

OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808719
Email: ankurjyoti_sarmah@oilindia.in; erp_mm@oilindia.in

FORWARDING LETTER

Tender No. : SDI4178P21 DT:20.04.2020
Tender Fee : NIL
Bid Security : Applicable
Bidding Type : SINGLE STAGE TWO BID SYSTEM
Bid Closing on : 28.05.2020 (11.00 HRS IST)
Bid Opening on : 28.05.2020 (14.00 HRS IST)
Performance Security : Applicable
Integrity Pact : Applicable

The complete bid documents and details for purchasing bid documents, participation in E-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website www.oil-india.com.

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e- portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence concessional rate of GST @5% against Essentiality Certificate for invoice value 1 Lakh and above will be applicable as per Notification No. 3/2017- Integrated/ Central Tax (Rate) dated 28th June, 2017.

In the event of order, OIL will issue Essentiality Certificate (EC), where concessional rate of GST @5% will be applicable. Supplier shall affect dispatch only on receipt of this certificate from OIL, failing which all related liabilities shall be to Supplier's account.

OIL invites Bids for **PROCUREMENT OF HORIZONTAL OIL WATER EMULSION TREATER WITH FLAME ARRESTED BURNER – QTY = 08 NOS.** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.

This Tender has been floated for participation of Indigenous bidders only. Hence, only Indigenous bidders are eligible to participate against this tender.

Consortiums/Joint venture entities are not eligible to participate against this tender.

The tender will be governed by:

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos. = **0374-2807178/ 2807171/ 2807192/ 2804903.** Email id = erp_mm@oilindia.in; esupport@oilindia.in
- b) OIL's office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

OIL Bank Details :

	Bank Details of Beneficiary	
a	Bank Name	STATE BANK OF INDIA
b	Branch Name	Duliajan
c	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K.L.K.Banik, AGM
k	Fax No.	0374-2802729
l	Email Id	sbi.02053@sbi.co.in

- c) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- d) Technical specifications and Quantity as per **Annexure – IA**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- f) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.

- g) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- h) Bidders are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”

Special Notes:

1.0

(I)

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are **exempted from payment of Bid Security (EMD)** irrespective of their monetary limit, product category and capacity mentioned in their registration, **subject to submission of valid MSE registration certificate issued by appropriate authority.**
- d) For availing benefits under Public Procurement Policy (**Purchase preference**), the interested MSE Bidders must ensure that they are the **manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s).** Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of **OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**, seeking clarification/confirmation as to whether their MSE certificate is eligible for EMD exemption or not. **Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.**

(II)

In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender

requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.
2. Certificate of incorporation.
3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation alongwith a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE

NOTE:

In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they must apply to concerned tender handling officer, Materials Department, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of EMD upto one week prior to the Bid closing date (or as amended in e-portal).

2.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFx Information > Technical Attachment only. The “**TECHNO-COMMERCIAL UNPRICED BID**” shall contain all techno-commercial details **except the prices. Please note that no price details should be uploaded in** Technical RFx Response.

2.2 The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **For price upload area , please refer “NEW INSTRUCTIONS” Please refer Annex-BB for price schedule.**

2.3 Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in **Annexure-CCC**.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **DGM-Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) Original Bid Security
- b) Detailed Catalogue (if any)
- c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL's Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

9.0 **a) The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

b) The name of the OIL's Independent External Monitors at present are as under:

1. SHRI SUTANU BEHURIA, IAS (Retd.)
E-Mail ID: sutanu2911@gmail.com

2. SHRI JAGMOHAN GARG
Ex-Vigilance Commissioner, CVC
E-mail ID: jagmohan.garg@gmail.com

3. SHRI RUDHRA GANGADHARAN, IAS (RETD.)
Ex-Secretary, Ministry of Agriculture
E-mail ID: rudhra.gangadharan@gmail.com

10.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.

11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

12.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

13.0 If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

14.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

15.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:

(i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) the names of OIL's current authorized transporters are:

a) M/s Western Carriers (India) Ltd.

b) M/s DARCL Logistics Limited

Bidder's are requested to note the above delivery/collection instructions while submitting their offers.

16.0 While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.

17.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.

18.0 Bidders should fill-up and submit alongwith their bid an UNDERTAKING towards authenticity of information/documents furnished by them, as per enclosed ANNEXURE-K.

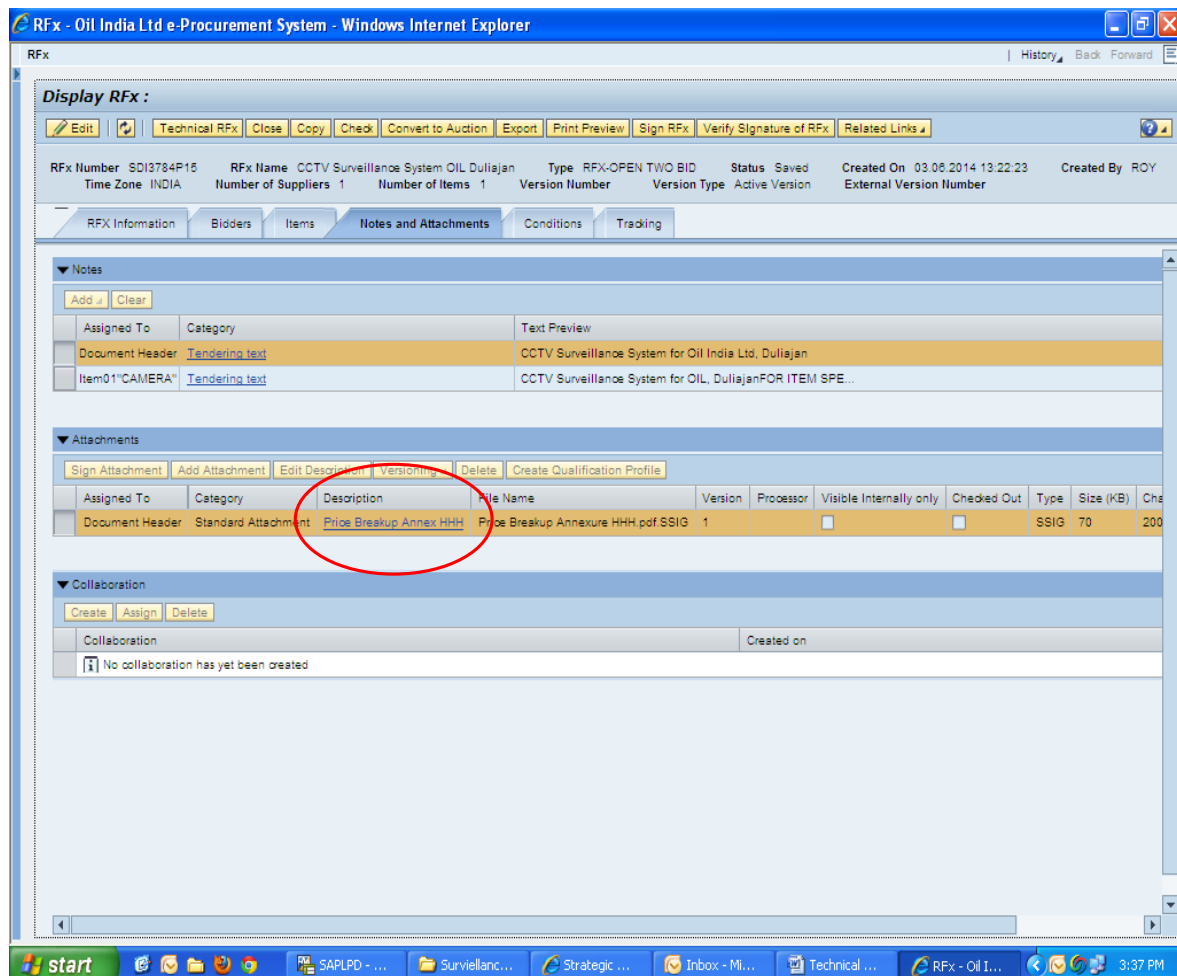
19.0 For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and

other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the tender.

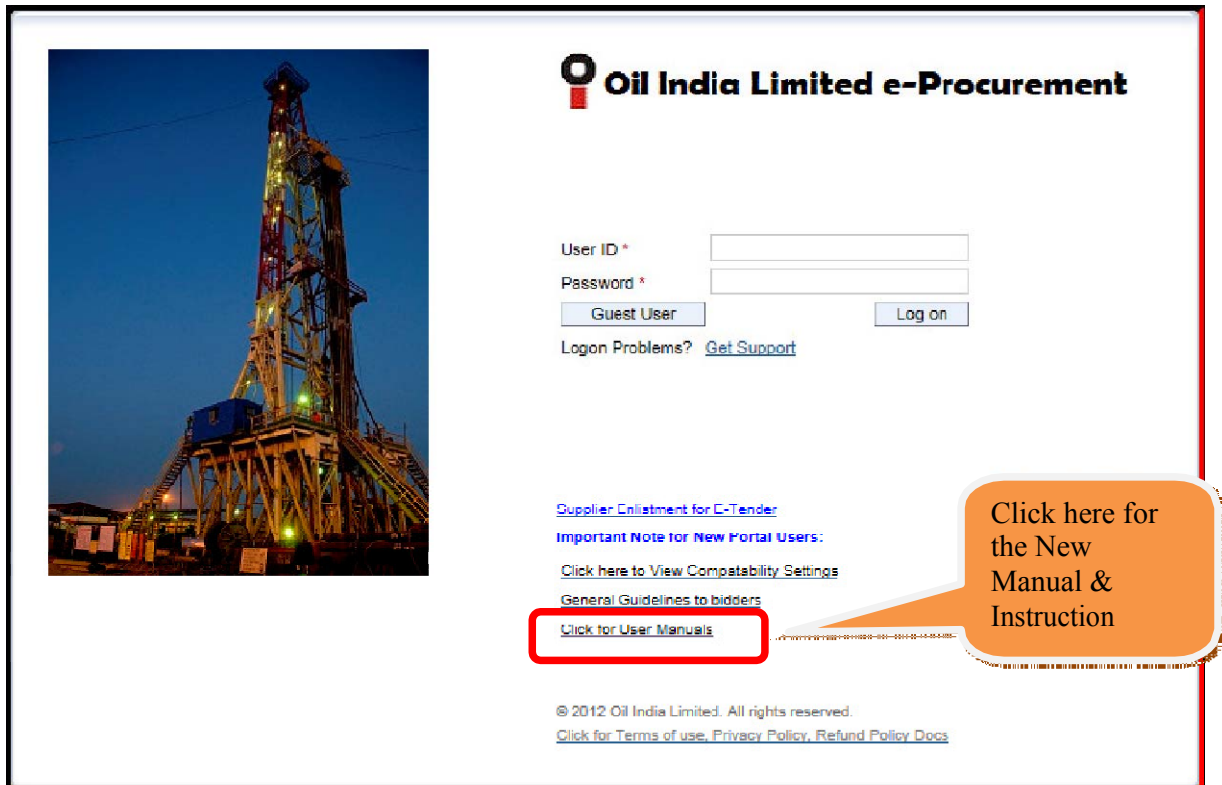
20.0 DISCLAIMER: Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se-ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

21.0 Price Breakup:

Bidders should submit the price breakup of all the items as per “**Annexure HHH**” which has been uploaded under “Notes & Attachments” > “Attachments” as shown below. The price breakup “Annexure HHH” should be filled up, signed and uploaded under “Notes & Attachments” > “Attachments” only. **The filled up price breakup of all the items should not be uploaded in Technical Attachment.**



Please do refer "**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**" for the above two points and also please refer "**New Vendor Manual (effective 01.03.2019)**" available in the login Page of the OIL's E-tender Portal.



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

[Important Note for New Portal Users:](#)

[Click here to View Compatibility Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

Click here for the New Manual & Instruction

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NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of the NIT.

Yours Faithfully

**-Sd-
(A J SARMAH)
CHIEF MANAGER MATERIALS (IP)
FOR : CGM-MATERIALS (HoD)**

Tender No &Date: SDI4178P21 DT:20.04.2020**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p>A) TECHNICAL:</p> <p>1. BIDDER'S QUALIFICATION:</p> <p>The bidder shall be an original equipment manufacturer (OEM) of Emulsion Treater.</p> <p>2. BIDDER'S EXPERIENCE:</p> <p>The bidder shall have credentials of successful execution of supplying at least Four(04) numbers of Emulsion Treater / Pressure vessel / Heater Treater unit / Gas Oil separator / Indirect Heater within last five(05) years from Original Bid Closing Date of this tender.</p> <p>In support of supply experience, the bidder shall submit the following documents -</p> <p>(a) Copy(ies) of Purchase Order(s) / Contract document(s), and</p> <p>(b) Any of the following documents that confirms the successful execution of the order(s)-</p> <ul style="list-style-type: none"> - Performance report from the clients, - Bill of lading, - Consignee received delivery challan / invoice etc. - Any other documentary evidence that can substantiate the successful 	

execution of each of the Purchase Orders cited.

Note:

a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.

B) FINANCIAL:

a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least **Rs.220.32Lakhs**.

b) Net Worth of the firm should be Positive for preceding financial / Accounting year(**FY: 2019-2020**).

Note -For (a) & (b):

Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year (As the case may be) has actually not been audited so far'.

Note:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE-J**.

OR

ii) Audited Balance Sheet along with Profit & Loss account."

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

C) COMMERCIAL:

i) Validity of the bid shall be **minimum 120 days** from the Bid Closing Date.

ii) Bid security:

The bid must be accompanied by Bid Security of **Rs. 8,81,300.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to GM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 7 months from Bid closing date (i.e. 31.12.2020 upto).**

Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.

If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

iii) Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. Any offer not complying with the above shall be rejected straightway.

iv) Performance Security:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

A Bank Guarantee in the prescribed OIL’s format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and conformation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

However, PBG will be applicable only if value of Purchase Order exceeds Rs. 5(five) lakhs.

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

viii) **Technical RFx Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFx Response folder, otherwise the offer will be rejected.**

ix) Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

x) A bid shall be rejected straightway if it does not conform to any one of the following clauses:

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.

(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

(d) In case the Party refuses to sign Integrity Pact.

(e) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.

xi) DELIVERY: MAXIMUM DELIVERY SCHEDULE IS 10 (EIGHT) MONTHS FROM RECEIPT OF PO.

NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in OIL's tender issuing office:

**“The Bank Guarantee issuing Bank branch must ensure the following:
The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:
(i) MT 760 / MT 760 COV for issuance of Bank Guarantee
(ii) MT 760 / MT 767 COV for amendment of Bank Guarantee**

**The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL.
Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602.”**

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below. The original Bid Closing Date shall be considered by OIL for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.

A) TECHNICAL:

1. Bids shall be evaluated strictly as per NIT specifications, terms and conditions.

B) COMMERCIAL:

- i) To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.
- ii) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".
- iii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.
- iv) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of the NIT.

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TECHNICAL SPECIFICATIONS WITH QUANTITY**Tender No & Date: SDI4178P21 DT: 20.04.2020**

MATERIALS DESCRIPTION	Complied / Not Complied. (Remarks if any)
<p><u>ITEM NO. 10</u></p> <p><u>PROCUREMENT OF HORIZONTAL OIL WATER EMULSION TREATER WITH FLAME ARRESTED BURNER – QTY = 05 NOS.</u> <u>{REQUIREMENT OF PRODUCTION OIL DEPARTMENT, OIL, DULIAJAN}</u></p> <p>HORIZONTAL OIL WATER EMULSION TREATER with FLAME ARRESTED BURNER complete with all internals and accessories as per OIL DRAWINGS and specifications given below:</p> <p><u>OIL DRAWING NOS.</u> OIL/1581/A OIL/1582 OIL/1583/B OIL/1584 OIL/1585 OIL/1586 OIL/1587/A OIL/1645 & OIL/PDNO/P&D/015/A-01/01 (for Flame Arrestor)</p> <p><u>Note:</u> The above-mentioned drawings are enclosed with the tender documents.</p> <p>A. SPECIFICATIONS FOR ET- VESSEL:</p> <p>1. <u>Body style:</u> Horizontal, cylindrical, welded, ellipsoidal dished head. Dished end shall be spun in a dished head spinning machine only. There shall be no welding in the dished ends.</p> <p>2. <u>Material of construction:</u> All pressure plates to IS: 2002 Gr. 2A steel or SA-516 gr60/70, Non pressure plates to IS: 2062 quality steel. Seamless pipe conforming to SA 106 GR B must be used for fire tube and chimney.</p> <p>3. <u>Connections:</u> As per OIL drawings enclosed.</p> <p>4. <u>Service requirement and Design Data</u> :</p> <p>Oil handling capacity : 5000 BPD fluid (900klpd) Design pressure : 3.5 kg/cm² Test pressure : 5.25 kg/cm²</p>	

Working temperature : 60 deg C to 71 deg C
Oil gravity : 23-35 deg API
Design code : ASME Sec. VIII Div. 1.
Radiography : Spot (10% minimum)

5. Heat Treatment:

Post weld heat treatment (Stress Relieving) of the whole vessel should be carried out in an automatic temperature controlled furnace only.

6. Finishing:

- i) Vessel should be cleaned by sand blasting followed by one coat of uniform red oxide primer and one coat of Aluminum enamel painting on outside only.
- ii) The vessel should be painted internally with heat resistant anti corrosive painting. The heat resistant paint should be able to withstand heat up to maximum working temperature up to 100 Deg. C.

7. Test Certificate :

The manufacturer will have to provide certificate in respect of:

- i) Raw materials used showing material compositions along with physical and chemical properties.
- ii) Hydro test at operating pressure for 24 hours and at hydraulic test pressure for ½ hrs continuous record by pressure recorder.
- iii) X ray / gamma ray plate showing quality of weld joints.
- iv) Heat treatment chart of PWHT.

B. SPECIFICATIONS FOR INSTRUMENTATION ITEMS:

1) FLEX TUBE TYPE INTERFACE LIQUID LEVEL CONTROLLER:

Quantity : 2 Nos.

Service : Interface level control between Crude Oil and Water in the Emulsion Treater

Operative Mode: Pneumatic Throttling, Direct

Process connection: 101.6mm (4") ANSI 150 class RF Flange

Max. Working Pressure: 14.06 Kg/Sq.cm, (200 psi)

Working Temperature: 180 Degree F

Enclosure : Weather Proof, IP54 or better.

Supply Pressure : 20 PSI

Supply Connection: 1/4"NPT (F)

Output Connection: 1/4"NPT (F)

Displacer : Horizontal, approx. 3-1/2"X14" (355.6mm) long float type suitable for Oil-Water Interface.

Flex-Tube Material: SS 316

OR

CAGED DISPLACER TYPE INTERFACE LIQUID LEVEL CONTROLLER:

Quantity: 2 Nos.

Service: Interface level control between Crude Oil and Water in the Emulsion Treater

Operative Mode: Pneumatic Throttling, Direct

Process connection: minimum 1" (Inch.)

Max. Working Pressure: 14.06 Kg/Sq.cm, (200 psi)

Working Temperature: 180 Degree F

Enclosure : Weather Proof, IP54 or better.

Supply Pressure : 20 PSI

Displacer : vertical type suitable for Oil-Water Interface.

Torque-Tube Material: SS 316

Make : Fisher-Rosemount /Procon Controls/Norriseal/MASONEILAN/V-Automat

Accessories :

a) Supply pressure gauge (0-30 Psi): 2 nos.

b) Output pressure gauge (0-30 Psi): 2 nos.

c) Air filter regulator (Input: 100 PSI, Output: adjustable): 2 nos.

2) FLEX TUBE TYPE LIQUID LEVEL CONTROLLER:

Quantity : 1 no.

Service : Crude Oil Level Control in the Emulsion Treater

Operative Mode: Pneumatic Throttling, Direct

Process Connection: 101.6mm (4") Gruva-grip type coupling with gaskets, bolts & nuts or flanged type

Max. Working Pressure: 14.06 Kg/Sq. cm (200 psi)

Working Temperature: 180 Degree F

Enclosure : Die Cast Alluminium ,Weather proof, IP54 or better.

Supply Pressure : 20 psi

Supply Connection: 1/4" NPT (F)

Output Connection: 1/4"NPT (F)

Displacer : Approx.3-1/2"x 6" (90x150mm) SS Float

Flex- tube Material : SS 316

Make : Fisher-Rosemount /Procon Controls/Norriseal/MASONEILAN/V-Automat

Accessories:

a) Supply pressure gauge (0-30 Psi): 1 no.

b) Output pressure gauge (0-30 Psi): 1 no.

c) Air filter regulator (Input: 100 PSI, Output: adjustable): 1 no.

3) FLOAT TYPE LIQUID LEVEL CONTROLLER WITH MICROSWITCH:

Quantity : 1 no.

Service : To cut off pneumatic supply to output on detection of low crude oil level in the Emulsion Treater

Operative Mode: Snap Action

Process Connection: 101.6 mm (4") Gruva-grip type coupling with gaskets, bolts & nuts or flanged type

Max-Working Pressure: 21.09 Kg/Sq.cm (300 psi)

Working Temperature: 180 Degree F

Enclosure : Die Cast Alluminium ,Weather Proof,IP54 or better.

Supply pressure : 20 PSI

Supply connection: 1/4"NPT (F)

Output connection: 1/4"NPT (F)

Float : Approx.3-1/2"diameter x 6" (90x150mm) SS Float

Float material : SS 316

Rod length : 14" Standard

Rod Material : Stainless Steel

Micro Valve : Three ports 1/4" NPT (F)
Micro Valve Body Material : Anodized Aluminium or Brass
Body material : Ductile Iron
Make : Fisher-Rosemount /Procon Controls/Norriseal/V-Automat

Accessories:

- a) Supply pressure gauge (0-30 Psi): 1 no.
- b) Output pressure gauge (0-30 Psi): 1 no.
- c) Air filter regulator (Input: 100 PSI, Output: adjustable): 1 no.

4) PRESSURE CONTROLLER (0-10 Kg/Sq.cm):

Quantity : 1 no.

Type: Pneumatic, Indicating with Proportional & Reset Action

General:

Function: Indicating Controller

Mounting: Vertical pipe mount 2"(50 mm) pipe

Housing Material: Glass fibre reinforced polyester/Polyester Plastic/ Die cast aluminium with anti-corrosion and weatherproof protection

Enclosure: Minimum IP53

Maximum Dimension: 270mmX170mmX350mm (LXBXH)

Maximum Weight: 7 Kg

Controller Performance:

Control Mode: Proportional Integral (PI)

Action: Direct/Reverse Action (Controller action should be Field Reversible without any change of parts.)

Auto/Manual Switch: To be provided

Set Point Adjustment: Manual

Supply pressure: 20 psig

Output: 3 to 15 psig

Proportional Band: 10 to 100% of process scale span

Reset: 0.05 to 15 repeats per minute

Repeatability: 0.5% of output span

Unit of process variable display scale: psig & kg/sqcm

General Components:

Service: Gauge Pressure

Sensing Element Type: Bourdon Tube, 316 Stainless steel

Range: Adj. Range: 0 to 100 psi (0 to 7 kg/sqcm)

Process:

Process Fluid: Natural Gas / Hydrocarbon liquid

Process connection: 1/4 inch NPT (F) (Bottom Entry)

Air Consumption: 20 scfh maximum

Input connection: 1/4" NPT (F) bottom entry.

Output connection: 1/4" NPT (F) bottom entry.

Controller Delivery Capacity: 0.2 to 1.0 Bar (3 to 15 Psig)

Make : Fisher-Rosemount/Yokagawa/ABB/OMC/V-Automat

Accessories:

Door lock
Mounting Bracket with clamp & nuts for 2" pipe
Air filter regulator (Input: 100 PSI, Output: adjustable): 1 no.
2", 1/4" 0 to 30 psi Supply Gauge: 1 no.
2", 1/4" 0 to 30 psi Output Gauge: 1 no.

5) PNEUMATIC TEMPERATURE CONTROLLER WITH THERMOWELL:

Quantity : 1 no.
Type : Pneumatic, Indicating with Proportional & Reset Action
Process Fluid : Natural Gas
Sensing Element : Filled system
Range : 0 to 100 Deg C (32 to 212 Deg F)
Accuracy : +/- 1.0% of full scale
Bulb Material : 316 SS
Bulb Immersion Length: 12 inch (300 mm)
Capillary Length : 15 feet (4.5 m)
Thermowell Material : 316 SS
Thermowell Connection: ½ INCH FNPT x 1 INCH NPT (M)
Output Action : Direct/Reverse selectable
Proportional Band: 10 to 100% of process scale span
Reset: : 0.05 to 15 repeats per minute
Supply : 20 psi
Connection : Bottom connected, ¼ inch.NPT
Air Consumption : 0.2 scfm maximum
Output Pressure : 3 to 15 psi
Mounting : Vertical pipe mount
Scale size : 160 mm
Pointer : SP and PV on the same linear scale
Repeatability : Minimum 0.5%
Housing : Glass fibre reinforced polyester/Polyester Plastic/ Die cast aluminium with anti-corrosion and weatherproof protection , IP53 or better.
Control : Internal Auto/Manual
Temperature Elements: Precision wound type spiral
Make : Fisher-Rosemount/Procon Controls/Yokagawa/ABB/OMC/V-Automat

Accessories:

Door Lock
Mounting bracket with clamp & nuts for 2 inch pipe
Air filter regulator (Input: 100 PSI, Output: adjustable): 1 no.
2", 1/4" 0 to 30 psi Supply Gauge: 1 no.
2", 1/4" 0 to 30 psi Output Gauge: 1 no.

6) TEMPERATURE GAUGE WITH THERMOWELL:

Quantity : 2 nos.
Temperature Range : 0 - 100°C
Thermowell Connection : 1" NPT
Insertion Length : 150 mm (6")
Type : Bimetallic/Mercury filled
Sensing Element Connection: 1/2 INCH NPT

Material of construction: All SS

Accuracy : $\pm 0.5^{\circ}\text{C}$

Make : Wika/Odin/Waaree

7) PRESSURE GAUGES WITH ISOLATION VALVES (2 NOS.):

Dial size : 150 mm (6") Minimum

Range : 0 - 10 kg/cm²

Pressure Element : 55 Bourdon Tube

Material of Construction: All SS

Accuracy : $\pm 1\%$ of reading

End Connection : 1/2 INCH NPT

Isolation Valves : Required, 1/2 INCH NPT (F), SS Ball valve

Make : Wika/Odin/Waaree

8) LOW OIL LEVEL ALARM SWITCH:

A change of liquid level correspondingly travels the float to extreme level UP and DOWN.

This movement of float in turn causes a magnet to move into the proximity of Micro Switch, resulting in switch actuation.

Medium: liquid, crude oil.

Switch Housing Aluminum Alloy

Service : Level alarm in BMS

Operative Mode: Snap Action, maximum rating 5A

Process connection: 2" ANSI 150 class RF Flange

Electrical Connection: 1/2"NPT

Float & Linkage 316 SS / 304 SS

Max. Pressure 14.06 Kg/Sq.cm, (200 psi) Max.

Working Temperature: 180 Degree F

Power Supply: 24 DC

IP: 65 & flameproof to gas Gr.IIA, IIB or IIC,Zone-1

Statutory approval: As per OMR-2017 (Ref special note point: IX)

Note: Bidder may also provide cage type level switch

9) HIGH OIL TEMPERATURE SWITCH WITH THERMO WELL:

Service : High Temperature alarm in BMS

Enclosure: Die cast Aluminium, weatherproof IP: 65 & flameproof to gas Gr.IIA, IIB or IIC, Zone-1

Range : 0 to 100 Deg C (32 to 212 Deg F)

Sensor: Vapour Pressure / Gas filled thermal system actuating a 316L SS Bellows

Wetted parts: 316 SS bulb

Repeatability + 1% FSR

Connection: To Thermowell

Thermo well Material : 316 SS

Thermo well Connection: 1/2 INCH FNPT x 1 INCH NPT (M)

Power Supply: 24 DC

Electrical Connection: 1/2"NPT

Switching: SPDT micro switch, maximum rating 5A

Statutory approval: As per OMR-2017 (Ref special note point: IX)

10) LOW & HIGH GAS PRESSURE SWITCH (2 NOS.):

Quantity: Individual

Service : Low & High Gas Pressure alarm in BMS

Enclosure: Die cast Aluminium, weatherproof IP: 65 & flameproof to gas Gr.IIA, IIB or IIC, Zone-1

Range : 0 to 40psi

Enclosure: Die cast Aluminium, weatherproof IP: 65 & flameproof to gas Gr.IIA, IIB or IIC, Zone-1

Power Supply: 24 DC

Electrical Connection: ½"NPT

Switching: SPDT micro switch, maximum rating 5A

Process connection: 1/4" NPT(F)

Scale Accuracy: ± 5% FSR

Sensor: Phosphor Bronze / 316L SS bellows or 316L SS diaphragm.

Ambient Temp.: (–) 10°C to (+)50°C

Statutory approval: As per OMR-2017 (Ref special note point: IX)

11) SIGHT GLASS WITH DRAIN COCKS:

Liquid level gauge glass assembly (tubular type/magnetic type) for indication of interface level complete with cocks and gauge glass shall be enclosed type and suitably protected to avoid external damage.

Quantity: 3 Nos.

12) TUBES AND FITTINGS (1 LOT):

Seamless SS316 instrumentation tubes and double compression double ferrule fittings for the pneumatic connections.

Make: Swagelok, Parker, Sanvik

13) TECHNICAL SPECIFICATIONS FOR BURNER MANAGEMENT SYSTEM FOR EMULSION TREATERS (ET):

The BMS controller will be used to primarily control and monitor the complete ignition and firing sequence of the burners installed in the ET. It will monitor the presence of pilot flame and will shut off the fuel gas flow if the flame goes out. An auto re-light will try to re-ignite the burner up to three times if there is a flame failure. There will be provisions for dedicated alarm inputs for low fluid level, high bath temperature and low as well as high gas pressure that can be user configurable. The burners shall be designed with atmospheric (natural draft) appliances up to 10,000,000 Btu/H and shall be suitable to functioning with the following quality of natural gas available at site:

Composition of Fuel Gas:

<u>CONSTITUTION</u>	<u>Range by % VOLUME</u>
Methane	85.7 - 93.52
Ethane	2.45 - 6.55
Propane	1.28 - 3.12
Nitrogen	0.53 - 1.21
Carbon-dioxide	0.01 - 0.57
Iso-Butane	0.31 - 0.75
N-Butane	0.4 - 1.14

Iso-Pentane	0.19 - 0.47
N-Pentane	0.17 - 0.38
Hexane	0.34 - 1.16
Gravity	0.6204 -0.6919
Gross Calorific Value	9636.8- 10590.8 Kcal/SCUM
Net Calorific Value	8704.3- 9595.4 Kcal/SCUM
Moisture content:	21.0 - 120.0 LB/MMCFT (336.0 - 1992.0KG/MMSCM)

Technical Specifications for BMS:-

1) Approvals CSA: Class 1 Division 2 Groups C & D. T4 (BMS Controller) - CSA: C22.2 No. 199 (Combustion Safety Controls and Solid-State Igniters for Gas and Oil Burning Equipment)

2) Operating Temperature: -40 to +50°C.

3) Maximum Test Press: 25 PSI

4) Operating Fuel Gas Pressure: 10 Psi(Max)- Natural Gas

5) Housing and Parts Materials: Aluminium/SS.

6) Power supply: 230VAC available at site. However, BMS system shall be operable at 12- 30VDC power.

7) Display type: LCD/Vacuum Fluorescent Display (VFD) with Full Text Message.

8) Operator control: Industrial positive action tactile feedback buttons (Start, Stop, Menu etc.)

9) Pilot Nozzle : Perforated Tip

10) Ignition Module : The Ignition module shall be separately installed in a non-hazardous location, inside the burner housing or other non- hazardous location to meet the requirements for a certified

Combustion Safety Control as required by B149.3.

11) Solenoid ratings: 12 VDC or 24 VDC

12) Ignition cable: 10 feet min.

13) Communications RS 232/485 (Modbus) Remote Communications for monitoring and on/off control only. Multidrop communications via RS485. (Optional)

14) Safety alarms:

1 x Low Pressure alarm

1 x High Pressure alarm

1 x Low Liquid Level alarm

1 x High Temperature alarm

1 x Flame failure alarm

14) PILOT BURNER (2 NOS.):

Connection : 1/2 inch NPT

Function : To provide pilot flame in the Natural gas fired Heater vessel

15) PILOT GAS REGULATOR (2 NOS.):

Function : To provide regulated gas supply to the Pilot Burner

Process connection : 6mm (1/4inch)

Maximum Inlet Pressure: 100 psi

Outlet Pressure : Adjustable full range

16) FUEL SHUT-OFF VALVE (1 NO.):

Function : Fuel shut-off in case of pilot flame failure in Natural gas fired Heater vessels

Body material : Ductile Iron A-395
End connections : 1" NPT (F)
Case material : Cast Aluminium
Diaphragm material : Nylon reinforced Buna-N diaphragm
Max. Working Pressure: 100 PSI
Packing : Standard O-Ring, Buna-N
Stem material : 303 Stainless Steel
Plug type : Soft plug for tight shut-off

Note: The said valves shall be provided with manual isolation & bypass valves.

17) TEMPERATURE CONTROL VALVE WITH POSITIONER:

Function : Fuel control of the main burner gas line in conjunction with the temperature controller.

Body material : Ductile Iron A-395
End connections : 1" NPT (F)
Case material : Cast Aluminium
Diaphragm material : Nylon reinforced Buna-N diaphragm
Max. Working Pressure: 100 PSI
Packing : Standard O-Ring, Buna-N
Stem material : 303 Stainless Steel
Plug type : Soft plug for tight shut-off

Note: The said valves shall be provided with manual isolation & bypass valves.

19) MAIN FUEL GAS REGULATOR (1 NO.):

Input Supply : 50 - 100 psi
Output : 0- 30 psi adjustable
Connection : 1" NPT (F)

20) PRESSURE GAUGES IN MAIN FUEL LINE BEFORE AND AFTER REGULATOR:

Range : 0 -100 psi
Dial Size : 100 mm (4")
Connection Size : 1/2 INCH
Material of Construction: All SS

21) PRESSURE GAUGES IN PILOT FUEL LINE AFTER REGULATOR:

Range : 0- 20 psi
Dial Size : 100 mm (4")
Connection Size : 1/4 INCH
Material of Construction: All SS

C. SPECIFICATION OF FLAME ARRESTED BURNER [(Qty: 2 NOS. AGAINST EACH ET) ie Total 10 Nos. for 05 Nos. Emulsion Treater]:

Flame Arrested Burner Assembly, comprising of Flame Arrestor Housing complete with necessary burner equipment/accessories i.e. main and pilot burners, mixers etc., suitable for abovementioned EMULSION TREATER, as detailed below:

1. The Flame Arrested Burner Assembly shall be to suit the following conditions:

- a. Furnace capacity: 1,125,000 BTU/Hr. (Net)
- b. Temperature of Bath: 26 Deg.C to 90 Deg.C
- c. Calorific value of natural gas: 1000 BTU/ft³
- d. Burner Gas Pressure: 0.7 - 1.05 Kg/Cm² (10-15psi)

2. The Flame Arrestor Housing shall be as detailed below:

- a. Fire Tube : 'U' type Fire Tube, 12"dia, as per drawing no. OIL/1582(Copy attached).
- b. The flame arrestor housing shall be "O" style, 2-piece, hinged (one no left hinged and one no right hinged, total two nos for each ET), Flame cell dia 26", suitable for fire tube dia 12", of Make & model Flameco SB26/18-12 or Wenco SB26/18-12, or Black Gold Rush FA-26-12-I-HL&HR.
- c. The flame arrestor housing shall be made out of such material that will withstand outdoor field conditions like rains, ambient temperature of minimum 5 deg.C and maximum 45 deg.C and should not crack or get damaged due to rapid uneven cooling / heating. Gaskets, wherever used, should be gas tight, so that leaks do not occur that can impair the safety of the installation.
- d. The flame arrestor housing shall be provided with necessary lifting lug.
- e. The flame arrestor housing shall be provided with necessary sight glass to check the pilot flame.
- f. The flame arrestor housing shall be provided with couplings of different sizes on body of the flame arrestor for fuel gas supply connections.
- g. A separate spool or extended flame arrestor neck shall be required to be fitted with the flame arrestor to avoid fouling with the Emulsion Treater chimney.
- h. The orientation of the flange bolting of the flame arrestor housing shall be suitable for 'U' type Fire Tube as per drawing no. OIL/1582(Copy attached).

3. The main burner shall be as detailed below:

- a. Mixture Assembly: 101.6 mm (4") Eclipse Model: H-16 or equivalent.
- b. Burner Nozzle : 101.6 mm (4") sticktite Model: ST-216-84 or equivalent.
- c. Burner Orifice : 6.75 mm (17/64").
- d. Burner Pipe Nipple : 101.6 mm (4") of suitable length

4. The pilot burner shall be as detailed below:

- a. Pilot Burner Assembly: 6.35mm (1/4") Wenco Series 1000 or Equivalent
- b. Pilot Orifice size : 70
- c. Pilot Pipe Nipple : 6.35mm (1/4") of suitable length.

5. Please refer to Special Terms & Conditions for more information.

6. Price of Flame Arrested Burner should be included with main item. However, price should be shown separately in Notes & Attachment in Price Schedule.

<p><u>ITEM NO. 20</u></p> <p><u>PROCUREMENT OF HORIZONTAL OIL WATER EMULSION TREATER WITH FLAME ARRESTED BURNER – QTY = 01 NO.</u></p> <p><u>{REQUIREMENT OF EASTERN ASSET, OIL - DIGBOI}</u></p> <p>TECHNICAL SPECIFIATION SAME AS ITEM 10.</p>	
<p><u>ITEM NO. 30</u></p> <p><u>PROCUREMENT OF HORIZONTAL OIL WATER EMULSION TREATER WITH FLAME ARRESTED BURNER – QTY = 02 NOS.</u></p> <p><u>{REQUIREMENT OF EASTERN ASSET, OIL - DIGBOI}</u></p> <p>TECHNICAL SPECIFIATION SAME AS ITEM 10.</p>	

SPECIAL TERMS AND CONDITIONS:

- I. The supplier shall submit all technical details & drawings for approval.
- II. Purchase order no. and year of manufacture shall be clearly written by means of welding on the skirt /leg of the vessel in the event of placement of order. The bidder shall confirm the same in technical bid.
- III. The dished end shall be pressed and spun in dished head spinning machine only. Welded joint in dished end shall not be allowed. The bidder shall confirm the same in technical bid.
- IV. All flanges shall be made of forged carbon steel conforming to ASTM A 105 and dimensions as per ANSI B 16.5 std. slip on RF (serrated) and of 150 class rating. Companion flanges shall be provided for all flanged nozzles and shall be weld neck type made of forged carbon steel conforming to ASTM A 105 and dimensions as per ANSI B 16.5 standard 150 class rating.
- VI. Nozzle necks shall be made of SA 106 Gr B material only and to be provided with RF plates /saddle made of the material similar to the shell material. In addition, all the nozzle connection should be provided with proper blind / plug at the time of dispatch of standard specification.
- VII. Liquid level gauge glass assembly (tubular type), complete with cocks and gauge glass shall be protected to avoid external damage.
- VIII. All instrumentation items and flame arrestor as specified shall be supplied along with the vessel in the event of placement of order. The bidder shall confirm the same in technical bid.
- IX. All Instrumentation Items & Flame Arrestor shall be of make as specified in technical specification of the tender

X. The supplier shall provide P&I diagram of ET for control and safe operation incorporating all instruments, BMS etc. along for approval. The bidder shall confirm the same in technical bid.

XI. All electronic/electrical instruments, Flame Arrester and equipment use in hazardous area should fulfil the following:

- a) Item shall be of a type and specification confirming to the relevant standards as specified in the Regulation 107(2) of Oil Mines Regulation-2017 and complying the provisions therein.
- b) Supplier should submit documents specifying the type, details of specification, reference of the particular standard, test criteria as per the standards and status of testing, place of testing, copies of test reports from Indian Government Laboratory or NABL accredited laboratory or IECEx accredited laboratory or ATEX notified body which is not a part of manufacture's facilities.
- c) In this regard, supplier may refer OMR-2017, Notification dated 18th October 2017, published in the Gazette of India, under Ministry of Labour and Employment, Directorate General of Mines Safety, published on 2nd November 2017.

XII. The Supplier shall furnish necessary guarantee certificate for safe and trouble free operation of the EMULSION TREATER INCLUDING ALL BOUGHT OUT ITEMS for 18 months from the date of dispatch / shipment or 12 months from the date of receipt at destination whichever is earlier.

XIII. THIRD PARTY INSPECTION FOR VESSEL:

The vessel will be inspected by any one of the Third Party Inspection Agencies approved by Oil India Ltd. Viz. M/s Lloyds or M/s Bureau Veritas or M/s RITES or M/s DNV or M/s IRS only with following scope of work -

- a) To review qualification of the welder (WQP) and welding procedure specifications (WPS) as per ASME code.
- b) To review and ensure use of raw materials as per purchase order. This shall be done by reviewing original MTC or by chemical analysis and physical test.
- c) To ensure that the supplier has complied with respect to our approved drawings for fabrication of the vessel.
- d) To review the stage wise inspection of sub assemblies viz. inlet and outlet, mist extractor assembly, dished end, Fire Tube & Chimney, companion flanges etc. before final assembly.
- e) To review the radiographed film of weld joints as per ASME code and heat treatment chart.
- f) To witness final dimensional inspection and ensure proper workmanship.
- g) To ensure that the vessel is painted internally with heat resistant anti corrosive painting. The heat resistant paint should be able to withstand heat up to maximum Working temperature i.e. 80 Deg. C.
- h) To witness hydro test of the Fire tube and vessels.

- i) To inspect the Emulsion Treater in full assembled condition, i.e. with full instrumentation system and other accessories fitted to the vessel at the supplier's works before dispatch.
- j) The above inspection is for general guide line only. If third party desire to carry out any additional inspection as per ASME code, the same should be included under intimation to Oil India Limited.
- k) To document and issue inspection certificates.

XVI. OIL shall depute its engineer for stage inspection viz. after completion of the shell (with all mounting / opening provision) and final inspection of the vessel with full instrumentation system and other accessories fitted to the vessel at the supplier's works before dispatch. The supplier will have to arrange for the same giving minimum 15 days prior intimation to OIL.

XV. Additional Terms & Conditions for FLAME ARRESTOR:

1.0 The flame arrestor mounting flange shall be such as to match the bolting pattern of the fire tube of the heater as shown in drawing no OIL/PDNO/P&D/015/A-01/01 (Copy enclosed).

2.0 The flame arrestor will be fitted in pairs, in U-type fire tube of emulsion treater (ET) as detailed in drawing no. OIL/1582, at a center to center distance of 660mm.

Note: The material of construction for the flanges shall be same as that of the flame arrestor. Dimension of all the flanges should be identical.

3.0 Provision for suitable support in the Flame Arrestor shall be provided to rest the Main Burner inside the box.

4.0 Sufficient Stiffeners should be fitted in all the flanges and these shall be shown in the supplied sketches.

5.0 Nameplate on each Flame Arrestor shall be provided with the following minimum information:
Manufacturer's name, Model no., Burner capacity & Fuel Gas pressure.

7.0 Relevant product catalogue and Engineering Drawing shall be submitted along with supply of the ETs.

XV. Out of 8 Nos. of Emulsion Treater, 5 Nos. to be delivered at OIL, DULIAJAN Office. Balance 3 Nos. to be delivered at OIL, DIGBOI Office. Bidder should note this while quoting their offer.

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Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non-compliance to all the terms and conditions of the NIT.

INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for **SDI4178P21**. The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section: 1 -Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.

3. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section: 2 -Commitments of the Bidder/Contractor

(1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which h e/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 -Disqualification from tender process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.
5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later**. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings

Section 4 -Compensation for Damages

1.If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.

3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 -Previous transgression

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors

1.The Principal will enter into Pacts on identical terms with all bidders and contractors.

2. The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section: 8 -External Independent Monitor/Monitors

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.
6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to

him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8. The word 'Monitor' would include both singular and plural.

Section:9 -Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

Section:10 -Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

A J SARMAH
CMM (IP)

.....
For the Principal

.....
For the Bidder/Contractor

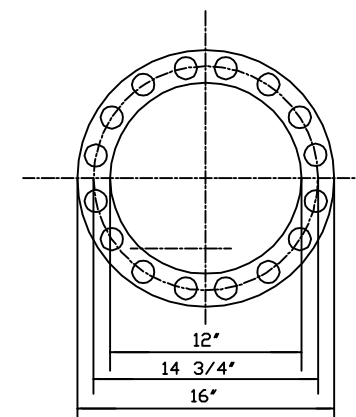
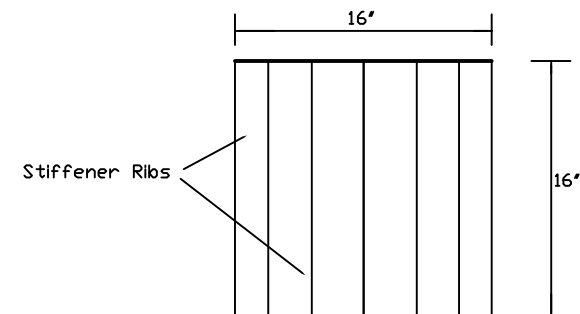
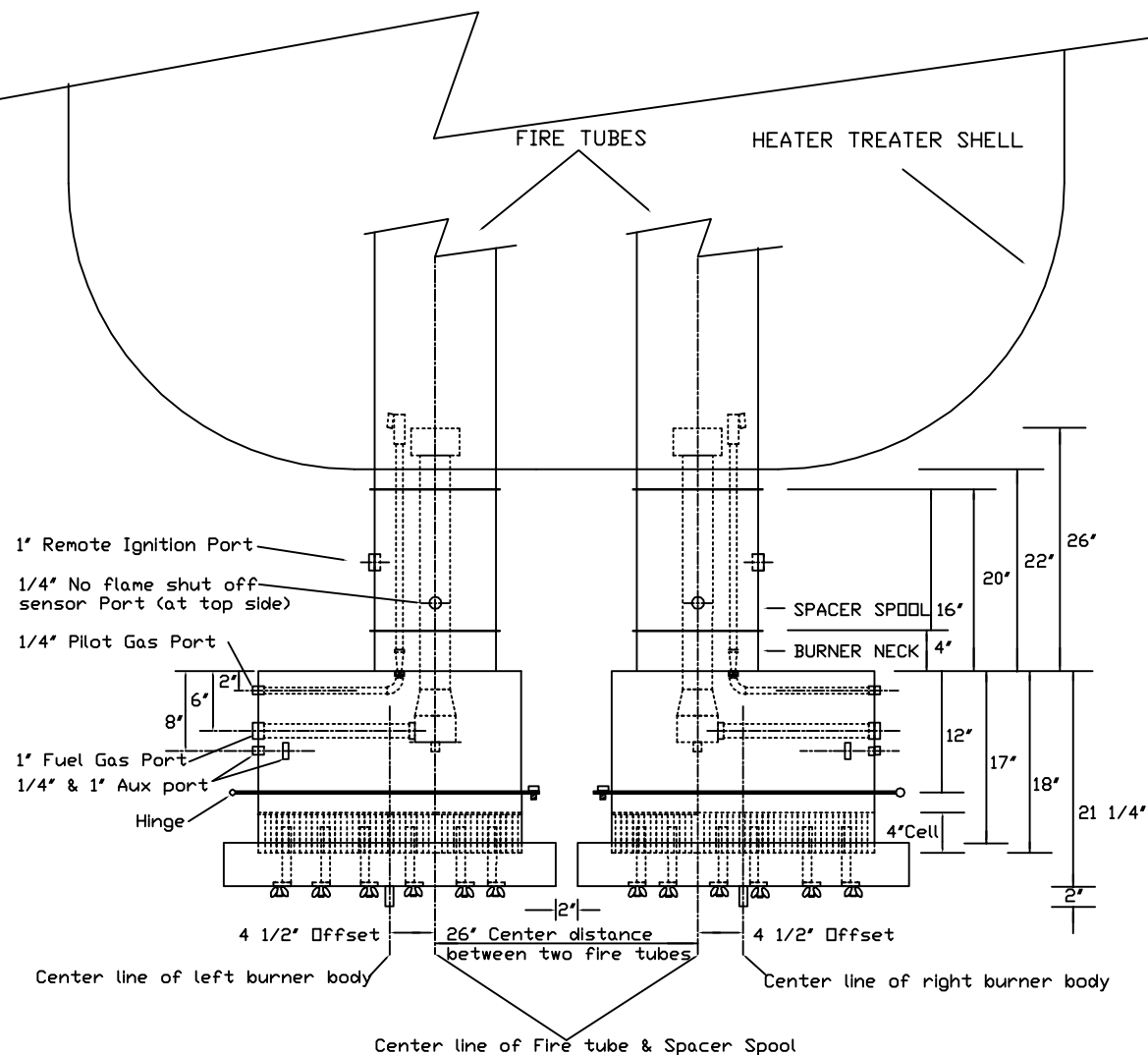
Witness 1:

Witness 2:

Place:DULIAJAN
Date : 20.04.2020

FLAME ARRESTED BURNER

SPACER SPOOL



FLANGE DETAILS OF SPACER & BURNER NECK
16 Nos equally spaced holes of size 9/16"
drilled on 14 3/4" B.C.D & 16" OD Flange

NOTES : 1) Not To Scale
2) Refer Specification

OIL INDIA LIMITED
PROD (OIL) DEPTT.
DULIAJAN 786602

FLAME ARRESTED BURNER
FOR EMULSION TREATER

DR NO

OIL/PDNO/P&D/015/A-01/01

NOTES
ITEM NOS. 34 & 35
NOT SHOWN IN DRG.

9250 SHELL LENGTH

380

3925

36210

36550

3100

4140

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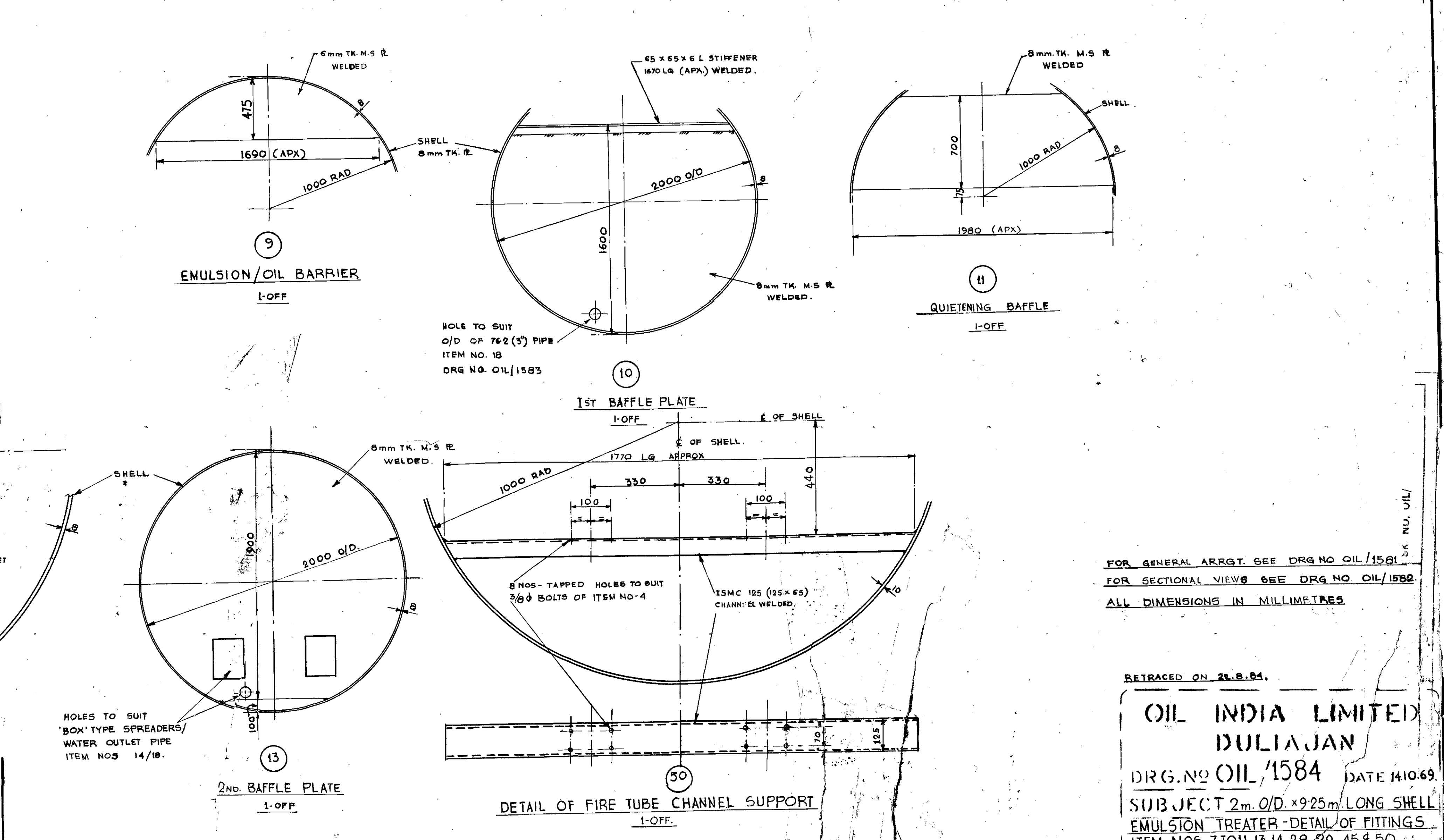
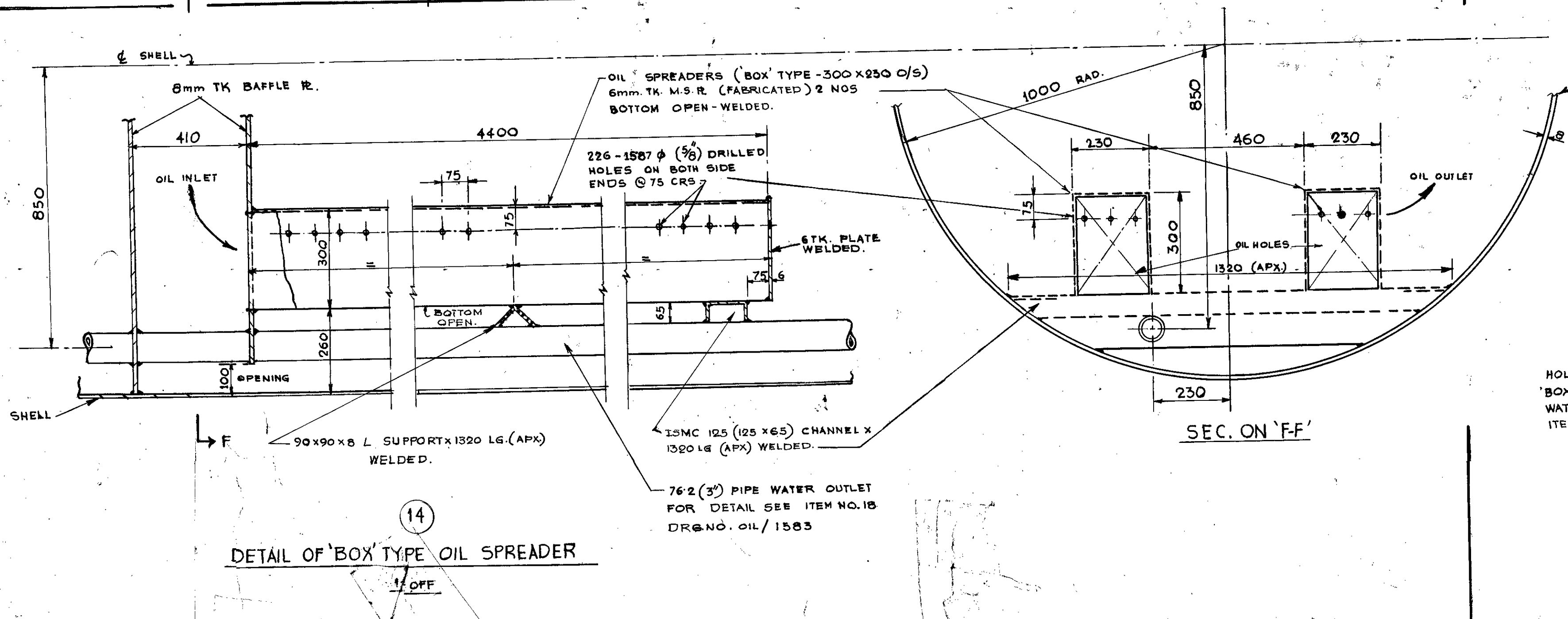
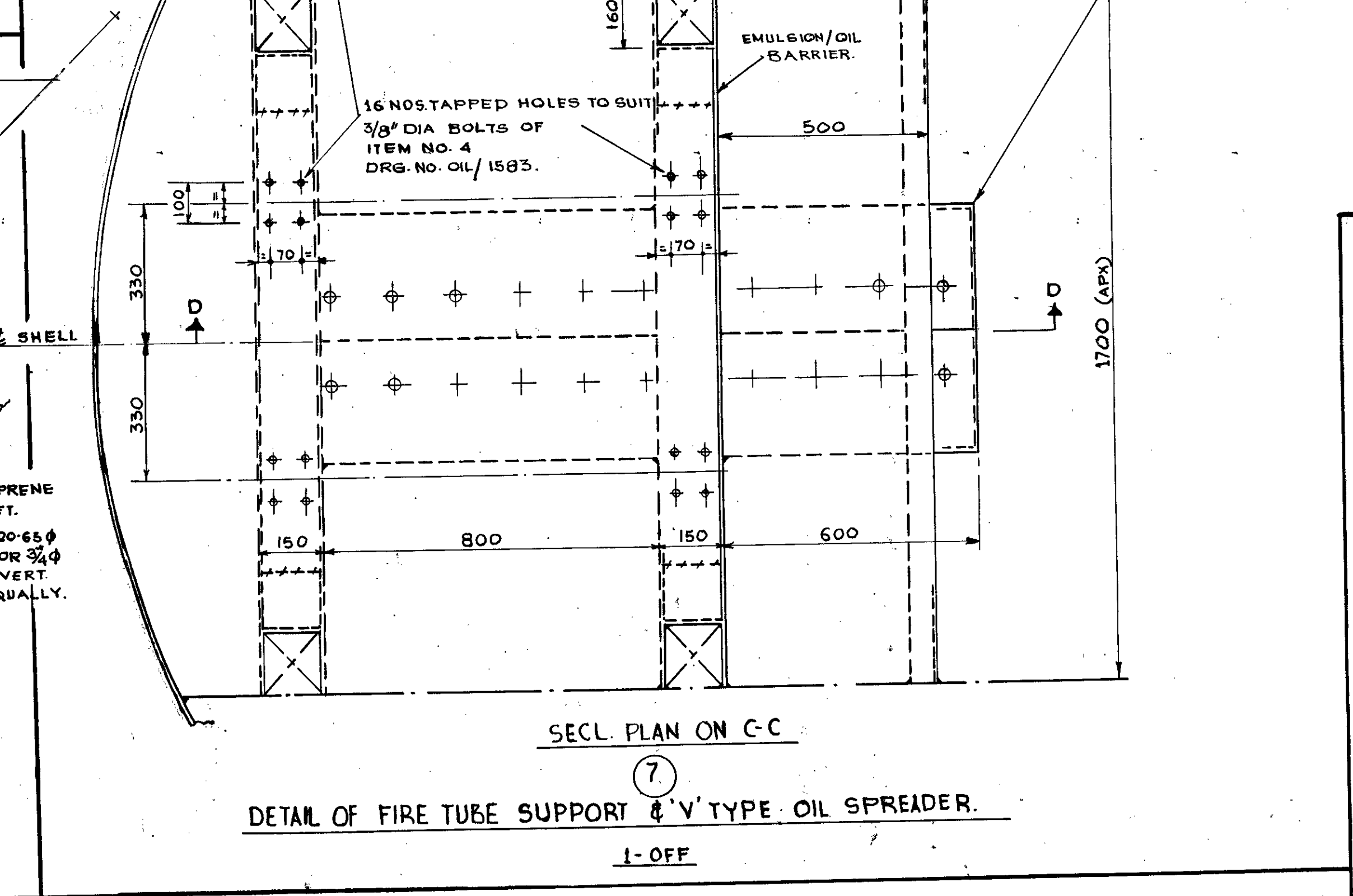
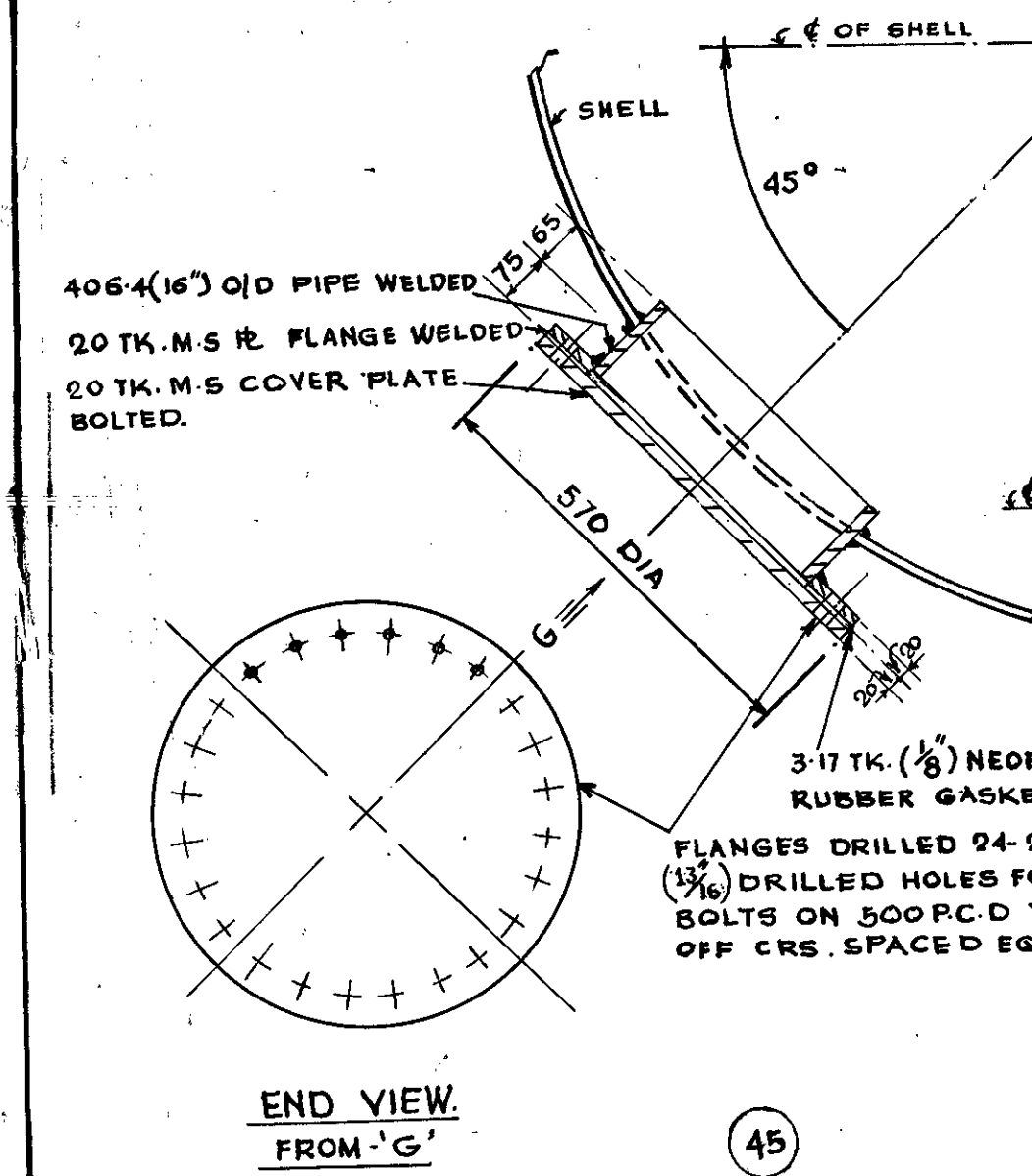
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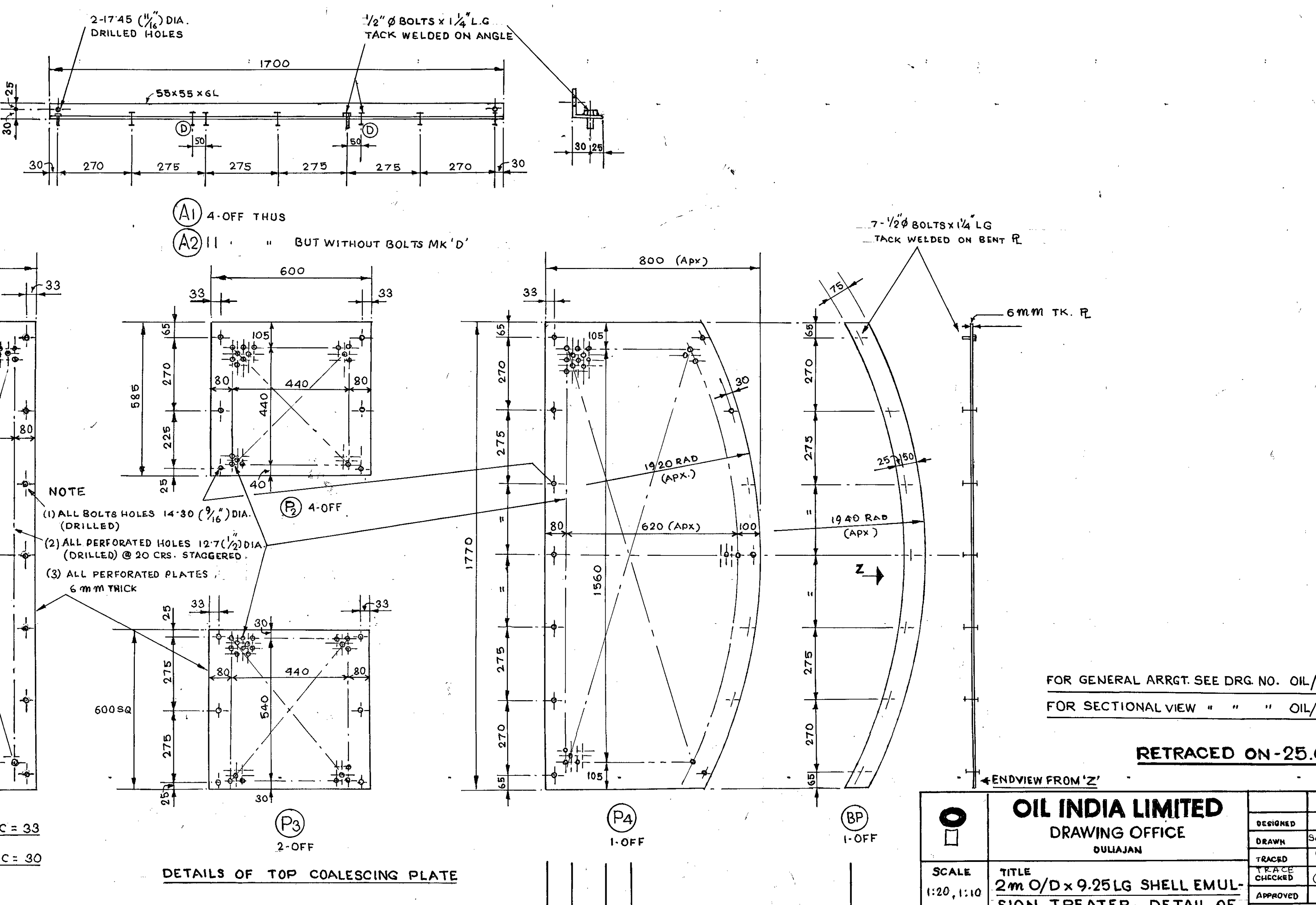
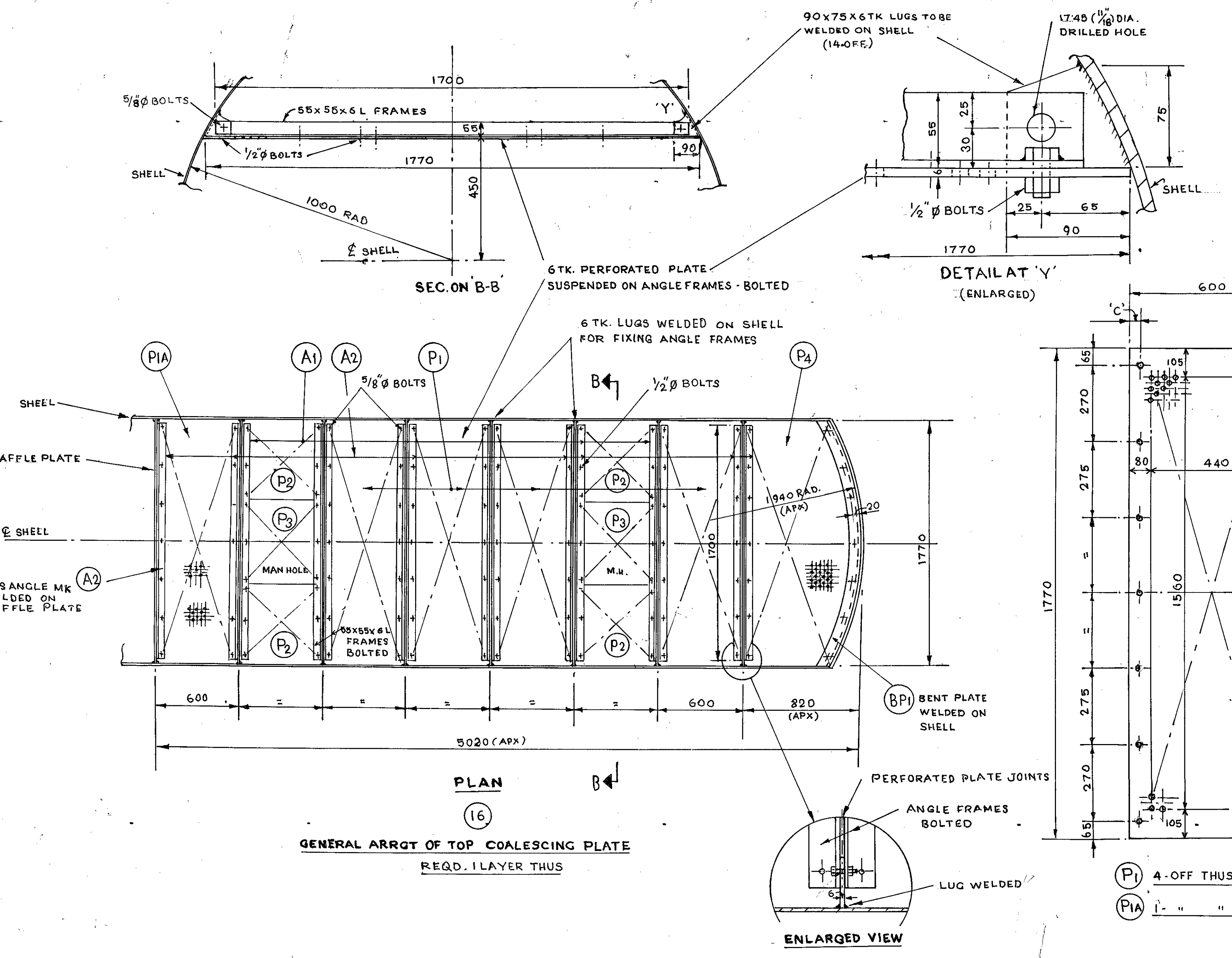
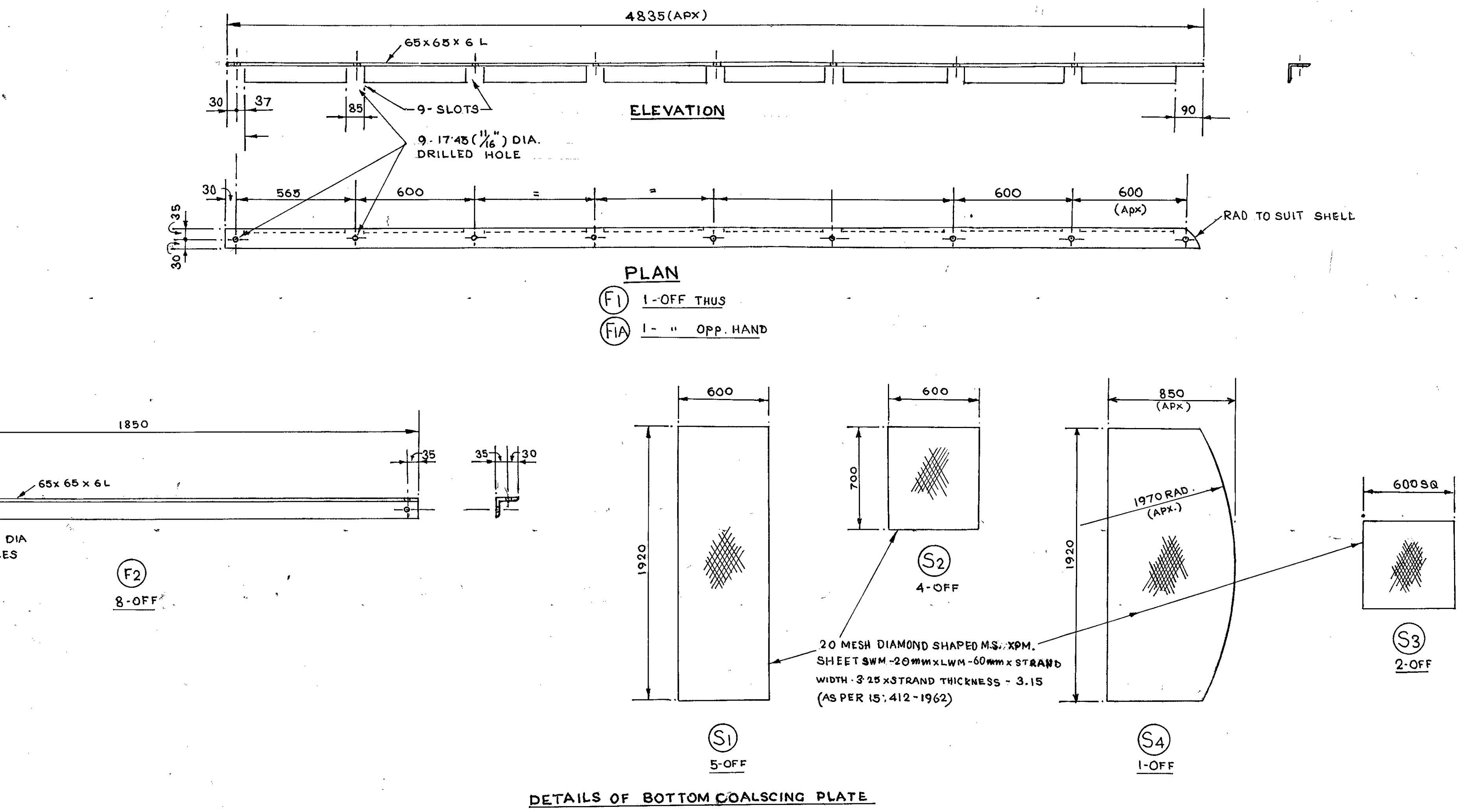
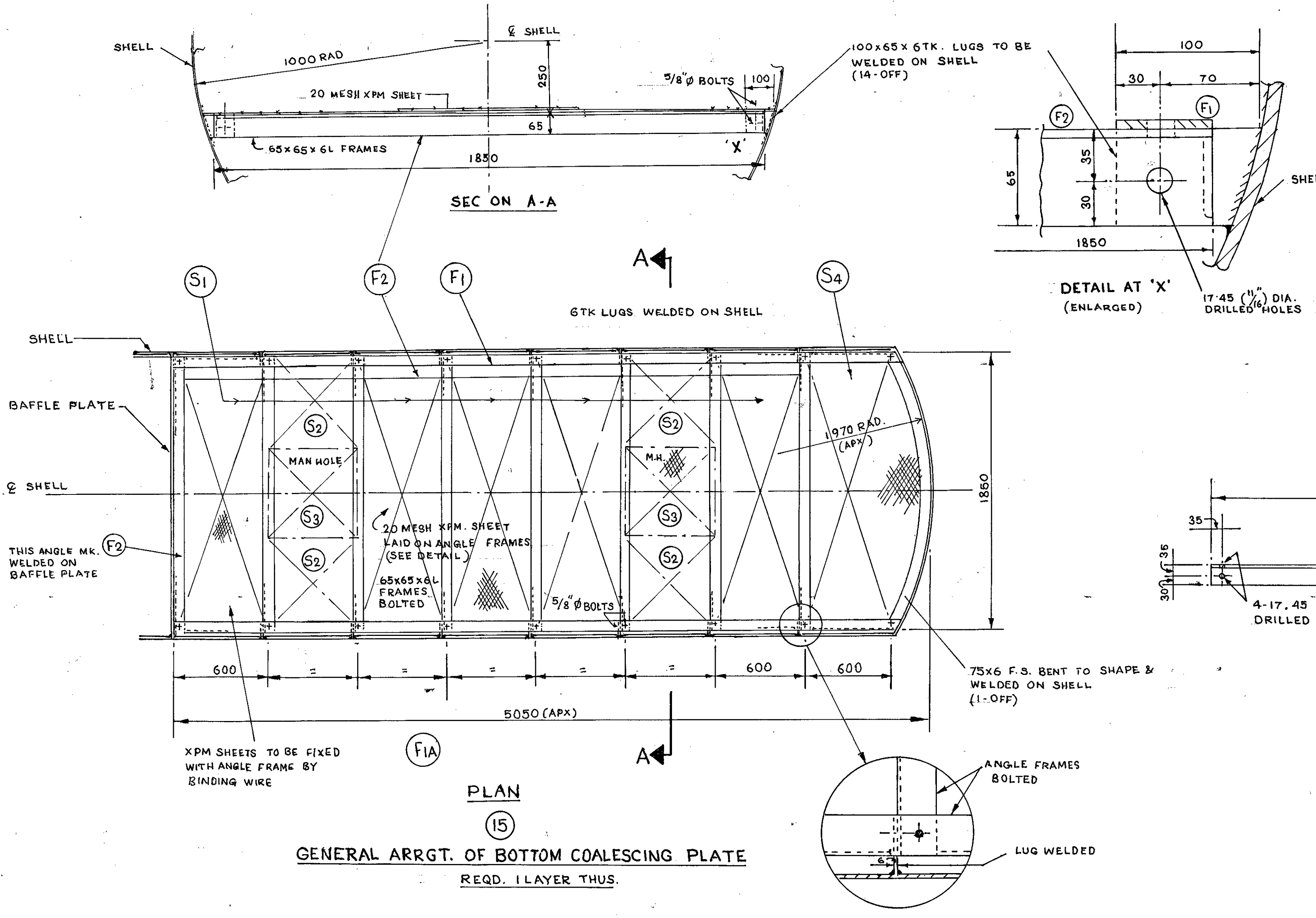
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SURVEYED BY _____ DRAWN BY SDT
 TRACED BY *Hawl* CHECKED BY _____
 TRACE CHECKED BY *W. D. D.* APPROVED BY _____

REV.	DATE	DESCRIPTION	SIC	TRACE CHECKED BY	APPROVED BY



ALL DIMENSIONS ARE IN MILLIMETRES

FOR GENERAL ARRGT. SEE DRG. NO. OIL/1581
FOR SECTIONAL VIEW " " " OIL/1582

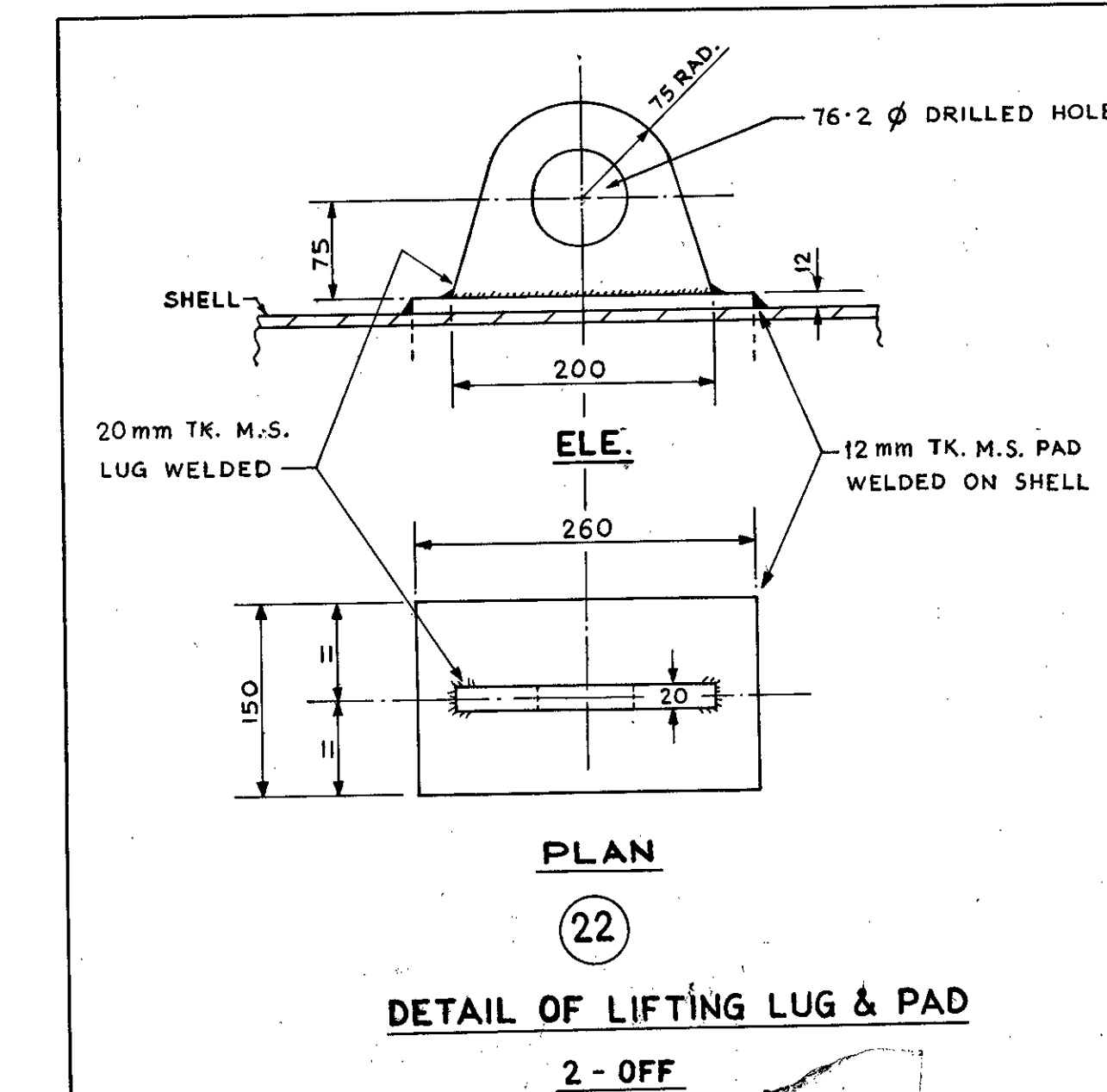
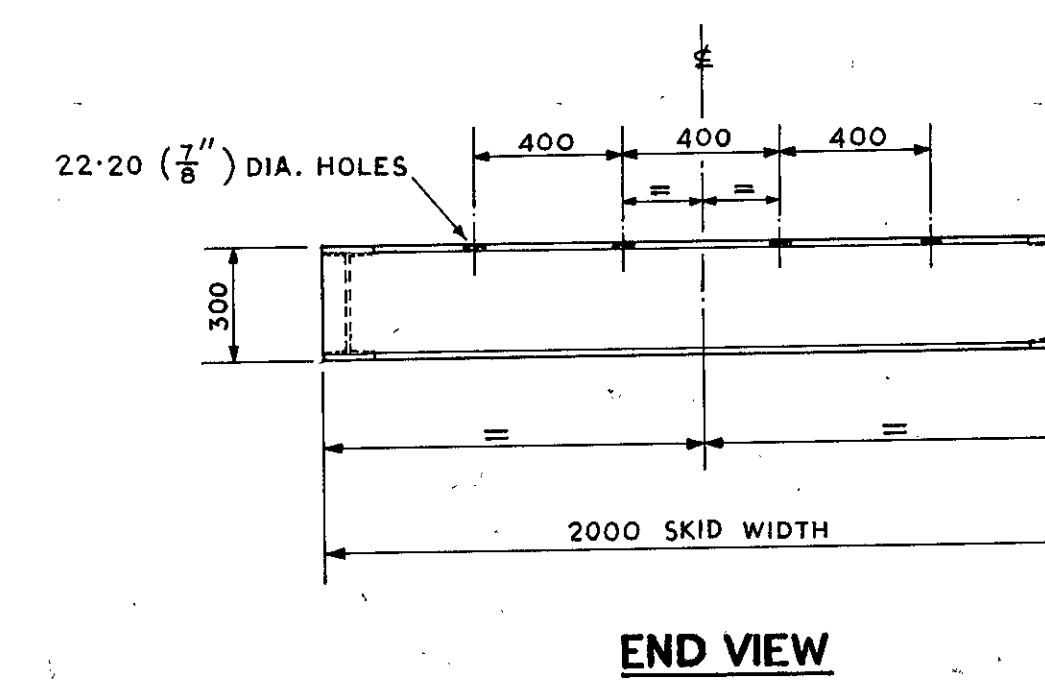
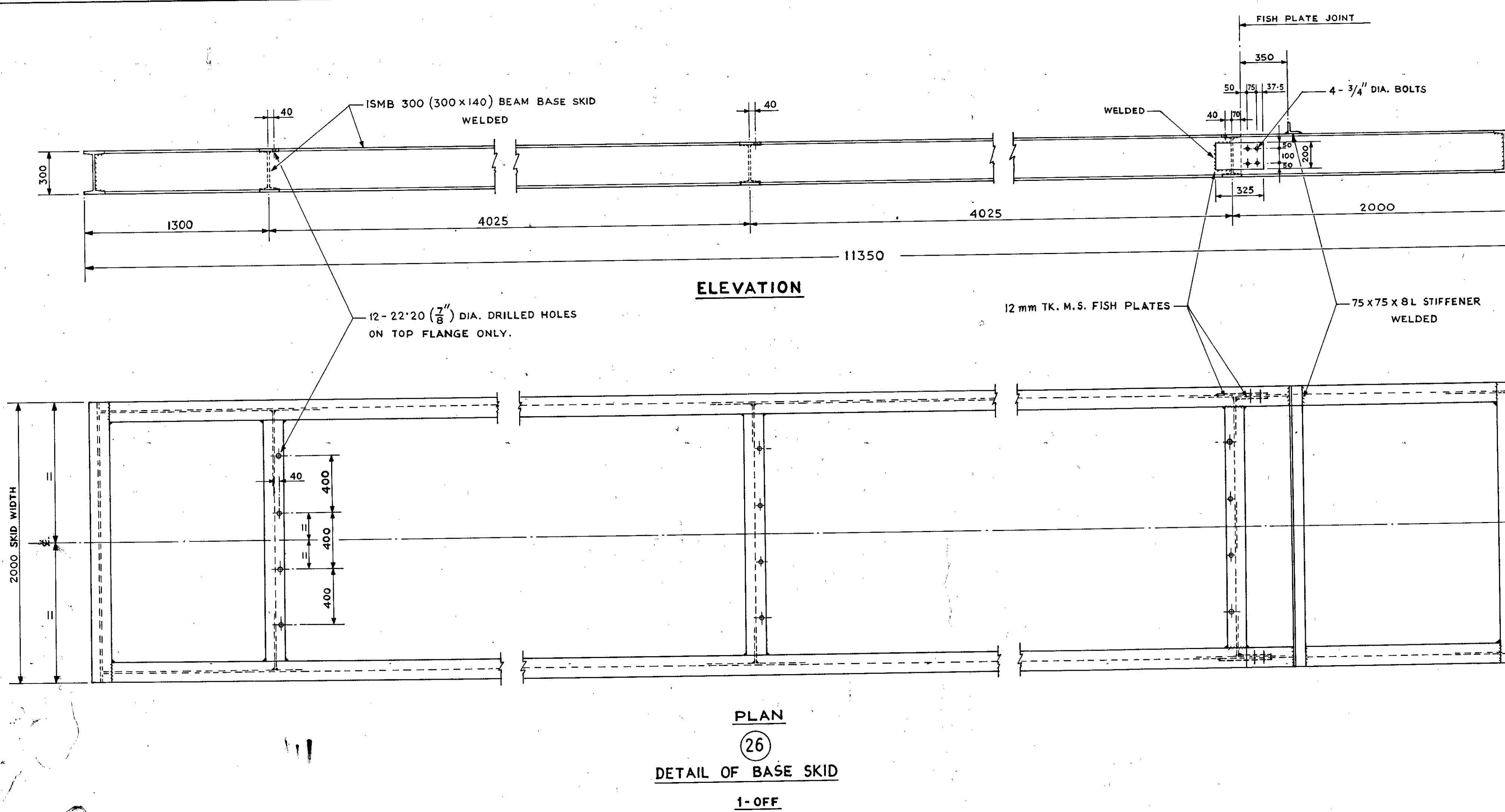
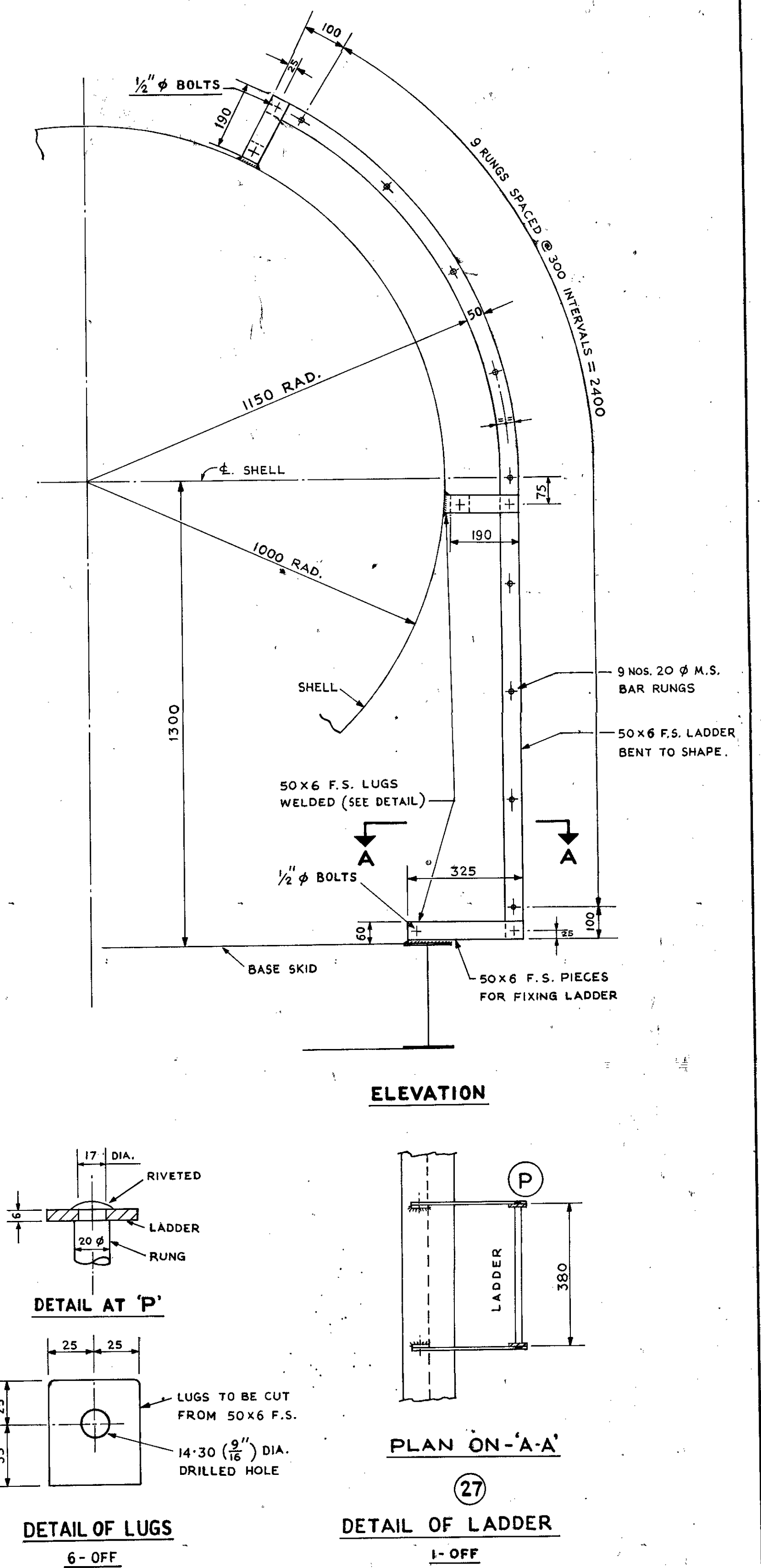
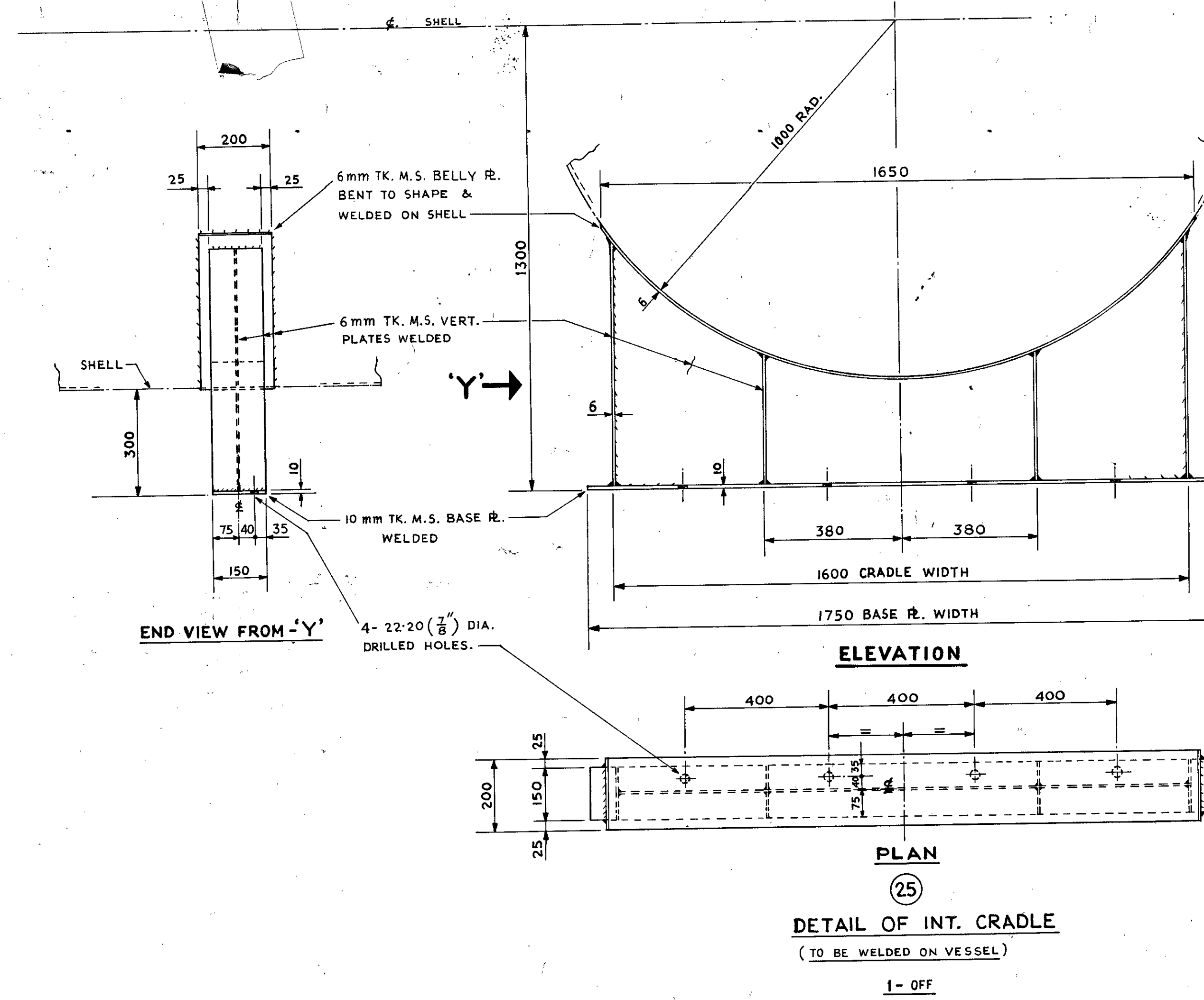
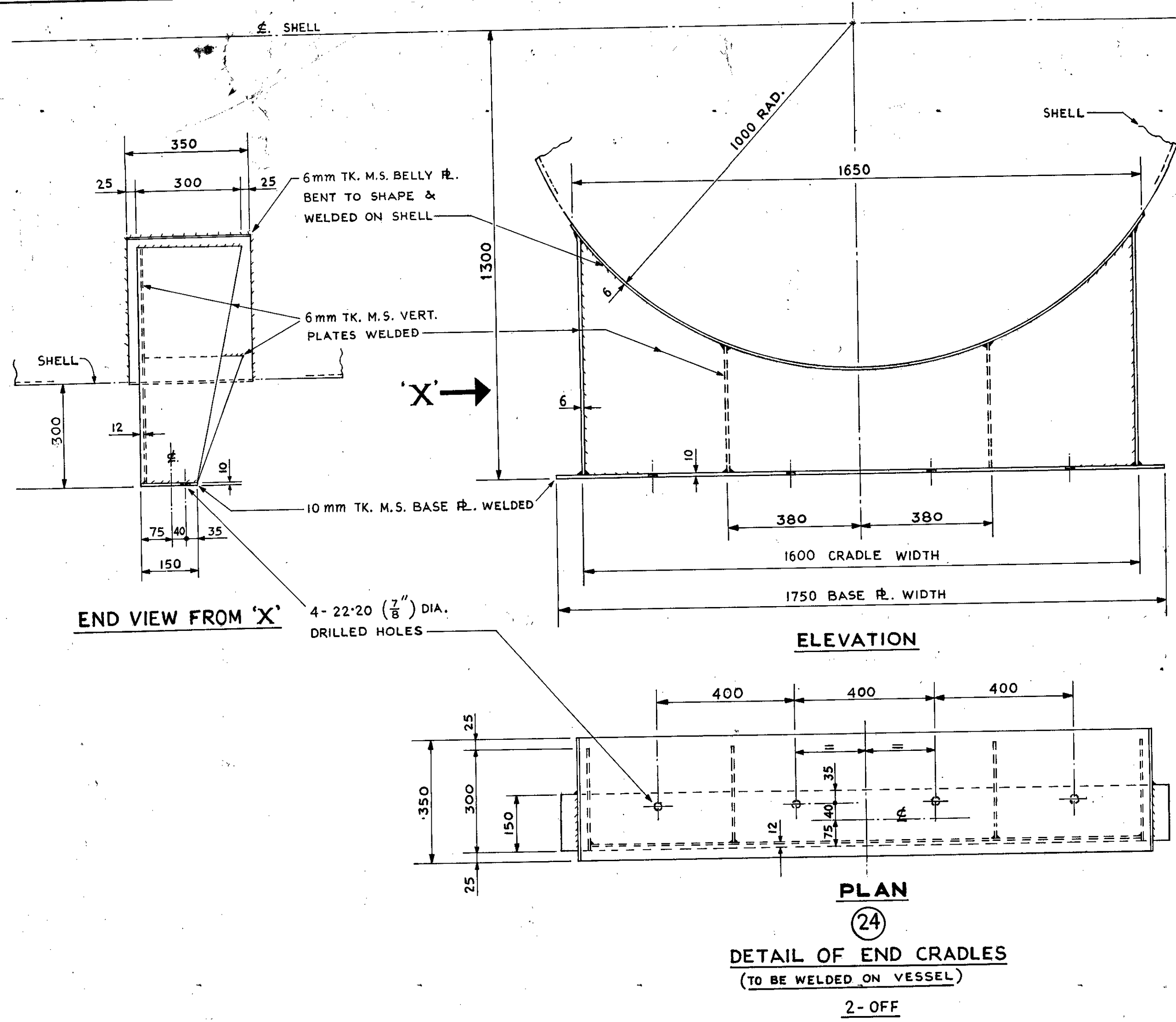
RETRACED ON-25.03.08

OIL INDIA LIMITED		NAME	DATE
DRAWING OFFICE		DESIGNED	
DULAJAN		DRAWN	SA/R.K.R. 14.10.69
		CHECKED	25.03.08
		APPROVED	
		DRG. NO.	
		OIL/1585	
		ITEM NO - 15 & 16	

REV. DATE ZONE

SOFT RECORD

APPROVED



FOR GENERAL ARGT. SEE DRG. NO. OIL/1581
FOR SECTIONAL VIEWS SEE DRG. NO. OIL/1582
ALL DIMENSIONS IN MILLIMETRES

RETRACED ON 17.11.95

OIL INDIA LIMITED		NAME	DATE
DRAWING OFFICE		DESIGNED	
DULIAJAN		DRAWN	14.10.88
		TRACED	17.11.95
		CHECKED	24.11.95
		APPROVED	
		DRG. NO. OIL/1586	

SCALE 1:20
1:10
1:5

TITLE 2m O/D x 9.25 LG. SHELL
EMULSION TREATER - DETAIL
OF FITTINGS ITEM NOS. 22 &
24 TO 27.

ALL DIMENSIONS IN MILLIMETRES.

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
BEC / TENDER REQUIREMENTS		Compliance by Bidder	
SL. NO.		Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

Response Sheet**Annexure-FFF**

Tender No.
Bidders Name

Bidders Response Sheet

Sl No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

ANNEXURE - GGG

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....
IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

**Counter Signed by Banker:
Seal of Bank:**

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.