

## **NIT for Tender No. GCT5072P15**

Oil India Limited, a Government of India Enterprise intends for hiring the 1(One) No. Brand New Tata Sumo, 4x4 non AC Diesel economy model for a period of 3 (Three) years extendable by more one year subject to satisfactory condition of the vehicle and performance by the bidder at PS5, Noonmati Telecom base. Interested bidder may purchase the Bid Documents against payment of Rs.500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the Chief Manager (Contracts) Guwahati-781171 from 04-11-2014 to 03-12-2014 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is 04-12-2014 at 13.30 hrs.

Tender Reference is **GCT 5072P15**.

### **BID REJECTION CRITERIA /BID EVALUATION CRITERIA (BRC)**

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Bid.

#### **[1] Financial capability: Bidders must have**

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ( **ending 31<sup>st</sup> March, 2014**) preceding scheduled bid opening date should be at least **₹ 6,56,100.00**
2. For Proof of Annual Turnover any of the following documents /photocopy must be furnished
  - A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
  - Audited Balance Sheet and Profit & Loss account.

#### **[2] Experience: Bidders must have;**

- 1 Experience of having successfully completed similar works ( **Similar work mean providing vehicles on hire**) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:
  - (i) Three similar completed works each costing not less than **₹ 8,74,800.00**  
**Or**
  - (ii) Two similar completed works each costing not less than **₹ 10,93,500.00**  
**Or**
  - (iii) One similar completed works each costing not less than **₹ 17,49,600.00**

**SIMILAR WORK MEANS: SUPPLY OF VEHICLE ON HIRED**

Documentary proof must be furnished in support of the experience by way of a certificate from the organization to whom such services have been rendered.

- [3] *The Bidder must have a business office establishment for atleast one year within a radial distance of about 50 KM of the area of operation where the services need to be provided. Any one of the following documents must be provided as a proof of having the office establishment of the firm:*

- (i) Trade License issued by the local authority or
- (ii) Landline phone number or
- (iii) Electricity bill for last one year or
- (iv) Notarized Tenant Agreement Copy or
- (v) Any other document to establish the same.

*“Additionally, the names of the areas covering the 50 Km radius may be mentioned”.*

**NOTE:**

1. These documents should be in the form of copies of Job Completion Certificates/ Payment Certificates issued by the State Govt. Deptt./Cetral Govt.Organizations/ PSEs showing the Gross value of Job done , Nature of Job and Period of Contract. However, the originals of these documents shall have to be produce by the bidder, as and when asked for.
2. In case of OIL Contracts copy of Service Entry Sheet or Job Completion certificate showing Gross value of Job Done, Nature of Job and Period of contract should be submitted. Please note that merely mentioning the work order will not be accepted.

[6] **Evaluation of bids**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

**BID EVALUATION CRITERIA (BEC)**

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ (i.e. **fixed monthly charge X period Plus Running Charge per KM X the Estimated KM indicated i.e. 2500 Km/month**) of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders