

## NIT for Tender No. GCT 4376 P15

Oil India Limited, a Government of India Enterprise intends to **hire the services of one number brand new AC TOYOTA ETIOS, Petrol Driven, Model MG(V) vehicle under Admin Section, PHQ, Guwahati.** Interested bidder may purchase the Bid Documents against payment of Rs.500/- (Rupees Five Hundred only) in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the Chief Manager (Contracts) Guwahati-781171 from **08-08-2014 TO 08-09-2014** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is **09-09-2014** at Guwahati

Tender Reference is **GCT 4376 P15.**

### **BID REJECTION CRITERIA /BID EVALUATION CRITERIA (BRC)**

**[A] Financial capability: Bidders must have**

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years (ending **31<sup>ST</sup> March, 2013**) should be at least **₹ 6,63,900.00**
2. For Proof of Annual Turnover any of the following documents /photocopy must be furnished
  - A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
  - Audited Balance Sheet and Profit & Loss account.

**[B] Experience: Bidders must have;**

The bidder shall have successfully completed of the following magnitude during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following :

- (i) Three similar completed works each costing not less than **₹ 8,85,200.00**  
**Or**
- (ii) Two similar completed works each costing not less than **₹ 11,06,500.00**  
**Or**
- (iii) One similar completed works each costing not less than **₹ 17,70,300.00**

**( Similar completed work means supply vehicle on Hiring basis)**

**Note: All documents relating to above clause No. (A) and (B) must be submitted along with techno-commercial bid. These documents shall have to be produce by the bidder as and when asked for:**

[C] **The Bidder must have a business office establishment for at least one year within 50 Km radius of the area of operation where the services need to be provided. Documentary evidence must be provided in the form of Municipality trade license or other such documents which satisfies as a proof of having the office establishment. “ Additionally, the names of the areas covering the 50 Km radius may be mentioned”.**

[D] **EVALUATION OF BIDS:**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

**BID EVALUATION CRITERIA (BEC)**

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ (i.e. **fixed monthly charge X period, Running Charge per KM X the Estimated KM indicated i.e. 3000Km/month**) of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders