



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Duliajan – 786602  
Assam (India)

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**FORWARDING LETTER**

Tender No. : SDI1232P20 DT: 24.04.2019  
Tender Fee : NIL  
Bid Security : Applicable  
Bidding Type : SINGLE STAGE TWO BID SYSTEM  
Bid Closing on : 13.06.2019 (11.00 HRS IST)  
Bid Opening on : 13.06.2019 (14.00 HRS IST)  
Performance Security : Applicable  
Integrity Pact : Applicable

The complete bid documents and details for purchasing bid documents, participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com/>

**NOTE:** All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

OIL invites Bids for **SUPPLY , INSTALLATION AND COMMISSIONING OF 01 NO OF SPARES OF DEBUTANIZER REBOILER HEATER / HOT OIL HEATER OF LPG RECOVERY PLANT** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents

The general details of tender can be viewed by opening the RFx [ Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under **Technical RFx**.

**The tender will be governed by:**

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's

b) OIL's office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

**OIL Bank Details :**

	Bank Details of Beneficiary	
a	Bank Name	STATE BANK OF INDIA
b	Branch Name	Duliajan
c	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K.L.K.Banik, AGM
k	Fax No.	0374-2802729
l	Email Id	<a href="mailto:sbi.02053@sbi.co.in">sbi.02053@sbi.co.in</a>

- c) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- d) Technical specifications and Quantity as per **Annexure – 1A**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents.
- f) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.
- g) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- h) Bidders are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”
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### **Special Notes:**

#### **1.0**

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are **exempted from payment of Bid Security (EMD)** irrespective of their monetary limit, product category and capacity mentioned in their registration, **subject to submission of valid MSE registration certificate issued by appropriate authority.**
- d) For availing benefits under Public Procurement Policy (**Purchase preference**), the interested MSE Bidders must ensure that they are the **manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s).** Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of **OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**, seeking clarification/confirmation as to whether their MSE certificate is eligible for EMD exemption or not. **Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.**

#### **NOTE:**

**In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they must apply to concerned tender handling officer, Materials Department, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of EMD upto one week prior to the Bid closing date (or as amended in e-portal).**

**2.0** The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

**2.1** Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFx Information > Technical Attachment only. The “**TECHNO-**

**COMMERCIAL UNPRICED BID**” shall contain all techno-commercial details **except the prices. Please note that no price details should be uploaded in** Technical RFx Response.

**2.2** The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **For price upload area , please refer “NEW INSTRUCTIONS” Please refer Annex-BB for price schedule.**

**2.3** Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in **Annexure-CCC**.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **DGM-Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

**4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL’s Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details. MSE bidders are exempted from submission of Tender Fees and Bid Security/Earnest Money provided they are registered for the items they intend to quote.**

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

9.0 a) **The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been**

**signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

**b) The name of the OIL's Independent External Monitors at present are as under:**

**i) SHRI RAJIV MATHUR, IPS (Retd.)**  
**Former Director, IB, Govt. of India,**  
**e-Mail ID : [rajivmathur23@gmail.com](mailto:rajivmathur23@gmail.com)**

**ii) SHRI SATYANANDA MISHRA, IAS (Retd.)**  
**Former Chief Information Commissioner &**  
**Ex-Secretary, DOPT, Govt. of India**  
**E-Mail ID : [satyanandamishra@hotmail.com](mailto:satyanandamishra@hotmail.com)**

**iii) SHRI JAGMOHAN GARG**  
**EX-VIGILANCE COMMISSIONER, CVC**  
**E-mail id: [jagmohan.garg@gmail.com](mailto:jagmohan.garg@gmail.com)**

**10.0** The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the **Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per Annexure-CCC)** contradict the **Clauses of the tender and / or "General Terms & Conditions"** as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the **BEC / BRC** shall prevail.

**11.0** To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under **BRC** also and such clarifications fulfilling the **BRC** clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

**12.0** Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

**13.0** If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

**14.0** Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

**15.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:**

(i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) the names of OIL's current authorized transporters are:

a) M/s Western Carriers (India) Ltd.

b) M/s DARCL Logistics Limited

**16.0** While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.

**17.0 Bidders should fill-up and submit alongwith their bid an UNDERTAKING towards authenticity of information/documents furnished by them, as per enclosed ANNEXURE-K.**

**Bidder's are requested to note the above delivery/collection instructions while submitting their offers.**

**18.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the Seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.**

**19.0:** For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the tender.

**20.0 DISCLAIMER:** Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se-ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

Please do refer "**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**" for the above two points and also please refer " **New Vendor Manual (effective 01.03.2019)** " available in the login Page of the OIL's E-tender Portal.



**Oil India Limited e-Procurement**

User ID \*

Password \*

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**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

**Yours Faithfully**

**Sd-**

**(R BARMAN)  
CMM (IP)  
FOR GM-MATERIALS**



**TENDER NO. SDI1232P20 DT: 24.04.2019****BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<b><u>Criteria</u></b>	<b>Complied / Not Complied. (Remarks if any)</b>
<p><b>1.0 BID REJECTION CRITERIA (BRC):</b></p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p><b><u>A) TECHNICAL:</u></b></p> <p>(a) Bidder to be OEM of heater manufacturing unit, and shall submit valid evidence e.g. License/ Registration certificate etc. issued by Government Authorities along with the offer.</p> <p>(b) <b>The bidder to have experience of successfully executing at least 1(One) "Similar order" during preceding (five) years as on the original Bid closing date of the tender in any petroleum / petrochemical industry / Gas Processing Plant /Fertilizer Industry in Government/ PSU/ Public Limited Company."</b></p> <p>"Similar Order" shall mean "order for (i) supply of complete Vertical Oil Heater / Complete Assembly of oil heater vertical shell &amp; tube with gas train, burner, BMS &amp; forced draft fan with motor and (ii) Installation &amp; Commissioning of the same."</p> <p><b><u>Note:</u></b> Documentary evidence in respect of the above should be submitted <b>in the form of copies of relevant Purchase Orders along with</b> copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as –</p> <p>(i) Satisfactory supply Completion &amp; Installation Report (OR)</p> <p>(ii) any other documentary evidence that can substantiate the satisfactory</p>	



execution of each of the purchase orders cited above.

**Note:**

**I) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.**

**II) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp**

(c) The bidder shall quote for all the items specified in this tender and shall agree to supply as per specifications mentioned in item's descriptions.

**B) FINANCIAL:**

a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least **Rs. 44.54 Lakhs**

b) Net Worth of the firm should be Positive for preceding Financial / Accounting year (FY=2018-19).

**Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.**

**Notes:**

**a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-**

**i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-J.**

**OR**

**ii) Audited Balance Sheet along with Profit & Loss account.**

**b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their**

certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

### **C) COMMERCIAL:**

i) Validity of the bid shall be minimum 120 days from the Bid Closing Date.

ii) Bid security:

The bid must be accompanied by Bid Security of **Rs 1,78,200.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 7 months from Bid closing date. (i.e. upto 31.01.2020)**

**Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.**

**If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.**

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

**The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.**

iii) Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. Any offer not complying with the above shall be rejected straightway.

iv) Performance Security:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

**A Bank Guarantee in the prescribed OIL's format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).**

**The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.**

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using "Class 3" digital certificate with Organisation's name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3 with Organisation's Name" digital certificate, will be rejected.

viii) Technical RFx Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFx Response folder, otherwise the offer will be rejected.

ix) Price should be maintained in the "online price schedule" only. The price submitted other than the "online price schedule" shall not be considered.

x). Integrity Pact :

**OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

**xi). A bid shall be rejected straightway if it does not conform to any one of the following clauses:**

**(a) Validity of bid shorter than the validity indicated in the Tender.**

**(b) Original Bid Security not received within the stipulated date & time**

**mentioned in the Tender.**

**(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.**

**(d) In case the Party refuses to sign Integrity Pact.**

**(e) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.**

**xii). DELIVERY:** Delivery time shall be within 5 months from the date of receipt of Purchase Order by the successful bidder, installation and commissioning shall be started within 15 days after delivery of materials at Duliajan. Installation and commissioning job shall be completed within 30 days from the date of starting, however shut down of the plant, if required, shall be allowed for only 2 days.

**NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG**

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in Oil's tender issuing office:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

(i) "MT 760 / MT 760 COV for issuance of bank guarantee.

(ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code - UTIB0001129, Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, District - Dibrugarh, PIN- 786602

**2.0 BID EVALUATION CRITERIA (BEC)**

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

**A) TECHNICAL:**

(I) The bidder has to Quote for all the 4 items of the tender ie All items will be procured from the same source and evaluation will be done accordingly.

(II)The bidder shall separately indicate the price for:

(i) Supplied items and

(ii) Installation & commissioning.

**B) COMMERCIAL:**

i) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed

<p>before opening of the "priced bid".</p> <p>ii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.</p> <p>iii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.</p>	
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**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

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**TECHNICAL SPECIFICATIONS WITH QUANTITY****Tender No & Date: SDI1232P20 DT: 24.04.2019**

	<b>Complied / Not Complied. (Remarks if any)</b>
<p><b><u>ITEM NO. 10</u></b></p> <p><b><u>"COMPLETE ASSEMBLY OF COIL &amp; SHELL WITH INSIDE INSULATION, REQUIRED SUPPORT STRUCTURES &amp; SKIN TEMPERATURE MEASUREMENT FACILITY FOR OIL HEATER (H-101) – QTY = 01 NO</u></b></p> <p>Orientation: Vertical with lifting Lugs &amp; Railing at Top.</p> <p>(1) Shell Specification</p> <p>I. Shape: Cylindrical</p> <p>II. Internal Dia:1855 mm (apprx)</p> <p>III. Length: 6070mm (apprx) ( from top plate to bottom plate )</p> <p>IV. Thickness: 10mm (apprx)</p> <p>VI. Foundation Support Post 04 nos.(from shell bottom plate to foundation mounting point) Dia.= 6 inch, Length=2200mm (apprx)</p> <p>VII. Explosion Door along with man hole on Top : Yes</p> <p>VIII. Pressure Gauge Provision on Top: Yes</p> <p>IX. Temperature Thermocouple Provision at stack :Yes</p> <p>X. Inside Wall Insulation: Yes. THK: 150mm (apprx.)</p> <p>XI. Operating Medium: Hot Flue Gas.</p> <p>XII, Provision to peep inside of shell from bottom: Yes.</p> <p>XIII. Corrosion Allowance: Nil</p> <p>XIV. Weld joint Test: Yes.</p> <p>XV. Stack will interface with existing old : Yes</p> <p>XVI. Ladders will interface with existing old: Yes</p> <p>XVII. MOC: SA 516 Gr. 70</p> <p>XIX. Design Pressure Kg/Cm2: Atmospheric</p> <p>XX. Working Pressure Kg/Cm2: Atmospheric</p> <p>XXI. Design Temperature Deg. C: 60</p> <p>XXII. Working Temperature Deg. C: 55</p> <p>XXIII. Painting of Shell: Yes.</p> <p>XXIV. Post Nitrogen purging provision 1 inch flange connection at bottom shell plate: Yes</p> <p>XXV. Burner at Bottom of Shell: Yes</p> <p>XXVI. Empty Shell Weight, KGS : 7100 (apprx)</p> <p>(2) Coil Specification:</p> <p>I. Shape: Helical</p> <p>II. Length (In let flange to out let flange) : 6533mm (apprx)</p> <p>III. Coil /pipe Material (ASTM Specification and Grade): SA 106 Grades B Seamless 80 NB sch 40.</p> <p>IV. Design Pressure, Kg/Cm2 g : 15.81</p>	

V. Design Fluid Temperature, Deg C : 343.33

VI. In Let Nozzle Flange: 2 nos. at distance 420mm ( centre to centre)  
Size: 80 NB, ANSI 300 # RF WN. SA 105,

VII. Out Let Nozzle Flange: 2 nos. at distance 420mm ( centre to centre)  
Size: 80 NB, ANSI 300 # RF WN. SA 105.

IX. Coil Design : Code stamp - Yes, ASME Section VIII. division. 1 +

X. Pneumatic / Hydro Test Pressure, Kg/Cm2 g : 24.0

XI. Corrosion Allowance: Nil

XIII. Coil Support: yes

Radiography: Yes, Full

XIV. Post Weld Heat Treatment: Yes (Stress Relieving for Complete Coil)

XV. Coil Weight , KGS: 3000

( 3 ) Data Sheet For Hot Oil Heater

Service : Debutanizer Reboiler Heater Heat Absorption,

Type : Natural gas fired Forced Draft,

Duty of Heater, MM Kcal/ Hr : 1.0835

Efficiency : 83% or more

Fluid : Hot Oil ( Therm Medium)

Pressure Drop maximum, Kg/Cm2 : 0.35(Allowable), [across the heater]

(A) Flow Condition:

Flow Rate, Kg per Hr. In /Out : 18143.69 / 18143.69

Pressure, Kg/Cm2 g In /Out : 2.95 / 2.60

Temperature, Deg C In /Out : 162.77 / 260

Vapor Flow, Kg per Hr. In /Out : -

Liquid (Sp Gr at T&P) In /Out : 0.79 / 0.72

Vapor, Molecular Weight In /Out : -

Liquid Viscosity, CS In /Out : 1.36 / 0.52

(B) Combustion Design Conditions:

Type of Fuel : Natural Gas

Ambient Air Temperature, Deg. C : Minimum 7

Altitude, Meter above Sea Level : 120

(C). Fuel Characteristics:

Type of Fuel : Natural Gas

Heating Value, LHV : 8250 Kcal/Cu m

Specific Gravity : 0.6

Sulfur Content, Percent by Weight : Nil

Natural Gas: Molecular Weight : 17.31

Composition, Mole Percent : N2- 0.67, CO2- 0.71, CH4- 92.75, C2H6- 5.05, C3H8- 0.81, C4H10- 0.01

(D) Mechanical Design Condition:

General:

Structural Design Data : Wind Load 10.67 MPS

List of Applicable Standards or Specifications: ASTM , API , ASME  
NFPA, ANSI

Corrosion Allowance: Nil

Tubes : As per Section 1 of ASME Code for Boiler and Pressure

Stress Relieve : As per relevant code.

Weld Inspection Requirements : X-ray or Other : Yes

Fittings: Material (ASTM Specification and Grade) : ASME SA 234-



<p>WPBTerminals: Material (ASTM Specification and Grade) : ASME SA 105  Nominal Rating : 3" Sch. 40 300 #RFWN  Instrument Air pressure: 5.5Kg/Cm2g  Natural Gas (Fuel) Pressure: 10Kg/Cm2G  Total Weight ( Shell +Coil) KGS : 10000 (apprx.)</p>	
<p><b><u>ITEM NO. 20</u></b></p> <p><b><u>GAS TRAIN + BURNER+BMS WITH ACCESSORIES – QTY = 01 LOT</u></b></p> <p>"Natural Gas Train + Burner + BMS for Oil heater (H-101) of capacity: 1.0835 MM Kcal/ Hr with accessories as follows:</p> <ol style="list-style-type: none"> <li>1. Burner one number with actuator and required tube, fittings &amp; gaskets.</li> <li>2. Ignition Transformer one number with cable.</li> <li>3. Flame Scanner one number with cable.</li> <li>4. Burner Control Valve: at least One number.</li> <li>5. SDV 03 nos. (for Main fuel line, Burner &amp; Pilot)with solenoid valves: at least 03 numbers.</li> <li>6. Gas Regulators (as per requirement of the system to be supplied).</li> <li>7. Y-type strainer one number.</li> <li>8. Pipes, fittings, Hose etc. (as per requirement of the system to be supplied).</li> <li>9. Pressure Gauges 03 nos. (for Main fuel line, Burner &amp; Pilot).</li> <li>10. Burner Management System (BMS): one number with following features: <ol style="list-style-type: none"> <li>10.1 BMS must provide with (i) auto control facilities to safely start, (ii) monitor and manage Hot oil heater burner. BMS should be able to calibrate, tune and configure the required parameters such as temperature, shutdown parameters via the front keypad. It should also provide the following features: <ol style="list-style-type: none"> <li>a) Password protected facilities should be available.</li> <li>b) LCD display should be available to constantly view at least the following: (i)set point (ii)output (iii)bath temperature/ process value (iv)Auto/ Manual status.</li> <li>c) LCD display should also be made available to view at least (i) normal or shut own operation status (ii) controller position (iii) stack temperature value.</li> <li>d) Remote and local: start/ shutdown/ set point facilities should be available.</li> <li>e) Display of shutdowns with alarm and a direct read out of shutdown conditions in the LCD display should be available.</li> </ol> </li> <li>10.2 Safety Shutdown:  The BMS should be able to shut down when an unsafe or out-of-control condition exists such as: <ol style="list-style-type: none"> <li>a) High Temperature Shutdown limits.</li> </ol> </li> </ol> </li> </ol>	

- b) Bath Temperature Input.
- c) Process Temperature Input.
- d) Stack Temperature Input.

10.3 Input from field instruments such as:

- a) Remote Stop.
- b) Remote Start.
- c) Low Voltage.
- d) Flame Sensor Failure.
- e) Flame Failure to Relight.
- f) Fuel Gas Low Pressure switch.
- g) Fuel Gas High Pressure switch.
- h) Aux. High Bath Temp. Switch.
- i) Low Bath Level switch/ Low flow switch.
- j) Main Valve Proof of Closure.

10.4 BMS should be configurable to perform bath temperature control by a Proportional or ON/OFF Control output.

Proportional Control: One 4-20mA output will be used. Set point and PID parameters should be configurable via the BMS keypad.

ON/OFF Control: The main burner will be cycled on and off to maintain set point.

10.5 Miscellaneous Facilities:

- a) LCD backlight, which can be set to ON, OFF, AUTO.
- b) Should have RS232 or RS485 Modbus protocol to communicate with DCS & PLC.
- c) Capable of driving latching solenoids (separate latch and unlatch outputs).
- d) Auto relight sequence can be de-selected or selected with up to three relight attempts after loss of flame.
- e) Configurable pre-purge and post-purge times and auxiliary blower with confirmation.
- f) Configurable flame sensor options.
- g) Ignition output signal can be configured as steady or pulsed.
- h) Should be configurable for safety interlock devices.
- i) Remote start/ stop should be configurable.
- j) Auto startup after power failure should be configurable.
- k) Intermittent pilot or standing pilot should be configurable.
- l) Remote indication of temperatures via 4-20 mA output should be available.
- m) Remote set point of bath available via 4-20 mA input.
- n) Configuration should password protected and stored in non-volatile memory.
- o) Able to read out of the shutdown conditions in LCD Display.
- p) Shutdown conditions should appear in chronological order.
- q) The restart should not be enabled if the acknowledge button is not pressed.

10.6 The BMS must have at least the following push buttons:

- a) Start.
- b) Stop.
- c) Acknowledge.
- d) Provision for entering set temperature.
- e) Provision for configuring the BMS.

10.7 Power supply should be 24 Volt DC. Load should not be more than 3 ampere.

10.8 Operating Temp : -40 Deg C to + 40 Deg C.

<p>10.9 BMS should be suitable for Class I Div 2 Hazardous Location.</p> <p>10.10 The supplied BMS shall be fitted with existing heater BMS panel and to be interfaced with Rockwell Compact logic PLC &amp; ABB DCS at control room. Panel hole size: Length x Breadth x Depth: 205 mm X 255 mm X 155 mm (approx)</p> <p>10.11 Mode of communication: MOD BUS (in daisy chain)</p> <p>NB:</p> <ol style="list-style-type: none"> <li>1. All Electrically operated equipment should be Flame proof to be used in Hazaedous Area Zone II.</li> <li>2. Provision of flange connection Size:1" #150 RFWN to be fitted fuel Presure Safety Valve at main gas line.</li> <li>3. Provision of Flange spare connection Size: 1" #150, RFWN at gas train.</li> <li>4. Gas train input line to be interfaced with existing Fuel Line connection of Size: 1" 150# RFWN.</li> </ol>	
<p><b><u>ITEM NO. 30</u></b></p> <p><b><u>FORCED DRAFT FAN WITH MOTOR ASSEMBLY – QTY = 01 LOT</u></b></p> <p>Forced Draft blower with Motor assembly for Oil heater (H-101) of capacity: 1.0835 MM Kcal/Hr.</p> <ol style="list-style-type: none"> <li>1. Motor one number with suitable motor starter panel.</li> </ol> <p>Motor Specification: Induction, Centrifugal type , 415 Volt, 50 HZ, flame proof.</p> <p>Motor Certificate: CMRI &amp; DGMS approved: yes</p> <ol style="list-style-type: none"> <li>2. Blower one number with strainer</li> <li>3. Bellows for blower discharge line: one number.</li> </ol> <p>NB: Motor to be fitted at existing skid.</p>	
<p><b><u>ITEM NO. 40</u></b></p> <p><b><u>INSTALLATION AND COMMSSIONING OF ALL THE ITEMS – QTY = 01 AU</u></b>  <b><u>(1 AU means Installation &amp; Commissioning of item no. 10,20 &amp; 30 together)</u></b></p>	

**SPECIAL TERMS AND CONDITIONS (FOR ALL THE ITEMS)**

1. The Burner Management System (BMS) shall be of reputed manufacturer. Preferably from the following BMS OEMs:
  - a) M/s Combustex Corporation Canada,
  - b) M/s Lamtec Meß- und Regeltechnik für Feuerungen GmbH & Co. KG,
  - c) M/s Honeywell (<https://www.honeywellprocess.com/en-US/explore/products/control-monitoring-and-safety-systems/safety-systems/Pages/burner-management-system.aspx>)
2. The Burner shall be of reputed manufacturer. Preferably from the following Burner OEM
  - a) M/S HONEYWELL MAXON (<https://www.maxoncorp.com/form-contact/>)
  - b) M/S ALCO ENERGY(<https://www.alcoenergy.ca/contact/>) 11650 156 Street NW  
Edmonton, AB T5M 3T5  
Canada [michaels@alcoinc.ca](mailto:michaels@alcoinc.ca)
  - c) M/S John Zink Asia-Pacific,  
A registered business of Koch Chemical Technology Group Singapore Pte. Ltd.  
260 Orchard Road, #11-01/09 The Heeren

3. The bid/offer must be substantiated by the bidder's published technical catalogue and/or website.
4. The material to be supplied must be new and from original manufacturer with serial number and date of manufacturer.
5. Equipment should be tested thoroughly before dispatch at the supplier's yard.
6. Goods, materials or plant (s) to be supplied hereunder shall be new, of recent make, of the best quality & workmanship and shall be guaranteed by the Seller for a period as mentioned in NIT against defects arising from faulty materials, workmanship or design. Defective goods / materials or parts, as notified by OIL to the Seller, shall be replaced immediately by the Seller on F.O.R destination basis including payment of all taxes and duties at Seller's expense. This guarantee shall survive and hold good notwithstanding inspection, payment for and acceptance of the goods. Period of Warranty / Guarantee: 18 months from the date of despatch/shipment or 12 months from the date of successful commissioning, whichever is earlier.
7. The completion shall be acceptable only after successful installation, commissioning and continuous running of the system for a minimum period of 72 hours at fully loaded condition during the plant operation.
8. Installation, testing & commissioning of the supplied items as well as functional testing of the complete system shall be carried out by the successful Bidder to the full satisfaction of engineers of OIL at site which will form the basis of site acceptance test (SAT).
9. The Bidder shall depute adequate number of competent & qualified site personnel/workers at site to ensure smooth installation & commissioning of the spares.
10. Any hardware or software not specifically mentioned but required to make the supplied system working as per specifications and for the safe operation shall be included in the Bidder's scope of supply, installation & commissioning.
11. The bidder shall submit an undertaking that they shall provide spare support for at least 10 years.
12. The bidder shall submit an undertaking that Stress Relieving report of the heater coils will be submitted along with the supplied items.
13. The bidder shall submit an undertaking that all Instrumentation (Electronics) items, which shall be used in field, shall have valid have Directorate General Mines Safety (DGMS) or Chief Controller of Explosive (CCoE) approval.
14. For DCS & PLC interface if support is required from DCS & PLC Vendor, it will be responsibility of the vendor.
15. Factory Acceptance Test of the BMS by OIL's engineer at vendor's site: successful bidder must provide intimation before 15 days.
16. Cable lying from the heater area to control room will be of Vendors responsibility, shall be included in the price bid.
18. The bidder shall agree to supply of complete assembly of vertical shell (inside insulated) with tube having four legs for foundation to fit the existing foundations at site, Gas train, Burner, BMS, forced draft fan motor (preferably energy efficient), Junction boxes if required with other accessories and design data assistance.

The items shall be used in hazardous zone-II area. The specification of quoted items should be in line with this NIT.

The bidder shall also agree to engage competent technical personnel for dismantling of existing defective items and installation & commissioning of new supplied spares.

19. Vendor must also supply two numbers of oil flow switches as per following details specification:

a) For switch 1: Size: 4 inch, connection size: 2 inch male threaded , Operating Pressure : 2.60 to 2.95 kg/cm<sup>2</sup>, Max Flow: 39.5 m<sup>3</sup>/hr, Setting (on falling): 4.6 m<sup>3</sup>/hr.(20GPM) Electrical Rating: 1A 24VDC .

b) For switch 2: Size: 4 inch, connection size: 2 inch male threaded , Operating Pressure : 2.60 to 2.95 kg/cm<sup>2</sup>, Max Flow: 39.5 m<sup>3</sup>/hr, Setting (on rising): 32.0 m<sup>3</sup>/hr. (140GPM) Electrical Rating: 1A 24VDC .

**(Please include the price of above oil flow switches with the main equipment. However, individual unit price of the switches to be provided as separate sheet in notes & attachment of price bid).**

20. The Vendor may visit LPG Recovery Plant, Oil India Ltd., Duliajan, Assam at their own cost and understand the details of the heater position and existing set-up, for better understanding about the overall requirement. Non-familiarization of site condition shall neither be considered for late execution of the work nor be considered for cost overrun for the specified contract.

21. The qualified vendor shall prepare & submit as-built drawings, other documents to concerned authorities of LPG(OIL) & obtain interim & final Approval from OIL's LPG Department.

22. The qualified vendor shall physically collect the drawings of the existing damaged heater from LPG Department, OIL for ready reference and shall visit the heater site to understand the details of the heater position, existing set-up before supply of materials.

23. The vendor shall agree to take out the existing damaged heater shell & tube assembly and to fit new supplied one by interfacing the followings:

(a) Shell has to be fitted with existing foundation of heater. No additional foundation shall be provided.

(b) The flanges of tube nozzles have to be matched with existing flanges of the piping.

(c) BMS has to be fitted with existing heater BMS panel and to be interfaced with Rockwell Compact logic PLC & ABB DCS at control room as per system configuration diagram enclosed in this NIT.

(d) The Stack and Stairs of existing heater have to be interfaced with supplied one.

(e) All the electrically operated items shall be suitable to use in Hazardous area and all should be flame proof.

24. The Bidder shall submit undertaking for the followings:

a) To provide after sale service, and it should be mentioned clearly that service shall be provided on chargeable basis after completion of guarantee/ warranty period of supplied items.

b) Statutory and Non-Statutory test certificates:

To provide all relevant certificate/ approval along with supply of materials, e.g. Materials test certificate, Internal Testing certificate of Coil Testing, Burner Test certificate as per burner vendor standards, Manufacturing Stage wise test certificate, Insulation test certificate, Hydro test/ pneumatic test certificate, Radiography Test certificate etc.

Electrically operated equipment shall have Directorate General Mines Safety (DGMS) or Chief Controller of Explosive (CCoE) approval and CMRI or CIMFR or ERTL certification.

For foreign origin electrical equipment and accessories should have relevant hazardous area certification e.g. ATEX etc.

25. While executing the installation job, OIL can provide only 30-40 MT capacity crane. If crane of higher capacity is required, the vendor shall manage the same himself to execute the job.

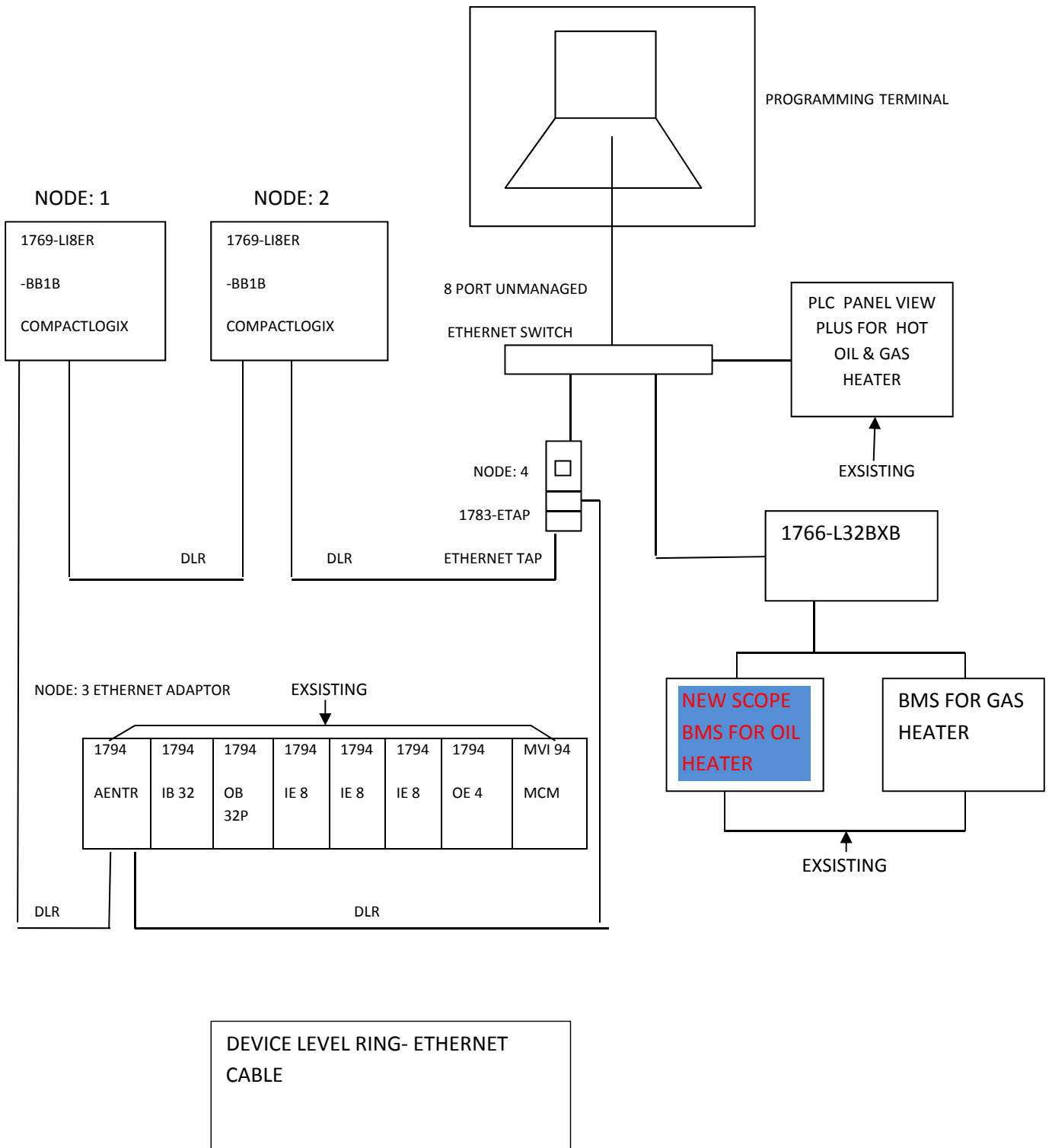
26. While executing the job, the vendor shall follow up safety precaution as per OISD-STD-105 and the relevant standards of HSE (Health, Safety and Environment).
27. The necessary arrangement or fabrication job during installation of heater spares, vendor shall arrange for all the requirement and have to carry out.
28. The total quoted price of all items shall be considered for qualifying the bidder. Only the qualified single bidder has to supply all items and shall carry out Installation & Commissioning Job.
29. The qualified bidder shall submit relevant drawings e.g. GA drawing of new Coil & Shell assembly, Burner GA & PID Drawing, Combustion Air Fan drawing, manuals/ catalogues etc. along with supplied materials.
30. **THIRD PARTY INSPECTION:**  
Inspection and testing shall be carried out stage wise by the OIL's recommended third party. The final inspection shall be carried out by third party in presence of OIL's Engineers (one from Mechanical and one from Instrumentation section) at manufacturer's premises prior to dispatch.  
The name of Third Party Recommended by OIL are 1. M/s Lloyds or 2.M/s Bureau Veritas or 3. RITES or 4. M/s IRS or 5. M/s DNV or 6.M/s. Tuboscope Vetco.

31. **GUARANTEE / Warranty:**

Guarantee/ Warranty shall be applicable for the quality of material and workmanship for a period of 12 months from date of commissioning or 18 months from the date of item dispatch, whichever is earlier. Final acceptance of the overall supplied system shall be issued by OIL after at least 72 hours of smooth operation on full load.

**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**





## INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

### Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for **SDI1232P20** The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

### Section: 1 -Commitments of the Principal

**(1)** The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.

## **ANNEXURE- DDD**

3. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

### **Section: 2 -Commitments of the Bidder/Contractor**

(1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

### **Section 3 -Disqualification from tender process and exclusion from future Contracts**

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.
5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later**. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings

#### **Section 4 -Compensation for Damages**

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.

3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

#### **Section 5 -Previous transgression**

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

#### **Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors**

1. The Principal will enter into Pacts on identical terms with all bidders and contractors.

2. The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

**Section: 7 -Criminal charges against violating Bidders/Contractors/Subcontractors**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

**Section: 8 -External Independent Monitor/Monitors**

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.

3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.

4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.

6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to

him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8. The word 'Monitor' would include both singular and plural.

**Section:9 -Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

**Section:10 -Other provisions**

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

**R BARMAN**  
**CMM (IP)**

.....  
**For the Principal**

.....  
**For the Bidder/Contractor**

Witness 1: .....

Witness 2: .....

Place. DULIAJAN  
Date . 25.04.2019

**Technical Bid Checklist****Annexure-EEE**

Tender No.			
Bidder's Name :			
		<b>Compliance by Bidder</b>	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(\*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.



**Response Sheet****Annexure-FFF**

Tender No.
Bidders Name

**Bidders Response Sheet**

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

**NOTE: Please fill up the greyed cells only.**

(\*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)  
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....  
Name of Beneficiary :M/s.....  
Vendor Code :.....  
Address :.....  
.....  
Phone No. (Land Line) :.....  
Mobile No. :.....  
E-mail address :.....  
Bank Account No. (Minimum  
Eleven Digit No.) :.....  
Bank Name :.....  
Branch :.....  
Complete Address of your  
Bank :.....  
IFSC Code of your Bank  
a) RTGS :.....  
b) NEFT :.....  
PAN :.....  
VAT Registration No. :.....  
CST Registration No. :.....  
Service Tax Registration No. :.....  
Provident Fund Registration :.....

**I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.**

Office Seal

.....  
Signature of Vendor

**Counter Signed by Banker:  
Seal of Bank:**

**Enclosure: Self attested photocopies of the following documents-**

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.