



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Duliajan – 786602  
Assam (India)

TELEPHONE NO. (91-374) 2808719

FAX NO: (91-374) 2800533

Email: jyoti\_sarkar@oilindia.in ; erp\_mm@oilindia.in

**FORWARDING LETTER**

Tender No. : SDI1203P20 DT: 20.04.2019

Tender Fee : NIL

Bid Security : Applicable

Bidding Type : SINGLE STAGE TWO BID SYSTEM

Bid Closing on : 06.06.2019 (11.00 HRS IST)

Bid Opening on : 06.06.2019 (14.00 HRS IST)

Performance Security : Applicable

Integrity Pact : Applicable

The complete bid documents and details for purchasing bid documents, participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com/>

**NOTE:** All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

OIL invites Bids for **SUPPLY, INSTALLATION, COMMISSIONING AND TESTING OF VRF SYSTEM AIR CONDITIONERS AT NIA** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [ Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.

**The tender will be governed by:**

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807178, 0374-2807171 , 0374-2807192. Email id = [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in).

b) **OIL's office timings are as below:**

	Time (in IST)
<b>Monday – Friday</b>	<b>07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM</b>
<b>Saturday</b>	<b>07.00 AM to 11.00 AM</b>
<b>Sunday and Holidays</b>	<b>Closed</b>

Vendors should contact OIL officials at above timings only.

**OIL Bank Details :**

	<b>Bank Details of Beneficiary</b>	
<b>a</b>	Bank Name	STATE BANK OF INDIA
<b>b</b>	Branch Name	Duliajan
<b>c</b>	Branch Address	Duliajan, Dist-Dibrugarh
<b>d</b>	Banker Account No.	10494832599
<b>e</b>	Type of Account	Current Account
<b>f</b>	IFSC Code	SBIN0002053
<b>g</b>	MICR Code	786002302
<b>h</b>	SWIFT Code	SBININBB479
<b>i</b>	Contact No.	9435554859
<b>j</b>	Contact Person Name	Mr. K.L.K.Banik, AGM
<b>k</b>	Fax No.	0374-2802729
<b>l</b>	Email Id	<a href="mailto:sbi.02053@sbi.co.in">sbi.02053@sbi.co.in</a>

- c) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- d) Technical specifications and Quantity as per **Annexure – 1A**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents.
- f) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.
- g) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- h) Bidders are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”

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### **Special Notes:**

#### **1.0**

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are **exempted from payment of Bid Security (EMD)** irrespective of their monetary limit, product category and capacity mentioned in their registration, **subject to submission of valid MSE registration certificate issued by appropriate authority.**
- d) For availing benefits under Public Procurement Policy (**Purchase preference**), the interested MSE Bidders must ensure that they are the **manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s).** Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of **OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**, seeking clarification/confirmation as to whether their MSE certificate is eligible for EMD exemption or not. **Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.**

#### **NOTE:**

**In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they must apply to concerned tender handling officer, Materials Department, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of EMD upto one week prior to the Bid closing date (or as amended in e-portal).**

**2.0** The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

**2.1** Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFx Information > Technical Attachment only. The “**TECHNO-**

**COMMERCIAL UNPRICED BID**” shall contain all techno-commercial details **except the prices. Please note that no price details should be uploaded in** Technical RFx Response.

**2.2** The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **For price upload area , please refer “NEW INSTRUCTIONS” Please refer Annex-BB for price schedule.**

**2.3** Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in **Annexure-CCC**.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **DGM-Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) Original Bid Security
- b) Detailed Catalogue (if any)
- c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

**4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL’s Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details. MSE bidders are exempted from submission of Tender Fees and Bid Security/Earnest Money provided they are registered for the items they intend to quote.**

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

9.0 a) **The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been**

**signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

**b) The name of the OIL's Independent External Monitors at present are as under:**

**i) SHRI RAJIV MATHUR, IPS (Retd.)**  
**Former Director, IB, Govt. of India,**  
**e-Mail ID : [rajivmathur23@gmail.com](mailto:rajivmathur23@gmail.com)**

**ii) SHRI SATYANANDA MISHRA, IAS (Retd.)**  
**Former Chief Information Commissioner &**  
**Ex-Secretary, DOPT, Govt. of India**  
**E-Mail ID : [satyanandamishra@hotmail.com](mailto:satyanandamishra@hotmail.com)**

**iii) SHRI JAGMOHAN GARG**  
**EX-VIGILANCE COMMISSIONER, CVC**  
**E-mail id: [jagmohan.garg@gmail.com](mailto:jagmohan.garg@gmail.com)**

**10.0** The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the **Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per Annexure-CCC)** contradict the **Clauses of the tender and / or "General Terms & Conditions"** as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the **BEC / BRC** shall prevail.

**11.0** To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

**12.0** Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

**13.0** If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

**14.0** Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

**15.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:**

(i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) the names of OIL's current authorized transporters are:

a) M/s Western Carriers (India) Ltd.

b) M/s DARCL Logistics Limited

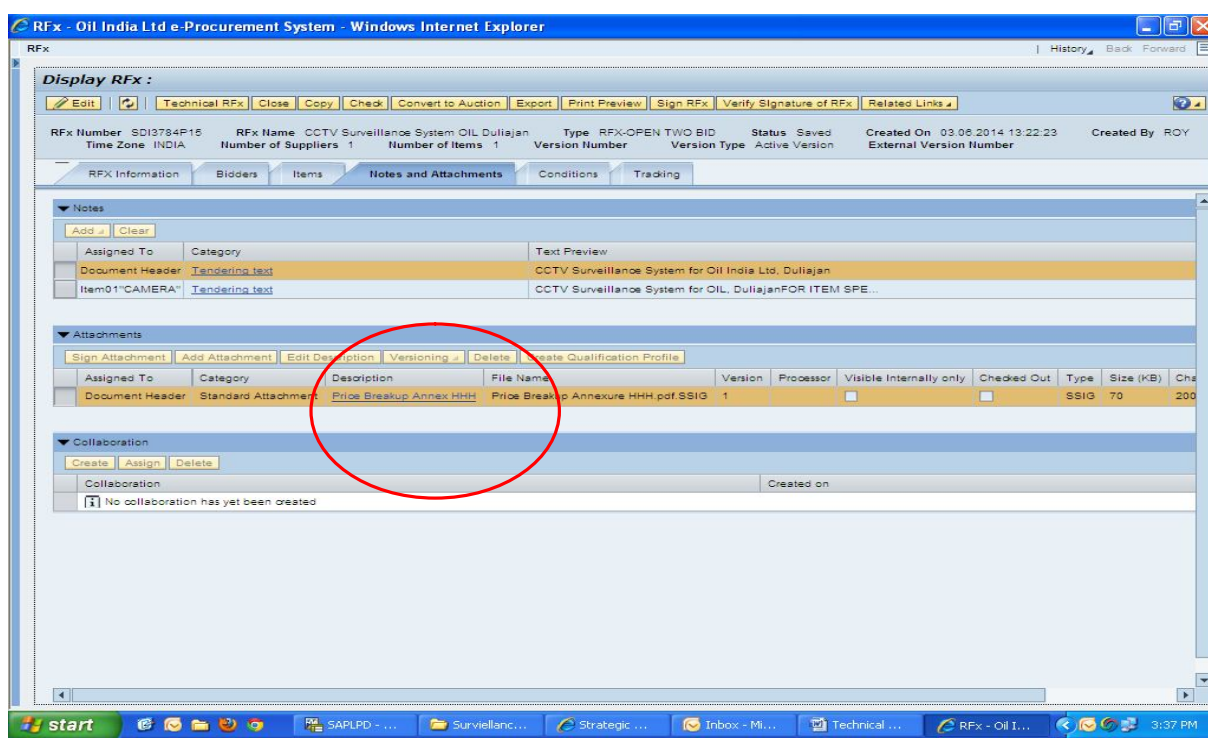
**16.0** While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.

**17.0 Bidders should fill-up and submit alongwith their bid an UNDERTAKING towards authenticity of information/documents furnished by them, as per enclosed ANNEXURE-K.**

**Bidder's are requested to note the above delivery/collection instructions while submitting their offers.**

## **18.0 Price Breakup:**

Bidders should submit the price breakup of all the items as per “Annexure HHH-A” and Buyback in “Annexure HHH-B” which has been uploaded under “Notes & Attachments” > “Attachments” as shown below. The price breakup “Annexure HHH –A” and “Annexure HHH-B” should be filled up, signed and uploaded under “Notes & Attachments” > “Attachments” only. **The filled up price breakup of all the items should not be uploaded in Technical Attachment.**

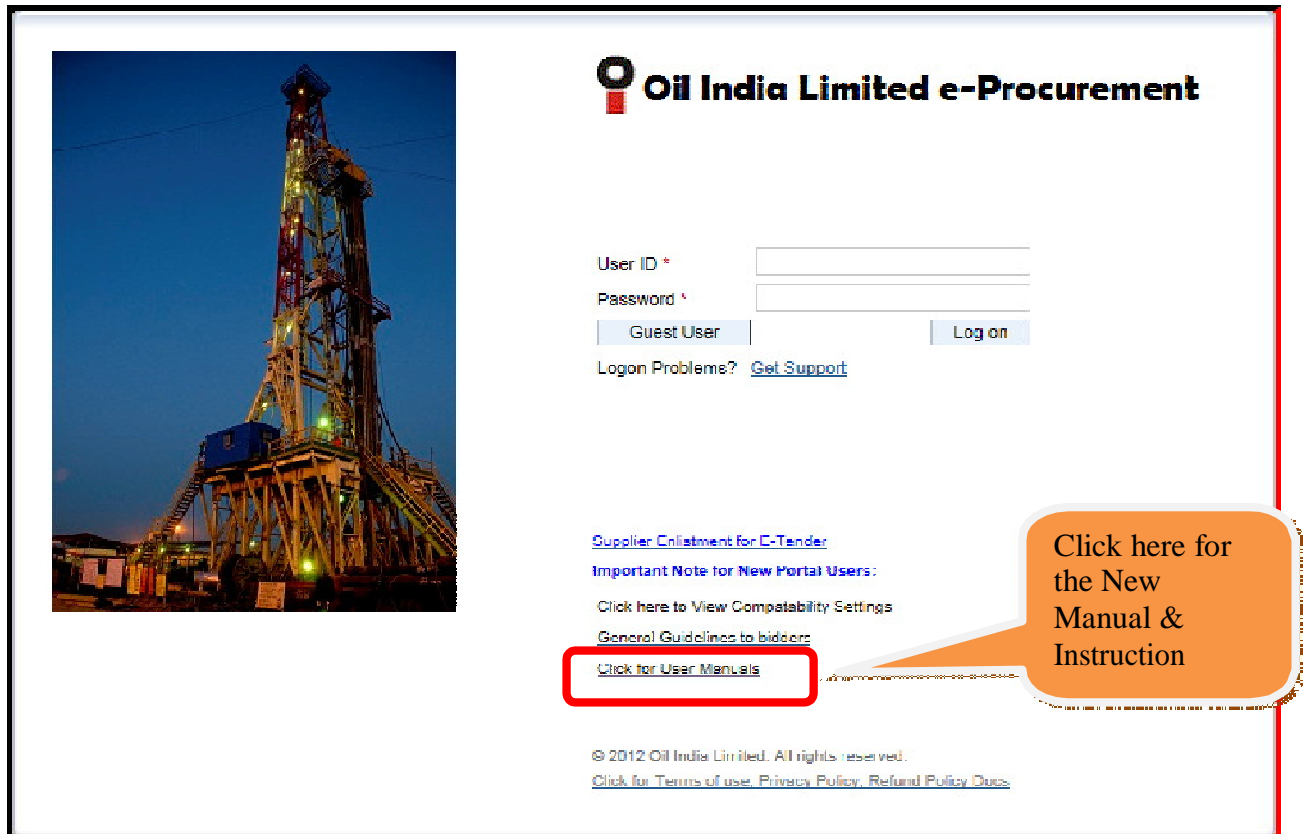


**19.0** For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the tender.



**20.0 DISCLAIMER:** Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be. liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se-ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

Please do refer "**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**" for the above two points and also please refer " **New Vendor Manual (effective 12.0.2017)** " available in the login Page of the OIL's E-tender Portal.



**Oil India Limited e-Procurement**

User ID \*

Password \*

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[Important Note for New Portal Users:](#)

[Click here to View Compatibility Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

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Click here for the New Manual & Instruction

**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

**Yours Faithfully**

**Sd-  
( J SARKAR )  
MM (IP)**

**FOR : GM-MATERIALS**

**TENDER NO. SDI1203P20 DT: 20.04.2019****BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<b><u>Criteria</u></b>	<b>Complied / Not Complied. (Remarks if any)</b>
<p><b>1.0 BID REJECTION CRITERIA (BRC):</b></p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p><b><u>A) TECHNICAL:</u></b></p> <ol style="list-style-type: none"> <li>1. Bidder must be an OEM or an authorised dealer of OEM for the VRF system ACs.</li> <li>2. Offer for new air-conditioners without buyback of old machines will not be considered for evaluation and will be rejected straightway.</li> <li>3. Bidder shall quote separately for the cost of new VRF system Air Conditioners and the cost of old machines which they have to buyback.</li> <li>4. Bidder's experience:               <ol style="list-style-type: none"> <li>4.1 Bidder shall have the experience of executing at least 1(one) order towards supplying and successfully installation &amp; Commissioning of VRF system Air Conditioners with capacity of Minimum 45TR to any organisation / company under PSU/ State / Central Govt / Semi Govt / Pvt. Sector in last 5 years from the original bid closing date.</li> <li>4.2 Towards successfully execution of the order of the VRF system ACs with capacity as stated in para 4.1 above, following valid documentary evidence shall be submitted along with the offer:                   <ol style="list-style-type: none"> <li>a. Copy of Purchase Order</li> <li>b. Completion certificate of the order from the organisation / company to whom the order have been successfully executed.</li> <li>c. Performance certificate of the installed VRF system ACs from the end user (Organisation / Company).</li> </ol> </li> </ol> </li> </ol>	



**Note:**

a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

b) Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp

**B) FINANCIAL:**

a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least **Rs. 48.46 Lakhs**

b) Net Worth of the firm should be Positive for preceding Financial / Accounting year.

**Note -For (a) & (b):** Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.

**Notes:**

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE-J.**

**OR**

ii) Audited Balance Sheet along with Profit & Loss account.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

**C) COMMERCIAL:**

i) Validity of the bid shall be minimum 120 days from the Bid Closing Date.

ii) Bid security:

The bid must be accompanied by Bid Security of **Rs 1,93,900.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 7 months from Bid closing date. (i.e. upto 31.01.2020)**

**Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.**

**If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.**

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

**The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.**

iii) Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL's e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. Any offer not complying with the above shall be rejected straightway.

iv) Performance Security:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

**A Bank Guarantee in the prescribed OIL's format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).**

**The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.**

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

viii) Technical RFx Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFx Response folder, otherwise the offer will be rejected.

ix) Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

x). Integrity Pact :

**OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

**xi). A bid shall be rejected straightway if it does not conform to any one of the following clauses:**

**(a) Validity of bid shorter than the validity indicated in the Tender.**

**(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.**

**(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.**

**(d) In case the Party refuses to sign Integrity Pact.**

**(e) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.**

**NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG**

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in Oil's tender issuing office:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- (i) "MT 760 / MT 760 COV for issuance of bank guarantee.
- (ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code - UTIB0001129, Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, District - Dibrugarh, PIN- 786602

**2.0 BID EVALUATION CRITERIA (BEC)**

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

**A) TECHNICAL:**

1.0 Bidder's Compliance to Technical, Commercial and other Special Terms as mentioned in NIT.

**B) COMMERCIAL:**

- i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
- ii) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".
- iii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.
- iv) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

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**TECHNICAL SPECIFICATIONS WITH QUANTITY****Tender No & Date: SDI1203P20 DT:20.04.2019**

	<b>Complied / Not Complied. (Remarks if any)</b>
<p><b><u>ITEM NO. 10</u></b></p> <p><b><u>SUPPLY, INSTALLATION AND COMMISSIONING OF VRF SYSTEM AIR-CONDITIONERS AT DRILLING DEPARTMENT IN NEW INDUSTRIAL AREA(NIA), DULIAJAN ASSAM ON BUYBACK SCHEME. – QTY = 01 NO.</u></b></p> <p>VRF System Specification:</p> <p>i) 100% DC Inverter based Scroll Compressor only, connectable to multiple indoor units.</p> <p>ii) Outdoor unit shall be factory assembled weather proof casing constructed from heavy gauge mild steel &amp; shall have 100% DC Inverter Scroll Compressor in each module &amp; with Top Air Discharge through.</p> <p>iii) The Unit Shall have liquid injection facility in order to achieve no deration in cooling capacity up to 45 deg C temp.</p> <p>iv) The unit shall have 2 stage deep sub-cooling circuit and cross oil return technology, should be equipped with double EEV control design &amp; four way air return heat exchanger design.</p> <p>v) The outdoor unit should contain error code LED display for ease of operation.</p> <p>vi) Air supply chamber and equipment chamber should be separate.</p> <p>vii) Each compressor should have Oil Separator for safer operation.</p> <p>viii) The system should be equipped with eco-friendly refrigerant R410a.</p> <p>ix) The system should be suitable for operation within the ambient temperature range of 20 °C to 48° C</p> <p>x) The outdoor units shall be complete with safety devices. The outdoor unit should be fitted with low noise aero spiral design fan with multiple speed DC motor and large airflow and should be designed to operate compressor-linking technology. The unit should also be capable to deliver 70 pa external static pressure to meet long exhaust duct connection requirement &amp; to avoid short cycling of hot exhaust air.</p> <p>xi) Warranty should be of 1 year on the entire system &amp; 5 year on the Compressors Compressor Capacity 26 HP Ground Floor Right Wing - 01 No.      Compressor Capacity 26 HP Ground Floor Left Wing - 01 No.      Compressor Capacity 26 HP First Floor Right Wing - 01 No.      Compressor Capacity 26 HP First Floor left Wing - 01 No.      Compressor Capacity 26 HP First Floor Centre Wing - 01 No.</p>	

<p>xii)Supply, Installation, Testing, Commissioning of Hi-wall Mounted type VRF Indoor units complete with electronic expansion valve with BLDC fan motor, controls &amp; cordless remote controller.</p> <p>1.0 TR Hi-Wall Type with Cordless Remote Controller - 20 Nos.      1.5 TR Hi-Wall Type with Cordless Remote Controller - 30 Nos.</p> <p>2.0 TR Hi-Wall Type with Cordless Remote Controller - 12 Nos.      2.0 TR 4-way Round flow Cassette - 02 Nos.      Cordless remote controllers - 64 Nos.</p> <p>xiii) Maximum allowable Sound Level of Indoor Units:</p> <p>1.0 TR wall mounted - 40 db</p> <p>1.5 TR wall mounted - 42 db</p> <p>2.0 TR wall mounted - 45 db</p> <p>2.0 TR 4 way flow Cassets type- 38 db</p> <p>xiv)Supply, Installation, Testing, Commissioning of 4-way Cassette Type Ceiling Mounted VRF Indoor units complete with electronic expansion valve with BLDC fan motor, controls and insulated drain pain with inbuilt drain pump &amp; cordless remote controller.</p> <p>xv) Supply of required Nos of Refrigerant Joints for Indoor and Outdoor Units-60 Nos(approx / estimated).</p>	
<p><b><u>ITEM NO.20</u></b></p> <p><b><u>INSTALLATION COMMISSIONING OF ITEM NO. 10 – QTY = 01 AU</u></b></p> <p>INSTALLATION &amp; COMMISSIONING:</p> <p>Lifting, shifting, positioning, installation, Commissioning and testing of Modular type outdoor condensing units equipped with highly efficient inverter scroll compressors</p> <p>1.0. OUTDOOR UNITS</p> <p>26 HP - 5(five) Nos</p> <p>2.0. INDOOR UNITS:</p> <p>Lifting, shifting, positioning, installation ,Commissioning and testing of indoor units</p> <p>a) Wall Mounted Type Unit</p> <p>Capacity 1.0. TR - 20 Nos</p> <p>Capacity 1.5 TR - 30 Nos</p> <p>Capacity 2.0 TR - 12 Nos</p> <p>b) Round Flow Cassette Type Unit</p> <p>Capacity 2.0 TR - 02 Nos.</p> <p>3.0.Commissioning of VRV systems including topping R410A refrigerant as per site requirements - kg100(approx)</p> <p>4.0.Supply, installation ,testing and commissioning of Interconnecting refrigerant pipe work with closed cell elastomeric nitrile rubber tubular insulation between each set of indoor &amp; outdoor units as per specifications, all piping Gas/liquid Line with 13 mm/19 mm thick insulation. Lenghts mentioned approx / as required.</p> <p>6.40 mm outer dia with 13 mm thick insulation- 160 Rmt</p> <p>9.52 mm outer dia with 13 mm thick insulation- 135 Rmt.</p> <p>12.70 mm outer dia with 13 mm thick insulation- 160 Rmt.</p> <p>15.88 mm outer dia with 13 mm thick insulation- 110 Rmt.</p>	

<p>19.06 mm outer dia with 19 mm thick insulation- 100 Rmt.  22.22 mm outer dia with 19 mm thick insulation - 70 Rmt.  28.58 mm outer dia with 19 mm thick insulation - 75 Rmt.  31.75 mm outer dia with 19 mm thick insulation - 42 Rmt.  38.10 mm outer dia with 19 mm thick insulation - 35 Rmt.  41.27 mm outer dia with 19 mm thick insulation - 30 Rmt.</p> <p>5. Supply, installation, commissioning &amp; testing of 2 core 1.5 sq.mm copper control cum transmission wiring in PVC conduit between indoor &amp; outdoor, indoor units and their remotes -1000 Rmt(approx).</p> <p>6. Supply, installation, commissioning &amp; testing of 25mm PVC drain pipes insulated with 9mm thick nitrile rubber insulation - 300 Rmt(approx).</p> <p>7. Supply, installation of Shielded 6 sq mm copper cable from Panel to DB (for Indoor Units)-- 1000 Rmt(approx).</p> <p>8. Supply, installation of Shielded copper cable from Indoor Units up to the 5 Amps MCB of size 3Core X 1.5 Sq mm. -- 380 Rmt(approx).</p> <p>9. Supply of 5 Amps MCB for all Indoor units -- 64 Nos.</p> <p>10. Supply, installation of 10 sq mm Shielded copper cable from power source up to the Outdoor Units (for 3 phase power supply) -- 400 Rmt(approx).</p> <p>11. Supply, installation of GI made Perforated cable trays along with hanging arrangement. - 400 Rmt(approx).</p> <p>12. Supply and installation of Control Panel:-01 Unit</p> <p>i) Panel shall be made of 1.6 mm thick CRCA sheet powder coated IP 42 indoor type floor / wall mounting type.</p> <p>ii) Cable entry shall be Top/ bottom, supplied with suitable current rated tinned Cu. Bus bar require for panel internal distribution. Need to maintain the colour of each PH as per CPRI guideline.</p> <p>iii) Multifunction meter with RS 485 port. RYB ON. OFF and Trip indication lamps.</p> <p>iv) SPD for surge protection. Auto/ manual selection switch.</p> <p>v) UV/ OV relay. Voltage monitoring relay.</p> <p>vi) Incomer: 4 pole, 400 A, 36 KA motorised MCCB With microprocessor release. Make: Schneider/ L&amp;T or any reputed and as per IS.</p> <p>vii) Outgoing feeder: 100 A, 4 pole MCCB with thermal magnetic release. 36 KA. - 5 Nos. and 2 Nos as spare (Total 7 Nos). With rotary handle, and ON OFF TRIP indication lamps.</p> <p>13. Supply and laying of 2 R x 3.5 C x 300 sq.mm. AL PVC XLPE insulated cable of 500Mtr(approx). Necessary trench cutting and cable shall be laid through the 300 mm diameter Hume pipe. Proper soil filling shall be carried out and suitable cable route marker shall be placed for UG cable from substation to the Panel.</p> <p>14. Other miscellaneous work including providing shed / cover for panels to protect from water are to be provided as required for installation of the system.</p> <p>15. Any Civil works need to be carried out for the installation &amp; commissioning of the system</p>	
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<p>shall be in the scope of the supplier.</p> <p><b>16.0. QUALITY OF WORK:</b></p> <p>16.0.1. Supplier shall abide by all instructions of OIL engineer and carry out standard quality jobs / works to satisfaction of OIL Engineer-in Charge.</p> <p>16.0.2. Supplier shall deploy the experienced persons having expertise in installation &amp; commissioning of VRF system of ACs.</p> <p>16.0.3. If any job is found un-satisfactory by OIL, the same shall have to be re-done by the supplier to the satisfaction of OIL at no extra cost to OIL.</p> <p><b>17.0. TESTING:</b></p> <p>17.0.1. Installation &amp; commissioning of VRF system will be treated as complete only after its successful testing with full occupancy and with VRF system's full capacity to the satisfaction of OIL.</p> <p>17.0.2. After the testing of the units installed, the system shall be on reliability run for minimum 14 days for final suitability by OIL.</p>	
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### **SPECIAL TERMS & CONDITIONS:**

1.0. Bidder must be an OEM or an authorised dealer for the VRF system ACs.

2.0. If the bidder is other than OEM, a valid authorised dealership certificate from the OEM shall be submitted along with the offer.

3.0 Interest bidders shall visit the Drilling Department in NIA with prior intimation to DGM (Elect-AC&R, EWS) before bidding to assess the capacity of the units required as per the proper cooling of the drilling department at its designated sites / spaces with its full occupancy and its design for the proper installation of both indoors & outdoors units. Without the pre-bid visit of the bidder, the offer of the bidder will not be consider for evaluation and will be rejected straightway.

4.0. Bidder must give an undertaking that the units will achieve the desired temp & humidity required with full occupancy and heat load after commissioning. The undertaking must be authenticated by the design cell of the manufacturer in case the offer is submitted by the authorised dealer.

5.0. Bidder must confirm that the VRF system will be in warranty for the period of minimum one year (12 months) after its successful commissioning, testing and reliability run for 14 days.

6.0. During warranty period, the supplier must attend any defect in the VRF system and shall made operational of the said unit(s) within 48 hrs. of the intimation of fault by OIL. In case of failure to rectify the faulty unit(s) by the supplier within 48 hrs, penalty of Rs.3000/- (Rupees three thousand) per day will be recovered by OIL.

7.0. The bidders shall quote separately for supply of equipment / materials and Installation & Commissioning of the same.

### **8.0. TRANSPORTATION, LOADING & UNLOADING:**

8.0.1. The successful bidder / supplier shall arrange his/her own arrangement for transportation of his/ her personnel and materials to the plant site to New Industrial Area (NIA) at Drilling Department in Duliajan, Assam.

8.0.2. Loading and unloading of materials/ machines required for installation, commissioning & testing shall be the scope of the supplier.

## 9.0. TOOLS AND TACKLES:

9.0.1. The supplier shall arrange all required and necessary tools & tackles for proper Installation, Commissioning & testing of VRF system ACs.

## 10.0. CIVIL JOBS (IF REQUIRED):

10.0.1. If any civil works involved during Installation & Commissioning of the VRF system, the same shall have to be borne and arrange by the supplier.

## 11.0. PERSONAL PROTECTIVE EQUIPMENT (PPE):

11.0.1. Supplier shall provide all safety gadgets to his work-persons required for the job. The condition of all PPE and other safety gadgets provided by the supplier to his work persons shall be in good condition. List of basic PPE's are listed below.

- a. Safety Helmet
- b. Safety Shoe
- c. Safety belt
- d. Hand glove
- e. Safety goggle

11.0.2. Personnel without PPE will not be allowed to work at the site.

11.0.3. Safe and proper working / operating procedure shall be followed by the personnel deployed for carrying out of jobs towards ensuring safety of equipment and personal.

11.0.4. Supplier shall comply and ensure all safety and statutory rules regulations as per the safety norms at OIL.

## 12.0. HSE Point for Materials supply with installation & commissioning

12.0.1. The contractor should deploy a competent person through-out the contract/ execution of jobs under whose constant supervision, the jobs will be carried out.

12.0.2. The Contractor / supplier has to keep a register of the persons employed by him/her.

12.0.3. Necessary Cold/Hot work /Electrical isolation/ Energisation /Work at Height/Vehicle Entry permits, etc are to be obtained from authorized personnel before starting of the Jobs(S)

12.0.4. The Contractor / supplier has to ensure the quality and reliability of all the tools, equipment and instruments used by his / her personnel.

12.0.5. First aid box is to be provided by the contractor/ supplier and same has to be kept ready at work site for personnel deployed while carrying out the job.

12.0.6. For working at elevated locations, use of approved full Body Harness as specified in OMR-1984, is mandatory.

12.0.7. The contractor/ supplier has to ensure and take full responsibility of the complete safety of the personnel engaged by him / her.

12.0.8. Any compensation arising due to accident of the Contractor's / supplier's personnel while carrying out the job, will be payable by the contractor / supplier.

12.0.9. The Contractor/ supplier shall have to report all incidents including near miss to Installation Manager / departmental representative of Concern Department.

## 13.0. SPARES AND ASSESORIES:

13.0.1. The supplier shall provide all spares and consumables required for Installation & Commissioning of VRF system ACs.

13.0.2. The supplier shall maintain a list of critical spares and make stocks in sufficient quantity. Non availability of spares during installation & commissioning and testing will not be entertained during the execution of the jobs.

## 14.0. QUALITY OF WORK:

14.0.1. Supplier shall abide by all instructions of OIL engineer and carry out standard quality jobs / works to satisfaction of OIL Engineer-in Charge.

14.0.2. Supplier shall deploy the experienced persons having expertise in installation & commissioning of VRF system of ACs.

14.0.3. If any job is found un-satisfactory by OIL, the same shall have to be re-done by the supplier to the satisfaction of OIL at no extra cost to OIL.

**15.0. TESTING:**

15.0.1. Installation & commissioning of VRF system will be treated as complete only after its successful testing with full occupancy and with VRF system's full capacity to the satisfaction of OIL.

15.0.2. After the testing of the units installed, the system shall be on reliability run for minimum 14 days for final suitability by OIL.

**16.0. Documents:**

16.0.1. 3(three) Set of Operation & Maintenance Manual with the supply.

16.0.2. Factory Test report & the site test report after successful commissioning of the unit at site.

16.0.3. The warranty of the supplied VRF System ACs shall be reconed / started only after submission of the successful testing report to OIL by the supplier.

16.0.4. Trouble shooting guide with electric/electronic circuit diagram of the system (if not available in O&M manual) shall be submitted along with the supply of materials.

16.0.5. Recommended spare part list for operation and maintenance shall be submitted along with the offer.

16.0.6. The critical spares for operation and maintenance of the system shall be supply along with the supply of the materials.

**17.0. Warranty:**

17.0.1. Complete VRF System shall be warranty for the period of 12 months after successful installation & commissioning of the units.

17.0.2. The compressors of the VRF System Air-Conditioners shall be under warranty for the period of minimum 5(five) years from the date of its successful installation, commissioning & testing.

17.0.3. The warranty card(s) for the units and the compressors duly stamped and signed by the OEM/Authorised dealer shall be submitted alongwith final suitability of the system.

**18.0. PAYMENT TERMS:**

18.0.1. 70%(Seventy Percent) payment shall be made to the supplier for supply of material on receipt of the materials and submission of documents to OIL.

18.0.2. Balance 30%(Thirty Percent) of materials cost will be processed along with the cost of Installation, Commissioning and only after the reliability run test of the units as mentioned in Para 15.0.2(Testing).

**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

## INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

### Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for **SDI1203P20**. The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

### Section: 1 -Commitments of the Principal

**(1)** The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.

## **ANNEXURE- DDD**

3. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

### **Section: 2 -Commitments of the Bidder/Contractor**

(1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

### **Section 3 -Disqualification from tender process and exclusion from future Contracts**

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.
5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later**. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings

#### **Section 4 -Compensation for Damages**

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.

3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

#### **Section 5 -Previous transgression**

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

#### **Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors**

1. The Principal will enter into Pacts on identical terms with all bidders and contractors.

2. The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.



**Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

**Section: 8 -External Independent Monitor/Monitors**

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.

3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.

4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.

6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to

him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8. The word 'Monitor' would include both singular and plural.

#### **Section:9 -Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

#### **Section:10 -Other provisions**

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

**J SARKAR**  
**MM (IP)**

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**For the Principal**

.....  
**For the Bidder/Contractor**

Witness 1: .....

Witness 2: .....

Place. DULIAJAN  
Date . 21.04.2019

**Technical Bid Checklist****Annexure-EEE**

Tender No.			
Bidder's Name :			
		<b>Compliance by Bidder</b>	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(\*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

**Response Sheet****Annexure-FFF**

Tender No.
Bidders Name

**Bidders Response Sheet**

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

**NOTE: Please fill up the greyed cells only.**

(\*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

**ANNEXURE - GGG**

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)  
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....  
Name of Beneficiary :M/s.....  
Vendor Code :.....  
Address :.....  
.....  
Phone No. (Land Line) :.....  
Mobile No. :.....  
E-mail address :.....  
Bank Account No. (Minimum  
Eleven Digit No.) :.....  
Bank Name :.....  
Branch :.....  
Complete Address of your  
Bank :.....  
IFSC Code of your Bank  
a) RTGS :.....  
b) NEFT :.....  
PAN :.....  
VAT Registration No. :.....  
CST Registration No. :.....  
Service Tax Registration No. :.....  
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....  
Signature of Vendor

Counter Signed by Banker:  
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.