

NIT for Tender No. GCO 7083 P16

Oil India Limited, a Government of India Enterprise intends for hire the services of operational Maintenance of Executive Guest Room (including Guest House at F1 B'Low) courier services, repairing services for Barauni Pump Station under Operations Section PS10, Barauni. Interested bidder may purchase the Bid Documents against payment of Rs.500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the (i) Chief Manager (Contracts) Guwahati-781171 or (ii) CEPL (Ops)PS10, Barauni from 07.05.2015 to 08.06.2015 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under :

If the bid is submitted at:

- i) Guwahati then BCD 12.06.2015 at 13.30 Hrs.
- ii) PS10, Barauni BCD 09.06.2015 at 13.30 Hrs

Tender Reference is **GCO 7083P16**.

BID REJECTION CRITERIA (BRC)

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

A) Financial capability: Bidders must have:

- 1.0 Average Annual financial turnover as per Audited Annual Reports for the last three accounting years (ending 31st March, 2014) should be at least **Rs. 83,900.00**
- 2.0 For Proof of Annual Turnover any of the following documents /photocopy must be furnished
 - A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
 - Audited Balance Sheet and Profit & Loss account.

2.0 Experience: Bidders must have;

- 2.1 Experience of having successfully completed similar work during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:
 - (i) Three similar completed works each costing not less than Rs. 1,11,900.00
Or
 - (ii) Two similar completed works each costing not less than Rs. 1,39,800.00
Or
 - iii) One similar completed works each costing not less than Rs. 2,23,700.00

Similar work refers to:

1. Having experience of providing courier and repairing services

3.0 For proof of experience, the following document/photocopy must be submitted along with the bid:-

- i) Copy of certificate of completion (COC)/Work Order by any firms of repute for last 7 years experience from the date of opening the bid, showing
 - a) Gross Value of Job done;
 - b) Nature of job done; and
 - c) Time period covering the financial year(s) as per NIT.

It may be clearly noted that simply mentioning of Contract no. will not be accepted.

Note:

Bidder shall furnish Bid Security along with Bid. Any bid not accompanied by a proper bid security will be rejected.

B) Evaluation of Bids:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

- 1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- 2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total cost of various works envisaged under the contract.
- 3. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders
- 4. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.