

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Duliajan-786602, Assam, India
E-mail: material@oilindia.in

INVITATION FOR BID
LOCAL COMPETITIVE BID

OIL INDIA LIMITED invites Local Competitive Bid (LCB) through its e-procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following items:

Tender No	Bid Closing/ Opening Date	Item & Qty
SDI0199P16 DT:09.02.2016 (SINGLE STAGE COMPOSITE BID SYSTEM)	09.06.2016	CABINET – 02 NOS
SDI0652P16 DT: 18.03.2016 (SINGLE STAGE COMPOSITE BID SYSTEM)	26.05.2016	FIRE EXTINGUISHING SYSTEM
SDI0408P16 DT:01.03.2016 (SINGLE STAGE TWO BID SYSTEM)	09.06.2016	XLPE CABLE – 6000 MTRS

Tender fee (Non-refundable): Rs 1,000.00; Bid Closing/Opening Time: **(11 Hrs.) IST/(14 Hrs.) IST**; Period of sale of documents **till One week prior to bid closing date..** The complete bid documents and details for purchasing bid documents, participation in E-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website www.oil-india.com.

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e- portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO: (91-374) 2808719

FAX NO: (91-374) 2800533

Email: tushar_dutta@oilindia.in; erp_mm@oilindia.in

FORWARDING LETTER

Tender No. : SDI0652P16 DT: 18.03.2016

Tender Fee : Rs 1,000.00

Bid Security Amount : Applicable

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : As mentioned in the e-portal

Bid Opening on : -do-

Performance Security : Applicable

Integrity Pact : Not Applicable

OIL invites Bids for **Procurement of Fire Fighting System** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions.. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX.

The tender will be governed by:

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807171 , 0374-2807192. Email id = erp_mm@oilindia.in.

- b) OIL's office timings are as below:

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

- c) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

- d) Technical specifications and Quantity as per **Annexure – 1A**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- f) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- g) All corrigenda, addenda, amendments, time extension, clarifications etc. To the tender will be hoisted on OIL's website (www.oil-india.com) and in the e-portal (<https://etenders.srm.oilindia.in/irj/portal>) only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.
- h) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- i) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**Documentary evidence to be provided along with the bid in Technical RFx -> External Area -> Tender Documents**) as on the Bid Closing Date:

Criteria	Complied / Not Complied. Documentary evidence submitted / not submitted
a) Bidder should have experience of successfully executing similar order of Rs 10.20 Lakhs during last 3 years.	
b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs 34.00 Lakhs.	

Note: Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of

Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above. For Annual financial turnover enclose the audited Annual Reports or balance sheet certified by a chartered accountant.

2.0 Vendors having OIL's User ID & password shall purchase bid documents on-line through OIL's electronic Payment Gateway.

Vendors who do not have OIL's User ID & password shall obtain User ID & password through online vendor registration system in e-portal and can subsequently purchase bid documents through OIL's electronic Payment Gateway.

Alternatively application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted only upto one week prior to B.C date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ..." for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

NOTE:

PSUs and MSE units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **Head Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.**

- a) Original Bid Security**
- b) Detailed Catalogue (if any)**
- c) Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

4.0 Benefits to Micro & Small Enterprises (MSEs) as per prevailing Govt guidelines as applicable on B.C date shall be given. MSEs who are interested in availing the benefits will upload with their offer proof of their being MSE registered for the item tendered. The MSE are also required to upload scanned copies of relevant documents indicating details of registration alongwith validity, name of the registering organization and details of the item, ownership etc., failing which, their offer may not be liable for consideration of benefits to MSEs.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

- 6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the BEC / BRC shall prevail.
- 9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 10.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
- 11.0 If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

Sd-

**(T.R DUTTA)
SPO (IP)
FOR HEAD-MATERIALS**

Tender No & Date: SDI0652P16 DT: 18.03.2016**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the "Bid Rejection Criteria" as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>A) TECHNICAL: The bids must conform to the specifications, terms, and conditions given in the NIT. Bids shall be rejected in case the items offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected:</p> <p>1.0 "BIDDERS must be in the relevant business of supply of Inert Gas clean agent systems in India for a period of at least last 3 (Three) years as on the bid closing date of this tender. BIDDERS are required to produce documentary evidence (work order/purchase order/job completion certificate) for the same.</p> <p>2.0 "The BIDDER must be the OEM (Original Equipment Manufacturer) or its authorized dealer of Inert Gas clean agent systems. The BIDDER other than OEM is required to produce documentary evidence for the same (authorization letter by the OEM).</p> <p>3.0 "Bidder must indicate the year of launch of the offered models. The bidder must state an undertaking that they will be able to provide essential spares necessary for a minimum period of 5 years."</p>	

B) COMMERCIAL:

i) Validity of the bid shall be minimum 120 days from the Bid Closing Date.

ii) Bid security:

The bid must be accompanied by Bid Security of **Rs 34,000.00** in OIL's prescribed format as Bank Guarantee or a Bank Draft/Cashier cheque in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 10 months from Bid closing date. (i.e. upto 26..03.2017).**

Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.

If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.

For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

In case of extension of Bid Closing date against the tender where a bidder has already submitted his bid with requisite bid security validity within the original B.C. Date, such bidders will extend validity of bid security covering the extended period of the bid closing date.

iii) Performance Security:

The successful Bidder will have to provide Performance Security @ 10% of Order Value. The Performance Security must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of despatch whichever is earlier.

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

iv) *The Bank Guarantee should be allowed to be encashed at all branches within India.*

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated

as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

viii) Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

x). A bid shall be rejected straightway if it does not conform to any one of the following clauses:

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.

(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

(d) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

A) TECHNICAL:

All materials as indicated in the material description of the enquiry should be offered. If any of the items are not offered by the bidders, the offer will not be considered for evaluation. Bidder's should have PESO approval of the offered system for use in India. The cylinders should be duly certified by PESO for first fill and refill.

B) COMMERCIAL:

i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

ii). To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

-----XXXX-----

TECHNICAL SPECIFICATIONS WITH QUANTITY**Tender No & Date: SDI0652P16 DT: 18.03.2016**

	Complied / Not Complied. (Remarks if any)
<p>ITEM NO. 10</p> <p><u>PROCUREMENT OF INERT GAS CLEAN AGENT FIRE EXTINGUISHING SYSTEM FOR LPG RECOVERY PLANT CONTROL ROOM. – QTY = 01 NO</u></p> <p>A)Item shall be designed for</p> <p>I) The system shall be a INERT GAS gaseous, clean agent; fire suppression system designed to provide a uniform concentration of Clean agent for the specified area.</p> <p>II) The Inert Gas clean agent system shall be automatically actuated by detection circuits. Smoke detectors shall be used with control unit. The detectors shall be alternated throughout the protected area with the system requiring two detectors in alarm prior to automatic agent release.</p> <p>III) The Inert Gas clean agent system should extinguish the fire by total flooding of gaseous agent/suppression system.</p> <p>IV) The Inert Gas clean agent system should be design and installed in such a way that it should be suitable with the existing system in the control room.</p> <p>(B) Special terms and conditions:</p> <p>1. The supplier shall go through the tender document carefully and understand fully. The supplier shall give utmost importance to quality of supplied items.</p> <p>2. Bidders may inspect the site at their own cost to access the requirement of material required to install and commission the Inert Gas clean agent system as per the tender specifications. Any item not spelt out but required for completion of the job is to be supplied. The bidder must specify the same in their offer.</p> <p>3. The various components of the system shall be procured from manufacturers or their authorized dealers only.</p> <p>4. Authorized dealers must submit valid authorization certificate along with the quotation, otherwise offer will not be considered.</p> <p>5. Supplier shall have to submit the name(s) and performance certificate(s) from user industries who procured the offered system along with the quotation.</p> <p>6. The quote shall include packaging charge and net delivery at site, Duliajan, Assam.</p> <p>7. In case of any damage caused to the components during transportation, supplier shall have to repair / replace the defective components at free of cost.</p> <p>8. Inspection and Testing:-</p>	

OIL's representatives shall carry out inspection and testing of the system at the premises of the manufacturer prior to despatch. All the procedures as per standard including complete Control & Instrumentation system designed by the supplier for safe & efficient operation of the system should be demonstrated to OIL engineers during pre-acceptance at Suppliers works. A minimum 15 days notice is required for the same prior to date of inspection. Travel, Boarding and lodging charges for the Inspection and Testing will be borne by M/s OIL.

9.Warranty: The Bidder should guarantee the trouble free performance of the supplied systems & work executed for a period of 12 months from the date of complete system being commissioned & handed over to M/S OIL or 18 months from the date of delivery, which ever is earlier. Incase of any defect or nonperformance of the system or a component during this twelve months guarantee period the same will have to be replaced free of cost. Any damage or defect that may arise or lie undiscovered at the time of completion of job should be rectified or replaced by the Bidder at their own cost.The supplied system shall be accompanied by the guarantee bond from the supplier.

10. Documentation: The Bidder will have to supply 3 sets of as built drawings, operation & maintenance manuals along with the delivery of the items.

11. Supplier should submit the following along with the quotation:-

- a) All the relevant designed drawings.
- b) Bill of materials of whole system along with all accessories with manufacturer's name, catalogue no. and detailed catalogue of the offered items.

12. Installation details: -

Supplier shall submit detailed specifications and procedure for installation of the items considering the modifications required to be done. Supply of all foundation materials (Bolts, Nuts & washers etc) including floor drilling machine are in Supplier's scope.

13. Supplier shall provide complete details in the form of technical catalogues/drawings about the supplied system including maintenance procedure. Supplier shall mention about the total power requirement for the system.

14. OIL will not accept any liability for accidents to supplier's personnel and any compensation required to be paid to the supplier's personnel will be borne by the supplier. The supplier's workmen will not be entitled to free medical assistance from OIL.

15. The offer and all documents enclosed with offer should be in English language only.

16. Packing should be adequate to avoid ingress of moisture and transit damage.

17. The material to be supplied must be new and from original manufacturer with serial number and date of manufacture.

18. Equipment should be tested thoroughly before dispatch at the supplier's yard.

19. The Inert Gas Clean Agent system will be deemed to be commissioned only after installation, commissioning and minimum period of 72 hours of observation.

<p>20. Training of Maintenance & Operation Engineers: The supplier must train two Maintenance & Operation engineer of M/s OIL at its office in India to carry out maintenance and operation activities of the Inert Gas clean agent system. Three (03) sets of training manual in CD and hard copy form must be supplied during training. The training must cover the software and hardware aspects of the system. Travel, Boarding and lodging charges for the training will be borne by M/s OIL.</p> <p>21. The bidder must furnish a detailed list of similar Inert Gas clean agent system jobs carried out in other Oil/Gas/Petroleum/any other organisation in India/Abroad.</p> <p>22. Bidder will have to undertake the guarantee for all such items supplied by them as a part of the Inert Gas clean agent system which is either bought out or imported from some other party. Bidder will have to produce documentary evidence for the same along with the supply of materials.</p> <p>23. Bidder will have to ensure that all the open (items which are not proprietary of the bidder) hardware & software packages supplied by them as a part of the Inert Gas clean agent system is of latest revision & version available in the market. Bidder will have to produce documentary evidence for the same along with the supply of materials.</p> <p>24. Installation, testing & commissioning of the whole Inert Gas clean agent system as well as functional testing of the complete system will have to be carried out by the Bidder to the full satisfaction of M/S OIL engineers at site which will form the basis of site acceptance test (SAT). Bidder will have to quote for the installation and commissioning charges, if applicable for our evaluation.</p> <p>25. Bidder should depute adequate number of competent & qualified site personnel/workers at site to ensure smooth installation & commissioning of the new system.</p> <p>26. The bidder will have to provide the item wise break-up of prices in the BOM to be submitted to OIL for evaluation. The same is a mandatory requirement for bid evaluation.</p> <p>27. M/s OIL will provide 110V, 50Hz power supply for the Inert Gas clean agent system.</p>	
<p><u>ITEM NO. 20</u></p> <p><u>INSTALLATION AND COMMISSIONING. – QTY = 01 AU</u></p> <p>SCOPE OF WORK FOR INSTALLATION AND COMMISSIONING :</p> <p>Supplier shall take full responsibility for carrying out the installation, testing and commissioning of the system to match with the requirement as mentioned in the quotation. Special tools and other commissioning spares required for commissioning of the system within stipulated time, shall be brought by the supplier on returnable basis.</p> <p>Schedule of installation and commissioning shall be submitted by the supplier.</p> <p>Supplier shall abide by all instructions of OIL Engineer and carry out standard quality jobs/works to satisfaction of OIL Engineer.</p> <p>Safe and proper working procedure as per OISD Standard-105 and other relevant standards shall have to be followed while carrying out jobs to ensure safety of personnel and equipment. Supplier shall ensure compliance of all safety and statutory rules and regulations.</p> <p>To and fro charges are to be included in the offer.</p> <p>Accommodation may be provided by OIL to the supplier's personnel on chargeable basis depending on availability.</p>	

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
		Compliance by Bidder	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Bidder to confirm that he has not taken any exception/deviations to the bid document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Bond / Bank Guarantee / Earnest Money along with the offer (Wherever Applicable) ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm and / or without any qualifications?		
6	Confirm that all relevant fields in the on-line bidding format have been filled in by the bidder for the items quoted by them.		
7	Confirm that the the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU HAVE SUBMITTED THE DULY SIGNED INTEGRITY PACT DOCUMENT (Wherever Applicable)		
11	CONFIRM THAT YOU SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER NIT IN THE EVENT OF PLACEMENT OF ORDER ON YOU (Wherever Applicable)		
12	CONFIRM THAT YOU HAVE SUBMITTED DOCUMENTS AS PER GENERAL QUALIFICATION CRITERIA		
13	Confirm that you have submitted Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager where Bid security has been submitted as Bank Guarantee.		

NOTE: Please fill up the greyed cells only.

Response Sheet**Annexure-FFF**

Tender No.	
Bidders Name	

Bidders Response Sheet

Sl No.	Description	Remarks
1	Name of Bidder	
2	Whether tender document purchased from OIL's offices.	
3	Place of Despatch	
4	Whether Freight charges have been included in your quoted prices	
5	Whether Insurance charges have been included in your quoted prices	
6	Make of quoted Product	
7	Offered Validity of Bid as per NIT	
8	Delivery Period in weeks from placement of order	
9	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
10	Bid Security Submitted (if applicable)	
11	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
12	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	
13	Bid Security if Not submitted reasons thereof	
14	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
15	Integrity Pact Submitted (if applicable)	
16	Whether submitted documents in support of General Qualification criteria of NIT	
17	If bidder is Small scale unit whether you have quoted your own product	
18	If bidder is Small scale unit whether you are eligible for purchase preference (as per Govt guidelines)	
19	Whether filled up the bank details for online payment as per Annexure GGG	

NOTE: Please fill up the greyed cells only.

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....
IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

Counter Signed by Banker:
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.