



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808719
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FORWARDING LETTER

Tender No. : SDI3659P20 DT: 28.01.2020
Tender Fee : NIL
Bid Security : Applicable
Bidding Type : SINGLE STAGE TWO BID SYSTEM
Bid Closing on : 09.04.2020 (11.00 HRS IST)
Bid Opening on : 09.04.2020 (14.00 HRS IST)
Performance Security : Applicable
Integrity Pact : Applicable

The complete bid documents and details for purchasing bid documents, participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com/>

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence concessional rate of GST @5% against Essentiality Certificate for invoice value 1 Lakh and above will be applicable as per Notification No. 3/2017- Integrated/ Central Tax (Rate) dated 28th June, 2017.

In the event of order, OIL will issue Essentiality Certificate (EC), where concessional rate of GST @5% will be applicable. Supplier shall affect dispatch only on receipt of this certificate from OIL, failing which all related liabilities shall be to Supplier's account.

OIL invites Bids for **SUPPLY AND INSTALLATION & COMMISSIONING OF SCREW AIR COMPRESSOR WITH DRYER AND AIR RECEIVER {QTY = 30 NOS.}** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFX -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFX [Tender] under RFX and Auctions. The details of items tendered can be found in the Item Data and details uploaded under **Technical RFX**.

This Tender has been floated for participation of Indigenous bidders only. Hence, only Indigenous bidders are eligible to participate against this tender.

Consortiums/Joint venture entities are not eligible to participate against this tender.

The tender will be governed by:

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807178, 0374-2807171 , 0374-2807192. Email id = erp_mm@oilindia.in.
- b) OIL's office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

OIL Bank Details :

	Bank Details of Beneficiary	
a	Bank Name	STATE BANK OF INDIA
b	Branch Name	Duliajan
c	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K.L.K.Banik, AGM
k	Fax No.	0374-2802729
l	Email Id	sbi.02053@sbi.co.in

- c) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- d) Technical specifications and Quantity as per **Annexure – 1A**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- f) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.

- g) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- h) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”

Special Notes:

1.0

(I)

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/iri/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are **exempted from payment of Bid Security (EMD)** irrespective of their monetary limit, product category and capacity mentioned in their registration, **subject to submission of valid MSE registration certificate issued by appropriate authority.**
- d) For availing benefits under Public Procurement Policy (**Purchase preference**), the interested MSE Bidders must ensure that they are the **manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s).** Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of **OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**, seeking clarification/confirmation as to whether their MSE certificate is eligible for EMD exemption or not. **Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.**

(II)

In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is

requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.

2. Certificate of incorporation.

3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation alongwith a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE.

NOTE:

In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they must apply to concerned tender handling officer, Materials Department, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of EMD upto one week prior to the Bid closing date (or as amended in e-portal).

2.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFx Information > Technical Attachment only. The “**TECHNO-COMMERCIAL UNPRICED BID**” shall contain all techno-commercial details **except the prices. Please note that no price details should be uploaded in** Technical RFx Response.

2.2 The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **For price upload area , please refer “NEW INSTRUCTIONS” Please refer Annex-BB for price schedule.**

2.3 Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in [Annexure-CCC](#).

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **DGM- Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) Original Bid Security
- b) Detailed Catalogue (if any)

c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL's Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

9.0 a) **The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

b) The name of the OIL's Independent External Monitors at present are as under:

i) SHRI RAJIV MATHUR, IPS (Retd.)
Former Director, IB, Govt. of India,
e-Mail ID : rajivmathur23@gmail.com

ii) SHRI SATYANANDA MISHRA, IAS (Retd.)
Former Chief Information Commissioner &
Ex-Secretary, DOPT, Govt. of India
E-Mail ID : satyanandamishra@hotmail.com

iii) SHRI JAGMOHAN GARG
EX-VIGILANCE COMMISSIONER, CVC
E-mail id: jagmohan.garg@gmail.com

10.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or “General Terms & Conditions” as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.

11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

12.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

13.0 If Bank Guarantee is submitted towards ‘Bid Security’, then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

14.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

15.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:

(i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) the names of OIL's current authorized transporters are:

a) M/s Western Carriers (India) Ltd.

b) M/s DARCL Logistics Limited

Bidder's are requested to note the above delivery/collection instructions while submitting their offers.

16.0 While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.

17.0 Bidders should fill-up and submit alongwith their bid an **UNDERTAKING** towards **authenticity of information/documents** furnished by them, as per enclosed **ANNEXURE-K**.

18.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the Seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.

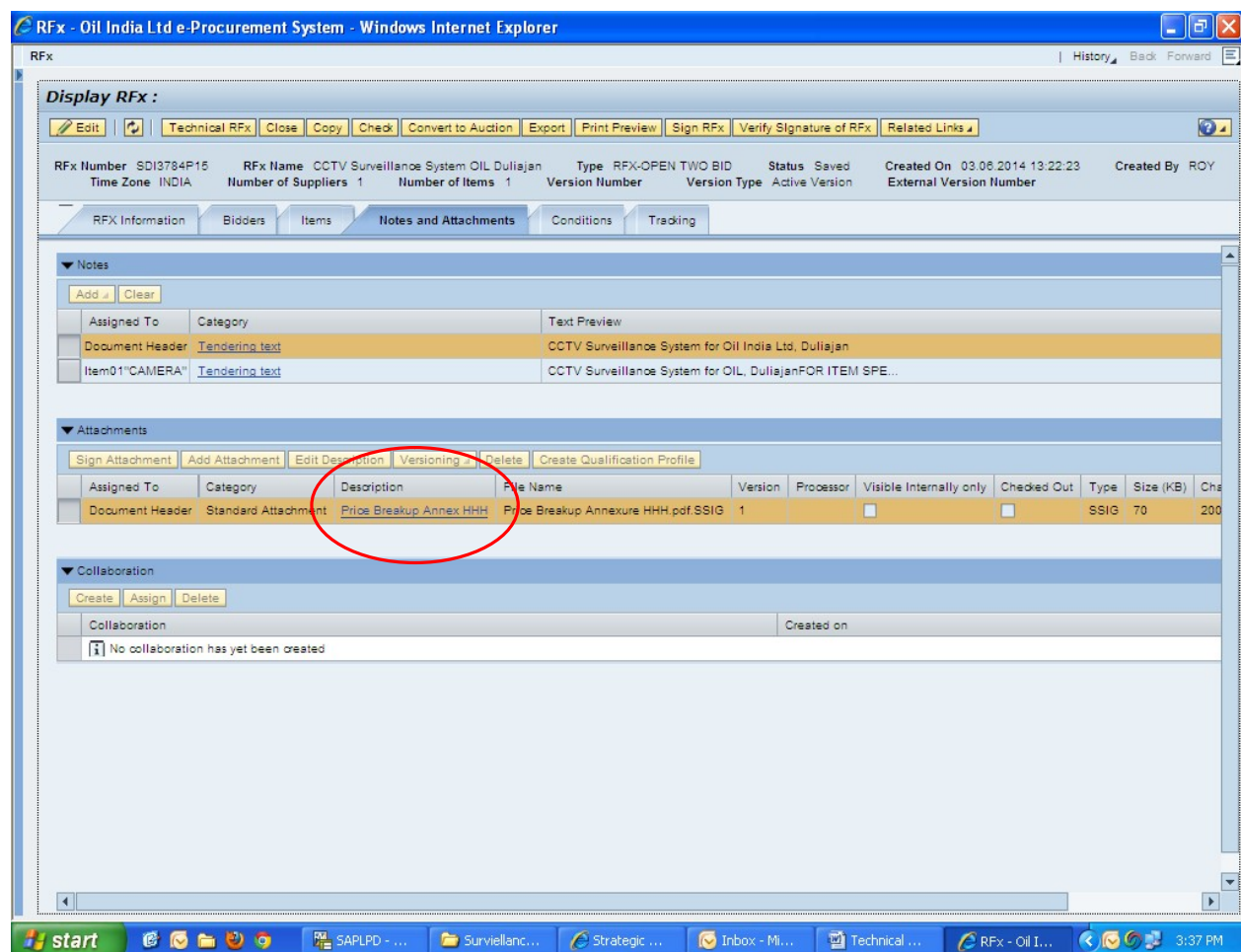
19.0 For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to

filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of thee-tender.

20.0 DISCLAIMER: Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be. liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se-ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

21.0 Price Breakup:

Bidders should submit the price breakup of all the items as per “**Annexure HHH**” which has been uploaded under “Notes & Attachments” > “Attachments” as shown below. The price breakup “Annexure HHH” should be filled up, signed and uploaded under “Notes & Attachments” > “Attachments” only. **The filled up price breakup of all the items should not be uploaded in Technical Attachment.**



Please do refer “**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**” for the above two points and also please refer “**New Vendor Manual (effective 01.03.2019)**” available in the login Page of the OIL’s E-tender Portal.



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

Important Note for New Portal Users:

[Click here to View Competability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

Click here for the New Manual & Instruction

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NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non-compliance to all the terms and conditions of NIT.

Yours Faithfully

Sd-

**(A.J. Sarmah)
CMM (IP)
FOR CGM-MATERIALS**

TENDER NO. SDI3659P20 DT: 28.01.2020**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p>A) TECHNICAL:</p> <p>1.0 BIDDER’S QUALIFICATION CRITERIA:</p> <p>1.1 The bidder shall be an Original Equipment Manufacturer (OEM) of Screw Air Compressor with Integrated Refrigerant type Air Dryer Package. OR</p> <p>1.2 The bidder shall be a Sole Selling Agent/Dealer/Distributor/Supply House of OEM of Screw Air Compressor with Integrated Refrigerant type Air Dryer Package.</p> <p><u>Note:</u></p> <p>a) Bidders other than OEMs must submit a valid Authorization letter and back-up warranty from the manufacturer as per format enclosed herein vide APPENDIX-B1.</p> <p>The Authorization letter must be duly sealed & signed by the Manufacturer on their official letterhead and the status of the Bidder (whether Sole Selling Agent/Dealer/Distributor/Supply House) should be identified.</p> <p>b) The Sole Selling Agent/Dealer/Distributor/Supply House shall categorically confirm in their technical bid that there will be no change of the proposed OEM after submission of the bid.</p>	

2.0 BIDDERS' EXPERIENCE CRITERIA:

2.1 In case the Bidder is an Original Equipment Manufacturer (OEM) of Screw Air Compressor with Integrated Refrigerant type Air Dryer Package, the bidder shall have the experience of successful execution (supply, installation and commissioning) of order(s) for 50% of tender item quantity rounded off to next higher integer (i.e. 15 nos.) of tender item (i.e. Screw Air Compressor with Integrated Refrigerant type Air Dryer Package of minimum capacity 100 CFM or more at minimum 10 Kg/cm²) in last five (05) years preceding the original bid closing date of this tender to E&P Company/ E&P Service Company/Refinery/ Petrochemical/ pipeline transmission/Chemical Plant project. Documentary evidences in this regard must be submitted along with the Technical Bid as per Para 2.3.

2.2 In case the Bidder is a Sole Selling Agent/Dealer/Distributor/Supply House of the Original Equipment Manufacturer (OEM) of Screw Air Compressor with Integrated Refrigerant type Air Dryer Package, the following criteria shall be met by the Bidder and the OEM:

i) The Bidder as a Sole Selling Agent/Dealer/Distributor/Supply House shall have the experience of successful execution (supply, installation and commissioning) of order(s) for 50% of tender item quantity rounded off to next higher integer (i.e. 15 nos.) of tender item (i.e. Screw Air Compressor with Integrated Refrigerant type Air Dryer Package of minimum capacity 100 CFM or more at minimum 10 Kg/cm²) (manufactured by the proposed OEM) in last five (05) years preceding the original bid closing date of this tender to E&P Company/ E&P Service Company/Refinery/ Petrochemical/ pipeline transmission/Chemical Plant project. Documentary evidences in this regard must be submitted along with the Technical Bid as per Para 2.3.

2.3 NOTES TO BIDDER REGARDING EXPERIENCE CRITERIA:

2.3.1 The following **documentary evidences** to substantiate above experience records (2.1 and 2.2, as applicable) of the Bidder must be submitted along with the technical bid, failing which the Bid shall be treated as incomplete and rejected:

(a) Copy of Purchase order(s)/contract(s) awarded by Client(s)

(b) True copies of Original Signed and sealed Installation & Commissioning report/Completion report/performance certificate from the clients (on Client's/User's official letter head with signature & stamp) duly notarized by Government Notary.

(c) Any one or combination of the following documents that confirms the successful execution of each of the purchase order(s) / contract(s) –

i. Copy of Consignee delivery receipts/challans

OR

ii. Copy of Tax Invoice/Excise Gate Pass issued under relevant Act/rules

OR

iii. Copy of Commercial Invoice/Payment Certificate

2.3.2 The date of purchase order(s)/contract(s) need not be within five (5) years preceding the original bid closing date of the Tender, but execution/ supply of required quantity must be within five (5) years preceding the original bid closing date of this tender.

2.3.3 The service provider to an E&P company shall mean company who has bought the tender item (Screw Air Compressor with Integrated Refrigerant type Air Dryer Package of minimum capacity 100 CFM or more at minimum 10 Kg/cm²) and has provided service to an E&P company utilising the tender item (Screw Air Compressor with Integrated Refrigerant type Air Dryer Package of minimum capacity 100 CFM or more at minimum 10 Kg/cm²)

2.3.4 In case of extension to the scheduled Bid Closing date of this tender, if any, the Original scheduled Bid closing Date shall be considered for evaluation of Bids.

2.3.5 Against all supporting documents submitted by the bidder along with the technical bid, originals must be kept ready and to be produced for verification of OIL, if called for.

Note:

a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.

c) Job(s) executed by the bidder in their own organisation / firm shall not be considered as work experience.

B) FINANCIAL:

a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least **Rs. 237.14 Lakhs**

b) Net Worth of the firm should be Positive for preceding Financial / Accounting year (FY=2019-20).

Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.

Notes:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE-J**.

OR

ii) Audited Balance Sheet along with Profit & Loss account.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

C) COMMERCIAL:

i) **Validity of the bid** shall be minimum **120 days** from the Bid Closing Date.

ii) **Bid security:**

The bid must be accompanied by Bid Security of **Rs.9,48,600.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 7 months from Bid closing date. (i.e. upto 30.11.2020)**

Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.

If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

iii) Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids”

through electronic form in the OIL's e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. Any offer not complying with the above shall be rejected straightway.

iv) **Performance Security:**

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

A Bank Guarantee in the prescribed OIL's format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the **Bids must be Digitally Signed** using **"Class 3" digital certificate with Organisation's name(e-commerce application)** as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3 with Organisation's Name" digital certificate, will be rejected.

viii) Technical RFx Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFx Response folder, otherwise the offer will be rejected.

ix) Price should be maintained in the "online price schedule" only. The price submitted other than the "online price schedule" shall not be considered.

x) Integrity Pact:

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure-DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

xi) A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- (a) Validity of bid shorter than the validity indicated in the Tender.**
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.**
- (c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.**
- (d) In case the Party refuses to sign Integrity Pact.**
- (e) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.**

x) DELIVERY:

Maximum delivery period is 06 months in 03 lots after receipt of formal Purchase order as under:-

- 1st lot: 10 nos. in the 4th month**
- 2nd lot: 10 nos. in the 5th month**
- 3rd lot: 10 nos. in the 6th month**

INSTALLATION & COMMISSIONING

Installation & Commissioning must be completed within 6 weeks after receipt of site clearance from OIL for each lot.

NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in OIL's tender issuing office:

**“The Bank Guarantee issuing Bank branch must ensure the following:
The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:**

- (i) MT 760 / MT 760 COV for issuance of Bank Guarantee**
- (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee**

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL. Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602.”

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below. **The original Bid Closing Date shall be considered by OIL for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.**

A) TECHNICAL:

- i) The bids will be evaluated as per NIT specifications, terms & conditions.
- ii) Bidder to quote full quantity and for all the items mentioned in NIT.**

B) COMMERCIAL:

- i) To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.
- ii) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".
- iii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.
- iv) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of the NIT.

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TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No & Date: SDI3659P20 DT: 28.01.2020

	Complied / Not Complied. (Remarks if any)
<p><u>ITEM NO. 10</u></p> <p><u>DESIGN, MANUFACTURE, PACKAGE, SUPPLY, INSTALLATION AND COMMISSIONING OF SCREW AIR COMPRESSOR WITH INTEGRATED REFRIGERANT TYPE AIR DRYER, AIR RECEIVER AND RELATED ACCESSORIES. {QTY = 30 NOS.}</u></p> <p>1.0 SPECIFICATION OF SCREW AIR COMPRESSOR: -</p> <p>This specification covers Design, Manufacture, Inspection, Testing, Packaging, and Supply, Installation and Commissioning of Screw type air compressor system consisting of screw air compressor units, integrated refrigerant air dryer, pre-filter & after filter to supply dry and filtered air with air reservoir vessel.</p> <p>2.0 Design Parameters</p> <p>a) Capacity: Minimum 125 cfm. (Reference condition: Absolute air pressure: 1 bar (g), Intake air temperature: 20 Deg (C)</p> <p>b) Operating pressure: 12.75 bar (g) max.</p> <p>c) Type: Air Cooled Oil injected</p> <p>d) Designed Ambient Temperature: 0 to 45-degree C</p> <p>e) Noise: 75 dBA or less as per ISO 2151:2004/ Pneuro/ Cagi Test codes</p> <p>f) Motor Rating: Max 30 KW</p> <p>g) Outlet air purity: Oil carry over <0.01 mg/m³</p> <p>h) Pressure Dew point: Max 3 Dec C at Max Operating pressure</p> <p>i) Site Location: Oil India Limited, Gas Compressor Stations,</p> <p>j) Relative Humidity: 95%</p> <p>k) Electric Supply: 415 V +/- 10%, 50 Hz +/-3%, 3 Phase AC supply</p> <p>l) Area Classification: Non-hazardous</p> <p>m) Location: Indoor</p> <p>n) Service: Engine air Starting and Instrument Air</p> <p>o) Duty: Continuous</p>	

p) Type: Rotary, single stage, air cooled, oil flooded electrically driven screw compressor with integrated refrigerant type dryer

q) The compressor unit performance should be measured according to ISO 1217, Annex C.

r) The preferable makes of the Air Compressor to be Atlas Copco/ Ingersoll Rand / Elgi / Kirloskar Pneumatic/ Kaesar or Equivalent Reputed Make.

3.0 Standard Scope of Supply

3.1 The Screw Air Compressor package shall consist of the following components within the scope of supply:

3.1.1 Air System:

a. Air Intake Filter: Heavy duty, dry type, Filtration Efficiency: 99.9 % for particles above 3 micron

b. Air Intake Valve

c. Unloader with integrated regulating valve

d. Compression Element with high efficiency rotor profiles

e. Air-Oil Separator Vessel with Spin on oil separator filter

f. Minimum pressure Valve

g. Non Return Valve

h. After cooler with integrated water separator

i. Air to air Heat Exchanger

j. Air/oil separator filters – to clean the air to Class I quality i.e. maximum of 0.01 mg/m³ oil in the compressed air.

3.1.2 Lubrication system:

a) High Performance and long lifetime lube oil

b) Oil cooler

c) Thermostatic bypass Valve

d) Oil Filter – Temperature resistance up to 120 Deg C

3.1.3 Integrated Air Dryer system: Refrigerant type Air Dryer with filters complete with all fittings and accessories.

a) Refrigerant used: R134a

b) The Refrigerant air dryer shall be built inside the compressor cubicle and will have the same controller from the compressor for measurement of dew point temperature and ambient temperature

c) Refrigerant Compressor, hermetic piston / rotary compressor type compressor that increases the refrigerant pressure close to its condensing temperature, so that it will start to condense and lose heat by

cooling it with ambient air (in the condenser)

d) Heat exchanger with integrated water separator

e) Flow switch

f) Zero loss condensate drains

g) Condenser: Condenser made of aluminium finned copper tubes and powered by its own cooling fan. The condenser to remove heat from the refrigerant and discharge this heat into the atmosphere.

h) Liquid refrigerant dryer filter

i) Electronic Thermostatic expansion valve

j) Evaporator

k) Electronic Hot gas bypass valve: To avoid the dryer from freezing in part load or light load conditions

l) Accumulator: To protect the refrigerant compressor by separating gas and liquid before the refrigerant gas enters the refrigerant compressor.

3.1.4 Drive System: Electrical Motor as per the following specifications

a) 3 Phase, Squirrel Cage Induction motor conforming to IS 12615-2018

b) Site and operating conditions –

i) Ambient temperature approximately 5 Deg C to 45-degree C; and dusty environment, RH – 95%

ii) Altitude less than 1000 m above msl

c) Electric Motor, TEFC Squirrel cage induction motor, greased for Life bearing with maintenance free gearbox (if any)

d) Drive: Gear drive/Direct Drive

e) Applicable Standard - IS 12615 : 2018

f) Degree of protection - IP 55

g) Type of duty - S1 (Continuous)

h) Method of cooling - TEFC, Air cooled

i) Mounting and frame size – Horizontal, Foot mounted, bidder to mention Frame size offered and model no. offered

j) Frequency - 50 Hz +/- 3 %

k) Rated Output: Corresponding to the compressor capacity, limited to 30KW (max.)

l) Rated voltage - 415 VAC +/- 10%

m) Class of insulation - (Rotor/Stator) - F, temperature rise limited to Class B

n) Efficiency : As per IS 21615 : 2018

o) RPM : To match driven load

p) Motor shall be tested as per IS 12615-2018 and test certificates shall be furnished with the supply.

q) Earthing facility: Earthing stud/earth provision with GI fasteners to be available at two places on the motor foot/body and one inside the terminal box. Earthing system for the motor shall be as per the IS: 3043.

r) Lifting Eye: One no. lifting hook shall be provided for lifting the motor.

s) Markings: Name plate details with name of manufacturer, frame size, rated voltage, rated output, current, frequency, type of duty, class of insulation, no. of phases, RPM, degree of protection, winding connections, bearing sizes, and year of manufacture.

t) Terminal Box: Cable termination box with brought out terminals suitable for terminating PVCA aluminium cables of proper size as per rating of motor and cable entry holes (01 no. for DOL; 02 nos. for YD starter). The brought out terminals shall be of brass and mounted on non-hygrosopic insulation (FRP or DMC) suitable for tropical climate. Sufficient space shall be provided in the terminal box for terminating cables.

u) Motor Make: Siemens/CG/Bharat Bijlee/Kirloskar/ NGEF/ ABB / Marathon / KEC

v) STARTER: The motor shall be supplied along with a suitable starter as specified below:

a) Direct on Line (DOL) starter for motors up to 12.5 HP; Star – Delta (YD) starter for motor above 12.5 HP and up to 40 HP; Suitable motor starter shall be provided along with air compressor set.

b) The starter shall be suitably designed for the application and HP rating of the pump. Power contactor(s) in the starter shall be AC3 duty, AC3 current rating of the contactors shall be 30% higher than the AC3 current rating recommended in contactor selection chart of Siemens / L&T/ Schneider / ABB.

c) The starter shall include START/STOP push buttons with terminals for remote Start/ Stop PB Station.

d) Protections: The motor shall have the following Minimum (but not limited to) protections in the starter panel:

i) Overload (make of OLR shall be same as that of contactor).

ii) Phase failure (make of SPPR: Siemens / Schneider / L&T / ABB)

iii) Earth Leakage protection through CBCT and earth leakage sensing relay

e) Suitable cable entry arrangement for terminating the incoming / outgoing cables.

f) Starter must have a voltmeter, ammeter and LED type indication lamps for 'Motor ON' 'Motor OFF', 'Motor Trip'

3.1.5 All power and control cable inside the control panel shall be in the supplier's scope.

3.1.6 Single point, 3 phase (without neutral point), 415V +/- 10%, 50Hz, AC power supply will be provided from the existing PMCC panel of OIL. To comply with the CEA regulation 2010 (Clause 100), OIL uses NGR (750mA) at the generator/transformer neutral. As such, neutral point is not available/catered down the line. While designing the electrical power supply scheme of the compressor

unit, this point (non-availability of neutral point) shall be adequately taken care

3.1.7 All Power and control cables should be adequately protected against mechanical damage.

3.1.8 Bidder should supply along with the bid, the electrical schematic drawing, clearly marking the motor starting system, the protection system, and the indications / safety devices employed.

3.1.9 In case of the successful bidder, all electrical schematics / wiring diagrams shall be approved by OIL before manufacture.

3.1.10 All indication lamps to be LED type of appropriate colour

3.1.11 All power connections to the compressor from the external power source shall be terminated on the isolator of the control panel.

4.0 Controls & Instrumentation: the control system shall be microprocessor based user friendly graphical display system at least 3.5 inch size

a) Fan – Motor overload relay (s) with protection fuses

b) Motor star –delta starter with overload relay with fuses

c) Start –stop button and isolator switch with fuses

d) Dual pressure set point to set at 6 Kg/cm² and 12 Kg/cm²

e) Control, regulation, safety and indication panel

f) All wiring

g) The regulation system shall include graphical interface to regulate, control and monitor compressor operation. The followings shall be displayed and monitored

h) Compressor Status Indication

a. Through Indication LED

i. Voltage On

ii. Compressor Loaded

iii. Service Needed

iv. Alarm/Warning

b. Through Graphic Display

i. Motor Running status

ii. Compressor Loaded/ unloaded status

iii. Outlet pressure

iv. Element Outlet temperature

v. Ambient air temperature

<p>vi. Delivery air pressure</p> <p>vii. Compressor Control Start/ Stop/ Reset / Test</p> <p>viii. Hour Meters comprising of Total Ruining Hours, Loading Hours, Service Hours</p> <p>ix. Timers: Daily, weekly with Programming compressor time based start/ stop commands</p> <p>x. Service requirement indications – Indication service plan for main consumables as oil separator, oil filter, air filter</p> <p>xi. Compressor safety- shutdown indications- High outlet temperature, Driver Motor/ Fan overload, Emergency stop</p> <p>xii. Electronic drain operation</p> <p>xiii. Sensor error</p> <p>xiv. High dew point</p> <p>xv. Pressure drop over integrated filters</p> <p>xvi. Emergency stop</p> <p>c. Digital Outlet relays for remote monitoring (voltage free) comprising of Automatic / manual operation, General Warning, General shutdown</p> <p>4.1 The remote monitoring system should be able to connect to SCADA system through RS 485 port Modbus to the air compressor controller</p> <p>5.0 Air Receiver:</p> <p>Minimum 3000 Litre capacity Vertical Air Receiver with auto drain facility. The air receivers shall be hot-dip galvanised both internally and externally in accordance with DIN EN ISO 1461</p> <p>Maximum Working Pressure: 16 Kg/cm²</p> <p>With Maintenance Hatch of suitable size and electronically controlled, zero loss condensate drains.</p> <p>MOC : Shell & Head SA -516 Grade 70</p> <p>Radiography : 100%</p> <p>Air Receiver will be with standard fittings including:</p> <p>a. Safety Valve with connection – spring loaded, Open Bonnet, Pop type.</p> <p>b. Pressure Gauge with connection & cock; Dial, Drain Pipe with connection.</p> <p>c. Design as per ASME Sec VIII Div. I / IS 2825</p> <p>d. Auto Drain Valve, Timer controlled and zero loss type.</p> <p>e. Interconnection piping and fittings from Air Compressor package to the air receiver along with requisite nos. of valves.</p>	
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Made-to-fit connection sets comprising: Ball valve, pressure relief valve, pressure gauge, drain tap, gaskets and associated smaller components

Electronically controlled condensate drains with attachments matched to air receiver

Vendor to forward the detail drawing of the civil foundation required for placement of the air receiver. The foundation at site will be prepared by OIL.

The air receiver will be installed approximately 30 mtrs. distance from the air compressor packages. The route of the piping from air compressor packages to the air receivers may be different at different installations. Vendor to make estimates and quote accordingly.

6.0 Gateway / arrangement for monitoring of process parameter of the air compressor remotely to OIL's PLC/ SCADA through RS-485 port Mod bus

7.0 **Special Notes:**

a) OIL will provide 415V AC power at site.

b) Bidder needs to provide a complete list of recommended spares for Control and Instrumentation system along with price list, which shall remain firm for minimum 2 years from the date of supply.

c) The compressed air should meet the Instrument Air Quality Standard (ANSI ISA-7.0.0-1996 /ISO 8573/ ISO12500) in terms of pressure dew point, particle size, lubricant content and contaminants.

d) The pressure dew point shall not exceed 3 deg C (37.4 deg F) at line pressure under any operating condition.

8.0 Fluid Level

The compressor should be filled at the factory with the correct amount of fluid. A fluid tag should be provided with the information concerning the initial fill of fluid. Provision for Fluid level monitoring should be provided by sight glass while in operation.

9.0 Compressor Rotation: Direction of rotation needs to be embossed on housing for easy identification.

10.0 Fan Rotation: Direction of rotation needs to be embossed on housing for easy identification.

11.0 Acoustic Enclosure

The screw Air Compressor set must be placed within an Acoustic cabinet for reducing sound levels to 75 dBA or less as per ISO 2151:2004 annex C measured at a distance of 1mt in free field condition as per PNUROP/CAGI test codes.

12.0 TEST CERTIFICATE

The supplier shall submit detailed records and certificates of the forgoing tests as well as all relevant test certificates, to the purchaser, along with the delivery of the Air Compressor unit. The certificate / records shall be supplied in quadruplicate and those for electrical equipment shall be endorsed for suitable use in the climatic conditions specified.

13.0 **Document along with the bid:**

- a) Details of the Air Compressor unit
- b) GA and dimensional drawing.
- c) Technical details of the motor
- d) Technical details of the Integrated Refrigeration system
- e) Electrical details

All of the above shall form part of the Purchase Order. Hence any deviations must be clearly mentioned which shall be scrutinized for technical acceptability. Specific type and make of components should be mentioned clearly. No deviation shall be allowed at the time of supply and in such case the 'Purchase Order' shall be cancelled without any liability to OIL. In case of such cancellation, OIL may recover the cost incurred in processing the tender, till the time of cancellation, from the bidder.

14.0 INSPECTION:

The Air Compressor Unit shall be inspected and tested at supplier's works by OIL's designated engineer(s) prior to dispatch. Such inspection or case may be, shall however not relieve the supplier of his responsibility to ensure that the equipment supplied is free from all manufacturing and other defects and conforms to correct specifications. Intimation must be sent to OIL at least 30 days in advance for deputing personnel to carry out the inspection of equipment at manufacturer's works. The successful bidder must keep all test reports / certificates ready for OIL's scrutiny and check.

Load testing of the Air Compressor Unit at No load and Full load conditions for capacity output, dew point temperature and performance shall be carried out in presence of the OIL's engineer(s) appointed for the purpose and to his satisfaction at supplier's premises prior to dispatch. The Air Compressor unit shall be acceptable to OIL only after satisfactory full load test.

15.0 PACKAGING & PAINTING:

The packing shall be sufficiently robust to withstand rough handling/transit damage during transportation. Boxes/ packing cases containing electrical equipment shall be water proof lined to prevent transit damage. Loose components shall be packed separately (if applicable).

Suitable anti rust & heat resistant painting (min. two coats) should be applied in the whole compressor set including the acoustic enclosure.

The package should have proper lifting lugs for ease of transportation.

16.0 OTHERS

Any items/ points not included in the specifications but necessary for efficient control and operation of the Screw Compressor shall be stated by the bidder.

17.0 **RECOMMENDED SPARES:**

The Bidder shall have to quote for the **list of Spare parts for two-year normal operation** for each compressor unit. **The price of the spares will not be part of offered price of compressor**, and shall have to be **quoted separately** by the bidders. **The cost of these spares will not be considered for bid evaluation.**

18.0 **COMMISSIONING SPARES:**

The Bidder's **offer shall include** the supply of:

- a) All filters required for 2 (two) years of normal operation and maintenance of each compressor.
- b) Compressor Lubricating Oil required for initial filling and first changeover of each compressor to be provided by the supplier and its price should be included in the price of the Compressor set.

PRICES OF THE COMMISSIONING SPARES TO BE INCLUDED WITH MAIN ITEM. HOWEVER, BIDDER TO GIVE SEPARATE SHEET MENTIONING THE UNIT PRICE OF THESE SPARES IN THE PRICE BID AND EVALUATION WILL BE DONE ACCORDINGLY.

19.0 INSPECTION AND TESTING:

The Compressor Package along with all auxiliaries will be tested at Vendor's works for at least 4 (Four) hours at different load conditions and all parameters will be noted including dew point of the outlet air. The test may be witnessed by OIL's representative at vendor's works. The vendor to give at least 30 (thirty) days advance intimation to OIL for the date of testing. The cost towards to & fro travel, accommodation etc. for OIL's representative(s) will be borne by OIL.

20.0 DELIVERY: The compressor packages along with air receiver will be delivered to OIL, Duliajan in three lots as below from the date of confirmed purchase order:

Sl. No. 4th Month Lot-I 5th Month Lot-II 6th Month Lot-III
Nos. 10 10 10

21.0 INSTALLATION & COMMISSIONING OF THE EQUIPMENT: -

- a) The bidders shall separately mention charges for installation & commissioning along with their offered item price
- b) The Successful Bidder shall commission their supplied items at OIL.
- c) The successful bidder shall have to arrange accommodation at their own cost at Duliajan including to & fro expenditure for their personnel, deputed for commissioning.
- d) During Commissioning run the air compressor package has to be run at site conditions for at least 8 hours (cumulative) without any shutdowns due to package problem. Any shutdown due to OIL's side will not be added to vendor's account. However if any shutdown happens due to air compressor package problem the running hours will be reset to zero and the commissioning run will be restarted again. Only after successful commissioning run of each compressor package, cost towards commissioning charges will be processed for each package.

22.0 **WARRANTY:**

The warranty period for the Air Compressor, Electrical Motor and all other accessories should be a minimum of 12 months from the date of successful commissioning or 18 months from the date of dispatch, whichever is earlier against defects arising from faulty materials, workmanship or design. Defective goods / materials or parts notified by OIL to the Seller shall be replaced immediately by the seller on F.O.R. destination basis including payment of all taxes and duties at Seller's expense. The relevant warranty certificate should be submitted at the time of delivery of the air compressor unit.

23.0 AFTER SALES SERVICE

- a) The nature of after sales service, which the supplier can provide during initial commissioning and also

<p>subsequently, should be clearly stated. Confirmation that all spares related to the equipment supplied shall be available for a period of at least 10 years after delivery should be provided. Bidders should also indicate their nearest authorized service centre.</p> <p>b) The details of such service centre/authorized agent for after sales services shall be mentioned in the offer for bid evaluation.</p> <p>c) The vendor to quote for AMC services for a period of two years from the date of commissioning excluding warranty period. The quote should include on call basis services during breakdown and scheduled inspection 4 (four) times a year. The quote for the AMC charges will not be considered for evaluation purposes.</p> <p>.24.0 Successful Bidder has to take approval from OIL for the following prior to manufacture/assembly of the Air Compressor unit:</p> <ul style="list-style-type: none"> i) GA and dimensional drawing. ii) Power and control circuit diagrams. iii) Technical details of the motor. iv) Bill of materials with technical details of various components of the starter. v) Technical details of the compressor. <p>25.0 <u>Successful bidders shall have to submit two bound sets (Hardcopy) and 1 set of softcopy (in CD Format) of the following documents with each unit of the Air Compressor:</u></p> <ul style="list-style-type: none"> i) Approved GA and dimensional drawing of all equipment. ii) Approved Power and control circuit diagrams. iii) Approved Technical details of the motor. iv) List of recommended spares for two years along with part nos.. v) Approved Technical details of the compressor. vi) All test certificates. vii) Guarantee/ Warranty certificate duly signed & stamped by supplier 	
<p><u>ITEM NO. 20</u></p> <p><u>INSTALLATION & COMMISSIONING – QTY = 01 AU</u></p> <p>01 AU MEANS INSTALLATION & COMMISSIONING OF ALL 30 NOS OF AIR COMPRESSORS.</p>	

SPECIAL NOTES:

- 1.0 **Undertaking** from the **OEM of Motor and Air end** (in original on OEM's letter head) **shall be submitted by the bidder along with technical bid**, guaranteeing uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, in the event of placement of order.

- 2.0 Bidder shall provide a complete list of **recommended spares** of the compressor unit, Motor, control and instrumentation system along with price list which shall remain firm for minimum 2(two) years from the date of supply. **The cost of these spares will not be considered for bid evaluation.**
- 3.0 Bidder to submit the filled up Technical Checklist, BRC-BEC Checklist alongwith the bid.
- 4.0 Bidder shall **give assurance in writing** that they will provide any support for the **period of 5(five) years** for the quoted Compressor package along with Control and Instrumentation package from the date of supply.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of NIT.

INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for **SDI3659P20**. The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section: 1 -Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.

ANNEXURE- DDD

3. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section: 2 -Commitments of the Bidder/Contractor

(1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which h e/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 -Disqualification from tender process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.
5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later.** Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings

Section 4 -Compensation for Damages

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.

3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 -Previous transgression

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors

1. The Principal will enter into Pacts on identical terms with all bidders and contractors.

2. The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section: 8 -External Independent Monitor/Monitors

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.
6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to

ANNEXURE- DDD

him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8. The word 'Monitor' would include both singular and plural.

Section:9 -Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

Section:10 -Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

A J SHARMA
CMM (IP)

.....
For the Principal

.....
For the Bidder/Contractor

Witness 1:

Witness 2:

Place. DULIAJAN
Date . 24.02.2020

Tender No. SDI3659P20forScrewairCompressorPackagewithintegratedairdryer
BEC/BRC Checklist

	<u>ANNEXURE I</u>	BID EVALUATION CRITERIA (BEC) / BID REJECTION CRITERIA (BRC) :	Complied /Not Complied
		<p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p>A) <u>TECHNICAL:</u></p> <p>1.0 <u>BIDDER'S QUALIFICATION CRITERIA:</u></p> <p>1.1 The bidder shall be an Original Equipment Manufacturer (OEM) of Screw Air Compressor with Integrated Refrigerant type Air Dryer Package.</p> <p>OR</p> <p>1.2 The bidder shall be a Sole Selling Agent/Dealer/Distributor/Supply House of OEM of Screw Air Compressor with Integrated Refrigerant type Air Dryer Package.</p> <p><u>Note:</u></p> <p>a) Bidders other than OEMs must submit a valid Authorization letter and back-up warranty from the manufacturer as per format enclosed herein vide <u>APPENDIX-B1</u>.</p> <p>The Authorization letter must be duly sealed & signed by the Manufacturer on their official letterhead and the status of the Bidder (whether Sole Selling Agent/Dealer/Distributor/Supply House) should be identified.</p> <p>b) The Sole Selling Agent/Dealer/Distributor/Supply House shall categorically confirm in their technical bid that there will be no change of the proposed OEM after submission of the bid.</p> <p>2.0 <u>BIDDERS' EXPERIENCE:</u></p> <p>2.1 In case the Bidder is an Original Equipment Manufacturer (OEM) of Screw Air Compressor with Integrated Refrigerant type Air Dryer Package , the bidder shall have the experience of successful execution (supply, installation and commissioning) of order(s) for 50% of tender item quantity rounded off to next higher integer (i.e. 15 nos.) of tender item (i.e. Screw Air Compressor with Integrated Refrigerant type Air Dryer Package of minimum capacity 100 CFM or more at minimum 10 Kg/cm²) in last five (05) years preceding the original bid closing date of this tender to E&P Company/ E&P Service Company/Refinery/ Petrochemical/ pipeline transmission/Chemical Plant project. Documentary evidences in this regard must be submitted along with the Technical Bid as per Para 2.3.</p>	

	<p>2.2 In case the Bidder is a Sole Selling Agent/Dealer/Distributor/Supply House of the Original Equipment Manufacturer (OEM) of Screw Air Compressor with Integrated Refrigerant type Air Dryer Package, the following criteria shall be met by the Bidder and the OEM:</p> <p>i) The Bidder as a Sole Selling Agent/Dealer/Distributor/Supply House shall have the experience of successful execution (supply, installation and commissioning) of order(s) for 50% of tender item quantity rounded off to next higher integer (i.e. 15 nos.) of tender item (i.e. Screw Air Compressor with Integrated Refrigerant type Air Dryer Package of minimum capacity 100 CFM or more at minimum 10 Kg/cm²) (manufactured by the proposed OEM) in last five (05) years preceding the original bid closing date of this tender to E&P Company/ E&P Service Company/Refinery/ Petrochemical/ pipeline transmission/Chemical Plant project. Documentary evidences in this regard must be submitted along with the Technical Bid as per Para 2.3.</p> <p><u>2.3 NOTES TO BIDDER REGARDING EXPERIENCE CRITERIA:</u></p> <p>2.3.1 The following documentary evidences to substantiate above experience records (2.1 and 2.2, as applicable) of the Bidder must be submitted along with the technical bid, failing which the Bid shall be treated as incomplete and rejected:</p> <p>(a) Copy of Purchase order(s)/contract(s) awarded by Client(s)</p> <p>(b) True copies of Original Signed and sealed Installation & Commissioning report/Completion report/performance certificate from the clients (on Client's/User's official letter head with signature & stamp) duly notarized by Government Notary.</p> <p>(c) Any one or combination of the following documents that confirms the successful execution of each of the purchase order(s) / contract(s) –</p> <p>i. Copy of Consignee delivery receipts/challans OR</p> <p>ii. Copy of Tax Invoice/Excise Gate Pass issued under relevant Act/rules OR</p> <p>iii. Copy of Commercial Invoice/Payment Certificate</p>	
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	<p>2.3.2 The date of purchase order(s)/contract(s) need not be within five (5) years preceding the original bid closing date of the Tender, but execution/ supply of required quantity must be within five (5) years preceding the original bid closing date of this tender.</p> <p>2.3.3 The service provider to an E&P company shall mean company who has bought the tender item (Screw Air Compressor with Integrated Refrigerant type Air Dryer Package of minimum capacity 100 CFM or more at minimum 10 Kg/cm²) and has provided service to an E&P company utilising the tender item (Screw Air Compressor with Integrated Refrigerant type Air Dryer Package of minimum capacity 100 CFM or more at minimum 10 Kg/cm²)</p> <p>2.3.4 In case of extension to the scheduled Bid Closing date of this tender, if any, the Original scheduled Bid closing Date shall be considered for evaluation of Bids.</p> <p>2.3.5 Against all supporting documents submitted by the bidder along with the technical bid, originals must be kept ready and to be produced for verification of OIL, if called for.</p> <p>Note:</p> <p>a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.</p> <p>b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.</p> <p>c) Job(s) executed by the bidder in their own organisation / firm shall not be considered as work experience.</p> <p>B) FINANCIAL:</p> <p>a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least Rs. 237.14 Lakhs</p> <p>b) Net Worth of the firm should be Positive for preceding Financial /Accounting year (FY=2019-20).</p> <p>Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance</p>	
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	<p>sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far’.</p> <p>Notes:</p> <p>a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-</p> <p>i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in <u>ANNEXURE-J</u>.</p> <p style="text-align: center;">OR</p> <p>ii) Audited Balance Sheet along with Profit & Loss account.</p> <p>b)In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p>	
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<u>ANNEXURE II</u>	SPECIAL TERMS AND CONDITIONS	Complied /Not Complied
	<p>1.0 Undertaking from the OEM of Motor and Air end (in original on OEM’s letter head) shall be submitted by the bidder along with technical bid, guaranteeing uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, in the event of placement of order.</p> <p>2.0 Bidder shall provide a complete list of recommended spares of the compressor unit, Motor, control and instrumentation system along with price list which shall remain firm for minimum 2(two) years from the date of supply. The cost of these spares will not be considered for bid evaluation.</p> <p>3.0 Bidder to submit the filled up Technical Checklist, BRC-BEC Checklist alongwith the bid.</p> <p>4.0 Bidder shall give assurance in writing that they will provide any support for the period of 5(five) years for the quoted Compressor package along with Control and Instrumentation package from the date of supply.</p>	

	<u>ANNEXURE- III</u>	<u>EQUIPMENT DATA SHEET</u>	
		<i>Description of Data sought:</i>	
	1	Free air delivery (max):	
	2	Duty cycle:	
	3	Working pressure:	
	4	Unloading pressure:	
	5	Over all Dimensions,MM:	
	6	Dry Weight:	
	7	Motor make:	
	8	Motor model:	
	9	Motor Taring	
	10	Rated operating speed (rpm)	
	11	Refrigerant type	
	12	Noise level (dbA):	
	13	Control Panel:	
	14	Remote Monitoring:	

	<u>ANNEXURE-IV</u>	<u>CHECKLIST</u>	
	(A)	(B) <u>TECHNICAL</u> The following checklist must be completed with the offer. Please ensure that all these points are covered in your offer. These shall ensure that your offer is properly evaluated. Please tick mark #Yes# or #No# to the following question, in the right	(C)
1		Whether quoted as OEM of Air Compressor & whether documentary evidence submitted?	YES/NO
2		Whether quoted as Authorized Dealer of OEM (Air Compressor) and whether documentary evidences submitted?	YES/NO
3		Whether After-sale Service Centre for the Motor offered located in India?	YES/NO
4		Whether clauses of the technical bid is responded clause-wise	YES/NO
5		Whether deviation (if any) from the technical specification are highlighted clause wise?	YES/NO
6		Whether detailed specification of Air Compressor with manufacturer's technical literature/catalogue enclosed?	YES/NO
7		Whether detailed specification of Motor with manufacturer's technical literature/catalogue enclosed?	YES/NO
8		Whether test certificate of Air Compressor & Motor shall be submitted?	YES/NO
9		Whether quoted for supply, installation, commissioning & Test run at site?	YES/NO
10		Whether list of Recommended Spares for 2 years of operations with part no., quantity & unit rate quoted?	YES/NO
11		Whether guarantee/warranty certificates of Air compressor, Engine, Battery shall be submitted along with the order	YES/NO
12		Whether undertaking and confirmation from OEM that the equipment to be supplied are not going to become obsolete for the next 10 years and whether spare parts for 10 years shall continue to be supplied at the least?	YES/NO
13		Whether Composite Operation Manual for the Air Compressor and Trouble Shooting Chart shall be supplied along with the Order?	YES/NO
14		Whether confirmed to carry out Installation & Commissioning of the equipment at Duliajan (Assam)?	YES/NO
15		Whether the content of this Check List is read and responded?	YES/NO

**Format of Authorization & Backup Warranty by Manufacturers to Sole
Selling Agent/Dealer/Distributor/Supply House
(To be typed on the letter head of the Manufacturers)**

Ref. No_____

Date _____

Sub: Authorization & Backup Warranty

Ref: Your tender No._____ **Dated** _____

To,
The HOD-Materials
Materials Deptt,
OIL, Duliajan

Sir,

We, M/s..... (Name & address of the Manufacturer) hereby authorize M/s..... (Name & address of the Bidder) to submit their Bid against Tender No..... floated by OIL INDIA LIMITED (OIL) for supply tendered goods, which will be manufactured by us. As we do not participate directly against such tendering process, we authorize M/s. (name of the Bidder) to participate as our only Sole Selling Agent/Dealer/Distributor/Supply House (strike out whichever is not applicable) against the tender.

We hereby guarantee the supply through M/s..... (name of the Bidder) in the event of placement of purchase order by OIL and shall provide all back-up supports as may be necessary including for the quality & workmanship of supplied materials.

This authorization and back-up warrantee/guaranty shall remain valid throughout the execution by M/s. (Name of the Bidder) including the defect liability period, in the event of an order by OIL on them.

Yours faithfully,
For (Name of the manufacture)

Name & Signature of Authorized signatory:

Designation :

Phone No.

Place :

Date :

Seal of the Manufactuer:

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
		Compliance by Bidder	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

Response Sheet**Annexure-FFF**

Tender No.
Bidders Name

Bidders Response Sheet

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

ANNEXURE - GGG

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....
IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

**Counter Signed by Banker:
Seal of Bank:**

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.