

NIT for Tender No. GCO 9763 P16

Oil India Limited, a Government of India Enterprise intends for hiring miscellaneous support services required during commissioning of Generator Sets at Reaper Stations under Maintenance Base PS5, Noonmati. Interested bidder may purchase the Bid Documents against payment of Rs.500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the Chief Manager (Contracts) Guwahati-781171 from 12.01.2016. to 12.02.2016 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is 16.02.2016 at 13.30 hrs.

The NIT is also available at OIL web site www.oil-india.com. Tender Reference is **GCO 9763P16**. All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on the Oil Website and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website.

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The Bid shall conform to the specifications and terms and conditions as per Bid documents. Bidder Should conform to the stipulated specifications without which the same will be considered as non-responsive and rejected. All documents related to BEC shall be submitted along with the Bid.

1.0 Financial capability: Bidders must have

Average Annual financial turnover as per Audited Annual Reports for the last three accounting years (**ending 31st March, 2015**) should be at least **Rs. 2,66,800.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished:

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

2.0 Experience: Bidders must have;

Experience of having successfully completed during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

- 2.1 Three similar completed works each costing not less than **Rs. 3,55,700.00**
Or
- 2.2 Two similar completed works each costing not less than **Rs. 4,44,600.00**
Or
- 2.3 One similar completed works each costing not less than **Rs. 7,11,300.00**

Definition of similar work: **Supplying skilled or unskilled manpower services / Supplying vehicle services / Civil Construction**

3.0 For proof of experience, the following document must be submitted along with the bid:

- 3.1 In case of OIL contractor, copy of certificate of completion (COC)/Work Order showing gross value of job. It may be clearly noted that simply mentioning of OIL COC/WO no. will not be accepted.
- 3.2 Certificate issued by any other firms of repute within last three years experience from the date of opening the bid, showing:
 - a) Gross Value of Job done;
 - b) Nature of job done; and
 - c) Time period covering the financial year(s) as per NIT.

However, the originals of these documents shall have to be produced by the bidder, as and when asked for.

4.0 EVALUATION OF BIDS:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

- 1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- 2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ of the tender.
- 3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
- 4. Oil will not be responsible of delay, loss or non receipt applications (for bidding documents) sent by mail and will not entertain by correspondence in the regard.
- 5. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders

5.0 EXEMPTION OF TENDER FEE AND EMD:

- (i) Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme are exempted from payment of tender fees for the items they are registered with NSIC. Valid registration certificate with NSIC must be enclosed along with the application for issuing tender documents.
- (ii) Public Sector Units (PSU) are also exempted from payment of tender fee.

- (iii) Firms registered with NSIC, PSU's & Government Departments claiming exemption from payment of tender fee should submit their request with all credentials to the tender administrator at least 7 days in advance from the date of closer of sale of bid documents, to get access for participation in the tender.
- (iv) Tender documents provided to SSI Units registered with NSIC on free of charge basis shall submit their offer for the service for which they are registered. Their offer for other than the registered service shall not be acceptable. Their offer as service provider also will not be acceptable and shall be rejected straightway.
- (v) Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme are exempted from payment of Earnest money deposit for the items they are registered with NSIC. Valid registration certificate with NSIC must be enclosed along with the application for issuing tender documents