

NIT for Tender No. GCO 4229 P15

Oil India Limited, a Government of India Enterprise intends to **hire the consultancy services for Factories License for PS7& PS8 under PS-8, Sonapur, West Bengal.** Interested bidder may purchase the Bid Documents against payment of Rs. 500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the (i) Chief Manager (Contracts) Guwahati-781171 or (ii) CEPL(Ops) PS8, Sonapur from 21-07-2014 to 21-08-2014 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under :

If the bid is submitted at:

- i) PS8, Sonapur then BCD 22-08-2014 at 13:00 Hrs
- ii) Guwahati then BCD 25-08-2014 at 13.30 Hrs.

Tender Reference is **GCO4229P15**.

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

A) **Financial capability: Bidders must have**

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years (**ending 31st March, 2013**) should be at least **` 49,500.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

2. **Experience: Bidders must have;**

Experience of providing **consultancy for obtaining Factories License** as per the above requirement during last seven years ending last day of previous month should be either of the following requirement.

- (i) Three completed works each costing not less than **` 66,000.00**
Or
- (ii) Two completed works each costing not less than **` 82,500.00**
Or
- (iii) One completed works each costing not less than **` 1,32,000.00**

NOTE :

- (i) The consultant/consulting firm must be a 'Competent Person' as recognized by the Chief Inspector of Factories, West Bengal. The consultant/ consulting firm must submit copies of valid documents in this regard.
- (ii) The consultant/consulting firm must have the experience of carrying out at least two jobs in last two years for preparation of applications including making drawings for registration, obtaining NOCs from concerned authorities as necessary, preparation of Stability Certificate etc. required for obtaining Factories

Licence from Chief Inspector of Factories, West Bengal. Documentary evidences of meeting the requirement must be submitted with the offer.

B) EVALUATION OF BIDS:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. Inter-se ranking of the bids will be on the basis of total value of the rates quoted by the participating consultants/ consulting firms.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders