

## **NIT for Tender No. GCO 8705 P16**

Oil India Limited, a Government of India Enterprise intends for hiring of AMC services from Automobile Workshop for routine and defect repair services of company vehicles including supply of replaceable parts under Maintenance Base P.S.3 Jorhat . Interested bidder may purchase the Bid Documents against payment of RS.500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the (i) Chief Manager (Contracts) Guwahati-781171 or (ii) CEPL (Maint.)PS3, Jorhat from 08.10.2015 to 09.11.2015 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under :

If the bid is submitted at:

- i) Guwahati then BCD 13.11.2015. at 13.30 Hrs.
- ii) PS3, Jorhat BCD 10.11.2015 at 13.30 Hrs

Tender Reference is GCO 8705P16.

### **BID REJECTION CRITERIA (BRC)**

The bid shall conform generally to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

#### **1.0 Financial capability: Bidders must have:**

Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ending financial year ( **ending 31<sup>st</sup> March, 2015**) should be at least ₹ **1,17,000.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

#### **2.0 Experience: Bidders must have;**

2.1. Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which bids are invited should be either of the following

- (i) Three similar completed works each costing not less than ₹ **1,56,000.00**  
Or
- (ii) Two similar completed works each costing not less than ₹ **1,95,000.00**  
Or
- (iii) One similar completed works each costing not less than ₹ **3,12,000.00**

**"SIMILAR" Work Means :**

"Similar Work" means Services of Vehicle Maintenance to Government Departments or PSUs during the last 7 (seven) years as on the Bid Closing Date.

**Local Establishment:** Bidder must have a permanent Automobile Workshop at Jorhat Municipal area or within 15 km radius of OIL Campus at Charigaon, Jorhat, with landline phone and having Trade License etc. for last one year. The bidders must provide the proof of their establishment, failing which the bid will be ignored.

## 5.0 **Evaluation of Bids:**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

### **BID EVALUATION CRITERIA (BEC)**

- 2.1 The bids conforming to the technical specifications, terms and conditions stipulated in the tender documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below.
- 2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made subject to loading for any deviation. Comparison of offers will be done on total evaluated cost on the basis of rates quoted in the Price Bid Format.
- 2.3 In case of identical lowest offered rate by more than 1 (one) bidder, the selection will be made by draw of lot between the parties offering the same lowest price.