

## **NIT for Tender No. GCT5006P15**

Oil India Limited, a Government of India Enterprises intends to **hire the services of vehicles vintage not older than 3 (Three) years on official purpose at Duliajan including Project and Guest Visit as and when required basis under PS-1, Duliajan, Assam.** Interested bidder may purchase the Bid Documents against payment ₹ 500/-in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati,** from the (i) Office of the Chief Manager (Contracts), Oil India Limited, PO: Udyanvihar, Guwahati – 781 171 (ii) Dy. Chief Engineer (Ops) PS-1, Duliajan. PO: Duliajan, Dibrugarh, Assam from **12-11-2014 to 11-12-2014** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under:

If the bid is submitted at :

1. Duliajan then BCD 12-12-2014 at 13.30 Hrs.
2. Guwahati then BCD 15-12-2014 at 13.30 Hrs.

Tender Reference is **GCT5006P15**

### **BID REJECTION CRITERIA /BID EVALUATION CRITERIA (BRC)**

#### **[A] Financial capability: Bidders must have**

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ( **ending 31<sup>st</sup> March, 2014**) preceding scheduled bid opening date should be at least ₹ **7,22,700.00**
2. For Proof of Annual Turnover any of the following documents /photocopy must be furnished
  - A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
  - Audited Balance Sheet and Profit & Loss account.

#### **[B] Experience: Bidders must have;**

- (a) Experience of having successfully completed similar works ( similar work mean providing vehicles on hire) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following :
  - (i) Three similar completed works each costing not less than ₹ **9,63,600.00**  
**Or**
  - (ii) Two similar completed works each costing not less than ₹ **12,04,500.00**  
**Or**
  - (iii) One similar completed works each costing not less than ₹ **19,27,200.00**

Documentary proof must be furnished in support of the experience by way of a certificate from the organization to whom such services have been rendered.

[C] *The Bidder must have a business office establishment for atleast one year within a radial distance of about 50 KM of the area of operation where the services need to be provided. Any one of the following documents must be provided as a proof of having the office establishment of the firm:*

- (i) Trade License issued by the local authority or
- (ii) Landline phone number or
- (iii) Electricity bill for last one year or
- (iv) Notarized Tenant Agreement Copy or
- (v) Any other document to establish the same.

*“Additionally, the names of the areas covering the 50 Km radius may be mentioned”.*

[D] **EVALUATION OF BIDS:**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

**BID EVALUATION CRITERIA (BEC)**

- 2.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- 2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ (i.e. **fixed charge for each type of vehicle per day X No. of days for each respective vehicle as in the SOQ X the Estimated KM indicated in SOQ for respective vehicle** of the tender.
- 2.3 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.