

NIT for Tender No. GCO 3746 P15

Oil India Limited, a Government of India Enterprises intends to **hire the services to supply of cow dung and flower saplings, bamboo, decis (poison), manure etc. for distribution at different locations at PHQ for beautification of the Colony under ER Section, PHQ.** Interested bidder may purchase the Bid Documents against payment Rs.500/- (Rupees Five hundred only), in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati,** from the Office of the Chief Manager (Contracts), Oil India Limited, PHQ, Narangi, PO: Udyanvihar, Guwahati – 781 171, from **04-08-2014 to 03-09-2014** during office hours from 8.00 AM to 10.00 AM. The Bid closing date is **04-09-2014** at 13.30 Hrs.

Tender Reference is **GCO3746P15.**

BID REJECTION CRITERIA (BRC)

[1] Financial capability: Bidders must have

Average Annual financial turnover as per Audited Annual Reports for the last three accounting years should be at least ` **35,500.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

[2] Experience: Bidders must have;

2.1 Experience of having successfully completed similar works (**Similar works means supply of cowdung and flower saplings, bamboo etc.**) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

- i) Three similar completed works each costing not less than ` **47,300.00**
Or
- ii) Two similar completed works each costing not less than ` **59,100.00**
Or
- iii) One similar completed works each costing not less than ` **94,500.00**

[3] For proof of experience, the following document must be submitted along with the bid:

3.1 In case of OIL contractor, copy of certificate of completion (COC)/Work Order showing gross value of job. It may be clearly noted that simply mentioning of OIL COC/WO no. will not be accepted.

3.2 Certificate issued by any other firms of repute within last three years experience from the date of opening the bid, showing:

- a) Gross Value of Job done;

- b) Nature of job done; and
- c) Time period covering the financial year(s) as per NIT.

However, the originals of these documents shall have to be produced by the bidder, as and when asked for.

- 3.3 The Bid shall conform to the specifications and terms and conditions as per Bid documents. Bidder should conform to the stipulated specifications without which the same will be considered as non-responsive and rejected. All documents related to BRC shall be submitted along with the Bid.

[4] EVALUATION OF BIDS:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

- 4.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- 4.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ of the tender.
- 4.3 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
- 4.4 In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.