of minimum 37.37 KL capacity, for quantity not less than 02 Nos., in the last 05 years from the original bid closing date of the tender, to any PSUs/ Central / State Govt. Undertakings / Public Limited Companies.</p> <p>2.2 The bidder shall submit the details of it's experience credentials in a tabular format as shown below</p> <p>Column A : SI No</p> <p>Column B : Client / Customer Name and Address/ E-mail address</p> <p>Column C : Order No / Contract No. and date</p> <p>Column D : Technical specifications of the items</p> <p>Column E : Quantity supplied</p> <p>Column F : Completion date</p> <p>Column G : Ref no of Supporting document (copy to be enclosed).*</p>	

* Copy(s) of documents to be enclosed in support of the supply experience are as follows:
 (a) Purchase Order(s) / Contract document(s), and
 (b) Any one or more of the following documents that confirms the successful execution of each of the Purchase Order(s) / contract(s) cited above.
 - Completion certificates
 - Performance report from the clients,
 - Bill of lading,
 - Delivery challan / invoice etc.
 - any other documentary evidence that can substantiate the successful execution of each of the Purchase Orders / Contracts cited above.

Note:

a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.

B) FINANCIAL

a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least **Rs 20.52 lakhs.**

b) Net Worth of the firm should be Positive for preceding financial / Accounting year. (FY=2019-2020)

Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.

Notes:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-J.

OR

ii) Audited Balance Sheet along with Profit & Loss account.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

C) COMMERCIAL:

i) Validity of the bid shall be minimum 90 days from the Bid Closing Date.

ii) Bid security:

The bid must be accompanied by Bid Security of **Rs.82,100.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to DGM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 6 months from Bid closing date. (i.e. 31.03.2021)**

Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.

If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

iii) Bids are invited under “Single Stage Composite Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

iv) Performance Security:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL

reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

A Bank Guarantee in the prescribed OIL's format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

However, PBG will be applicable only if value of Purchase Order exceeds Rs 5(five) lakhs.

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using "Class 3" digital certificate with Organisation's name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3 with Organisation's Name" digital certificate, will be rejected.

viii) **Technical RFx Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFx Response folder, otherwise the offer will be rejected.**

ix) Price should be maintained in the "online price schedule" only. The price submitted other than the "online price schedule" shall not be considered.

x) A bid shall be rejected straightway if it does not conform to any one of the following clauses:

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.

(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

(d) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.

XI) DELIVERY: THE MAXIMUM ALLOWABLE DELIVERY PERIOD IN WEEKS/MONTHS AFTER RECEIPT OF PO SHALL BE 06 (SIX) MONTHS.

NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in OIL's tender issuing office:

**“The Bank Guarantee issuing Bank branch must ensure the following:
The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:**

- (i) MT 760 / MT 760 COV for issuance of Bank Guarantee**
- (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee**

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL.

Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602.”

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below. **The original Bid Closing Date shall be considered by OIL for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.**

A) TECHNICAL:

- i) The bids will be evaluated strictly as per NIT specification, terms & conditions.

B) COMMERCIAL:

- i) To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.
- ii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.
- iii) To ascertain the substantial responsiveness of the bid OIL reserves the right

to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.	
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NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of NIT.

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TECHNICAL SPECIFICATIONS WITH QUANTITY**Tender No & Date: SDI4629P21 DT: 04.07.2020**

	Complied / Not Complied. (Remarks if any)
<p><u>ITEM NO. 10</u></p> <p><u>PROCUREMENT OF 37.37 KL CAPACITY RECTANGULAR WATER STORAGE TANKS MADE OF 6 MM THICK MS PLATES, TO BE USED AS RAW WATER STORAGE TANKS FOR IRON REMOVAL FILTER SETUPS AT VARIOUS SATELLITE INSTALLATIONS OF OIL. – QTY = 03 NOS</u></p> <p>Item Description:</p> <p>37.37 kls capacity, 7500 mm x 2500 mm x 2150 mm skid mounted with roof rectangular crude oil storage tank out of 6 mm thick IS: 226 (Latest Edition) MS plates, with all welded on structure and complete with manholes, ladder, guard railings and other accessories as per details shown in OIL Drg. no. OIL/2984/C, OIL/10404 & OIL/10405 (attached)</p> <p>The tanks shall be ADDITIONALLY equipped with the followings:</p> <p>a) The clean out door shall be fitted in an extended neck frame of minimum 2" height, using 50 x 50 x 6 mm ms angle plates welded to the tank wall, such that all bolts to the cover can be accessed from outside.</p> <p>b) Both 4" inlet & 6" outlet of the tank shall be extended to 12" by suitably supported spacer spools from tank wall and the openings shall be of flanged end connection (as per ANSI B16.5).</p> <p>c) GUARD RAILING: The tanks shall be provided with guard railing as per drawing no OIL /10404 & OIL/10405.</p> <p>d) WALKWAY AT TOP SURFACE: There shall be an 7.5 m long & 0.6 m wide antiskid walkway surface at top surface of the tank, from ladder area to opposite end of the tank.</p> <p>e) PAINTING: The painting of the tanks shall be carried out as below-</p> <p>INTERNAL SURFACES - All internal surfaces shall be painted with Two (02) coats of black asphaltin (bitumen) paint</p> <p>ALL EXTERNAL SURFACES, INCLUDING SKID AND WALKWAY OF TANK shall be painted with one coat of red oxide primer and followed by two coats of "Green clour" synthetic enamel paint.</p> <p>ALL GUARD RAILINGS shall be painted with one coat of red oxide primer and followed by two coats of "Yellow colour" synthetic enamel paint.</p>	

<p>Prior to painting, all surfaces shall be prepared by cleaning of any dirt, contaminants, scale etc. by wire brush & high pressure water jet. Also, any oil & grease present shall be removed by solvent cleaning method, and properly dried. Application shall be by brush, or spray..</p> <p>The paint to be used shall be of reputed make, such as Surya Wallcare, Berger etc.</p>	
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SPECIAL NOTES

1.0 The bidder shall confirm that the goods, materials to be supplied shall be new, of recent make, of the best quality & workmanship.

2.0 The bidder shall comment on all NIT point shall be given categorically (point wise). General comment like "agreed to all point of the NIT" etc. shall not be entertained during the evaluation.

3.0 The bidder must confirm that all MS plates and angles required for fabrication of the tank shall conform to IS 226 (Latest edition)

4.0 The bidder must confirm that steel used for all items must be of tested quality and conform to the specifications as per details shown in the drawing OIL/2984/C, OIL / 10404 & OIL/10405 (Copy enclosed)

6.0 The bidder shall confirm that necessary warranty / guarantee shall be provided from the original equipment manufacturer of paint /coatings along with supply of material.

7.0 The bidder shall confirm that the tank shall be embossed with the followings:

- a) "OIL INDIA LIMITED"
- b) Purchase order no.
- c) Manufacturer's name
- d) Serial no. of tank

8.0 Inspection: The tanks will be inspected by OIL's Engineer at the supplier's works prior to applying the Green synthetic enamel paint. All facilities should be extended to our personnel for inspection during inspection at the supplier's works, at no other additional charges. However this will not relieve the supplier from the responsibility to ensure that the manufactured /supplied tanks conform to the correct specifications and are free from manufacturing or any other defects.

9.0 The supplier shall be responsible for transportation of the tanks from their works to Field Engineering Dept., OIL, Duliajan. After receipt by OIL, the tanks shall be hydrotested for any leakages/defects by filling up the tank volume with water and keeping under observation for 72 hrs. Upon satisfactory completion of testing the tanks shall be considered as successfully commissioned.

10. Any material / component found defective / damaged during transit shall have to be replaced / repaired by the supplier free of cost.

11.0 Warrantee: The supplier must provide warrantee for the tanks against any manufacturing defects, 18 months from the date of dispatch / 12 months from the date of commissioning.

12.0 The Bidder shall produce Visual Inspection & NDT reports of Weldings from a certified agency, at the time of inspection by OIL's representative.

13.0 Supplier shall follow the QAP / ITP (quality assurance plan or inspection test plan) prepared by OIL (Copy Enclosed) for inspection and testing of works. An undertaking from the supplier, confirming the same, has to be provided along with the bid

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

-----XXXX-----

VENDOR'S NAME AND ADDRESS

QUALITY ASSURANCE PLAN

CUSTOMER: OIL INDIA LTD.	ITEM DESCRIPTION: 37.37 KL RECTANGULAR TANK	QAP NO:
PURCHASE ORDER NO:	DRAWING NO: OIL/2984/C, OIL/10404, OIL/10405	REVISION NO:

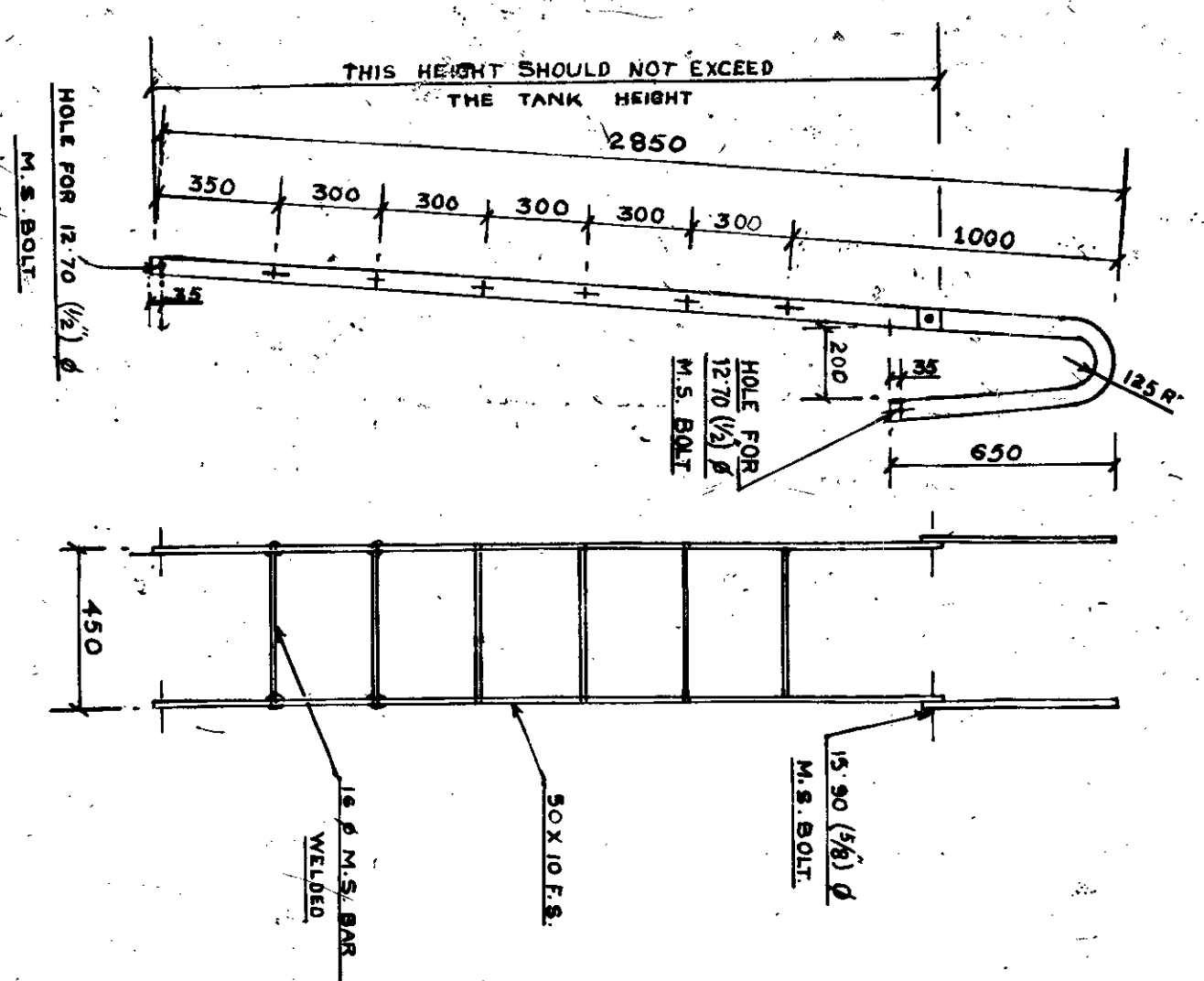
Sl. No	Description of Material / Document / Activity	Characteristics / Parameters to be verified	Inspection / Test Method/ type of Check	Reference Documents	Acceptance Criteria	Format of Records	Remarks
1.0	INITIAL DOCUMENT REVIEW						
1.1	General Arrangement Drawing & Cross Sectional Drawing	Conformance to PO, OIL Drawing & Relevant Standards	Document Review	PO, OIL Drawing, applicable standards,	Conformance to PO, OIL Drawing, and Relevant Standards	Approved Drawing	
1.2	Inspection & Testing Procedures / plans of Manufacturer	Conformance to PO & Relevant Standards	Document Review	PO, OIL Drawing, , Applicable standards,	Conformance to PO, Approved Drawing, relevant standard	Manufacturer's Written Procedures	

2.0	IN-COMING / RAW MATERIAL INSPECTION / VERIFICATION						
2.1	Plates and Structural items	i) Physical condition & Surface Quality, ii) Dimension,	i) Visual inspection ii) Measurement with calibrated instruments	PO copy, Approved Drawing, applicable standards,	Conformance to PO, Approved Drawing, relevant standard	Manufacturer's inspection Report,	
		Chemical & Mechanical Properties,	Review of Raw Material Test Certificate.	PO copy, Approved Drawing, applicable standards,	Conformance of Raw Material Test certificate to Purchase Order & relevant standard.	Raw Material Test certificate	
2.2	Pipes & Pipe fittings, Bends, Plugs, Rods, Flanges, Fasteners, Gaskets, etc.	Physical condition, Surface Quality, Dimension, Thread Quality,	Visual inspection, Measurement with calibrated instruments,	PO copy, Approved Drawing, applicable standards, Manufacturer's inspection procedure	Conformance to PO, Approved Drawing, applicable standards,	Manufacturer's inspection Report	
2.4	Welding Consumables	Conformance to welding procedure specification	Document Review of Test certificate of welding electrode manufacturer	PO copy, Approved Drawing, applicable standards, welding procedure specification	Conformance to welding procedure specification	Manufacturer's inspection Report, Test certificate of welding electrode manufacturer	

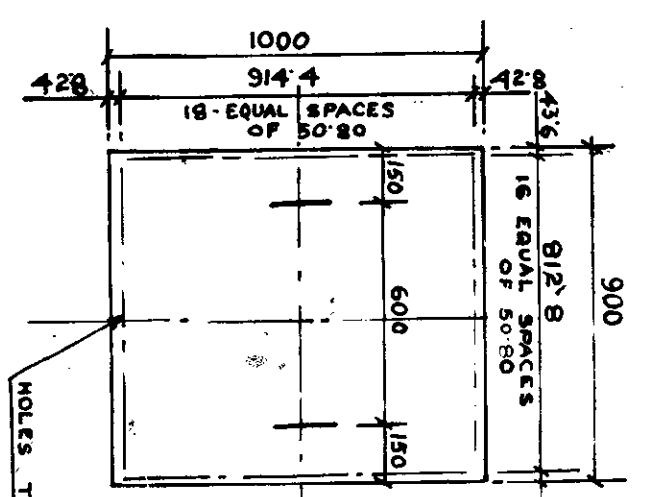
3.0	PRODUCT INSPECTION						
3.1	Pre despatch Inspection	Conformance to PO, Approved drawing, Relevant standard, Approved QAP	Document review	PO copy, Approved drawing, Relevant standard, Approved QAP	Conformance to PO, Approved drawing, Relevant standard, Approved QAP	Pre despatch joint inspection Report of OIL & Manufacturer	
		Name Plates / Embossing/ Marking	Visual inspection	PO copy	Conformance to PO		
		Paint Quality	Visual inspection,	PO copy, Technical data sheet / brochure / Technical data sheet of Paint manufacturer	Conformance to PO, , Relevant standards, Paint manufacturer's technical data sheet / brochure		

4.0	FINAL DOCUMENTATION REVIEW						
4.1	Raw Material Test Certificate, Test Cum Warranty Certificate	Conformance to PO, Approved drawing, Relevant standard	Document review	PO copy, Approved drawing, Relevant standard	Conformance to PO, Approved drawing, Relevant standard	Joint inspection Report of OIL & Manufacturer	
4.2	NDT Reports	Conformance to PO, Approved drawing, Relevant standard	Document review	PO copy, Approved drawing, Relevant standard	Conformance to PO, Approved drawing, Relevant standard	Joint inspection Report of OIL & Manufacturer	
4.3	Hydraulic Test Reports	Conformance to PO, Approved drawing, Relevant standard	Document review	PO copy, Approved drawing, Relevant standard	Conformance to PO, Approved drawing, Relevant standard	Joint inspection Report of OIL & Manufacturer	
4.4	OIL's Inspection Report after completion of fabrication & Pre despatch Inspection Report by OIL	Conformance to PO, Approved drawing, Relevant standard, Approved QAP	Document review	PO copy, Approved drawing, Relevant standard, Approved QAP	Conformance to PO, Approved drawing, Relevant standard, Approved QAP	Joint inspection Report of OIL & Manufacturer	

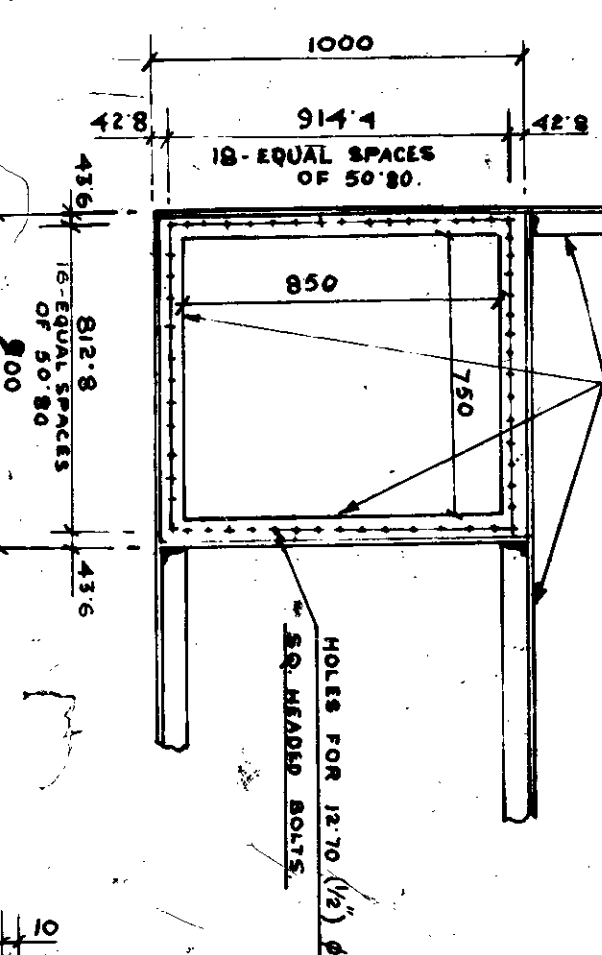
ABBREVIATION : MFR- Manufacturer, OIL – Oil India Limited



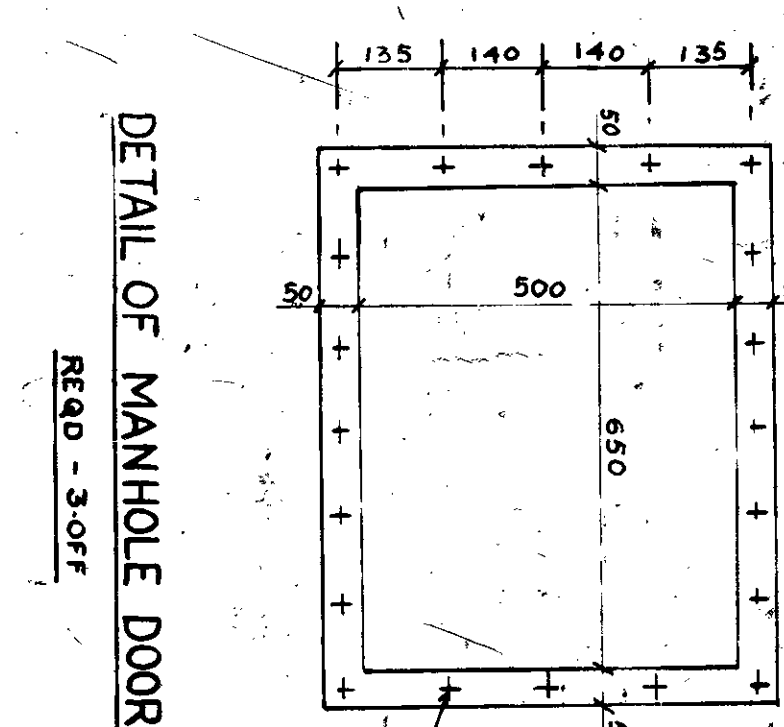
OUTER LADDER



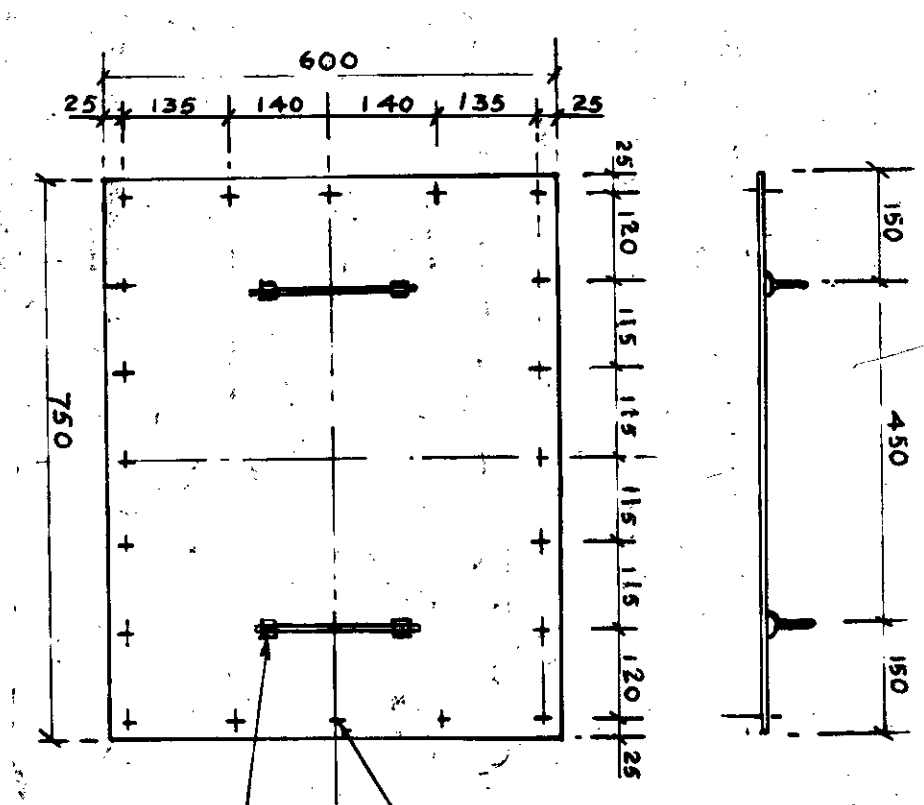
CLEANOUT COVER



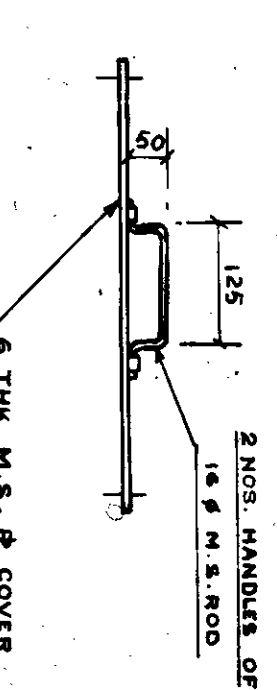
CLEANOUT DOOR FRAME



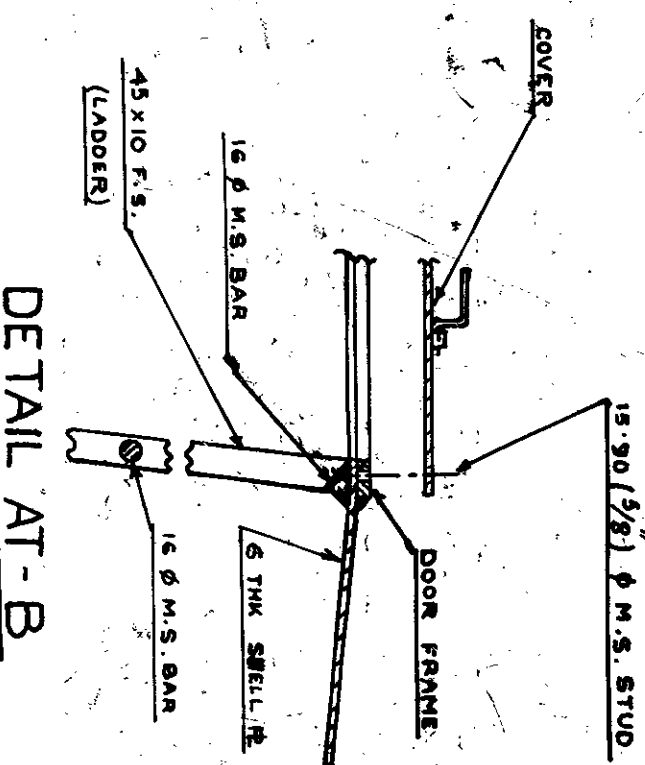
DETAIL OF MANHOLE DOOR FRAME
READ - 3-OFF



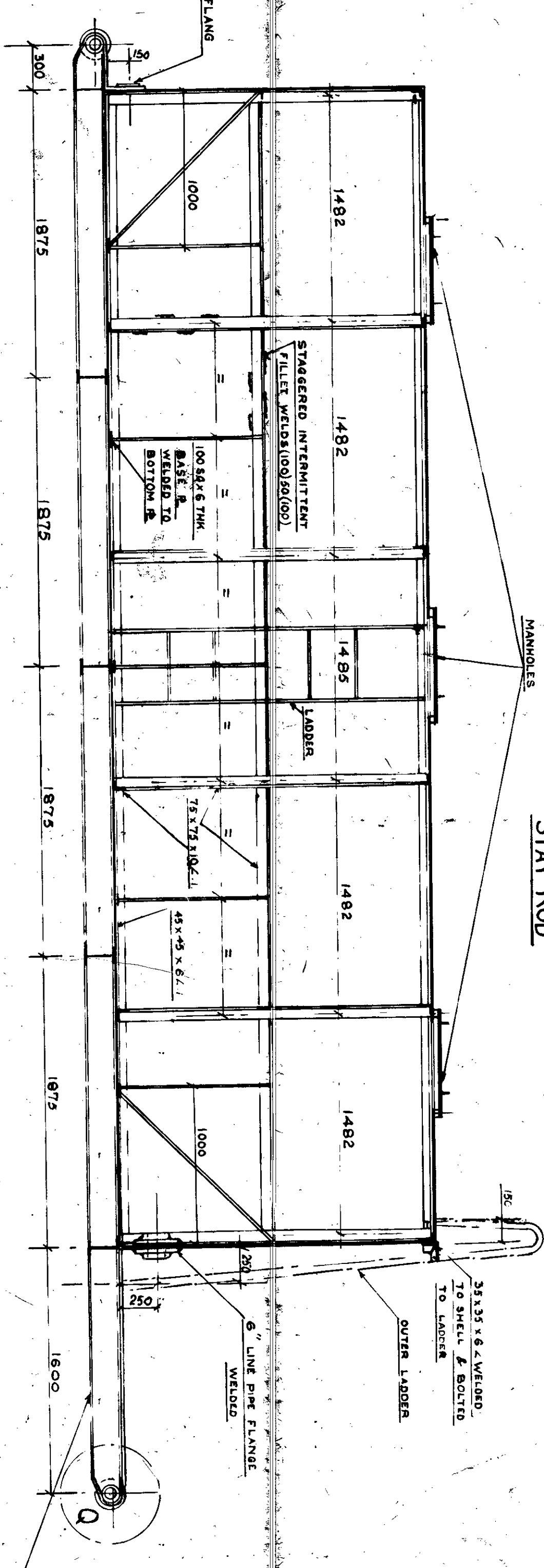
DETAIL OF MANHOLE COVER
READ - 3-OFF



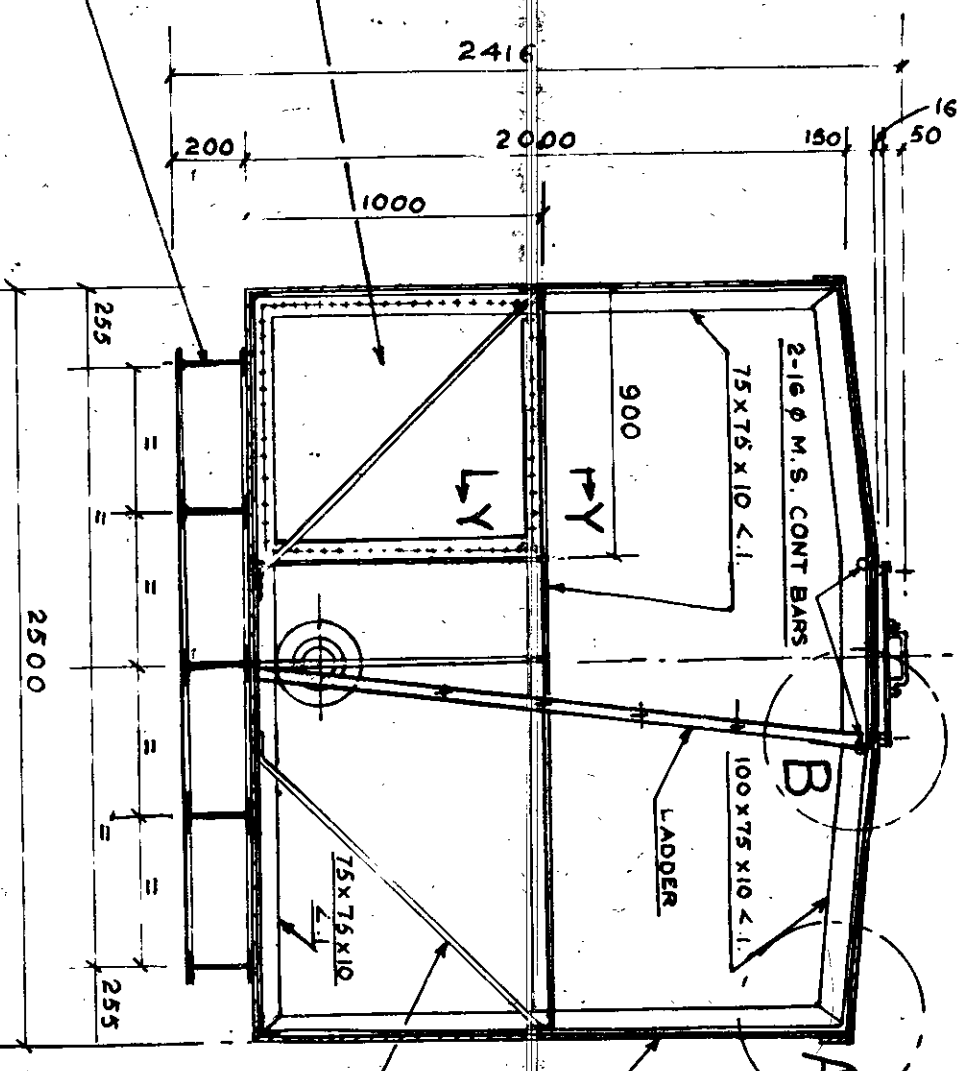
2 INCH MANHOLE OF 1/2 inch M.S. ROD



DETAIL AT - B

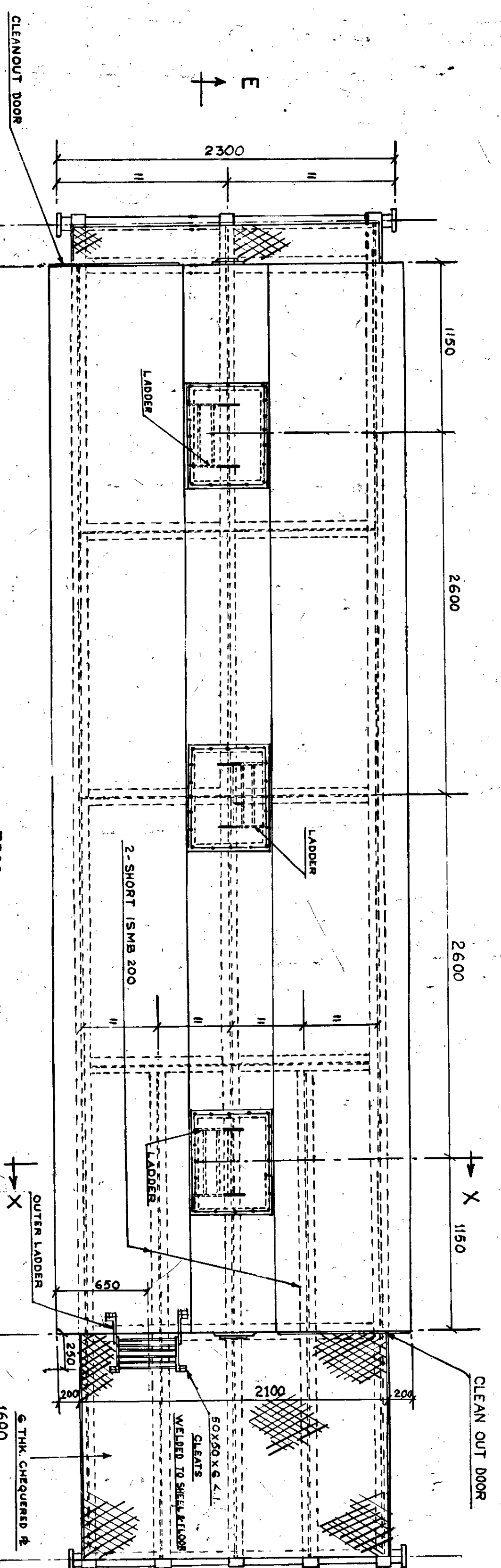


SECL. ELEVATION AT E-E

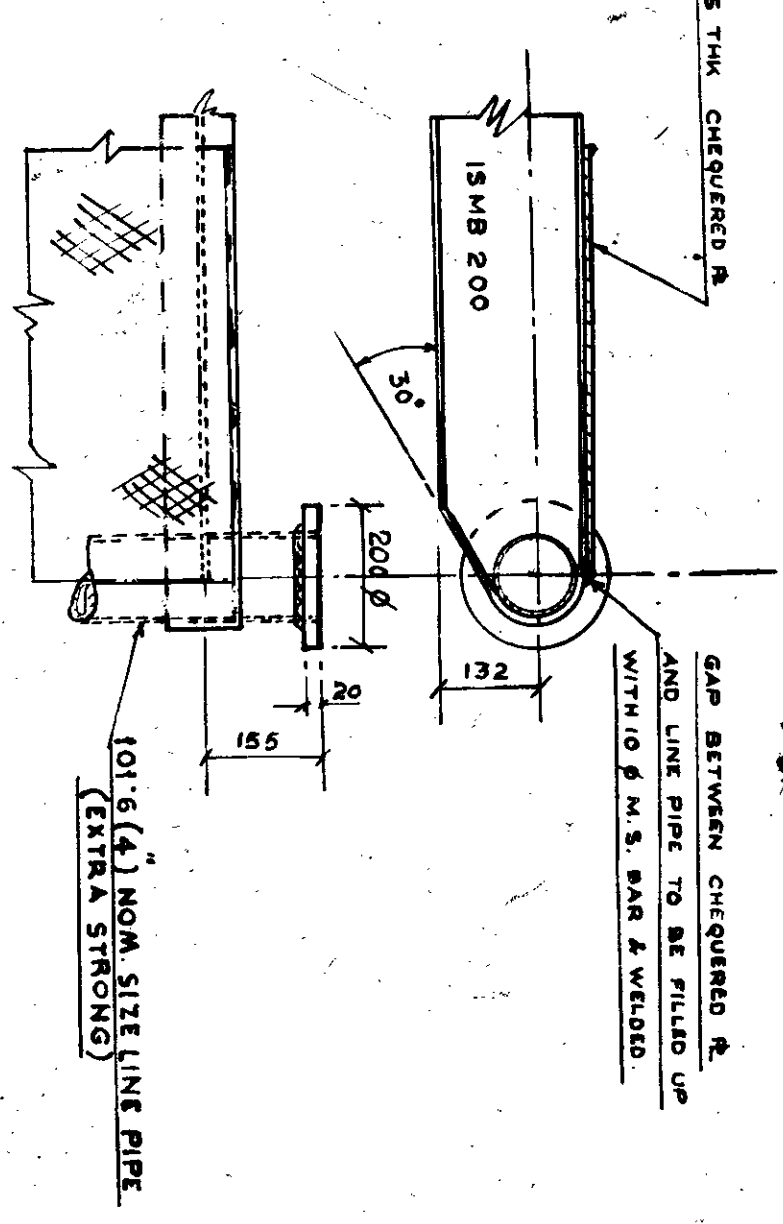


SEC - X-X
(WITH OUTER LADDER REMOVED)

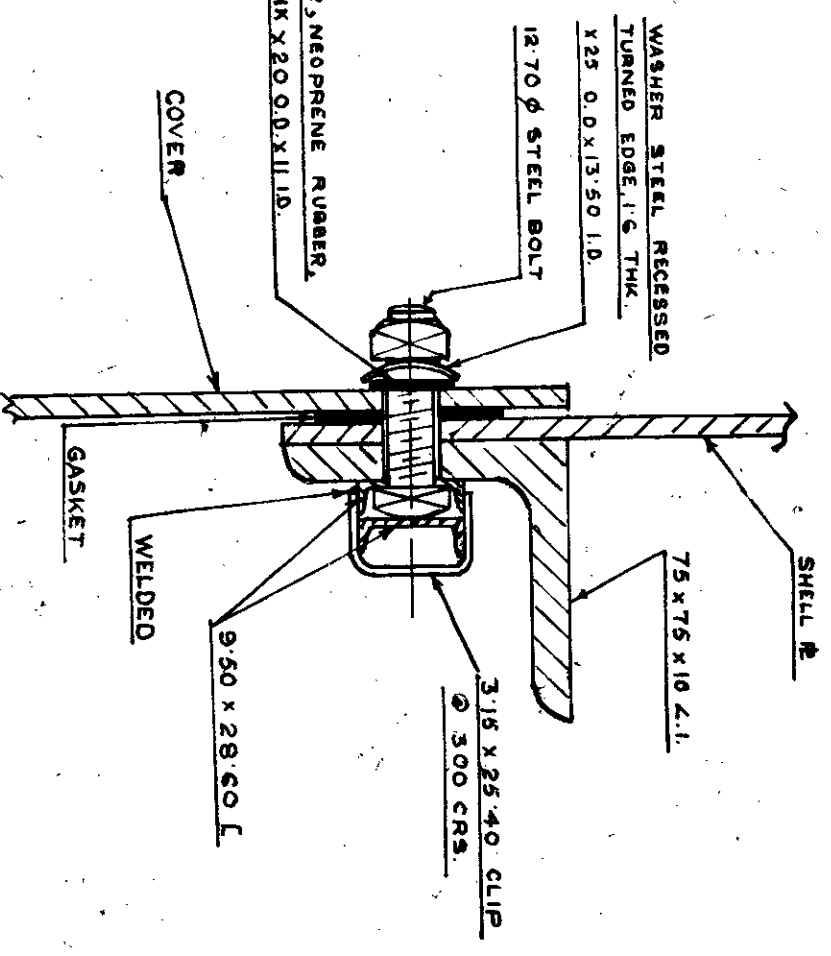
DETAIL AT - A



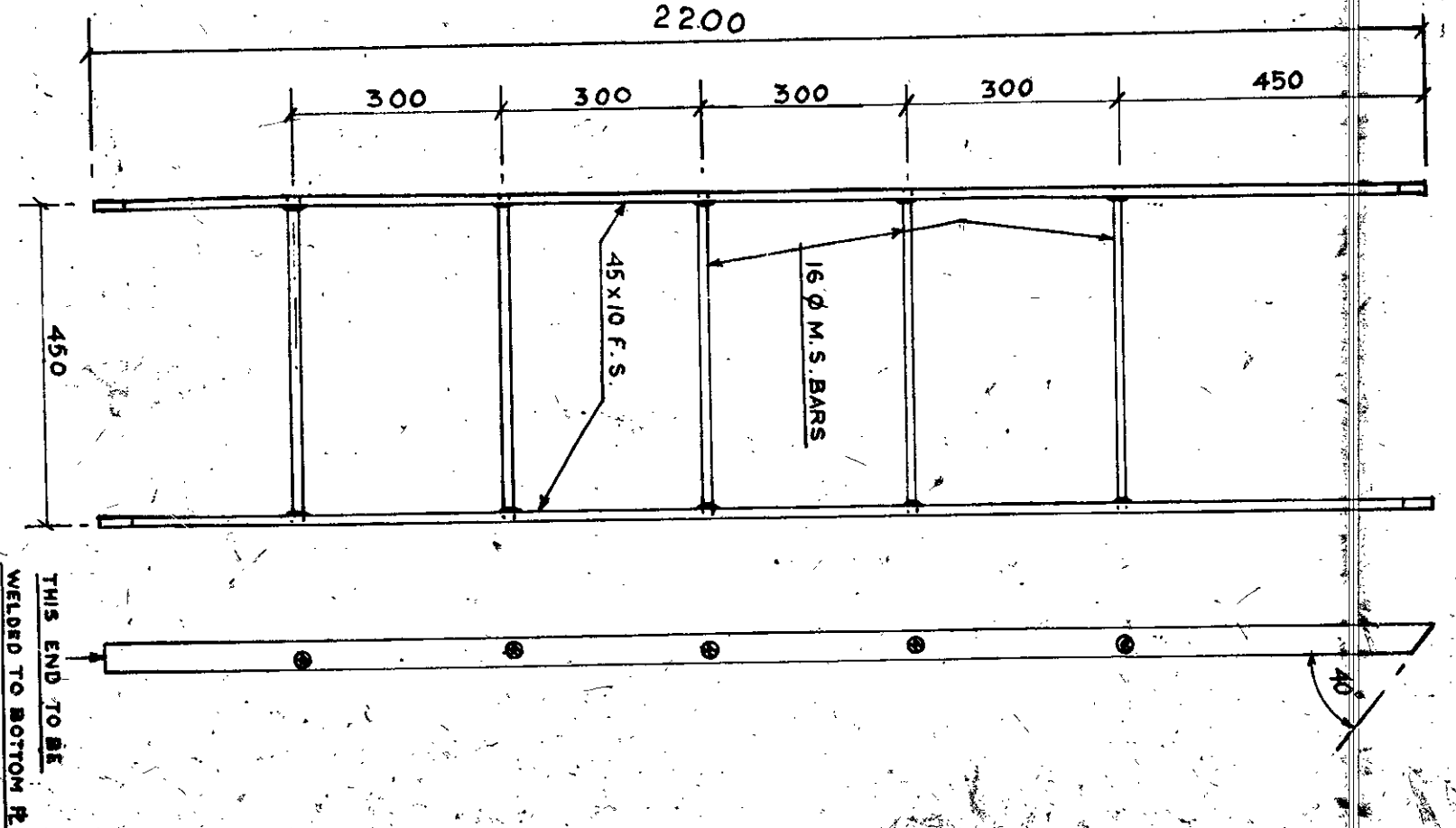
PLAN



DETAIL AT Q



DETAIL AT - Y-Y



INSIDE LADDER

RETRACTED ON 13.6.84

OIL INDUSTRIES LIMITED

DULIA, IN

DIR. NO. OIL/2984/CONT. 2/2/74

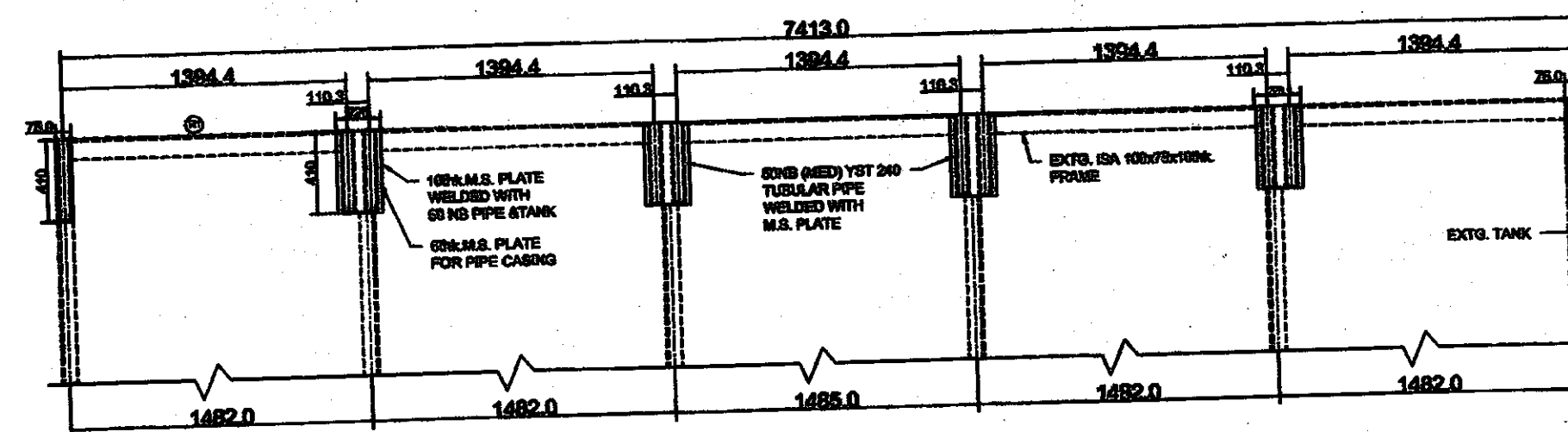
PROJECT 240 BBL (US) SKID

MOUNTED RECTANGULAR MUD TANK

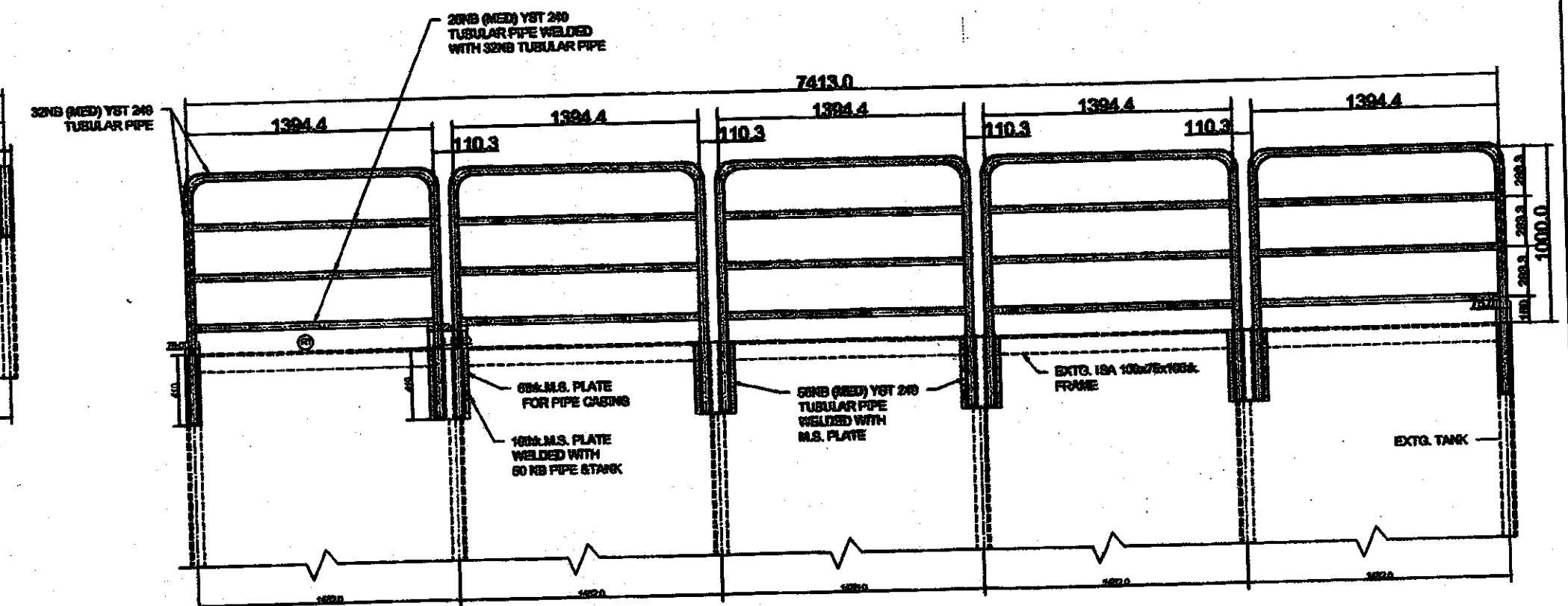
NOTE:-
SUITABLE FOR TRANSPORTATION BY B.F.R.
BOGIE RAIL WAGON.

C	34885	DISCREPANCY OF MANHOLE COVER/DOOR
B	17420	ADDITIONAL TWO SHORT ISMB 200 PROVIDED

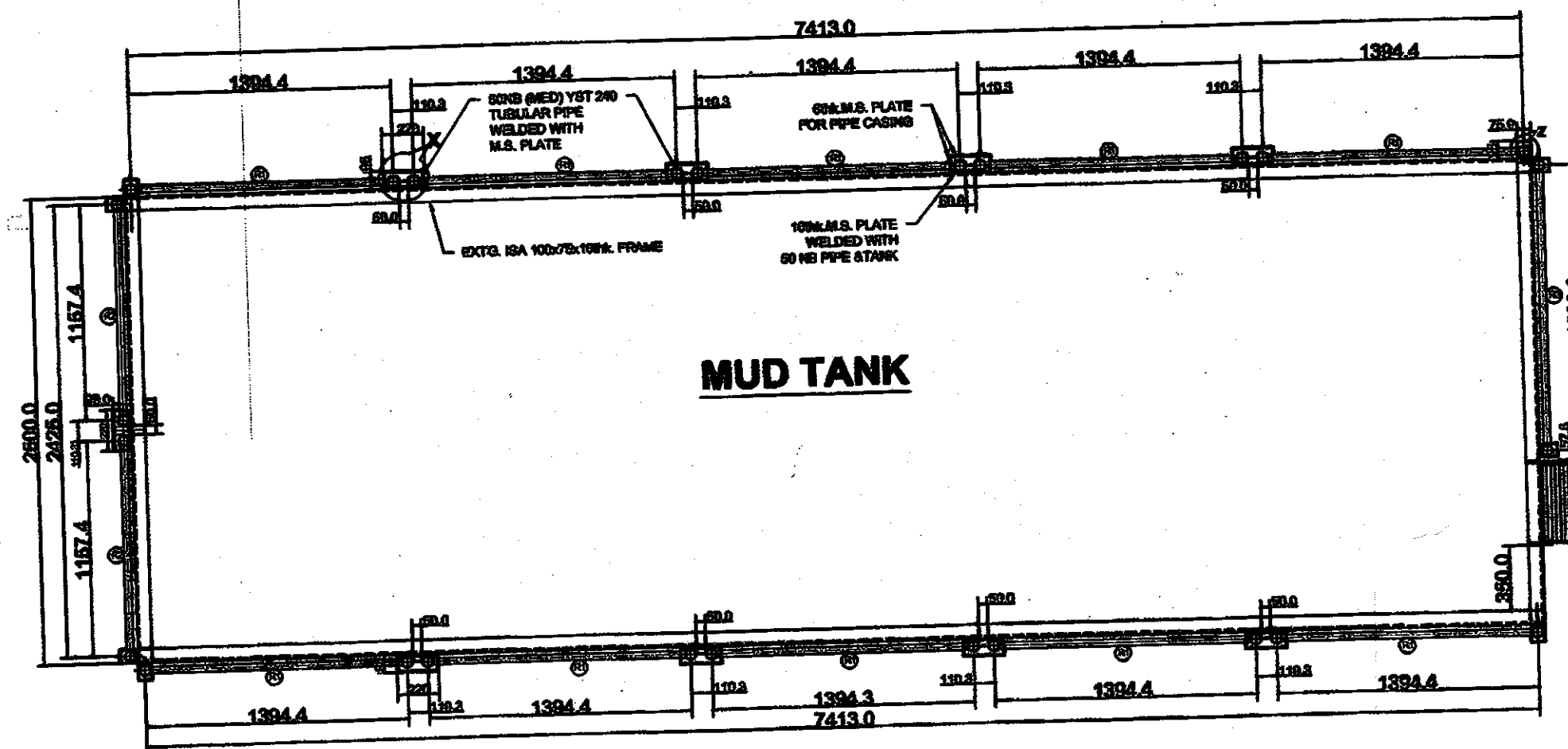
SCALE 1:25, 1:50 & 1:10
SURVEYED ON 13.6.84



ELEVATION



**ELEVATION
(SHOWING RAILING)**



MUD TANK

PLAN

NOTES:-

1. ALL STRUCTURAL TUBULAR STEEL SHALL BE IN ACCORDANCE WITH IS:1161-1988 & IS:806-1988.
2. ALL STRUCTURAL STEEL WORKS SHALL CONFORM TO IS:800-1984 & IS:226-1975.
3. FLAT STEEL CONFORMING TO IS:1731-1971.
4. WELDING WORKS SHALL CONFORM TO IS:823-1984 & IS:816-1988.

ALL DIMENSIONS ARE IN MILLIMETRE

APPROVED BY -

Dea

NAME -

UTPAL DEKA

DESIGNATION -

DyCEPO (P&D)

DATE -

08/01/2015

REF. DRG. :

FOR DETAIL OF CONNECTION REF. DRG. NO. OIL /10405



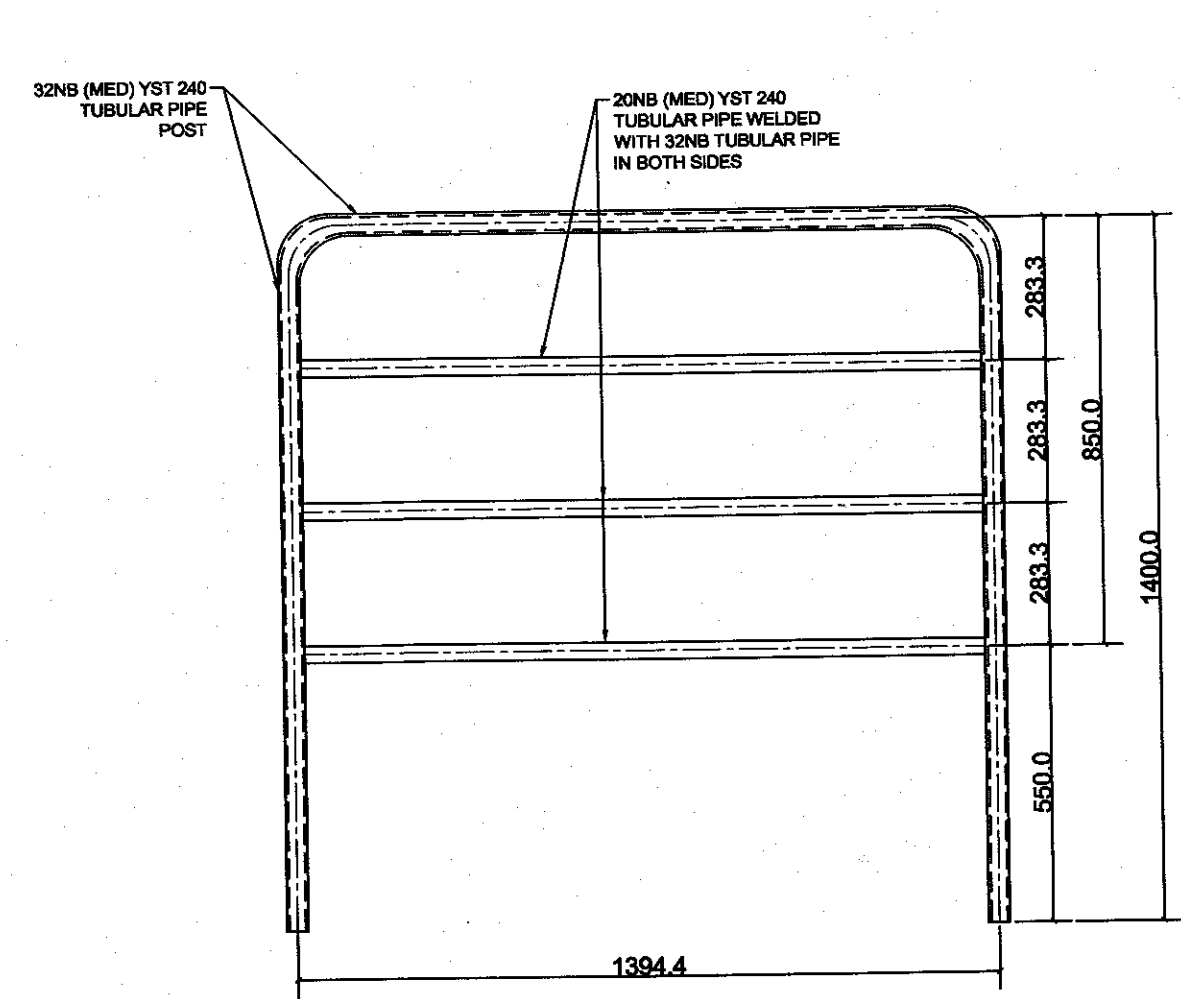
OIL INDIA LIMITED
DRAWING OFFICE
DULAJAN

SCALE
1:32

TITLE
**GUARD RAILING ON 37.37 KL
RECTANGULAR TANKS**

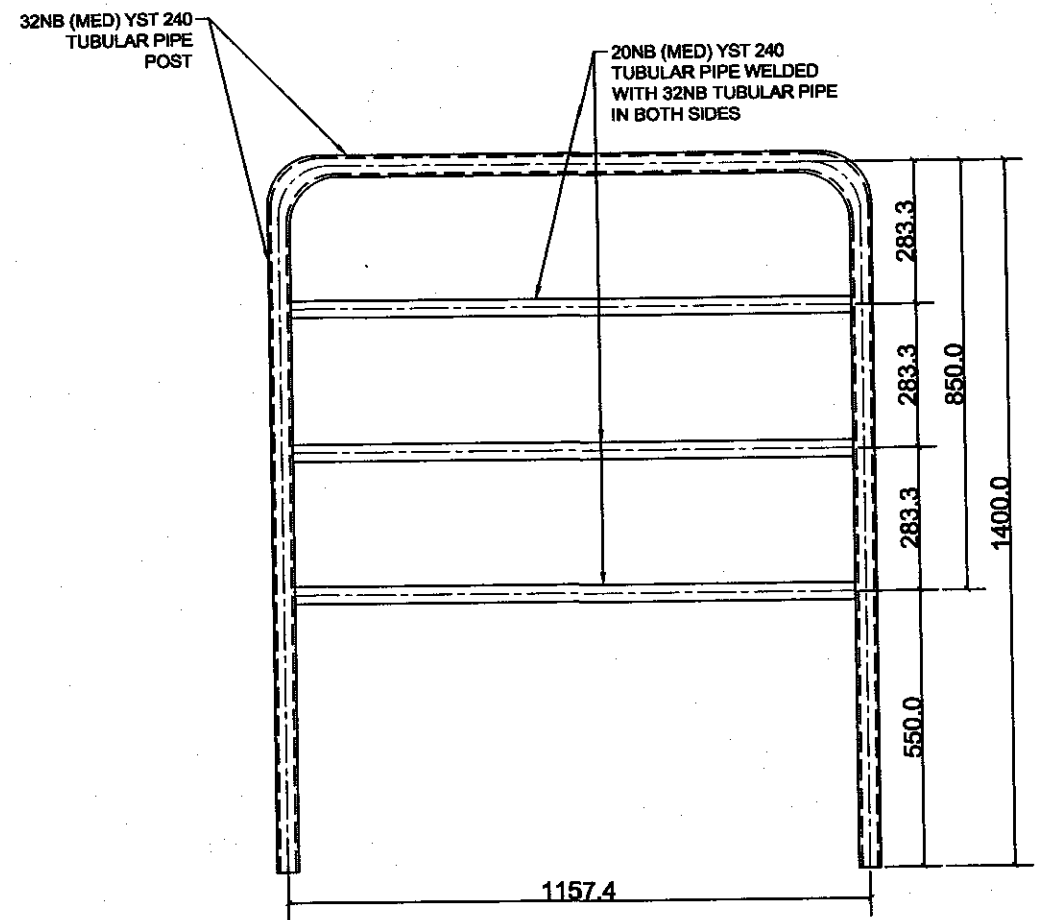
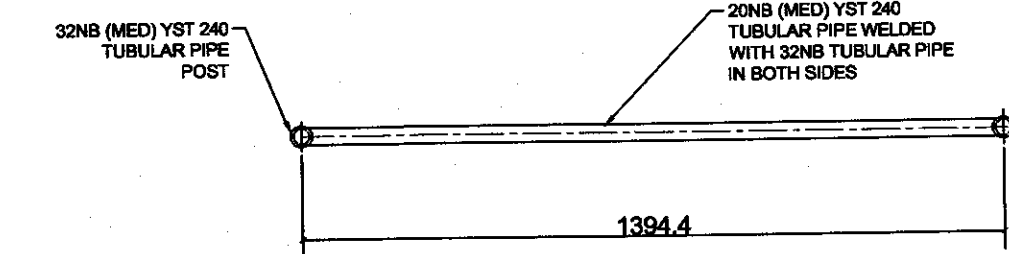
(GENERAL ARRGT.)

NAME	DATE
DESIGNED	
DRAWN	D.GOGOI 18.12.14
TRACED	
CHECKED	
APPROVED	
DRG. No.	
OIL/10404	



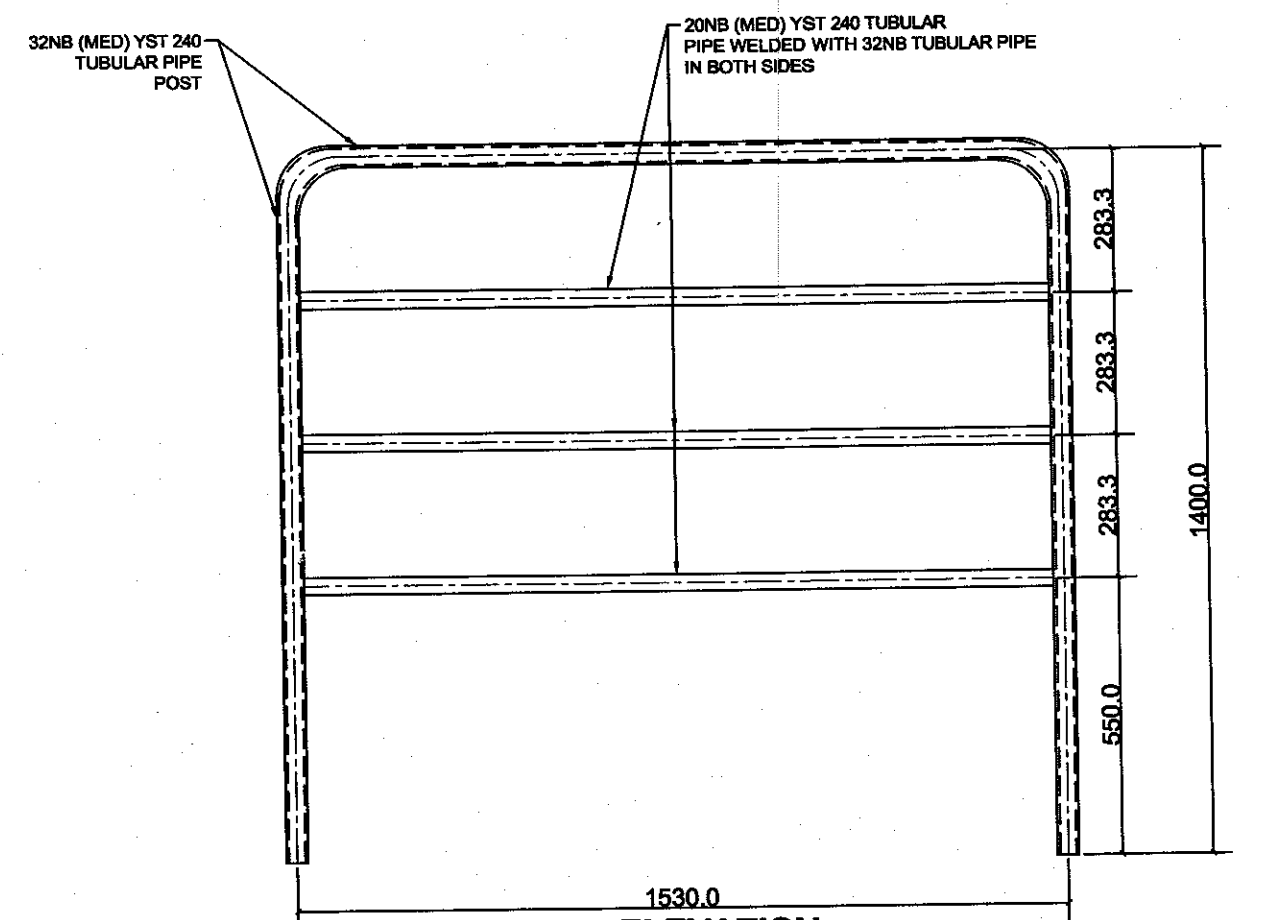
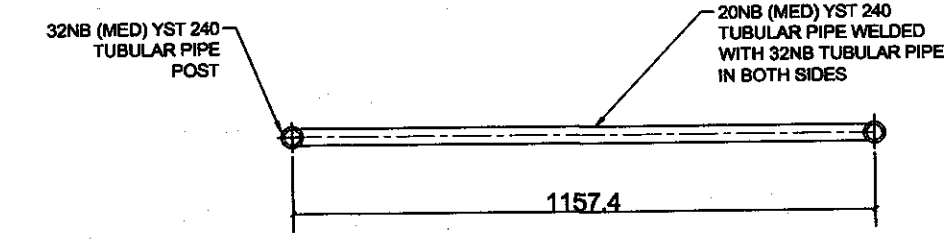
ELEVATION

PLAN
DETAIL OF RAILING - (R1)
REQD. - 10 nos.



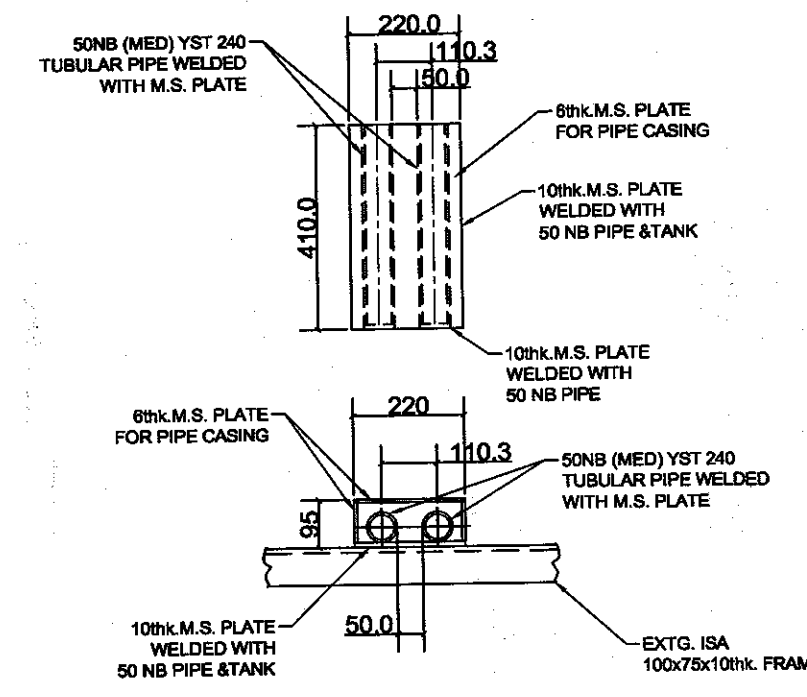
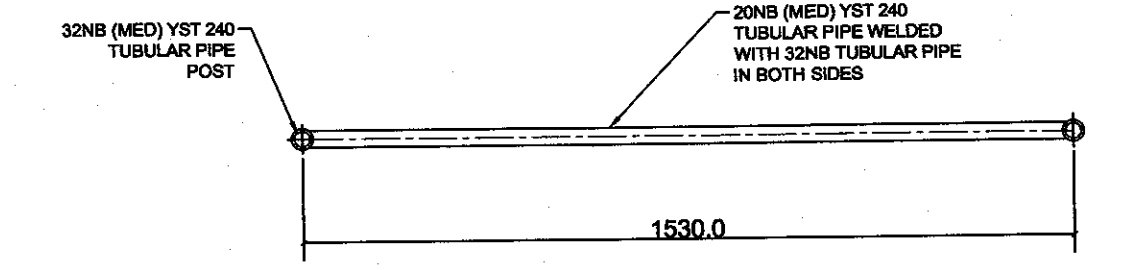
ELEVATION

PLAN
DETAIL OF RAILING - (R2)
REQD. - 2 nos.

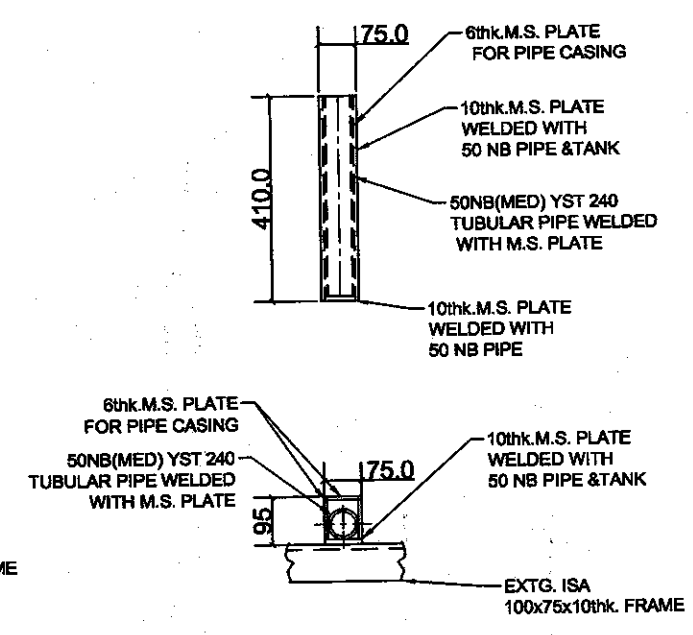


ELEVATION

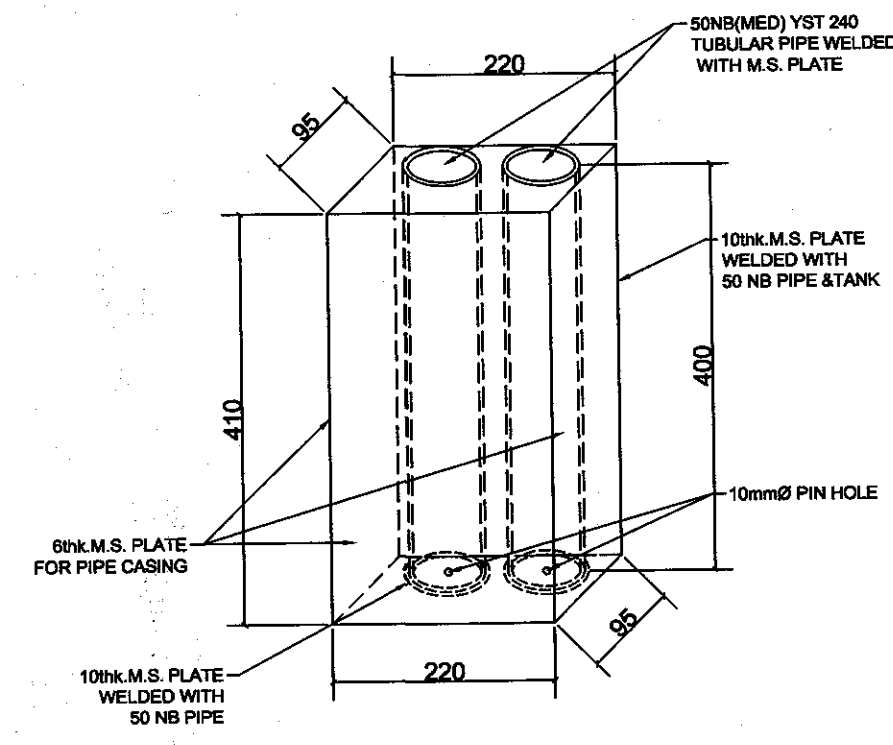
PLAN
DETAIL OF RAILING - (R3)
REQD. - 1 nos.



ENLARGED DETAIL AT 'X'



ENLARGED DETAIL AT 'Z'

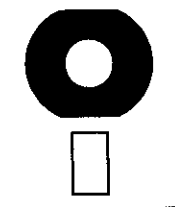


ISOMETRIC VIEW

REF. DRG. :

FOR GENERAL ARRGT. REF. DRG. NO. OIL /10404

ALL DIMENSIONS ARE IN MILLIMETRE

	OIL INDIA LIMITED		NAME	DATE
	DRAWING OFFICE		DESIGNED	
	DULIAJAN		DRAWN	D.GOGOI 13.12.14
	TITLE GUARD RAILING ON 37.37 KL RECTANGULAR TANKS (DETAIL OF CONNECTION)		TRACED	
			CHECKED	
SCALE 1:15			APPROVED	
		DRG. No. OIL/10405		

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
BEC / TENDER REQUIREMENTS		Compliance by Bidder	
SL. NO.		Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

Response Sheet**Annexure-FFF**

Tender No.
Bidders Name

Bidders Response Sheet

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

ANNEXURE - GGG

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....

IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

Counter Signed by Banker:
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.