OIL INDIA LIMITED

(A Government of India Enterprise) P.O. Duliajan-786602, Assam, India E-mail: material@oilindia.in

INVITATION FOR BID NATIONAL COMPETITIVE BID

OIL INDIA LIMITED invites National Competitive Bid (NCB) through its e-procurement portal https://etender.srm.oilindia.in/irj/portal for the following items:

E-Tender No.	Bid Closing / Opening Date	Item
SDI4040P17	25.05.2017	AUTOMATED BIOCHEMISTRY ANALYZER - 01 NO
SDI3877P17	11.05.2017	TRANSFORMER -8 NOS
SDI4269P17	11.05.2017	ULTRASOUND UNIT - 01 NO
SSI4292P17	11.05.2017	FSC PHOTOCOPY PAPER -12900 PACS
SSI4305P17	11.05.2017	ETHYLENE GLYCOL MONOBUTYLE ETHER -20000 KG
SSI4297P17	11.05.2017	LINE PIPE –14200 MTRS
SDI4372P18	11.05.2017	LAPTOP COMPUTER –23 NOS
SDI4367P18	11.05.2017	PRINTER -03 NOS
SDI4366P18	11.05.2017	M&S OF MS RDS LICENSE –20 NOS
SDI4373P18	11.05.2017	LUBRICATING OIL -21000 LTRS
SDI4371P18	11.05.2017	SCANNERS – 29 NOS
SDI4374P18	11.05.2017	CCTV SURVEILLANCE SYSTEM – 01 NO
SSI4343P18	25.05.2017	PAINTS
SDI3942P17	25.05.2017	DESKTOP PC- 90 NOS

Tender fee (Non-refundable): Rs 1,000.00 (to **be paid online only**); Bid Closing/Opening Time: **(11 Hrs.) IST/(14 Hrs.) IST**; Period of sale of documents: **Till one week prior to bid closing date**. The complete bid documents and details for purchasing bid documents, participation in E-tenders are available on OIL's e-procurement portal https://etender.srm.oilindia.in/irj/portal as well as OIL's website www.oil-india.com.

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

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OIL INDIA LIMITED

(A Government of India Enterprises) PO: Duliajan – 786602

Assam (India)

TELEPHONE NO: (91-374) 2808719

FAX NO: (91-374) 2800533

 $Email: shrutimala_hazarika oilindia.in \ ; erp_mm@oilindia.in$

FORWARDING LETTER

Tender No. : SDI4269P17 DT: 28.03.2017

Tender Fee : Rs. 1,000.00

Bid Security Amount : Applicable

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : As mentioned in the e-portal

Bid Opening on : -do-

Performance Security : Applicable

Integrity Pact : Not Applicable

OIL invites Bids for **PORTABLE COLOUR DOPPLER ULTRASOUND UNIT – QTY = 01 No** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX.

The tender will be governed by:

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807178, 0374-2807171, 0374-2807192, Email id = erp_mm@oilindia.in.
- b) OIL's office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30
	PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

c) OIL Bank Details:

		Bank Details of Beneficiary
a	Bank Name	STAE BANK OF INDIA
b	Branch Name	Duliajan
с	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K.L.K.Banik, AGM
k	Fax No.	0374-2802729
1	Email Id	sbi.02053@sbi.co.in

- d) "General Terms & Conditions" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- e) Technical specifications and Quantity as per Annexure 1A.
- f) The prescribed Bid Forms for submission of bids are available in the Technical RFx-> External Area > Tender Documents.
- g) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.
- h) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- i) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the Technical Attachment. For details please refer "Vendor User Manual" / "NEW INSTRUCTIONS"

Special Notes:

1.0 Vendors having OIL's User ID & password to pay Tender Fee on-line through OIL's electronic Payment Gateway upto one week prior to the Bid closing date (or as amended in e-portal).

Vendors who do not have OIL's User ID & password, may generate User ID & password online by the Vendor by using the link for supplier enlistment given in OIL's e-tender portal and then pay Tender Fee on-line through OIL's electronic Payment Gateway upto one week prior to the Bid closing date (or as amended in e-portal).

No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

NOTE:

In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they shall apply to DGM-Materials, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of Tender Fee upto one week prior to the Bid closing date (or as amended in e-portal).

- 2.0 The tender is invited under SINGLE STAGE- COMPOSITE BID SYSTEM. The bidders are required to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic format in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.
- 2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> Technical Attachment only. For details please refer "NEW INSTRUCTIONS"
- 3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with <u>Tender no.</u> and <u>Due date</u> to **DGM- Materials, Materials Department, Oil India Limited, Duliajan 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.
 - a) Original Bid Security
 - b) Detailed Catalogue (if any)
 - c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

- 4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL's Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details. MSE bidders are exempted from submission of Tender Fees and Bid Security/Earnest Money provided they are registered for the items they intend to quote.
- 5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

- 6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 7.0Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.
- 9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 10.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
- 11.0 If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

Please do refer "NEW INSTRUCTION TO BIDDER FOR SUBMISSION" for the above two points and also please refer "New Vendor Manual (effective 12.04.2017)" available in the login Page of the OIL's E-tender Portal.



NOTE:

<u>Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.</u>

Yours Faithfully

Sd-

(S HAZARIKA) SPO (IP) FOR DGM-MATERIALS Tender No & Date: SDI4269P17 DTD. 28.03.2017

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the "Bid Rejection Criteria" as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied Not Complied. (Remarks any)	/ if
1.0 BID REJECTION CRITERIA (BRC):		
The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.		
A) COMMERCIAL:		
i) Validity of the bid shall be minimum 90 days from the Bid Closing Date.		
ii) Bid security: The bid must be accompanied by Bid Security of Rs 34,000.00 in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. The Bank Guarantee towards Bid Security shall be valid for 6 months from Bid closing date. (i.e. upto 11.11.2017.)		
Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.		
If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.		

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement

of Indigenous Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

iii) Bids are invited under "Single Stage Composite Bid System". Bidders have to submit both the "Techno-commercial Unpriced Bids" and "Priced Bids" through electronic form in the OIL's e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

iv) Experience and Financial Criteria:

In addition to the general BRC/BEC, following Technical and Financial criteria shall be considered as on the original Bid Closing Date. (Documentary evidence to be provided along with the bid in Technical RFx -> External Area -> Tender Documents failing which the offer shall be rejected).

- a) Bidder should have experience of successfully executing at least 1 (one) similar order of Portable Colour Doppler Unit Rs. 8.50 Lakh in preceding 5 (five) years.
- b) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least Rs. 8.50 Lakhs.
- c) Net Worth of the firm should be Positive for preceding financial / Accounting year.

Note -For (a): Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax, Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above.

Note -For (b) & (c): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial

Statements for the financial year..... (As the case may be) has actually not been audited so far'.

Note: For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-II.

OR

ii) Audited Balance Sheet along with Profit & Loss account."

v) Performance Security:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in any one of the following forms:

- (a) A Bank Guarantee in the prescribed OIL's format valid for 3(three) months beyond the Warranty period indicated in the Purchase Order /contract agreement.
- (b) A Cashier's cheque or Demand Draft with validity of minimum 90 days or as per RBI's guidelines, drawn on "Oil India Limited" and payable at Duliajan, Assam.

The Performance Security for capital nature items like plant and machinery etc. shall be valid for 12 months from the date of commissioning plus 3(three) months or 18 months from the date of shipment/despatch plus 3(three) months whichever concludes earlier. However, for consumables like chemicals, cement, tubular etc. the Performance Security shall be valid for 12 months from the date of shipment/despatch plus 3(three) months.

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

- vi) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- vii) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- viii) All the Bids must be Digitally Signed using "Class 3" digital certificate with

Organisation's name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3 with Organisation's Name" digital certificate, will be rejected.

- ix) Price should be maintained in the "online price schedule" only. The price submitted other than the "online price schedule" shall not be considered.
- x). A bid shall be rejected straightway if it does not conform to any one of the following clauses:
- (a) Validity of bid shorter than the validity indicated in the Tender.
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- (c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.
- (d) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.
- xi) DELIVERY: The material shall be delivered within 5 months after receipt of Purchase Order.

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

A) COMMERCIAL:

- i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
- ii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.
- iii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

<u>Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of NIT.</u>

TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No & Date: SDI4269P17 DTD. 28.03.2017

Complied /
Not
Complied. (Remarks if
(Remarks if
any)

ITEM NO. 10: MACHINE, (QTY.- 1 NO.)

Technical specification For High End Portable Colour Doppler Ultrasound Unit:

A state of art fully digital, compact portable Colour Doppler Ultrasound machine (weight <5 kg) with pin-less connector is required with following technical features

- 1. Unit should be able to give very high image quality with advance technologies like compound imaging with at least 5 sights of lines for better contrast resolution, tissue differentiation and edge detection, equivalent to high end cart based systems. Please specify the technology.
- 2. System should be able to support speckle reduction imaging for better tissue differentiation and edge enhancement please specify the technology.
- 3. System should have both online (Read) as well as offline(Write) zoom facility
- 4. Imaging modes of Real time 2D, Colour Doppler, Power Doppler, Pulsed wave Doppler, Continuous wave Doppler(on all cardiac transducers) must be available.
- 5. System must have fast start up to scanning in less than 30 seconds from off condition, for use in critical and emergency situations.
- 6. System should support transducer technologies like phased array, convex, linear, TEE etc.
- 7. The system should have a broadband architecture with an operating frequency of at least 1 to 15 MHz.
- 8. Cine memory on all modes.
- 9. The system shall process a dynamic range that is at least 165db. The system must display at a maximum depth of 35 cm.
- 10. The system shall support ECG
- 11. The system must have a dedicated cardiac calculation packages with IVC collapse Ratio, Atrial Volume, TAPSE, Quic EF calculation, Access CO under LVOT, VTI, PISA, TDI calculation packages, Lung Scan and vascular calculations package.
- 12. The system shall provide Tissue Doppler Pulsed Wave Doppler(TDI PW) Mode as standard.

Page 1 of 3

- 13. Flat LCD/ TFT monitor of at least 12 inches having anti reflection coating ,with flicker free image and with minimum 85 degrees up/down viewing angle.
- 14. Alphanumeric soft keys backlit and splash resistant silicon keypad with easy access scans controls, facility to sanitize the system keyboard to avoid cross contamination.
- 15. The system must have the ability to function by AC/DC or battery power with the same degree of functionality, the battery life (run time) shall be al least 2 (Two) hours, this need to demonstrate.
- 16. The system must have archive capability for storage and retrieval of images and clips.
- 17. Unit must be sturdy, resistant to breakage & damage on fall/ hit against the wall or hard surface including special safety feature of transducer cables getting damaged.
- 18. System should posses software for Steep Needle Profiling to track the needle clearly at steep angles during the procedures while maintaining striking image quality of the target structures and the surrounding anatomy with simple On/Off functionality. This Facility should be available on both High frequency Linear and Curvilnear probes for superficial as well as deeper blocks.
- 19. The system shall support the all DICOM functionality, Storage, Print, and Work List, also ready to connect to PACS.
- 20. System should have both European CE and US FDA quality certification.

Transducers to be supplied as standard:

- 1. 2-5 MHz multi-frequency broadband convex transducer for general abdominal and obgynae applications.
- 2. 13-6 MHz 38 mm broadband Linear array transducer for vascular access, small parts, vascular, musculoskeletal applications
- 3. Trolley

Optional Transducers/software/Items:

- 4. 13-6 MHz multi-frequency, broadband, 25 mm linear array transducer for vascular, musculoskeletal, nerve and superficial imaging..
- 5. 8-5 MHz Intracavitory transvaginal transducer for obstretical and gynaecological applications.
- 6. 5-1 MHz Broadband Phased array transducer for Adult Cardiac imaging applications
- 7. 4-8 MHz broadband Phased array transducer for Pediatric cardiology imaging.
- 8. 8-3 MHz Transesophageal Transducer for Trans Echocardiography applications

- 9. 15-6 MHz broadband Linear array, 50 mm transducer for breast , small parts and musculoskeletal applications
- 10. 5-8 MHz multi-frequency, broadband micro convex array transducer for paediatric abdominal, neonetal head applications
- 11. IMT (Intima Media Thickness): Embedded SonoCalc® IMT software automatic edge detection with mean and maximum thickness reporting
- 12. Upgradation with Needle visualization software should be possible which can dynamically optimize the image to give the best possible view of the needle in real time.
- 13. 25 mm broadband Linear array hockey shaped transducer for nerve, vascular access, small parts, vascular in paediatric
- 14. B/W Thermal printer, carry bag, mobile cart with transducer holder and space for printer

WARRANTY: Main unit and transducers should be covered with comprehensive onsite warranty for five years commencing from the date of issue of installation certificate.

NOTE:

<u>Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non</u> compliance to all the terms and conditions of NIT.

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Annexure-EEE

Tende	r No.		
Bidde	r's Name :		
		Complianc	e by Bidder
SL.	BEC / TENDER REQUIREMENTS		Indicate Corresponding
NO.			page ref. of unpriced bid or
1	Confirm that validity has been offered as per NIT.	Confirmed' / Not applicable	Comments
	·		
	Confirm that Bid Security / Earnest Money has been submitted		
	as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the		
	event of placement of order) (Wherever Applicable)?		
4	Confirm that duly signed Integrity Pact has been submitted as		
	per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of		
	successfully executing one Purchase order as stipulated in NIT in		
	any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and		
	Loss Account of any of the preceding 3 financial years certified		
	by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital		
	certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to		
	the NIT.		

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

Response Sheet Annexure-FFF

Tender No.	
Bidders Name	

Bidders Response Sheet

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of	
	order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing	
	one Purchase order as stipulated in NIT in any of the preceding 5 financial	
	years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of	
	any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard	
	Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing	
	Bank including Telephone, Fax Nos and Email id of branch manager	

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETER HEAD) (ALL FIELDS ARE MANDATORY)

Tender No.	:	•••••
Name of Beneficiary	:M/s	
Vendor Code	:	••••••
Address	:	
Phone No. (Land Line)	:	
Mobile No.	:	
E-mail address	:	
Bank Account No. (Minimum		
Eleven Digit No.)	:	
Bank Name	:	
Branch	:	
Complete Address of your	.	
Bank	:	
IFSC Code of your Bank		
a) RTGS	:	
b) NEFT	:	
PAN	:	
VAT Registration No.	:	
CST Registration No.	:	
Service Tax Registration No.	:	
Provident Fund Registration	:	
our above mentioned accoun	nt directly and we shall not hole	n Oil India Limited can be remitted to d Oil India Limited responsible if the ount due to incorrect details furnished
	Office Seal	Signature of Vendor

Counter Signed by Banker: Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.