

NIT for Tender No. GCT 5158 P15

Oil India Limited, a Government of India Enterprise intends to **hire the services of Brand New Tata Sumo 4 x 4 non AC Diesel Economy under Telecom Section, PS3 Jorhat, Assam.** Interested bidder may purchase the Bid Documents against payment of RS.500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the Chief Manager (Contracts) Guwahati-781171 from 27.10.2014 to 26.11.2014 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under :

If the bid is submitted at:

- i) PS3, Jorhat then BCD 27-11-2014 at 13:00 Hrs
- ii) Guwahati then BCD 01-12-2014 at 13.30 Hrs.

Tender Reference is **GCT 5158 P15.**

BID REJECTION CRITERIA /BID EVALUATION CRITERIA (BRC)

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Bid.

[1] Financial capability: Bidders must have

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years (**ending 31st March, 2014**) preceding scheduled bid opening date should be at least **₹ 6,30,000.00**
2. For Proof of Annual Turnover any of the following documents /photocopy must be furnished
 - A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
 - Audited Balance Sheet and Profit & Loss account.

[2] Experience: Bidders must have;

- 1 Experience of having successfully completed similar works (**Similar work mean providing vehicles on hire**) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:
 - (i) Three similar completed works each costing not less than **₹ 8,40,000.00**
Or
 - (ii) Two similar completed works each costing not less than **₹ 10,50,000.00**
Or
 - (iii) One similar completed works each costing not less than **₹ 16,80,000.00**

SIMILAR WORK MEANS: SUPPLY OF VEHICLE ON HIRED

Documentary proof must be furnished in support of the experience by way of a certificate from the organization to whom such services have been rendered.

- [3] ***The Bidder must have a business office establishment for atleast one year within a radial distance of about 50 KM of the area of operation where the services need to be provided. Any one of the following documents must be provided as a proof of having the office establishment of the firm:***

- (i) Trade License issued by the local authority or
- (ii) Landline phone number or
- (iii) Electricity bill for last one year or
- (iv) Notarized Tenant Agreement Copy or
- (v) Any other document to establish the same.

“Additionally, the names of the areas covering the 50 Km radius may be mentioned”.

[5] **GENERAL:**

- 1 No deviation will however, be accepted in the clauses covered under BEC/BRC and bidder shall attach full documentary evidences in support of the eligibility criteria, otherwise, the bid will be rejected.
- 2 In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.
- 3 In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company shall exercise its discretion to load or reject the offer on account of such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders.
- 4 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC/BRC also and such clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily rejected.

NOTE:

- 1. These documents should be in the form of copies of Job Completion Certificates/ Payment Certificates issued by the State Govt. Deptt./Cetral Govt.Organizations/ PSEs showing the Gross value of Job done , Nature of Job and Period of Contract. However, the originals of these documents shall have to be produce by the bidder, as and when asked for.
- 2. In case of OIL Contracts copy of Service Entry Sheet or Job Completion certificate showing Gross value of Job Done, Nature of Job and Period of contract should be submitted. Please note that merely mentioning the work order will not be accepted.

[6] **Evaluation of bids**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ (i.e. **fixed monthly charge X period Plus Running Charge per KM X the Estimated KM indicated i.e. 2500 Km/month**) of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders