

NIT for Tender No. GCO 4847 P15.

Oil India Limited, a Government of India Enterprises intends to **hire the services for Carrying out detailed topographical survey of the OIL township at Guwahati using Total Station and DGPS including preparation of contour map and updated digitized map in AutoCAD format pursuing the available digitized map of the township (to be provided by OIL) with pinpointing all existing properties and services, boundary wall, roads, trees, drains, water & fire hydrant line and power line etc. establishing reduced level, w.r.t. SOI benchmark, of drains, roads building plinth and other structures, surveying and incorporating in the map all the connecting roads and drainage and other services to the township from outside and providing all other required details of climate, environment, carrying out necessary investigations to determine water aquifer and water table details and other details as required under Civil Section, Guwahati.** Interested bidder may purchase the Bid Documents against payment ₹ 500/- (Rupees Five hundred only), in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati,** from the Office of the Chief Manager (Contracts), Oil India Limited, PHQ, Narangi, PO: Udyanvihar, Guwahati – 781 171, from **16-10-2014 to 17-11-2014** during office hours from 8.00 AM to 10.00 AM. The Bid closing date is **18-11-2014** at 13.30 Hrs.

Tender Reference is **GCO 4847 P15.**

BID REJECTION CRITERIA (BRC)

A) Financial capability: Bidders must have

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years (**ending 31st March, 2014**) should be at least **₹ 2,15,000.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

2. **Experience: Bidders must have;**

Experience of having successfully completed similar works during last 7 years ending **August, 2014** and should be either of the followings:

- (i) Three completed works each costing not less than **₹ 2,90,000.00**
Or
- (ii) Two completed works each costing not less than **₹ 3,60,000.00**
Or
- (iii) One completed works each costing not less than **₹ 5,80,000.00**

N. B. :: The similar work means :

Carrying out detailed topographical survey using Total Station and DGPS including preparation of contour map and preparation of digitized map in AutoCAD for any existing township or other areas.

The bidder must own in their own name the following surveying instruments /system .
Necessary document in this regard shall be enclosed along with the application:

1. Total Station- 1 No
2. DGPS- 1 No
3. AutoCAD or similar software.

The bidder shall also have :

1. Service Tax registration certificate.
2. PAN & VAT registration number.
3. PF Code No. issued by the appropriate Govt. authority.
4. Sound financial standing, supported with documentary evidences from any Nationalized Bank along with Bank Account No

B) EVALUATION OF BIDS:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders